

ADAMS COUNTY BOARD MINUTES

October 18, 2011 6:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Chairman Sebastiani at 6:02 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Patrick Gatterman; Dist. #10-Heidi Roekle; Dist. #11-Jack Allen; Dist. #12-Florence Johnson; Dist. #13-Mike Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Bill Miller; Dist. #18-Terry James; Dist. #19-Vacant; Dist. #20-Lori Djumadi. Excused, Dist. #09-Patricia Townsend. Also present, Alexandria Beckman and Nick Theisen from the SAYL program.

Motioned by Allen/Renner to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Licitar/Ward to approve September 20, 2011 minutes. Motion carried by unanimous voice vote.

Claims: None

Correspondence: None

Appointments:

Motioned by Licitar/Babcock to appoint Mike Keckeisen to the Planning and Zoning and Land and Water Committees. Motion carried by unanimous voice vote.

Motioned by Babcock/Ward to appoint Patrick Kotlowski as Transportation Representative to LEPC. Motion carried by unanimous voice vote.

Motioned by Ward/Kotlowski to appoint David Repinski to replace Karl Klingforth as County board Supervisor for District #19. Motion carried by unanimous voice vote.

Adams County Clerk administered oath of office and sworn in newly appointed Supervisor Repinski.

Motioned by Stuchlak/Johnson to appoint Alexandria Beckman to Solid Waste and Highway Committees, and Nick Theisen to Solid Waste Committee serving as SAYL students in a non-binding voting capacity. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Ward to appoint David Repinski to the Central Wisconsin Community Action, Extension, Health & Human Services and North Central Wisconsin Workforce Development Board. Motion carried by unanimous voice vote.

New Business: None

Unfinished Business: Motioned by Allen/Keckeisen to take Resolution #51 from the table. Motion to take Resolution #51 from the table, carried by unanimous voice vote. Motioned by Stuchlak/Allen to adopt Res. #51 Personnel & General Administrative Policy Manual and to rescind the previously adopted Personnel & General Administrative Policy Manual.

Motioned by Keckeisen/Kotlowski to insert on page 59 in the mileage section, mileage reimbursement is not to exceed \$250.00 per month. Motion failed by roll call vote 14 no, 5 yes, 1 excused. Voting yes, Keckeisen, Licitar, Morgan, Sebastiani, Stuchlak. Excused, Townsend. (SAYL members 2 no, in a non-binding vote).

Motioned by Allen/Gatterman to strike on page 58, line 1, (D) ~~All vouchers for a department will be turned in monthly at the same time by the next business day for processing in batch order.~~ Insert "All vouchers for a department will be turned in on a weekly basis". Motion carried by roll call vote, 18 yes, 1 no, and 1 excused. Voting no, Ward. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Motioned by Gatterman/Renner to strike on page 58, line 3, (E) ~~once a month by the 15th of each month~~ and insert "weekly". Motion carried by roll call vote, 18 yes, 1 no, and 1 excused. Voting no, Ward. Excused, Townsend. (SAYL members 2 yes, in non binding vote).

Motioned by Ward/Kotlowski to strike on page 58, line 4, (F) ~~The Administrative Finance Committee will review and approve/deny monthly payments.~~ Motion carried by roll call vote, 16 yes, 3 no, and 1 excused. Voting no, Allen, Djumadi and Johnson. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Motioned by Renner/Keckeisen to strike on page 58, line 18, ~~17.01 Purpose. All vouchers forms will contain vendor number, account number, and amount of payment, supporting documentation attached. Friday/Special checks cannot be used to pay mileage and/or meal vouchers, or for payment of bills that missed the regular accounts payable cutoff. Friday checks shall be for any invoice that will incur a finance charge, penalty, or interest of paid after the 15th of the month, or if early payment of the invoice will provide a financial discount to savings to the county, or if the payment is time sensitive. All Friday checks must be in the Administrative Coordinator/Director of Finance no later than 9:00 a.m. on Friday for processing that day.~~ Motion carried by roll call vote, 18 yes, 1 no, and 1 excused. Voting no, Johnson. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Motioned by West/Djumadi to add missing language on page 10, line 9 at the end of sentence, "based on recommendations of the Personnel Director". Motion carried by roll call vote, 19 yes and 1 excused. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Motioned by Miller/Gatterman to strike (~~must be clean, free of rips, tears, fraying and may not be excessively tight or revealing~~) line 24 page 23 and to add "that are dirty, ripped, torn, frayed, or are excessively tight or revealing". Motion carried by roll call vote, 19 yes, 1 excused. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote)

Motioned by England/Renner to insert page 24, line 53, at the end of the sentence, "and shall be reviewed and advised by the Corporation Counsel prior to the meeting being called to order". Motion carried by roll call vote, 17 yes, 2 no, and 1 excused. Voting no, Keckeisen and Ward. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Motioned by England/Ward to table Res. #51 until November County Board meeting stopping on page 33. Motion to table Res. #51 carried by unanimous voice vote.

Reports and Presentations: Bill Heinz, AFG, gave a presentation on the proposed 2012 Health Insurance Plan.

Recess: Motioned by Stuchlak/Allen to recess at 7:36 p.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order by Chairman Sebastiani at 7:50 p.m. Roll call 19 present, 1 excused. Excused, Townsend.

Reports and Presentations:

Smith, RIDC gave a report. Larson, Administration Coordinator/Director of Finance gave a report and provided a handout requesting supervisors to submit proposed budget changes to her office. Phillippi, County Clerk presented the county board members with a bookmark listing election changes and deadlines for re-election in 2012.

Resolutions:

Res. #73: Motioned by Johnson/Licitar to adopt Res. #73 to enter into a Cooperative Agreement for recycling collection, processing and marketing of mixed glass between S. Trempealeau County (STCSWC), Wisconsin and Adams County, Wisconsin for the purpose of qualifying for Recycling Efficiency Incentive (REI) Grant and/or Consolidation Grant Funding through the State of Wisconsin. Motion to adopt Res. #73 carried by roll call vote, 19 yes, and 1 excused. Excused, Townsend. (SAYL members 2 yes in a non-binding vote).

Res. #74: Motioned by Kotlowski/West to adopt Res. #74 to establish a new, non-lapsing account for administration of bequests funds from the Estate of Harold Henning, Adams County Probate Case No. 11PRO6A, to be used exclusively for "putting up a flagpole and associated improvements and otherwise to the general Community Center Funds". Motion to adopt Res. #74 carried by roll call vote, 19 yes, and 1 excused. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Res. #75: Motioned by Johnson/Gatterman to adopt Res. #75 to amend legal description in Resolution 93-1999 to include the 33.13 acre parcel legally described in the attached plat of survey dated September 6, 2011, prepared by MSA Professional Services. Motion to adopt Res. #75 carried by roll call vote, 19 yes, and 1 excused. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Ordinances:

Ord. #17: Motioned by Kotlowski/Djumadi to enact Ord. #17 prohibiting the carrying of weapons in County buildings. Motion to enact Ord. #17 carried by roll call vote, 18 yes, 1 no and 1 excused. Voting no, Stuchlak. Excused, Townsend. (SAYL members 2 yes, in a non-binding vote).

Denials: None

Petition: None

Motioned by Allen/Johnson to approve claims as submitted. Motion to approve claims carried by unanimous voice vote. Excused, Townsend.

Motioned by West/Ward to approve per diem and mileage as submitted. Motion to approve per diem and mileage carried by unanimous voice vote. Excused, Townsend.

Motioned by Johnson/Djumadi to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote. Excused, Townsend.

Set next meeting date for November 15, 2011, 9:30 a.m. Motioned by West/Allen to adjourn at 8:49 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk