

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**THURSDAY, AUGUST 14, 2008, AT \*\* 9:30 A.M.  
\*\*(Immediately following joint meeting with Finance)  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary  
Florence Johnson  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner and Roger Hansen

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 10:20 A.M., on Thursday, August 14, 2008.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.  
ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Morgan to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (JULY 10, 2008 & JULY 22, 2008):** *Motion by Johnson to approve the Minutes as printed of the Adams County Public Works Committee Meeting for JULY 10, 2008 and JULY 22, 2008, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- DRIVEWAY ACCESS ~ CTH "E" ~ HANSEN

**SPEED REDUCTION REQUEST CTH "A" TOWN OF EASTON:** A letter was received by the Town of Easton requesting the Speed Limit be reduced on County Road "A" from State Road 13 to 10<sup>th</sup> Lane. *Motion by Renner to approve the Speed Zone Study for County Road "A" and expenses for this study will be billed to the Town of Easton reference the Town Letter dated 7/21/08, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**DRIVEWAY ACCESS ~ CTH "E" ~ HANSEN:** Roger Hansen was present to explain why he needs two access points on his property that is located on County Road "E", one is for the driveway to his home and the new access would be a driveway for agricultural use. *Motion by Morgan to approve the driveway access for Roger Hansen on County Road "E", second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING  
AUGUST 14, 2008 ~ Immediately following joint meeting with Finance**

**REVIEW & ACT ON PORTABLE STOP SIGN BIDS:** The following bids were received for the portable stop sign bids:

<b>SHERWIN INDUSTRIES INC</b>	<b>\$68,200.00</b>
<b>TAPCO</b>	<b>\$78,475.00</b>

*Motion by Johnson to award the Portable Stop Sign bid to Sherwin Industries Inc. for the amount of \$68,200.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH "Z" (STH 21 TO CTH "F") APPROVAL REAL ESTATE APPRAISALS:**  
*Motion by Renner to approve the Real Estate Appraisal on the CTH "Z" Project between STH 21 and CTH "F" for parcel #172 for an amount of \$6,360.00 and parcel #228 for an amount of \$26,675.00 , second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH "G" (STH 21 TO CTH "C") OVERLAY BID:** The following bids were received for the CTH "G" (STH 21 to CTH "C") Overlay Project:

- **D.L. Gasser Construction**                      **\$528,358.00**
- **Wood County Highway Dept.**              **\$543,070.00**
- **Northeast Asphalt**                              **\$744,331.70**

*Motion by Renner to award the County Road "G" Overlay Project to D.L. Gasser Construction for the amount of \$528,358.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH "B" LIVING SNOW FENCE:** *Motion by Keckeisen to approve the Real Estate Acquisition Contract in the amount of \$4,200.00 for the Living Snow Fence on County Road "B" between Elk Avenue and Elk Drive, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**BRIDGE WEIGHT LIMITS:** The Highway Commissioner informed the Public Works Committee of the posted bridge weight limits:

- County Road "Z" over Klein Creek ~ 40 Ton
- County Road "Z" over Little Roche-A-Cri Creek ~ 35 Ton
- County Road "Z" over 14 Mile Creek ~ 35 Ton
- County Road "H" over White Creek ~ 45 Ton
- County Road "N" over Little Roche-A-Cri Creek ~ 40 Ton

**CONSIDER SKID STEER REPLACEMENT:** *Motion by Morgan to approve trading equipment #300 ~ 2005 Case 420 Skid Steer for a new 2008 Case 420 Skid Steer for the amount of \$4,400.00 due after trade, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING  
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**CULVERT AID PETITION ~ TOWN OF NEW HAVEN:** *Motion by Johnson to approve the Culvert Aid Petition that was submitted by the Town of New Haven for Golden Court for an amount of \$73,200.00, County Share \$36,600.00 and to forward this Petition to County Board to be acted on at the County Board Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**THE HIGHWAY (PUBLIC WORKS) COMMITTEE WILL CONSIDER CONVENING IN CLOSED SESSION PER WISCONSIN STATUTES 19.85(1)(f) CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS:** *Motion by Johnson to go into Closed Session per Wisconsin Statutes 19.85(1)(f), second by Keckeisen. ROLL CALL VOTE: Morgan ~ YES, Johnson ~ YES, Keckeisen ~ YES, Renner ~ YES, Babcock ~ YES. MOTION CARRIED.*

**THE HIGHWAY (PUBLIC WORKS) COMMITTEE WILL CONSIDER RECONVENING IN OPEN SESSION, PURSUANT TO WISCONSIN STATUTES 19.85(2) TO VOTE ON APPROPRIATE MATTERS:** *Motion by Keckeisen to reconvene in Open Session per Wisconsin Statutes 19.85(2), second by Renner. ROLL CALL VOTE: Morgan ~ YES, Johnson ~ YES, Keckeisen ~ YES, Renner ~ YES, Babcock ~ YES. MOTION CARRIED.*

**RUSTIC ROAD RESOLUTION ~ COUNTY ROAD "P":** *Motion by Keckeisen to approve a Resolution designating County Road "P" as a Rustic Road, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (RESOLUTION ATTACHED TO MINUTES ~ PUBLIC HEARING IS REQUIRED PRIOR TO FORWARDING REQUEST TO STATE)*

**MOTION BY JOHNSON TO RECESS FOR LUNCH, SECOND BY MORGAN.** *VOICE VOTE, ALL IN FAVOR. MOTION CARRIED 12:20 P.M.*

**MOTION BY MORGAN TO RECONVENE FROM LUNCH, SECOND BY JOHNSON.** *VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. 1:38 P.M.*

**2009 BUDGET:** *Motion by Renner to approve the 2009 Highway Budget as adjusted by the Public Works Committee, which does bring the Highway 2009 Budget in the 2% allowable increase: TOTAL REVENUES \$6,700,080, TOTAL EXPENSES \$6,700,080, COUNTY TAX LEVY \$3,705,457, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Currently painting for State in NorthCentral & SouthWest Regions, Other Counties and our County
- CTH "J" (STH 13 to 10<sup>th</sup> Avenue) Project is done
- CTH "E" (6<sup>th</sup> Avenue to CTH "G") Project should be done by end of August ~ currently paving.

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**FINANCIAL REPORT:** *Motion by Morgan to approve the July 2008 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the August 1, 2008 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

**ADJOURN AND NEXT MEETING DATE:** *Motion by Renner, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, September 11, 2008 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 3:12 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

