

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - SEPTEMBER 12, 2007**

DATE: September 12, 2007 TIME: 9:00 a.m. PLACE: A260
 Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Cynthia Loken, Jerry Kotlowski

EXCUSED ABSENT: John West, Harry Davis

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Lieutenant Olander, Terry Scheel, Nick Segina, Deb Barnes, Terry Warner, Jane Grabarski, Shirli Suchomel

1. Call to Order – At 9:00 a.m. Vice Chair Johnson called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, Loken, and Kotlowski present.
4. Approve the Agenda – **MOTION** by Kotlowski/Loken to approve the September 12, 2007, meeting agenda. MC/Unan.
5. Approve minutes of the August 8, 2007, meeting – **MOTION** by Loken/Kotlowski to approve the minutes from August 8, 2007, Public Safety & Judiciary Committee meeting. MC/Unan.

Coroner's Report- not present

Family Court Commissioner – not present

Child Support – Deb Barnes presented her Performance Measures report, noting the Arrears Collection has broken 70%, a very good result. She will attend the Fiscal Roundtable in Menasha, and Janet and Wendy will attend the DocGen class in Madison. Barnes explained her proposed budget, the debit card program for recipients of Child Support services, and the new health insurance enforcement requirements for her office. **MOTION** to approve Child Support vouchers was made by Kotlowski/Loken. MC/Unan.

Clerk of Circuit Court – not present; vouchers were delivered to the meeting.

Register in Probate – not present.

District Attorney – not present; vouchers were delivered to the meeting.

Emergency Management - Jane Grabarski stated the bids for Communication System Upgrade were being opened today at Foth in Madison. Two bids are anticipated and the consultant will explain the submitted bids at the County Board meeting on Tuesday, September 16. Grabarski stated she adjusted her 2008 budget to reflect insurance changes. The Hazardous Materials Emergency Planning grant offers \$4,301.00 with no county match, and is being used to obtain 20,000 Evacuation Notice label forms to account for evacuees in an emergency, to be placed in all emergency vehicles in the county. Local Emergency Planning Committee has three vacancies; Grabarski submitted three names for Committee to forward to County Board. **MOTION** by Loken/Kotlowski to approve the three names suggested by Grabarski to be appointed to the LEPC. MC/Unan. Office Activity: Grabarski went to SW Wisconsin for a day to aid in their damage assessments from the recent flooding. Grabarski will be attending the previously approved Debris Management class in Maryland, leaving Sunday and returning Friday of the upcoming week. She has visited Congressman Petri at a local town meeting to give insight on how local agencies could have affected the outcome of recent Federal action concerning emergency management. Exercises in August included the tabletop hazardous materials spill August 15, and Public Health's mass clinic August 23. Grabarski will be on vacation October 8-11. The Hazmat team had no

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chief and no suitable candidate in the first attempt to assemble a team. The LEPC Committee asked Grabarski to try again and she sought Committee approval to research other agencies and the dollar amounts they offer persons in such a position, which Committee granted. **MOTION** by Loken/Kotlowski to approve Emergency Management's vouchers. MC/Unan.

Coroner - Terry Scheel and Nick Segina joined the meeting. Segina gave handouts to Committee explaining a coroner's training coming in November to Milwaukee that he and Scheel wished to attend at a cost of \$250 per person. Discussion revealed only \$239 in the coroner's 2007 budget. Information only; no action. **MOTION** by Loken/Kotlowski to approve the Coroner's vouchers. MC/Unan. Committee advised Coroner Scheel to include training funding in his 2008 budget, adding they understood he did not formulate the current budget but inherited it from the former coroner.

Register in Probate - Terry Warner explained her invoices. She had two training requests that were budgeted for: one next week in Oshkosh Wednesday through Friday, and the other October 3-5 in Lac du Flambeau. Her 2008 budget changes were only for insurance. **MOTION** by Kotlowski/Loken to approve Register in Probate's vouchers. MC/Unan.

Sheriff's Department – Sheriff Renner had a letter of resignation from Deputy Sam Klumb effective as of 09/23/07; the position has been offered to Jail Officer Rick Sedevic who will start 09/30/07. Deputy Dan Simonsen has also resigned as of 09/06/07. Sheriff reported law enforcement presence has been requested at many town meetings in the county. A new jail officer has been hired, Rey Surillo. The new lieutenant Don Olander was at the meeting and was given the floor to introduce himself to Committee.

The Animal Shelter report and Animal Control Officer's report were in Committee's packet.

No conferences; Spillman training will be held in Utah for two employees, paid for by Spillman.

Chief Deputy July outlined revisions in the 2008 budget; he is ready to meet with the Finance Committee.

Captain Beckman explained the Safekeeper report, which differed from last month's because of a computer glitch that is being fixed. He reported that Probation and Parole revenue should come in at around \$22,000 for 2007. No change in the HVAC problem in pod; maintenance has done as much as possible with the system that exists. Electronic monitoring equipment is being looked into that might cut Juvenile housing costs, and will generate better revenue.

Vice Chair Johnson asked about the videoconferencing in the 2008 budget and the security card system. Captain followed Chair West's direction and included these things under Technology Outlay in the new Sheriff's Department budget.

A no-cost to the County billing for a new fingerprint machine was explained.

Sheriff and Captain will attend a State-funded, National Institute of Corrections taught, "Jail as a Part of County Government" training in Wisconsin Rapids.

MOTION by Kotlowski/Loken to approve vouchers for District Attorney, Clerk of Court, and Sheriff's Departments. MC/Unan.

Loken read Dee Helmrick's written report: Carrie Allard is Community Service Coordinator as of 09/13/07. Mary Ann Dean is a Deputy Clerk as of 09/17/07. Twenty-seven applications came in for Collections Clerk; six will interview. Helmrick's Law Library had an unforeseen expense of \$2,000.

Next meeting is Wednesday, October 10, 2007, 9:00 a.m., Conference Room A260.

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MOTION by Loken/Kotlowski to convene in closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: discuss personnel issues of hiring, promotion, resignation, and retirement: **Discuss Deputy Dan Simonsen's resignation**; and Wis. Stat. 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: **Contract strategies for upcoming 2008 contract**. Roll call vote: Kotlowski: Yes. Loken: Yes. Johnson: Yes. Meeting closed at 10:43 a.m. Shirli Suchomel left the room.

Chair John West joined the closed session. Sheriff Renner left the closed session.

Adjournment was made from closed session at 11:21 a.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (09/12/07)