

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, JUNE 12, 2008, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Bill Ohm and
Barbara Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 12, 2008.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (APRIL 25, 2008 & MAY 15, 2008): *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for APRIL 25, 2008 and MAY 15, 2008, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

DRIVEWAY CONCERNS CTH "J" ~ SPARGO: *Motion by Keckeisen, reference to the driveway concerns on CTH "J" for Spargo, the driveway should be built per the currently designed plans, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW AND ACT ON CREW CAB TRUCK BID: The following bids were received for the Crew Cab Truck:

A-F MOTORS INC.	\$29,562.00
RUDIG JENSEN	\$28,010.00

Motion by Keckeisen in the best interest of the county to award the crew cab truck bid to A-F Motors for an amount of \$29,562.00 and this amount is to be paid for by the County Automobile Insurance Claim from Equipment #5, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW AND ACT ON CTH "E" & CTH "G" ULTRA THIN OVERLAY BIDS:
The following bids were received for the CTH "E" & CTH "G" Ultra Thin Overlay:

D.L. GASSER CONST. / CTH "E"~ ULTRA THIN / \$676,032.00
D.L. GASSER CONST. / CTH "G" ~ ULTRA THIN / \$774,252.00

Motion by Keckeisen, in the best interest of the county to reject the Ultra Thin bids, due to budget constraints, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION

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CARRIED. *Motion by Keckeisen to work with Wood County Highway Department on the CTH "E" & CTH "G" overlays, estimated costs that were submitted from Wood County are: CTH "E" \$436,151.22 and CTH "G" \$458,050.35, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH "Z" PROJECT (STH 21 TO CTH "F") APPRAISAL APPROVAL PARCEL #167: *Motion by Renner to approve the appraisal for parcel #167 on the CTH "Z" Project between STH 21 and CTH "F" for an amount of \$9,625.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CONSIDER TIMBER SALES ~ SEVEN SISTERS GRAVEL PIT: *Motion by Morgan, second by Renner to proceed with timber sales at the Seven Sisters Gravel Pit with the following modifications:*

- *Leave all white oak*
- *Add a weight conversion for ton/pounds to cords*

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

FLAGGING SIGNALS: *Motion by Keckeisen to create specifications for flagging signals and advertise for bids, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

NON-REP SAFETY SHOE ALLOWANCE: Briefly discussed for information purposes the non-rep safety shoe allowance.

HIGHWAY DEPARTMENT EMERGENCY CALL PROCEDURE: Highway Commissioner discussed with the Public Works Committee the Highway Department emergency call procedure.

2009 ROAD PLAN: *Motion by Johnson to approve the 2009 Highway Department Road Plan as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (2009 ROAD PLAN ATTACHED TO MINUTES)*

2009 ASSET REPLACEMENT: *Motion by Renner to approve the Asset Replacement Plan after modifications were made by the Public Works Committee, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (ASSET REPLACEMENT PLAN ATTACHED TO MINUTES)*

2007 EQUIPMENT REVENUE / EXPENDITURES: Highway Commissioner presented to the Public Works Committee a report summarizing the 2007 gain of \$58,775.70 for Machinery Operations. This report also contained the previous years 2002-2006 gain/loss and a summary page for the years 1995-2007 showing the Expenses/Revenues/Loss~Gain. This report was reviewed and discussed by the Public Works Committee.

EQUIPMENT DISPOSAL: *Motion by Keckeisen to dispose the of the equipment items: #17, #141, #144, #415, #25, #151 and #479, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY TRUNK ROAD CONSTRUCTION FINANCING:

A) SALES TAX ORDINANCE: *Motion by Morgan to continue to pursue a premier resort area tax for Adams County, second by Renner. VOICE VOTE, ALL IN FAVOR.*

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MOTION CARRIED. *Motion by Keckeisen to suggest that the Finance Committee address the sales tax fund balance with consideration for using on County Trunk Construction well as the use of the income from the current sales tax for County Trunk Construction, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

B) BONDING: Discussed bonding in reference to County Trunk Road Construction.

C) LEVY BUDGET: Discussed levy budget in reference to County Trunk Road Construction.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ We have had an equipment rate adjustment due to increasing fuel costs. The Statewide average for County Highway Departments in 2007 was \$2.33; the first quarter of 2008 was \$2.82. The Machinery Management Committee and the WisDOT expect an additional adjustment later this year.
- ✓ The Department has been seal coating in Portage County and we have seal coating scheduled for Marquette and ourselves.
- ✓ To date we have not been successful in our attempts to quote the Towns for Town work, however we have been making the effort.
- ✓ We have been dealing with the brush removal and washouts from the recent weather, and we are tracking this for possible FEMA funding.
- ✓ Mowing is in process and we received written approval for the first round of mowing on the STHs, however we are not sure if there will be a second round on the STHs.
- ✓ Crack filling has been in progress on the CTH system, weather permitting.
- ✓ We have also been wrapping up some small drainage, dirt and stump removal projects that are out there.

FINANCIAL REPORT: *Motion by Johnson to approve the May 2008 Financial Report as audited, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the June 2, 2008 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Keckeisen, second by Renner, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 10, 2008 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 1:10 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

