

AMENDED
(September 17, 2007)

AGENDA OF ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING
COUNTY BOARD ROOM September 18, 2007
7:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Appointment:
8. Approval of the August 21, 2007 County Board Minutes.
9. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County and appoint 6 supervisors to approve claims (to be reviewed during recess) Renner, Licitar, Morgan, Neuenfeldt, Dehmlow, and Sebastiani.
10. **Public Participation** (if requested by the County Board Chair)
11. **Correspondence:** Received signatures regarding taking immediate action to help remedy the Gypsy Moth population.
12. **Unfinished Business:**
13. **New Business:**

REPORTS:

- A. Schenck -2006 Financial Report
- B. Administrative Coordinator Report
- C. Don Genrich - Water Basics for Adams County

14. Review Committee Minutes

Adams County Brd 8/21 Admin & Fin 8/16, 8/17 Airport 7/16 CWCA 6/27 Hlth Hum 8/10, 8/17	Hlth Hum Fin 8/10 Library 8/27 Local Emer Plan Com 8/30 Plan & Dev 8/6, 8/8, 8/15, 9/5	Pub Safety 8/8 Pub Works 8/9 Resource & Rec 8/20, 9/6 SCLS 8/13 Surveyor 9/5
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15. Resolutions:

Res. #44: To approve a one-year Agreement from January 1, 2007, through December 31, 2007, with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division.

Res. #45: To approve submission of a grant renewal application to fund a public transportation system and to allocate matching funds for the grant.

Res. #46: To accept bandwidth requirements, each location will cost \$1,079.79 for the 24-month period of the contract. Funds for 2007 are already budgeted, 2008 cost will be budgeted in budget process with all funds payable through account 100 E 20 51450 336.

Res. #47: To accept the Communication Services, Inc. bid for the County seven-tower with two-seat equipped 911 dispatch console communication system.

Res. #48: To create two (2) Payroll Specialist/Account Technicians in the Administrative Coordinator/Director of Finance Office and eliminate one (1) Deputy County Clerk/Bookkeeper/Payroll Clerk Position and one (1) Co-op position in the Adams County Clerk's Office.

16. Ordinances:

Amended Ord. #15: Rezone a portion of a parcel of land in the Town of Preston, owned by Patrick A. Bandl, property (4.62 acres) known as Lot #1, C.S.M #3445, in the NW 1/4, SE 1/4, Section 36, Township 17 North, Range 5 East, from an R-2 Residential District to an R-1 Residential District & an R-1 (LL)

Ord. #18: Rezone a parcel of land in the Town of Dell Prairie, owned by David & Kelly Hess, (6.25 acres) property located in the N1/2, SW1/4 SE1/4 SE 1/4 and the W1/2 SE 1/4 SW1/4, SE1/4, SE1/4 of Section 35, Township 14 North, Range 6 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to and R-1 LL Residential District.

Ord. #19: Rezone a parcel of land in the Town of Jackson, owned by Danny L. & Krisitin P. Steffens, portion of property (2.47 acres) known as Lot #2, C.S.M. #5113, in the NE 1/4, NE 1/4 of Section 25, Township 15 North, Range 7 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-1 (15) Agricultural District.

Ord. #20: Rezone a parcel of land in the Town of Jackson, owned by Robert Bredeson, portion of property (.6 acres) known as Lot #1, C.S.M. #5113, in the SE 1/4, NE 1/4, Section 25, Township 15 North, Range 7 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-1 (15) Agricultural District to an A-1 Exclusive Agricultural District.

Ord. #21: Amend the Adams County Floodplain Ordinance pursuant to a Department of Natural Resources requirement to map the Easton dam flood shadow.

17. Petitions:

Petition 01: The Town Board of Big Flats respectfully petitions the Adams County Board of Supervisors for culvert aid provided by Section 81.38 of the Wisconsin Statutes.

18. Denials:

Denial #02: Rezone a portion of a parcel of land in the Town of Adams, owned by Scott Kotlowksi, property (18.4 acres) located in the SW ¼, NW ¼ and the SE 1/4, NW ¼, in Part of Lot #4, C.S.M. # 4957, Section 22, Township 17 North, Range 6 East, corresponding zoning maps are hereby amended to reflect that the following described property is not changed from an A-1 Exclusive Agricultural District to an A-1(15) Exclusive Agricultural District.

Denial #03: Rezone a parcel of land in the Town of Colburn, owned by Barbara M, & Richard D. Lawrence, portion of property (200'X200') located at 273 Blackhawk Drive, in the N ½, NW 1/4, SW 1/4, Section 23, Township 19 North, Range 7 East, is not changed from a Conservancy District to a Recreational/Residential District.

19. Approve Claims:

20. Per Diem and Mileage for this Meeting read by the County Clerk.

21. Motion for County Clerk to correct errors.

22. Set next meeting date.

23. Closed Session: (none)

24. Adjournment.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the County Clerk's Office at (608) 339-4200 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

Posted:

Resolution no. 44 -2007

INTRODUCED BY: Executive Committee.

INTENT & SYNOPSIS: To approve a one-year Agreement from January 1, 2007, through December 31, 2007, with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division.

FISCAL NOTE: The Agreement includes wage increases as follow:

January 1, 2007 – 2%

July 1, 2007 – 2%

WHEREAS: A tentative agreement was signed by the parties recommending certain changes to the previous Agreement, including; a second step in the grievance procedure, increased clothing allowance and continuation of the twelve (12) hours shifts; and

WHEREAS: The Wisconsin Professional Police Association, Union Local 414, subsequently ratified the new Agreement.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the Agreement with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division for calendar year 2007, is hereby approved and ratified, and that the wage increases agreed to therein shall be retroactive to January 1, 2007, and July 1, 2007, respectively.

Dated this 18th day of September, 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 18th day of September, 2007.
Tabled _____

County Clerk

County Board Chair

RESOLUTION NO. 45 - 2007

INTRODUCED BY: Administration & Finance Committee

INTENT AND SYNOPSIS: To approve submission of a grant renewal application to fund a public transportation system and to allocate matching funds for the grant.

FISCAL NOTE: The matching funds required to cover one-half the estimated operating deficit is projected to be \$64,000 in FY2008. In addition, \$6,500 in matching funds will be required as the match for the replacement of a handicap accessible vehicle. Funds (\$70,500) will be appropriated as an item in 2008 County budget (as was done in the three previous County budgets).

WHEREAS, Adams County has received a Federal Public Transit (Section 5311) Grant to provide a funding subsidy for the Adams County Transit System since 2004, and

WHEREAS, a grant renewal application for the period January through December 2008 is due to the Wisconsin Department of transportation no later than October 15, 2007, and

WHEREAS, scheduled transportation services in Adams County have continued to be of significant economic benefit to the County, and

WHEREAS, ridership (measured in rides per month) has increased approximately 14% from 2005 to 2006 and remained steady in 2007, and

WHEREAS, the system is used by approximately 15 individuals per month, serving as the sole means of transportation to work for many of them, and

WHEREAS, County commitment for the matching funds is required prior to submission of the grant application, and

WHEREAS, Central Wisconsin Community Action Council, Inc. (CWCAC) is again willing to write and submit the grant renewal application and to operate the system if grant funds are received, and

WHEREAS, the transit service can be provided for the entirety of Calendar Year 2008 at an approximate cost to the County of \$64,000, based upon the past four years of experience in operating the transit system, and

WHEREAS, one of the vehicles had, in July 2007, approximately 295,000 miles and is nearing the end of its useful life, and can be replaced with a new van at a cost of approximately \$6,500 (local match) to the County,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors to approve the submission of the Section 5311 transit grant in October 2007, and to designate a total of \$70,500 in the 2008 County budget as matching funds for a transportation grant prepared and submitted by CWCAC, contingent upon federal approval of the grant.

Dated this ____ day of August, 2007.

ADMINISTRATION & FINANCE COMMITTEE

ADOPTED by the Board of Supervisors of Adams County, Wisconsin, this _____ day of

DEFEATED _____, 2007.

RESOLUTION NO. _____ 46 _____ 2007

INTRODUCED BY: Adams County Finance & Administration Committee

INTENT & SYNOPSIS: To accept the Solarus End User Master Services Agreement for broadband internet access and other services at Petenwell Park and Adams County Landfill Recycling & Composting Facility.

FISCAL NOTE: At current bandwidth requirements, each location will cost \$1079.79 for the 24-month period of the contract. Funds for 2007 are already budgeted, 2008 cost will be budgeted in budget process with all funds payable through account 100 E 20 51450 336.

WHEREAS: Each of the locations need to connect to the network infrastructure at the courthouse in order to securely share data currently stored on the county network; and,

WHEREAS: Bandwidth requirements for the amount of data transferred necessitate more bandwidth than available through standard dial up access; and,

WHEREAS: Broadband to each of the locations is currently unavailable through other avenues or providers; and,

WHEREAS: Solarus has provided consistent broadband access at both locations in the past;

NOW, THEREFORE, BE IT RESOLVED, by the Adams County Board of Supervisors that the attached "Solarus User Master Services Agreement" be, and hereby is, approved.

Submitted for adoption this ___18th___ day of _____ September _____, 2007.

Adopted _____

Defeated _____ by the Adams County Board of Supervisors

this _____ day of _____, 2007.

County Clerk

County Board Chairman

Resolution no. 47 -2007

INTRODUCED BY: Public Safety & Judiciary Committee.

INTENT & SYNOPSIS: To accept the Communication Services, Inc. bid for the County seven-tower with two-seat equipped 911 dispatch console communication system.

FISCAL NOTE: Bid for communication system of \$2,189,452.00.

WHEREAS: The Adams County Board of Supervisors, through its Public Safety & Judiciary Committee (Resolution #18-2007) approved the solicitation of bids for construction and improvement of the Adams County Communication System to a seven-tower with two-seat equipped 911 dispatch console; and

WHEREAS: The Board of Supervisors, through its Administrative & Finance Committee (Resolution #30-2007), further approved the payment of \$10,000 from the Emergency Management (100.19) expense accounts to a consultant to ensure that technical parameters were properly set and specifications met in the request for proposals (RFP) soliciting the above referenced bids for the new communications system; and

WHEREAS: Foth Infrastructure & Environment, LLC was selected as the consultant to ensure said technical parameters and specifications were adhered to, and as such, the attached bid was received from Communication Services Inc., Portage WI, in the amount of \$2,189,452.00 for the construction and improvement of the Adams County communication system seven-tower with two-seat equipped 911 dispatch console.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the bid submitted by Communication Services, Inc. for the County seven-tower with two-seat equipped 911 dispatch console communication system in the amount of \$2,189,452.00 be accepted.

Dated this 18th day of September 2007.

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this 18th day of September 2007.

County Clerk

County Board Chair

INTRODUCED BY: Executive & Administrative and Finance Committee.

INTENT & SYNOPSIS: To create two (2) Payroll Specialist/Account Technicians in the Administrative Coordinator/Director of Finance Office and eliminate one (1) Deputy County Clerk/Bookkeeper/Payroll Clerk Position and one (1) Co-op position in the Adams County Clerk's Office.

FISCAL NOTE: No additional fiscal impact in 2007, monies to be budgeted in the 2008 budget.

WHEREAS: The Adams County Board at their meeting held September 25, 2006, authorized creation of an Administrative Coordinator/Director of Finance; and

WHEREAS: The job description for this position states the Administrative Coordinator/Director of Finance will direct, manage, and oversee the County-wide financial management system, payroll, investment, securities, and invest surplus funds in accordance with County policies; and

WHEREAS: The county-wide payroll and financial management duties currently performed in the County Clerk's Office will be performed in the Administrative Coordinator/Director of Finance Office and all other duties shall remain in the County Clerk's Office; and

WHEREAS: The existing Deputy County Clerk job descriptions will be updated to reflect the changes in their job duties; and

WHEREAS: The election responsibilities in the County Clerk's Office have significantly increased due to HAVA and SVRS, thus increasing the workload and time needed to fulfill their duties.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the following recommendation be implemented on November 1, 2007, including:

- Elimination of one (1) full time Deputy County Clerk/Bookkeeper/Payroll Clerk position and one (1) Co-op position in the County Clerk's Office (see attached organizational chart).
- Creation of two (2) Payroll Specialist/Account Technicians in the Administrative Coordinator/Director of Finance Office (see attached organizational chart).

Dated this 18th day of September 2007.

Adopted _____
 Defeated _____ by the Adams County Board of Supervisors this 18th day of September 2007.
 Tabled _____

County Clerk County Board Chair

AMENDED
Ordinance No: 15-2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the Town Board of Preston on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 7, 2007, Patrick A. Bandl, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of Preston, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on July 2, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an R-2 Residential District to an R-1 Residential District & an R-1 (LL) Residential District.

Property (4.62 acres) known as Lot #1, C.S.M #3774, in the NW 1/4, SE 1/4, Section 9, Township 18 North, Range 6 East, Town of Preston, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of September, 2007

Recommended for enactment by the Adams County Planning and Development Committee on this _____ day of September, 2007.

Enacted/Defeated by the Adams County Board on the _____ day of September, 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

Ordinance No: 18 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Dell Prairie on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On July 20, 2007 David & Kelly Hess, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on September 5, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to and R-1 LL Residential District.

Property (6.25 acres) property located in the N1/2, SW1/4 SE1/4 SE 1/4 and the W1/2 SE 1/4 SW1/4, SE1/4, SE1/4 of Section 35, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of September 2007.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 5th day of September 2007

Enacted/Defeated by the Adams County Board on the _____ day of September 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

SEPTEMBER 5, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

David & Kelly Hess –Rezoning Request from an A-3 Secondary Agricultural District to an R-1 LL Residential District on property located in the N1/2, SW1/4 SE1/4 SE 1/4 and the W1/2 SE 1/4 SW1/4, SE1/4, SE1/4 of Section 35, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: David Hess

No one appearing against.

Correspondence: Notification from the Town Board of Dell Prairie that they met on July 10, 2007 and have no objection to the zoning change.

Disposition: Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried.

Ordinance No.: ___19___ 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Jackson on November 3, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On Danny L. & Kristin P. Steffens, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on September 5, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-1(15) Agricultural District.

Portion of property (2.47 acres) known as Lot #2, C.S.M. #5113, in the NE 1/4, NE 1/4 of Section 25, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of September 2007.

Recommended for enactment by the Adams County Planning and Development Committee on this 5th day of September 2007.

Enacted/Defeated by the Adams County Board on the _____ day of September 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

SEPTEMBER 5, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Danny L. & Kristin P. Steffens – Rezoning request of a portion of a parcel (2.47 acres) from an A-1 Exclusive Agricultural District to an A-1 (15) Agricultural District of the Adams County Zoning Ordinance to exchange with an adjacent owner on property located in the NE ¼, NE ¼, Section 25, Township 15 North, Range 7 East, Pt. Lot 2, C.S.M. #5113, Town of Jackson, Adams County, Wisconsin.

Appearing for with testimony: Richard Knuth, representing the petitioner.

Appearing for with no testimony: Kristin Steffens.

No one appearing against.

Correspondence: Notification from the Town Board of Jackson that they met on August 8, 2007 and have no objection to the zoning change.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani) Motion carried.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Jackson on November 3, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 16, 2007, Robert Bredeson, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on September 5, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 (15) Agricultural District to an A-1 Exclusive Agricultural District.

Portion of property (.6 acres) known as Lot #1, C.S.M. #5113, in the SE 1/4, NE 1/4, Section 25, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of September 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 5th day of September 2007

Enacted/Defeated by the Adams County Board on the _____ day of September 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

SEPTEMBER 5, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Carol J. & Robert R. Bredeson – Rezoning request of a portion of a parcel (.6 acres) from A-1(15) to an A-1 District of the Adams County Zoning Ordinance to exchange with an adjacent owner on property located in the SE ¼, NE ¼, Section 25, Township 15 North, Range 7 East, Lot 1 of CSM 5113, Town of Jackson, Adams County, Wisconsin.

Appearing for with testimony: Richard Knuth, representing the petitioner.

Appearing for with no testimony: Kristin Steffens.

No one appearing against.

Correspondence: Notification from the Town Board of Jackson that they met on August 8, 2007 and have no objection to the zoning change.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehm low seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried.

ORDINANCE: _____ 21 _____, 2007

WHEREAS; The Adams County Board of Supervisors adopted the Adams County Floodplain Ordinance on October 20, 1987 with an effective date of October 28, 1987, pursuant to the authorization contained in Section 59.971 of the Wisconsin Statutes, and the Adams County Board of Supervisors adopted amendments to the Adams County Floodplain Ordinance text on June 21, 1988, and

WHEREAS; The Adams County Board of Supervisors adopted amendments to the Adams County Floodplain Ordinance on November 06, 1990 to include the Insurance Rate Maps, and

WHEREAS; The Adams County Board of Supervisors adopted amendments to the Adams County Floodplain Ordinance on October 18, 2005 pursuant to the amendment of the Wisconsin Administrative Code NR 116 that became effective in April 2004, and

WHEREAS; The Adams County Board of Supervisors adopted amendments to the Adams County Floodplain Ordinance on November 14, 2006 pursuant to a condition of approval dated December 21, 2005 from the Department of Natural Resources, and

WHEREAS; On August 16, 2007 the Adams County Planning and Zoning Department petitioned the Adams County Board of Supervisors to amend the Adams County Floodplain Ordinance pursuant to a Department of Natural Resources requirement to map the Easton dam flood shadow, and

WHEREAS; The proposed Adams County Floodplain Zoning Ordinance contains in its entirety, the minimum requirements set forth by the Department of Natural Resources and NR 116, and

WHEREAS; The Adams County Planning & Development Committee conducted a public hearing on the proposed revisions to the Adams County Floodplain Ordinance on September 05, 2007 and after evaluating all data and evidence presented at the hearing, the Planning and Development Committee moved to recommend enactment as stated below.

THE ADAMS COUNTY BOARD OF SUPERVISORS DO ORDAIN AS FOLLOWS:

This Ordinance Amendment is to be effective as of the date of its publication, following adoption by the Adams County Board of Supervisors. Upon the effective date of this Ordinance Amendment, the Adams County Floodplain Ordinance revised November 14, 2006 becomes invalid.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of September 2007.

Recommended for enactment by the Adams County Planning and Development Committee on this 5th day of September 2007

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Enacted / Defeated by the Adams County Board on the _____ day of September, 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

SEPTEMBER 5, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Amendment to the Adams County Floodplain Ordinance to include the Hydraulic Shadow as defined by the Dam Hazard Assessment for the Easton Dam.

Appearing for with testimony: Patrick Gatterman, Adams County Land & Water Conservation Department.

Appearing with questions or information: Donald Fornasiere, Jim Abbs & Cindy Loken

No one appearing against.

Correspondence: Letter dated April 30, 2007 from William Sturtevant, Assistant State Dam Safety Engineer, Bureau of Watershed Management stating approval of the dam failure analysis and setting the hazard rating for the Easton Dam.

Disposition: Mike Keckeisen made a motion to recommend enactment of the amendments to the Adams County Floodplain Zoning Ordinance to include the Hydraulic Shadow as defined by the Dam Hazard Assessment for the Easton Dam. Glen Licitar seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried.

PETITION NO. __1-2007

TO THE HONORABLE COUNTY BOARD OF SUPERVISORS FOR ADAMS COUNTY, FRIENDSHIP, WISCONSIN.

SUPERVISORS:

The Town Board of the Town of Big Flats DOES HEREBY RESPECTFULLY PETITION the Adams County Board of Supervisors for aid in the construction of a culvert/bridge as provided by Section 61.38 of the Wisconsin Statutes.

(cross out one)

The said Town Board of the Town of Big Flats has voted to construct the culvert/bridge and has appropriated funds for their share of the cost of same.

(cross out one)

Federal-County Project # _____. The culvert/bridge is located on Bighorn Av b/t State Rd 13 and 11th Ave. The approximate cost and installation is \$12,413.90 The county share is \$6206.95.

Respectfully submitted this 29th day of June, 2007.

TOWN BOARD OF Big Flats

Dennis Tolley Chair

Ray Quimby Supervisor I

Todd A. Peterson Supervisor 2

Adams County Highway Committee approval

Larry Babcock Dean Morgan David Renner Florence Johnson

Robert Dixon

ADOPTED ()

by the Adams County Board of Supervisors this 18th day of September, 2007.

DEFEATED ()

County Clerk

County Board Chairperson

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Adams on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On May 14, 2007, Scott Kotlowski, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on August 8, 2007 and the tabled portion on September 5, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, does not recommend enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is not changed from an A-1 Exclusive Agricultural District to an A-1(15) Exclusive Agricultural District.

Property (18.4 acres) located in the SW ¼, NW ¼ and the SE ¼, NW ¼, in Part of Lot #4, C.S.M. # 4957, Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of September 2007

Recommended for denial by the Adams County Planning and Development Committee on this 5th day of September 2007.

Enacted/Defeated by the Adams County Board on the _____ day of September 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

SEPTEMBER 5, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Scott E Kotlowski – Rezoning request from an A-1 Exclusive Agricultural District to an A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance to split the parcel into three 18.4 acre parcels for residential use on property located in the SW 1/4, NW 1/4 and the SE 1/4, NW 1/4, Part of Lot #4, C.S.M. #4957, Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Donna Christensen & Dennis Rathermel.

Appearing against with testimony: Harley Blomberg, John LaValley and Daniel Kaye.

Correspondence: Notification from the Town Board of Adams that they met on July 10, 2007 and have no objection to the zoning change.

Disposition: Mike Keckeisen made a motion to recommend denial of rezoning request, on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 4-Yes. 1-No (Colby). 2-Excused (Sebastiani & Dehmlow). Motion carried. The reason for denying the request is because the land is too low and the shoreland maps have not been updated since the 70s.

Denial No. 3-2007

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 19, 1990 as the Adams County Shoreland Protection Ordinance, with an effective date of June 27, 1990 and

WHEREAS: On June 7, 2007, Barbara M, & Richard D. Lawrence, owners, petitioned the Adams County Board of Supervisors to amend the Adams County Shoreland Protection Ordinance to rezone a parcel of land in the Town of Rome, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on July 2, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Shoreland Protection Ordinance, Ordinance No.8-1990 and the corresponding zoning maps are amended not to reflect that the following described property (200'X200') be changed from a Conservancy District to a Recreational/Residential District.

Portion of property (200'X200') located at 273 Blackhawk Drive, in the N ½, NW ¼, SW ¼, Section 23, Township 19 North, Range 7 East, Town of Colburn, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of July 2007.

Recommended for denial by the Adams County Planning and Development Committee on this 2nd day of July 2007.

Enacted/Defeated by the Adams County Board on the _____ day of July 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

Discussion on Barbara & Richard D. Lawrence Rezoning request in the Town of Colburn that was sent back to the Planning and Development Committee by the County Board of Supervisors on August 21, 2007. Mike Keckeisen made a motion to amend his motion made on July 2, 2007 to read recommend denial of zoning change, instead of enactment of the zoning change. Fran Dehm low seconded the motion. Roll Call Vote: 5-Yes. 2-Excused (Sebastiani & Colby). Motion carried.

Administrative and Finance Meeting Minutes
August 16th, 2007
8:00 a.m.

Called to order by Chairman Sebastiani at 8:10 a.m. Sebastiani, Grabarski, Davis present. Keckeisen, West excused.

Motioned by Grabarski/Davis to approve July 12th and 16th, 2007 minutes. Motion carried by unanimous voice vote.

United Way deduction was discussed. It was recommended to find out what contributions come back to Adams County, what programs are served, what grants are funded, if any, and what other entities in Adams County have payroll deductions i.e. Adams Columbia Electric, Adams Friendship School District etc.

A payroll stuffer will go out in September with information as to the benefits provided to Adams County residents along with a survey asking who would be considered in participating in a payroll deduction in 2008.

Motioned by Grabarski/Davis to obtain information and provide it to employees along with a survey in a payroll stuffer. Then make a determination based on the number of employees willing to participate as to whether to continue with payroll deduction. This will be determined in October. Motion carried by unanimous voice vote.

West present at 8:30 a.m.

Barb informed the committee that \$700.00 will be written off for 2006 cash. Fixed assets are okay. Auditors will work on reconciliation of cash thru June of 2007. Auditors are behind they are working on school districts. Auditors will give their report for 2006 in September. Barb will do GASB 34 reports and preliminary reports. Executive Committee will meet this week and Associated Finance gave same information and numbers as they gave last month. They will be giving their presentation to County Board this month. Resolution presented to go from self funded to fully funded health insurance.

Revenue and Expense Account Level Activity Report and 2006 vs. 2007 monthly cash report was submitted by Barb.

Motioned by Davis/West to forward Res. #34 to County Board. Motion carried by unanimous voice vote.

Preliminary department schedule was handed out by Barb, for 2008 budget meetings.

Committee reviewed inmate safekeeper report for the month of July.

Motioned by Grabarski/Davis to recess at 12:00 until 1:00 p.m. Motion carried by unanimous voice vote.

Meeting called back to order by Chairperson Sebastiani at 1:10 p.m. Davis, Grabarski, Sebastiani, present. West excused.

Motioned by Grabarski/Davis to add the following duties:

Name streets as new subdivisions

Plot are recorded

Assign site addresses as requested by property owners

Notify owners and other appropriated county departments as required

Mail out monthly reports to each municipality showing new site address assigned
Deal with 911 discrepancies and corrections

to Real Property Lister's Job Description. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to approve training for Real Property Lister in the amount of \$360.99.
Motion carried by unanimous voice vote.

West present at 1:30 p.m.

2008 proposed Treasurer Budget.

Motioned by Davis/West to eliminate \$2,000 from money counter line 419. Motion carried by
unanimous voice vote.

Motioned by Grabarski/West to approve Treasurer's budget and move forward to Administrative and
Finance. Motion carried by unanimous voice vote.

MIS budget submitted.

County Clerk budget submitted. County Clerk, Administrative Coordinator/Director of Finance and
Corp Counsel to meet to discuss transfer of duties between offices.

Approve vouchers.

Motioned by Grabarski/Davis to adjourn at 5 p.m. until August 17, 2007 at 8:00 a.m. Motion carried
by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Administrative and Finance Meeting Minutes

August 17th, 2007

Called to order by Chairman Sebastiani at 8:05 a.m. Sebastiani, Grabarski, Keckeisen present. Davis, West
excused.

Craig Gaetzke present to discuss transportation program. A calendar of 2007 performance statistics was handed
out and discussed. It was explained that a vehicle was included in part of the 2007 budget of \$70,000 and if the
program would not continue the vehicle would not be purchased.

Davis present at 8:15 a.m.

Motioned by Keckeisen/Davis to forward Resolution for transportation grant to County Board next month.
Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to purchase lap top for Administrative Coordinator/Director of Finance office, desk top will go to another office. Motion carried by unanimous voice vote.

Committee instructed (not by motion) for MIS and Administrative Coordinator/Director of Finance to meet with Law Enforcement to discuss IT requests.

Keckeisen excused at 10 :45 a.m.

County Clerk explained marriage license requirements and laws related to birth certificates.

Motioned by Grabarski/Davis to move forward and draft a resolution for the birth certificate requirement on marriage license and bring back. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to move forward and continue on work permits. Motion carried by unanimous voice vote.

Approve vouchers

Davis to explain Job Center costs, operations, and the possibility of putting money in the budget to fund the center.

Motioned by Grabarski/Davis to adjourn at 1:05 p.m. until September 10, 2008 at 8:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

These minutes have not been approved by the Administrative Finance Committee

**ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING MINUTES
COUNTY BOARD ROOM AUGUST 21, 2007
6:00 P.M.**

The Adams County Board of Supervisors monthly meeting was called to order by Chairperson Loken at 6:02 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Bob Dixon; #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Dave Grabarski; Dist. #08-Frances Dehmlow; Dist. #11-Beverly Ward; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Harry Davis; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenlohr; Dist. #18- Bob Neuenfeldt Dist. #19-David Repinski; Dist. #20-Cynthia Loken. Excused Dist. #09-Pat Townsend. Vacant Dist. #10.

Approve the Agenda: Motioned by Repinski/Renner to approve the agenda removing Res. #41 to item number 13 and returning to 14. Motion carried by unanimous voice vote. Excused Townsend. Vacant Dist. #10.

Appointment: Motioned by Sebastiani/Kotlowksi to appoint Joanne Sumpter to District #10 and to the following standing committee Health and Humans Service Board, and to the following sub committees Long Term Support, W-2 Steering Committee, Ethic Inquiry Committee to replace Matthew Sherd. Motion to appoint carried by roll call vote 18 yes, 1 excused, 1 vacant. Excused

Townsend. Vacant Dist. #10.

County Clerk Administer Oath of Office to Joanne Sumpter

Motioned by Kotlowski/Neuenfeldt to appoint Tom Robertson to Housing Authority as a citizen member to replace Greg Bucholc. Motion to appoint carried by roll call vote 19 yes, 1 excused. Excused Townsend.

Motioned by Licitar/Babcock to approve the July 17, 2007 County Board Minutes. Motion carried by unanimous voice vote. Excused Townsend.

Claims were read.

Presentations:

- A. Wisconsin Counties Association – Mark O’Connell
- B. Associated Financial Services – Health Insurance Study Committee Report

Recess: Motioned by Repinski/Neuenfeldt to recess at 8:08 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting reconvened at 8:30 p.m. Roll call 20 present.

Res. #41: Motioned by Dixon/Neuenfeldt to adopt Res. #41 to eliminate the Conservation Clerk, Regular Full-Time (Non-Exempt) effective immediately and create a Conservation Program Specialist, Regular Full-Time (Non-Exempt) position effective immediately. Motioned by Davis/Repinski to amend Res. #41 and remove from the fiscal note “no increase in the tax levy will occur.” Motion to amend failed by roll call vote 10 yes, 10 no. Voting no Babcock, Dehmlow, Johnson, Keckeisen, Kirslenohr, Kotlowski, Licitar, Morgan, Renner, and Townsend. Motion to adopt Res. #41 failed by roll call vote, 5 yes, 15 no. Voting yes, Neuenfeldt, Repinski, Sumpter, Ward and West.

Correspondence: Approximately 500 signatures in regards to the Gypsy Moth being an epidemic and needing action were received. A letter submitted by Patti Coleman regarding the Transit Program, a letter dated August 9, 2007 from Mark Wettstein regarding the transit program, a letter dated August 9, 2007 from Elana Ackley regarding the Transit Program, and a letter received August 10, 2007, from Brenda Knutson regarding the Wheels to Work Program were received. Motioned by Townsend/Licitar to file the correspondence in the County Clerk’s Office. Motion carried by unanimous voice vote.

Unfinished Business:

Res. #32: Motioned by Ward/Kotlowski to bring Res. #32 off the table. Motion carried by roll call vote, 20 yes. Motioned by Ward/Sumpter to withdraw Res. #32 to create one regular, full-time County position, Energy Assistance Specialist, in Group 1, Class 3 of the Collective Bargaining Agreement between the County of Adams and Adams County Courthouse Employees Union, Local 1168, AFSCME, AFL-CIO. Motion to withdraw Res. #32 carried by roll call vote 19 yes, 1 no. Voting no Townsend.

Res. #35: Motioned by West/Sebastiani to bring Res. #35 off the table. Motion carried by voice vote 19 yes, 1 no Dehmlow. Motioned by Davis/Kotlowski to adopt Res. #35 to establish new fees for the County Coroner. Motioned by Dehmlow/Neuenfeldt to table and send Res. #35 back to committee for further research. Motion carried by roll call vote 18 yes, 2 no. Voting no, Grabarski, Kotlowski.

Ord. #14: Motioned by Sebastiani/Johnson to bring Ord. #14 off the table. Motion carried by roll call vote 18 yes, 2 no. Voting no, Sumpter, Ward. Motioned by Repinski/Neuenfeldt to enact Ord. #14 to rezone a parcel of land in the Town of Colburn, owned by Barbara M, & Richard D. Lawrence, owners, portion of property (200'X200') located at 273 Blackhawk Drive, in the N ½, NW ¼, SW ¼, Section 23, Township 19 North, Range 7 East, from a Conservancy District to a recreational/Residential District. Motioned by Keckeisen/Ward to send Ord. #14 back to committee for possible denial because of it being in conservancy. Motion carried by roll call vote 14 yes, 6 no. Voting no Babcock, Davis, Grabaski, Neuenfeldt, Repinski, Townsend.

Ord. #15: Motioned by Sebastiani/Licitar to bring Ord. #15 off the table. Motion carried by roll call vote 20 yes. Motioned by Sebastiani/Keckeisen to enact Ord. #15 to rezone a portion of a parcel of land in the Town of Preston, owned by Patrick A. Bandl, property (4.62 acres) known as Lot #1, C.S.M #3445, in the NW ¼, SE ¼, Section 36, Township 17 North, Range 5 East, from an R-2 Residential District to an R-1 Residential District & an R-1 (LL) Motioned by Ward/Kirsenlohr to amend Ord. 15 striking "an R-1 Residential District &". Motion to amend carried by roll call vote. Motion to enact amended Ord. #15 carried by roll call vote 20 yes.

New Business:

REPORTS:

- D. Administrative Coordinator Report was submitted
- E. Library Financial was not included in packet.
- F. Daric Smith – gave update on Adams County Rural Economic Development.
- G. Don Genrich – will give presentation on water quality next month not on sanitary districts.
- H. County Clerk's Financial Report was submitted.

Resolutions:

Res. #43: Motioned by Sebastiani/Licitar to adopted Res. #43 to authorize change from existing Self Funded Health Insurance Plan to Fully Insured Health Insurance Plan. Motion to adopt Res. #43 carried by roll call vote 19 yes, 1 no. Voting no Ward.

Res. #38: Motioned by Dixon/Johnson to adopt Res. #38 to re-elect Ronald Z. Chamberlain as Adams County Highway Commissioner. Motion to adopt Res. #38 carried by roll call vote 15 yes, 5 no. Voting no, Dehmlow, Keckeisen, Licitar, Neuenfeldt, Repinski.

Motioned by Repinski/Keckeisen to withdraw Res. #39 for Edie Felts-Podoll, Family Living Education Agent to attend 5-day training conference in Charleston South Carolina, September 11th – 14th and Res. #40 for Edie Felts-Podoll, Family Living Education Agent to attend 4-day training conference in St. Paul, Minnesota September 17th – 20th, 2007 out of state travel approved in budget can be approved by home committee see Section 03, page 58, 3.02. Motion carried by roll call vote 20 yes.

Res. #42: Motioned by Keckeisen/Ward to adopt Res. #42 to approve a one-year Agreement from January 1, 2007 – December 31, 2007, with the Deputy Sheriff's Association, Local 355, Wisconsin Professional Police Association. Motion to adopt Res. #42 carried by roll call vote 20 yes.

Ordinances:

Ord. #16: Motioned by Sebastiani/Ward to enact Ord. #16 to rezone a parcel of land in the Town of Springville, owned by Neal Stone, a parcel of land, property (approximately 30 acres) located in the SE ¼, NE ¼, Section 28, Township 15 North, Range 6 East, from an A-1 Exclusive Agricultural District to an A-1(15) Exclusive Agricultural District. Motion to enact Ord. #16 carried by roll call vote 20 yes.

Ord. #17: Motioned by Grabarski/Ward to enact Ord. #17 to rezone a parcel of land in the Town of Richfield, owned by Richard Gohlke, a parcel of land, property (13.24 acres) located at 249 & 251 Cottonville Avenue, known as Lot # 1, C.S.M. #3804, in the NE 1/4, NW 1/4 and the NW 1/4, NE 1/4, Section 11, Township 18 North, Range 7 East, changed from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District, R-3 Mobile Home Residential District and an I-I Industrial District. Motion to enact Ord. #17 carried by roll call vote 20 yes.

Denials:

Denial #01: Motioned by Licitar/Sebastiani to enact Denial. #01 to rezone a parcel of land in the Town of Preston, owned by Jeff & Sheryl Shiroda, portion of property (1 acre) located at 802 Cottonville Avenue, in the SE 1/4, SE 1/4, Section 2, Township 18 North, Range 6 East, maps are not amended to reflect that the following described property (1 acre) be changed from a Conservancy District to a Recreational/Residential District. Motion to enact Denial #01 carried by roll call vote 20 yes.

Motioned by Babcock/Licitar to approve claims. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Neuenfeldt to approve mileage and per diem. Motion carried by unanimous voice vote.

Motioned by Townsend/Kotlowski to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Motioned by Neuenfeldt/Kotlowski to adjourn at 11:06 p.m. until September 18th, 2007 at 7:00 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk

These minutes have not been approved by the County Board.

AIRPORT COMMISSION AGENDA NOTES
JULY 16TH, 2007

1. Was the meeting properly announced?

yes

2. Call the meeting to order.

Mike K. called meeting to order at 7:33 PM

3. Roll call.

Irwin R. Steve P. Mike K. and Jerry R. present John W. excused

4. Approve the agenda.

Motion by Steve second by Irwin

Motion passed

5. Approve the minutes of May 21, 2007.

A motion to table till the next meeting was made by Steve and second by Irwin.

Motion passed.

6. Airport Managers Report.

A. Correspondence

None

B. Fuel

We have sold right around 20,000 gallons this year. We anticipate next week will be very busy with Oshkosh going on.

C. 6 Year Plan

Currently we have the new apron and tie downs in.

REIL (runway end identifier lights) lights are installed but not signed off yet.

PAPI (precision approach path indicators) will be installed around the 22nd.

The project is under budget around \$16,000 so they decided to include a sidewalk to the apron area and the water line to the spraying tank.

Items to be added to our next 6 year plan will include:

A new electric vault for runway lighting.

A shelter over the electric vault.

Replacement floor in county hanger.

Runway crack filling.

Replacement rotating beacon.

D. Lease termination:

Mike Scott will check with corporation council on this.

E. Reabe Commercial Lease:

They sent check for one year. Mike Scott will turn in.

F. Fill vacancy created by Irwin Rossnagel resignation.

A motion was made to accept Irwin's resignation. Made by Steve second by Jerry.

The motion passed.

A new motion to appoint Jerry Johnston to the commission was made by Jerry R. second by Steve. Motion passed.

7. Grounds Keepers report:

A. Maintenance and grounds.

Everything in good shape. With recent rains more mowing will need to be done.

B. Review Vouchers: OK

C. A motion to approve the vouchers was made by Steve and second by Jerry R.

Motion passed.

8. Audience comments:

None

9. Next meeting date:

Monday August 20th at 7:30 PM at the airport.

10. Adjournment

A motion was made to adjourn till the next meeting date by Jerry J. and second by Steve.

Motion passed at 8:01 PM

Jerry Reuterskiold

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings
June 27, 2007

Meeting Date: June 27, 2007

Place: CWCAC, Inc. Headquarters 1000 Highway 13 Wisconsin Dells, WI 53965

Board Members Present:

Fran Dehmlow, Ross Swinehart, John Stevenson, Dave Frohling, Joe Garvin, Muriel Harper, Joan Koscal, John Earl, Joan Fordham, and Kristine Koenecke

Absent: Bill Gomoll, John Atkinson, Scott Beard, Evans Littlegeorge, and Sherry Majors

Unexcused Absence: None

Staff Present: Fred Hebert, Craig Gaetzke, Lisa Williams, Susan Tucker, John Hay, and Donna Lynch

Guest: Judy Frohling, Jim Layman, Nancy O'Donnell, Eleanore Owen, Betty Halberg, Bernie Halberg, Bonnie Schutz, Cheryl Boehmke, John Alt, Iia Prindle, Linda Putnam, Joan Sheffer, Helen Blader, Lisa O'Connell, Robin Skala, and Lynne Oens

Discussion Items

Presidents Comments

John welcomed all guests and former board members. He discussed a proposed agenda change moving Action Items under New Business and asked for comments or suggestions on the proposed By- Laws Changes. A suggested change will be that each Committee elect a Vice-Chair. Committee Chairpersons are requested to provide meeting dates and times. Everyone was encouraged to attend the Wood Hollow Ground Breaking Ceremony in Necedah July 13th .

Executive Director's Report

Fred thanked managers and board members for their support. He commented on Community Action support in Washington with legislators recommending an increase in CSBG funding. Funding our agency has recently received included \$256,000 for the Transitional Housing Program, \$99,000 for a Revolving Loan Fund. and \$30,000 to conduct a study on food needs in Northern Juneau County. After a meeting with key area legislators, Fred brought back a request from Representative Eugene Hahn requesting letters of support for the Skills Enhancement Program The 8th Annual Golf Outing was a success generating 120 golfers and approximately \$10,000. A motion will soon be presented to purchase property for Phase II of the Adams-Friendship Senior Village.

Budget & Finance Report

Kari Sugden presented the Agency Cash Flow Statement and information on our largest grants; Weatherization, New Networks, Supportive Housing, and CSBG. Our net cash balance at the end of May was \$209,894 which was \$55,918 less than the end of June due to the end of the Weatherization Contract. May invoices are usually not paid due to the contract's end however in July we begin receiving advances for the new contract.

Committee Reports

a. Building, Housing, Planning & Development Committee (Building Committee)

Craig Gaetzke gave the report of the June 22, 2007 meeting. The Committee approved proposed By-Laws Changes relating to the Building Committee. No response from St. Drexel Parish on our purchase offer of St. Michael Grade School Building. Ground Breaking for Wood Hollow Apartments in Necedah will be held on Friday, the 13th of July with all invited. Kari provided information relating to loans and balances on all of our buildings. Susan Tucker gave a history of Colfax from 1989 to present; we will review conversion from a four-plex to a single unit, or other possibilities.

Homeless Prevention & Crisis Intervention & Hunger Reduction Committee (Client Services Committee)

Muriel Harper gave the report of the June 27, 2007 meeting as she was elected Chairperson. Joan Koscal was elected Vice-Chair. Members suggested the name of the Committee be changed to "Client Services". They

would like to meet with the Building Committee to assist in developing wording for the purpose and responsibility of the Committee. There is no representation from Columbia County on this Committee. Meetings will be held as needed in the morning just prior to the full board meeting. There will be a meeting between CWCAC and the New Beginnings Homeless Shelter in Reedsburg regarding both agencies working together.

Executive, Personnel & Finance Committee (EPF Committee)

John Earl gave the report of the June 25, 2007 meeting.

Committee members reviewed the Board Reorganization and a list of Board Training Topics. Kari presented financial information regarding a buyout of our USDA loan and refinancing with Forward Community Investments. Staff Evaluations are due to be completed by the end of July. Fred presented the Employee Quality Performance Pay Recognition Plan (EQPPRP). An Ad Hoc Committee will be appointed to come up with a Board Evaluation Instrument. Exiting board members will be recognized at the June 27th board meeting. The Wood Hollow Groundbreaking will take place on July 13th. Fred requested board member support of the Skills Enhancement Program. Motion approved increasing board member mileage reimbursement. Motion approved endorsing a Lending

Resolution to borrow money to pre-pay a loan with USDA to purchase Wyona Lake Apartments. There was much discussion regarding the proposed By-Laws Changes including removal of a public official from the board, Committee name changes, and number of board members serving on each Committee. Issues for Executive Committee review; 2/3 quorum sufficiency and recording of board members as Present or Absent (eliminate Unexcused Absence). Old Business and Manager's Program Reports were moved to be heard after lunch.

Old Business

Helen Blader was recognized for the Green Bay Packer Community Quarterback Award she received in January. Robin Skala was recognized for her work on a project with Campbell's Soup and the Green Bay Packer Organization in providing cans of soup for the Adams Pantry. Exiting Board Members were recognized for their years of service.

Program Reports

a. Weatherization Report

Craig Gaetzke gave the report. They currently have seven programs and 18 staff. Weatherization represents about 1/3 of the agencies budget. We will have weatherized 260 homes by June 30th. We repair 12-14 homes and help 4-8 people with down payment assistance per year. We administer Fuel Assistance in Adams, Juneau, and Waushara with service to over 3,400 households per year. Affordable Rental Housing includes Wyona Lake, Pine Grove, and Wood Hollow Apartments and the Adams-Friendship Senior Village. The Wisconsin Employment Transportation Assistance Program (WET AP) is comprised of the Figi's Vanpool and The Job Access Loan Supplement. We also administer the Adams Transit System Grant. We provide Home Rehab Repair Assistance and Home Rehab, Down Payment and Closing Cost Assistance and Rehab Loans.

b. Homeless Report

Susan Tucker gave the report. One of the program goals is to focus on long-term issues and getting people established into housing. River Haven Homeless Shelter in Portage is open and full most nights. Three people graduated from the Transitional Housing Program in April. Susan shared a letter from the Wisconsin State Public Defenders Office of Dodge County thanking Letty Castillo for providing assistance to one of their clients.

Hunger Reduction Report

c.

Lisa Williams gave the report. We operate five of the 15 Food Pantries that receive commodities with over 1,000 households being served from those five in the month of May. The total amount of commodities available for all 15 Food Pantries in the month of May was 42,308 pounds valued at \$18,471.20. Clients with special diets should purchase specialty food items with food stamps. They would like to set up a computer in each Food Pantry so clients are able to apply online for Food Stamps and Food Share; there is also a number people can call. - Section "8" services are provided in Adams, Columbia, Rusk, Taylor, and Washburn Counties. Between Adams and Columbia we have 90 vouchers available; in Rusk, Taylor, and Washburn we have 49 vouchers available.

d. Employment and Training Report

Fred Hebert gave the report. Due to contract reduction and elimination the workforce at the Sauk Job Center has declined by about 75% over the past four years. We continue to keep a presence there and still receive additional support from Sauk County.

e. Business Development Report

John Hay gave the report. The Office of Community Services Grant he runs out of the MVP building in Necedah is about 85% on the way to goal with 24 businesses and 150 jobs being created. Additional business prospects are being looked at. Our \$99,000 Revolving Loan Fund application has been approved by USDA with additional matching funds from three other organizations. A large space in the south end of the MVP building has been refurbished and will be available for conferences.

New Business None

Next Meeting

Wednesday, August 22, 2007 at 10:00 a.m.

Adjourn

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
July 19, 2007
Portage County Annex, Stevens Point, WI

Attendees: Merlin Becker (WOAA member-at-large); Steve Bradley (Portage); Bob Brilowski (Portage); Bruce Bushweiler (Waupaca); Roy Diver (NRCS, Wood County); Bill Ebert (Golden Sands); Reesa Evans (Adams); Ed Hernandez (Waushara); Debra Hunt (Golden Sands); Tyrell Hyde (NHI); Tyrone Larson (NRCS, Portage County); Greg Lowe (Juneau); Mike Burns (NRCS, Juneau County); Hugh O'Donnell (Wood); Lindsay Opelt, (NRCS, Portage County); Donald Peterson (Waupaca); William Peterson (Portage); Jamie Phillis (Golden Sands); Joe Piechowski (Waushara); Amy Thorstenson (Golden Sands); Jodi Wieber (Golden Sands); Mark Wienkes (NRCS, Monroe County).

Call to Order: The meeting was called to order by Chair O'Donnell at 10:30 a.m.

Introductions: At the request of O'Donnell, everyone attending verbally identified him or herself and named the organization and/or county being represented.

Approval of Minutes: Phillis read a correction to the minutes of the May 17, 2007, meeting: on page 3 of the minutes, in the Wildlife Committee Report, it should have indicated that no funding for the CWCGA Coordinator Position had become available, nor for next year's festival. Motion made to accept minutes, with this correct, by Don Peterson, seconded by Merlin Becker. Motion passed unanimously.

Treasurer's Report: Jamie Phillis gave the treasurer's report and passed out copies. Motion made to accept the report as presented made by Merlin Becker and seconded by Don Peterson. Motion carried unanimously.

Old Business: Bill Ebert reported that the Wisconsin Association of RC&Ds is holding their meeting today.

NEW BUSINESS:

Conflict of Interest Policy: Thorstenson reported that some members have not yet signed the conflict of interest form. She asked that any who had not yet done so sign today & return the signed forms to her.

Constitution/By-Laws/Contracts: Thorstenson indicated that at the regional conference, it was noted that somewhere in the council by-laws or operation manual, it should be indicated who had the authority to sign contracts for Golden Sands. After discussion, it was decided that Thorstenson would look at the old files for Resolutions passed in the past that may have handled this issue.

Soliciting Members at Large: Thorstenson passed out a press release that went out on July 17, 2007, for soliciting members-at-large from the community.

Update on State Conference: Jodi Wieber displayed brochures she had for conference registration, which includes a visitor's guide to Tomah. Information on the conference is also posted on the Golden Sands website. Bill Ebert said all the speakers and events are now lined up. Thorstenson and Ebert noted that the Golden Sands budget has some money to pay for the conference registration fee and lodging for Council Members and employees who would like to attend. Early-bird deadline is August 15.

Committee Reports:

Personnel Committee Report: No meeting held since May meeting.

Finance Committee Report: Reesa Evans reported on the Finance Committee meeting. Phillis passed out the treasurer's report. An additional payment was made on the line of credit, leaving \$10,000 still due. A large order for tree shelters was recently received. Hunt reported that the NHI Contract had been completed. It is a five-year contract, with 4 annual renewals. Since it is an original contract, the payment time will be 30-days, instead of the 15-days in the old contract that Golden Sands assumed from the Nature Conservancy. If there are three paychecks in the period, this longer payment turn-around time may require the use of the line of credit. There is a 15.67% administration fee that goes to Golden Sands RC&D, which should mean \$72,000 annually. Thorstenson reported that she had added a section to the website that will link to a form for a tax-deductible contribution to Golden Sands. When Schwab sent out surveys about the Prairie Chicken Festival, she included a tear-off section for voluntary contributions—and several contributions for that Festival have been sent in. A discussion was had about the procedure for a raise for Golden Sands staff. No procedure is outline in the Personnel Policy manual at this time. The new budget permits raises for Phillis and Hunt. It was agreed that this issue would go to the full council, plus a recommendation would be made that the Personnel Committee amend the policy manual to outline a raise procedure for the future.

2007 Budget: The 2007 budget sheet, with the new contract information, was passed around to council members. **Motion made by Don Peterson, seconded by Merlin Becker, to approve budget for 2007. Motion passed unanimously.**

Forestry Committee Report: Greg Lowe displayed the signs that will be put up at the demonstration forest sites in memory of John Krueger. Walk-around brochures are also being designed for the forest sites. He reported that oak wilt awareness billboards were put up in Portage, Waupaca & Wood counties, although some have now been taken down. There will be a new treeshelter order of 7,200 shelters and stakes; and there may be another order of 4,200 shelters and stakes coming this fall. There are two boxes of forestry placemats left. Thorstenson reported that the trails on Fern Island, as well as invasive locations, had been located by GPS, so that a map can be developed to direct volunteers for the workday to particular sites. Ebert reported that the agro-forestry site is going well; with everything planted and a gravity flow drip irrigation system in place. An additional 1100-gallon tank was purchased for irrigation, making two 1100-gallon tanks available. So far, there is a high survival rate. Deer and other animals that might browse the new plantings are kept out by an 8' electric fence that is solar-charged. Most of the trees also have tree shelters. Plants have been identified by a metal tag to use for monitoring. The plan is that the site will eventually be open to the public for tours. Some Council Members voiced an interest in a tour.

Water Committee Report: Steve Bradley reported that Waushara and Waupaca Counties had their groundwater education program for 5th graders. It reached about 400 kids in 13 classrooms in 2007. Wieber will send out emails about possibly seeking a WEEB grant for next year to expand environmental education in the Golden Sands counties. The Little Plover River was kept from drying up this year by a donation of water from a high capacity well owed by an agricultural producer. Adams County continues to hold the citizen monitoring trainings. All of the counties at the water meeting have been receiving calls about gypsy moths. Discussion was had about seeking funding for a regional gypsy moth coordinator to assist the counties in treating for the moths. Thorstenson reported that one of her EWM beds stocked with weevils at Springville Pond was reported harvested by error; when she went out to check the status, she found little EWM, but it was

not in a harvested area. It appears that the weevils had successfully attacked the EWM there. The rusty crayfish study was moved to Iverson Park so that more specimens were available. EWM was found by the boat ramp in Bear Lake in Portage County. Steve reported that CWWP got a \$50,000 contribution from the NRCS, which has to be matched by \$100,000 in expenses. He also indicated that the Friends of Emmons Creek group seemed to have fizzled out, probably because there are few negative rallying issues on that creek.

Wildlife Committee Report: Bruce Bushweiler passed out Schwab's report on the Prairie Chicken Festival. Tyrell Hyde from NHI will talk about NHI projects at the fall conference.

New Projects for Approval:

Bradley proposed three new projects, two of which are already funded. The two already funded are the Nutrient Management & Grazing Specialist in Portage County and Phase 3 of the Groundwater education program in Waushara & Waupaca schools. The third project was formal approval for Thorstenson to continue as the Regional AIS Specialist for a second year. Motion to approve these 3 new projects made by Joe Piechowski, seconded by Don Peterson. Motion passed unanimously.

Funding Update: Ebert reported that NRCS approved the \$23,000 cooperative agreement with Golden sands for 2007. Funding is being sought for the CWCGA coordinator and grazing specialist, since their former grants didn't get funded for those positions. There are currently 22 people on the Golden Sands payroll. Hunt reported that the JEM grant report was approved and full payment received.

Project Updates: Thorstenson passed out information on the Jordan Park Lake Restoration Demo project workday, which will be held this afternoon, July 19, 2007, after the Council meeting. Council members are invited to participate. Ed Hernandez and Joe Piechowski indicated that they had been told that the Wautoma park project had gained funding for 2007 and has an adult education program, plus tours, ongoing.

Agency Updates: Representatives from the NRCS offices all reported that they were busy with construction projects and contract administration. A beetle release for Purple Loosetrife control was done in Monroe & LaCrosse counties. A hailstorm in Warrens damaged many pine trees, which now need to be harvested before they become unusable. Streambank restoration and trout habitat projects are also going on. There is a proposed site for an ethanol plant in Sparta that is very controversial.

Other Reports: Hugh noted that he had tickets to be sold for the state association Packer raffle.

Adjournment: Upon motion of Bill Peterson, second by Don Peterson, the meeting was adjourned at 11:56 a.m.

Next Meeting: September 13, 2007, at 4:35 p.m. during the State Conference.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

**Golden Sands Resource, Conservation & Development Council, Inc.
Finance Committee Meeting Minutes
July 19, 2007
Portage County Annex, Stevens Point, WI.**

Call to Order: Hugh O'Donnell, Chair of the Finance Committee, called the meeting to order at 8:40 a.m.

Attendance: Hugh O'Donnell, chair; Reesa Evans, secretary; Amy Thorstenson, Golden Sands RC&D; Jamie Phillis, Golden Sands RC&D; Bob Brilowski, treasurer; Debra Hunt, Golden Sands RC&D.

Minutes Approved: Minutes approved unanimously on motion by O'Donnell & second by Brilowski.

Review of Treasurer's Report: Phillis passed out the treasurer's report. An additional payment was made on the line of credit, leaving \$10,000 still due. A large order for tree shelters was recently received. Upon motion of O'Donnell, second by Brilowski, treasurer's report was approved.

Management of Financial Transactions & Funding: Hunt reported that the new NHI Contract is in order. It is a five-year contract, with 4 annual renewals. Since it is an original contract, the payment time will be 30-days, instead of the 15-day deadline in the old contract that Golden Sands assumed from the Nature Conservancy. If there are three paychecks in the period, this longer payment turn-around time may require the use of the line of credit. There is a 15.67% administration fee that goes to Golden Sands RC&D, which should mean \$72,000 annually. Motion by Brilowski, second by Evans, to send the contract for approval to the full council. O'Donnell will sign.

Thorstenson reported that she had added a section to the website that will link to a form for a tax-deductible contribution to Golden Sands. When Sharon sent out surveys about the Prairie Chicken Festival, she included a tear-off section for voluntary contributions—and several contributions for that Festival have been sent in.

A discussion was had about the procedure for a raise for Golden Sands staff. No procedure is outline in the Personnel Policy manual at this time. The new budget permits raises for Phillis and Hunt. It was agreed that this issue would go to the full council, plus a recommendation would be made that the Personnel Committee amend the policy manual to outline a raise procedure for the future.

Adjournment: Upon motion by Brilowski and second by O'Donnell, the committee meeting was adjourned at 9:18 a.m.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

Golden Sand Resource Conservation & Development Council, Inc.
Forestry Committee Minutes
July 19, 2007
Portage County Courthouse Annex
Stevens Point, WI 54481

Call to order: The meeting was called to order by Chair Greg Lowe at 9:30am.

Attendance: Greg Lowe (Juneau Co.), Hugh O'Donnell (Wood Co.), Don Peterson (Waupaca Co.), Bill Peterson (Portage Co.), Merlin Becker (WVOA), Mike Burns and Jamie Phillis (RC&D).

Introduction: Committee members introduced themselves and indicated whom they are affiliated with.

Approve Minutes: Motion to approve (Don Peterson/Merlin Becker).

Project Status Reviews:

Tree Shelters: Phillis reported there have been a few sales since the last meeting and a sale of 7,200 shelters and stakes is going to be coming in soon with a huge profit. The same group may also be ordering an additional 4,200 shelters and stakes for a separate project later this fall.

Placemats: No activity.

Demo Forest: A sign in memory of John Kruger that will be displayed at the sites was passed around. Walk-around brochures are also being designed for the forest sites.

Oak Wilt Awareness Program Update: The billboards are up in the counties of Waupaca, Portage, and Wood. Some signs have now been taken down since the one-month window has passed.

Fern Island Invasive Species Project: The trails on Fern Island, as well as invasive species locations, had been located by GPS, so that a map can be developed to direct volunteers to particular sites on the workday.

Agro-Forestry: The site is going well. Everything is planted and a gravity flow drip irrigation system is in place. An additional 1100-gallon tank was purchased for irrigation; making 2 tanks available, which are connected to each other. There is high survival rate so far. Deer and other animals that might browse are kept out by an 8' solar charged electric fence. Most of the trees have treeshelters. Plants have been identified with a metal tag used for monitoring. The site will eventually be open to the public for tours.

Emerald Ash Borer: Parks and campgrounds are selling their own firewood and confiscating the possibly contaminated wood being brought in.

New Projects: None

Adjourn: Motion and second to adjourn (Don Peterson/Hugh O'Donnell). Adjourned 10:15 am.

GOLDEN SANDS RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.
Water Resources Committee Minutes
July 19, 2007
Portage County Courthouse Annex-Rm. 1

Call to Order: 9:35am

Attendees: Joe Piechowski (Waushara), Ed Hernandez (Waushara), Steve Bradley (Portage), Bob Brilowski (Portage), Reesa Evans (Adams), Amy Thorstenson (RC&D), Jodi Wieber (RC&D)

MINUTES: Approved (Piechowski/Hernandez).

PROJECT UPDATES:

Waushara County: They had to cancel a Clean Boats/Clean Waters seminar due to lack of sign-up. It was advertised well. They will probably try to do some training in house. Thorstenson will probably do some lake-by-lake workshops. They're thinking they need to go to lake group meetings to get people to sign-up. They have approximately \$5,000 in donated labor from lake group volunteers. Hernandez finished the final report for the Watershed Lakes Council project. They plan to assemble lake packets with I&E materials. They have been hearing about gypsy moth problems in the County.

Adams County: Reesa had a conference call with George Kraft, UWSP, to discuss the study regarding low water levels. That project is working with a modeler to develop a model to identify impacts of high capacity wells on water levels. They drafted a shoreline-zoning ordinance. They continue to train lake groups on various issues. They developed presentations on problem geese and invasives. The Town of Rome drafted a phosphorus ban ordinance. They are working with a volunteer gypsy moth coordinator and have heard that Gypcheck is in short supply.

Wieber's Projects: Wieber completed the "Groundwater Infiltrates Waupaca and Waushara County's" project by educating approximately 400 5th grade students from 13 classrooms on groundwater issues. If any county is interested in participating next year, they should let her know by the end of this year. The "Friends of the Little Plover River" have adopted by-laws/constitution and plan to become incorporated by the State. An area vegetable grower redirected his high capacity irrigation well water into the headwaters of the River, keeping it from drying for the third year in a row. This augmentation is considered as a short-term emergency solution. Wieber will look into a WEEB grant and set up a meeting with interested counties to discuss future work for her as an area environmental educator.

Thorstenson's Projects: Thorstenson continues her AIS work in Waushara, Portage and Adams Counties. She reported a mechanical harvesting plan was not followed on Springville Pond in Portage County but was not a permit violation.

Some of the milfoil weevil sample beds on Springville are gone and she says it may be attributed to weevil activity. The Lake Emily rusty crayfish-trapping project was moved to Iverson Park in Stevens Point because of a low population in Lake Emily. EWM was found in Bear Lake in Portage County and she assisted with some hand pulling but more is needed. She will get a press release out to inform the citizens. She has been assisting Adams Co. with area workshops. She has been compiling survey results for Waushara Co. and preliminary results show there are 24 lakes with confirmed EWM, but only 17 are currently addressing the problem. She has been fielding phone calls from lake residents. There will be a "demo day" on July 28th and can provide more info. for those interested.

Portage County: The Little Plover River Workgroup continues to meet and discuss activities to reduce the impact of high capacity wells on the flow in the river. The NMP work of our agronomist has slowed for the summer and will pick up again this fall. Thanks to Bill Ebert's work, the CWWP will receive \$50,000 from NRCS through a Contribution Agreement.

NEW PROJECTS: Three projects were approved. See minutes from the Council meeting for details.

Evans/Hernandez

OTHER BUSINESS: None

Adjourn: Hernandez/Brilowski. 10:30 am.

Respectfully submitted by Steve Bradley

Golden Sands Resource Conservation & Development Council, Inc.
Wildlife Committee Minutes
July 19, 2007
Portage County Courthouse Annex
Stevens Point, WI 54481

Call to Order: The meeting was called to order by Bruce Bushweiler at 9:30 a.m.

Attendance: Sharon Schwab (RC&D), Debra Hunt (RC&D), Lindsay Opelt (NRCS-Portage), Terrell Hyde (NHI), and Bruce Bushweiler (Waupaca)

Introductions: Committee members introduced themselves and indicated whom they are affiliated with.

Approve Minutes: The minutes of the May 17, 2007 meeting were approved.

Project Status Review:

Schwab provided a written "Activity Report" (enclosed). She also indicated that she has submitted two grant proposals that could fund both her position and the Prairie Chicken Festival.

Terrell Hyde from the National Heritage Inventory explained that she is involved in a number of aspects of the Heritage program including invertebrates and especially Butlers Garter Snake.

The committee discussed ways of invigorating the Wildlife Committee. Hyde suggested a series of field trips involving specific natural resources of local interest. Programs such as this have been successful in other areas of the state. The committee decided that a cover letter could be included with an invitation to the RC&D annual meeting. The letter would include an invitation to become part of the Wildlife Committee. Bushweiler will write the letter and instruct the RC&D staff to send it to the appropriate people.

The meeting adjourned at 10:15 a.m.

HEALTH & HUMAN SERVICES DEPARTMENT

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HEALTH & HUMAN SERVICES BOARD – Finance Subcommittee 10 August 2007 Meeting

Call to Order and Roll Call – The meeting of the Finance Subcommittee of the Adams County Health & Human Services Board was called to order at 8:30 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Joyce Kirsenlohr, Bev Ward, Jeanne Heideman, Jerry Kotlowski, and Pat Townsend. Also present were Wendy L. Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present during the review of the Veteran’s Services vouchers.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the agenda and certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes of 13 July 2007 meeting. A motion was made by Ms. Ward and seconded by Ms. Townsend to approve the minutes of the 13 July 2007 meeting. Voice vote, all in favor. Motion Carried.

Public Participation and Correspondence – None

Review of Veteran’s Services Vouchers and Financial Report – The subcommittee reviewed the Veteran’s Services Department vouchers for July 2007, presented by Mr. Johnson. A motion was made by Ms. Ward and seconded by Ms. Heideman to approve the Veteran’s Services vouchers and financial report. Voice vote, all in favor. Motion Carried.

Mr. Johnson reviewed with subcommittee members the need to transfer funds to cover health insurance costs. A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to approve the transfer of \$35 from the Other Purchased Services (54700.350.000) to the Health Insurance (54700.215.000) account and forward the issue to the Administration & Finance Committee. Voice vote, all in favor. Motion Carried.

Review of Health & Human Services Vouchers – The subcommittee reviewed vouchers, Revenue/Expense Reports from the County Clerk’s office for June 2007, and the July 2007 financial report from the Health & Human Services Department, presented by Wendy Pierce and Eric Furtkamp. Ms. Ward was excused from the meeting at 9:20 A.M. A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the July HHSD vouchers (total \$391,532.93 including “Friday checks”) and July 2007 HHSD financial report. Voice vote, all in favor. Motion Carried.

Committee Discussion – The subcommittee discussed including the following issues in future meetings: None.

Confirm next meeting date – 14 September 2007 at 8:30 A.M.

Adjournment – A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to adjourn at 9:50 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD.

HEALTH & HUMAN SERVICES DEPARTMENT

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HEALTH & HUMAN SERVICES BOARD
10 August 2007 Meeting

Call to Order and Roll Call – The meeting of the Adams County Health & Human Services Board was called to order by Bev Ward at 10:00 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Board Chairperson Bev Ward, Pat Townsend, R.N., Jerry Kotlowski, Jeanne Heideman, R.N., Joyce Kirslenlohr, Maureen Bruce, R.N., and Teresa Harvey-Beversdorf.

Staff Present – Diane Osborn, Long Term Support Services Manager, Carol Johnson, Aging Director, Wendy Pierce, Financial Manager, Sandra Wormet, Economic Support Services/W-2 Program Manager, Linda McFarlin, R.N., M.A., Health Officer, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran's Services Officer, was present for the Veteran's Services portion of the agenda.

Others Present – Craig Gaetzke, Central Wisconsin Community Action Council, and Renne Pinson, First Class Taxi.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Mr. Kotlowski to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes – A motion was made by Ms. Townsend and seconded by Ms. Kirslenlohr to approve the minutes of the 13 July 2007 HHS Board meeting. Voice vote, all in favor. Motion Carried.

Public Participation – Ms. Pinson and Mr. Gaetzke addressed the Board regarding the issue of the Adams County Transit System, presenting ridership and other statistics in support of continuing the program.

Correspondence – Dr. Furtkamp reviewed with the Board the contents of a letter, dated 3 August 2007, from Mark Schneider, District Manager for the Social Security Administration, outlining the results of the May 17, 2007 on-site review of representative payee procedures. The letter noted the work of Kristi Breszee, Clerk-Typist, especially her helpfulness and the organization and timeliness of the records she maintains.

Veteran's Services

Approval of monthly Veteran's Services Officer's report and August calendar. Mr. Johnson had previously distributed the monthly service officer's report for July and his monthly calendar for August. Board members had no questions for Mr. Johnson. A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the Veteran's Services Officer's report and calendar. Voice vote, all in favor. Motion Carried.

Review and approval of the proposed 2008 Veterans Services Office budget. Mr. Johnson presented the Veterans Services Office budget, highlighting an increase in salaries and health insurance costs. He also noted that he had reduced projected revenues from 2007 by \$1,174, the amount of the transportation grant the VSO received in 2007, due to the uncertainty of receiving the grant from year to year. After discussion, a motion was made by Ms. Heideman and seconded by Ms. Townsend to approve the proposed 2008 Veterans Services Office budget as presented and to forward it to the Administrative Coordinator/Director of Finance and Administration and Finance Committee for consideration. Voice vote, all in favor. Motion Carried.

Health & Human Services

Purchase of Service Contracts – A motion was made by Ms. Bruce and seconded by Ms. Townsend to approve purchase of service contracts with Renee Schindlbeck, Dental Hygienist, for Dental Sealant Program (\$3,700), and Audra Wilhorn, Dental Assistant, for Dental Sealant Program (\$800), for the contract period July 2007-May 2008. Voice vote, all in favor. Motion Carried.

Conference and Workshop Requests – The Board reviewed the conference and workshop requests presented. A motion was made by Ms. Harvey-Beversdorf and seconded by Ms. Heideman to approve the following conference and workshop attendance:

- Tracy Sipla to Use of the Family Group Conference training in Madison on August 15, 2007 (\$20 registration, approximately \$78 mileage).
- Kelly Oleson, Tina Smith, Matt Holtman, and Quinn Hansen to Safety Foundation Training, presented by the Southern Child Welfare Training Partnership in Waukesha on August 22-23, 2007 (\$40 registration each, approximately \$582 mileage total).
- Michele Hyler to Service Support Institute in Wausau on September 20-21, 2007 (\$50 registration, approximately \$88 mileage, \$25 *per diem*, \$62 lodging, \$7 parking).
- Carol Johnson and Rita Reidel to Northern Area District Area Directors meeting in Minocqua (\$15 registration each, \$170 mileage).
- Carol Johnson to: Re-Thinking Family Caregiver Support in Stevens Point on October 5, 2007 (\$30 registration, \$59 mileage) and Elder Adults-at-Risk Conference in Wisconsin Dells on October 15-17, 2007 (\$120 registration, \$64 mileage).
- Chris Saloun to “*It’s Time! Integrating Viral Hepatitis into Your Work*” in Madison on September 27, 2007 (\$43 mileage, \$10 *per diem*).

Voice vote, all in favor. Motion Carried.

Purchases – None

Unit, Advisory Committee, and Consortia Reports

◆ Aging & Long Term Support

- *Aging Advisory Committee* – Ms. Johnson briefly summarized the discussions held at the August 9th meeting. She spoke briefly about some economies already made in food service, and distributed to Advisory Committee members a report of per-meal costs for meals served over the past month. Since the 2008 budget has not yet been completed, the Aging Advisory Committee has scheduled a meeting for September 27th to review the budget.
- *Nutrition Advisory Committee* – Next meeting will be August 15, 2007 at the Community Center.
- *Long Term Support Advisory Committee* – Ms. Johnson included the minutes of the July 19, 2007 meeting in the Board packet. Ms. Osborn highlighted the issue of expediting the payment process for clients as they are placed at a local Community Based Residential Facility. Various options were discussed, and the matter referred to the Corporation Counsel for review.
- *Review of Written Report of the Aging Unit Director* – Ms. Johnson was present to review the written report previously submitted to the Board. She provided an update regarding the Benefit Specialist positions. Ms. Johnson reminded Board members of the annual pig roast, scheduled this year for Thursday, August 23rd.
- *Review of Written Report of the Long Term Support Services Manager* – Ms. Osborn was present to review the contents of the written report previously distributed to the Board. She noted that three nursing home relocation and five COP-Waiver plans were approved by the State, and that a total of seven additional plans were in development. Ms. Osborn informed Board members that eleven relocation placements have been completed to date.

◆ Public Health

- *Review of Written Report of Health Officer* – Ms. McFarlin was present to review the contents of the written report previously submitted to the Board. She highlighted the following items from her report: issues related to the preparation and submission of the 2008 budget and an update on preparations for the Mass Clinic Full Scale Exercise on August 23rd. Ms. McFarlin also reported that 121 tuberculosis skin tests had been performed (year to date) and 39 Lyme Disease cases investigated.

◆ Children & Family Services

- *Youth Services Advisory Committee (4-Cs)* – No meetings scheduled until Fall 2007.
- *Mental Health/AODA Committee* – No report.
- *Review of Written Report of Youth Services Manager* – The Board reviewed a written report previously submitted by Ms. Stanley. There were no questions.
- *Review of Written Report of Clinical Services Manager* – The Board reviewed the written report previously submitted by Mr. Robinson. Board members had no questions.

◆ Economic Support

- *W-2 Steering Committee* – Ms. Wormet and Ms. Townsend described briefly the highlights of the August 8th meeting, including upcoming events, a report from United Way/2-1-1, and hospice. Board members had no additional questions.
- *PAW Consortium* – The minutes of the July 17th Job Center Managers meeting were distributed to the Board. Ms. Wormet and Dr. Furtkamp described briefly the topics of the PAW administrative meeting held on July 23rd (the reobligation of funds by the State to the Consortium for 2007 and the cuts proposed for the 2008 budget).
- *Job Center Update* – Ms. Wormet noted that 12 WIA youth had been signed up, an increase over previous years, and that the Job Center was still looking for a volunteer for Thursday afternoons.
- *Review of Written Report of Economic Support Services/W-2 Program Manager* – Ms. Wormet distributed a written report and described the purposes and plans for a meeting on housing on August 30th. This meeting will include presentations and/or participation by: Central Wisconsin Community Action Council, Renewal Unlimited, Wisconsin Management, Rural Housing, Rural Development, and Moving Out. Ms. Wormet also shared with Board members a Job Net report.

◆ Fiscal & Support

- *Report of Fiscal & Support Services Manager* – Ms. Pierce informed Board members of general budgetary issues.

Subcommittee Reports

- ◆ Finance Subcommittee – Ms. Kirslenlohr reported that the vouchers (in the amount of \$391,532.93) and June 2007 financial report of the HHSD had been reviewed and approved by the subcommittee.
- ◆ Human Resources Subcommittee – No meetings were scheduled or held.
- ◆ Service Evaluation Subcommittee – Next meeting early 2008.

Director's Report – Dr. Furtkamp provided an update regarding the resolution to create an Energy Assistance Specialist position and explained that reconsideration by the County Board of Supervisors would not allow sufficient time to fill the position before the beginning of the heating season.

Health & Human Services

Continued discussion on 2008 HHSD budget request and timetable. According to the timetable distributed by the Administrative Coordinator/Director of Finance, 2008 budgets approved by the applicable governing committee must be submitted by August 20, 2007. Guidance will be provided at a special Department Head meeting, to which the various Committee chairpersons will be invited, scheduled for July 17th. Dr. Furtkamp asked whether a public hearing on the HHSD budget proposal might be integrated into the August HHS Board meeting, prior to formal Board action, as was done for the 2007 budget. It was the consensus of Board members that a public hearing would be appropriate and beneficial.

Update on reclassification requests and revisions to job descriptions. The Executive Committee is in the process of adopting a strategy to consider the reclassification requests.

Update on drug/medication clean sweep. Ms. McFarlin presented Board members with an update on the status of the drug/medication clean sweep, planned for September 25th.

Continued discussion of HHSD security issues. HHSD leadership staff discussed their experiences in working through the Security Hazard Vulnerability Assessment within their units. The issues of security and safety will be the topic of the July all-staff meeting, scheduled for July 16th, and staff will report to the Board at the August meeting.

CLOSED SESSION – A motion was made by Ms. Heideman and seconded by Mr. Kotlowski to convene in closed session per §19.85(1)(c), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call vote: 7 aye. Motion Carried.

OPEN SESSION – A motion was made by Ms. Townsend and seconded by Ms. Kirsenlohr to reconvene in open session per §19.85(2), Wisconsin Statutes, to consider and vote on appropriate matters. Roll Call vote: 7 aye. Motion Carried.

Committee Discussion – Identification of other potential agenda items for future meetings. The Board identified the following issues: update on 2008 budget request, update on the drug/medication clean sweep, and continuation of security discussion.

Confirmation of Next Meeting Date – public hearing on HHSD budget proposal, §85.21 transportation grant funds, and 2007-2008 Aging Plan for Older People: 17 August 2007/1:00 p.m.; next regular meeting: 14 September 2007 (8:30 a.m. Finance Subcommittee/10:00 a.m. HHS Board).

Adjournment – A motion was made by Ms. Bruce and seconded by Mr. Kotlowski to adjourn at 12:01 P.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D.
Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

HEALTH & HUMAN SERVICES DEPARTMENT

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HEALTH & HUMAN SERVICES BOARD

17 August 2007 Meeting

Call to Order and Roll Call – The meeting of the Adams County Health & Human Services Board was called to order at 1:15 P.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Bev Ward, Maureen Bruce, Pat Townsend, Joyce Kirsenlohr, and Al Sebastiani (for Jerry Kotlowski). Board members Jerry Kotlowski, Jeanne Heideman, and Teresa Harvey-Beversdorf were excused.

Staff Present – Linda McFarlin, R.N., M.A., Health Officer, Carol Johnson, Aging Unit Director, Mandy Stanley, CSW, Youth Services Manager, Sandra Wormet, Economic Support Services/W-2 Program Manager, Wendy L. Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director.

Others Present – None

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Ms. Bruce to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Public Participation – None

Public Hearing – Ms. Ward recessed the Health & Human Services Board meeting so that a public hearing could be held regarding: the 2008 budget for the Health & Human Services Department, the allocation and expenditure of Wisconsin Department of Transportation funds allocated to Adams County under §85.21, Wisconsin Statutes, for specialized transportation services for the elderly and handicapped, and the 2007-2008 Adams County Aging Unit Plan for Older People. Notice of the hearing was published in the Adams County Times/Friendship Reporter newspaper on August 8th and 15th, 2007, and written comments will be accepted until 20 August 2007, when the budget request is due in the office of the Administrative Coordinator/Director of Finance.

During the public hearing, Board members asked general questions regarding the budget, aging plan, and transportation program. No one from the general public attended the hearing. In addition, no written or oral requests for information have yet been received. Ms. Ward declared the public hearing closed and reconvened the Health & Human Services Board meeting.

Correspondence – None

Items for Discussion and Action

Review and approval of the proposed 2008 Health & Human Services Department budget. Staff and HHS Board members discussed a number of specific issues regarding the 2008 department budget request as presented. Mr. Sebastiani noted that the HHS budget was scheduled for presentation to the Administration and Finance Committee on the morning of September 11th. Ms. Ward indicated that she could attend and Ms. McFarlin noted that she would be on vacation at that time. A number of Board members and staff commented on the effects of the draconian cuts expected of the department, and expressed concerns regarding eliminating a number of “safety nets” in place for county residents. There was discussion among Board members regarding adjustment of the percentage of levy increase requested in the budget submission, but no motion was made and no other guidance given. There was also considerable discussion regarding the possibility of restoration of some or all of the proposed reductions in the event that a switch to a fully-funded health insurance program is accomplished county-wide. Dr. Furtkamp reiterated his thanks to the managers of the department for their struggles and achievement in developing the budget and to the members of the Health & Human Services Board for their support of department programs and goals. A motion was made by Ms. Kirsenhohr and seconded by Ms. Townsend to approve proposed 2008 Health & Human Services budget as presented, under the conditions established by the Administrative Coordinator/Director of Finance and Administration and Finance Committee. Voice vote, all in favor. Motion Carried.

Committee Discussion – Identification of other potential agenda items for future meetings. The Board identified the following issues: update regarding budget status.

Confirmation of Next Meeting Date – Next regular meeting 14 September 2007 at 10:00 A.M.

Adjournment – A motion was made by Ms. Bruce and seconded by Ms. Townsend to adjourn at 2:15 P.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D.
Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

Adams County Library
Board Minutes
8/27/07

The meeting was called to order by President Nelson at 1:00 p.m. Present were Kreten, Downing, Heideman, Albrecht, President Nelson, Renner, Townsend and Director Calef.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda as mailed was made by Renner, 2nd by Townsend and carried unanimously.

Public input was invited.

Motion to approve the minutes of the July meeting was made by Townsend, 2nd by Heideman and carried unanimously.

Bills were disseminated for review and initialing.

Motion to approve the Financial Report as mailed was made by Albrecht, 2nd by Kreten and carried unanimously.

Communications & Reports:

None

South Central Library System report & agreement:

Townsend attended the meeting. She reminded us of the System Celebration Sept. 20th in Waunakee.

2008 Budget:

Reviewed and discussed the County's guidelines disseminated by Director Calef. Discussed goals. President Nelson and Director Calef will complete the forms and bring to the September meeting for review.

Motion to approve the new county forms for budget use planning and guidance was made by Townsend, 2nd by Kreten, carried unanimously.

Director's Report:

1. Circulation for July was 7743 compared to 7696 last year. More shelving is needed due to the over-all circulation increase since the opening of the new building. The new shelving will go in the picture book area, hanging bag section and the junior section.
Motion to order additional shelving using \$4,000 from the Library account was made by Heideman, 2nd by Downing and carried unanimously.
2. The book sale was a big success – just over \$1500 – the most ever! Thanks to everyone for helping. Discussed this year's organization by subject – very helpful for the sale.
3. PLAC met Aug. 2nd and LINK Aug. 9th. No earth shaking news from either group.
4. Courthouse Union met Aug. 6th to consider several job re-classifications (including the Library Assistant II). They suggested a few minor changes to the job description and approved the re-classification. They also indicated the position would have to be posted to the union. The County Board has taken no action at this time.
5. The library signs are up! The street signs look nice and are visible. The sign on the building is up.
6. The System Celebration is Sept. 20th in Waunakee. Please let SCLS know if you will be attending.

7. The year we moved to the new building, Director Calef placed an advertisement on placemats at the Friendship Café (cost about \$200). Discussed – chose to use the money for different public relations programs.
8. WLA Conference is coming up October 16th – 19th in Green Bay.
Motion to have Director Calef attend was made by Albrecht, 2nd by Kreten and carried unanimously.

Motion to convene in closed session per Sec. 19.85(1)(c), Wis. States., to evaluate Director Calef was made by Albrecht and 2nd by Downing at 1:25 p.m. Role call: Nelson-yes, Kreten-yes, Downing-yes, Townsend-yes, Renner-yes, Heideman-yes & Albrecht-yes.

Motion to reconvene in open session per Sec. 19.85(2), Wis. Stats. was made by Heideman and 2nd by Albrecht at 1:35 p.m. Role call: Nelson-yes, Kreten-yes, Downing-yes, Townsend-yes, Renner-yes, Heideman-yes & Albrecht-yes.

Identify possible upcoming items for future meetings:

1. Review completed budget forms
2. Discuss having the fall/winter book sale – earned approximately \$800 last year.

Adjourned at 1:40 p.m.

The next meeting will be held Monday, September 24th at 1:00p.m. at the Adams County Library

Respectfully submitted by Barb Albrecht, Secretary

Adams County Local Emergency Planning Committee
August 30, 2007

A meeting of the Adams County Local Emergency Planning Committee (LEPC) was held Thursday September 30, 2007 in Room A231, Adams County Courthouse. Chair Dean Morgan called the meeting to order at 9:30 AM. The meeting was properly announced.

Sign-in roll call of members showed present: Dean Morgan, Chair and county board representative; Robert Dixon, vice chair and county board representative; Jane Grabarski, Emergency Management; John Frantz, Rome Fire Department; Linda McFarlin, Public Health; Heidi Roekle, WDKM Radio; Jane Bader sitting in for Renee Stevens, Times-Reporter Printing Company; Ron Chamberlain, Highway; and Scott Firlus, Wisconsin River Cooperative. Excused/Absent were: Darrell Renner, Sheriff; Jodi Malin, WI DNR; Jim Gold, Adams City Police (retired) and Joe Parker, Moundview Memorial Hospital (resigned).

Motion to approve the agenda by Dixon/Frantz. All in favor, approved.

Motion to approve the minutes of the January 19, 2007 meeting as printed by Dixon/ McFarlin. All in favor, approved.

LEPC Members, review & recommendation for appointment:

Motion: the LEPC recommends the Public Safety & Judiciary Committee forward to the county board the following for appointment to the LEPC due to retirements and resignations by Chamberlain/McFarlin: Todd Hanson, City of Adams Police Chief; Jane Bader, Times-Reporter Printing Company; and David Howard, Moundview Memorial Hospital & Clinics EMS. All in favor, approved.

Hazmat Reimbursement Policy & Procedure, review of:

Motion: to approve the current Hazmat Reimbursement Policy and Procedure by McFarlin/Roekle. All in favor, approved.

LEPC Bylaw, review of:

Motion: to approve the current LEPC Bylaws as amended and restated dated May 2005 by Firlus/Chamberlain. All in favor, approved.

EPCRA Offsite Plans update, approval to forward to state:

After the LEPC reviewed the updated Wisconsin River Cooperative (WRC) plan, **Motion** by Chamberlain/McFarlin for chairperson to sign WRC plan and forward to Wisconsin Emergency Management (WEM) for their review and approval. All in favor, approved. Multiple contacts have been made with Gary Bula Farms for updated data and when updates have been completed, appropriate signatures will be secured and the plans will be forwarded to WEM for their approval.

2007 EPCRA exercise review:

Grabarski reviewed the August 15, 2007 an annual required EPCRA exercise that was done in partnership with Grande Custom Ingredients and community first responders. It was a table top exercise and brought facility and community people together to discuss how response would be handled in case of a release of hazardous materials.

LEPC Meeting
August 30, 2007
Page Two

2008 HMEP Outreach Grant, project discussion:

A discussion was held on potential projects that would qualify for Hazardous Materials and Emergency Planning (HMEP) 2008 grant with an application deadline of October 1, 2007. The project needs to be of value to the residents of Adams County related to EPCRA facilities for notification and/or general information.

Motion: McFarlin/Firlus to have Grabarski apply for HMEP grant for an evacuation protocol system. All in favor, approved.

Public Input:

Discussion was held on status of County Level B Hazardous Materials team. Frantz encouraged with consensus from entire LEPC for Grabarski to proceed bringing back to proper committee/board the need to increase compensation for a HazMat chief position and seek viable candidates to move forward a county team formation.

McFarlin shared a pharmaceutical and controlled substances round-up will be held Tuesday September 25 at the HHS building by Public Health and number of community partners. Public information will be released after September 1, 2007.

Next meeting date: The next meeting date will be Thursday February21, 2008 at 9:30 AM.

Motion to adjourn McFarlin/Roekle. All in favor, approved. Meeting adjourned at 10:10 AM.

Respectfully Submitted,

Jane Grabarski, Secretary

These minutes have not been approved by the Committee.

Present: Al Sebastiani, Chair, Sylvia Breene, Richard Colby, Fran Dehmlow, Glenn Licitar, Robert Dixon, Mike Keckeisen excused. Also present Chris Murphy, County Conservationist; Patrick Gatterman, Conservation Engineering Technician; Reesa Evans, Lake Specialist; Ron Chamberlain, Highway Commissioner; Don Fornaisere, Tri-Lakes Management District; Richard Mohle, Easton Lake District Commissioner; Greg Wheeler, NRCS; Jon Fields, NRCS; Jodi Helgeson, Register of Deeds; and Barb Petkowssek, Administrative Coordinator.

Call to Order: Al Sebastiani called the meeting to order at 9:00 a.m. in Room A260

Approval of Agenda: Motion by Dixon, Second by Breene to approve agenda, motion approved unanimously.

Approval of Minutes: Motion by Colby, Second by Licitar to approve July 9th minutes, motion approved unanimously. Dixon Abstaining.

Public Participation: Al Sebastiani will allow public participation

Register of Deeds:

Budget: Jodi presented 2008 budget with deletions, clarifications, and recommendations upon Administrative Coordinator requirements. Jodi also highlighted the 2007 accomplishments. Jodi gave the recommendation not to increase revenue for budget activities.

Vouchers: R.O.D. and L.I.O vouchers will be approved simultaneously following L.I.O.

WRDA Conference: Adams County will be hosting the WRDA Conference in Wisconsin Dells. This will come at no cost to the County. Jodi Helgeson will be coordinating the event, so a request was made to allow her to stay overnight.

WCA Educational Seminar: This Seminar is in the budget and will be attended with Mary Ann Bays and Cindi Phillippi also.

Land Information Officer:

Activities: Nothing to update.

Budget: Jodi presented 2008 budget with deletions, clarifications, and recommendations upon Administrative Coordinator requirements. Jodi also highlighted the 2007 accomplishments such as hiring the GIS Technician.

Vouchers: Motion by Colby, Second by Breene to approve both R.O.D. and L.I.O. vouchers are presented. Motion carried unanimously.

Budget Approval: Motion by Dixon, Second by Licitar to approve both budgets are presented. Motion carried unanimously.

Land and Water Conservation Department:

USDA-APHIS Report: No Report

WDNR Report: No Report

NRCS Report: Jon Fields gave update on programs. Wetland Reserve Program (WRP) will have four participants in Adams County, three in New Haven, and 1 in Colburn. Wildlife Habitat Improvement Program (WHIP) in conjunction with WDNR will be working with the School to restore Savannahs at the School Forest Location. Conservation Reserve Program (CRP) has one new participant. Jon Fields also informed the Committee that Adams County may be returning to the South West Area for NRCS assistance. Greg Wheeler addressed the Committee on the proposed change. Colby voice concern that the FSA office with then be segregated from the NRCS Office which will form an inconvenience.

Staff Reports: Patrick, Reesa, Chris presented staff reports to committee. Chuck supplied one to the committee, but was not present. Chris Murphy represented Chuck.

Transfer of Dams: Ron Chamberlain spoke in favor of transfer of County-Owned Dams to Highway Department due to shrinking D.OT. budgets and availability/efficiency of inspections and work. Chris Murphy spoke in favor stating that the dams belong in the public works section of Adams County. Also, with the addition of the Stormwater Runoff Ordinance, the workload to the LWCD will increase and therefore the Department would have to cut some programs/services to the public. Committee gave verbal consensus to proceed with investigation of transfer to Highway Department. Don Fornasierre voiced the opinion that within the investigation that both Departments consider the current working relationship with Tri-Lakes and other public entities.

Update on Easton Dam: Patrick Gatterman gave update on possible sinkhole on the road overtop of Easton Dam. Ayres and Associates Engineer, Dean Steines regarding procedures for inspections and overall recommendations regarding the feasibility study and improve/remove options.

Lake Arrowhead Structural Study: Lake Arrowhead Property Owners Association requested that their Management Plan be updated to include an item of a structural study of Arrowhead Dam to be done in 2008, rather than in 2010 as it currently reads in the Lake Management Plan. Chris Murphy discussed maintenance/repair items. Patrick Gatterman discussed procedure and approximate cost of \$10,000 which will include soil borings, Piezometers, and a structural interpretation of the results.

Stormwater Runoff Ordinance: Patrick Gatterman led discussion on specific changes to the Ordinance. Chris Murphy requested that the Committee approve the Department of proceed with educating the Town, Village, and Townships of Adams County. Committee gave unanimous consensus to proceed forward. Public Hearings will be conducted prior to the next regular Committee meeting on September 10th 2007

Gypsy Moth Coordinator Reimbursement: Chris Murphy informed Committee that Patt Pisellini has resigned as Gypsy Moth Coordinator and has requested a reimbursement amount of \$1,707.18 for mileage expenses. Committee had previous approved \$1,200 therefore leaving a remaining balance of \$507.18. Motion by Dixon Second by Breene in approve entire amount of reimbursement. Motion carried unanimously. Money will be taken out of the Tree and Shrub account.

Lake Protection Grant Cost-Share Contracts: Chris reviewed Peppermill Lake Protection Grant Cost-Share Contract for Carolyn Brown's Riparian Buffer. Contracts reviewed by Corp Counsel. Motion by Licitar, second by Dehmlow to approve contract. Motion carried unanimously.

Soil and Water Resource Management Cost-Share Contracts: No Contracts

Travel/Training Requests: Chris requested travel approval. Motion by Colby, Second by Licitar to approve travel requests as presented. Motion carried unanimously.

Committee Member Reports: No Reports

Communications: No questions, all communications in Committee Packet

Bills/Financial Report: Motion by Dehmlow, Second by Dixon to approve Financial Statement and payment on current bills. Motion carried unanimously.

Items for September P & D Committee Meeting: None Required

Next Meeting Date: August 15th 2007 9:00 a.m. for Budget, September 10th 2007 9:00 a.m. Regular Planning and Development Meeting.

Adjourn: Motion by Dixon, Second by Breene. Motion carried unanimously.

Respectfully Submitted,

Al Sebastiani, Chair
Planning & Development Committee

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MEETING: August 8, 2007 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Mike Keckeisen; Sylvia Breene; Fran Dehmlow; and Robert Dixon, Vice- Chairman. Glenn Licitar was excused and Richard Colby was absent. Others present included: Phil McLaughlin, Zoning Administrator Diane Kopitzke, Recording Secretary; Gregory Rhinehart, County Surveyor and Jim Abbs, from Jordan Lake Management District.

Public Hearings were held for the following: Richard & Cynthia Gohlke -- Rezoning request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District, R-3 Mobile Home Residential District and an I-1 Industrial District of the Adams County Zoning Ordinance on property located at 249 & 251 Cottonville Avenue, known as Lot #1, C.S.M. #3804, in the NE 1/4, NW 1/4 and the NW 1/4, NE 1/4, Section 11, Town 18 North, Range 7 East, Town of Richfield, Adams County, Wisconsin. Robert Dixon made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 5-Yes. 1-Excused (Licitar). 1-Absent (Colby). Motion carried. Jeff & Sheryl Shiroda – Rezoning request from a Conservancy District to an Recreational/Residential District of the Adams County Shoreland Protection Ordinance for residential use on a portion of property (approximately 1 acre) on property located at 802 Cottonville Avenue, in the SE 1/4, SE 1/4,

Section 2, Township 18 North, Range 6 East, Town of Preston, Adams County, Wisconsin. **(Please note: This property is also in an A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance and a small portion is located in a Shoreland/Wetland District of the Adams County Shoreland Ordinance).** Mike Keckeisen made a motion to deny recommendation of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote to deny: 5-Yes. 1-Excused (Licitar). 1-Absent (Colby). Motion carried. The reason for denying the request is because the property is located well into a Conservancy District and the Committee should be more consistent in their decisions regarding requests to rezone out of the Conservancy District. Scott E Kotlowski – Rezoning request from an A-1 Exclusive Agricultural District to an A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance to split the parcel into three 18.4 acre parcels for residential use on property located in the SW 1/4, NW 1/4 and the SE 1/4, NW 1/4, Part of Lot #4, C.S.M. #4957, Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. Mike Keckeisen made a motion to table the request until September 2007, as there was no one present, authorized by the petitioner, to explain the request. Fran Dehmlow seconded the motion. Roll Call Vote: 5-Yes. 1-Excused (Licitar). 1-Absent (Colby). Motion carried. **Please note:** An on-site will be scheduled at 8:00 A.M. on September 5, 2007. Jack Albert, Adams County Corporation Counsel, joined meeting in regard to hearing testimony in objection to the above-stated rezoning request that had been tabled because the petitioner or an authorized agent was not present. Comments were heard in objection but no action was taken in regard to this matter. Neal R. Stone – Rezoning request from an A-1 Exclusive Agricultural District to an A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance on a portion of

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property (approximately 30 acres), on property located in the SE 1/4, NE 1/4, Section 28, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. **(Please note: The remaining acreage will be combined, by a Certified Survey Map, to the parcel to the north.)** Robert Dixon made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote: 5-Yes. 1-Excused (Licitar). 1-Absent (Colby). Motion carried.

10:03 A.M.: Mary Ann Bays, County Treasurer; Barb Petkovsek, Administrator Coordinator/Director of Finance; Chuck Sibilsky; Patrick Gatterman; Chris Murphy, Adams County Land Water and Conservation Department and Brad Johnson, Wisconsin Department of Natural Resources, joined meeting.

Mike Keckeisen made a motion to take a 10-minute recess. Fran Dehmlow seconded the motion. All in favor. Motion carried.

RECESSED: 10:00 A.M.

RECONVENED: 10:10 A.M.

Gregory Rhinehart presented the Surveyor's Report, for the month of July 2007 for the Committee's review. Gregory Rhinehart submitted one voucher for the Committee's signature before submitting to Finance Committee. Robert Dixon made a motion to accept the Surveyor's report as presented and submit the signed voucher to the Finance Committee. Mike Keckeisen seconded the motion. All in favor. Motion carried. Gregory Rhinehart submitted the proposed 2008 Budget for the Surveyor to the Committee for their approval. Fran Dehmlow made a motion to accept the proposed 2008 Budget for the County Surveyor. Sylvia Breene seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the July 2007 meeting of the Adams County Planning & Development Committee for review. Mike Keckeisen made a motion to accept the minutes as presented. Fran Dehmlow seconded the motion. All in favor. Motion carried

Robert Dixon made a motion to deviate from the agenda and hear and consider item #8 on the agenda. Sylvia Breene seconded the motion. All in favor. Motion carried.

Discussion and action on the Street Naming and Building Numbering duties: Mike Keckeisen led the discussion stating that when it was initially proposed that the Adams County Planning & Zoning Department do the above-stated duties, he thought it was a good idea but now he is unsure. Fran Dehmlow stated that she was not in favor of the proposal for the Planning and Zoning Department to take over the duties. Mary Ann Bays gave some comments in regard to this matter stating that it should go into Sue Theisen's job description or someone's job

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description but she didn't feel that the Planning & Zoning Department gave it enough time to try and do the addressing. Al Sebastiani stated that the Administrative Finance Committee made a conditional decision before the Planning and Development Committee could act on this matter... Barb Petkovsek, Administrator Coordinator/ Director of Finance stated that there are two options: Either return it to the Real Property Lister's Office or let the Planning and Zoning Department try it for six months. Mike Keckeisen made a motion that the duties on the Street Naming and the Building Numbering go back to the Real Property Lister's Office and that Mary Ann Bays bring this matter back to the Administrative and Finance Committee meeting on August 16, 2007. Robert Dixon seconded the motion. Roll Call Vote: 5-Yes. 1-Excused (Licitar). 1-Absent (Colby). Motion carried.

Sylvia Breene made a motion to deviate from the agenda and hear item #10 on the agenda. Mike Keckeisen seconded the motion. All in favor. Motion carried.

10:45 A.M.: Jack Albert, Adams County Corporation Counsel, joined meeting.

Discussion on proposed Adams County Shoreland Protection Ordinance revisions: Phil McLaughlin led the discussion with input and comments from the Adams County Land and Water Conservation Department Staff, Jim Abbs, Chairman of the Lakes Alliance and Brad Johnson, a representative from the Department of Natural Resources. Patrick Gatterman stated that he would like to see any maintenance done on projects incorporated into the Land and Water Conservation Plan. Chris Murphy stated Adams County needs to figure out a way to

protect our natural resources. In conclusion, Phil McLaughlin stated that the Land and Water Conservation comments would be considered in the revision to the above-stated ordinance. Jim Abbs, Chairman, Jordan Lake Management District, stated he would like to see some booklets available to explain what the rules are and possibly have some informational classes on the subject.

11:30 A.M.: Mike Keckeisen was excused from the meeting.

Phil McLaughlin presented the Financial Report for the month of July 2007 to the Committee for review, with input from Diane Kopitzke. Sylvia Breene made a motion to accept the Financial Report as presented. Robert Dixon seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Sylvia Breene made a motion to submit the signed vouchers to the Finance Committee for their review. Robert Dixon seconded the motion. All in favor. Motion carried.

Comp-time Report: Diane Kopitzke submitted the Comp-time Report for the month of July 2007 to the Committee for their review.

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Request to change High Street to 6th Drive in the Town of New Chester: Phil McLaughlin led the discussion stating that the request was made by the Town of New Chester. Mike Keckeisen made a motion to change High

Street to 6th Drive in the Town of New Chester and forward the information to the Real Property Lister's Office.

Robert Dixon seconded the motion. All in favor. Motion carried.

Preliminary 2008 Budget review by the Planning & Development Committee for the Planning and Zoning Department. Diane Kopitzke submitted the proposed budget for the Committee's review. Diane Kopitzke stated that the budget is approximately \$100,000.00 over the 2007 budget because of filling the third building inspector position and the 30 percent increase for health insurance. The proposed anticipated revenues are \$375,000.00 for 2008. Fran Dehmlow made a motion to approve the proposed 2008 Budget for the Planning and Zoning Department. Sylvia Breene seconded the motion. Roll Call Vote: 4-Yes. 2-Excused (Keckeisen & Licitar). 1-Absent (Colby). Motion carried.

Correspondence: None.

Robert Dixon made a motion to adjourn until Wednesday, September 5, 2007 at 8:00 A.M. for a site visit at the Scott Kotlowski property located at the corner of 10th Avenue and Dover Drive, in Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin and to reconvene at 9:00 A.M. for the next meeting of the Adams County Planning and Development Committee. Sylvia Breene seconded the motion. All in favor. Motion carried.

ADJOURNED: 1:17 P.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

MINUTES PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE Aug. 15, 2007 TIME: 9:00 a.m. PLACE: Room A231

Call meeting to order and roll call at 9:07 am.

Motion by Keckeisen/Breene to approve agenda. Passed unanimously.

There was no public participation.

Motion by Keckeisen/Licitar to deviate agenda to: Discuss and possible action on Gypsy Moth Control Program.

Discussion on Adams County coordinating Gypsy Moth Control Program. Motion by Keckeisen/Breene to recommend Adams County not coordinate Gypsy Moth Control Program efforts and the Land and Water Conservation Department inform the public via the media on who to contact for control efforts. Passed unanimously.

Discussion occurred on proposed 2008 Land and Water Conservation Dept Budget. Motion by Dixon/Keckeisen to revise proposed 2008 Land and Water Conservation Dept Budget to remove dam engineering and capital improvement costs and to forward the dam engineering and capital improvement costs to the Finance Committee with the recommendation the Finance Committee create an individual account to address dam maintenance/repair issues. Passed unanimously.

Motion by Keckeisen/Breene to Adjourn, 12:24 pm. Passed unanimously.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: September 5, 2007 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 8:00 A.M. The Adams County Planning & Development Committee met for a site visit of the Scott Kotlowski property located at the corner of 10th Avenue and Dover Drive located in the SW ¼, NW ¼ and the SE ¼, NW ¼, in Part of Lot #4, C.S.M #4957, Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin with the following members present: Robert Dixon, Vice-Chairman, Mike Keckeisen, Sylvia Breene, Fran Dehmlow and Richard Colby. Al Sebastiani and Glenn Licitar were excused. Others present included: Phil McLaughlin, Zoning Administrator, Diane Kopitzke, Recording Secretary, Donna Christensen and Dennis Rathermel.

The Committee viewed the site and noticed that the property appeared to be low but the property is not in a Conservancy area. Donna Christensen stated that all adjacent property owners were notified and offered the property for \$500.00 less than the asking price. Dennis Rathermel stated that 6 soil borings were done on the

property, which indicated that mound systems could be installed on the property. Mike Keckeisen made a motion to recess and convene at the Courthouse, in Friendship, Wisconsin to act on this matter. Fran Dehmlow seconded the motion. All in favor. Motion carried.

RECESSED: 8:11 A.M.

At 9:00 A.M. Robert Dixon, Vice- Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Mike Keckeisen; Sylvia Breene; Fran Dehmlow; Glenn Licitar and Richard Colby. Al Sebastiani, Chairman was excused. Others present included: Phil McLaughlin, Zoning Administrator Diane Kopitzke, Recording Secretary; Gregory Rhinehart, County Surveyor and Jim Abbs, from Jordan Lake Management District.

Public Hearings were held for the following: Scott E Kotlowski –Tabled Rezoning request from an A-1 Exclusive Agricultural District to an A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance to split the parcel into three 18.4 acre parcels for residential use on property located in the SW 1/4, NW 1/4 and the SE 1/4, NW 1/4, Part of Lot #4, C.S.M. #4957, Section 22, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. Richard Colby made a motion to bring the request off the table. Sylvia Breene seconded the motion. All in favor. Motion carried. Mike Keckeisen made a motion to recommend denial of the rezoning request, on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 4-Yes. 1-No (Colby). 2-Excused (Sebastiani & Dehmlow). Motion carried. The reason for denying the request is because the land is too low and the shoreland maps have not been updated since the 70s. David & Kelly Hess –Rezoning Request from an A-3 Secondary Agricultural District to an R-1 LL Residential District on property located in the N1/2, SW1/4 SE1/4 SE 1/4 and the W1/2 SE 1/4 SW1/4, SE1/4, SE1/4 of Section 35, Township 14 North, Range 6 East, Town of Dell Prairie,

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MEETING: SEPTEMBER 5, 2007

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Adams County, Wisconsin. Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried. Patrick R. Brackman & Maurice R. Delmore – Conditional Use Permit Request under Section 5-6.03 of the Adams County Zoning Ordinance to replace a single wide manufactured home on property located in the SW ¼, SW ¼ & SE ¼, SE ¼, Section 35, Township 14 North, Range 6 East at 820 Gulch Avenue, Town of Dell Prairie, Adams County, Wisconsin. Mike Keckeisen made a motion to grand the Conditional Use Permit request, on the above-described property, provided that all applicable permits are obtained and laws complied with. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried. Danny L. & Kristin P. Steffens – Rezoning request of a portion of a parcel (2.47 acres) from A-1 to A-1 (15) Exclusive Agricultural District of the Adams County Zoning Ordinance to exchange with an adjacent owner on property located in the NE ¼, NE ¼, Section 25, Township 15 North, Range 7 East, Pt. Lot 2, C.S.M. #5113, Town of Jackson, Adams County, Wisconsin. Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried. Carol J. & Robert R. Bredeson – Rezoning request of a portion of a parcel (.6 acres) from A-1 (15) to an A-1 District of the Adams County Zoning Ordinance to exchange with an adjacent owner on property located in the SE ¼, NE ¼, Section 25, Township 15 North, Range 7 East, Lot 1 of CSM 5113, Town of Jackson, Adams County, Wisconsin. Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Fran Dehmlow seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried. Amendment to the Adams County Shoreland Protection Ordinance. Mike Keckeisen made a motion to schedule a Special Meeting on Thursday, September 27, 2007 at 9:00 A.M. in Room A260, at the Courthouse, in Friendship, Wisconsin.

The Committee members will review the handouts presented on September 5, 2007 prior to the September 27, 2007 meeting and discuss how the handouts will impact the amended ordinance. Richard Colby seconded the motion. All in favor. Motion carried. Amendment of the Adams County Floodplain Zoning Ordinance to include the Hydraulic Shadow as defined by the Dam Hazard Assessment for the Easton Dam. Mike Keckeisen made a motion to recommend enactment of the amendments to the Adams County Floodplain Zoning Ordinance to include the Hydraulic Shadow as defined by the Dam Hazard Assessment for the Easton Dam. Glen Licitar seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Sebastiani). Motion carried.

The Adams County Planning & Development Committee contemplates a site visit if necessary.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
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9:20 A.M. Patrick Gatterman and Reesa Evans, Adams County Land & Water Conservation Department & Greg Rhinehart, County Surveyor, joined meeting.

9:25 A.M.: Fran Dehmlow asked to be excused from meeting.

9:35 A.M.: Fran Dehmlow rejoined meeting.

Mike Keckeisen made a motion to take a 10-minute recess. Fran Dehmlow seconded the motion. All in favor. Motion carried.

RECESSED: 9:58 A.M.

RECONVENED: 10:07 A.M.

Sylvia Breene made a motion to deviate from the agenda and consider items 1, 2 & 7. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Gregory Rhinehart presented the Surveyor's Report, for the month of August 2007 for the Committee's review. Gregory Rhinehart submitted one voucher for the Committee's signature before submitting to Finance Committee. Fran Dehmlow made a motion to accept the Surveyor's report as presented and submit the signed voucher to the Finance Committee. Mike Keckeisen seconded the motion. All in favor. Motion carried.

12:45 P.M.: Greg Rhinehart, County Surveyor, left meeting.

Proposed plat for Phase 2 for Lake of the Dells in the Town of Dell Prairie: Chris Brandt proposed the proposed plat, with input from Diane Kopitzke. Diane Kopitzke stated that in conversation today with Jodi

Helgeson, Register of Deeds, that that plat would have to be named not Phase 2 but Number 2 for Lake of the Dells. Richard Colby made a motion to accept the proposed plat as presented, changing it from Phase 11 to Number 11. Sylvia Breene seconded the motion. Roll Call Vote: 5-Yes. 1-Abstained (Dehmlow). 1-Excused (Sebastinai). Motion carried.

Mike Keckeisen made a motion to take a 15 minute recess. Glenn Licitar seconded the motion. All in favor. Motion carried.

RECESSED: 12:55 P.M.

1:00 P.M.: Richard Colby was excused from the meeting.
ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
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RECONVENED: 1:10 P.M.

Phil McLaughlin presented the minutes from the August 2007 meeting of the Adams County Planning & Development Committee for review. Mike Keckeisen made a motion to accept the minutes as presented.

Sylvia Breene seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of August 2007 to the Committee for review, with input from Diane Kopitzke. Diane Kopitzke stated that she will be bringing a line item transfer for Account #100.45.56400(413) Copy Machine due to the increase in the number of copies generated by sharing the copy machine with three other offices. Mike Keckeisen made a motion to accept the Financial Report as presented. Sylvia Breene seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Mike Keckeisen made a motion to submit the signed vouchers to the Finance Committee for their review. Sylvia Breene seconded the motion. All in favor. Motion carried.

Comp-time Report: Diane Kopitzke submitted the Comp-time Report for the month of August, 2007 to the Committee for their review.

Discussion on Barbara & Richard D. Lawrence Rezoning request in the Town of Colburn that was sent back to the Planning and Development Committee by the County Board of Supervisors on August 21, 2007. Mike Keckeisen made a motion to amend his motion made on July 2, 2007 to read recommend denial of zoning change, instead of enactment of the zoning change. Fran Dehmlow seconded the motion. Roll Call Vote: 5-Yes. 2-Excused (Sebastiani & Colby). Motion carried.

Correspondence: None.

Fran Dehmlow made a motion to adjourn until Thursday, September 27, 2007 at 9:00 A.M., Room A260 in the Courthouse, Friendship, Wisconsin for a Special Meeting to act on the Adams County Shoreland Protection Ordinance revisions and on Wednesday, October 3, 2007 at the same location for the regular scheduled meeting. Fran Dehmlow seconded the motion. All in favor. Motion carried.

ADJOURNED: 1:45 P.M.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: SEPTEMBER 5, 2007

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Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PUBLIC SAFETY & JUDICIARY

DATE: August 8, 2007 TIME: 9:00 a.m. PLACE: A260
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: John West, Harry Davis, Florence Johnson, Cynthia Loken, Jerry Kotlowski

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Dennis McFarlin, Nick Segina, Deb Barnes, Terry Warner, Jane Grabarski, Dee Helmrick, Mark Thibodeau, Janis Cada, Roberta Sindelar, Shaun Long, Shirli Suchomel

1. Call to Order – At 9:04 a.m. Chair John West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: West, Johnson, Loken, Kotlowski, and Davis present.
4. Approve the Agenda – **MOTION** by Loken/Kotlowski to approve the August 8, 2007, meeting agenda. MC/Unan.
5. Approve minutes of the July 11, 2007, meeting – **MOTION** by Davis/Loken to approve the minutes from July 11, 2007, Public Safety & Judiciary Committee meeting. MC/Unan.

Coroner's Report - Deputy Coroner Nick Segina reported that Coroner Terry Scheel is home from the hospital and in a wheelchair. Terry requested transportation by the County's handicap bus route to get to the courthouse

and Chair John West advised Segina to pursue this request with Eric Furtkamp of Social Services. Segina found a supplier of coroner's equipment and asked approval to seek pricing and terms, which Committee granted and advised him to inform the Administrator/Finance Coordinator when the information arrives. Segina reported that two deputy coroners wish to cut back their hours, stating another deputy coroner might have to be appointed in their place. Committee signed Coroner's vouchers after some revisions. **MOTION** by Davis/Loken to approve the Coroner's vouchers. MC/Unan.

Family Court Commissioner – Attorney Dennis McFarlin explained his report and budget proposal. **MOTION** by Johnson/Kotlowski to approve Family Court Commissioner's budget and send it to the appropriate department. MC/Unan.

Child Support – Child Support Director Deb Barnes submitted vouchers and explained the Performance Measures report for July. The three-day Annual Fall Conference in October will be in Elkhart Lake covering policy and legal updates, which Barnes plans to attend with Attorney Dan Wood. The conference funding is in her 2007 budget. **MOTION** by Loken/Johnson to approve Barnes and staff to attend the Annual Fall Conference. MC/Unan. Barnes reported that the new secretary is working out very well. Committee signed the vouchers. Barnes explained her 2008 budget proposal and the 66% matching funds feature from the State. She left the meeting to re-work the layout of the budget, to return later in this meeting with the new format.

Clerk of Circuit Court – Helmrick was called out of the meeting, to return later.

Register in Probate – Register in Probate Terry Warner presented her vouchers. She explained recoupments and her proposed 2008 budget. She reported a project the judge has in mind to obtain grant money for a Community Center for juveniles to give them a place to go. West advised Warner to increase her 2008 revenue amount and Warner agreed to adjust her budget proposal per his advice. **MOTION** by Loken/Davis to accept the Register in Probate's 2008 budget and forward it to the Administrator/Finance Coordinator. MC/Unan.

District Attorney – District Attorney Thibodeau explained his proposed 2008 budget. Janis Cada submitted the vouchers, which Committee signed. Thibodeau stated that the Victim-Witness Coordinator's position is grant funded two times a year for salary and supplies. **MOTION** by Johnson/Loken to approve the District Attorney's 2008 budget as presented, with the proposed co-op student's salary presented to the Administrator/Finance Coordinator to determine where in the budget to put that salary. MC/Unan.

Clerk of Court - Clerk of Court Dee Helmrick submitted her vouchers to Committee, which they signed, and she distributed the Community Service Coordinator's report. Helmrick reported two open positions that were posted internally and one newly formed position that is currently advertised in the newspaper. Helmrick will attend the District Meeting in Green Lake on Friday, which covers financial and legal updates. She explained the preliminary first draft of her 2008 proposed budget. West advised her that when her budget is finished she should take it to the Administrator/Finance Coordinator no later than August 20, 2007.

MOTION by Johnson/Davis to take a five-minute recess. MC/Unan. Meeting recessed at 11:30 a.m. Meeting reconvened at 11:38 a.m.

Emergency Management - Jane Grabarski reported that Communication System bids originally due August 15, 2007, are now expected one month later. The reason for this

extension was to obtain very thorough and accurate bids, which time constraints did not allow with the earlier due date. The 2006 Radio Interoperability Grant is done. She explained three recent grants. There are three exercises in the month of August: a tabletop exercise on the 15th simulating an emergency at Grande Cheese; a DNR mock fire drill on the 18th; and a full-scale Public Health mass clinic on the 23rd. Grabarski will hold a booth at the County Fair. She submitted her vouchers to Committee and they were signed. She then presented and explained her 2008 budget. **MOTION** by Johnson/Davis to approve the Emergency Management 2008 budget as presented and send it to the Administrator/Finance Coordinator. MC/Unan.

MOTION BY Johnson/Davis to approve vouchers from Clerk of Circuit Court, Child Support, Register in Probate, and District Attorney. MC/Unan.

MOTION by Davis/Loken to approve Emergency Management vouchers. MC/Unan.

Deb Barnes returned to the meeting with her revised 2008 budget. Committee examined it and Davis/Johnson made the **MOTION** to approve the 2008 Child Support budget and send it to the Administrator/Finance Coordinator. MC/Unan.

Sheriff's Department - Sheriff Darrell Renner provided a news release of a recent marijuana eradication. He sought Committee approval to send two employees to Utah for yearly Spillman training, which is paid for in the annual fee to Spillman including conference fee, motel, and airfare for a final cost of only \$300, which is in the budget. Renner reported a new hire, Ryan Greeno; and a new lieutenant starting September 4, 2007. Four road officers are in training; one position is still open. Jail is short one officer. **MOTION** by Loken/Johnson to approve two employees' out-of-state travel to Utah for Spillman training. MC/Unan.

Recreation Officer Shaun Long took the floor, introduced himself to Committee, and outlined some of his duties. He explained the need for two ATVs and presented proposals for consideration. He sought approval to seek bids on two ATVs and a Rescue-boggan, as well as a double-place trailer. He estimated a total cost for these at \$25,000, which Chief July budgeted into 2007. The DNR reimburses all but the rescue sled.

MOTION by Loken/Davis to approve Deputy Long to proceed with getting bids for the recommended equipment based on current County policy. MC/Unan.

Chief Deputy July stated his report would be covered in the budget presentation.

Captain Beckman had his new Receivable Summary Report in Committee's packet with Safekeeper figures and other revenue generated in July. He reported that the HVAC in Pod is still a problem, and Maintenance is still working on it. Hiring status: one position is open in Jail from Scott Sipla's promotion, and one will be open in September. Testing is finished and interviews are scheduled for ten applicants.

Committee reports were in the packets.

Chief July and Captain Beckman conducted the Budget presentation/discussion. Committee suggested revisions. Per Committee Chair, John West, the Sheriff's Department is to include the Court Video Conference System, and the Courthouse Facility Card Key System in the proposed 2008 budget. These projects may be moved to another department later in the budget process.

MOTION by Loken/Davis to approve the Sheriff's Department 2008 budget with revisions by Committee.

MC/Unan.

The next meeting is Wednesday, September 12, 2007, at 9:00 a.m. in Conference Room A260.

MOTION to approve the Sheriff's Department vouchers was made by Johnson/Kotlowski. MC/Unan.

MOTION by Loken/Johnson to convene in closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: discuss personnel issues of hiring, promotion, resignation, and retirement: Discuss Lt. Nowak's resignation; and Wis. Stat. 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Contract strategies for upcoming 2008 contract. ROLL CALL VOTE: Kotlowski: Yes. Loken: Yes. West: Yes. Johnson: Yes. Davis: Yes. Meeting closed at 2:03 p.m. Shirli Suchomel left the meeting; Committee, Sheriff, Chief, and Captain remained.

Per Chief Deputy July, the Committee adjourned out of closed session in a **MOTION** by Loken/Kotlowski. ROLL CALL VOTE: Kotlowski: Yes. Loken: Yes. West: Yes. Johnson: Yes. Davis: Yes. Meeting adjourned at 2:32 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (08/14/07)

ADAMS COUNTY PUBLIC WORKS COMMITTEE
THURSDAY, AUGUST 9, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: **Larry Babcock, Chairperson**
 Dean Morgan, Vice-Chairperson
 David Renner, Secretary
 Robert Dixon
 Florence Johnson

OTHERS PRESENT: **Ronald Chamberlain ~ Highway Commissioner**
 Fran Dehmlow, Pat Gatterman, Tom Boguszewski,
 Linda Matzke and Cary Shaffer

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, August 9, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, DIXON AND JOHNSON. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JULY 12, 2007): *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for JULY 12, 2007, second by Johnson. VOICE VOTE, ALL IN FAVOR. DIXON ABSTAINED. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- DRIVEWAY PERMIT RECONSIDERATION ~ CTH "Z" ~ SHAFFER

- OXFORD GRAVEL PIT ~ SITE VISIT

DRIVEWAY PERMIT RECONSIDERATION ~ CTH "Z" ~ SHAFFER: The Public Works Committee and Highway Commissioner viewed a video record of the area where the driveway request from Cary Shaffer is located. A letter from residents of the Town of Quincy opposing the driveway access for Cary Shaffer was presented to the Public Works Committee and is attached to these minutes. A letter from Sweet & Maier Attorneys At Law concerning the Quincy Village Condominium is attached to these minutes. Motion by Dixon to postpone the driveway permit reconsideration for Cary Shaffer until a visit by the Public Works Committee, after which a final decision will be rendered, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

AUGUST 9, 2007 ~ 9:00 A.M.

MOTION BY DIXON TO DEVIATE FROM THE AGENDA TO ADDRESS ITEM #10) ADAMS COUNTY DAMS, SECOND BY BABCOCK. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADAMS COUNTY DAMS: Motion by Renner to continue to explore transferring the management on the nine county owned dams to the Adams County Highway Department, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

MOTION BY BABCOCK TO RETURN BACK TO THE ORIGINAL AGENDA, SECOND BY DIXON. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

OXFORD PIT ~ SITE VISIT: Motion by Dixon to recess at 10:11 a.m. for the Oxford Pit ~ Site Visit, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Johnson to reconvene meeting, returned back to Highway Department at 11:08 a.m., second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Dixon to survey, appraise and advertise for sale all of the property currently known as the Oxford Pit except for a small portion to be used for Highway purposes and proceeds to only be used for Mitigation Banks, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH A (CTH "G" TO CTH "EE") PAVEMENT CONCERNS: Motion by Renner to accept waiting until 2008 for repairs to CTH "A", regardless of cause or cost Adams County will not pay for repairs or investigations of defect described in OMNNI letter dated 8/8/07, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (OMNNI LETTER DATED 8/8/07 ATTACHED TO THESE MINUTES)

TOWN WORK: Briefly discussed what town work is being done by the Highway Department. NO ACTION TAKEN, THIS ITEM WILL BE PLACED ON THE SEPTEMBER 2007 PUBLIC WORKS AGENDA TO BE FURTHER DISCUSSED.

WETLAND BANKS: NO DISCUSSION / NO ACTION TAKEN

DIRECTIONAL ARROW BOARDS PROGRAMS: Briefly discussed directional arrow board program that could be used on County Roads. A policy will be compiled and presented back to the Public Works Committee for review.

CONSIDER REVISIONS TO DRIVEWAY ORDINANCE: The Public Works

Committee and Highway Commissioner discussed revisions that could be made to the current Driveway Ordinance:

- Definitions of terms used in type of access driveways / in section 5.2
- Modify 2.3(a) to require zoning consideration
- Zoning determination 2.2 / require the permittee to provide a zoning determination

Highway Commissioner will make revisions to the Driveway Ordinance and present back to the Public Works Committee at the September 2007 Meeting to be acted on.

CULVERT AID ~ TOWN OF BIG FLATS: Motion by Renner to approve the Culvert Aid Petition that was submitted by the Town of Big Flats for Bighorn Avenue between State Road 13 and 11th Avenue for an amount of \$12,413.90, County Share \$6,206.95 and to forward

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

AUGUST 9, 2007 ~ 9:00 A.M.

this Petition to County Board to be acted on at the County Board Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

2008 DEPARTMENT BUDGET: The Public Works Committee and Highway Commissioner reviewed the 2008 Highway Department Budget. Motion by Dixon to approve the 2008 Highway Department Budget as revised by the Public Works Committee, with a 3% increase on the county levy, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

2008 ROAD PLAN: Motion by Johnson to approve the 2008 Highway Department Road Plan as revised by the Public Works Committee, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (2008 ROAD PLAN ATTACHED TO MINUTES)

ASSET REPLACEMENT PLAN: Motion by Dixon to approve the Asset Replacement Plan as revised by the Public Works Committee, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (ASSET REPLACEMENT PLAN ATTACHED TO MINUTES)

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ CTH A from CTH B to CTH G is complete.
- ✓ Starting on August 20 Gasser will start the wedging and overlay on CTH F, J and N.
- ✓ We received a small brushing and grubbing project from WisDOT (\$8,000) for the realignment of Kingsway at 13.
- ✓ We received a small grind and gravel job from the Town of New Chester (estimate of \$4835.72).
- ✓ We will be adding some gravel and grading on roads in the Town of New Chester on a time and materials basis as well.
- ✓ Our chip spreader has been working in LaCrosse and Jackson Counties.
- ✓ WisDOT painting is just about wrapped up.
- ✓ We have received painting contracts in Marquette, Juneau and Wood Counties.
- ✓ We received a bid of \$2,625.00 for #100 the salt sand spreader.

FINANCIAL REPORT: *Motion by Renner to approve the July 2007 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee for review. *Motion by Dixon to approve all payrolls and vouchers as audited, second by Babcock.*

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Committee members signed the voucher summary lists.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- **DRIVEWAY ORDINANCE REVISIONS**
- **TOWN WORK**
- **SHAFFER DRIVEWAY ~ SITE VISIT**
- **SEVEN SISTER FORESTRY PLAN**

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

AUGUST 9, 2007 ~ 9:00 A.M.

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Dixon, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, September 13, 2007 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 3:20 P.M..

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resources and Recreation Committee Meeting

August 20, 2007

9:00 a.m. A030

Call to Order: Meeting was called to order at 9:05 a.m., by Chairman Repinski.

The meeting was properly announced.

Roll Call: Committee Members – Dave Repinski, Bob Neuenfeldt, Glenn Licitar, Bev Ward, and Fran Dehmlow. Others: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, and Rita Kolstad – Parks Clerk/Bookkeeper.

The agenda was approved as printed.

Agenda Items:

1. No public participation on agenda items.
2. Director distributed the proposed 2008 Parks and Trails Department budgets and was reviewed line item by line item with committee. Motion by Dehmlow/Neuenfeldt to approve the proposed 2008 Parks and Trails Department budgets and forward to Finance Committee for approval. Motion carried.
3. No bills were submitted.
4. Motion by Ward/Neuenfeldt to adjourn at 11:15 a.m. Motion carried.

Respectfully submitted,

Glenn Licitar
Secretary

These minutes have not been approved by the Resource and Recreation Committee.

Resource & Recreation Committee
Minutes of Meeting
September 6, 2007 @ 10:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order by Chairman Repinski at 10:04 AM, in Room 103, Adams County Community Center.
2. **Was the Meeting Properly Announced:** Yes
3. **Roll Call:** Roll call was taken by Felts-Podoll; Neuenfeldt, Licitar, Dehmlow and Repinski present. Staff present: Don Genrich, Agriculture Agent, Jennifer Swensen, 4-H/Youth Development Agent and Edie Felts-Podoll, Department Head/Family Living Agent.
4. **Agenda Approval:** Motion by Neuenfeldt and Second by Licitar to approve agenda as presented. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by Neuenfeldt to accept minutes of the Resource & Recreation Committee of August 2 and August 6, 2007 as presented. Motion carried.
6. **Public Participation:** None
7. **Communications:** None
8. **Resources/Extension Report of Departments**
 - a) Presentation: Sue Buck – “The Extension Partnership: Motion by Licitar and Second by Neuenfeldt to deviate from the agenda to postpone 8a to later in the meeting. Motion carried.

Note: Committee Member Ward arrived at 10:25AM

9. **Items for Action or Discussion:**
 - a) Vouchers/Expenditures from August 2007: Motion by Dehmlow Second by Neuenfeldt to approve vouchers and financial reports. Motion carried.
 - b) Review and Place on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll: Motion by Neuenfeldt Second by Dehmlow to place monthly reports on file. Motion carried.
 - c) Approve Calendars of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll: Motion by Dehmlow Second by Licitar to approve calendars of staff. Motion carried.
 - d) Inservice/Training: Motion by Licitar Second by Neuenfeldt to provide ArcView training for Laura Ankele and Spanish training for Larry Arneson, Extension support staff. Motion carried.
 - e) 2008 Budget Presentation to Finance Committee – September 14th at 3:30 PM 2008 Extension Budget will be reviewed by Finance committee with Felts-Podoll, Department Head and Repinski, Committee Chairman attending
 - f) Extension – Community Resource Development: The need for Natural Resources education was discussed by committee. It was determined to contact Tom Blewett, Assistant State Program Leader for Extension Community and Natural Resource Economic Development, to lead a visionary opportunity to identify community needs in this area. Motion by Dehmlow Second by Neuenfeldt to hold vision session and develop job description for CNRED Agent. Motion carried.

- g) Presentation to County Board by Donald Genrich: Repinski will discuss with Administrative Coordinator a request to start September or October County Board meeting at 6:00 PM so there will be ample time for Agent Don Genrich's presentation on Water Quality in Adams County.
- h) Clean Sweep: Clean Sweep funds will be provided for "Medication Roundup" that will be held September 25, 2007. Mercury thermometers will also be collected. Each household will be provided with a new digital thermometer if mercury thermometer is collected.
- i) 7-County Ag Specialization Meeting – Don Genrich: Motion by Neuenfeldt Second by Dehmlow to pay per diem and mileage for committee members who attend this meeting on September 25, 2007 at 5:00 PM at the Agricultural Research Station in Hancock, WI. Motion carried/Ward opposed.

10. **Resource/Extension Report of Departments** – no reports

- 8a. **Presentation: Sue Buck – "The Extension Partnership"**: Motion by Licitar Second by Neuenfeldt to return to presentation on Extension Partnerships by Sue Buck, Central District Director. Motion carried.
She explained the three segments of funding – USDA (Federal), University of Wisconsin (State) and Adams (County).

11. **Set Next Meeting Date**: October 4, 2007 at 10:00 AM in Room 103 at the Adams County Community Center.

Note: Neuenfeldt left meeting at 12:05 PM.

12. **Agenda Items for Next Meeting**: Update of Visioning plans, Finance Committee – Extension budget results.

13. **Adjourn**: Motion by Ward and Second by Licitar to adjourn until 10:00 AM, October 4, 2007 at the Adams County Community Center. Motion carried. Meeting adjourned at 12:35 PM.

Minutes taken by Edie Felts-Podoll
Family Living Educator/Department Head
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

MINUTES
SCLS BOARD OF TRUSTEES
August 13, 2007 - 12:15 p.m.
SCLS Administration

Present: R. Barden, F. Cherney, R. Curtis, L. Davis-Brown, J. Hanson, J. Healy-Plotkin, T. Iaccarino, R. Keen, G. Markle, T. McIlroy, N. Nelson, H. O'Donnell, G. Poulson, J. Pugh, L. Schmidt, P. Townsend, J. Wheeler
Also Present: C. Becker, P. Davis, H. Moe, S. Morrill, B. Dimick
Absent: E. DeSmidt, N. Myers
Excused: J. Kreten, P. Westby

Call to Order: F. Cherney called the meeting to order at 12:20 p.m.

- a. Introduction of guests/visitors and new board members: Greg Markle was introduced as a newly appointed Dane County representative.

b. Changes/additions to the agenda: None

c. Requests to address the board: None

Minutes: J. Hanson moved seconded. Motion carried.

Bills for Payment/Financial Statements: B. Keen and P. Townsend reviewed the bills for payment.

B. Keen moved approval of the bills.

President's Report: L. Schmidt and J. Pugh attended the delivery tour and shared their experience. M. Howe and C. McGuire have resigned from the board. Two Dane County representatives are needed as replacements.

Committee Reports:

a. Personnel: R. Curtis moved the board go into closed session for the consideration of the performance evaluation and compensation of the system director as authorized by Wisconsin Statutes Section 19.85 (1)(c). J. Wheeler seconded. A roll call vote was held. The Board went into closed session at 12:30 p.m. The Board reconvened into open session at 12:52 p.m. J. Pugh moved approval of the performance evaluation of the system director and the compensation will increase at the same percentage as other staff annually. T. McIlroy seconded. Motion carried.

b. Emerging Issues: J. Healy-Plotkin noted the committee will be meeting at 11 a.m. September 10, 2007 to review the Wisconsin Library User (and Non-User) II Survey and also take a look at the upcoming challenges and opportunities identified by SCLS staff.

SCLS Foundation Report: L. Davis-Brown noted the campaign committee met and discussed seeking a \$100,000 challenge grant. The Sun Prairie Library Foundation has joined the SCLS Foundation. Phyllis and Bob will be speaking to the Rome Library Board as well as Jacquelyn Mitchard in the near future.

Circulation and ILL Statistics:

System Director's Report:

Cheryl Becker, Public Library Administration Consultant, joined the meeting to review the amounts that counties owe due to Act 420. Columbia owes \$105,992, Green owes \$58,766, Sauk owes \$23,845, and Adams and Portage County owe nothing because they are consolidated county libraries. Dane and Wood have not responded.

Phyllis noted the Joint Conference Committee met and approved library system aids at a 4% increase for each of the next two years, and state level contracts (WiLS, Milwaukee, etc). Not resolved are the issues of Maintenance of Effort and an exemption from the revenue cap for cross-county lending payments. The Joint Finance Committee version, which was approved by the Senate, exempted from levy limits all (within county - Act 150 and cross county - Act 420) reimbursement payments except for consolidated counties. The Counties Association favors the exemptions as proposed in the Joint Finance Committee version.

We have almost completed responding to a survey for the Legislative Audit Bureau library "best practices" study of public libraries and library systems. Many of the questions asked are found in our annual report for the state.

There will be a hearing on Wednesday about an amendment to 43.30 concerning confidentiality of library records pertaining to video surveillance tapes. Senators Ellis and Kaufert are introducing a bill, and WLA has their own version of a bill. Milwaukee P .L. Director, Paula Keily said she will testify as she thinks changes are needed in both of the bills.

National Library Legislative Day for 2008 will be May 13th. Legislative Day will be January 22, 2008.

A group of library system directors, practitioners and staff from the R&L library will meet again in the last week in August to discuss access for library systems using OCLC for interlibrary loan to statewide contracts.

We support the counter-proposal put forth by Winnefox.

System Celebration is September 20th and invitations have been sent. Please RSVP .

The WLA Conference program is now available. The event will take place in Green Bay October 16-19. Early bird registration is open.

Delivery News - We met with John Thompson of Indianhead Federated Library System in July about the possibility of SCLS taking over their internal delivery, but the numbers do not work. For the first time in memory we did not have a Thorstad bill to pay in June because of our own in-house mechanic team. If projections hold, we are moving toward 20% of our annual miles being driven using biodiesel fuel in 2007. We will be meeting with the Quipu Group in mid-September to discuss what they have developed for library courier management software.

Stef noted SCLS held gadget training sessions. Over 80 people attended these sessions to be trained on various consumer technology devices and the response was very positive. We plan on offering it again at various times and different locations (even other systems) and will encourage member libraries to borrow the gadgets and train their own staff and even patrons. Guitar Hero was a huge hit and because of its popularity, the equipment has been booked for the rest of the summer.

We are collaborating with Winnefox and OWLS to hold "Project Play," which is a 10- week Web 2.0 introduction. Registration is open and 75 slots are available. If there are openings available, after being offered to the library staff, registration will be opened to Trustees. If anyone is interested, please let Stef know. The annual staff reviews are finished and now that the goals from staff members have been acquired, work can begin on the 2008 plan.

The technology plan will be revamped by June 2008, partly because it is required as part of the E-rate program. Two related elements we are looking at include replacing the existing videoconferencing equipment and reviewing results of a LINK email survey.

The Joint Technology Committee approved several things for the 2008 LSTA block grant. They include \$2,650 for local digitization, \$500 for a wiki or some other environment for supporting databases, \$11,000 for a replacement server for Library Online, \$24,150 for LINK projects, and \$10,000 for accessible workstation upgrades.

The delivery non-competitive grant is \$60,000 and the state delivery advisory committee is writing to the LSTA committee to ask for additional funding. SCLS will be applying for a small amount of money to do a pilot project with delivery for palm technology and we'll also be applying for funds for Warren Graham, the "Blackbelt Librarian," to give a presentation about security in the library/dealing with patrons. Shawn Brommer will also be applying for funds related to math and science literacy.

Information Sharing: Aggie Steichen, Louise Bauer and Paul Nelson have announced they will be retiring in the next year. Carolyn Schaffer has been hired as the new director for Black Earth and Kristi Pennebecker has resigned as director of Amherst.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

Director's Report August 2007

A survey is included in your mailing this time, and I hope you can find a few minutes to share your thoughts and opinions. The idea for the survey came from a meeting I had with the Personnel Committee of the Board. I mentioned that I am sometimes unsure about what to cover in these reports and during board meetings. Are you getting too much information, too little, or just enough? We decided that the best way to find out is to ask, so this is our formal request for feedback. If you like the idea, we can do something like this on a regular basis. However, this is not intended to replace an open- door, email, phone, FAX or stop-me-in-the-hall policy. I welcome the chance to talk with you any time.

As I write this in late August we are still awaiting action on the state budget for 2008- 09. We usually put the system budget together right after the September board meeting for your approval in October and submission to the Division for Libraries, Technology and Community Learning shortly thereafter. It is likely that this year we will need to prepare our 2008 budget without knowing what we will receive in state aid, but I'm fairly optimistic that it will all be settled by the time we do the mid-year 2008 budget revision.

As usual, a lot is happening with our member libraries. Middleton Public Library was named the Wisconsin Library of the Year for 2007 and will be honored at the WLA conference in Green Bay in October. Ground was recently broken for a new building that will include the North Freedom Public Library in North. The 12 libraries that received the Madison Community Foundation grants for new materials in targeted subject areas are beginning to purchase those items and publicize the additions to their collections. And the library planning group in Fitchburg is beginning to take the steps required to establish an official library board.

Collectively, our libraries and our partners in the Wisconsin Public Library Consortium (WPLC) are among the top five customers of Overdrive, Inc. in uses made of our shared collection of downloadable audio books. Of the 24 months that WPLC has offered the audio book download service, use has increased in all but three months. Our increase in circulation in 2007 has been huge, with July 2007 topping 7,000 - more than twice the July 2006 total. SCLS staff are working to post these statistics by individual library.

Stef and I will attend an all-day meeting next week for all the public library systems in Wisconsin, hosted by the Division for Libraries, Technology and Community Learning. You will get a report on the highlights, if there are any, when we see you next time.

I'll see you on the 10th.

Phyllis

x |

SOUTH CENTRAL LIBRARY SYSTEM

Circulation and ILL Statistics

July 2007

	*2006 Population	2006 Circulation	**2006 Collection	2006 Annual Expenditures	Same Mo. 2006 Circ. 2006	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2007
ADAMS									
Adams City	18,473	92,724	31,570	322,244	7,696	7,743	2,206	3,280	53,839
Rome	3,051	26,357	17,801	121,418	3,094	3,463	62	-	15,410
TOTAL	21,524	119,081	49,371	443,662	10,790	11,206	2,268	3,280	69,249
COLUMBIA									
Cambria	771	24,609	8,333	95,800	2,519	2,085	854	709	13,395
Columbus	4,824	95,669	42,957	315,517	9,241	9,713	2,252	3,944	55,766
Lodi	2,989	99,455	29,850	238,269	9,710	9,460	2,720	2,640	57,953
Pardeeville	2,085	42,983	25,054	125,674	3,885	4,146	1,198	1,903	26,214
Portage	9,963	226,960	68,920	505,855	19,374	20,349	5,715	4,937	131,847
Poynette	2,509	55,583	20,175	119,417	5,797	6,102	1,783	1,955	35,449
Rio	986	35,018	25,765	116,585	3,400	3,460	133	-	19,314
Wis. Dells	5,184	82,192	39,542	309,563	7,004	7,104	2,613	2,814	51,446
Wycocena	719	3,665	7,214	58,724	439	663	236	742	3,617
Other City	27,599								
TOTAL	57,629	666,134	267,810	1,885,404	61,369	63,082	17,504	19,644	395,001
DANE									
Belleville	2,160	69,984	29,934	199,850	7,359	6,343	1,624	3,277	40,477
Black Earth	1,331	41,468	20,835	108,276	3,677	4,184	1,253	2,089	25,359
Cambridge	1,247	55,568	24,270	151,433	5,282	5,142	2,042	1,912	33,512
Cross Plains	3,500	84,556	38,495	314,966	11,700	9,506	2,114	3,631	56,158
Deerfield	2,209	50,347	21,650	155,397	4,382	4,975	2,294	2,022	33,090
DeForest	8,388	362,369	80,560	644,987	35,564	38,470	7,967	9,142	226,055
Marshall	3,676	55,123	29,980	175,222	4,967	5,208	1,969	2,827	33,355
Mazomanie	1,578	37,037	19,338	102,861	3,360	3,736	1,555	1,843	23,432
McFarland	7,289	183,372	52,988	422,967	17,217	19,673	4,913	6,747	119,284
Middleton	16,935	672,273	98,722	1,371,426	63,661	70,408	16,742	16,820	425,891
Monona	8,146	252,333	74,422	587,896	21,908	22,779	5,803	8,169	147,357
Mt. Horeb	6,609	204,199	50,254	602,963	18,104	19,588	6,361	5,588	128,433
Oregon	8,535	246,553	61,155	462,799	22,671	26,772	8,246	5,328	160,694
Stoughton	12,755	262,792	67,880	696,865	25,846	27,196	7,554	6,123	164,263
Sun Prairie	25,180	480,244	111,777	1,452,694	46,037	51,436	10,452	10,892	294,365
Verona	9,846	382,635	64,782	787,739	41,238	49,795	11,281	9,759	292,840
Waunakee	10,755	241,241	73,616	551,687	24,451	25,357	5,685	7,222	146,481
Madison	223,280	4,677,908	1,088,751	12,093,030	409,973	413,724	67,077	43,825	2,802,187
DCLS	111,435	171,090	49,503	3,795,300	14,544	15,696	2,402	6,050	103,758
TOTAL	464,854	8,531,092	2,058,912	24,678,358	781,941	819,988	167,334	153,266	5,256,991
SUB TOTAL	544,007	9,316,307	2,376,093	27,007,424	854,100	894,276	187,106	176,190	5,721,241

	*2006 Population	2006 Circulation	**2006 Collection	2006 Annual Expenditures	Same Mo. Circ. 2006	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2007
GREEN									
Albany	2,159	37,700	14,516	47,410	3,962	4,126	182	-	24,480
Brodhead	3,216	71,612	44,771	182,606	7,008	6,301	658	3,572	29,664
Monroe	15,290	220,866	92,697	760,752	20,731	22,210	5,818	6,345	135,294
Monticello	1,167	66,688	35,967	115,574	5,730				21,721
New Glarus	2,109	77,172	28,507	241,407	6,987	7,076	2,212	4,286	47,721
Other Cty	11,877								
TOTAL	35,818	474,038	216,458	1,347,749	44,418	39,713	8,870	14,203	258,880
PORTAGE									
Amherst	1,043	22,052	19,891	36,018	4,006	no report			7,458
Portage Cty	68,548	463,394	181,756	1,694,888	43,518	42,928	587	72	273,541
TOTAL	69,591	485,446	201,647	1,730,906	47,524	42,928	587	72	280,999
SAUK									
Baraboo	11,505	242,695	69,571	724,520	21,406	22,774	6,765	4,975	149,124
LaValle	326	4,170	5,537	17,984	338	505	215	314	3,123
N. Freedom	630	9,333	6,249	24,165	809	1,197	214	717	7,002
Plain	788	31,690	12,741	100,459	2,615	3,268	1,177	1,188	21,052
Prairie du Sac	3,632	132,794	45,728	276,892	12,785	13,464	4,028	4,234	79,838
Reedsburg	8,883	248,918	76,043	553,671	23,530	25,160	5,510	7,932	153,604
Rock Springs	415	9,633	7,915	33,299	946	1,123	482	427	6,503
Sauk City	3,278	124,089	43,212	283,808	11,326	11,765	2,972	3,365	71,764
Spring Green	1,505	78,624	29,474	193,547	7,035	7,207	2,297	2,341	49,494
Other Cty	26,258								
TOTAL	57,220	881,946	296,470	2,208,345	80,790	86,463	23,660	25,493	541,504
WOOD									
Arpin	822	8,664	12,880	30,491	no report				
Marshfield	21,315	407,833	145,243	1,243,256	37,881	38,657	98	72	246,794
Nekoosa	2,629	49,573	39,462	151,658	5,477	6,403	129	-	29,825
Pittsville	892	31,706	17,738	59,599	3,487	3,796	17	1	17,958
Vesper	537	7,538	12,311	24,787	930	933	43	-	4,223
Wis. Rapids	18,565	411,305	117,357	1,339,476	37,237	38,520	7,644	6,990	244,216
Other Cty	34,707								
TOTAL	79,467	916,619	344,991	2,849,267	85,012	88,309	7,931	7,063	543,016
SUB TOTAL	242,096	2,758,049	1,059,566	8,136,267	257,744	257,413	41,048	46,831	1,624,399
GRAND TOTAL	786,103	12,074,356	3,435,659	35,143,691	1,111,844	1,151,689	228,154	223,021	7,345,640

*Based on DOA Official Population Estimates 1/01/06 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.

ADAMS COUNTY SURVEYOR'S OFFICE
 GREGORY P. RHINEHART, COUNTY SURVEYOR
 (608)-339-4226 (608)-339-3808 P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 406
 September 5, 2007
 Report for the month of August, 2007

Some work was done in the Town of Richfield in August on the Corner Maintenance Program.
 This project is progressing as planned. I am continuing with the duties of my office and responding
 to inquiries from the public and county personnel.

Respectfully Submitted;

Gregory P. Rhinehart, County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
 GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2007

<u>RETAINER</u>		<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
		\$21,900.00	\$ 500.00
\$3,600.00			
JANUARY	300.00		\$ 75.00
Balance	\$3,300.00	\$21,000.00	\$325.00
FEBRUARY	300.00		
Balance	\$ 3,000.00	\$ 21,000.00	\$325.00
MARCH	300.00		
Balance	\$2,700.00	\$ 21,000.00	\$325.00
APRIL	300.00		
Balance	\$ 2,400.00	\$ 21,000.00	\$ 325.00
MAY	300.00	8,889.00	
Balance	\$2,100.00	\$12,111.00	
JUNE	300.00		
Balance	\$ 1,800.00	\$ 12,111.00	\$ 325.00
JULY	300.00		
Balance	\$ 1,500.00	\$ 12,111.00	\$ 325.00
AUGUST	300.00		
Balance	\$ 1,200.00	\$ 12,111.00	\$ 325.00
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total			

