

**Resources and Recreation Committee Meeting
Courthouse Conference Room A231
October 13, 2009 9:00 a.m.**

Call to Order: Meeting was called to order at 9:03 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Committee Chairperson Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller, Castle Rock Park Manager, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Dale Dolata – Dolata’s Excavating, Paul Brown – Hamm Brothers, John Albert – Corporation Counsel, and Barb Petkovsek, Admin. Coord./Dir. of Finance.

Approve Agenda: Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Previous Minutes: Motion by Licitar/Renner to approve the September 16 & 22, 2009, minutes as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Agenda Items:

Public Participation: None.

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: None.

Bid for Dump Station Septic Field Upgrade for Petenwell Park Opened and Project Possibly Awarded: Chairperson opened and read aloud the bids. Bidders were required to attend the site showing to be eligible to bid on the project. Motion by Stuchlak/Licitar to accept the bid by Dale Dolata for \$38,117.50 which includes the performance bond requirement. Motion carried by unanimous vote. Chairperson did not vote. Mr. Hamm and Mr. Dolata left meeting at this time.

Pulping at Castle Rock Park: Director reported the pulping project at Castle Rock Park will be placed on bids.

Playground Structures Purchased for Castle Rock and Petenwell Parks Utilizing 50/50 Cost-Sharing Before November 13, 2009: Director reported there are monies available at 50/50 cost-sharing for playground structures. Director has met with Finance Committee and received tentative approval for \$10,000 for Castle Rock and \$10,000 for Petenwell Park to be spent this year in order to received the 50/50 cost-share matching dollars. Installation of the new equipment will be done by Park Personnel with the assistance of one person from the playground equipment company. Motion by Stuchlak/Renner to take \$10,000 from 2010 Petenwell Park budget and \$10,000 from 2009 Castle Rock Park capital equipment account to purchase the playground equipment contingent on final approval from Finance Committee. Motion carried by unanimous vote. Chairperson did not vote. Director will meet with Finance Committee Thursday, October 15.

2010 Vehicle Replacements as Proposed in 2010 Budget: Motion by Licitar/Hartley to increase the 2010 park user fees as proposed to increase revenues to assist in offsetting the cost of two new trucks with plow attachments for the Department. Motion carried by unanimous vote. Chairperson did not vote. Finance Committee recommended the Parks Department purchase the two new vehicles with no financing.

2010 Recreational User Fees Proposed: Motion by Renner/Hartley to approve the proposed 2010 park user fees as presented. Motion to include the \$4.00 per night electric fee beginning October 15, 2010, with the other off-season rates. Motion carried by unanimous vote. Chairperson did not vote.

Outlying Parks Update and Possible Restrictions of Boat Power Loading at Public Boat Launch

Accesses: Boat launch planks are being made for next season. Outlying Parks close November 1, no user fees are charged at Outlying Parks during the off-season. Petenwell Park Manager recently repaired the Big Roche-A-Cri boat landing due to apparent weed harvester damage. Signs will be posted at appropriate boat landings discouraging power loading for 2010 boating season.

Motion by Stuchlak/Renner to deviate from agenda to agenda item number 11. Motion carried by unanimous vote. Chairperson did not vote.

Motion by Stuchlak/Licitar to take a five minute recess. Motion carried by unanimous vote. Chairperson did not vote.

Snowmobile Trails Report to Include Trail Easements, Both Verbal and/or Written Department

Management Procedures: Mr. Albert stated his position on the snowmobile trail easement form. Coordinator reported on current snowmobile club forms and procedures. Discussion followed. Motion by Stuchlak/Licitar to rescind the snowmobile easement form motion from the September 16, 2009 committee meeting. Motion carried by unanimous vote. Chairperson did not vote.

Motion by Stuchlak/Licitar to rescind Mr. Stuchlak's motion contingent upon the management procedure(s) to be worked out between the Corporation Counsel's office and the Parks Department office within seven (7) working days regarding the use of verbal an/or written easements. Motion carried by unanimous vote. Chairperson did not vote.

Revenue Report: The revenue report was reviewed by Committee.

Expense Check Summary Report: Committee reviewed the expense check summary report.

Future Agenda Items: No special requests were made.

Set Next Meeting Date: November 6, 2009, 9:00 a.m., Courthouse Conference Room A231.

Adjourn: Motion by Renner/Stuchlak to adjourn at 12:28 p.m. Motion carried by unanimous vote. Committee Chairperson did not vote.

Submitted by,

Glenn Licitar
Committee Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Resource and Recreation Committee