

ADMINISTRATIVE & FINANCE MEETING MINUTES

Tuesday, May 13, 2014 4:00 p.m. Room A160

The meeting was called to order by County Clerk, Cindy Phillippi at 4:03 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg, Kotlowski and West. Also present: Zander and Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

County Clerk took nominations for Chair. West was nominated for Chair. No other nominations were made. Clerk called for casting of unanimous ballot to appoint West as Chair. Nomination for West to be Chair carried by unanimous voice vote. West took over as Chair.

Babcock/Kotlowski declined nomination. Motioned by Kotlowski/Hamburg to nominate Grabarski for Vice-Chair. Motioned by Kotlowski/Grabarski to close the nominations and cast unanimous ballot to appoint Grabarski as Vice-Chair. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Babcock to make Phillippi the Recording Secretary. Motion to make Phillippi Recording Secretary carried by unanimous voice vote.

Motioned by Grabarski/Hamburg to approve the April 4, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #12 Discuss and/or act on resolution to continue with previous started recreational projects.

Item #13 MIS. Discussion on wireless. Will move forward as McGhee recommends. Point to point UPN connection-Rome may need to do something. TCM=Client Software. We are currently using Solarus as our internet service provider. Tech Steering Committee is waiting for Health & Human Services and Public Safety & Judiciary to appoint someone to the committee.

Item #14 Treasurer. Discuss and/or act on write off request of special charges for Parcel #30-1980. Motioned by Grabarski/Hamburg to write off Parcel #30-1980 in the amount of \$143.29 and Parcel #30-355-5 in the amount of \$146.28. Motion to write off parcels carried by unanimous voice vote. 200 tax deed parcels will be filed with courts next week. The financial report is ok.

Item #15 County Clerk/AC/DF. See attached.

Next meeting date set for June 9th at 4:00 p.m.

Motioned by Kotlowski/Babcock to adjourn at 6:26 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.