

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, November 12, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Mark Hamburg
Paul Pisellini
Barb Morgan

ABSENT/EXCUSED: None

OTHERS PRESENT: Myrna Diemert, SW Director
Everett Johnson
Brenda Rhinehart
Neil Carney, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

APPROVAL OF AGENDA: *Motion by Morgan, second by Babcock, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 8th SOLID WASTE MEETING: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the October 8th Solid Waste meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other correspondence or other business to discuss.

UPDATE AND/OR APPROVE LANDFILL EXPANSION STUDY/APPROVAL OF RESOLUTION: Ms. Diemert handed out copies of a draft Power Point presentation for review. She stated that Dr. Razvi has been gathering more information and revised some of his numbers, however, continuing with landfill expansion is the most economical option for our citizens. She then presented a resolution for the December County Board meeting to approve the Feasibility Study/Report which is the next step in the expansion process. Funding for this \$300,000 cost is already included in the Capital Improvement Fund. *Motion by Hamburg, second by Pisellini, to approve and sign the Resolution to Approve the Feasibility Study and Report for Landfill Expansion. All in favor. Motion carried.*

FINANCIAL REPORT/BUDGET UPDATE: Ms. Diemert presented the Financial Report and Monthly Check Summary for October, 2014 showing a **profit** for the year of \$351,488.90. Discussion

was held. *Motion by Morgan, second by Pisellini, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

There have been no further changes to the 2015 Budget.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 12, 2014 (see attached copy). Discussion was held. *Motion by Hamburg, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON THE TOWN OF ROME RECYCLING PROJECT: Ms. Diemert reminded the Committee that the tour was cancelled and they have not called back to reschedule.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchases or rentals to approve.

EMPLOYEE UPDATE: Ms. Diemert reported that 7-8 applications have been received for her position. Florence Johnson appointed herself as Chair, the Personnel Director and Myrna Diemert as designee to the applicant screening committee per Section 4.10 of the Administrative Policy Document/Res. #114-2013. *Motion by Hamburg, second by Morgan, to approve the appointments made by the Chair for the applicant screening committee. All in favor. Motion carried.*

Ms. Diemert stated that there were no other updates on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert handed out information on the 2015 WIRMC Conference at the Olympia Village Conference Center in Oconomowoc Feb. 25-27, 2015. *Motion by Morgan, second by Babcock, to allow Committee members to attend as this is budgeted. All in favor. Motion carried.* Members are to notify the Director of their intent to attend.

There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 10th, 2014 at 6:00 PM at the Landfill.

Motion by Hamburg, second by Pisellini, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 6:57 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

**SITE REPORT - - SOLID WASTE DEPARTMENT
November 12, 2014**

TIPPAGE: 4,841,980 lbs of garbage were brought in which is the highest for the month and 49% more than last year.

OUT OF COUNTY

October 1 – October 31, 2014

Cont Deliver/Switch 10 yd Out of County	2.00	EA	0.00	TN	\$ 600.00
Cont Deliver/Switch 20 yd Out of County	3.00	EA	0.00	TN	\$ 975.00
Cont Deliver/Switch 30 yd Out of County	11.00	EA	0.01	TN	\$ 3,575.00
Garbage - Coloma Village Contract	14,640.00	LB	7.32	TN	\$ 0.00
Garbage - Columbia County	4,540.00	LB	2.27	TN	\$ 136.20
Garbage - Contracted Out of County	1,839,560.00	LB	919.78	TN	\$43,331.17
Garbage - Juneau County	34,940.00	LB	17.47	TN	\$ 1,063.80
Garbage - Marquette County	52,240.00	LB	26.12	TN	\$ 1,581.60
Garbage - Monroe County	4,200.00	LB	2.10	TN	\$ 126.00
Garbage - Oxford Village Contract	34,600.00	LB	17.30	TN	\$ 0.00
Garbage - Waushara County	22,980.00	LB	11.49	TN	\$ 689.40
Rec Comingled - Coloma Village Contract	1,500.00	LB	0.75	TN	\$ 0.00
Rec Comingled - Hauler Pay Out of Co.	61,820.00	LB	30.91	TN	\$ 927.30
Rec Comingled - Oxford Village Contract	3,560.00	LB	1.78	TN	\$ 0.00
Rec Glass In - PAY Out of County	4,900.00	LB	2.45	TN	\$ 12.25
<u>Totals:</u>	2,079,496.00	LB	1,039.75	TN	\$ 53,017.72

MEETINGS/SEMINARS/TRAINING: Met at the Olympia resort with conference committee and hotel staff on October 10th regarding concerns for the 2015 and 2016 conferences.

Attended MRA Board meeting with DNR held in Black River Falls on October 16th.

Attended Dept. Head Webinar on October 23rd.

Attended the Federal Property Advisory Board meeting on October 29th in Waunakee.

Attended WIRMC conference call on October 31st.

Attended other various meetings through the month.

Attended a regional landfill meeting in LaCrosse on November 6th.

Attended the Veterans' Day In-service and training on November 11th.

Plan to attend the Dept Head meeting on November 13th.

Plan to attend County Board Budget meeting on November 18th.

Will be on vacation November 19th thru November 26th.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No other inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections. Quarterly testing and maintenance was performed on October 30th.

ADMINISTRATIVE PROJECTS: During the month of Oct/Nov the Director performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Arranged with Badger Scale to conduct annual testing on the vehicle scale. A copy of the testing was submitted to the state regulatory agency (DATCP) as required.

Hauler permit renewals were sent out.

Began discussion with MIS Dept. on the new telephone system for the landfill which is included in the 2015 budget.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Hank and the staff are putting the finishing touches on the clay liner construction. The installation of the geomembrane liner was scheduled for late October however the weather has continued to delay the project. Piping materials have been delivered for the project and the subcontractor notified for the installation. Following inspection and meeting on November 3rd with Hank and the engineers it was decided that we could not finish the clay work, install the liner, or install the leachate collection system in Cell #4 due to weather conditions, therefore it will be postponed until spring. All subcontractors were notified. There is enough airspace remaining to take in garbage over the winter months. A new roadway will be constructed to allow trucks to continue to enter into Cell #4.

Landfill Study: Work continues with Dr. Razvi on the Landfill Study. Further documentation was sent to him. Ayres is also working with him on financial data for landfill expansion costs. The ISR was submitted to the DNR and the Initial Site Inspection was performed by DNR staff. Written approvals of the landfill expansion as well as transfer station have been approved. The next step is to take a resolution to County Board for the Feasibility Study for the landfill expansion. Funding for the landfill expansion siting process is in the Capital Improvement Fund for the landfill.