

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, APRIL 9, 2015 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Florence Johnson ~ Vice-Chairperson  
Dan Wysocky

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Bob Buerger,  
Nick Scholtes and Dave Foss

**MEMBERS ABSENT:** Jake Roseberry & Mark Hamburg ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 9, 2015.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON AND WYSOCKY. **MEMBERS ABSENT:** ROSEBERRY & HAMBURG ~ EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (MARCH 12, 2015):** *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for March 12, 2015 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public participation was requested for the following Agenda items:

- Discuss & Act on Drainage Concerns County Road A – Dave Foss

**DISCUSS & ACT ON DRAINAGE CONCERNS COUNTY ROAD A – DAVE FOSS:** Highway Committee discussed the letter that was sent to Mr. Foss regarding the remedy for the drainage concerns on County Road A, which were acted on at the November 13, 2014 Highway Committee Meeting. Mr. Foss explained to the Highway Committee that the remedy for the drainage concerns do not address his irrigation pipe or bank erosion by the irrigation pipe by the business. Mr. Foss indicated to the Highway Committee that he will be contacting legal counsel to further remedy his concerns reference this drainage issue. No further action was taken by the Highway Committee, so the previous motion from the November 13, 2014 Highway Committee Meeting will stand.

**REVIEW & ACT ON PBM (PERFORMANCE BASE MAINTENANCE) AGREEMENT FOR RUBBER CRACK FILLING WITH STATE:** The Highway Committee reviewed the Performance Based Maintenance Agreement with the State of Wisconsin Department of Transportation for Rubber Crack Filling on State Road 13 for the

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
APRIL 9, 2015 ~ 9:00 A.M.**

amount of \$228,546.94. *Motion by Johnson to approve and sign the Performance Base Maintenance Agreement with the State of Wisconsin Department of Transportation for Rubber Crack Filling on State Road 13 for the amount of \$228,546.94, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON PERSONNEL REQUISITION FORM TO ADVERTISE FOR FILLING LIMITED TERM EMPLOYEE (LTE) POSITIONS:** Highway Committee discussed the Personnel Requisition form to advertise for filling two Limited Term employee positions, waiting for Admin / Finance Committee to determine the wage.

**REVIEW & ACT ON RESOLUTION TO AUTHORIZE THE HIGHWAY COMMISSIONER TO APPLY FOR A \$3,010,000.00 GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH Z FROM ALPINE DRIVE TO WOOD COUNTY LINE:** Highway Commissioner explained the STP-Rural (Surface Transportation Program) grant which is an 80/20 program and that this particular project: CTH Z from Alpine Drive to Wood County Line would cost approximately \$3,010,000.00 with the County portion being \$602,000.00. Highway Committee discussed priority of the three projects and this project should be priority one. *Motion by Johnson to approve and forward a Resolution to County Board to Authorize the Highway Commissioner to apply for and if awarded accept a grant from the Wisconsin Department of Transportation to assist in funding the Reconstruction of County Road Z from Alpine Drive to Wood County Line, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON RESOLUTION TO AUTHORIZE THE HIGHWAY COMMISSIONER TO APPLY FOR A \$2,775,000.00 GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH Z FROM 18<sup>TH</sup> LANE TO WOOD ROAD:** Highway Commissioner explained the STP-Rural (Surface Transportation Program) grant which is an 80/20 program and that this particular project: CTH Z from 18<sup>th</sup> Lane to Wood Road would cost approximately \$2,775,000.00 with the County portion being \$555,000.00. Highway Committee discussed priority of the three projects and this project should be priority three. *Motion by Johnson to approve and forward a Resolution to County Board to Authorize the Highway Commissioner to apply for and if awarded accept a grant from the Wisconsin Department of Transportation to assist in funding the Reconstruction of County Road Z from 18<sup>th</sup> Lane to Wood Road, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON RESOLUTION TO AUTHORIZE THE HIGHWAY COMMISSIONER TO APPLY FOR A \$3,836,000.00 GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND THE RECONSTRUCTION OF CTH Z FROM WOOD ROAD TO ALPINE DRIVE:** Highway Commissioner explained the STP-Rural (Surface Transportation Program) grant which is an 80/20 program and that this particular project: CTH Z from Wood Road to Alpine Drive would cost approximately \$3,836,000.00 with the County portion being \$767,200.00. Highway Committee discussed priority of the three projects and this project should be priority two. *Motion by Johnson to approve and forward a Resolution to County Board to Authorize the Highway Commissioner to apply for and if awarded accept a grant from the Wisconsin Department of Transportation*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
APRIL 9, 2015 ~ 9:00 A.M.**

*to assist in funding the Reconstruction of County Road Z from Wood Road to Alpine Drive, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Snow Fence Removal
- Brushing / Trimming Right-of-Way CTH EE & CTH G
- Winter Maintenance
- Crack Filling CTH D & CTH W
- Patching
- Truck #128 is back / some repairs under warranty
- 10 hour days to start April 27 / Monday-Thursday
- Portage County / Seal Coating

**FINANCIAL REPORT:** *Motion by Wysocky to approve the March 2015 Financial Reports as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 14, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:55 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**