

Administrative & Finance Minutes
September 7, 2011, 7:30 a.m.

Meeting was called to order at 7:38 a.m. by Chairman West. Present: Ward, Sebastiani, Kotlowski, West, and Renner. Also present: Phillippi. Barnes present at 8:01 a.m.
The meeting was properly noticed. Motioned by Ward/Kotlowski to approve the agenda as presented. Motion carried by unanimous voice vote.

Barnes reported on the current vacant position in the Child Support office. They are looking at the option of contracting with a call center but would like to keep the position in the budget. Experience Work/Green Thumb are other options. It was suggested to keep the position vacant for 1 year. Contract with the call center for 1 year and reevaluate it at the end of the year. The cost is \$1,000 a month this is based on call volume. There is a \$1,000 set up fee.

Wollin, Beckman, and Green present at 9:00 a.m.

Discussion related to LTE and on calls took place. Lieutenant's job descriptions, compression issues with the line staff, and associated benefits were discussed. Questions related to the OT and reimbursements from Emergency Management and the Capital. There should be some money recouped related to the tornado incident. The figure is approximately \$20,000.00. There is a reimbursement that is expected for over time from the F16 plane crash and for the officers who worked at the capital, but there are no figures for this at this time.

Budget adjustments for 2012:

100.18.52151.440	should be zero not \$5,000
100.18.52100.210	should be \$72,823 not \$63,986.90
100.18.52120.910	should be \$18,000 not \$20,000
100.18.52120.399	should be \$59,000 not \$60,000
100.18.49300	should be \$92,736 not \$94,854

Non lapsing worksheet needs to be readjusted, the amounts are miscalculated.

Gervais present:

100.19.49300	should be \$53.575
100.19.52504.340	should be \$1,810 not \$2,535.00

Recess: Motioned by Ward/Renner at 12:45 p.m. Motion carried by unanimous voice vote.

Reconvened: Called back to order by West at 1:06 p.m. All present.

Medical Examiner present by phone conference.

100.05.46171	should be zero, not \$34,740
100.05.51290.481	should be \$18,000 not \$20,160

Albert and Heider present.

100.07.51320.420	should be \$4,095 not \$4,750
100.07.51320.433	should be \$655 not zero
100.07.51320.310	should be \$4,000 not \$5,000

Motioned by Ward/Sebastiani to approve resolution for carryovers and forward to County Board. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Sebastiani to adjourn at 2:57 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording secretary

These minutes are not yet approved.