

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, July 10, 2013, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
Dean Morgan  
Patrick Gatterman  
James Bays

**OTHERS PRESENT:** Myrna Diemert  
Barb Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** BABCOCK, JOHNSON, GATTERMAN, MORGAN, AND BAYS.

**APPROVAL OF AGENDA:** *Motion by Johnson, second by Bays, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM JUNE 12, 2013:** *Motion by Bays, second by Morgan, to approve the Open Session minutes as presented for the June 12, 2013 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert presented a letter received from the DNR as a follow-up to their inspection of the recycling area. Areas of concern included storage of fluorescent lightbulbs which should be boxed as soon as people drop them off, empty LP tanks should be stored in a protected container, appliances should be stored on a fenced & gated asphalt pad, and mobile homes should be dismantled in a timely manner as they may attract rodents. Ms. Diemert explained that she checked with other SW Directors and find that they are all storing their materials the same as we are and there are no regulations on storage of empty LP tanks, appliances, and mobile homes. We will, however, make the suggested changes to our operation with one exception. Since this is cost prohibitive to install asphalt & fencing this will not be done, however, we will take necessary precautions to protect the refrigerant lines.

The letter then commended Adams County for their overall program and operations, all documents were in order, we have a very successful recycling program, and we have continually met the required volumes for recyclables collected. There was no other business to present.

**FINANCIAL REPORT:** Ms. Diemert handed out and reviewed copies of the Financial Reports and Check Summaries from June, 2013. She also reviewed the Year End 2012 Financial Report as well. *Motion by Johnson, second by Bays, to approve the Financial Reports and Check Summary. All in favor; motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated July 10, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** Ms. Diemert gave an update on the 1999 Isuzu hooklift truck that was approved at the last meeting and should be delivered in the next few days. There were no other new purchase requests.

**EMPLOYEE UPDATE:** Ms. Diemert reviewed the LTE position hiring process. *Motion by Bays, second by Morgan, to place the ranked employees on an eligibility list for one year. All in favor. Motion carried.*

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert handed out copies of a WCSWMA Frac Sand Workshop to be held in Sparta on July 31<sup>st</sup>. This workshop is co-sponsored by WCA and UWEX. *Motion by Johnson, second by Bays, to approve any Committee member to attend. All in favor. Motion carried.* There were no other new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Review and approval of 2014 Budget. Updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, August 14, 2013 at 6:00 PM at the Landfill.

*Motion by Gatterman, second by Bays, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:01 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT**  
**July 10, 2013**

**TIPPAGE REPORT: 3,031,449 lbs** of garbage were brought in which is the 4<sup>th</sup> highest for the month. Year-to-date we are down 6.19 % in tonnage compared to 2012.

**OUT OF COUNTY WASTE:**

Garbage - Coloma Village Contract		17,480.00	LB	8.74	TNS	\$ 524.40
Garbage - Juneau County		204,880.00	LB	102.44	TNS	\$ 6,146.40
Garbage - Marquette County		25,240.00	LB	12.62	TNS	\$ 757.20
Garbage - Oxford Village Contract		28,220.00	LB	14.11	TNS	\$ 846.60
Garbage - Sauk County		45,800.00	LB	22.9	TNS	\$ 1,374.00
Garbage - Waushara County		18,860.00	LB	9.43	TNS	\$ 565.80
<b>SUBTOTALS</b>		<b>340,480.00</b>		<b>170.24</b>		<b>\$ 10,214.40</b>
Cont Deliver/Switch 10 yd Out of County		5	EA			\$ 1,000.00
Cont Deliver/Switch 20 yd Out of County		2	EA			\$ 450.00
Cont Deliver/Switch 30 yd Out of County		16	EA			\$ 3,600.00
<b>SUBTOTALS</b>		<b>23</b>				<b>\$ 5,050.00</b>
Rec Comingled - Hauler Pay Out of Co.		54,400.00	LB	27.2	TNS	\$ 816.00
Rec Comingled - Oxford Village Contract		4,360.00	LB	2.18	TNS	\$ 65.40
Rec Glass In - PAY Out of County		51,900.00	LB	25.95	TNS	\$ 778.50
<b>SUBTOTALS</b>		<b>110,660.00</b>		<b>55.33</b>		<b>\$ 1,659.90</b>
<b>TOTALS</b>						<b>\$ 16,924.30</b>

**MEETINGS/SEMINARS/TRAININGS:** Toured the Madison Marriot on June 14<sup>th</sup> as a potential site for the 2015 WIRMC conference.

Attended a small celebration on June 17<sup>th</sup> after work to honor National Garbage Person day. Several management personnel, staff, and a Committee member attended.

Conducted interviews for LTE drivers/operators on June 17<sup>th</sup>.

Attended County Board on June 18<sup>th</sup> with a resolution for the Village of Plover Leachate Agreement Renewal which passed unanimously.

Attended a WIRMC Conference call on June 19<sup>th</sup>. Also held a Frac Sand Workshop conference call the same day. The Workshop will be July 31<sup>st</sup>.

Attended Wellness Committee and HISC Committee meetings on June 25<sup>th</sup>. Also attended Dept. Head meeting on June 26<sup>th</sup>.

Attended a NEWCMG Conference call on July 2nd regarding the fall conference to be held on October 2<sup>nd</sup> & 3<sup>rd</sup>, 2013 in Waupaca.

Plan to tour the Olympia Resort in Oconomowoc as a potential site for the 2015 WIRMC Conference.

Plan to attend Transition Committee meeting on July 16<sup>th</sup>. Also plan to attend County Board the same day.

Plan to attend Dept. Head meeting on July 18<sup>th</sup>.

Plan to tour the Green Bay Radisson on July 19<sup>th</sup> as a possible site for the 2015 WIRMC Conference.

Plan to attend Wellness and Health Insurance Committee meetings on July 23<sup>rd</sup>. Also scheduled a meeting with Sheriff's Dept. Huber staff, Community Service Coordinator, Taxi, and landfill personnel to discuss Huber transportation issues and concerns.

Plan to attend the Springbrook Software demonstration in Monroe County on July 25<sup>th</sup>.

Will attend the Frac Sand Information Workshop on July 31<sup>st</sup>. WCSWMA is organizing this workshop with assistance from WCA and UWEX.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance/repairs were performed.

***INSPECTIONS:*** DNR Special Waste Division performed an inspection on the area of our facility that collects computers, TVs & other electronics, batteries, waste oil & antifreeze, and fluorescent light bulbs. No violations were detected. The DNR Recycling Division also inspected our Recycling building and other recycling operations. It was recommended that we make some changes involving storing old LP tanks in a container, rewording our ash disposal sign, and putting a caged area on pavement for the refrigerant bearing appliances to prevent damaging the coolant lines. We have already started to make these corrections.

No violations were detected and we were commended on several areas of our operation. All documents and reports were in order. No other inspections were performed during the month.

***LOSS CONTROL/SAFETY/STAFF ISSUES:*** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. One Huber staff fell and requested an ambulance. There were no other major injuries reported.

***INDUSTRIAL PARK:*** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The quarterly wellhouse inspection & testing will be done on July 16<sup>th</sup>.

***ADMINISTRATIVE PROJECTS:*** During the month of June/July the Director and Office Manager performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Attended the Tire & Appliance Round-up on Saturday, June 22<sup>nd</sup>. The number of participants were down because of rainy weather. We brought in 15.03 tons of tires, 9 appliances, 5 TVs for the day.

Continued to work with Juneau County on marketing their new drop-off site process. Beginning July 1<sup>st</sup> this material is coming to our landfill. Continue to get information for citizens on where to dispose of their materials. The latest question dealt with shingles and other C&D waste. It was determined that small loads can go into the containers at the Juneau County site, however, large loads, or those in dump trucks, will be referred to the Adams County site.

Received, completed and submitted the DNR Quarterly Recycling & Environment Report and Fees in the amount of \$30,830.80.

Contacted Call2Recycle about setting up a battery recycling center for all types of rechargeable batteries and cellphones. We will begin to advertise when we receive the free prepaid shipping boxes. This program will be no charge to our customers.

Completed the 2013 Collector Registration and Annual Report as required by the DNR E-Cycling (Electronics) Program.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***LANDFILL CONSTRUCTION:*** No further work has been done on the capping project due to the weather. It is impossible to work in clay with the excessive amount of rain we've seen this spring. Repairs of the washouts are being done as necessary and excessive loads of leachate are being hauled to the City of Adams and Village of Plover Wastewater facilities.