

**Executive Committee Meeting**  
**July 10, 2012 – 8:00 a.m. - Conference Room A-260**

John West, Chair, called the meeting to order at 8:00 a.m. The meeting was properly announced.

Members present: John West, Al Sebastiani, Jack Allen, Florence Johnson, and Larry Babcock.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; John R. “Jack” Albert, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; Supervisor Lori Djumadi; and Diane Heider, Legal Assistant, Recording Secretary.

**Motion by Babcock, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.**

**Motion by Allen, seconded by Johnson, to approve the Minutes of the June 12, 2012 and June 19, 2012 Executive Committee meetings. Motion carried by unanimous vote.**

There was no public participation. There is no new correspondence.

Larson presented an update on the compensation study for county positions. Larson and Kaye will meet with Wipfli on July 12, 2012. Larson requested that this item be tabled. **Motion by Allen, seconded by Babcock, to table this item until the August 14, 2012 Executive Committee meeting. Motion carried by unanimous vote.**

**Motion by Sebastiani, seconded by Babcock, to convene in closed session at 8:04 a.m. per Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act strategy for pending mediation with Adams County Deputy Sheriff’s Association Local 355. Motion carried by unanimous vote.**

The Committee then reconvened in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. **No motions were made post-closed session.**

**Larson** presented the monthly Administrative Coordinator/Director of Finance report.

- Larson coordinated with Janet Wimmer, the new Health & Human Services Director, in preparation for the Aging Manager retirement. The transition to our new HHS Director is smooth. The introductory staff meeting went well and Janet is well received.
- The CDBG committee met and passed a resolution to join the Consortium.
- The Tech Steering committee met regarding managed print services and the matter will be forwarded to Admin/Finance. There is an estimated saving of \$30,000 over a five-year period.
- The 3-year budget reports and the 2013 budget templates were forwarded to all departments. All questioned whether the line-item system is appropriate for use. Larson stated that auditors need a trail evidencing movement of funds. Larson may focus on line items in 2013 for revenue and expenses. West would like Mike’s opinion for 2013.

- On July 1<sup>st</sup> the County rolled out a new procedure for reimbursement of meals and mileage through payroll.
- Milk Source is sponsoring a tour for municipal groups, to be held at 6:00 p.m. tomorrow.
- Surrounding counties have been too busy to attend quarterly meetings, but meetings may resume in 2013.

**Jack Albert** gave his report of Corporation Counsel Department activities including legal opinions, department representation, litigation, guardianship and mental commitment caseloads.

**Marcia Kaye** gave her report of Personnel Department activities including open positions and status of testing. Kaye reported on the status of a Worker's Compensation case. In addition,

- The Wellness Committee applied for Adopt A Highway, and invited Supervisors to participate in the July 26<sup>th</sup>, 5:00 garbage collection.
- Kaye and Larson attended a Rapids Learning Institute phone conference for manager training, consisting of a short video with handouts. A trial version was sent to department heads and managers for review and comment. Adams County may contract for this training through the end of year. Personnel Department budget has funds available.

**Motion by Allen, seconded by Babcock** to approve vouchers. **Motion carried by unanimous vote.**

The next meeting is scheduled for **July 17, 2012 at 5:30 p.m.** Action items will include:

- Discuss and/or act on negotiations with WPPA Sheriff Local 355.
- Discuss and/or act on compensation study for county positions.

The next regular meeting date is set for **August 14, 2012 at 8:00 a.m.** Action items will include:

- Discuss and/or act on negotiations with WPPA Sheriff Local 355.
- Discuss and/or act on compensation study for county positions.

**Motion by Sebastiani, seconded by Allen,** to adjourn the meeting at 9:33 a.m. **Motion carried by unanimous vote.**

Respectfully submitted,

*/s/ Diane M. Heider*

Diane Heider  
Recording Secretary