

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, September 11, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:05 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, AND BAYS.

APPROVAL OF AGENDA: *Motion by Bays, second by Gatterman, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 14, 2013: *Motion by Bays, second by Gatterman, to approve the Open Session minutes as presented for the August 14, 2013 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other communications, correspondence, or other business to present.

UPDATE ON 2014 BUDGET: Ms. Diemert reviewed changes to the 2014 Proposed Budget made by the Administrative Coordinator. Lengthy discussion was held.

FINANCIAL REPORT: Ms. Diemert handed out and reviewed copies of the Financial Report and Monthly Check Summary for August 2013. *Motion by Johnson, second by Morgan, to approve the Financial Reports and Check Summary as presented. All in favor; motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated September 11, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchase requests.

DISCUSS & APPROVE INCENTIVE RATE STRUCTURE: Ms. Diemert presented the Incentive Volume Tip Fee schedule to be effective 9/12/13 upon approval of the Committee. Discussion was

held regarding how offering graduated reduction in tip fees based on tonnages brought in will give an incentive for out-of-county haulers to bring in more waste to get the reduced fee. This out-of-county waste is required if this landfill will ever be able to operate at a profit and be off the tax levy completely. Therefore, it would be to our advantage to offer incentive rates to entice out-of-county waste to come here to our landfill. Without these incentive rates we will not be able to draw in more tonnage and will not be able to justify any landfill expansion. ***Motion by Bays, second by Gatterman, to approve the Incentive Rate Structure as presented to be effective 9/12/13. All in favor. Motion carried.***

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert reminded the members about the NEWCMG Recycling Conference to be held in Waupaca on October 2nd & 3rd. There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Update on 2014 Budget, Incentive Tip Fee Rates, and updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, October 9, 2013 at 6:00 PM at the Landfill.

Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:05 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
Sept 11, 2013

TIPPAGE REPORT: 3,284,530 lbs of garbage were brought in which is the second highest for the month.

OUT-OF-COUNTY AUGUST 2013

Material	LBS		TONS	VALUE
Garbage - Coloma Village Contract	16,360.00	LB	8.18	TN \$ 609.60
Garbage - Columbia County	1,920.00	LB	0.96	TN \$ 57.60
Garbage - Juneau County	668,110.00	LB	334.05	TN \$ 20,043.00
Garbage - Marquette County	16,720.00	LB	8.36	TN \$ 501.60
Garbage - Other County	00	LB	0	TN \$ 00
Garbage - Oxford Village Contract	25,860.00	LB	12.93	TN \$ 986.40
Garbage - Sauk County	100.00	LB	.05	TN \$ 10.00
Garbage - Waushara County	10,700.00	LB	5.35	TN \$ 321.00
Garbage - Wood County	3,460.00	LB	1.73	TN \$ 103.80
Cont Deliver/Switch 10 yd Out of County	2.00	EA		TN \$ 400.00
Cont Deliver/Switch 20 yd Out of County	4.00	EA		TN \$ 900.00
Cont Deliver/Switch 30 yd Out of County	9.00	EA		TN \$ 2,025.00
Rec Comingled - Coloma Village Contract	1,740.00	LB	.87	TN \$ 32.70
Rec Comingled - Hauler Pay Out of Co.	61,590.00	LB	30.79	TN \$ 923.70
Rec Comingled - Oxford Village Contract	3,760.00	LB	1.88	TN \$ 51.60

TOTALS

\$ 26,966.00

MEETINGS/SEMINARS/TRAININGS: Brenda attended Dept. Head meeting on August 15th.

Myrna attended County Board on August 20th.

Myrna met with Admin Director on August 21st to review the 2014 budget that was submitted.

Brenda met with Admin & Finance Dept on August 29, 30, and Sept 3 regarding the 2014 budget preparations.

Attended along with Brenda Admin & Finance Committee meetings on September 9 regarding the 2014 budget.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Aug/Sept the Director and Office Manager/Loss Control Officer performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Most of the month was concentrated on the 2014 Budget and the multitude of forms associated with it.

Had surgery on August 23rd so out of the office but handling some business from home.

Received and posted the 2014 Solid Waste Facility Operation License and the 2014 Transportation Service License.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

SITE REPORT: LANDFILL CONSTRUCTION: Gravel continues to be delivered by Wimme for the drainage trenches. The Gas System construction is completed by Terra Engineering and overseen by Ayres.

**INCENTIVE VOLUME TIP FEE
EFFECTIVE 9/12/13**

# TONS AVERAGE/MONTH	TIP FEE	ESTIMATED REVENUE/MONTH	ESTIMATED REVENUE/YEAR
500	\$ 45.00	\$ 22,500.00	\$ 270,000.00
400	\$ 50.00	\$ 20,000.00	\$ 240,000.00
300	\$ 55.00	\$ 16,500.00	\$ 198,000.00

Hauler must estimate # tons/month and if falls below tonnage rates will be back-charged the rate difference

APPROVED THIS 11TH DAY OF SEPTEMBER, 2013 BY SW COMMITTEE:





