

Resources and Recreation Committee Meeting
February 10, 2009 9:00 a.m.
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:06 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, MaryAnn Bays – County Treasurer at 9:40, and John Albert – Corporation Counsel at 9:50 a.m.

Approve Agenda: Motion by Renner/Stuchlak to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Licitar/Hartley to approve the January 13, 2009, minutes as printed. Motion carried.

Agenda Items:

Committee Recreation Report: Renner reported there was discussion at the Strongs Prairie Town meeting that a private ATV trail is to be closed due to neighbor disturbance. The trail is not on the ATV map.

Correspondences: None.

Special User Requests: Motion by Renner/Stuchlak to approve the Castle Rock Lions request to hold fireworks at Castle Rock Park on July 4, 2009 and sell concessions, motion includes approval for the Castle Rock Lions to hold a pancake breakfast July 5, 2009, in the Castle Rock Park shelter building per Adams County Park Ordinance # 6-2008, Sec. 2.2. Motion carried.

Public Participation: None.

Tourism/Sports Shows: Director reported attendance was very good at Tinley Park, IL show; however, there was significantly less interest in the Adams County booth without the “WIN ME” signs on the equipment. Director reported attendance was up for the Eau Claire, WI show.

Resolution for Adams County to be Considered a Premier Resort Area: Motion by Renner/Stuchlak to approve the Resolution for Adams County to be considered a Premier Resort Area and forward to County Board for approval. Motion carried.

Dump Station Fees: Motion by Hartley/Stuchlak to waive the park user fee for those entering the park just to utilize the dump station and leaving the Park area immediately afterwards. Dump station fee does apply. Motion carried.

Implementation of Petenwell Park Riprap Project and Awarding Project Work: Director reported Land Conservation Department is working on the riprap design. The DNR permit process takes approximately 30 days. The WRPC also has to approve the project. A Land Conservation Department grant will pay 75 % of the project costs. The new Shoreline Ordinance will be implemented into the plan. Motion by Stuchlak/Licitar to allow the Parks Department to pursue Petenwell Park riprap project, permits, and advertise for bids. Motion carried.

Castle Rock Park Pulping Project, Future Dredging Status, Riprap Project, and Proposed Harbor of Refuge: Motion by Renner/Stuchlak to place the Castle Rock Park pulping project out on bids. The revenue from the pulp to be placed into a special account to be used for the Castle Rock Park campground expansion project. Motion carried.

It is unlikely any future dredging project would be approved due to new regulations.

Land Conservation is working on the Castle Rock riprap design also, same things apply as Petenwell Park above.

Harbor of Refuge project was discussed. The Harbor of Refuge project will take several years to finalize provided permits and funding are secured. Parks Department will begin to move forward in determining the feasibility of the project.

Administrative Directive on Campgrounds Management: Treasurer and Corporation Counsel joined meeting. Treasurer reviewed County's liability insurance policy. Discussion was held on use of volunteer's at the County Parks and possible liability issues including mowing. No privately owned mowers may be brought into the Parks, all mowing must be done with Park owned mowers. The County insurance company will be contacted for detailed policy provisions. Motion by Stuchlak/Hartley to postpone acting on directive till March 2009 meeting. Directive will include mower use implemented into the policy. Motion carried. Treasurer and Corporation Counsel left meeting.

Monthly Camper Late Payment Fee Implementation: Motion by Renner/Stuchlak to approve the Monthly Camper Late Payment Fee Policy. Motion carried.

Trails Report and Implementation of State Project # ATV - 1858: Coordinator updated Committee on recent snowmobile accidents.

Motion by Stuchlak/Licitar to put the ATV project trail portion out on bids. The Highway Department will do the road approaches for the project. Motion carried.

2009 Swim Program: Motion by Hartley/Licitar to approve the 2009 swim program. Motion carried. Julia Parrott will be moved into the Swim Program Coordinator position and will be attending WSI classes beginning March 25.

Employee Status: Letters will be sent out soon to previous employees to determine staff needs for the 2009 season.

Employee evaluations do not get shared with Committee members, they are kept in the Personnel Office, per Corporation Counsel.

Outlying Parks: Caretaker will return to work in April.

Expense Check Summary Report: January report was not available.

Future Agenda Items: Little League and Soccer Programs, Administrative Directive on Campgrounds Management, and Vehicle(s) Replacement.

Next Meeting Date: March 10, 9:00 a.m., A231.

Adjourn: Motion by Stuchlak/Renner to adjourn at 10:58 a.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary