

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - September 10, 2008**

DATE: September 10, 2008  
Adams County Courthouse

TIME: 9:00 a.m.  
400 Main Street

PLACE: A260  
Friendship, WI 53934

MEMBERS PRESENT: Cynthia Loken, Florence Johnson, Jerry Kotlowski, Terry James  
EXCUSED ABSENT: Al Sebastiani

OTHERS PRESENT: Sheriff Renner, Chief July, Terry Scheel, Deb Barnes, Terry Warner, Jane Grabarski, Shirli Suchomel

1. Call to Order – At 9:10 a.m. Acting Chair Johnson called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, Loken (arrived 9:12 a.m.), Kotlowski, James present.
4. Excused absent: Sebastiani
5. Approve the Agenda – **MOTION** by James/Kotlowski to approve the September 10, 2008, meeting agenda. MC/Unan.
6. **MOTION** by Kotlowski/James to approve the minutes from the August 13, 2008, Public Safety & Judiciary Committee meeting. MC/Unan. FOR NEXT AGENDA: Approve minutes of 9/2/08 Public Safety & Judiciary Committee meeting.

**Coroner's Report** – Coroner Terry Scheel reported 19 deaths in August with three autopsies. He reported a Wisconsin County Coroner and Medical Examiner Seminar that Deputy Coroner Koehn will attend at no cost. He is waiting on a decision from Corp Counsel concerning an agreement on organ and tissue donation. Coroner's budget will be finished tonight. He prepared a rough draft of proposed fee increases and revenues that Committee wanted to see. Coroner's budget review with Finance will be 09/18/08. Concerning autopsies, Columbia County needs a Memorandum of Understanding to provide this service at \$1,300.00 per autopsy. UW Madison has the highest credibility and is the service he has been using almost exclusively at \$1,500.00 per autopsy. Scheel presented his voucher. FOR THE NEXT AGENDA: Coroner fee increases. **MOTION** by James/Kotlowski to approve the Coroner's vouchers. MC/Unan.

**Family Court Commissioner** – Dennis McFarlin not present.

**Child Support** – Deb Barnes submitted the Performance Measures Report and Check Summary report. The service contract is on hold right now as Juneau County needs to figure out if their phone system will handle sending calls. A new director was hired in Juneau County starting full time on October 1, 2008. The Fall Conference will take place at the end of September.

**Clerk of Circuit Court** – Not present.

**Register in Probate** – Not present.

**District Attorney** – Not present.

**Emergency Management** - Jane Grabarski gave the report from Dale Broeckert on Communications System upgrade: a new land survey and a new easement with property owners is needed in Dell Prairie. The Community Development Block Grant-Emergency Funds has not received approval at this time. All-Hazard Mitigation taskforce members want a Committee member to participate. Tentatively Al Sebastiani will be scheduled; if he cannot, then Cindy Loken will attend. The first meeting is scheduled

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - September 10, 2008**

for the end of October. The EPCRA and EMP Grants are at the end of fiscal year on 9/30/08. Grabarski will submit the paperwork of what was accomplished at the October meeting. FEMA Disaster funding of over \$200,000.00 has been awarded to reimburse electric coop projects. Fifty FEMA individual applications were received and one appeal is pending for crop report loss with State Farm Service Agency for Marquette and Adams. Numerous projects are in process for 11 municipalities/departments. An exercise with Wisconsin River Coop and the City was required and held August 20<sup>th</sup> by EPCRA for Hazardous Materials. A tornado exercise will be held September 30 in Rome. Grabarski gave Level B Hazmat contracting handouts to committee. She has talked with counties that contract services with other counties. A \$10,000.00 equipment grant is available. Juneau proposed a fee of \$8,000.00 per year and the \$10,000.00 grant plus other expenses. Present from Juneau County were their Emergency Management Director and HazMat Chief for input on the proposed contract. Grabarski will show Committee her research concerning the fees and comparisons with other counties. She proposed a contract for a year at least until a suitable Hazmat team leader can be found for a local team.

**Clerk of Court** - Dee Helmrick joined the meeting. Her check summary report was in the Committee packet. She brought the District Attorney's and the Clerk of Court's monthly expense report as well. She submitted the Community Service Coordinator's report and an Office Depot bill. The Fall Conference is in mid-October at House on the Rock, which is budgeted. Helmrick was asked to hold the office of Treasurer in the Clerk of Court Association and she accepted; she is required to attend the business meetings.

**Sheriff's Department** – Sheriff Renner reported that a pre-construction meeting will be held on September 15 at the Rome Town Hall on the State Highway 13 road repair project from County Trunk O to State Highway 21. Project Lifesaver training will be September 29, 30, and October 1 at the Community Center. St. Croix and Jackson Counties are training there as well and the cost will be a three-way split. Six officers from the Adams County Sheriff's Department are attending at zero to very little overtime. Two officers patrolled the Lions Chick-Nic in White Creek with no problems. The new jail officer Greg Erdmann was hired full-time on 09/02/08. A K9 demonstration will be held on Tuesday at the A-F High School with education on the consequences of prison and laws on K9 search. This morning FCI in Oxford conducted a joint-department K9 search of its facilities with K9 units from many local agencies participating including Adams County. A K9 demonstration will take place in Rome at 1:00-1:30 this afternoon. Kathleen Falstrom, a possible trainee in Animal Control who has worked with the former officer, has shown interest in training with Ed Baron. The deadline is past for her to enroll in the training school. Brenda Schwartzig who was on the agenda did not come to the meeting. Committee wanted to address each of Ed's objections with her. Johnson suggested having a PS&J Committee member attend the Humane Society board meetings and report back to Committee for first-hand knowledge. Townships are legally responsible for animal control, not the County.

**Emergency Management** - The agenda deviated to Emergency Management with the arrival of the Juneau County Emergency Director Scott Menard and the Hazmat Chief. His proposal was copied and distributed to Committee. Committee took a break at 10:25 a.m. and reconvened at 10:33 a.m. A Level B Hazmat contract was presented by Scott Menard with specified services and fees. Committee will consider the contract and counter-offer at a later date.

**Sheriff's Department continued** - Chief July reported 222 animal calls alone between June 1 and September 9, with 3,378 total service calls of all types during that same time. He explained the 2009 budget being submitted to Finance Committee on September 18 at 1:30 p.m. Jail booking fees and other

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - September 10, 2008**

revenue billing is not exactly the amount collected as not all bills are paid. Electronic monitoring is paid up front.

Approval of voucher summaries: **MOTION** by Kotlowski/James to approve all vouchers presented today. MC/Unan.

**MOTION** by Johnson/James to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 355 and 414. **ROLL CALL VOTE:** Johnson: Yes. James: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Meeting closed at 11:40 p.m. Shirli Suchomel left the room. **MOTION** by James/Kotlowski convene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters. **ROLL CALL VOTE:** Johnson: Yes. James: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Meeting opened at 11:47 a.m.

Next meeting will be Wednesday, October 8, 2008, 9:00 a.m. in A260, agenda to include approval of the 09/02/08 meeting minutes.

**MOTION** by Kotlowski/Johnson to adjourn. MC/Unan. Meeting adjourned at 11:50 a.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary  
*These minutes are not yet approved by Public Safety & Judiciary Committee (09/28/08)*