

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**  
**June 11, 2009, 6:00 PM**  
**LANDFILL OFFICE, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
David Renner, Secretary  
Florence Johnson

**MEMBERS ABSENT/EXCUSED:** Mike Keckeisen

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Barb Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 6:02 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED?** YES

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, JOHNSON, AND RENNER PRESENT. KECKEISEN-ABSENT/EXCUSED. *Motion by Johnson, second by Morgan, to approve the Agenda as printed. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM MAY 13, 2009:** *Motion by Renner, second by Johnson, to approve the Open Session minutes as presented for the May 13, 2009 meeting. All in favor. Motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no correspondence to bring before the Committee.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report for May 2009 and discussion was held. *Motion by Morgan, second by Renner, to approve the Financial Report for May 2009. All in favor. Motion carried.* She then presented the Monthly Check Summary for May 2009 and discussion was held. *Motion by Morgan, second by Babcock, to approve the Check Summary Report for May 2009. All in favor. Motion carried.* Ms. Diemert next handed out information on the Governor's proposed budget. If the budget goes through as proposed we will need to increase our tip fee by at least \$7.10 to \$56.20 per ton. Of the \$56.20 per ton, 26.56% will go to the DNR to fund programs and to help offset the State's budget deficit.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated June 11, 2009 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE ON LTC/DNR OPTIONS:** Ms. Diemert reported that no word has been received yet on the LTC release of funds. She has contacted the DNR to find out when we will hear something.

**UPDATE ON CRUMB RUBBER PRESENTATION/TOUR:** The Chairman reported that Mike Keckeisen did attend this tour and feels that this would be a good project for the Rural & Industrial Development Corporation.

**UPDATE ON STRONGS PRAIRIE/JUNEAU COUNTY WASTE APPROVAL:** Ms Diemert reported on the Advisory Committee meeting that was held on May 18<sup>th</sup>. The Town Chair stated that they felt they should get a portion of the revenues from Juneau County's waste. Lengthy discussion had been held on whether or not the vote at the annual Town Board meeting was binding or not. She explained that we were under the impression that the vote at the annual meeting was final since that question had been raised during the annual meeting. She went on to explain that Juneau County and their haulers have already been notified we would take their waste. The Town of Preston also was notified of this and signed the agreement to amend the language in the agreement. A resolution was being prepared to take to County Board.

Although Ms. Diemert has not officially been notified she was told that they voted down the resolution to take out-of-county waste. The Committee had concerns that the motion made at the Annual Town meeting should have been binding and Ms. Diemert was instructed to obtain a legal opinion once she is officially notified that the resolution was voted down. Ms. Diemert reminded the Committee that we needed a firm decision by the Town so that Juneau County could make decisions that will affect their County in the future. This will also affect the County's decision to expand our landfill after Cell #4 is filled in 14 years. If we don't have more regional partners in our landfill we probably can not justify the costs of the feasibility study, site report, and new construction.

**RESOLUTION FOR ADDENDUM TO ADAMS COUNTY/PRESTON AGREEMENT**

**REGARDING OUT-OF-COUNTY WASTE:** Ms. Diemert reported that the Town of Preston has signed the wording change in the Agreement to allow Juneau County waste coming to the landfill. Since we do not have a signed agreement with Strongs Prairie we will put this on hold before taking it to the County Board.

**EMPLOYEE UPDATE/LTE HIRING APPROVAL & SELECTION:** Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker's Comp injury. It is unknown when he will return. Another driver had shoulder surgery and will be off 6-8 weeks. This was not a Worker's Comp injury.

Ms. Diemert reported that we had fourteen (14) people apply for the LTE Truck Driver/Equipment Operator position that had been posted in multiple locations. She said that eight (8) had only wanted full-time employment and were not considered for this LTE position. One (1) application was late, and five (5) were received in time and were qualified for the position. She explained that she and the Foreman had reviewed and ranked the applications. Following an interview, one is starting Monday, June 15<sup>th</sup>, and appears to be highly qualified for the position. We will determine if more are needed in the next few days.

**DISCUSSION TO CREATE A PERMANENT HAZARDOUS WASTE FACILITY:** Ms. Diemert stated that the Clean Sweep funding has been re-instated (at 75% of funding) in the Governor's proposed budget and since the cost of the building, training and licensing of employees are cost prohibitive, we would postpone this project until some time in the future. Ms. Diemert was instructed to make sure that the Clean Sweep line item is included in the 2010 Extension budget as this fund was set up to help pay for hazardous waste clean sweeps and should be kept at the \$50,000 level

as instructed in the Resolution.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert did not have any new trainings to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Update on the LTC and the Governor’s budget.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, July 8, 2009 at the Landfill at 6:00 PM. *Motion by Morgan, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:03 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**



**SITE REPORT**

June 11, 2009

**SOLID WASTE DEPARTMENT**

**TIPPAGE REPORT:** 2,890,860 lbs of garbage were brought in which is the 4<sup>th</sup> highest amount ever brought into the landfill for May. Year to date, we are down 13% in tonnage from 2008.

There were 23 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$1,380.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,172 new customers over the scale.

**MEETINGS/SEMINARS/TRAININGS/CONFERENCES:** Attended Dept. Head on June 4<sup>th</sup> regarding the 2010 Budget.

Attended County Board on May 19th.

Attended the Landfill Advisory Committee meeting on Monday, May 18<sup>th</sup> at 7:00 PM at the Strongs Prairie Town Hall.

Gave a tour of the landfill and recycling center to the “Friendship Alive” Alternative High School students on May 20<sup>th</sup>. Also gave tours of the landfill and recycling center to the 6<sup>th</sup> grade classes on May 21<sup>st</sup>.

Attended a LaCrosse County Summer Conference & NEWCMG Fall Conference Planning meeting in Stevens Point on May 21<sup>st</sup>. Also attended the WCSWMA Executive Board Meeting on May 22<sup>nd</sup>, also in Stevens Point.

Will attend County Board on June 16<sup>th</sup>.

Will attend the Wellness Committee meeting on June 23<sup>rd</sup>.

Will attend the Health Insurance Study Committee meeting on June 30<sup>th</sup>.

Will attend Department Head meeting on June 25<sup>th</sup>.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance and repairs were performed during the month.

**INSPECTIONS:** No other problems, areas of concern, or regulatory issues were encountered. There were no other inspections performed for the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

**\*See Site Improvements section for more Loss Control/Safety Issues**

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. United Liquid Waste sprayed the pond for algae on June 2<sup>nd</sup>. This keeps the sediment down in the pond so that the complete draining and cleaning of the pond is not needed for several years.

**ADMINISTRATIVE PROJECTS: During the month of May/June the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Some materials are being stockpiled due to the very poor market conditions.

Coordinated the annual ½ price appliance & tire round-up that was held on Saturday, June 6<sup>th</sup>. Coordination includes planning, scheduling, advertising, staffing, etc.. Although it was rainy and cold we still had 80 people participate bringing in a total of 869 tires and 54 appliances, which is comparable to other years.

Continued to coordinate new curbside and residential route customer orders. We had 24 new residential/business account customers since the last report which increases our annual revenues by \$4,644.00. Many others were added back on from “winter hold”. We also had 9 customers who cancelled service because they are moving or deceased, creating an annual loss of \$2,484.00. We are currently billing \$538,695 annually for this service.

Continued to work on the routing program with Mark from MSA until the new GIS person is hired and on board.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Arranged for 3 employees to have random CDL drug testing.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***LANDFILL CONSTRUCTION:*** No landfill construction has been performed since the last report.

No word has been received on our request to release funds from our Long Term Care account which was submitted on March 9<sup>th</sup>. (If approved this money will pay off the budget deficits from unbudgeted items in 2005, as well as the landfill compactor loan from the general fund. The excess funds will be used to update the landfill fleet and other unbudgeted items and building improvements, etc.)