

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES:
November 2, 2011
ROOM A260

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee to order at 9:00 A.M. on Wednesday November 2, 2011 with the following members present. Glenn Licitar, Vice-Chair; Randy Theisen, Terry James, Diane England and Barb Morgan. Dean Morgan sat in for Mike Keckeisen. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Phil McLaughlin introduced Michelle Harrison to the Committee as the new office employee. Randy Theisen mentioned that he had received nothing but compliments about the department this past month. Terry James made a motion to approve the agenda. Glenn Licitar seconded the motion. All in favor. Motion carried. Barb Morgan stated that item #11 was taken care of at the October 26, 2011 meeting.

Phil McLaughlin presented the minutes from the October 5, 2011 meeting to the Planning & Zoning Committee for review. Terry James made a motion to approve the minutes as presented. Diane England seconded the motion. All in favor. Motion carried.

Greg Rhinehart, County Surveyor was not present, but his written report for the month of October was presented for review. Glenn Licitar made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Terry James made a motion to deviate to item #10 on the agenda. Diane England seconded the motion. All in favor. Motion carried.

Phil McLaughlin read a letter from the Town of Adams and signed by Jim Bays, Chairperson and Supervisors Ron Johnson and William Euclide in which they requested the Committee to reconsider and grant the Robert Marx rezoning request at the next meeting with no charge. Letters from adjacent owners were read by the Committee. Discussion was held. Terry James made a motion to reconsider the request after the required one year time limit. Mr. McLaughlin reminded the Committee that while they may not want to approve a rezoning as presented, they can approve the request at less than what the petitioner requested. For example: Mr. Marx wanted 40 acres to A3. They could approve 15 acres to A1-15 and the remaining 25 to A3. Randy Theisen pointed out that Mr. Marx was on the Planning Commission for the Town of Adams. Discussion was held regarding the Towns listing specifics (names, locations) regarding citizens that come before them with a request for rezoning. Chairman Stuchlak asked Mr. James about his motion. Terry James repeated his motion to reconsider the request in one year if Mr. Marx so desires, but with the fee. Glenn Licitar seconded the motion. Mr. McLaughlin stated that there is no need for a motion because Mr. Marx can come back in a year without the motion, and sooner if he changes his request. Terry James withdrew his motion and Glenn Licitar withdrew his second. The Committee directed Mr. McLaughlin to notify Mr. Bays of the Committee's decision.

Register of Deeds. Jodi Helgeson informed the Committee that since there have been many requests for copies of birth certificates, she has submitted an article to the paper explaining the process on how to obtain your birth certificate in order to get an ID that will be required for voting. Discussion was held regarding an outdated printer that has been in storage.

Land Information. Discussion was held regarding the State having grant monies leftover from Smart Growth Comprehensive Planning and what may happen to it.

Storm Water Runoff Ordinance. Barb Morgan asked why this is being considered. Discussion was held with input from Chris Murphy, Land Conservationist; Virgil Miller PACRS Board Member and Richard Matzke, Chairman of Big ROC Lake District. Technical, enforcement and timeliness issues were discussed. Diane England requested data on how many storm water runoff violations there have been in the last couple of years and how many hours are spent on this matter. No action was taken on this subject, but needs to be on next month's agenda for both Planning & Zoning and Land & Water.

Barb Morgan made a motion to take a short recess. Glenn Licitar seconded the motion. All in favor. Motion carried.

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RECESS: 10:23 A.M.
RECONVENE: 10:33 A.M.

Mr. McLaughlin presented a customer service survey sheet to the Committee for their approval. Minor changes were made, it was decided to create it as a post card and bring back to the Committee at the December meeting.

Department Updates: Mr. McLaughlin stated that he attended the Town of Colburn Meeting Tuesday night. The Town has decided to adopt County Zoning. On another note, the office had received a call from a disgruntled citizen in the Town of Leola, which has dropped the County building inspection services and contracted with an independent inspection agency. He stated that he had to go to Stevens Point to get his building permit and it cost him \$800.00. He wanted to know what it would have cost for his permit through the County. (\$495.00) He was upset and said the process was confusing and costly. Discussion was held regarding publication fees for public hearings.

Phil McLaughlin presented the Financial Report for the month of September to the Committee for review. Terry James made a motion to approve the Financial and Comp Time Report as presented. Diane England seconded the motion. All in favor. Motion carried.

Correspondence: None.

Next meeting date: December 7, 2011 @ 9:00 A.M.

Terry James made a motion to adjourn. Barb Morgan seconded the motion. All in favor. Motion carried.

Adjourned: 10:53 A.M.

Joe Stuchlak, Chair

Randy Theisen

Glenn Licitar, Vice-Chair

Barb Morgan

Terry James, Secretary

Mike Keckeisen

Diane England

Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.