

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Tuesday, April 10, 2013, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
James Bays  
Dean Morgan  
Patrick Gatterman

**OTHERS PRESENT:** Brenda Quinnell, Office Manager  
Everett Johnson  
Barb Morgan  
Nick Theisen

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:04 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** BABCOCK, JOHNSON, BAYS, GATTERMAN, MORGAN, and THEISEN.

**APPROVAL OF AGENDA:** *Motion by Bays, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM MARCH 5, 2013:** *Motion by Morgan, second by Bays, to approve the Open Session minutes as presented for the March 5, 2013 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no other business to present.

**FINANCIAL REPORT:** Ms. Quinnell handed out and reviewed copies of the Financial Reports and Check Summaries from February and March, 2013. *Motion by Johnson, second by Bays, to approve Financial Reports and Check Summaries from February and March. All in favor; motion carried.*

**SITE REPORT:** Ms. Quinnell handed out and reviewed copies of the Site Report dated April 10, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

**REVIEW AND APPROVE RENEWAL OF VILLAGE OF PLOVER LEACHATE**

**AGREEMENT:** Ms. Quinnell reviewed the existing leachate agreement that Ms. Diemert had prepared and submitted to the Village of Plover for renewal. These agreements are required by DNR to assure that we have a plan to treat the leachate that is hauled out of the landfill. A primary and back agreement are necessary and the two current agreements are up for renewal. **Motion by Gatterman, second by Bays, to approve the Resolution and Agreements with the Village of Plover as**

**secondary provider for leachate treatment contingent on legal review. All in favor; motion carried.**

**REVIEW AND APPROVE CITY OF ADAMS LEACHATE AGREEMENT:** The City of Adams Primary Leachate Agreement is also coming due for renewal. **Motion by Gatterman, second by Bays, to approve the Resolution and Agreement with the City of Adams as primary provider for leachate treatment contingent on legal review. All in favor; motion carried.**

**UPDATE RECYCLING BUILDING PROJECT:** Ms. Quinnell stated that work continues with Pelliteri Waste Services regarding markets for single stream (comingled) recyclables. Dave Pelliteri will be meeting with Myrna on April 23, 2013 to discuss prices.

**ADAMS/JUNEAU/MONROE COUNTY AGREEMENT UPDATE:** The revised Resolution and Agreement was passed by the County Board at their meeting on March 19, 2013 following a powerpoint presentation by Ms. Diemert. Juneau County is now reviewing the revised Agreement.

**DISCUSSION AND APPROVAL OF "INCENTIVE RATES" FOR WASTE:** There were no requests from Out-of-County for Incentive Rates. This is a standing agenda item.

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** There were no new purchases the past month.

**EMPLOYEE UPDATE:** Ms. Quinnell reported that the part-time scale clerk position has been filled by Julie Schnolis and her first day was April 8, 2013.

Next she reported that interviews for the Recycling Building Operator position were held that morning and a candidate was selected. She did not report on the name of the candidate until all were notified and the position officially accepted. She noted that all three candidates were highly qualified.

Ms. Quinnell reported that the LTE positions for Spring/Summer Construction have been posted and properly advertised, and will close on April 17, 2013. She noted concern that the positions are paying \$12.00 per hour per Policy and asks that the wage study look at different levels of LTE and On-call wages according to the skill level and requirements for the position.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: GEITS proposal and any other updates needed.

Ms. Quinnell reported that she will be gone on vacation April 15 – 19, 2013. Ms. Diemert will be in the office for brief periods of time and will continue to be available. Ms. Diemert has been continuing to work from home in-between appointments and while recuperating by answering her e-mails and taking phone calls from Solid Waste staff. Ms. Quinnell has also met with Ms. Diemert at her home to review documents and garner her signature.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, May 8, 2013 at 6:00 PM at the Landfill. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:20 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT**

**April 10, 2013**

**TIPPAGE REPORT:** 1,642,520 lbs of garbage were brought in which is the lowest since 2002 for the landfill for this month. Year-to-date we are down 12.5 % in tonnage compared to 2012.

**MEETINGS/SEMINARS/TRAININGS:** Myrna and Brenda both attended Department Head meeting on March 21<sup>st</sup> because a presentation was given regarding a potential safety contractor.

Attended County Board on March 19th to represent the Resolution for Adams/Juneau/Monroe County Intergovernmental Agreement.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** No inspections were performed during the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Employees were trained in five of the annual required topics. Brenda completed on-line the required annual 8 hour each refresher courses in OSHA Site Supervisor and HAZWPR.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Myrna met with a representative of the Master Gardeners to work on the Industrial Park median plantings this spring.

**ADMINISTRATIVE PROJECTS:** During the month of March/April the Director and Office Manager performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Continued working with Pelliteri Waste Services regarding markets for single stream (comingled) recyclables. Another load of loosely baled commingled was shipped to Pelliteri this week. A meeting is scheduled with Dave Pelliteri for April 23 to discuss prices.

Working with direct markets for recyclables to get optimum pricing. We have been in contact with a company wanting our PET and another for our scrap metal.

We have shipped three load of HMP and two loads of OCC to Corenso. We have been paid for three of those loads as their turn-around time is short. The total time spent is less than three hours.

Preparing and submitting documents for the Audit which is scheduled for tomorrow.

Submitted the annual MRF Certification Renewal which was due March 31<sup>st</sup>.

Working with Village of Oxford for their spring cleanup which will be held on 4/20/13.

Worked with Personnel Director on Limited Term Truck Driver Positions. It closes on April 17<sup>th</sup>.

Part time Scale Clerk position was filled by Julie Schnolis and she started this week.

Interviewed for the Recycling Building Operator position today but will not announce at this time until all parties have been informed and the position accepted.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

Began working with Nicolet Staffing Services as payroll service for the Recycling Building Operator and two laborer positions. They are paid on a weekly basis.

We received notice from the DNR that we were awarded \$96,933.67 in Recycling Grant monies as the Responsible Unit. We should be receiving payment by June 1<sup>st</sup>.

Completed the Quarterly Recycling Fee and License Fee Surcharge Report and paid the required fee.

Myrna was contacted by Chris Murphy regarding the GEITS proposal and has agreed to meet with their representatives to gather further information. Myrna has asked Neil Carney of Ayres to phone in also during the fact finding meeting. They are meeting on April 16<sup>th</sup>.

We contacted exterminators to get prices for rodent control.

**LANDFILL CONSTRUCTION:** Received delivery of the piping materials, tubing and the capping liner material for the capping project this spring. We also received the piping for the gas extraction system.