

Minutes of Executive Committee Meeting
Tuesday, May 11, 2010 – 10:00 a.m.
Room A-231

Meeting called to order by Cindy Phillippi, Adams County Clerk, at 10:00 a.m. The meeting was properly announced.

The County Clerk reported on Youth Governance Day.

Members present: Al Sebastiani, David Renner, Beverly Ward, Joe Stuchlak, and Larry Babcock.

Motion by Ward, seconded by Stuchlak, to elect Al Sebastiani as Committee Chair. **Motion carried by unanimous vote.**

Motion by Stuchlak, seconded by Babcock, to elect Dave Renner as Vice Chair. **Motion carried by unanimous vote.**

Others present were: Barbara Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel; Marcia Kaye, Personnel Director; Sheriff Darrell Renner; Clerk of Circuit Court Dianna D. Helmrick; Veterans Service Officer David Guerin; and Diane Heider, Legal Assistant, Recording Secretary.

Motion by Ward, seconded by Renner, to approve the Agenda. **Motion carried by unanimous vote.**

Motion by Ward, seconded by Renner, to approve the Minutes of Executive Meeting of April 12, 2010. **Motion carried by unanimous vote.**

No new correspondence.

There was no public participation.

Discussion was held regarding a Resolution Setting Salaries of Elected Officials. Renner recused himself from this matter. Sheriff Renner and Clerk of Court Helmrick gave input on department management and productivity. Motion Ward, seconded by Babcock, to approve the Resolution and bring to the County Board at the May Board Meeting. Sebastiani, Ward, and Babcock voted yes; Stuchlak voted no. **Motion carried.**

Discussion was held on clarifying language of the Adams County Personnel & General Administrative Policies. Motion by Ward, seconded by Renner, to prepare a Resolution clarifying the date on which wage step increases and reclassification increases become effective. **Motion carried by unanimous vote.**

Discussion was held regarding Veterans Service officer April 1st Step Increase. Motion Ward, seconded by Babcock, to give the step increase effective April 1, 2010. Sebastiani, Ward and Babcock voted yes; Renner and Stuchlak voted no. **Motion carried.**

11:05 a.m. Motion by Ward, seconded by Stuchlak, to convene in closed session to discuss and/or act on Union Local 1168 Appliance Grievance.

11:45 a.m. The Committee reconvened in open session. Motion by Stuchlak, seconded by Babcock, to deny the grievance. **Motion carried by unanimous vote.**

Marcia Kaye presented the Personnel Director monthly report of department activities.

Barb Petkovsek presented the Administrative Coordinator/Director of Finance monthly report of department activities.

Jack Albert was excused to attend Circuit Court hearings.

Motion by Stuchlak, seconded by Renner, to approve vouchers. **Motion carried by unanimous vote.**

Action items for next meeting: Part-time Library position; Recording Secretary; closed session regarding potential upcoming Union Negotiations.

Next meeting date will be June 8, 2010 at 9:00 a.m.

Motion by Ward, seconded by Babcock, to adjourn. **Motion carried by unanimous vote.**

Respectfully submitted,

/s/ Diane M. Heider

Diane M. Heider, Legal Assistant
Recording Secretary