

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - JUNE 11, 2008**

DATE: June 11, 2008  
Adams County Courthouse

TIME: 1:30 p.m.  
400 Main Street

PLACE: A260  
Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Cynthia Loken, Jerry Kotlowski, Terry James

OTHERS PRESENT: Sheriff Renner, Captain Beckman, Deb Barnes, Dee Helmrick, Terry Warner, Jane Grabarski, Ed Baron, Animal Shelter President Brenda Schwertsig, Christopher Kulke, Lynn Moen, Shelter affiliate Marianne, Terry Scheel, Shirli Suchomel

1. Call to Order – At 1:33 p.m. Chair Sebastiani called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Sebastiani, Johnson, Loken, Kotlowski, James present.
4. Approve the Agenda – **MOTION** by Kotlowski/James to approve the June 11, 2008, meeting agenda. MC/Unan.
5. Approve minutes of the May 14, 2008, meeting – Correction to the 05/14/08 minutes by James: Strike Kotlowski's name from motions in the final paragraph as he had already been excused from the meeting, and replace with James. **MOTION** by James/Johnson to approve the minutes as corrected for the May 14, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

**MOTION** to divert agenda to Animal Shelter was made by James/Kotlowski. MC/Unan. Shelter Board President Brenda Schwertsig was present with other board members, as was Animal Control Officer Ed Baron. After an hour's discussion it was determined that Ed will board animals taken at off-hours calls in the kennel he has at his house until morning when the Shelter is open. The issue of euthanization came up for discussion and Ed expressed his disapproval for the Shelter Manager's handling of one such case. He also stated there are sick cats at the Shelter and one has died. Brenda stated she and manager Christina will be trained in euthanization and will perform them at the Shelter so there will be no vet bills. Sheriff Renner informed Committee of a Humane Officer five-day training course for a cost of \$500.00, and Brenda stated she did not want a Humane Officer on her payroll. Sheriff will meet with Ed Baron to get a solution for animal pickup that does not involve a squad car and an officer, and Ed Baron will meet with Brenda and Christina to agree upon methods of calls and pickups.

**Family Court Commissioner** – Dennis McFarlin not present.

**Child Support** – Deb Barnes gave the Child Support packet including Performance Measures report to Committee. Sebastiani requested these packets from each department be given to Committee members in their mailboxes a few days prior to the meeting. She reported two staff training sessions coming up at no cost other than mileage and meals. Because the local economy affects child support payments she inquired locally where people might get jobs and discovered there are currently four jobs available in Adams County, adding that people here travel to surrounding communities to work \$5-\$9 per hour jobs, which will become economically unfeasible when gas gets too high priced. Stimulus checks are being intercepted for Child Support and for court fines. She gave her May check summary to Committee.

**Clerk of Circuit Court** – Dee Helmrick gave her May check summary to Committee along with the Community Service Coordinator's report. She reported that court-appointed attorneys get \$70/hour, and she has a list from which the judge will appoint. First recourse is to use the Public Defender; if clients are not qualified, the judge appoints counsel to be reimbursed by the client in a payment plan. The Clerk of Court Statewide Summer Conference is coming up in June to be held in Green Bay. E-filing is coming soon; it will likely require an agreement with US Bank to pay by credit card. Helmrick obtained

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - JUNE 11, 2008**

a new printer to replace the dot matrix; CCAP provides both the hardware and software, and only the ink and the paper will be purchased by her office. She reported that she consulted with Administrative Coordinator Barb Petkovsek and purchased a camera and equipment for passport photos at a cost of \$1,400.00. She estimates that in a year it will pay for itself at a per-passport fee of \$12.00 to include sales tax. Committee questioned this method of procurement. Helmrick reported substantial time needed to order print jobs on line with Office Depot, and stated the local Print-It company order took only a minute to submit, was 20% lower in cost, equal or greater quality, and had a two-day turnaround time with free delivery. Sebastiani will bring this concern to Finance Committee on Thursday June 12, 2008.

**District Attorney** – Packet brought to Committee by Clerk of Court.

**Register in Probate** – Terry Warner gave her May check summary to Committee. The revenue figures are current to May 31. She reported a new method of attorney appointment where County monetary output is greatly reduced. The videoconferencing project should be up and running before 2009. Videoconferencing vendors are coming Tuesday at 4:00 p.m. and she will have their bids for the next meeting.

**Emergency Management** – Jane Grabarski reported that the temporary dispatch center is now at the Sheriff's Department being wired. Next week dispatch will move into the temporary unit until renovations are finished in two weeks when it will all be moved back into the building. US Cellular is being contacted to rent us tower space. The amount of that rental has yet to be determined.

The Adams Fire District disbanded the local Hazmat team due to outdated equipment. Grabarski will contact Juneau County to determine their willingness to provide contracted services for countywide Hazmat coverage. The amount of that contract is yet to be determined. The carryover money in Hazmat of \$87,000.00 could cover this for several years without county budget money. Committee asked for guidelines and a preliminary contract to be reviewed by Corp Counsel, to be brought to Committee's July meeting.

A four-county Public Health exercise was held in Sauk County May 29. The All-Hazards \$40,000.00 grant applied for in January meets eligibility criteria and has been sent to FEMA. No conferences are scheduled. A State of Emergency was signed by Chairman Sebastiani for Preliminary Uniform Disaster Report of the weekend storms. Local damage was estimated at \$318,000.00. Governor Doyle is requesting a Presidential declaration. Interstate 90 will be closed from Lyndon Station to Portage at 8:00 a.m. Thursday. The county ID badges went to the Executive Committee and will then go to County Board.

**Sheriff's Department** - Sheriff Renner reported that Deputy Kristin Raasch is patrolling on her own as of 06/16/08. Transport Officer Willie Hammond is on medical leave. Sheriff has hired Tim Ward and Kent Zook, both retired law enforcement officers, as new transport personnel. A letter from Waushara County acknowledged Lt. Fahrenkrug's mutual aid investigation of an open meeting violation. The 13-year-old flooring in dispatch needs to be replaced with anti-static stain resistant carpeting, and the project qualifies for Jail Assessment funding. Bids have not arrived yet. **MOTION** by Loken/Johnson to approve the use of Jail Assessment funds to replace the flooring in the dispatch center. MC/Unan.

Captain Beckman gave the Safekeeper population average and the April year-to-date total Safekeeper revenue of \$24,030.00. Electronic monitoring inmates average 5.6 daily, generating income with no

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - JUNE 11, 2008**

overhead. New industrial washers and dryers were budgeted and Speed Queen is bidding. Budgeted mattresses were purchased and installed. Jail Inspection will be June 18; Jail Inspector Nathan White will use the new 30-page checkbox review in the inspection. Captain scheduled July 16, 2008, as Committee's yearly jail lunch and tour at noon with regular monthly business meeting to follow. Chair Al Sebastiani was excused at 3:49 p.m. turning the meeting over to Vice Chair Loken. Captain Beckman reported five inmate GED graduates. A Job Fair was held in the jail including instruction in writing resumes. An inmate received an award for excellence in writing ability.

Committee requested that the Payroll Check Report no longer be generated.

Lt. Dave Carlson joined the meeting at 3:54 p.m. and explained the change-order for an equipment move. Jail monitors and intercoms are proposed to be installed in Pod Control rather than in dispatch, per Project Consultant recommendation. Contingency money is budgeted into the bond to cover this expense and Committee approval was sought. **MOTION** by Kotlowski/James to approve the recommended change-order for equipment installation not to exceed \$17,000.00 from the Contingency Fund. MC/Unan.

Sheriff Renner reported that new squads are in; the lease was signed. Two of them are in service now and the department will receive two a week from Motorola. The investigators got their trucks. Captain Beckman is contacting vendors to bid on the office soundproofing project. No closed session was necessary.

**Coroner's Report** – Coroner Terry Scheel reported ten deaths in May; death totals are down from 2007. Scheel prepared a voucher to purchase a drug identification book and software for \$76.90 to aid at coroner calls in identifying drugs found in weekly pill planner plastic boxes. The money was budgeted in the office supplies line item. Scheel explained autopsy and investigation criteria. He gave his expense sheets to Committee and had no training requests.

Loken had changes to future agendas. Minutes from two older meetings will need to be approved: April 24 and May 8, 2008, in a future meeting.

**MOTION** by James/Kotlowski to approve the vouchers as submitted at this meeting. MC/Unan.

**MOTION** to adjourn until July 16, 2008, noon, was made by Johnson/James. MC/Unan.

Meeting ended at 4:38 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

*These minutes are not yet approved by Public Safety & Judiciary Committee (06/16 /08)*