

**Resources and Recreation Committee Meeting**  
**December 1, 2008 9:00 a.m.**  
**Courthouse Conference Room A231**

**Call to Order:** Meeting was called to order at 9:03 a.m. by Vice Chairperson Renner.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Glenn Licitar, Gary Hartley, Joe Stuchlak, Dave Renner, and Fran Dehmlow at 9:15. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

**Approve Agenda:** Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried.

**Previous Minutes:** Motion by Licitar/Stuchlak to approve the November 4 & 18, 2008, minutes as printed. Motion carried.

**Agenda Items:**

**Committee Recreation Report:** None.

**Correspondences:** None.

**Special User Requests:** None.

**Public Participation:** None.

**Tourism/Sports Shows:** No changes.

**Administrative Directive on Campgrounds Management:** Committee reviewed the Department's management directives utilized to implement policies adopted by the Committee. Revisions will be implemented effective April 15, 2009. Motion by Stuchlak/Hartley to forward revised directive to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

**Monthly Camper Late Payment Fee Implementation:** Proposed policy was reviewed for revisions. Motion by Stuchlak/Hartley to forward revised camper late fee policy to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

**Trails Report:** Coordinator reported ATV trails are closed for the season. Road routes remain open year round. Snowmobile trails open December 15, 2008, due to the late hunting season. Coordinator will be meeting with Wood Co. Parks Director and Snowmobile Club Rep(s) to discuss the possibility of Wood County turning over approximately 10 miles of State funded trail to Adams County that is located north of Adams County. The DNR will then re-allocate funds to Adams County for that trail segment if all parties involved are in agreement.

**Employee Status:** Most seasonal employees are laid off now. Castle Rock Park Manager's 6 months probationary period will be over soon and Director will be making his recommendation to the Committee.

**Outlying Parks:** Outlying Caretaker is laid off now. The Fair Board is allowing the Parks Department to store equipment at the Fairgrounds. In appreciation the Parks Department is offering to mow the fairgrounds one time in early spring.

**Expense Check Summary Report:** Reviewed by Committee.

**Revenue Report:** Reviewed by Committee.

**Future Agenda Items:** Campground Management Directive and Late Camping Fee Policy.

**Next Meeting Date:** January 13, 9:00 a.m., A231.

**Adjourn:** Motion by Licitar/Stuchlak to adjourn at 10:38 a.m. Motion carried.

Submitted by,

Glenn Licitar  
Committee Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.  
These minutes have not been approved by the Resource and Recreation Committee

