

**AGENDA OF ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING
COUNTY BOARD ROOM October 16, 2007 7:00 p.m.**

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. **Appointment:** District #11- Appoint Jack Allen to District #11 and to the following standing committees: Health and Human Service Board, Resource & Recreation and Friendship Lake District to replace Beverly Ward.
8. Administer Oath of Office- Jack Allen
9. **Other Appointments:**
Adams County Local Emergency Planning Committee (LEPC)- Todd Hanson, City of Adams Police Chief; Jane Bader, Times-Reporter Printing Company; and David Howard, Moundview Memorial EMS.
10. Approval of the September 18, 2007 County Board Minutes.
11. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County and appoint 6 supervisors to approve claims (to be reviewed during recess) Renner, Licitar, Morgan, Neuenfeldt, Dehmlow, and Sebastiani.
12. **Claim:** Notice of Claim Received September 12, 2007. Notice of Injury/Claim Craig Irey
13. **Public Participation** (if requested by the County Board Chair)
14. **Correspondence:** Accept Resignation District #11 County Board Supervisor Bev Ward
15. **Unfinished Business:**
Res. #44: To approve a one-year Agreement from January 1, 2007, through December 31, 2007, with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division

16. New Business:

REPORTS:

- A. Honorable Judge Pollex- Drug Court
- B. Administrative Coordinator Report
- C. 2008 Budget Presentation
- D. Long Term Study Corporation Counsel/Personnel Director
- E. Library Financial (included in minutes)

17. Review Committee Minutes

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|---|---|--|
| Adams County Brd 9/18 Admin & Fin 9/10, 9/11,9/12, 9/14, 9/17 Corp. Counsel/Personnel Long Range Planning 8/15, 9/15, 9/21 CWCA Executive 8/28, 9/7,9/17 | Hlth Hum 9/14 Hlth Hum Fin 9/14 Library 9/24 Local Emer Plan Com Plan & Dev 9/10,10/3, 10/8 | Pub Safety 9/12 Pub Works 9/12, 9/13, 9/25 Resource & Rec 10/4 SCLS 9/10 Surveyor 10/3 |
|---|---|--|

18. Resolutions:

Res. #49: To sell County Advertised Tax Foreclosure Property

Res. #50: To sell County Advertised Tax Foreclosure Property

Res. #51: To sell County Advertised Tax Foreclosure Property

Res. #52: To sell County Advertised Tax Foreclosure Property

Res. #53: To sell County Advertised Tax Foreclosure Property

Res. #54: To sell County Advertised Tax Foreclosure Property

Res. #55: To sell County Advertised Tax Foreclosure Property

Res. #56: To sell County Advertised Tax Foreclosure Property

Res. #57: To sell County Advertised Tax Foreclosure Property

Res. #58: To approve Adams County Land and Water Resource Management (LWRM) Plan

Res. #59: To allow a one-time carryover account in the 2008 budget for the Child Support Agency

Res. #60: To authorize the Adams County Sheriff's Department to enter into three (3) and five (5) year lease agreements for squads, by utilizing a municipal fleet leasing program.

19. Ordinances:

Ord. #22: Establishing a County Highway Driveway Access Policy

Ord. #23: Rezone a parcel of land in the Town of Adams, owned by Scott Kotlowski, portion of Property (120 acres) located in the NE 1/4, SW 1/4 and the SW 1/4, SW 1/4 and the SE 1/4, SW 1/4, Section 24, Township 17 North, Range 5 East, property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Ord. #24: Rezone a parcel of land in the Town of Springville, owned by Linda Barber, portion of property (approximately 1.96 acres) located at 3445 11th Drive, known as Lot #2, C.S.M. #294, in the SE 1/4, NW 1/4, Section 29, Township 15 North, Range 6 East, from an R-2 Residential District to an R-1 Single Family Residential District.

Ord. #25: Rezone portion of property in the Town of Dell Prairie, owned by Helen Baken, (1.13 acres) located at 897 Golden Drive, in the NW 1/4, SW 1/4, Section 26, Township 14 North, Range 6 East, from an A-3 Secondary Agricultural District to and R-1 Single Family Residential District.

20. Petitions:

21. Denials:

22. Approve Claims:

23. Per Diem and Mileage for this Meeting read by the County Clerk.

24. Motion for County Clerk to correct errors.

25. Set next meeting date.

26. Closed Session: (none)

27. Adjournment.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the County Clerk's Office at (608) 339-4200 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

Posted:

Resolution No. 44-2007

INTRODUCED BY: Executive Committee.

INTENT & SYNOPSIS: To approve a one-year Agreement from January 1, 2007, through December 31, 2007, with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division.

FISCAL NOTE: The Agreement includes wage increases as follow:

January 1, 2007 – 2% July 1, 2007 – 2%

WHEREAS: A tentative agreement was signed by the parties recommending certain changes to the previous Agreement, including; a second step in the grievance procedure, increased clothing allowance and continuation of the twelve (12) hours shifts; and

WHEREAS: The Wisconsin Professional Police Association, Union Local 414, subsequently ratified the new Agreement.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the Agreement with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division for calendar year 2007, is hereby approved and ratified, and that the wage increases agreed to therein shall be retroactive to January 1, 2007, and July 1, 2007, respectively.

Dated this 18th day of September, 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 18th day of September, 2007.
Tabled _____

County Clerk

County Board Chair

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$15,000.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Raymond J. & Vivian M. Quimby has submitted a bid of \$15,000.00 for the parcel of land described as follows:

4-618 & 4-632 A part of the West one-half of the West one-half of the Southeast Quarter of Section 17, Township 19 North, Range 6 East, more particularly described as follows: Commencing at the Southwest corner of the Southeast Quarter of Section 17, Township 19 North, Range 6 East, which is also the center of State Trunk Highway 13; thence East along the South line of said Southeast Quarter aforesaid, same being the center line of County Trunk Highway "C" 26 ½ rods to a point; thence North 26 rods to the point of beginning of the herein conveyed tract; thence continuing North 14 rods to a point; thence East 6 rods to a point; thence North 10 rods to a point; thence West 16 rods to a point; thence North 10 rods to a point; thence East 4 rods to a point; thence north 40 rods to a point; thence East 16 rods to a point; thence South 21 rods to a point; thence East 20 rods to a point; thence south 53 rods to a point; thence West 30 rods to the point of beginning; LESS AND EXCEPT a part of the Southwest Quarter of the Southeast Quarter (SW ¼ SE ¼) of Section Seventeen (17), Township Nineteen (19) North, Range Six (6) East of the Fourth Principal Meridian, more particularly described as follows: Commencing at a point on the West line of said Southwest Quarter of the Southeast Quarter, Section 17, Township 19 North, Range 6 East that is 50 rods North of the Southwest corner, thereof; and running thence East, parallel with the South line of said Southwest Quarter of the Southeast Quarter 16 rods to a point and the point of commencement of the hereinafter described and conveyed tract and parcel; thence running North, parallel with the West line of said Southwest Quarter of the Southeast Quarter , 10 rods to a point; thence running East, parallel with the South line of said Southwest Quarter of the Southeast Quarter 16 rods to a point; thence running South parallel to the West line of said Southwest Quarter of the Southeast Quarter 10 rods to a point; thence running West parallel to the South line of said Southwest Quarter of the Southeast Quarter 16 rods to the point of commencement All being in the Town of Big Flats, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$13,000.00 and,

WHEREAS: Raymond J. & Vivian M. Quimby has submitted a 10% (or more) down payment of \$1,500.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Raymond J. & Vivian M. Quimby for the bid of \$15,000.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Raymond J. & Vivian M. Quimby a WARRANTY DEED to the above described property upon receipt of the balance due of \$13,500.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$11,100.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: L. Tom Clarke has submitted a bid of \$11,100.00 for the parcel of land described as follows:

8-1306 & 8-1307 Lots Eighteen (18) and Nineteen (19) of Stag Addition to Fawn Lake Plat, All being in the Town of Dell Prairie, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$8,000.00 and,

WHEREAS: L. Tom Clarke has submitted a 10% (or more) down payment of \$1,110.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to L. Thomas Clarke for the bid of \$11,100.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue L. Tom Clarke a WARRANTY DEED to the above described property upon receipt of the balance due of \$9,990.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$520.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Karl G. & Teresa B. Braun has submitted a bid of \$520.00 for the parcel of land described as follows:

8-1675-20 Out Lot A of Sunny Dell Subdivision, a recorded subdivision. All being in the Town of Dell Prairie, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$100.00 and,

WHEREAS: Karl G. & Teresa B. Braun has submitted a 10% (or more) down payment of \$52.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Karl G. & Teresa B. Baun for the bid of \$520.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Karl G. & Teresa B. Braun a WARRANTY DEED to the above described property upon receipt of the balance due of \$468.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$10,880.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Bruce Johnston has submitted a bid of \$10,880.00 for the parcel of land described as follows:

10-1398 Lot Fifty-five (55) of White Creek Shores First Addition. All being in the Town of Easton, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$10,000.00 and,

WHEREAS: Bruce Johnston has submitted a 10% (or more) down payment of \$1,088.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Bruce Johnston for the bid of \$10,880.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Bruce Johnston a WARRANTY DEED to the above described property upon receipt of the balance due of \$9,792.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$13,000.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Diana Polyakov has submitted a bid of \$13,000.00 for the parcel of land described as follows:

18-1013 & 18-1014 Lots Twenty-four (24) and Twenty-five (25) of Petenwell Highlands. All being in the Town of Monroe, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$5,000.00 and,

WHEREAS: Diana Polyakov has submitted a 10% (or more) down payment of \$1,300.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Diana Polyakov for the bid of \$13,000.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Diana Polyakov a WARRANTY DEED to the above described property upon receipt of the balance due of \$11,700.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$13,193.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: John West has submitted a bid of \$13,193.00 for the parcel of land described as follows:

22-456-10 The West One-Half of the Northwest Quarter of the Southwest Quarter (W ½ NW ¼ SW ¼) of Section 25, Township 14 North, Range 7 East of the 4th Principal Meridian, LESS AND EXCEPT the following parcels: 1) A parcel of land lying in the Northwest Quarter of the Southwest Quarter of Section 25, Township 14 North, Range 7 East, described as follows: Commencing at the West Quarter corner of the above named section; thence South 262 feet; thence East at right angles to the section line 563.5 feet to a stake which is the point of beginning of this description; thence South about 154 feet to the waters edge in Lake Mason; thence Easterly along the waters edge to a point which is 49 feet East at right angles to the first described course in this description; thence North along fence line 154 feet to a stake; thence West 49 feet to beginning. 2) A parcel of land lying in the Northwest Quarter of the Southwest Quarter of Section 25, Township 14 North, Range 7 East described as follows: Commencing at the West Quarter corner of the above names section; thence South 262 feet; thence East at right angles to the section line 513.5 feet to a stake which is the point of beginning of this description; thence South at right angles about 140 feet to the waters edge in Lake Mason; thence Easterly along the waters edge to a point 50 feet East at right angles to the first described course in this description; thence North 154 feet to a stake; thence West 50 feet to beginning. 3) A parcel of land lying in the Northwest Quarter of the Southwest Quarter of Section 25, Township 14 North, Range 7 East described as follows: Commencing at the West Quarter corner of the above named section; thence South 262 feet; thence East at right angles to the section line 463.5 feet to a stake which is the point of beginning of this description; thence South about 116 feet to the waters edge in Lake Mason; thence Easterly along the waters edge to a point 50 feet East at right angles to the first course described in this description; thence North 140 feet; thence West 50 feet to beginning. 4) Part of the Southwest Quarter of the Northwest Quarter and the Northwest Quarter of the Southwest Quarter of Section 25 and part of the Southeast Quarter of the Northeast Quarter and the Northeast Quarter of the Southeast Quarter of Section 26, Township 14 North, Range 7 East, which is bounded by a line described as follows: Commencing at the Northwest corner of said Section 25; thence North 88°15' East, 634 feet; thence South 0°06' West, 2584.14 feet along the West line of a Town Road to the point of beginning; thence continuing South 0°06' West, 233.80 feet along said West line; thence South 73°55' East, 31.12 feet; thence South 0°06' East, 107.30 feet; thence South 89°28' West, 149.00 feet; thence South 0°32' East, 110.30 feet to a meander line of Lake Mason; thence South 87°50' West, 555.82 feet; thence North 0°51' East, 430.66 feet; thence North 85°02' East, 670.05 feet to the point of beginning and including all land lying between the meander line and the water line of Lake Mason. ALSO LESS AND EXCEPT Certified Survey Map No. 3184, Certified Survey Map No. 1113 and also LESS AND EXCEPT the plat of Hickory Shores. All being in the Town of New Haven, County of Adams, State of Wisconsin.

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$10,000.00 and,

WHEREAS: John West has submitted a 10% (or more) down payment of \$1,319.30 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to John West for the bid of \$13,193.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue John West a WARRANTY DEED to the above described property upon receipt of the balance due of \$11,873.70 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$3,880.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Bruce Johnston has submitted a bid of \$3,880.00 for the parcel of land described as follows:

26-1456 Lot Six (6) of Block one (1) of Riverview Heights Subdivision, All being in the Town of Quincy,
County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for
sale for \$3,000.00 and,

WHEREAS: Bruce Johnston has submitted a 10% (or more) down payment of \$388.00 which is on deposit
with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above
described property be hereby sold to Bruce Johnston for the bid of \$3,880.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Bruce Johnston a WARRANTY DEED to the
above described property upon receipt of the balance due of \$3,492.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$13,000.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Rodney D. Sernek has submitted a bid of \$13,000.00 for the parcel of land described as follows:

30-6759 Lot Forty-one (41) of Adams County Certified Survey Map No. 1371 as recorded in Volume 5 of Certified Surveys on Page 447 as Document No. 280163. All being in the Town of Rome, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$8,000.00 and,

WHEREAS: Rodney D. Sernek has submitted a 10% (or more) down payment of \$1,300.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Rodney D. Sernek for the bid of \$13,000.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Rodney D. Sernek a WARRANTY DEED to the above described property upon receipt of the balance due of \$11,700.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE.

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$5,110.00 REVENUE TO ACCOUNT NO. 10.10.48350 - GENERAL
PROPERTY SALES
\$11.00 REVENUE TO ACCOUNT NO. 10.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Kenneth Rieron has submitted a bid of \$5,110.00 for the parcel of land described as follows:

34-2887 Lot Four (4) of Block Two (2) in the Sweetheart Acres, a recorded subdivision. All being in the Town of Strongs Prairie, County of Adams, State of Wisconsin

WHEREAS: On August 15, 22, and 29, 2007, Adams County advertised the above described property for sale for \$5,000.00 and,

WHEREAS: Kenneth Rieron has submitted a 10% (or more) down payment of \$511.00 which is on deposit with the County Treasurer,

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above described property be hereby sold to Kenneth Rieron for the bid of \$5,110.00 and,

BE IT FURTHER RESOLVED: That the County Clerk issue Kenneth Rieron a WARRANTY DEED to the above described property upon receipt of the balance due of \$4,599.00 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 16th day of October , 2007.

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____
, 2007
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

INTRODUCED BY: Planning and Development Committee

INTENT & SYNOPSIS: Adams County Board of Supervisor's approval of Adams County Land and Water Resource Management (LWRM) Plan.

FISCAL NOTE: No tax levy dollars are required for this action. In order to receive Soil and Water Resource Management grant funds from Wisconsin Department of Agriculture, Trade and Consumer Protect (DATCP), Adams County needs an approved LWRM Plan.

WHEREAS: In 1997, Chapter 92 of the Wisconsin Statutes was amended, requiring counties to develop land and water resource management plans, and this statutory amendment provided Adams County the opportunity to assess its resource conditions, needs and goals; and

WHEREAS: Adams County brought diverse interested parties together including; local government officials and staff, special interest groups and citizens, to assist in the development of the land and water resource management plan; and

WHEREAS: Adams County held a public hearing on March 7, 2007, to receive comments on the five-year Adams County Land and Water Resource Management Plan; and

WHEREAS: Counties that want to be eligible to receive soil and water resource management grant funds from DATCP must submit a plan and funding request based upon an approved land and water resource management plan.

NOW, THEREFORE BE IT RESOLVED by the Adams County Board of Supervisors: the five-year Adams County Land and Water Resource Management Plan is hereby approved.

Submitted this ____ day of _____, 2007

Planning and Development Committee

Adopted _____

by the Adams County Board of Supervisors this ____ day of _____, 2007.

Defeated _____

County Clerk

County Board Chair

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: To allow a one-time carryover account in the 2008 budget for the Child Support Agency (CSA). This will allow the CSA to have early access to CY 2008 incentive funds which will maximize federal matching funds for those incentives. The county will enter into an amended agreement (attached hereto) with the Department of Workforce Development (DWD) to ensure the allocation of the proposed funding change.

FISCAL NOTE: By receiving 2008 incentive funds in 2007 and carrying those funds over into 2008 the funds will be eligible for a federal match in the amount of 66%.

WHEREAS: The passage of the Deficit Reduction Act of February 1, 2006 ended federal matching funds for incentive awards effective October 1, 2007; and

WHEREAS: The Department of Workforce Development (DWD) has agreed to allocate a portion of the 2008 performance award to the county not to exceed the child support agency's 2008 projected incentive, and will be limited to the local share of expenditures that exceed the 2007 incentive award incurred by the county before October 1, 2007; and

WHEREAS: The 2008 performance award will receive commensurately less incentive funding for 2008, the county will carryover and budget for child support expenditures in 2008, an amount of local funding at least equal to the additional incentive funds provided under the proposed contract amendment; and

WHEREAS: By expending equivalent funds from its local levy for general state aids during 2008, the county will receive federal match funds on said expenditures at the normal 66% rate, thereby moderately cushioning the impact the loss of matching federal funds for incentives. .

NOW, THEREFORE, BE IT RESOLVED:

1. The above recitals are herein incorporated by reference.
2. The Adams County Board of Supervisors hereby approves a one-time carryover in the Adams County Child Support Agency CY 2008 budget in order to maximize the federal match on performance incentives.

Dated this 16th day of October 2007.

Adopted _____
 Defeated _____ by the Adams County Board of Supervisors this 16th day of October 2007.
 Tabled _____

County Clerk

County Board Chair

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: To authorize the Adams County Sheriff's Department to enter into three (3) and five (5) year lease agreements for squads, by utilizing a municipal fleet leasing program.

FISCAL NOTE: The cost of the leasing program shall be budgeted during the annual budget process at which time the amount allotted for the program shall be set on an annual basis.

WHEREAS: The current age of the Sheriff's Department Fleet is 4.8 years old and the squads are driven in a manner that reduces the safe operational life of the squad to approximately three (3) years or 100,000 miles which is the current industry standard; and

WHEREAS: When the squads were taken out of a three (3) year rotation it created a fleet that is not balanced in age or mileage, and in many cases has exceeded the manufactures recommendations for the application of the product for police service; and

WHEREAS: The most efficient and cost effective means to rectify the current condition of the fleet and get back to a scheduled rotation is by leasing the entire fleet to take place over the next four (4) years. By leasing the fleet it will ensure that the vehicles are rotated on a regular schedule and reduce maintenance costs and have vehicles with a higher resale value; and

WHEREAS: The scope of the project would include purchasing squads on a three (3) year lease, and administrative / investigative vehicles on a five (5) year lease. At the end of lease the department shall purchase the vehicles for \$1.00 (one dollar). . The vehicles would then be sold for a profit.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the above statements are incorporated by reference and it is hereby authorized that the Adams County Sheriff's Department lease vehicles through municipal lease program and to enter the lease agreements on an annual basis with the approval of the County Administrative Coordinator / Director of Finance and review of the lease agreements by the Corporation Counsel / Personnel Director.

Dated this 16th day of October 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of October 2007.
Tabled _____

County Clerk

County Board Chair

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Adams on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 13, 2007, Scott Kotlowski, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on October 3, 2007, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District...

Property (120 acres) located in the NE 1/4, SW 1/4 and the SW 1/4, SW 1/4 and the SE 1/4, SW 1/4, Section 24, Township 17 North, Range 5 East, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 3rd day of October 2007.

Enacted/Defeated by the Adams County Board on the _____ day of September 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

October 3, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Scott Kotlowski –Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to allow the 120 acres parcel to be split into 10 acre parcels in the NE 1/4, SW 1/4, the SW 1/4, SW 1/4 and the SE1/4, SW 1/4, Section 24, Township 17 North, Range 5 East, Town of Adams, Adams County, Wisconsin. **(Please note: There is a small portion in the Wetlands and a portion is located in an Area 3 zone of the Adams County Airport Height Zoning Ordinance).**

Appearing for with testimony: Dan Wood, representing Scott Kotlowski, Scott Kotlowski and Donna Christensen.

Appearing with questions and comments: Dale Toltzmann and Roger Strand.

Correspondence: Notification from the Town Board of Adams that they met on August 7, 2007 and have no objection to the zoning change. E-Mail from Ron Chamberlain, Adams County Highway Commissioner, on September 21, 2007 stating no concerns with the rezoning.

Disposition: Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Springville on January 31, 2000, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 29, 2007, Linda Barber, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Springville, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on October 3, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an R-2 Residential District to an R-1 Single Family Residential District.

Portion of property (approximately 1.96 acres) located at 3445 11th Drive, known as Lot #2, C.S.M. #294, in the SE ¼, NW ¼, Section 29, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 3rd day of October 2007.

Enacted/Defeated by the Adams County Board on the _____ day of October 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

October 3, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

John & Linda Barber – Rezoning Request from an R-2 Residential District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance for a portion of property (1.96 acres) for a single family residence on property located at 3445 11th Drive, known as Lot #2, C.S.M. #294, in the SE 1/4, NW 1/4, Section 29, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Appearing for with testimony: John Barber.

No one appearing against.

Correspondence: Notification from the Town Board of Springville that they met on August 27, 2007 and have no objection to the zoning change. Telephone call from John Austin Barber on September 25, 2007 stating no objection to the zoning change.

Disposition: Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-No (Dehmlow). Motion carried.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Dell Prairie on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 4, 2007, Helen Baken, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 3, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to and R-1 Single Family Residential District.

Portion of property (1.13 acres) located at 897 Golden Drive, in the NW 1/4, SW 1/4, Section 26, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of October 2007.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 3rd day of October 2007

Enacted/Defeated by the Adams County Board on the _____ day of October 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

October 3, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Helen Baken – Rezoning Request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance for a portion of property (1.13 acres) to allow residential use on property located at 897 Golden Drive, in the NW 1/4, SW 1/4, Section 26, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: Helen Baken and Deborah Fermanich.

No one appearing against.

Correspondence: Notification from the Town Board of Dell Prairie that they met on August 14, 2007 and have no objection to the zoning change.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES
COUNTY BOARD ROOM September 18, 2007
7:06 p.m.

The Adams County Board of Supervisors monthly meeting was called to order by Chairperson Loken at 7:06 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Bob Dixon; #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Dave Grabarski; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10 Joanne Sumpter; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Harry Davis; Dist. #15-David Renner; Dist. #17-Joyce Kirsenhoer; Dist. #18- Bob Neuenfeldt Dist. #19-David Repinski; Dist. #20-Cynthia Loken. Excused Dist. #04-Al Sebastiani; Dist. #11-Beverly Ward. Absent Dist. #16-John West.

Motioned by Renner/Townsend to approve the agenda. Motion carried by unanimous voice vote. Excused Dist. #04-Al Sebastiani, Dist. #11-Beverly Ward. Absent Dist. #16-John West.

Motioned by Dixon/Licitar to approval the August 21, 2007 County Board Minutes. Motion carried by unanimous voice vote. Excused Dist. #04-Al Sebastiani, Dist. #11-Beverly Ward. Absent Dist. #16-John West.

West present at 7:10 p.m.

Correspondence: Received signatures regarding taking immediate action to help remedy the Gypsy Moth population. Motioned by Repinski/Neuenfeldt to file signatures in the County Clerk's office. Motion carried by unanimous voice vote. Excused Dist. #04-Al Sebastiani, Dist. #11-Beverly Ward.

Resignation was submitted by Dist. #11 Beverly Ward to be effective October 13, 2007.

Schenck gave the 2006 Financial management report and the Administrative Coordinator gave a report.

Don Genrich gave a Water Basics for Adams County presentation.

Kotlowski excused at 8:05 p.m.

Res. #44: Motioned by Repinski/Davis to postpone Res. #44 to approve a one-year Agreement from January 1, 2007, through December 31, 2007, with the Adams County Sheriff's Department Employees' Association, Local 414, of the Wisconsin Professional Police Association Law Enforcement Employee Relations Division. Motion to postpone Res. #44 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Res. #45: Motioned by Townsend/Licitar to adopt Res. #45 to approve submission of a grant renewal application to fund a public transportation system and to allocate matching funds for the grant. Motion to adopt Res. #45 carried by roll call vote, 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

There was public participation on the public transportation system Resolution #45.

Res. #46: Motioned by Keckeisen/Davis to adopt Res. #46 to accept bandwidth requirements, each location will cost \$1,079.79 for the 24-month period of the contract. Funds for 2007 are already budgeted, 2008 cost will be budgeted in budget process with all funds payable through account 100

E 20 51450 336. Motion to adopt Res. #46 carried by roll call vote, 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Recess: Motioned by Licitar/Neuenfeldt to recess at 8:45 p.m. Motion carried by unanimous voice vote. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Reconvene: Meeting reconvened at 9:00 p.m. Roll call 17 present, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Res. #47: Motioned by Grabarski/Davis to adopt Res. #47 to accept the Communication Services, Inc. bid for the County seven-tower with two-seat equipped 911 dispatch console communication system.

Motioned by Keckeisen/Neuenfeldt to amend motion that Grabarski/Davis made to adopt Res. #47 to be "reject bid and authorize \$5,000 to be spent to rebid."

Amended motion to reject bid and authorize \$5,000 to be spent to rebid carried by roll call vote 9 yes, 8 no, 3 excused. Voting no, Babcock, Davis, Dixon, Grabarski, Johnson, Renner, Sumpter, West. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Keckeisen called for the question.

Vote on Res. #47 with amended motion took place by roll call vote 9 yes, 8 no, 3 excused. Voting no, Babcock, Davis, Dixon, Grabarski, Johnson, Renner, Sumpter, West. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Kevin Richardson, Senior Project Manager was present from Foth regarding bids on County seven-tower, two seat equipped 911 dispatch console.

Res. #48: Motioned by Davis/Renner to adopt Res. #48 to create two (2) Payroll Specialist/Account Technicians in the Administrative Coordinator/Director of Finance Office and eliminate one (1) Deputy County Clerk/Bookkeeper/Payroll Clerk Position and one (1) Co-op position in the Adams County Clerk's Office. Motion to adopt Res. #48 carried by roll call vote, 14 yes, 3 no, 3 excused. Voting no, Neuenfeldt, Repinski, Licitar. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Recess: Motioned by Grabarski/Keckeisen to recess at 10:20 p.m. Motion carried by unanimous voice vote. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Reconvene: Meeting reconvened at 10:30 p.m. Roll call taken with 17 present, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Amended Ord. #15: Motioned by Grabarski/Davis to enact Ord. #15 to rezone a portion of a parcel of land in the Town of Preston, owned by Patrick A. Bandl, property (4.62 acres) known as Lot #1, C.S.M #3774, in the NW 1/4, SE 1/4, Section 9, Township 18 North, Range 6 East. Motion to enact Ord. #15 carried by roll call vote 16 yes, 1 no, 3 excused. Voting no Kirslenlohr. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Ord. #18: Motioned by Dixon/Licitar to enact Ord. #18 to rezone a parcel of land in the Town of Dell Prairie, owned by David & Kelly Hess, (6.25 acres) property located in the N1/2, SW1/4 SE1/4 SE 1/4 and the W1/2 SE 1/4 SW1/4, SE1/4, SE1/4 of Section 35, Township 14 North, Range 6 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to an R-1 LL Residential District. Motion to enact Ord. #18 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Ord. #19: Motioned by Repinski/Neuenfeldt to enact Ord. #19 to rezone a parcel of land in the Town of Jackson, owned by Danny L. & Krisitin P. Steffens, portion of property (2.47 acres) known as Lot #2, C.S.M. #5113, in the NE 1/4, NE 1/4 of Section 25, Township 15 North, Range 7 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-I Exclusive Agricultural District to an A-1 (15) Agricultural District. Motion to enact Ord. #19 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Ord. #20: Motioned by Sumpter/Neuenfeldt to enact Ord. #20 to rezone a parcel of land in the Town of Jackson, owned by Robert Bredeson, portion of property (.6 acres) known as Lot #1, C.S.M. #5113, in the SE 1/4, NE 1/4, Section 25, Township 15 North, Range 7 East, zoning maps are hereby amended to reflect that the following described property is changed from an A-I (15) Agricultural District to an A-1 Exclusive Agricultural District. Motion to enact Ord. #20 carried by roll call vote, 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Ord. #21: Motioned by Keckeisen/Townsend to enact Ord. #21 to amend the Adams County Floodplain Ordinance pursuant to a Department of Natural Resources requirement to map the Easton dam flood shadow. Motion to enact Ord. #21 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Petition 01: Motioned by Johnson/Babcock to adopt Petition #01 for the Town Board of Big Flats culvert aid per Section 81.38 of the Wisconsin Statutes. Motion to adopt Petition #01 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Denial #02: Motioned by Licitar/Sumpter to enact Denial #02 to rezone a portion of a parcel of land in the Town of Adams, owned by Scott Kotlowski, property (18.4 acres) located in the SW 1/4, NW 1/4 and the SE 1/4, NW 1/4, in Part of Lot #4, C.S.M. # 4957, Section 22, Township 17 North, Range 6 East, corresponding zoning maps are hereby amended to reflect that the following described property is not changed from an A-I Exclusive Agricultural District to an A-1(15) Exclusive Agricultural District. Motioned by Licitar/Sumpter to withdraw motion to enact Denial #02 and motion to send Denial #02 back to committee for review and reconsideration. Motion to send Denial #02 back to committee for review and reconsideration carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Denial #03: Motioned by Townsend/Keckeisen to enact Denial #03 to rezone a parcel of land in the Town of Colburn, owned by Barbara M, & Richard D. Lawrence, portion of property (200'X200') located at 273 Blackhawk Drive, in the N 1/2, NW 1/4, SW 1/4, Section 23, Township 19 North, Range 7 East, is not changed from a Conservancy District to a Recreational/Residential District. Motion to enact Denial #03 carried by roll call vote 17 yes, 3 excused. Excused Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski, Dist. #11-Beverly Ward.

Motioned by Keckeisen/Neuenfeldt to approve claims. Motion carried by unanimous voice vote.

Motioned by Neuenfeldt/Johnson to approve mileage and per diem. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Townsend to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Dehmlow to adjourn at 11:10 p.m. until October 16th, 2007 at 7:00 p.m.

Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk

These minutes have not been approved by the County Board.

Administrative and Finance Meeting Minutes

September 10, 2007

8:00 a.m.

Called to order by Chairman Sebastiani at 8:07 a.m. Present Grabarski, Davis, West, Keckeisen, Sebastiani.

Motioned by Grabarski/Davis to approve August 16th and 17th, 2007 minutes. Motion carried by unanimous voice vote.

Barb explained the county may want to look into on line purchasing and elimination of contracted cleaning. Individual departments would do on line purchasing and handle it themselves. The elimination of contracted cleaning would potentially affect Highway, Solid Waste and the Community Center. Looking at eliminating the print shop/purchasing department mid 2008 -2009.

Konecny and Trautman present from Schenck to explain the County is in good financial shape, that there are no material weaknesses and there are some new standards coming into place.

Ward Health and Human Services debt mainly comes from juvenile detention and out of home placements. The debt is a 3 – 4 year accumulation.

Konecny suggests budgeting for 3 juvenile detentions and 3 out of home placements etc. The Director of Health and Human Services should inform their home committee when they reach the number of placements budgeted for. Then recommend a resolution be brought before County Board for additional expenses as they occur. This would help eliminate large deficits in the fund balance.

Ward explained General Relief, Adult Daycare, Long Term Support programs to the committee. She also showed where the Health and Human Services Committee recommended cuts to the budget for 2008. The department may be facing lay offs in 2009.

Konecny recommended looking at operational issues at Highway. There could be better planning. The study by Virchow Krause should be looked at and addressed. The idea of setting up a special revenue fund (non operating revenue); it would include items like machinery and gravel costs, etc. recording the 4 state aid checks and one levy dollar amount. This can be explained in more detail when the change happens.

County road and bridge is a separate fund.

Konecny reported the long term care dollars for solid waste may be too high. The county should look at the dollar amount set up as a reserve and decide if some dollars can be used to offset Solid Waste deficit. A levy for Solid Waste department is unusual, it should be self supporting. The county should not be picking up contracts at a loss. Barb asked the question if we should continue in the garbage business or should we be subsidizing? There was no conclusion. Discussion took place regarding the federal program at Solid Waste.

Motioned by Keckeisen/Davis to recess at 10:05 a.m. Motion carried by unanimous voice vote.

Called back to order at 10:15 a.m. All present.

Sebastiani/Keckeisen excused at 10:55 a.m. to attend the Planning and Development Committee Meeting.

Motioned by West/Davis to reduce property sales from \$150,000 to \$100,000. Motion carried by unanimous voice vote.

Sebastiani present at 11:40 a.m.

Barb explained that the elimination of a contracted cleaning service could potentially save a union position. Currently we can not sub contract work once it is unionized, because the language in the union contract will not allow it. The county would look into a one time memo of understanding or letter of agreement that would allow the county an option out, if we were to put a union person into a housekeeping position by elimination of a current cleaning contract. The agreement would allow the county to revert back to a contract if this did not work out.

Motioned by Keckeisen/Grabarski to have Barb move ahead and investigate the combination of a print shop and a housekeeping position. Motion carried by unanimous voice vote.

GIS budget – wages and benefits in 08 are less than they were in 07 because the single health plan was budgeted for instead of the family plan and when the position was filled the wages per hour were lower than anticipated. Contracted service with MSA is no longer in place reducing the contracted amount. The levy is down approximately \$12,000 in the GIS budget.

Maintenance – The same number of staff has not increased there is a potential to have the staff start to wax and wash windows at the Community Center to reduce contracted services fees. We will need to look at a rotation schedule for painting the Courthouse. We are looking at selling the old library building and the old highway building. We are aware that there is a deed restriction on the old highway building property.

Motioned by Grabarski/Davis to reduce miscellaneous account 100.73 to \$5,000 and increase maintenance account 100.12.55460 to \$5,000. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Davis to recess at 12:50 p.m. Motion carried by unanimous voice vote. Called back to order at 2:10 p.m. Present Sebastiani, Keckeisen, Davis, West. Grabarski excused.

County Clerk- Motioned by Davis/West to reduce revenue account 100.09.46100 from \$8,000 to \$7,000. Motion carried by unanimous voice vote. Motioned by Davis/West to reduce convention fees account 100.09.51420.433 by \$73.00. Motion carried by unanimous voice vote.

Discussion took place on the transit program.

Motioned by Keckeisen/Davis to forward the transit resolution to the September County Board Meeting. Motion carried by unanimous voice vote.

Motioned by West/Davis to adjourn at 2:55 p.m. until 8 a.m. September 11, 2007. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Administrative and Finance Meeting Minutes

September 11 2007

8:00 a.m.

Called to order by Chairman Sebastiani at 8:10 a.m. Present Keckeisen, Grabarski, Davis, Sebastiani, West.

Register of Deeds – Barb questioned if staffing was adequate. Jodi explained object 414 is used for binder replacements, postage scale, document stamps etc.

Barb recommends taking control of your own destiny so the state can not control it. ADRC – the difference between Waushara, Marquette, Columbia and Wood, Portage and Marathon was discussed.

Bev Ward and Eric Furtkamp explained that when working on the Health and Human Services Budget some of the following programs and areas were looked at:

- Staffing - Case loads such as AODA and Mental Health are a minimum staffing currently.
- CWCA – Retaining administrative costs related to referrals, intake, and data entry when working with the energy assistance program.
- Day Care Services – Moving to the thrift store.
- Supportive Home Care –cutting it out.
- Energy Assistance Program – Resolution to board to take over the program did not pass. It is too late to do anything with the program this year, however the Health and Human Services department will be looking at options in the next budget cycle.

Aging budget – 51% of their money is state and federal dollars, 33% is county match levy dollars and 16% comes form senior donations.

Cooking meals in house is the cheapest way to provide meals. A cost analysis has been completed by Carol and the most expensive meal provided is a chef salad.

The average moneys collection at the following sites per meal are:

Easton/Big Flats \$2.80

Home Bound \$1.50

Adams Sight \$2.00

The Older American Act mandates that you can not charge anyone over the age of 60 for their meals you may only ask for a donation.

Motioned by Grabarski/Davis to reduce Public Health Levy by \$5,000 and the cut can not be in the area of the flu shot program. Motion carried by unanimous voice vote.

Motioned by West/Grabarski to recess at 12:30 p.m. Motion carried by unanimous voice vote.

Called back to order at 1:40 p.m. Present Sebastiani, West, Keckeisen, Davis. Excused Grabarski.

Motioned by Davis/West to reduce 100.34.54720.432 from \$2,000 to \$1,500. Motion carried by unanimous voice vote.

Emergency Management budget was presented and not changed.

Family Court Commissioner – Motioned by West/Davis to reduce 100.04.51260.316 to \$29,600. Motion carried by unanimous voice vote.

DA budget was presented and not changed.

MIS budget was presented and not changed.

Motioned by West/Keckeisen to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Administrative and Finance Meeting Minutes
September 12, 2007
8:00 a.m.

Called to order by Chairman Sebastiani at 8:15 a.m. Present Keckeisen, Grabarski, Davis, Sebastiani, West.

Coroner – Discussion took place regarding the usage of camera's, number of pictures taken and purpose for taking the pictures.

Motioned by Keckeisen/Grabarski to have John West work with Coroner's Office to adjust their budget and bring it back to committee this week. Motion carried by unanimous voice vote.

HWY budget was presented and there was no change. Discussion took place regarding 80% funding and capital projects.

Motioned by Grabarski/Davis to recess at 10:50 a.m. Motion carried by unanimous voice vote.

Called back to order at 12:10 p.m. All members present.

Solid Waste – It was explained that Solid Waste can only pick up garbage within Adams County. Waste Management has pulled out of Adams County which will potentially generate \$123,000 more in revenue however the off setting expenses have not yet been determined. Therefore the additional revenues have not been incorporated into the budget for 08. This news just came forward, but once the related costs are determined the revenues and expenses will be incorporated into the 08 budget. Discussion took place on the cost of dumpsters it takes 3 years to recuperate the cost of them.

Grabarski excused at 1:30 p.m.

Keckeisen would like monthly fees for dumpsters, recycle containers etc increase to offset department costs.

Motioned by West/Davis to increase revenue account 46432 from \$11,353 to \$15,350. Motion carried by unanimous voice vote.

Circuit Court budget was submitted and there were no changes.

Corporation Counsel budget was submitted and there were no changes. Discussion took place regarding outside counsel fees, negotiation costs and revisiting costs in 1 year.

Motioned by Davis/Keckeisen to adjourn at 3:50 p.m.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Administrative & Finance
Opening of Bids for Tax Foreclosure Property
w/County Treasurer

Called to Order at 1:00 pm by Chairman Sebastiani. Present were: Al Sebastiani, Dave Grabarski, Mike Keckeisen, Harry Davis & John West.

Bids were opened and the following conclusions were met.

Motion by John West, seconded by Mike Keckeisen to accept the following bids:

| | |
|------------------|-------------------|
| Parcel 1 | \$15,000.00 |
| Parcel 2 | \$11,100.00 |
| Parcel 3 | \$520.00 |
| Parcel 4 | \$10,880.00 |
| Parcel 5 | \$13,000.00 |
| Parcel 9 | \$13,193.00 |
| Parcel 11 | \$3,880.00 |
| Parcel 13 | \$13,000.00 |
| <u>Parcel 14</u> | <u>\$5,110.00</u> |
| Total | \$85,683.00 |

Motion by Mike Keckeisen, seconded by Dave Grabarski to adjourn.

Submitting by, Mary Ann Bays, recording secretary

Administrative and Finance Meeting Minutes
September 17, 2007
8:00 a.m.

Called to order by Grabarski at 8:10 a.m. Present Davis, Grabarski, Keckeisen.
Excused Sebastiani, West.

Approved monthly vouchers.

Motioned by Keckeisen/Davis to approve training WCAT for Treasurer. Motion carried by unanimous voice vote.

Motioned by Davis/Keckeisen to adjourn at 10:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Corporation Counsel/Personnel Office Long Range Planning Committee

Wednesday, August 15, 2007

1:00 p.m.

Courthouse Conference Room A231

The meeting was called to order at 1:00 p.m. by Chair Sebastiani. The meeting was properly announced. Roll call was taken and those present included: Chair Sebastiani, Supervisor Keckeisen, Supervisor Townsend, John Jones, John Stormeon, and Marty Hillert. Supervisor Dehmlow was excused.

Motion by Marty Hillert, second by Supervisor Townsend to approve the agenda. **Motion carried unanimously.**

There was no public participation, and no correspondences.

The Committee reviewed the objectives of the County Board for the Committee.

The Committee discussed the process for analysis of a long range plan for the future of the Corporation Counsel/Personnel Office and reviewed the survey results from comparable counties. Barb Petkovsek, Administrative Coordinator/Director of Finance, distributed binders to all members that included: agendas and minutes for this meeting and the prior meeting, introduction letter provided to comparable counties for completing the survey regarding corporation counsel/personnel duties, survey results summary sheet, Waushara County job description, and Davis & Kuelthau labor related outside counsel billings summary for 2001- 2006. Barb reviewed and explained each of these. On the summary, when it refers to In House that is the Corporation Counsel completes these duties in house for that County, Dept. of Administration within the County i.e. Administrative Coordinator's Office, and Personnel refers to the County's Personnel/Human Resources Department. Also it was discussed that when looking at the outside counsel costs these are what the Corporation Counsel's budget contained. There are likely other outside counsel costs in the County's budget for example in Adams County we have outside counsel for Child Support paid out of the Child Support budget, not in the Corporation Counsel budget. Barb also distributed the State Statutes regarding Home Rule and explained that this allows Counties to setup their organization to best meet their needs which is why not every County has the same organizational structure. General discussion was held regarding: budget for the Corporation Counsel/Personnel Department, Adams County's Corporation Counsel/Personnel Director job description, the current Corporation Counsel/Personnel Director, John Albert, gave an introduction regarding his background to the Committee, and the Committee discussed information that was needed for the next meeting including what the timeline for the Committee might be.

The next meeting date was set for Friday, September 21, 2007 at 2:00 p.m. Items to be presented at the next meeting include: a copy of the current job description for Corporation Counsel/Personnel, Organizational Chart, Counties Survey updated with any more responses and Adams County's information, Survey for Board members for their input on the Corporation Counsel/Personnel Office, and Benchmarks for estimated completion times and responsibilities.

Motion at 2:30 p.m. to adjourn by Marty Hillert, second by Supervisor Townsend. **Motion carried unanimously.**

Respectfully Submitted,

Liz Hendricksen
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Corporation Counsel/Personnel Office Long Range Planning Committee

Friday, September 21, 2007

2:00 p.m.

Conference Room A260

The meeting was called to order at 2:00 p.m. by Chair Sebastiani. The meeting was properly announced. Roll call was taken and those present included: Chair Sebastiani, Supervisor Keckeisen, Supervisor Townsend, Supervisor Dehmlow, John Jones, and John Stormeon. Marty Hillert was excused until he arrived later.

Motion by Supervisor Townsend, second by John Stormeon to approve the agenda. **Motion carried unanimously.**

Motion by Supervisor Keckeisen, second by Supervisor Townsend to approve the July 11, 2007, and August 15, 2007, meeting minutes.

There was no public participation and no correspondences.

County Board Supervisors' Survey Results. A copy of the survey results from the County Board Supervisors was distributed. Discussion was held regarding the concerns and suggestions.

Comparable Counties vs. Adams County. An updated survey with Adams County's costs was distributed for review by the Committee.

Job Description. The job descriptions for the Corporation Counsel/Personnel Director, Confidential Secretary/Paralegal/Administrative Assistant/Security Officer/Personnel Assistant, and Administrative Coordinator/Director of Finance were distributed for the Committee's reference throughout the study.

Organizational Structure. A functional organizational chart of the Departments and Committees structure was distributed to the Committee. There was discussion regarding the current structure and workflow in the County based on the organizational chart. It was explained that this should be used in conjunction with the job descriptions to see the functions that the Corporation Counsel/Personnel Director and Administrative Coordinator/Director of Finance play in relation to the organizational chart.

Outside Legal Expense. An outside legal expense printout was distributed to the Committee. Discussion followed regarding what these expenses were primarily used for over the last five years.

Timeline/Benchmarks for the Committee. The Committee discussed ideas for when the Committee would finalize the review. It was determined that after the preliminary report goes to the County Board, within the next 3-6 months after action has been taken, the action should be reviewed to ensure that the desired outcome is being achieved and if not, any further recommendations could be reviewed.

The next meeting date was set for Wednesday, October 3, 2007, at 1:00 p.m. This meeting will be to allow Department Heads the opportunity to provide input regarding the long range plan for Corporation Counsel/Personnel.

Motion at 4:05 p.m. to adjourn by Supervisor Keckeisen, second by Supervisor Dehmlow. **Motion carried unanimously.**

Respectfully Submitted,

Liz Hendricksen
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

EXECUTIVE COMMITTEE MINUTES

Tuesday, August 28, 2007

9:00 a.m. - Conference Room A260

Chair Cindy Loken called the meeting to order at 9:15 a.m. All members present: Chair Cindy Loken, Supervisor Dave Renner, Supervisor Joyce Kirsenlohr, Supervisor Larry Babcock and Supervisor Dave Grabarski. Others present: Corporation Counsel/Personnel Director Jack Albert and Administrative Coordinator Barb Petkovsek.

Meeting was properly announced.

Motion by Grabarski/Babcock to approve the agenda. **Motion carried.**

Motion by Renner/Kirsenlohr to approve the August 13, 2007, minutes. **Motion carried.**

No one was present for public participation and no correspondence.

#8 - Execute Deputy Sheriff's Association, Local 355 Contract. Petkovsek recommended the Committee table numbers 8 & 9 until the next meeting due to confusion with the tentative agreements. Discussion took place regarding the differences between Local 414 and 355 tentative agreements. **Motion by** Grabarski/Kirsenlohr to table item no. 8 - Execute Deputy Sheriff's Association, Local 355 Contract and item no. 9 to discuss/approve resolution to ratify Sheriff's Department Employees' Association Contract, Local 414, Wisconsin Professional Police Association. **Motion carried.**

Motion by Babcock/Renner to convene in closed session per § 19.85(1)(c), Wis. Stat., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 1) Pre-negotiation strategies. **Motion carried by unanimous roll call vote.**

Motion by Grabarski/Renner to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried by unanimous roll call vote.**

Supervisor Grabarski left the meeting at 10:55 a.m.

Action items for the next meeting will be Sheriff's Department contracts.

Motion by Renner/Kirsenlohr to adjourn at 11:00 a.m. **Motion carried.**

Respectfully submitted,

Jane M. Gervais
Paralegal/Personnel Assistant

Executive Committee
September 7, 2007
9:00 a.m.
Conference Room A260

Chair Loken called the meeting to order at 9:00 a.m. The meeting was properly announced. All members present: Chair Loken, Supervisor Renner, Supervisor Kirsenlohr, Supervisor Babcock, and Supervisor Grabarski.

Motion by Supervisor Renner, second by Supervisor Kirsenlohr to approve the agenda. **Motion carried unanimously.**

There was no public participation or correspondences.

The Committee executed three (3) copies of the Local 355, Wisconsin Professional Police Association (WPPA), Sheriff Deputies' Union Contract.

The resolution to ratify Local 414, WPPA, Sheriff Employees' Association Union Contract was presented by John R. Albert, Corporation Counsel/Personnel Director. Mr. Albert explained that there was not a formal final agreement yet to attach as Mr. Gary Anderson, Local 414 Business Agent is out of the office until September 14th, but he will work to have this ready prior to the County Board meeting. **Motion** by Supervisor Grabarski, second by Supervisor Babcock to adopt and forward to the County Board the resolution to ratify Local 414, WPPA, Sheriff Employees' Association Union Contract contingent upon the final agreement being drafted prior to the County Board meeting. **Motion carried unanimously.**

Motion by Supervisor Grabarski, second by Supervisor Babcock to enter closed session pursuant §19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 1) pre-negotiation strategies. **Motion carried by unanimous roll call vote.**

Motion by Supervisor Babcock, second by Supervisor Renner to reconvene in open session per §19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried by unanimous roll call vote.**

Motion by Supervisor Renner, second by Supervisor Babcock to recommend for the Corporation Counsel/Personnel Director, John R. Albert, to put an amount not to exceed \$15,000 in his budget and forward to Finance Committee for a wage classification study for the Adams County Courthouse Employees' Union Local 1168 as part of 2008 negotiations. Discussion followed that this cost would include a free initial consultation meeting to be held at no cost to the County in order to determine if this is feasible, and whether or not it should stay in the 2008 budget. **Motion carried unanimously.**

The next meeting will be held on Monday, September 17, 2007 at 9:00 a.m.

Motion at 10:25 a.m. by Supervisor Grabarski, second by Supervisor Renner to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Liz Hendricksen
Administrative Assistant

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Executive Committee
September 17, 2007
9:00 a.m.
Conference Room A260

Chair Loken called the meeting to order at 9:00 a.m. The meeting was properly announced. Members present: Chair Loken, Supervisor Renner, Supervisor Kirsenlohr, and Supervisor Babcock. Supervisor Grabarski was excused.

Motion by Supervisor Renner, second by Supervisor Babcock to approve the agenda. **Motion carried unanimously.**

Motion by Supervisor Kirsenlohr, second by Supervisor Babcock to approve the August 28, 2007, and September 7, 2007, Executive Committee minutes. **Motion carried unanimously.**

There was no public participation or correspondences.

Audit of vouchers was conducted. **Motion** by Supervisor Renner, second by Supervisor Babcock to approve vouchers as presented. **Motion carried unanimously.**

Discussion was held regarding the sale of the old library and old highway buildings. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to proceed with sale of old library building pending research on deed and appraisal. **Motion carried unanimously.**

After further discussion, **motion** by Supervisor Renner, second by Supervisor Kirsenlohr to rescind previous motion. **Motion carried unanimously.**

Motion by Supervisor Renner, second by Supervisor Babcock to research deeds, deed restrictions, and previous appraisals, then advertise for the sale of the old library and old highway buildings in local papers and on the county website, stating that the seller has right to accept or reject any and all bids. **Motion carried unanimously.** The Corporation Counsel will research legalities regarding sale of properties between municipalities.

Discussion was held on the Resolution to create two (2) Payroll Specialists/Account Technicians in the Administrative Coordinator/Director of Finance's Office and eliminate one (1) Deputy Clerk/Payroll Clerk and one (1) Co-op position in the County Clerk's Office. The transition plan for these Offices and the new job description for the Payroll Specialist/Account Technician (Group 1/ Class 4) was presented. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to approve the resolution, reorganization plan, and job description as presented, and to forward the resolution to the County Board. **Motion carried unanimously.**

Discussion was held regarding the space needs for the reorganization plan. The Committee will tour offices on first floor prior to adjourning and will place this item on a future agenda for further discussion and action.

Discussion was held regarding the purchase and implementation of direct deposit for the County's payroll. **Motion** by Supervisor Renner, second by Supervisor Babcock to purchase software from Skyward to begin implementation of direct deposit, with a cost not to exceed \$650, with this to be forwarded to Administrative & Finance Committee to approve transfer of funds from the Administrative Coordinator/Director of Finance wage line item due to excess wages from this year's vacancy. **Motion carried unanimously.**

Discussion was held regarding moving from self-funded to fully-insured health insurance plan. The recommendation from the Health Insurance Study Committee is to provide the fully-insured plan through Unity.

Motion by Supervisor Kirsenlohr, second by Supervisor Renner to replace the County's self-funded health insurance with Unity health insurance. **Motion carried unanimously.**

The next meeting will be held on Thursday, October 4, 2007, at 9:00 a.m. Agenda items to include potential property sales and office space needs for reorganization of payroll and financials.

The Committee recessed to take a tour of the office space on the first floor. The meeting was called back to order by Chair Loken. The first floor office space was toured and discussion took place regarding potential organizational scenarios.

Motion at 11:25 a.m. by Supervisor Renner, second by Supervisor Babcock to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Barb Petkovsek
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Health & Human Services Department

108 East North Street
Friendship, Wisconsin 53934-9443
Telephone: 608-339-4505
Toll-Free: 888-830-3454
Facsimile: 608-339-4585
e-mail: adamshhsd@co.adams.wi.us
web site: <http://www.co.adams.wi.gov>



HEALTH & HUMAN SERVICES BOARD

14 September 2007 Meeting

Call to Order and Roll Call – The meeting of the Adams County Health & Human Services Board was called to order by Bev Ward at 10:00 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Board Chairperson Bev Ward, Pat Townsend, R.N., Jerry Kotlowski, Jeanne Heideman, R.N., Joyce Kirslenlohr, Joanne Sumpter, Maureen Bruce, R.N., and Teresa Harvey-Beversdorf.

Staff Present – Diane Osborn, Long Term Support Services Manager, Carol Johnson, Aging Director, Wendy Pierce, Financial Manager, Sandra Wormet, Economic Support Services/W-2 Program Manager, Philip Robinson, LCSW, Clinical Services Manager, Mandy J. Stanley, CSW, Youth Services Manager, Lisa Krizan, R.N., Acting Health Officer, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran's Services Officer, was present for the Veteran's Services portion of the agenda.

Others Present – None

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Heideman and seconded by Ms. Townsend to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes – A motion was made by Ms. Townsend and seconded by Ms. Kirslenlohr to approve the minutes of the 10 August and 17 August 2007 HHS Board meetings. Voice vote, all in favor. Motion Carried.

Public Participation – None

Correspondence – Dr. Furtkamp noted an announcement regarding seminars on public records and the Open Meetings Law hosted by the State Attorney General.

Veteran's Services

Approval of monthly Veteran's Services Officer's report and August calendar. Mr. Johnson had previously distributed the monthly service officer's report for July and his monthly calendar for August. Mr. Johnson reported that his office was busy with assisting with employment verifications required by VA medical centers and informed Board members that the Administrative and Finance Committee had cut \$500 from the Soldiers and Sailors fund request for 2008. A motion was made by Ms. Heideman and seconded by Ms. Townsend to approve the Veteran's Services Officer's report, calendar, and 2008 budget request as amended. Voice vote, all in favor. Motion Carried.

Health & Human Services

Purchase of Service Contracts – A motion was made by Ms. Townsend and seconded by Ms. Sumpter to approve purchase of service contracts for: administration of Wisconsin Home Energy Assistance Program (General Operations: \$18,151, Public Benefits Outreach: \$5,990, Public Benefits Operations: \$2,736, and Crisis Services: \$26,709. Total: \$53,586) with Central Wisconsin Community Action Council; and fiscal

intermediary services from Bookkeeping Plus, Inc. of Neillsville (1 employment account, approximately \$6,162/month). Ms. Osborn answered questions regarding the fiscal intermediary function and self-directed services. Voice vote, all in favor. Motion Carried.

Conference and Workshop Requests – The Board reviewed the conference and workshop requests presented. Ms. Townsend was excused at 10:15 A.M. during the discussion so that she might attend the review of the Library budget by the Administrative and Finance Committee. A motion was made by Ms. Heideman and seconded by Ms. Harvey-Beversdorf to approve the following conference and workshop attendance:

- Diane Osborn to Adults-at-Risk Conference in Wisconsin Dells on October 15-17, 2007 (\$90 registration, \$59 mileage).
- Tracy Sipla to: Shared Parenting: Supporting the Partnership of Birth and Foster Parents, in Madison on September 25, 2007 (\$20 registration, \$82 mileage), and Wisconsin Foster Care Coordinator's Association annual conference in Egg Harbor on October 25th and 26th, 2007 (\$75 registration, \$175 mileage, \$124 lodging, \$26 *per diem*).
- Karen Lindner, RN, to Wisconsin Personal Services Association Conference in Wisconsin Dells on September 13, 2007 (\$130 registration, approximately \$25 mileage).
- Tara Kircher and Mindy Hams to "Brain Injury & Behavior Issues: Practical Approaches" in Madison on November 1st and 2nd, 2007 (\$35 registration each, \$45 mileage).
- Marcy Johns to Fall DD Network training in Wisconsin Dells on October 24th and 25th, 2007 (\$50 registration, mileage).
- Tina Smith and Kelly Oleson to the Drug Endangered Children Conference in Stevens Point on September 18th and 19th, 2007 (\$25 registration each, \$201 mileage).
- Chris Saloun, RN, to ICS-300 training in Mauston on September 27th and 28th, 2007 (\$30 mileage).
- Diane Osborn, Kris Senn, Judy Kaye, Marcy Johns, Tara Kircher, Jill Zaucha, Lisa Etheridge, and Luan Jacobson to Self-Determination Wisconsin Conference, "*Organizing for Self-Directed Supports*", in Wisconsin Dells on November 5-7, 2007 (\$665 registration, \$300 mileage total).
- Dana Hendricksen to COP Waiver Basics training in Rothschild on October 9th and 10th, 2007 (\$155 mileage, \$40 meals).
- Jill Helgeson to: September 2007 Benefit Specialist Training in Minocqua on September 26, 2007 (\$15 registration, \$170 mileage), and to Medicare Advantage training in Rhinelander on October 9, 2007 (\$15 registration, \$170 mileage).

Voice vote, all in favor (Ms. Townsend excused). Motion Carried.

Purchases – None

Unit, Advisory Committee, and Consortia Reports

◆ Aging & Long Term Support

- *Aging Advisory Committee* – next meeting September 27, 2007.
- *Nutrition Advisory Committee* – Ms. Johnson informed Board members that there was nothing substantive to report from the August 15, 2007 meeting, and members had no questions for her. The next meeting is scheduled for October 17, 2007.
- *Long Term Support Advisory Committee* – next meeting October 15, 2007.
- *Review of Written Report of the Aging Unit Director* – Ms. Johnson was present to review the written report previously submitted to the Board. She provided an update regarding the part-time Benefit Specialist position (Mary Deane's last day was September 13th), and highlighted the meal site report and raw food cost per meal report which had been included in the Board packet. Ms. Johnson also distributed materials from AARP on identity theft.
- *Review of Written Report of the Long Term Support Services Manager* – Ms. Osborn was present to review the contents of the written report previously distributed to the Board. She noted that staff were working on serving eight individuals from the waiting list (six elderly, two with physical disabilities), and that one more nursing home relocation slot has been approved. Ms. Osborn discussed briefly the

topics at the September 13th regional DD Coordinators meeting (Family Care and the State facility charge back). Ms. Osborn described a voice mail message from the Corporation Counsel regarding the letter written to the owners of the leased Thrift Store building regarding subletting. The Board discussed the winterizing, subletting, and lease buyout options, and instructed (not by motion) Ms. Osborn and Dr. Furtkamp to discuss the matter further with the Corporation Counsel and to present a plan at the October HHS Board meeting.

◆ Public Health

- *Review of Written Report of Health Officer* – Ms. Krizan was present to answer questions regarding the written report submitted by Linda McFarlin, R.N., M.A., Health Officer. She noted that one of the student nurses scheduled to begin a practicum would be unable to do so. Ms. Krizan also described the successful Flu Clinic exercise on August 23rd and informed Board members that the after-action report has not yet been received.

◆ Children & Family Services

- *Youth Services Advisory Committee (4-Cs)* – next meeting September 14, 2007.
- *Mental Health/AODA Committee* – Mr. Robinson distributed minutes from the July 26, 2007 Mental Health/AODA, & Crisis Advisory Committee, August 30, 2007 Crisis Response Subcommittee, and September 7, 2007 AODA Prevention Group meetings. He highlighted a number of issues, including a meeting scheduled with Boscobel Area Health Center regarding emergency detentions, progress on the creation of a stabilization bed, collaboration with an AODA prevention coalition in Wood County, a decision tree used for emergency detentions, ambiguous detentions, and the need for an Alcoholics Anonymous/Narcotics Anonymous group for youth.
- *Review of Written Report of Youth Services Manager* – Ms. Stanley was present to review the contents of a written report previously submitted to the Board. She noted that, while the statistical report indicated that there were no terminations of parental rights (TPRs), there was one in process (which typically takes three to six months to complete). Ms. Stanley also noted that a final version of the screen-in process and standards for child abuse is expected from the State near the end of September. Finally, she noted that her staff have been busy since school has resumed.
- *Review of Written Report of Clinical Services Manager* – Mr. Robinson was present to review the contents of a written report previously submitted to the Board. He expressed his opinion that there was little remarkable about the statistics for August, and Board members had no questions.

◆ Economic Support

- *W-2 Steering Committee* – Minutes of the August 8th meeting were included in the Board packet. Ms. Sumpter described the highlights of the September 12th meeting, including upcoming events, a report from United Way/2-1-1, and hospice. Board members had no additional questions.
- *PAW Consortium* – The minutes of the August 21st Job Center Managers meeting were previously distributed to the Board. The next PAW Administrative meeting is scheduled for September 24th, to review the 2007 and 2008 budgets.
- *Job Center Update* – Ms. Wormet noted that the Job Center was still looking for a volunteer for Thursday afternoons (coverage is presently provided by the WIA Case Manager). She also reported that Ms. Lucille Davis and Mr. Doug Wellumson, who volunteer at the Job Center on Tuesday and Wednesday afternoons, presented a request for funding the Resource Associate to the Economic Development Board.
- *Review of Written Report of Economic Support Services/W-2 Program Manager* – Ms. Wormet was present to review the written report she had previously distributed to Board members. She informed Board members that the Salvation Army had distributed a total of 53 backpacks with school supplies to 28 families.

Ms. Wormet also presented a request to carry over of vacation days for Linda Gilman, Economic Support Specialist. Ms. Gilman has an 45.75 hours remaining from the allotment she received in September 2006, and will use those hours by November 30, 2007. A motion was made by Ms. Heideman and seconded by Ms. Sumpter to approve the vacation carryover plan as presented. Voice vote, all in favor. Motion Carried.

◆ Fiscal & Support

- *Report of Fiscal & Support Services Manager* – Ms. Pierce informed Board members of general budgetary and staffing issues.

Subcommittee Reports

- ♦ Finance Subcommittee – Ms. Kirsenlohr reported that the vouchers (in the amount of \$403,828.65) and August 2007 financial report of the HHSD had been reviewed and approved by the subcommittee.
- ♦ Human Resources Subcommittee – No meetings were scheduled or held.
- ♦ Service Evaluation Subcommittee – Next meeting early 2008.

Director's Report – None

Health & Human Services

Update on Administration and Finance Committee action on 2008 departmental budget request; review and approval of revised 2008 budget. Ms. Ward, Ms. Johnson, and Dr. Furtkamp described the discussions with the members of the Administration and Finance Committee, the process of explaining account by account the source and expenditure of all funds, and the one change to date made by the Committee (reduction of the Public Health portion of the county tax levy by \$5,000, not to include the elimination of flu clinics). The Board engaged in general discussion and speculation regarding any future alterations to the budget. Ms. Townsend returned at 11:25 A.M. during the discussion. A motion was made by Ms. Bruce and seconded by Ms. Heideman to approve the 2008 departmental budget request as revised. Voice vote, all (eight) in favor. Motion Carried.

Review and action on proposed fiscal intermediary policies and procedures. Ms. Osborn provided a more detailed description of self-directed services in general and fiscal intermediary services in particular. Financial Management (fiscal intermediary) Services, including definitions, requirements/exclusions/limitations, standards, and documentation are described and prescribed in the Medicaid Waivers Manual, and the proposed policy and procedures reflect the contents of those sections. Ms. Osborn briefly reviewed with Board members the distinct responsibilities of the County/Case Manager, Waiver Participant/Client, and Fiscal Agent. After discussion, a motion was made by Ms. Bruce and seconded by Ms. Townsend to approve the Fiscal Intermediary Services Policy as presented. Voice vote, all in favor. Motion Carried.

Discussion and action on request to replace part-time Benefit Specialist. Ms. Johnson presented a request to replace Mary Deane, part-time Benefit Specialist, who has transferred into the Clerk of Courts office. Ms. Johnson would like the position posted as soon as possible, with a start date after Ms. Deane's 30-day trial period has ended. Ms. Johnson also noted that applications were still on file from the advertisement in June. A motion was made by Ms. Heideman and seconded by Ms. Townsend to approve replacing the part-time Benefit Specialist. Voice vote, all in favor. Motion Carried.

Discussion and action on request to replace Economic Support Specialist and approval of limited term employee. Ms. Wormet presented a request to replace Trish Smedbron, an Economic Support Specialist who has resigned effective October 4th to take a similar position with Marathon County. Ms. Wormet also asked Board approval for a plan for Ms. Smedbron to work here one day per week (on either a limited-term or on-call basis), processing applications and reauthorizations for elderly and disabled clients, until her replacement has completed new worker training provided by the State of Wisconsin. After discussion, a motion was made by Ms. Harvey-Beversdorf and seconded by Mr. Kotlowski to approve replacing the Economic Support Specialist position and to approve using Ms. Smedbron one day per week until her replacement has achieved sufficient proficiency to manage the caseload. Voice vote, all in favor. Motion Carried.

Discussion and action regarding vacant Public Health Technician position. The Board discussed the full-time Public Health Technician position, vacated when Carrie Allard accepted a position in the Clerk of Courts office in September. There is a question regarding the availability of funds sufficient to maintain the full-time status of the position, given reductions in environmental health grants. Dr. Furtkamp requested Board approval of a replacement, conditional on the commitment of adequate funds from the Environmental Health Consortium. If the hours of the position need to be reduced, Linda McFarlin, Health Officer, will

present a resolution for Board consideration. After discussion, a motion was made by Ms. Townsend and seconded by Ms. Heideman to approve replacement of the full-time Public Health Technician, contingent upon the availability of funds from the Environmental Health Consortium. Voice vote, all in favor. Motion Carried.

Update on drug/medication clean sweep. Ms. Krizan provided Board members with a brief update on the Medication Roundup, scheduled for September 25th.

Continued discussion of HHSD security issues. Dr. Furtkamp provided an update regarding discussions of safety and security issues within the department.

CLOSED SESSION – A motion was made by Mr. Kotlowski and seconded by Ms. Bruce to convene in closed session per §19.85(1)(c), Wisconsin Statutes, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Roll Call vote: 8 aye. Motion Carried.

OPEN SESSION – A motion was made by Ms. Heideman and seconded by Ms. Townsend to reconvene in open session per §19.85(2), Wisconsin Statutes, to consider and vote on appropriate matters. Roll Call vote: 8 aye. Motion Carried.

Committee Discussion – Identification of other potential agenda items for future meetings. The Board identified the following issues: 2008 budget update, status of the lease of, and potential uses for, the former Thrift Store building, and job descriptions for Thrift Store staff.

Confirmation of Next Meeting Date – next regular meeting: 12 October 2007 (8:30 a.m. Finance Subcommittee/10:00 a.m. HHS Board).

Adjournment – A motion was made by Ms. Bruce and seconded by Ms. Townsend to adjourn at 12:43 P.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D.
Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

HEALTH & HUMAN SERVICES DEPARTMENT

108 East North Street
Friendship, Wisconsin 53934-9443
Telephone: 608-339-4505
Toll-Free: 888-830-3454
Facsimile: 608-339-4585
e-mail: adamshhsd@co.adams.wi.us
web site: <http://www.co.adams.wi.gov>



HEALTH & HUMAN SERVICES BOARD – Finance Subcommittee 14 September 2007 Meeting

Call to Order and Roll Call – The meeting of the Finance Subcommittee of the Adams County Health & Human Services Board was called to order at 8:30 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Joyce Kirslenlohr, Bev Ward, Jeanne Heideman, Jerry Kotlowski, and Pat Townsend. Also present were Wendy L. Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present during the review of the Veteran’s Services vouchers.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Mr. Kotlowski to approve the agenda and certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes of 10 August 2007 meeting. A motion was made by Ms. Ward and seconded by Mr. Kotlowski to approve the minutes of the 10 August 2007 meeting. Voice vote, all in favor. Motion Carried.

Public Participation and Correspondence – None

Review of Veteran’s Services Vouchers and Financial Report – The subcommittee reviewed the Veteran’s Services Department vouchers for August 2007, presented by Mr. Johnson. A motion was made by Mr. Kotlowski and seconded by Ms. Townsend to approve the Veteran’s Services vouchers and financial report. Voice vote, all in favor. Motion Carried.

Review of Health & Human Services Vouchers – The subcommittee reviewed vouchers, Revenue/Expense Reports from the County Clerk’s office for July 2007, and the August 2007 financial report from the Health & Human Services Department, presented by Wendy Pierce and Eric Furtkamp. A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the August HHSD vouchers (total \$403,828.65 including “Friday checks”) and August 2007 HHSD financial report. Voice vote, all in favor. Motion Carried.

Committee Discussion – The subcommittee discussed including the following issues in future meetings: None.

Confirm next meeting date – 12 October 2007 at 8:30 A.M.

Adjournment – A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to adjourn at 9:55 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD.

Library Board Minutes
September 24, 2007

President Nelson called the meeting to order at 1 p.m. Present were Kreten, Downing, Renner, Townsend, Heideman & Director Calef. Albrecht was excused.

President Nelson verified that the meeting was properly announced.

Public input was invited.

Motion to approve the minutes of the August meeting was made by Kreten, 2nd by Renner and carried unanimously

Bills were disseminated for review and initialing.

Motion to approve the Financial Report as mailed was made by Renner, 2nd by Townsend and carried unanimously.

Communications & Reports

None

South Central Library System report

Townsend reported no major developments. Anticipated cross border payment problems despite Bill 420. Townsend asked about system celebration. Will be covered in the Director's report.

Director's Report

(1) Circulation for August was 7258 compared to 8252 last year. Totals for the year are 61,097 compared to 64,446 last year; 2) PLAC met Sept 6. Prior to the meeting we toured the deliver facility which was interesting and informative. SCLS Emporium is closing. SCLS will host the May Hill Arbuthnot lecture next Spring. This is ALA's childrens lecture—most prestigious in the nation. David Macaulay (author of Building Big, Pyramid, etc.) will speak. LINK does not meet in Sept. PLAC will meet on Oct 4 and LINK on Oct 11; (3) Resumed daycare visits last week. Story time began on the 21st, sparse crowd for the first day. Teen Read week is Oct 14-20; (4) There has been some abuse of A-F School division faculty cards. Barb Albrecht, Janet Kotlowski, Cheryl Schrader & myself met to set up some guidelines for use of the faculty cards; (5) SCLS System celebration was Sept 20, good food and good music from the "Cheddar Chicks" and of course the awards. It was nice to see Peter Hamon there.

2008 Budget

Calef indicated there was a special Dept. Head meeting to discuss the 2008 budget in the morning of Sept. 24th. Initial budget requests to the Finance Committee will leave the county with a short fall of between 1 million & 1 ½ million depending on the county's levy increase. All departments are being asked to look again at their budgets with an eye to further cuts in the range of 10%. Calef suggested various possibilities. After discussion agreed Calef should re-submit budget accordingly.

Fall/Winter Book Sale

Calef indicated there were not enough books for a major sale. However, he has reserved space at the Nov. 3rd HCE Christmas fair. He will need a truck or vehicle to transport tables & books.

There being no other business, meeting adjourned at 1:45 p.m. Next meeting October 23rd.

Respectfully Submitted,

Patricia Townsend
Secretary Pro Tem

| <i>ITEM</i> | <i>CHECKING</i> | <i>SAVINGS</i> | <i>DONATION</i> | <i>CURR MO</i> |
|--|-----------------|----------------|-----------------|----------------|
| BALANCE FORWARD AUGUST | 1019.86 | 22070.43 | 1623.50 | |
| AUGUST INCOME (deposited in Sept) | | | | |
| CHECKING ACCOUNT DEPOSIT | 400.00 | | | |
| Transferred from savings | | | | |
| SAVINGS ACCOUNT DEPOSIT | | 2632.01 | | |
| Interest | 0.82 | 92.48 | 1.41 | |
| DONATION ACCOUNT DEPOSIT | | | 736.41 | |
| TOTAL | 1420.68 | 24794.92 | 2361.32 | |
| SEPTEMBER EXPENDITURES | | | | |
| Wis Lib Assoc (conf) (9/10) | -207.00 | | | |
| Adams HCE (holiday fair) (9/18) | -10.00 | | | |
| Verizon North (DSL Internet) (9/24) | -112.32 | | | |
| Kwik Trip (Jrnl/Sentinel) (9/24) | -80.25 | | | |
| Great Glacier of Wis (water) (9/24) | -8.00 | | | |
| Capital One (Amazon bks) (9/28) | -168.18 | | | |
| Great Glacier (adjust) (8/31) | -8.45 | | | |
| Baker & Taylor Bks (donated portion) (9/24) | | | -46.50 | |
| TOTAL (SEPTEMBER BALANCE FWD) | 826.48 | 24794.92 | 2314.82 | |
| SEPTEMBER CASH INCOME | | | | |
| FINES | | | | 367.00 |
| BK SALE | | | | 102.50 |
| LIBRARY CARDS | | | | 12.00 |
| PASSTHRUS (Non-Income) | | | | 217.02 |
| FEES (& postage) | | | | 81.52 |
| LOST/DAMAGED | | | | 103.99 |
| DONATIONS & GRANTS | | | | 210.35 |
| COPIES | | | | 232.95 |
| TOTAL SEPTEMBER CASH INCOME | | | | 1327.33 |
| ACTIVITIES & CIRCULATION | | | | |
| Reference Questions | 579 | | | |
| Interlibrary Loan Requests | 866 | | | |
| Interlibrary Loan Checkouts | 1579 | | | |
| Total Circulation | 6376 | | | |
| Interlibrary Photocopies | 98 | | | |
| Interlibrary Loans Out of System | 57 | | | |
| Microfilm Used in House | 51 | | | |
| Typewriter Users | 2 | | | |
| Stereo Users | 3 | | | |
| Library Material Copies | 1560 | | | |
| New Borrowers | 112 | | | |
| Total Volunteer Hours | 123 | | | |
| Computer Users | 1090 | | | |

| 2007 BUDGET AMOUNT | EXPENSE THRU AUG | SEPTEMBER | EXPENDITURE YTD | BALANCE |
|-----------------------|---------------------|--------------------|---------------------|--------------------|
| \$107,623.00 | 72,545.04 | \$8,584.61 | \$81,129.65 | \$26,493.35 |
| 3,750.00 | 2,885.66 | 446.26 | 3,331.92 | 418.08 |
| 56,867.00 | 35,507.04 | 3,974.46 | 39,481.50 | 17,385.50 |
| 12,870.00 | 8,223.13 | 961.68 | 9,184.81 | 3,685.19 |
| 20,068.00 | 13,182.36 | 1,532.20 | 14,714.56 | 5,353.44 |
| 25,932.00 | 17,317.12 | 2,164.64 | 19,481.76 | 6,450.24 |
| 109.00 | 30.82 | 4.89 | 35.71 | 73.29 |
| 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| 6,287.00 | 6,372.34 | 0.00 | 6,372.34 | -85.34 |
| 8,200.00 | 5,799.26 | 864.44 | 6,663.70 | 1,536.30 |
| 3,000.00 | 1,201.92 | 30.61 | 1,232.53 | 1,767.47 |
| 0.00 | 413.96 | 0.00 | 413.96 | -413.96 |
| 1,200.00 | 983.00 | 0.00 | 983.00 | 217.00 |
| 800.00 | 331.30 | 0.00 | 331.30 | 468.70 |
| 4000.00 | 4567.65 | 0.00 | 4567.65 | -567.65 |
| 23,000.00 | 16,834.96 | 1,750.13 | 18,585.09 | 4,414.91 |
| 2,000.00 | 92.90 | 780.00 | 872.90 | 1,127.10 |
| 500.00 | 520.89 | 0.00 | 520.89 | -20.89 |
| 300.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| 4,000.00 | 3123.08 | 918.07 | 4041.15 | -41.15 |
| 8,682.00 | 8,682.00 | 0.00 | 8,682.00 | 0.00 |
| | | | 0.00 | 0.00 |
| 500.00 | 359.52 | 69.30 | 428.82 | 71.18 |
| 500.00 | 42.22 | 260.73 | 302.95 | 197.05 |
| | | | 0.00 | 0.00 |
| \$295,188.00 | \$204,016.17 | \$22,342.02 | \$226,358.19 | \$68,829.81 |

| DATE | FINES | BK SALE | LIB CARDS | PASSTHRUS (NON- INCOME) | FEES (fax, postage etc) | LOST/DMG | DONATIONS (or GRANT) | COPIES | TOTAL |
|--------------|--------|---------|--------------|-------------------------------|-------------------------------|----------|-------------------------|--------|---------|
| 1 | 0.00 | | | | | | | 0.00 | 0.00 |
| 2 | 0.00 | | | | | | | 0.00 | 0.00 |
| 3 | 0.00 | | | | | | | 0.00 | 0.00 |
| 4 | 38.80 | 12.25 | 2.00 | | 0.75 | | 1.35 | 19.75 | 74.90 |
| 5 | 13.25 | 3.00 | | | 0.41 | 20.00 | 0.55 | 9.20 | 46.41 |
| 6 | 18.70 | 11.50 | | | 5.50 | | | 20.20 | 55.90 |
| 7 | 2.10 | 8.50 | | | 0.41 | | 1.05 | 15.75 | 27.81 |
| 8 | 6.50 | | | | | | 0.10 | 4.90 | 11.50 |
| 9 | 0.00 | | | | | | | 0.00 | 0.00 |
| 10 | 11.50 | 3.50 | | | 3.00 | | | 11.25 | 29.25 |
| 11 | 26.45 | | 2.00 | | 7.00 | | 1.00 | 6.45 | 42.90 |
| 12 | 11.30 | 12.50 | | | 14.00 | | 200.00 | 9.25 | 247.05 |
| 13 | 16.60 | 4.00 | | | 7.00 | 6.00 | | 4.90 | 38.50 |
| 14 | 17.40 | 8.50 | | | 3.25 | 36.99 | 0.30 | 12.55 | 78.99 |
| 15 | 1.20 | 1.00 | | | | | | 1.65 | 3.85 |
| 16 | 0.00 | | | | | | | 0.00 | 0.00 |
| 17 | 10.90 | 16.50 | | | 9.00 | | 0.85 | 20.65 | 57.90 |
| 18 | 16.80 | 2.00 | | | 3.00 | | | 9.85 | 31.65 |
| 19 | 14.80 | 3.00 | 2.00 | | 2.25 | | | 7.85 | 29.90 |
| 20 | 11.10 | 1.50 | | | 3.00 | 25.00 | | 0.30 | 40.90 |
| 21 | 15.00 | 0.50 | | 257.02 | 9.00 | 16.00 | 0.20 | 9.40 | 307.12 |
| 22 | 10.40 | | 2.00 | | | | | 5.55 | 17.95 |
| 23 | 0.00 | | | | | | | 0.00 | 0.00 |
| 24 | 19.05 | 5.50 | | | | | | 11.90 | 36.45 |
| 25 | 16.90 | 2.00 | | | 2.70 | | 0.05 | 5.95 | 27.60 |
| 26 | 27.80 | 0.25 | 2.00 | -40.00 | | | 0.90 | 9.75 | 0.70 |
| 27 | 11.35 | 1.50 | | | 1.00 | | | 20.50 | 34.35 |
| 28 | 38.20 | 3.50 | | | 10.25 | | 1.00 | 9.60 | 62.55 |
| 29 | 10.90 | 1.50 | 2.00 | | | | 3.00 | 5.80 | 23.20 |
| 30 | 0.00 | | | | | | | 0.00 | 0.00 |
| 31 | 0.00 | | | | | | | 0.00 | 0.00 |
| TOTAL | 367.00 | 102.50 | 12.00 | 217.02 | 81.52 | 103.99 | 210.35 | 232.95 | 1327.33 |

PLANNING & DEVELOPMENT COMMITTEE
Minutes **September 10, 2007**

Present: Sylvia Breene; Richard Colby; Fran Dehmlow; Glenn Licitar. Fran Dehmlow excused. Sebastiani and Keckeisen currently in Finance Committee. Also present: Reesa Evans, Land & Water Conservation Department; Don Fornaisere, Tri-Lakes Management District; Patrick Gatterman, Adams County Land & Water Conservation Department; Jodi Helgeson, Adams County Register of Deeds; Steve Scarbury, Town of Rome. From the public: Jay & Michelle Hammersly. Also arriving: Barry Benson, APHIS; Jon Field, NRCS; Nina Stensberg, WDNR.

Call to Order: Vice-Chair Dixon called the meeting to order at 9:05 a.m.

Approval of Agenda: Upon motion by Colby, second by Breene, the agenda was approved unanimously.

Approval of Minutes: Upon motion of Colby, second by Licitar, the minutes of the August 6, 2007, and August 15, 2007, committee meetings were approved unanimously.

Public Participation: Jay & Michelle Hammerly asked to be heard regarding NR151 noncompliance.

Motion to Deviate: Upon motion of Colby, seconded by Breene, committee voted to deviate from the agenda to items (5) and (6).

Register of Deeds: Jodi Helgeson passed out information on the budget changes she made due to the change in medical insurance costs. Most of it was left as it was presented previously. Jodi reported that Julie Goodhue, in her department, had been with Adams County 30 years and was presented with a certificate. Most of Jodi's staff have been with the county for many years; Jodi believes this allows her department to function better because the staff is so well acquainted with the county. Jodi mentioned that she will be hosting the Wisconsin Register of Deeds conference at Chula Vista Resort on October 10-12, 2007.

Land Information: Jodi reported that the budget for this office did not change. ArcIMS is now being updated weekly; basic information is updated nightly. A state representative has proposed a bill that would prohibit public records from being looked up by names on the internet. Adams County already has this in place. Jodi indicated that the county will be eligible for a base budget grant, with the amount determined by the amount of retained fees deducted from a base of \$50,000. Since she doesn't know how much it will be, she doesn't include it in her budget. Jodi is the president-elect of the Wisconsin Land Information Association and will be putting on a conference in that capacity.

Bills & Financial Reports for Register of Deeds & Land Information: Bills and financial information were reviewed by committee members. Upon motion of Breene, second by Licitar, they were unanimously approved.

Chris Murphy arrived at 9:25 a.m. The committee returned to item (4) on the agenda.

Jay and Michelle Hammersly: Michelle Hammersley read aloud a letter that was passed out to the committee outlining what they felt were problems with the Adams County Land & Water Conservation Department. Jay presented further information, including photos of various parts of his farms. After considerable discussion, Jay indicated that he did not want to deal with Chris Murphy individually any longer, but was willing to work with Chuck Sibilisky and Patrick Gatterman. An agreement was reached that Chuck Sibilisky would complete a NR151 compliance inventory and Jay will be provided with a copy of the results. Jay will be given a chance to respond to the results of the NR151 compliance inventory at next month's committee meeting.

Land & Water Conservation Department:

APHIS: Barry Benson informed the committee that there will be a WDNR venison donation program this year. He has asked for \$7900 to process any donated deer, resulting in a budget amendment of the 2007 budget to \$37,627.10. Upon motion by Licitar, seconded by Colby, budget amendment passed unanimously.

Barry also presented a proposed 2008 budget, which is substantially the same as the 2007 budget, with venison donation amount already built in. Motion by Colby, seconded by Breene, to approve proposed 2008 budget. Motion passed unanimously.

WDNR: Nina Stensburg reported that \$950 from 12 tree-planter rentals was collected this year. Due to a second year of drought conditions, she expects lots of mortality in trees planted this year in the Cottonville area. There has been some natural hardwood regeneration, but no natural conifer regeneration.

WDNR tree order forms will be available on 9/27/07 to order for next spring. There isn't expected to be a red pine shortage in 2008 like there was for 2007.

Oak wilt continues to be a big problem in Adams County. There is no resprouting from a tree killed by oak wilt. Oak wilt is killing more trees in Adams County than gypsy moths. In fact, Nina doesn't expect much tree mortality from the gypsy moths in Adams County.

There has been mortality from tent caterpillars this year, especially in the lower two-thirds of the county. This may happen again next year too. There has been moderate defoliation from the jack pine budworm on jack pines and red pines.

The Enbridge pipeline affect 27 managed forest law lands. These landowners had to apply for revision of their forest plans, but have not yet been paid by Enbridge.

NRCS: Jon Field indicated that his office in Westfield would continue to cover Adams County, as no date for a transfer to Juneau County has been set yet.

There is an earlier EQIP signup this year due to the new farm bill. Signup ends in mid-November for 2008; funds must be obligated by Christmas. Both nutrient and irrigation management are now part of the EQIP program. 15 landowners from Adams County participated in EQIP this year.

Staff Reports: Reesa, Patrick and Chris passed out staff reports for June 2007. Chuck Sibilsky's report was also passed out. Motion by Breene, second by Colby, to approve staff reports. Motion carried unanimously.

Mike Keckeisen and Al Sebastiani arrived at 10:59 a.m. to join the meeting for some of the agenda topics.

Easton Dam: Patrick reported that the Easton flood shadow was adopted on 9/5/07 and will now go to the county board for approval. The next steps will be to send that information to the WDNR to request a change of hazard level for the dam from high to low. If the low hazard rating is given, the next step will be a meeting to discuss the schedule for the feasibility study.

County-Owned Dams: Chris indicated that there was no longer any consideration for the Highway Department to take over supervising the dams. The Land & Water Conservation Department will continue to operate, repair and maintain the dams owned by the county.

Patrick Gatterman left at 11:17 a.m.

Gypsy Moth Control: Chris presented a written proposal about dealing with the gypsy moth issues through local coordinators. After some discussion, Bob Dixon noted that this aspect of the gypsy moth issue was not on the agenda, so the committee could take no formal action. Action will be taken at the October committee meeting.

2008 Budget: Chris noted that in the committee packet, there was an explanation of the changes in the 2008 budget proposal for LWCD, based on the reduction in expected medical insurance costs. The proposal includes increasing the dam operator position to 80 hours per month, with retirement benefits, but no other

benefits. The Finance Committee will determine how dam maintenance and repair will be handled. The agreement with the Tri-Lakes Management District is expected to continue as it is. No action required by the committee.

Review of Lake Protection cost share contracts: None.

Review of Soil & Water Resource Management cost share contracts: None.

Training Requests: Reesa presented three training requests: (1) for the Golden Sands RC & D state conference on 9/13-9/14; (2) for a WDNR lakes quarterly meeting on 9/20-9/21; (3) for a citizen monitoring conference on 10/5-10/6. Chris presented a request to attend the state County Conservationist meeting in early October. Upon motion of Licitar, seconded by Colby, training requests approved unanimously.

Committee member reports: Reesa reported that the next Golden Sands RC & D will be Thursday, September 13, 2007, during the annual state RC & D Conference. Dick Colby reported that the Central Wisconsin Windshed Partnership will be meeting at 1 p.m. this afternoon. No report on NCLWCA.

Communication: Chris passed out information on the changes in the Tri-Lakes levels coming up. He also noted information in the committee packet on the Emerald Ash Borer, the DATCP report, and a change in NR151 to include buffers.

Financial Report & Bills: These were reviewed by committee members. Upon motion made by Colby, seconded by Breene, all bills were approved for payment unanimously and the financial report was accepted unanimously.

Next Meeting: The next committee meeting will be Monday, October 8, 2007, at 9 a.m. Public hearing on the proposed stormwater ordinance will be first; the committee will then start its regular agenda. Items to be on the October agenda include Jay Hammersly issues; request from Dave Foss re Easton Lake property; and Gypsy Moth administration.

Adjournment: Motion made by Breene, seconded by Colby, to adjourn. All voted in favor. Meeting adjourned at 12:01 p.m.

Respectfully submitted,

Robert Dixon, Vice-Chair
Planning & Development Committee

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: October 3, 2007 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M., Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Robert Dixon, Vice-Chairman; Mike Keckeisen, Secretary; Sylvia Breene; Richard Colby; Fran Dehmlow and Glenn Licitar. Others present included: Phil McLaughlin, Zoning Administrator Diane Kopitzke, Recording Secretary and Gregory Rhinehart, County Surveyor.

Public Hearings were held for the following: Scott Kotlowski –Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to allow the 120 acres parcel to be split into 10 acre parcels in the NE 1/4, SW 1/4, the SW 1/4, SW 1/4 and the SE1/4, SW 1/4, Section 24, Township 17 North, Range 5 East, Town of Adams, Adams County, Wisconsin. **(Please note: There is a small portion in the Wetlands and a portion is located in an Area 3 zone of the Adams County Airport Height Zoning Ordinance).** Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Larry D. & Jeanne M. Heitman – Conditional Use Permit request under Section 3-5.03© of the Adams County Zoning Ordinance to allow the use and height increase approval for an Alltel Communications wireless communications facility on property located at 1347 Evergreen Avenue, in the SW 1/4, NE 1/4, Section 31, Township 16 North, Range 6 East, Town of Easton, Adams County, Wisconsin. Robert Dixon made a motion to grant the Conditional Use Permit request, on the above-described property. Sylvia Breene seconded the motion. Roll Call Vote: Roll Call Vote: 6-Yes. 1-Abstained (Sebastiani). Motion carried. John & Linda Barber – Rezoning Request from an R-2 Residential District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance for a portion of property (1.96 acres) for a single family residence on property located at 3445 11th Drive, known as Lot #2, C.S.M. #294, in the SE 1/4, NW 1/4, Section 29, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-No (Dehmlow). Motion carried. Helen Baken – Rezoning Request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance for a portion of property (1.13 acres) to allow residential use on property located at 897 Golden Drive, in the NW 1/4, SW 1/4, Section 26, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin. Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

The Adams County Planning & Development Committee contemplates a site visit if necessary.

Mike Keckeisen made a motion to take a 10-minute recess. Glenn Licitar seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: OCTOBER 3, 2007

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RECESSED: 10:10 A.M.

RECONVENED: 10:24 A.M.

Gregory Rhinehart presented the Surveyor's Report, for the month of September 2007 for the Committee's review. Gregory Rhinehart submitted two vouchers for the Committee's signature before submitting to Finance Committee. Robert Dixon made a motion to accept the Surveyor's report as presented and submit the signed vouchers to the Finance Committee. Sylvia Breene seconded the motion. All in favor. Motion carried.

10:29 A.M.: Greg Rhinehart, County Surveyor, left meeting.

Phil McLaughlin presented the minutes from the September 2007 meeting of the Adams County Planning & Development Committee for review. Richard Colby made a motion to accept the minutes as presented. Mike Keckeisen seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of September 2007 to the Committee for review, with input from Diane Kopitzke. Diane Kopitzke presented the Committee with a line item transfer for Account #100.45.56400(413) Copy Machine due to the increase in the number of copies generated by sharing the copy machine with three other offices. Richard Colby made a motion to accept the Financial Report and line item transfer as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Richard Colby made a motion to submit the signed vouchers to the Finance Committee for their review. Glenn Licitar seconded the motion. All in favor. Motion carried.

Comp-time Report: Diane Kopitzke submitted the Comp-time Report for the month of September 2007 to the Committee for their review.

Discussion on Barbara & Richard D. Lawrence Rezoning request in the Town of Colburn that was sent back to the Planning and Development Committee by the County Board of Supervisors on August 21, 2007. Mike Keckeisen made a motion to amend his motion made on July 2, 2007 to read recommend denial of zoning change, instead of enactment of the zoning change. Fran Dehmlow seconded the motion. Roll Call Vote: 5-Yes. 2-Excused (Sebastiani & Colby). Motion carried.

Correspondence: None.

Mike Keckeisen made a motion to adjourn until Wednesday, November 7, 2007 at 9:00 A.M., Room A260 in the Courthouse, Friendship, Wisconsin for the next meeting of the Adams County
ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MEETING: OCTOBER 3, 2007
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Planning & Development Committee. Glenn Licitar seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:40 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING & DEVELOPMENT COMMITTEE
Minutes **October 8, 2007**

Present: Sylvia Breene; Richard Colby; Fran Dehmlow; Robert Dixon; Mike Keckeisen; Glenn Licitar; Al Sebastiani, Chair. Also present: Patrick Gatterman, Adams County Land & Water Conservation Department; Chris Murphy, Adams County Conservationist; Chuck Sibilsky, Adams County Land & Water Conservation Department; various citizens.

Call to Order: Chair Sebastiani called the meeting to order at 9 a.m. in Room A260.

Public Hearing on Proposed Stormwater Control Ordinance: a public hearing was held on the proposed stormwater control ordinance. After hearing all the public comment, committee consensus was to have some amendments made in the ordinance. The amended ordinance will be considered by the committee at the November 2007 meeting.

The public hearing closed at 10:10 a.m.

The committee reconvened at 10:20 a.m. for its regular monthly meeting.

Present were all 7 committee members, plus Jay Hammerly, Chuck Sibilsky, Patrick Gatterman, Reesa Evans, Chris Murphy and Don Fornasiere.

Approval of Agenda: Chair Sebastiani amended the agenda to move the Foss appearance to the November 2007 meeting. Upon motion by Dixon, second by Breene, the amended agenda was approved unanimously.

Approval of Minutes: Upon motion of Colby, second by Licitar, the minutes of the September 10, 2007, committee meetings were approved unanimously.

LAND & WATER CONSERVATION

Update on Hammerly Project: Chuck Sibilsky reviewed a letter he had written to Jay and Michelle Hammerly regarding NR151 Compliance on their two farms. He found several areas in compliance with state statutes and some not in compliance. Sibilsky discussed several options for Hammerly's to meet NR151 Compliance. Jay expressed his concern about prior plans and his manure pit. After considerable discussion it was determined that a plan to meet compliance with cost share available, will be worked out between Jay and Chuck. If Jay has further concerns, he can bring them back to the committee. Chris explained that Jay will be considered non-compliant until the plans are concluded. Jay indicated that he understood that.

APHIS: No appearance or report.

WDNR: No appearance or report.

NRCS: No appearance or report.

Staff Reports: Reesa, Patrick, Chuck and Chris reviewed their reports for September 2007. Patrick reported the results of the Easton Dam Feasibility Study will be presented at the December 2007 county board meeting.

Dick and Sylvia are to be notified, so that they can be present. Also, Patrick stated WDNR sent a letter reclassifying Easton Dam to “low hazard”. Patrick stated all the Tri-Lakes are currently at about 6” below their ordinary level and WDNR has given permission to bring all these lakes up to as close as normal level for going into the winter. Motion by Dehmlow, second by Keckeisen, to approve staff reports. Motion carried unanimously.

Gypsy Moth Control: Chris reported that the gypsy moth town coordinator training was held at the Community Center on October 6. After discussion with citizens attending, Chris agreed to coordinate the group. The volunteers decided to meet regularly and form a group that dealt with the county as a whole, rather than just individual townships. They will start gypsy moth inventory in the Town of Preston. Upon motion by Breene, second by Colby, motion carried unanimously to authorize Chris to administer/coordinate the county gypsy moth program.

Chuck Sibilsky left at 11:59 a.m.

Training Requests: none.

MSA Contract: Patrick discussed concerns regarding MSA subcontracting engineering work to Ayres Associates. Patrick recommended dealing with Ayres directly. Upon motion by Keckeisen, second by Dehmlow, the committee voted to terminate the contract with MSA and work with Ayres instead, if a review by the County Corporation Counsel indicates that this move is permitted under the contract with MSA.

Patrick Gatterman left at 12:05 p.m.

Conservation Clerk vacancy: Chris requested formal approval from the committee to fill the conservation clerk vacancy. Upon motion by Dixon, second by Colby, motion carried unanimously to fill position.

2008 Budget Update: Chris reviewed the budget update, noting the transfer of the dam maintenance account out of the LWCD budget. He indicated that he was unclear about the extra \$36,795 in the manure storage account came from and was trying to track it down. Chris reported that the dam maintenance fund is now a separate segregated fund as of 2008 and no longer part of the LWCD budget.

County SWRM Plan: Chris indicated that he needed a resolution to have the DATCP-approved SWRM plan go to the County Board.

Break: Upon motion of Colby, second by Keckeisen, the committee adjourned for lunch at 12:23 p.m. The committee reconvened at 1:35 p.m.

County SWRM Plan: Chris provided committee members with a copy of minutes from the April 2007 meeting when the committee approved the plan, allowing for DATCP recommended changes. Chris indicated he needs a formal resolution of the committee rather than a motion only. Upon motion of Dixon, second by Breene, the committee authorized and signed this resolution. The issue will now go to county board.

Review of Lake Protection cost share contracts: None.

Review of Soil & Water Resource Management cost share contracts: None.

Committee member reports: Reesa reported on the annual RC & D held in Tomah in September. Dick Colby reported that the Central Wisconsin Windshed Partnership decided to use the \$50,000 NRCS grant for windbreaks with up to 75% cost-share. Dick will propose that it be divided so that no county gets more than

30% of the grant. Chris noted that windbreaks that are part of the NRCS EQIP programs will be cost-shared at a flat rate, so that the county may have to cover part of the costs to reach the 70% cost-share rate. Dick reported that FSA will meet on October 9 and part of the state has been declared a livestock disaster area for 2005/2006. However, this only benefits people who graze livestock. He also passed out new brochures. Nothing on NCLWCA.

Communications: Chris noted the letter from the Sherwood Property Owners Association that had been in the committee packet. Gathering Waters would like a contribution, but there is no money in the budget for that. He announced that the annual WLWCA meeting will be held in Madison on 12/5 to 12/7. Chris also announced that the Wisconsin County Association will hold an educational seminar on shoreland ordinance issues in Stevens Point on 10/29/07.

Financial Report & Bills: These were reviewed by committee members. Upon motion made by Licitar, seconded by Dehmlow, all bills were approved for payment unanimously, and the financial report was accepted unanimously.

REGISTER OF DEEDS AND LAND INFORMATION:

Since Jodi Helgeson was otherwise occupied, Reesa passed out her report on Register of Deeds and Land Information. Her bills and financial report were approved unanimously upon motion by Colby, second by Breene.

Next Meeting: The next committee meeting will be Monday, November 12, 2007, at 9 a.m. Items to be on the October agenda; request from Dave Foss to appear before the committee.

Adjournment: Motion made by Dehmlow, seconded by Licitar, to adjourn. All voted in favor. Meeting adjourned at 2:10 p.m.

Respectfully submitted,

Al Sebastiani, Chair
Planning & Development Committee

PUBLIC SAFETY & JUDICIARY COMMITTEE

DATE: September 12, 2007 **TIME:** 9:00 a.m. **PLACE:** A260
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Cynthia Loken, Jerry Kotlowski

EXCUSED ABSENT: John West, Harry Davis

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Lieutenant Olander, Terry Scheel, Nick Segina, Deb Barnes, Terry Warner, Jane Grabarski, Shirli Suchomel

1. Call to Order – At 9:00 a.m. Vice Chair Johnson called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. **Roll call: Johnson, Loken, and Kotlowski present.**
4. **Approve the Agenda – MOTION by Kotlowski/Loken to approve the September 12, 2007, meeting agenda. MC/Unan.**
5. Approve minutes of the August 8, 2007, meeting – **MOTION by Loken/Kotlowski to approve the minutes from August 8, 2007, Public Safety & Judiciary Committee meeting. MC/Unan.**

Coroner's Report- not present

Family Court Commissioner – not present

Child Support – Deb Barnes presented her Performance Measures report, noting the Arrears Collection has broken 70%, a very good result. She will attend the Fiscal Roundtable in Menasha, and Janet and Wendy will attend the DocGen class in Madison. Barnes explained her proposed budget, the debit card program for recipients of Child Support services, and the new health insurance enforcement requirements for her office. **MOTION to approve Child Support vouchers was made by Kotlowski/Loken. MC/Unan.**

Clerk of Circuit Court – not present; vouchers were delivered to the meeting.

Register in Probate – not present.

District Attorney – not present; vouchers were delivered to the meeting.

Emergency Management - Jane Grabarski stated the bids for Communication System Upgrade were being opened today at Foth in Madison. Two bids are anticipated and the consultant will explain the submitted bids at the County Board meeting on Tuesday, September 16. Grabarski stated she adjusted her 2008 budget to reflect insurance changes. The Hazardous Materials Emergency Planning grant offers \$4,301.00 with no county match, and is being used to obtain 20,000 Evacuation Notice label forms to account for evacuees in an emergency, to be placed in all emergency vehicles in the county. Local Emergency Planning Committee has three vacancies; Grabarski submitted three names for Committee to forward to County Board. **MOTION by Loken/Kotlowski to approve the three names suggested by Grabarski to be appointed to the LEPC. MC/Unan.** Office Activity: Grabarski went to SW Wisconsin for a day to aid in their damage assessments from the recent flooding. Grabarski will be attending the previously approved Debris Management class in Maryland, leaving Sunday and returning Friday of the upcoming week. She has visited Congressman

Petri at a local town meeting to give insight on how local agencies could have affected the outcome of recent Federal action concerning emergency management. Exercises in August included the tabletop hazardous materials spill August 15, and Public Health's mass clinic August 23. Grabarski will be on vacation October 8-11. The Hazmat team had no chief and no suitable candidate in the first attempt to assemble a team. The LEPC Committee asked Grabarski to try again and she sought Committee approval to research other agencies and the dollar amounts they offer persons in such a position, which Committee granted. **MOTION** by Loken/Kotlowski to approve Emergency Management's vouchers. MC/Unan.

Coroner - Terry Scheel and Nick Segina joined the meeting. Segina gave handouts to Committee explaining a coroner's training coming in November to Milwaukee that he and Scheel wished to attend at a cost of \$250 per person. Discussion revealed only \$239 in the coroner's 2007 budget. Information only; no action. **MOTION** by Loken/Kotlowski to approve the Coroner's vouchers. MC/Unan. Committee advised Coroner Scheel to include training funding in his 2008 budget, adding they understood he did not formulate the current budget but inherited it from the former coroner.

Register in Probate - Terry Warner explained her invoices. She had two training requests that were budgeted for: one next week in Oshkosh Wednesday through Friday, and the other October 3-5 in Lac du Flambeau. Her 2008 budget changes were only for insurance. **MOTION** by Kotlowski/Loken to approve Register in Probate's vouchers. MC/Unan.

Sheriff's Department – Sheriff Renner had a letter of resignation from Deputy Sam Klumb effective as of 09/23/07; the position has been offered to Jail Officer Rick Sedevic who will start 09/30/07. Deputy Dan Simonsen has also resigned as of 09/06/07. Sheriff reported law enforcement presence has been requested at many town meetings in the county. A new jail officer has been hired, Rey Surillo. The new lieutenant Don Olander was at the meeting and was given the floor to introduce himself to Committee. The Animal Shelter report and Animal Control Officer's report were in Committee's packet. No conferences; Spillman training will be held in Utah for two employees, paid for by Spillman. Chief Deputy July outlined revisions in the 2008 budget; he is ready to meet with the Finance Committee. Captain Beckman explained the Safekeeper report, which differed from last month's because of a computer glitch that is being fixed. He reported that Probation and Parole revenue should come in at around \$22,000 for 2007. No change in the HVAC problem in pod; maintenance has done as much as possible with the system that exists. Electronic monitoring equipment is being looked into that might cut Juvenile housing costs, and will generate better revenue.

Vice Chair Johnson asked about the videoconferencing in the 2008 budget and the security card system. Captain followed Chair West's direction and included these things under Technology Outlay in the new Sheriff's Department budget.

A no-cost to the County billing for a new fingerprint machine was explained.

Sheriff and Captain will attend a State-funded, National Institute of Corrections taught, "Jail as a Part of County Government" training in Wisconsin Rapids.

MOTION by Kotlowski/Loken to approve vouchers for District Attorney, Clerk of Court, and Sheriff's Departments. MC/Unan.

Loken read Dee Helmrick's written report: Carrie Allard is Community Service Coordinator as of 09/13/07. Mary Ann Dean is a Deputy Clerk as of 09/17/07. Twenty-seven applications came in for Collections Clerk; six will interview. Helmrick's Law Library had an unforeseen expense of \$2,000.

Next meeting is Wednesday, October 10, 2007, 9:00 a.m., Conference Room A260.

MOTION by Loken/Kotlowski to convene in closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: discuss personnel issues of hiring, promotion, resignation, and retirement: **Discuss Deputy Dan Simonsen's resignation**; and Wis. Stat. 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: **Contract strategies for upcoming 2008 contract**. Roll call vote: Kotlowski: Yes. Loken: Yes. Johnson: Yes. Meeting closed at 10:43 a.m. Shirli Suchomel left the room.

Chair John West joined the closed session. Sheriff Renner left the closed session.

Adjournment was made from closed session at 11:21 a.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (09/12/07)

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**WEDNESDAY, SEPTEMBER 12, 2007
LANDFILL OFFICE
1420 HWY 21, FRIENDSHIP, WI 53934**

MEMBERS PRESENT: *Larry Babcock, Chairperson*
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson

OTHERS PRESENT: *Myrna Diemert, Solid Waste Director*
Barb Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock, at 7:03 P.M., on Wednesday, September 12, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, DIXON, JOHNSON.

APPROVAL OF AGENDA: *Motion by Dixon, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 8, 2007: *Motion by Morgan, second by Renner, to approve the Open Session minutes as printed for August 8, 2007. All in favor. Motion carried. Dixon abstained.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: **There was no public participation.**

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: **Ms. Diemert presented a letter from the United States Government for the Oxford Federal Correctional facility annual monitoring report for waste disposal services at the prison and the camp. For the four categories of Quality of Good/Services, Timeliness of Deliveries/Performances, Business Relations, and Customer Satisfaction we rated a 4 – (Excellent) in all categories. There were no other communications, correspondence, or other business to bring before the Committee.**

FINANCIAL REPORT: Ms. Diemert presented and reviewed the September 2007 Financial Report. *Motion by Morgan, second by Dixon, to approve the September 2007 Financial Report as presented. All in favor. Motion carried.* Ms. Diemert next presented five Friday checks for review and discussion. *Motion by Renner, second by Babcock, to approve and sign the five Friday checks as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated September 12, 2007 (see attached copy) and discussion was held. *Motion by Johnson, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no trainings or conferences to approve.

APPROVAL TO USE HAZARDOUS WASTE FUND FOR PHARMACEUTICAL ROUND-UP: Ms. Diemert presented a request to use the non-lapsing Clean Sweep account to pay the expenses for the upcoming Pharmaceutical Collection on September 25, 2007. She also provided copies of the original resolution establishing the fund. Discussion was held. *Motion by Renner, second by Dixon, to use up to \$2,000 to pay the expenses from the Pharmaceutical collection that will be held on September 25th. All in favor. Motion carried.* The Committee felt that the Pharmaceutical Collection met all the criteria to be eligible for funding such as protecting the ground and surface waters, as well as the collection of potentially hazardous materials.

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert had no new REI Grant agreements to present to the Committee.

APPROVE THE CITY OF ADAMS (COA) CONTRACT EXTENSION: Ms. Diemert stated that she has not received comment from the Corporation Counsel and Administrative Coordinator on this contract. She will report more at the next meeting.

UPDATE ON RESOLUTION TO REPLACE HEATING/VENTILATION/AIR CONDITIONING (HVAC) SYSTEM: Ms. Diemert reported that she has not received comment from the Corporation Counsel and Administrative Coordinator on the bid documents. She will report more at the next meeting.

2008 BUDGET REVIEW AND RECOMMENDED PRICE INCREASES: Ms. Diemert reported on the Admin. & Finance Committee 2008 budget meeting held earlier in the day. She also presented proposed price increases needed to cover expenses as well as start to repay the deficit that was caused by the landfill compactor loan from the general fund, cost overruns for cell #3 construction, the landfill fire, and the emergency scale replacement. Lengthy discussion was held. *Motion by Dixon, second by Babcock, to approve the price increases as presented by the Department Head and to implement them on January 1, 2008. All in favor. Motion carried.* Ms. Diemert was instructed to notify the Town's immediately as they are in their own budget processes.

VOUCHERS: Ms. Diemert presented the vouchers & voucher list to the Committee for review. Discussion was held. *Motion by Morgan, second by Renner, to approve the vouchers and forward on to Administrative & Finance Committee. All in favor. Motion carried.* Committee members then signed the voucher list.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated that the COA contract extension approval, the HVAC bid update, and update on the 2008 Budget process to the October meeting agenda.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, October 10, 2007 at 7:00 P.M. at the Solid Waste Department. *Motion by Johnson, second by Dixon, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 9:02 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
September 12, 2007
Solid Waste Department

TIPPAGE REPORT: 3,101,760 lbs of garbage were brought in which is the third highest amount ever brought into the landfill for August.

There were 23 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$1,380 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 3,828 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Attended County Board on August 21, 2007 and plan to attend the September 18, 2007 meeting.

Attended the Department Head meeting on August 23rd meeting. Will be at a conference when the next Dept. Head meeting will be held.

Attended the meeting at Social Services on August 28th regarding the Pharmaceutical Roundup and arranged for LaCrosse County to take our materials.

Met with the new Corporation Counsel and gave him a tour of the landfill, composting, recycling and wellhouse facilities on August 16th.

Met with Administrative Coordinator on the truck purchase. Furnished all documentation of that purchase.

Attended the Emergency Govt. exercise on August 15th at 6-9 PM.

Took part in the Flu Pandemic Exercise on August 23rd at the High School.

Met with Admin. & Finance Committee on September 12th to review the 2008 Budget. Chair Babcock also attended.

Will be attending the New Haven Town meeting on September 20th at 7:00 PM regarding recycling and the clear bag requirements.

Will be attending the NEWCMG/WCSWMA Fall Conference in Waupaca on September 26 & 27th. All Committee members should have received their room reservation information.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: No inspections were conducted during August.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Continued to work with the WCSWMA, SHWEC, DNR and Manufactured Home Industry regarding the new asbestos abatement requirements for mobile homes coming into the landfill from commercial businesses. There

is a new form that needs to be provided certifying that an asbestos inspection was performed and abatement done where needed. Private citizens are exempt from this requirement. We will be providing a workshop on this at the Winter Conference in Oshkosh. Director is coordinating this workshop.

Will be assisting at the Pharmaceutical Collection at Social Services on September 25th.

Assisted Vernon County with hauling 2 loads of leachate during their flood. The wastewater treatment plants in their area were all shut down due to flooding.

Assisted a farmer to get rid of a 55 gallon drum of needles.

Wrote several letters to people who were found to be dumping bags into someone else's dumpsters, not recycling correctly, or using black bags.

Director and staff will be attending the Unity Health education presentations on September 24th & 25th.

The monthly Hazardous Waste inspection was completed as required.

No other significant loss control/safety issues were seen this month.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Arranged for the Wellhouse Pond treatment for algae and mowing operations.

ADMINISTRATIVE PROJECTS: During the month of August/September the Director performed the following duties: Arranged shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Continued to coordinate new curbside and residential route customer orders. We had 24 new customers since the last report that adds \$5,397.00 in annual revenues to the department. Many other inquiries and order changes have been received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program.

We were also notified that Waste Management had sent letters to all their Adams County business and residential customers that they would no longer be serving them. We have received multiple phone calls & new customers since the letter went out. Almost all of these customers did not recycle but will start now. Ordered more dumpsters to meet the needs of these new customers. September's new customer list should show a significant increase in revenues. Ads were put in all surrounding newspapers to let people know that we do provide this service.

Completed and submitted the 2008 Recycling Standard Grant Application as well as the REI Grant Application by the due date of October 1, 2007.

Assisting Town of Rome with a small trailer for computer recycling.

Met with marketing vendors, placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No new construction was performed. The annual waste volume survey was performed on September 11, 2007 by Ayres. This lets us know how fast the landfill is filling and what compaction rate we are getting.

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, SEPTEMBER 13, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: *Larry Babcock, Chairperson*
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson ~ Arrived at 9:45 A.M.

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner
Mike Scott ~ Airport Manager, Fran Dehmlow, Cary Shaffer and Barbara Morgan.

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, September 13, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER AND DIXON. MEMBER ABSENT: JOHNSON ~ ARRIVED AT 9:45 A.M.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (AUGUST 9, 2007): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for AUGUST 9, 2007, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda item:

- SHAFFER DRIVEWAY ACCESS ~ CTH "Z" ~ SITE VISIT

AIRPORT

2008 AIRPORT BUDGET: The 2008 Airport Budget was presented to the Public Works Committee by Airport Manager ~ Mike Scott. Public Works Committee reviewed the 2008 Airport Budget that was reviewed and modified by the Finance Committee on September 12, 2007. Motion by Renner to recommend to County Board for the Airport Department to have contractual negotiating authority for airplane fuel contract, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Morgan to approve the 2008 Airport Budget as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

HIGHWAY

SHAFFER DRIVEWAY ACCESS ~ CTH "Z" ~ SITE VISIT: Motion by Dixon to recess at 9:26 a.m. for the Shaffer Driveway Access ~ CTH "Z" Site Visit, second by Renner.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

SEPTEMBER 13, 2007 ~ 9:00 A.M.

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to reconvene meeting, returned back to Highway Department at 10:25 p.m., second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Dixon to uphold the previous driveway permit for Cary Shaffer as previously approved by the Public Works Committee, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADVERTISING SIGN CTH "Z" ~ GRAHAM ~ SITE VISIT: Motion by Johnson to inform Mr. Graham that his advertising sign on CTH "Z" must be moved of the right-of-way due to liability concerns, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

DRIVEWAY ORDINANCE REVISIONS: Motion by Morgan to approve the revised Driveway Ordinance as presented and to forward to County Board, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (Revised Ordinance Attached to Minutes)

CTH "A" ~ ARDETH THOMAS ~ DRIVEWAY CONCERN: Motion by Dixon to table the CTH "A" ~ Ardeth Thomas ~ Driveway Concern until the October 2007 Public Works Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

COUNTY ROAD "J" REAL ESTATE ACQUISITIONS ~ PURCHASE PRICE APPROVALS: Motion by Johnson to approve the County Road "J" Real Estate Acquisition Appraisal for Parcel #57, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

COUNTY TOURIST INFORMATIONAL SIGNS: Motion by Renner to approve a County Informational Sign Program with a fee of \$500.00 for a three year sign term, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

BUDGET UPDATE: The Highway Commissioner updated the Public Works Committee on the 2008 Highway Department Budget as reviewed by the Finance Committee with a 3% increase.

MSTC ~ MECHANIC TRAINING PROPOSAL: Motion by Johnson to postpone the MSTC ~ Mechanic Training Proposal pending cost figures from MSTC, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADAMS COUNTY DAMS: Motion by Morgan to not pursue the transfer of the management of the County Dams to Highway Department and to leave the dam management where they are for now, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

FORESTRY PLAN ~ SEVEN SISTERS: Motion by Morgan to implement the Forestry Plan as prepared by Nina Stensberg ~ WisDNR, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

EQUIPMENT RATES: Briefly discussed the equipment rates for snow removal, as actual cost was discussed with townships at a previous meeting. Motion by Johnson to postpone

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

SEPTEMBER 13, 2007 ~ 9:00 A.M.

the Equipment Rates until the November 2007 Public Works Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

TOWN WORK: Briefly discussed what town work is being done by the Highway Department. Motion by Dixon to send reminder letter to towns, reference the verbal maintenance agreement with towns that was discussed at the July 13, 2006 Public Works Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CULVERT AID PETITION ~ TOWN OF LEOLA: DID NOT RECEIVE CULVERT AID PETITION FOR TOWN OF LEOLA. THIS ITEM WILL BE PLACED ON THE OCTOBER 2007 PUBLIC WORKS AGENDA. NO ACTION TAKEN.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ We were unsuccessful in our grant submittal for the Safe Routes to School program.
- ✓ Wedging and overlay on CTH F, J and N, is done and the shouldering of those roads is in process.
- ✓ State painting contracts are complete, however we will still be doing some project work for the WisDOT, as well as work for other counties.
- ✓ Doye Card has filed an insurance claim directly with our insurance company for supposed damage to his property resulting from the CTH A (G to EE) project. The insurance company has assigned counsel.
- ✓ Robert Rudolf has successfully completed his probation.

FINANCIAL REPORT: *Motion by Morgan to approve the August 2007 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee for review. *Motion by Dixon to approve all payrolls and vouchers as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Committee members signed the voucher summary lists.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURNMENT AND NEXT MEETING DATE: *Motion by Dixon, second by Morgan, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 11, 2007 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 3:51 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PUBLIC WORKS COMMITTEE
TUESDAY, SEPTEMBER 25, 2007, AT 1:00 P.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: *Larry Babcock, Chairperson*
 Dean Morgan, Vice-Chairperson
 David Renner, Secretary
 Robert Dixon

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner

MEMBER ABSENT: Florence Johnson ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 1:00 P.M., on Tuesday, September 25, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER AND DIXON. MEMBER ABSENT: JOHNSON ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

2008 HIGHWAY BUDGET: The Public Works Committee was asked to look at the Proposed 2008 Highway Budget that was presented to Administrator Coordinator / Director of Finance and to review all accounts for any possible reductions. *Motion by Dixon on the basis of a 6% levy increase, due to new growth, the 2008 Highway Budget could be cut \$254,000.00, allocated to the following areas: \$100,000.00 from Winter Maintenance and \$154,000.00 from General Maintenance, with the consideration to staff reductions, second by Morgan.*

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CONSIDER EVENING MEETING FOR CTH "C" ATV ROUTE APPLICATION: *Motion by Dixon to have an evening meeting to consider the new CTH "C" ATV Route Application and to have this meeting be held at the Monroe Town Hall if possible, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Morgan, second by Dixon, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 11, 2007 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 15:00 P.M..

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resource & Recreation Committee
Minutes of Meeting
October 4, 2007 @ 10:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order by Chairman Repinski at 10:00 AM, in Room 103, Adams County Community Center.
 2. **Was the Meeting Properly Announced:** Yes
 3. **Roll Call:** Roll call was taken by Felts-Podoll; Neuenfeldt, Licitar, Dehmlow and Repinski present. Staff present: Don Genrich, Agriculture Agent, Jennifer Swensen, 4-H/Youth Development Agent and Edie Felts-Podoll, Department Head/Family Living Agent.
 4. **Agenda Approval:** Motion by Licitar and Second by Neuenfeldt to approve agenda as presented. Motion carried.
 5. **Approve Minutes:** Motion by Neuenfeldt Second by Licitar to accept minutes of the Resource & Recreation Committee of September 6, 2007 as presented. Motion carried.
 6. **Public Participation:** None
 7. **Communications:** None
 8. **Resources/Extension Report of Departments – No Reports**
- Note:** Committee Member Ward arrived at 10:13AM
9. **Items for Action or Discussion:**
 - a) Vouchers/Expenditures from September 2007: Motion by Dehmlow Second by Licitar to approve vouchers and financial reports. Motion carried. Motion by Ward Second by Neuenfeldt to transfer funds from 215 to 214 to cover cost of health insurance. Motion carried. This is to be taken to Finance Committee.
 - b) Review and Place on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll: Motion by Ward Second by Neuenfeldt to place monthly reports on file. Motion carried.
 - c) Approve Calendars of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll: Motion by Ward Second by Licitar to approve calendars of staff. Motion carried.
 - d) 2008 Budget Update – Finance Committee removed \$5,000 overtime plus social security and retirement related to that expense. Additional cuts were offered through postage and leader pins at the request of the Administrative Coordinator/Director of Finance.
 - e) Extension – Community Resource Development: Meeting will be arranged with committee and Tom Bluett, UW-Extension Associate Director – CNRD. Motion by Dehmlow Second by Neuenfeldt to hold a special meeting in October to discuss benefits of CNRD for Adams County. Motion carried.
 - f) Clean Sweep: Prescription Clean Sweep a success. Prescription Clean Sweep will be held again in June 2008 with county wide Clean Sweep. Funding has been approved through the state to match local dollars to hold that event.
 10. **Resource/Extension Report of Departments – Central Wisconsin Agricultural Specialization Team Meeting Update –** Chairman Repinski discussed his attendance at session. Don provided committee members handouts to those not present. He asked for feedback on distributed questions for discussion at November Committee Meeting.
 11. **Set Next Meeting Date:** November 2, 2007 at 10:00 AM in Room 103 at the Adams County Community Center. Bev Ward announced this would be her last meeting due to moving her residence to a new district. Chairman Repinski thanked her for her contributions and wished her well.
 12. **Agenda Items for Next Meeting:** Visioning survey, agriculture questions for discussion and introduction of new committee member.
 13. **Adjourn:** Motion by Neuenfeldt and Second by Licitar to adjourn until 10:00 AM, November 2, 2007 at the Adams County Community Center. Motion carried. Meeting adjourned at 11:30 PM.

Minutes taken by Edie Felts-Podoll
Family Living Educator/Department Head
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.