

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – September 12, 2016**

1. The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairman, Jack Allen at 4:01 p.m.
2. **Roll Call of Board Members:** Present: Jack Allen, Robert Grabarski, Teresa Harvey-Beversdorf, Scott Colburn, Peter Hickethier and Lori Djumadi. Absent excused: Fran Dehmlow & Deb Johnson-Schuh

Health & Human Services Staff Present: Kelly Oleson, Cindi Flynn, Sarah Grosshuesch, Wendy Pierce, Kay Saarinen-Barr, Erin Schiferl, Diane Osborn and Ruth Horndasch. Absent excused: Sherrie Manning & Donna Richards

Veterans Services Staff Present: Steve Dykes

3. **Was the meeting properly noticed?** Yes
4. **Approval of Agenda** – Motion was made to approve the September 12, 2016 Health & Human Services & Veterans Services Board Meeting agenda by Hickethier/Colburn. Motion carried by UVV.
5. **Approval of Minutes – August 8, 2016** – A motion was made to approve the August 8, 2016 Health & Human Services & Veterans Services Board Meeting minutes by Colburn/Harvey-Beversdorf. Motion carried by UVV.
6. **Public Comment** – None
7. **Correspondence** – None
8. **Announcements** – None

Veterans Service

1. **Veterans Service Officer's Report August 2016.** A written report was submitted to the Board prior to the meeting. Veterans Service Officer Dykes reviewed his report for the Board and highlighted that the Veterans Resource and Benefit Fair was a big success. Officer Dykes is working with the VA Vet Center Mobile Unit to coordinate mobile crisis counseling for veterans to meet with a qualified counselor in the Adams County Veterans

Services office. Dykes also highlighted that it is still too early to know if the legislation to return the CVS Grant to the original intent will pass.

- 2. Review and approval of August 2016 Veterans Service Vouchers and Financial Report.** A motion was made by Colburn/Hickethier to approve the Veterans Service vouchers and financial reports for August 2016. Motion carried by UVV.

Veteran Services Officer Dykes was excused at 4:06 p.m.

Health & Human Services

- 1. Review July 2016 Health & Human Services Financial Report.** Fiscal Manager Pierce reviewed the financial report for the Board and answered questions concerning revenue and expenditure lines.
- 2. Review & Approval July 2016 Health & Human Services Vouchers.** Management answered Board member questions concerning the July 2016 vouchers. A motion was made to approve the July 2016 Health & Human Services Vouchers by Colburn/Harvey-Beversdorf. Motion carried by UVV.
- 3. Director's Report & Manager Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Oleson thanked Sarah Grosshuesch & Leah Eckstein along with Kay Saarinen-Barr for helping to organize the Suicide Prevention walk that took place on Saturday, September 10, 2016.

Division Updates –

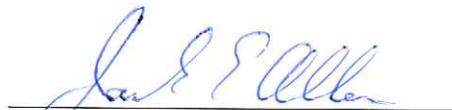
Economic Support – Economic Support Manager Flynn stated that Energy Services will be moving to the old MSA Building in from of Roseberry's.

- 4. Administration: Update on electronic health record (ECHO) implementation.** Director Oleson & Fiscal Manager attend weekly meetings with ECHO to discuss updates, needs and concerns. Billing staff are working on capturing billing rates correctly at the proper reimbursement rate. Bills from October 2015 need to be reprocessed to correct incorrect rates that were adjusted by an error in the ECHO system. Oleson stated that as of today, 3 of the 10 programs are working correctly and issues that had been causing billing delays has been worked out. Oleson also stated that Fiscal Manager Pierce and her staff have been working very hard during this trying and difficult process. It is a testament to the Fiscal staff's dedication to continue to remain positive and overcome a great deal of frustration during the ECHO implementation. Supervisor Allen requested that an HHS staff member attend an Admin/Finance meeting to provide an update concerning ECHO.

5. **Administration: Update on the security system at Health & Human Services.** Director Oleson stated that 6 divisions are using fobs for timecards and keyless entry into the HHS building. Behavioral Health and the Children & Family divisions do not have fobs and Practical Cents will not be issued fobs. Oleson will meet with County Clerk Phillippi to work out outstanding logistic issues.
6. **Children and Family Services: Discuss and/or approve resolution requesting increased funding in the Children and Family Aids allocation from the State.** Motion by Hickethier/Colburn to approve CFS resolution requesting increased funding in the Children and Family Aids allocation from the State. Motion carried by UVV.
7. **Long Term Support: Family Care update.** Director Oleson stated that the department's first meeting with the State took place on September 2nd to discuss general information and provide an overview about Family Care and the IRIS program. Oleson explained the MCO process and stated our department may find out as early as January who the state will contract with. Oleson also stated that our contribution will vary and be based on the date consumer's transition. There will be no contribution cost in 2017 but 2 payments will be due in 2018 with a yearly contribution cost of \$64,135.
8. **Long Term Support: Discuss Marsh County Alliance.** Long Term Support Manager Osborn provided the County's history with Marsh County Alliance from when we joined in 2010. Osborn stated that Adams County is responsible for an assessment rate which is what the cost is to operate Clearview, above and beyond the Medicaid reimbursement rate. Costs to date are \$5,000 paid in 2010 for the one time buy in to join the commission and \$19,150.60 for assessment costs from 2010- June 2016 totaling \$24,150.60. Expected costs in 2016 are \$6,100 and \$4,584 in 2017. Other alternatives are being explored. No county has withdrawn from the 13 county alliance. Clearview is interested in being considered by the State to develop a dementia crisis unit and are represented on the State design committee addressing this dementia crisis issue.
9. **Public Health: Discuss and/or approve resolution to accept the Wisconsin Family Foundations Home Visiting Grant.** Public Health Officer Grosshuesch reviewed the grant for the Board. The Board requested that the fiscal note state not to exceed in-kind match of \$50,000. Motion by Hickethier/Colburn to approve the resolution to accept the Wisconsin Family Foundations Home Visiting Grant not to exceed in-kind match of \$50,000. Motion carried by UVV.

- 10. Public Health: Discuss and or approve resolution to dissolve the South Central Wisconsin Environmental Health Consortium and for the disposition of assets and liabilities.** Public Health Officer Grosshuesch reviewed the resolution for the dissolution for the distribution of assets and liabilities and for the dissolution of the consortium. This resolution for the dissolution is to comply with the State of Wisconsin’s requirement. The dissolution will take effect on December 31, 2016. Motion by Hicketier/Terry Harvey-Beversdorf to approve the resolution to dissolve the South Central Wisconsin Environmental Health Consortium and for the disposition of assets and liabilities. Motion carried by UVV.
- 11. Public Health: Discuss and/or approve updated Public Food Safety Ordinance.** Public Health Officer Grosshuesch reviewed the Public Food Safety Ordinance stating that the only change made is that all restaurants will be inspected. Motion by Colburn/Hicketier to approve updated Public Food Safety Ordinance. Motion carried by UVV.
- 12. Public Health: Discuss and/or approve updated Adams County Public Health Ordinance.** Public Health Officer Grosshuesch reviewed the updated Adams County Public Health Ordinance for the Board. After a brief Board discussion, it was decided that Corporation Counsel should review the ordinance to make corrections. This ordinance will be added to the October Health & Human Services Board agenda.
- 13. Next Regular Meeting Date** – Monday, October 10, 2016 @ 4:00 p.m.
- 14. Adjournment:** Motion to adjourn at 5:28p.m. by Grabarski/Colburn. Motion carried by UVV.

*These minutes have been approved by the committee.
Minutes respectfully submitted by Ruth Horndasch.*



Jack Allen – Chair



Ruth Horndasch – Recording Secretary