

Property Committee Minutes
Friday, January 15, 2010 9:00 A.M.
Conf. Room A260, Courthouse
Friendship, WI

The meeting was called to order at 9:05 a.m. by Supervisor Babcock. The meeting was properly announced.

Was the meeting properly announced? Yes

Members present: Supervisor Hartley, Supervisor Kirslenlohr, Supervisor Babcock and Supervisor Kotlowski.

Excused: Supervisor Dehmlow

Others present: Easton Dreher, Tracy Hamman, Barbara Petkovsek

Motion by Kotlowski seconded by Hartley to approve the agenda. Voice vote. Motion carried.

Motion by Kotlowski seconded by Babcock to approve the December 11, 2009 minutes as printed. Voice vote. Motion carried.

Public Participation on Agenda Items – None

Open bids on tax dedeed property – accept and/or reject any/or all bids

None

Discuss/act on county owned property for sale

Will be placed on the February agenda

Discuss and/or act on concerns regarding Friendship Mound/ownership interests/survey

Jack Albert, Corporation Counsel, appeared regarding Ares/Races request for easement on existing tower and the fact that recent developments (map drawn to land description and survey) show that the tower and building are not on county land but rather the land that the county owns sits further to the north. Easton Dreher explained his plans to the committee of keeping his land in a very natural state with trails, protection of many species of plants and minimizing erosion. Easton has interest in the piece of land owned by the county. Committee requested Easton Dreher and Jack Albert, Corp Counsel, to meet with John Jones, Village President, to give him an update on land, building and tower ownership. Committee requested Corp Counsel to research legal issues with the parcel of land for any future sale or conveyance of property. At this time Committee concurred that the parcel shall remain county land.

Discuss/action on appliances in individual offices

Petkovsek presented preliminary plans for consolidation of appliances in individual offices. A written plan will be presented at the next meeting based on discussion from the committee.

Discuss courthouse handicapped accessibility

Discussion held regarding handicapped accessibility in the courthouse with concerns regarding the weight of the fire doors and the difficulty people with crutches or wheelchairs may have in opening them. Discussion also held regarding access to the elevators and getting in and out with a wheelchair or crutches. Tracy Hamman informed the committee that the doors and elevators meet ADA code but may provide some challenges for persons with disabilities. Committee requested Hamman to get pricing regarding automatic openers for the fire doors inside the courthouse and present at a future meeting.

Update on maintenance items – Tracy Hamman

Tracy Hamman reported that the carpet replacement in the Clerk of Courts office late December went well, they will be moving furniture, painting, etc. for the Personnel office, the Corporation Counsel will use the vacated small office for the copy machine, fax machine, etc, they are assisting the Sheriff's dept. with some changes in the administrative area in the counter area and data drops.

Next meeting set for February 15, 2010 at 9:00 a.m.

Agenda items – Open any tax deed property bids, report on appliances in departments

Motion by Kotlowski seconded by Hartley to adjourn at 11:40 a.m. Voice Vote. Motion carried.

Respectfully Submitted,

Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

Minutes unofficial until approved by committee.

