

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, May 8, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman

ABSENT/EXCUSED: James Bays

OTHERS PRESENT: Myrna Diemert
Neil Carney, Ayres Associates
Barb Morgan
Nick Theisen

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, and THEISEN. Absent/Excused: BAYS

APPROVAL OF AGENDA: *Motion by Gatterman, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM APRIL 10, 2013: *Motion by Morgan, second by Gatterman, to approve the Open Session minutes as presented for the April 10, 2013 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other business to present.

FINANCIAL REPORT: Ms. Diemert handed out and reviewed copies of the Financial Reports and Check Summaries from April, 2013. *Motion by Johnson, second by Gatterman, to approve Financial Reports and Check Summary. All in favor; motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated May 8, 2013 (see attached copy). Discussion was held. *Motion by Gatterman, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

DISCUSSION AND APPROVAL OF "INCENTIVE RATES" FOR WASTE: There were no requests from Out-of-County for Incentive Rates.

BID APPROVAL AND SELECTION/GAS SYSTEM CONSTRUCTION AND GEOMEMBRANE CAP INSTALLATION: Neil Carney and Ms. Diemert described the bidding

process for the two projects for the Phase I Capping. Bids were opened earlier today and Neil tabulated the bids. Three bids were received for each project and the lowest bids appeared to be from responsible bidders. It was the recommendation of Mr. Carney and Ms. Diemert to accept the low bidders for the projects. ***Motion by Gatterman, second by Johnson, to accept the low bid of \$85,025.50 from Terra Engineering & Construction Corporation, Madison for the Gas System Construction and to accept the low bid of \$96,144.60 from Geo-Synthetics LLC, Waukesha for the Geomembrane Installation-Phase I Cap. All in favor. Motion carried.***

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no new purchase requests.

EMPLOYEE UPDATE: Ms. Diemert reported that the part-time scale clerk position was filled by Julie Schnolis and she is doing very well.

Next she reported that Jason Reichhoff was hired for the Recycling Building Operator position.

Ms. Diemert reported that the LTE positions for Spring/Summer Construction have been re-posted and advertised at \$12-\$15 range so that we get more applications. We only received two applications at the \$12 per hour rate.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, June 12, 2013 at 6:00 PM at the Landfill. Patrick Gatterman stated that he will not be able to attend this meeting.

Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:20 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
May 8, 2013

TIPPAGE REPORT: 2,408,020 lbs of garbage were brought in which is the 6th highest for the month. Year-to-date we are down 9.79 % in tonnage compared to 2012. This is most likely due to the late snow cover.

MEETINGS/SEMINARS/TRAININGS: The Director attended a meeting on April 16th with Land Conservation, GEITS, and Ayres Associates to hear possible options that GEITS could offer our landfill. She also attended a presentation by GEITS and City of Adams at the Community Center on Friday evening April 19th.

Attended WCSWMA Executive Board meeting on Friday, April 19th in Waupaca.

Attended Wellness and HISC meetings on April 23rd.

Attended a WIRMC conference committee meeting on April 24th to review the winter conference. Another conference call is scheduled for May 16th.

Attended Dept. Head meeting on Friday, April 26th.

Will attend the Landfill Advisory Committee meeting on Monday, May 20th at the Strongs Prairie Town Hall at 7:00 PM.

Will attend County Board on Tuesday, May 21st.

Plan to attend Dept. Head meeting on May 22nd.

Plan to attend the WIPLI wage survey meeting on Friday, May 24th.

Plan to attend Wellness Committee and HISC meetings on Tuesday, May 28th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

Semi-annual groundwater testing was performed in March and similar readings as in the past were reported. There was one well that showed VOC's slightly higher than the limits. This well is in the area of the old C&D landfill area.

The annual Security System monitoring agreement was approved with TECC.

Arranged for the annual functionality and cathodic test of the diesel fuel tank and monitoring system.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Quarterly testing and maintenance was performed on April 3rd by Monona Plumbing.

ADMINISTRATIVE PROJECTS: During the month of April/May the Director and Office Manager performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Continued working with Pelliteri Waste Services regarding markets for single stream (comingled) recyclables. Also met with Dave Pelliteri on April 23rd regarding his proposal for single stream baled materials. He would like to enter into a 5 year contract to provide the service.

Coordinated the Village of Oxford spring cleanup on Saturday, April 20th. A private contractor provided the service to the residents.

Completed and submitted the 2012 Annual Recycling Final Report to the DNR by the due date of April 30th.

Received notice from Juneau County that the Agreement for waste services passed their County Board. Ads are being placed to assure citizens that there will be no change for them at the landfill, although the site will be closing. A transfer station has been developed at the landfill location and they will not see any change in the way they dispose of their material. Dennis Weiss held a Towns' Association meeting to inform citizens.

Met with Landfill Reduction and Recycling, Inc. regarding construction and demolition recycling. Continued discussions will take place. The cost of setting up in-door or covered storage may be cost prohibitive.

Responded to Sales Tax information requested by the Admin & Finance office for a State audit.

Continued to work with direct markets for recyclables to get optimum pricing. We have been in contact with a company wanting our PET and another for our scrap metal.

Continued to work with Personnel Director on Limited Term Truck Driver Positions. We only received two applications and it was re-advertised with a wage of \$12-\$15. It is hoped that we will get more applications.

Continued to work with City of Adams and Village of Plover on the new leachate agreements.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Ayres published bid documents for the gas system and cap.

The Director and Neil from Ayres held a construction pre-bid meeting on May 1st. Bids for the piping installation were opened at 3:00 today and Ayres reviewed the bids for accuracy and will make a recommendation to the Committee.

We received the Modification to the Plan of Operation Approval for the AC Sanitary Landfill for the gas flare system with the conditions of installation of bird protection device on the flare, warning ribbon above the gas lines, and the use of stainless steel clamps for the containment system, the sizing design of the flare, weatherproofing, and bentonite plug.