

ADAMS COUNTY SOLID WASTE COMMITTEE
August 8, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert, Solid Waste Director

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, JOHNSON, GATTERMAN AND BAYS.

APPROVAL OF AGENDA: *Motion by Morgan, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JULY 11, 2012: *Motion by Gatterman, second by Bays, to approve the Open Session minutes as presented for the July 11, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: No further progress on this issue.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for July 2012 along with the Check Summary Report. Discussion was held. *Motion by Bays, second by Johnson, to approve the Financial Report and the Check Summary Report for July 2012. All in favor. Motion carried.*

Ms. Diemert next presented the 2013 Preliminary Budget packet. The Committee reviewed and discussed the multiple forms. Discussion was also held on increasing prices which hasn't been done since 2010. *Motion by Bays, second by Gatterman, to increase route pick-ups by 5% for in-county customers and 10% for out-of-county customers. All in favor. Motion carried.*

Discussion was next held on increasing prices on roll-off containers. *Motion by Bays, second by Gatterman, to increase in-county rolloffs \$25 per container and \$50 for out-of-county customers. All in favor. Motion carried.*

Further discussion will take place on the possibility of raising the Town Drop-off haul fees. Ms. Diemert will calculate how this will affect the Town budgets and more discussion will take place during the Sept. meeting.

The overall budget tax levy portion for 2013 is .19% LESS than 2012. Additional funds have also been set aside for depreciation. ***Motion by Johnson, second by Morgan, to approve the 2013 Budget as presented with minor changes discussed. All in favor. Motion carried.***

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated August 8, 2012 (see attached copy). ***Motion by Bays, second by Gatterman, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.***

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the RFP that was published for two weeks in the paper. We received one RFP from IROW and there was no other interest. Discussion was held on the advantages of having a third party operate our MRF so that our employees can concentrate on collection. Ms. Diemert stated that she has prepared a resolution for August County Board which is being reviewed by Corporation Counsel. ***Motion by Bays, second by Morgan, to contract with IROW for the operation of the MRF pending review of Corporation Counsel. All in favor. Motion carried.***

She also reported that the Village of Coloma agreement has been reviewed by Corporation Counsel and will go to County Board in July.

APPROVE/UPDATE SOLID WASTE DEPARTMENT POLICIES: Ms. Diemert stated that she has not had time to complete the SW Policy and that there was some discussion with staff about the uniform portion. She will add this to the agenda for the next meeting.

DISCUSS AND APPROVE FUEL CONTRACTS: Ms. Diemert presented information on LP Pre-pay. The price offered by the WI River Co-op for the 2012-2013 heating season is \$1.099 per gallon. The price from another local supplier was \$1.42 per gallon. ***Motion by Gatterman, second by Johnson, to purchase the LP from WI River Co-op for \$1.099 per gallon. All in favor. Motion carried.***

Ms. Diemert next presented the contract for diesel fuel and discussion was held. ***Motion by Bays, second by Gatterman, to approve the contract for diesel fuel for \$3.959 per gallon through November 30, 2012. All in favor. Motion carried.***

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert presented the Committee with information on a 2007 Freightliner tractor available through Federal Property. The truck was available for the Committee to inspect and is in excellent condition with only 590 miles on it for a purchase price of \$3,500.00 plus \$175.00 program fee. The truck is valued at \$90,000. ***Motion by Gatterman, second by Johnson, to purchase the 2007 Freightliner tractor for \$3,175.00.***

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employee that has been off for health reasons. He has exhausted all vacation, sick, and donated time and has asked for, and received, an unpaid leave of absence.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, September 12, 2012 at 6:00 PM at the Landfill. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 8:37 P.M..

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
August 8, 2012

TIPPAGE REPORT: 3,202,561 lbs of garbage were brought in which is the highest amount ever brought into the landfill for this month. Year-to-date we are still down 4.365% in tonnage compared to 2011 due to last year's tornado.

For April we had 58 new route customers totaling \$2,453.50. We also had 35 customers who were put on Financial Hold, Winter Hold, or cancelled service for a loss of -\$1,404.25. Other changes to types of service gained 213.25 for a total monthly **gain of \$1,262.50 in revenues.**

OUT-OF-COUNTY TIPPAGE: JULY 2012:

Village of Coloma –	12.67 Tons =	\$760.20
Columbia County –	7.51 Tons =	\$450.60
Juneau County -	109.38 Tons =	\$6,562.80
Marquette County	63.97 tons =	\$3,838.20
Other County –	13.87 tons =	\$832.20
Village of Oxford –	12.77 tons =	\$766.20
Sauk County –	3.47 tons =	\$208.20
Waushara County	26.67 tons =	\$1,600.20

2 - 10yd container haul fees - \$300.00. 14 – 20yd container haul fees = \$2450.00. 15-30yd container haul fee = \$2,625.00.

Comingled-Recyclables brought in 58.13 tons = \$1,743.90.

All Out-of-County container haul fees, garbage & recyclables for the month = \$22,137.50 (annualized = \$265,650).

MEETINGS/SEMINARS/TRAININGS: Attended Wellness Committee meeting on July 24th.

Attended a Clean Sweep Meeting on July 16th to discuss the event and how we can make it better.

Attended a WIRMC Conference call regarding the 2013 Winter Conference.

Attended County Board on July 17th.

Will attend Dept. Head meeting on July 19th.

Set up and arranged staffing at a booth at the Marquette County Fair on July 19th thru 22nd to advertise our services in their area. Will also have a booth at the Adams and Waushara County Fairs.

Attended the Federal Property Advisory Board meeting on July 25th in Waunakee.

Took part in the County Employee Adopt-a-Hwy pickup on July 26th from County F to the railroad tracks in Adams.

Attended the MRA Board meeting on July 27th by teleconference.

Attended County Board Strategic Planning meeting on August 2nd.

Attended Health Insurance Study Committee meeting on August 3rd.

Will attend a WIRMC conference call on August 9th regarding the winter conference.

The HISC will meet again on August 20th to continue discussion on 2013 health insurance costs. Will meet directly following with Administrative Coordinator regarding 2013 budget.

Will attend County Board on August 21st. The IROW resolution should be on the agenda.

Will attend the County picnic at Castle Rock Park on August 23rd. All staff are being encouraged to attend.

Will attend Wellness Committee meeting on August 29th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: MSA performed the semi-annual gas monitoring and found no methane gas in either of the monitor wells. No other inspections were done during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Arranged for the pond pumping, removal of sludge debris, and algae control on June 20th.

ADMINISTRATIVE PROJECTS: **During the month of June/July the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW.

Most of the month has been spent working on the 2013 budgets which are due on August 24th.

Coordinated random CDL drug and alcohol tests on 1 employee.

Set up booth at Marquette County Fair.

Arranged for HRA's to be done at the landfill. All employees were encouraged to have the health assessment done.

Arranged for Rogan boot truck to come to the landfill for the employees.

Arranged for Master Gardeners to get compost on Saturday August 18th.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Ayres was here to set grade stakes for Cell #2 and Cell #3. They also shot grades at the clay borrow site for the Non-Metallic Mining Reclamation Plan that is required by the DNR.