

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, NOVEMBER 13, 2014 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Florence Johnson ~ Vice-Chairperson  
Jake Roseberry  
Dan Wysocky  
Mark Hamburg

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Joe Seis, Dave Foss, Brent Matthews, Bob Buerger, Carl Dostal & Joe Stuchlak.

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, November 13, 2014.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG. ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (OCTOBER 9, 2014):** *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for October 9, 2014 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:**

- Review & Act on State of Wis. Dept. of Transportation RMA (Routine Maintenance agreement)
- Discuss and or Act on County Road A ~ Drainage Concern
- Discuss and or Act on County Road J Drainage Ditch

**REVIEW & ACT ON STATE OF WIS. DEPT OF TRANSPORTATION RMA (ROUTINE MAINTENANCE AGREEMENT):** Brent Matthews from the Wis. Dept of Transportation was present to review with the Committee and Commissioner the 2015 State Routine Maintenance Agreement. *Motion by Johnson to approve and sign the 2015 State Routine Maintenance Agreement (RMA) as presented in the amount of \$684,800.00, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON STATE OF WIS. DEPT OF TRANSPORTATION TMA (TRAFFIC MAINTENANCE AGREEMENT):** Commissioner reviewed with the Highway Committee the Wis. Dept of Transportation 2015 State Traffic Maintenance Agreement for North Central Region Pavement Marking. *Motion by Wysocky to approve and sign the 2015*

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***North Central Region Pavement Marking Traffic Maintenance Agreement (TMA) for the amount of \$79,160.00, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**DISCUSS AND OR ACT COUNTY ROAD A ~ DRAINAGE CONCERNS:** The Highway Committee discussed with Dave Foss options and possible action on the County Road A drainage concerns reference the Foss property frontage. ***Motion by Roseberry to remove the east portion of the curb as identified in option #2 and maintain the culvert identified in the Easement for Culvert Right-of-Way Agreement and to have Mr. Foss sign off and any further claims, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**THE ADAMS COUNTY HIGHWAY COMMITTEE CONTEMPLATES A SITE VISIT: CONDUCT A SITE INSPECTION OF DRAINAGE DITCH 1500 BLOCK COUNTY ROAD J ~ RETURN TO MEETING LOCATION:** Highway Committee decided that a site visit was not needed at this time.

**DISCUSS AND OR ACT ON COUNTY ROAD J DRAINAGE DITCH:** Highway Committee discussed with Joe Seis his concerns with the County Road J drainage ditch. Highway Department has mowed the drainage ditch and will continue maintenance activities.

**REVIEW & ACT ON COUNTY ROAD J LIVING SNOW FENCE:** Highway Committee instructed the Commissioner to continue working on the County Road J Living Snow Fence and other areas.

**REVIEW & ACT ON 2015 COMPOSITE RATE AGREEMENT FOR WINTER MAINTENANCE EQUIPMENT:** ***Motion by Wysocky to approve and sign an agreement authorizing Adams County to use Composite Rates as set by State D.O.T. for the 2015 Winter Maintenance snow plow trucks, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED***

**DISCUSS AND/OR ACT ON RESOLUTION TO APPROVE THE CONVEYANCE OF HIGHWAY RIGHT-OF-WAY TITLE TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION:** ***Motion by Hamburg to approve a Resolution to convey excess right-of-way to The Wisconsin Department of Transportation from property acquired reference highway purpose for State Road 13 north of Cottonville Lake and to forward this resolution to the County Clerk to be acted on by the County Board, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Mowing
- Patching
- Painting
- CTH G Construction (shaping)
- Shoulder Maintenance
- Attended Public Meeting CTH P 11/11/14 ~ Hosted by Mark Hamburg at New Haven Town Hall.

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**FINANCIAL REPORT:** *Motion by Hamburg to approve the October 2014 Financial Report as audited, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Wysocky, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 11, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:25 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**