

Resources and Recreation Committee Meeting
April 23, 2009 9:00 a.m.
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:00 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Committee Chairperson Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Al Sebastiani – County Board Chairman, Tadd Wormet – AF Motors, Barb Petkovsek – Admin. Coord./DOF, and Dave Dehmlow – Dehmlow Trucking.

Approve Agenda: Motion by RennerStuchlak to approve the agenda as printed. Motion carried by unanimous vote. Chairperson did not vote.

Previous Minutes: Motion by Licitar/Stuchlak to approve the March 10, 2009, minutes as printed. Motion carried by unanimous vote. Chairperson did not vote.

Agenda Items:

Committee Recreation Report: Licitar expressed his concern that the Petenwell Park truck tires need replacing.

Correspondences: None.

Special User Requests: None.

Public Participation: None.

Motion by Hartley/Stuchlak to deviate from posted agenda. Motion carried by unanimous vote. Chairperson did not vote.

Castle Rock and Petenwell Park Riprap Projects: Director reported receiving the required permits April 20. The water level had already gone up at Castle Rock making it difficult to do the project. Project will be put on hold at Castle Rock Park till February 2010. Land Conservation grant monies expire December 2010. If bid price changes Department would have to re-bid the project. Contractor for project was present and stated that would not be necessary, his bid would still remain the same.

Petenwell Park riprap project is in progress and will be completed in approximately one week.

Administrative Directive on Campgrounds Management: Motion by Stuchlak/Hartley to approve the Administrative Directive on Campgrounds Operations/Management with Corporation Counsel's approval as amended to include mowing be performed only by Park Personnel and trained volunteers at least 16 years of age utilizing parks department equipment. Motion carried by unanimous vote. Chairperson did not vote. Insurance Committee will be issuing volunteer forms that will need to be utilized for all volunteers. Volunteers will be required to wear ear and eye protection for mowing.

Customer Appreciation Days: Motion by Renner/Licitar to approve free day use and free camping beginning 3:00 p.m. Friday June 5, 2009, and ending 3:00 p.m. Sunday June 7, 2009. Motion carried by unanimous vote. Chairperson did not vote. This coincides with the DNR's free fishing weekend.

Outlying Parks: Director reported the Outlying Caretaker is back to work readying the outlying parks for the May 1 annual opening. New this season, park users will be able to pay for season stickers at the self-registration boxes and receive them within 10 days in the mail. A self-registration box will be installed at Lake Mason for user convenience.

Committee discussed Michaels Landing. The DNR does not have a permit on file; therefore, County has to apply for a permit before any improvements to the boat landing may be made.

Vehicle Replacement Lease Agreement Resolution: Other options were discussed with A-F Motors Representative due to resolution failing at County Board. Mr. Wormet suggested the Committee may want to build a maintenance plan into future lease/purchase agreements. Both trucks are in very bad shape, repairs would cost more than the truck(s) are worth. Castle Rock Park truck is in the worst condition of the two. Dehmlow requested copies of the repair/maintenance records for the trucks. Petenwell Park Manager stated he has copies and will get them to her for the Petenwell Park truck. A-F Motors will get copies of the Castle Rock Park truck to her. Dehmlow will also request the records from Castle Rock Park area vehicle repair shops. The two old trucks will be repaired as necessary to keep them going. Mr. Wormet left meeting at this time. A used utility vehicle will be purchased at Castle Rock Park for under \$5,000.00 with Director of Finance approval, money is in the budget for the purchase.

ATV State Funded Trail Construction, Opening and Possibly Awarding Bid(s): Bids are for the first ½ of the project which consists of stump and tree removal and grading of trail. Four bids were received. Motion by Renner/Hartley to approve ATV trail construction bid of \$20,000.00 from Dehmlow Trucking and Contractor will commence with the work provided sufficient State funds are available to complete the entire State project #ATV 1858. Motion to include a performance bond be included with the bid. Motion carried by unanimous vote. Chairperson did not vote.

Dehmlow to get proof of insurance and submit to Department prior to beginning project. Mr. Dehmlow left meeting at this time.

Coordinator met with three Monroe Center businesses and two organizations to discuss the above ATV trail development annual lease payment of \$3500.00 to the landowner for the trail use. The County will pay ½ of the lease and the above businesses and organizations will pay the other ½ of the lease payment. Fundraisers may be held to offset the fee also. The County will make full payment and will be reimbursed the ½ in November annually. Motion by Renner/Stuchlak to approve a 5-year lease be developed by Corporation Counsel and payment of \$3500.00 be made to the landowner for the first year lease payment. Motion carried by unanimous vote. Chairperson did not vote.

ATV & Snowmobile Trails Report: Coordinator reported the grants have been applied for along with additional snowmobile trail mileage.

Coordinator recently met with Plum Creek Timber Company Reps and a new ATV trail lease agreement will be signed.

2009 Summer Tourism Program and 2009-2010 Winter/Spring Tourism Program: Motion by Renner/Hartley to approve the 2009 summer tourism program as previously done and the 2009-2010 winter promotion with Director of Finance approval of distribution of funds for booth fees as done in winter/spring 2008-2009. Motion carried by unanimous vote. Chairperson did not vote.

Resolutions for ATV and Snowmobile Trail Grant Funding: Coordinator reported new resolution(s) are not necessary for DNR at this time.

Employee Status Report(s): Vacant positions are advertised. Motion by Hartley/Stuchlak to approve vacant swim program and vacant park positions be filled. Motion carried by unanimous vote. Chairperson did not vote.

Director has applied for two – four person crews through the stimulus package.

Expense Check Summary Report: Reviewed by Committee. Motion by Stuchlak/Hartley to approve the expense check report. Motion carried by unanimous vote. Chairperson did not vote.

Future Agenda Items: Petenwell Park septic system with possible bid(s) opening. Lawn vacuum for outlying parks.

Possible Medical Leave for Director: Director will be off up to eight weeks. Petenwell Park Manager will assist with executive decisions while working at Petenwell Park.

Next Meeting Date: May 13, 9:00 a.m., A231.

Adjourn: Motion by Licitar/Renner to adjourn at 12:20 p.m. Motion carried by unanimous vote. Chairperson did not vote.

Submitted by,

Glenn Licitar
Committee Secretary

