

**Executive Committee Meeting
October 6, 2015 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, Grabarski substituting for West, Stuchlak, Johnson. Babcock and West were excused.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Supervisor Heidi Roekle; HHS Director Diane Cable; Sheriff Sam Wollin; Chief Deputy Terry Fahrenkrug; County Clerk Cindy Phillippi; Kelly Oleson; Sarah Grosshuesch; Kay Saarinen-Barr; Cindy Flynn; Wendy Pierce; Ruth Horndasch.

Agenda Item 5. Motion by Johnson, seconded by Allen to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. September 3, 2015 Minutes. Discussion. The recording secretary was directed to correct the time at which certain members of the Administrative & Finance Committee left the meeting, to read 1:51 Motion by Grabarski, seconded by Allen, to approve the corrected Executive Committee Minutes for September 3, 2015. Motion carried by unanimous vote.

Agenda Item 7. There was no public participation.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Diane Cable distributed a Power Point handout and presented her request for appointing a Deputy Director of Health and Human Services. The position had been approved by the Health and Human Services Board and the Executive Committee is required to review the request. Discussion of the source of potential funding for fiscal years 2016 and 2017. Discussion regarding potential placement into the Wipfli Wage Structure. Discussion regarding duties, responsibilities and workload of the Director and the Deputy Director. Motion by Allen, seconded by Johnson to create a Health and Human Services Deputy Director position at Grade 6 of the Wipfli Wage Structure. Discussion. Polled vote: Allen, yes; Grabarski, no; Stuchlak, no; Johnson yes. Vote was tied, 2-2 and the motion failed for lack of a majority vote. Diane Cable thanked the committee for considering.

These Minutes have been approved by the committee

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Agenda Item 10. Sam Wollin explained that Ryan Greeno had been promoted to Patrol Lieutenant as of Sunday, October 4, and described his position progression since 2007. Discussion. Motion by Grabarski to establish Greeno's wages at the Wipfli market rate of \$26.77. Seconded by Allen. There was no discussion. Vote: Allen: yes; Grabarski, yes; Stuchlak, yes; Johnson, no. Motion carried, 3-1.

Agenda Item 11. Clarification of the August 12, 2015 Minutes. Diane Cable confirmed that the Records Technician position was a reclassification. She further explained that the positions of Disability Benefit Specialist II, Elderly Benefit Specialist II, and Resource Specialist II, in comparison to the Level I positions, require a higher degree of education, State Certification and some management duties. Discussion. No action was taken.

Agenda Item 12. Corporation Counsel reported caseload and department activities since the last meeting. Handout. Corporation Counsel then left the meeting to attend Circuit Court.

Agenda Item 13. Personnel Director reported department activities since the last meeting. Handout.

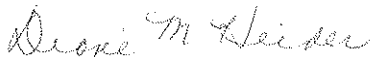
Agenda Item 14. Motion by Allen, seconded by Johnson to accept September voucher reports. Motion carried by unanimous vote.

Agenda Item 15. The next meeting date is set for: November 3, 2015 at 9:00 a.m. Marcia Kaye will be excused.

Agenda Item 16. No action items for next meeting.

Agenda Item 17. Motion at 10:29 a.m. by Allen, seconded by Grabarski to adjourn the meeting. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

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