

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of December 18, 2012 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Roseberry, Sebastiani, Stuchlak, Allen, Babcock and Bays.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint Rocky Gilner to District 2 replacing Diane England. Appoint Rocky Gilner to CWCAC, Extension, Health Insurance, Health & Human Serv., Library, and Long Term Support. Appoint Stacey Feldner and Nick Theisen to the SAYL program. Appoint Nick Theisen to Planning & Zoning and Solid Waste Committees. (non-binding votes) Appoint Stacey Feldner to Parks and UW Extension Committees. (non-binding votes)
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Administrative Coordinator/Director of Finance report.
 - Daric Smith, RIDC
 - Duck Creek Watershed Advisory Group

15. Review Committee Minutes			
Admin & Fin 12/7 Airport 12/10 Board of Adjust 11/21 CWCAC 10/24	County Board 12/18 Executive 12/7 H&HS 11/9 Highway 12/13	Landfill 12/17 P & Z 12/5 Property 12/4 Solid Waste 11/14, 12/12	Surveyor 1/2 UW Ext 11/13, 12/11 Wellness 11/27

16. **Resolutions:**

Res. #01: To recognize Doris Gullickson's retirement on January 4, 2013, and honor her 35 years of service to Adams County and the Adams County Health and Human Services Department.

Res. #02: To recognize Raymond McHardie's retirement on January 18, 2013, and honor his 23 years of service to Adams County and the Adams County Courthouse.
17. **Ordinances:**

Ord. #01: Ordinance to amend Adams County Snowmobile Ordinance #59-2002.

Ord. #02: To rezone two parcels (37.363 acres) in the Town of Jackson, MS Real Estate Holdings, LLC, owners, changed from an A-1 Exclusive Agricultural District to an A1-15 Exclusive Agriculture District (30.503 acres) and an A3 Secondary Agriculture District (6.86 acres). Properties located in the NE ¼, NW ¼, Section 7, Township 15 North, Range 7 East.

Ord. #03: To rezone property (1.422 Acres) in the Town of New Haven, Donald S. & Annette S. Havey, owners, property be changed from a Conservancy District to a Recreational/Residential District. Property located in the NW ¼, SE ¼, Section 26, Township 14 North, Range 7 East, Lot 1 of CSM 3141 at 4074B 2nd Lane.
18. **Denials:** None
19. **Petition:** None
20. Approve Claims
21. Approve Per Diem and Mileage
22. Motion for County Clerk to correct errors
23. Set next meeting date
24. Adjournment

REMINDER

STRATEGIC PLANNING **January 31, 2013 at 1:00 PM** AT COMMUNITY CENTER
 FOLLOWED BY **4:00PM** MEETING IN COURT ROOM VIDEO CONFERENCING PRESENTATION BY
 GLOBAL ENVIRONMENTAL INFRASTRUCTURE TECHNOLOGY SOLUTIONS/LAND CONSERVATION



Trena Larson

Administrative Coordinator/Director of Finance

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Trena.Larson@co.adams.wi.us

County Board **1/15/13**

Office Activities

1. EO Johnson – Managed Print Vender
 - a. Coordinate implementation
2. Prepare documents and communications from Prelim Audit (12/3 -12/6)
 - a. Address actions steps needed in prelim comments
3. Budget
 - a. Report 2013 Tax Levy to DOR
4. Skyward Training (All Staff)
5. Wage Study Consortium (WIPFLI)
 - a. Compile Job Descriptions for all positions
 - b. Attend organization meeting to determine actions steps/timeline
6. Fiscal Year End Training (Department Heads)
7. Cross Training of Staff
 - a. Accounts Payable
8. Manage the transition and collaborate with Interim Medical Examiner
9. Coordination of Health Insurance Change
10. Review of final agreements and bond documents for the Hilbert Communication project
 - a. Adams and Fond du Lac were the two participating Counties

Upcoming Activities

1. Recruitment GIS Specialist/Assistant Land Information Officer, Payroll Specialist/Account Technician Position
2. Budget
 - a. Prepare 2013 Journal Entries
3. Municipality Meeting
 - a. Next Meeting January 30, 2013 7 p.m.
4. Cross Training of Staff
 - a. Payroll (1st priority)
 - b. General Ledger Account Reconciliations
5. Wage Study Consortium (WIPFLI)
 - a. Point Factor Analysis Method
6. Adding office supply vendors – Staples
 - a. Training in February 2013 at Department Head Meeting
7. Safety – loss prevention, training, coordination
8. Complete Incident Command System (ICS) 400 – Emergency Management

ADMINISTRATIVE & FINANCE MEETING MINUTES

P3

Friday, December 7, 2012
8:00 AM Room A260

The meeting was called to order at 8:05 a.m. by Chairman West. The meeting was properly noticed. **Present:** Babcock, Djumadi, Kotlowski, Sebastiani and West. Also present: Larson and Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote. Motioned by Sebastiani/Djumadi to approve the minutes from November 9, 2012. Motion carried by unanimous voice vote.

Public Participation: Karen Bays

Correspondence: None

Discussion on Administrative Coordinator/Director of Finance office activities. Baird final bond documentation for Hillbert Communications. The county is not rated. Preliminary audit went fairly well. Need independence of auditors, agreement signed as accurate. Transition those items.

Journal entry 2013 budget amendments need completing. Fund balance, no changes. Sales tax, no changes. Cash reconciliation is not done.

The Sales Tax Revenue Report is in line with where we should be. Estimated fund balance is \$676,559.39. \$500,000 was applied for 2013. Motioned by Djumadi/Kotlowski to approve the check register. Motion carried by unanimous voice vote.

Discussion on 2013 budget process. Discussion on 2014 budget will take place at December department head meeting.

Sam Wollin and Sandra Green were present at 8:15 a.m. The committee deviated from the agenda. Discussion on law non-lapsing donation accounts for community policing and honor guard. Larson questioned if the money runs out, will it go on the tax levy? No, it will not go on tax levy. Received a \$1,100 donation from a local business, for community policing for the awards program. We are 1st in the country to participate, based on customer service. Green Bay Police Department is part of the program that won the award international program. For the honor guard program, Tim Shannon's family gave money. This could be used for a flag presentation for the county, school events, parades and funeral services, etc., per Wollin. Motioned by Sebastiani/Kotlowski to approve the law non-lapsing donation accounts for community policing and honor guard for law enforcement. Motion carried by unanimous voice vote.

Dawn McGhee was present at 8:26 a.m. to discuss MIS Department. McGhee, Larson, Hansen, Thompson and Wollin meeting to look at current issues with Rome. They first looked at the contract to reduce and/or eliminate issues. They also looked at connectivity issues. All stakeholders should get together, Rome, County, MIS, Law, Administrative Coordinator/Director of Finance and Corporate Counsel to review contract. Larson indicated that it is a preliminary agreement. Per Wollin, it is short term. Larson said Administrative & Finance and Public and Safety & Judiciary need to review first, per Jack Albert. Wollin indicated an additional cost paid by Hansen for an SSL license. McGhee gave an example of other costs, the state times the number of dollars per year for state business to pay for their connection. McGhee stated that cars dial into the server first, then the office. McGhee stated that the city training is scheduled for December 11, 2012. They will be training, but not using it. An understanding or agreement for a temporary

P4 period of time, a Memorandum of Understanding or something, would be nice so they can use their training. Spillman (Software program) does for the county computer dispatching and records system. It works by dispatching a deputy, creates, reports, booking, photos, civil processes such as restraining orders, warrants and any citations related to an individual. Sharing of information is better for working relationships with City of Adams and Town of Rome. Information is all the same and is consistent. Larson wants possibly to have an administrative fee, not working time intensive. She does not want additional burden on the MIS Department.

Motioned by Babcock/Djumadi to approve the interim agreement with the City of Adams for the administration of Spillman software program. Motion carried by unanimous voice vote.

No financial report was given.

Phillippi stated that everything was fine in the County Clerk's department.

McGhee present. MIS update, RMM has been on site, print services will be starting, there was a meeting yesterday.

Mary Ann Bays was present at 9:45 a.m. Bays stated that we have 4 new tax deeded properties. Bays also relooked at current listings. A financial report was given as a handout. The Deputy Treasurer's position was placed in the paper for 3 weeks, with a deadline to accept applications thru December 13, 2012. Interviews are scheduled for the week of December 17, 2012. Candy Pegler has been working full-time until the Deputy Treasurer's position is filled.

Phil McLaughlin was present at 9:49 a.m. McLaughlin stated that they have been maintaining the 2004 Ford Escape SUV, but are not using it. Motioned by Djumadi/Kotlowski to sell the 2004 Ford Escape SUV at an auction. Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Sebastiani to recess at 10:06 a.m. Motion carried by unanimous voice vote.

Reconvened: Called back to order at 10:36 a.m. by West. All present.

Discussion on 2012, 2013 wage increases. Motioned by Djumadi/Babcock to give a 2% increase, as of January 1, 2013, to all employees who did not get a step, % or increase in 2012, except those hired after June 1, 2012. Motion carried by unanimous voice vote.

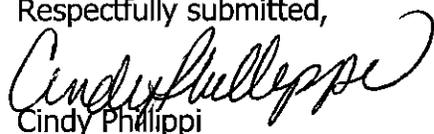
Items on next agenda:

Budget revision for Land & Water object code;

Next meeting date: Friday, January 11, 2013 at 8:00 a.m.

Motioned by Djumadi/Babcock to adjourn at 11:34 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Adams County Airport Commission
Minutes for the December 10, 2012 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: J. Kotlowski, J. Reuterskiold, B. Miller, M. Bourke and S. Pollina. Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Brad Vosters, American Transmission Company

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Pollian to approve the agenda. All voted aye, motion carried.

Approve the Minutes for November 5, 2012: Motion by Reuterskiold, Second by Pollina to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Presentation by Brad Vosters, American Transmission Company, regarding Transmission Line Y-146 along 11th Ave:

Scott read the minutes pertaining to the ATC request as well as the letter he sent to Anita J. LaCoursiere of ATC on November 6th, and her response stating that the pole heights would be no higher than used for the FAA determination. Scott then produced Y-146 map showing the proposed poles and their height pointing out the following encroachments into the height zone:

<u>Structure</u>	<u>Proposed Height</u>	<u>Allowed Height</u>	<u>Encroachment</u>
52-1	1037'	1035'	2'
53-1	1036'	1035'	1'
54-1	1037'	1035'	2'
55-1	1043'	1035'	8'
56-1	1045'	1030'	15'
57-1	1039'	1030'	9'
67-1	1031'	1022'	9'

Scott then introduced Brad Vosters, ATC, to address the commission. Mr. Vosters provided the history behind the request. According to Mr. Vosters, the federal government required the owners of power transmission lines to inventory the line height on the basis of the current carried and pole span to ensure safe distances from the ground. This particular power line has a sub-assembly owned by Alliant that has a required distance from the ATC line and the ground requiring even greater pole heights. Underground is not an option due to the current so greater height is the only option.

Adams County Airport Commission
Minutes for the December 10, 2012 Meeting

Scott then produced FAA Airspace Studies for all of the structures that revealed the structures do not exceed obstruction standards and would not be a hazard to air navigation at their proposed heights.

Discuss and Act on American Transmission Company Airport Height Zone
Request RE: Transmission Line Y-146:

Motion by Pollina to approve the airport height zone variance for structures 52-1, 53-1, 54-1, 55-1, 56-1, 57-1 and 67-1 to the height submitted to the FAA. Second by Bourke. Four voted aye and 1 abstention. Motion carried.

Review Correspondence:

There was no additional new correspondence.

Financial/Review Monthly Check Summary:

With the October statements 83% of the year has passed and there are three categories that exceed that amount: Health Insurance, Contract Services and Capital Improvements. Health insurance is currently at 90.75% and Contract Services is at 85.91%. The latter is caused by timing of the expenses and is expected to fall within line by the end of the year while the former will not. However, Health Insurance is a small amount and will easily be absorbed by other accounts by years end.

Capital Improvement budget was eliminated by finance during the budgeting period with the intent to cover any such expense with carry over funds. Consequently, this account will not be reconciled until the end of the year.

Residential Through-the-Fence Access Plan – Update:

Access plans continue to be reviewed and there is nothing new to report.

Current Airport Improvement Program – Update:

Still awaiting word on funding from the Bureau of Aeronautics and the FAA.

Review and Approve Airport Managers Job Description/Fuel Agent Agreement:

Scott reports that the agreements have been forwarded to Trena Larson, Financial Coordinator, for review.

Motion by Bourke, second by Reuterskiold to approve the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported that all equipment is in working order and there is nothing new to report.

Adams County Airport Commission
Minutes for the December 10, 2012 Meeting

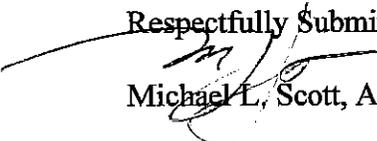
Motion by Pollina, Second by Kotlowski to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: None

Next meeting set for January 14, 2012 at 7PM at the Welcome Center.

There being no further business a motion was made by Bourke to adjourn. Second by Pollina. All voted aye, motion carried. Meeting was adjourned at 7:32 PM.

Respectfully Submitted,



Michael L. Scott, Airport Manager

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
November 21, 2012

Vice- Chair Robert Beaver called the Adams County Board of Adjustment meeting to order with the following members present; Cathy Croke, Secretary; Tom Feller; Bob Benkowski and alternate member, Bob Donner. Ivan Morrow was absent. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Public Hearings: Otto E. Wollenzein – Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow construction of an accessory building without a primary structure in an R1 Single Family Residential District on property located in the S1/2, SE ¼, SE 14/, Section 18, Township 17 North, Range 6 East, at 2191 State Road 13, Town of Adams, Adams County, Wisconsin. Tom Feller made a motion to grant the Special Exception Permit. Bob Donner seconded the motion. Discussion was held. It was the Board's consensus that the motion includes the condition that before any construction is begun, Mr. Wollenzein meet with the building inspector to discuss the future conversion of the accessory structure to a dwelling and construct the structure per direction of the building inspector regarding compliance with the Uniform Dwelling Code. Roll Call Vote: 5 – Yes. Motion carried.

Chairman Ivan Morrow joined the meeting.

Hans Juergen Lang – Tabled Appeal under Section 4-6.05 of the Adams County Comprehensive Zoning Ordinance to Administrative action in which an Order for Correction was issued for a fence/structure constructed in violation of Section 3-4.04(A) (E) exceeding height limit and constructed without a permit; and Section 5-6B.04(B) road setback, on property located in the SW ¼, SE ¼, Section 30, Township 18 North, Range 6 East, at 1776 13th Drive, Town of Preston, Adams County, Wisconsin. Phil McLaughlin presented the Board with a supplemental statement, additional pictures, etc mailed to the Planning & Zoning Department by Mr. Lang's Attorney and instructed them to take their time and read everything over before proceeding.

Mr. McLaughlin informed the Board that the petitioner, after being given the opportunity to change his request, did not do so. Therefore the request before them is to determine whether the Administrative action in which an Order for Correction was issued for a fence/structure constructed in violation of the Adams County Comprehensive Zoning Ordinance should be overturned or not. Petitioner's Attorney, Richard Schmidt spoke to the Board along with others present. Discussion was held. Bob Benkowski made a motion to uphold the Zoning Administrator's call and deny the Appeal. Bob Donner seconded the motion. Mr. Benkowski went on to state that the Board was not condemning the fence, that it is in fact an enhancement. The objection is to fact that the proper process was not followed; if so, a permit would have been applied for by Mr. Lang or his contractor. It was also the Board's suggestion that Mr. Lang apply for a Variance. Roll Call Vote: 6 – Yes. Motion to deny carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the October 17, 2012 meeting for their review. Bob Donner pointed out an error in the address for Ronald Von Haden

Board of Adjustment
Monthly Minutes
November 21, 2012
Page #2

property in the Town of Monroe. Ivan Monroe made a motion to approve the minutes with that correction. Cathy Croke seconded the motion. All in favor. Motion carried
Correspondence: None.

The next Board of Adjustment meeting will be on December 19, 2012.

Bob Benkowski made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

ADJOURNED: 11:10 A.M.

Ivan Morrow, Chairman

Catherine Croke

Catherine Croke, Secretary

Robert Beaver

Robert Beaver

Cathy Allen
Cathy Allen, Recording Secretary

Robert Benkowski
Robert Benkowski

Tom Feller
Tom Feller

Robert M. Donner
Bob Donner (Alternate)

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: October 24, 2012
Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Bill Gomoll, Diane England, Sandy Wormet, John Atkinson, Bob McClyman, Jim Layman, Muriel Harper, John Wenum, Dave Singer, Charlie Krupa, Kristine Koenecke, Joan Smoke, and John Earl

Absent: Scott Beard and Denise Herbst

Unexcused Absence: None

Staff Present: Craig Gaetzke, Susan Tucker, Lisa Williams, Kari Labansky, Jim Dahlke, Jeff Housker, and Donna Lynch

Guests: None

Opening

1. Motion was made by Jim Layman to adopt the agenda. Seconded by Joan Smoke. Passed unanimously. **MOTION CARRIED.**

Motion was made by Jim Layman to adopt the October 24, 2012 meeting minutes. Seconded by Bob McClyman. Passed unanimously. **MOTION CARRIED.**

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world. John welcomed guests Craig Gaetzke, Susan Tucker, Lisa Williams, Kari Labansky, Jim Dahlke, and Jeff Housker.

2. **President Comments**

John mentioned one of the discussion items will be purchase of "Lot 2". Committee meetings have been going well. All board members are welcome to attend either the EPF&A or PBP Committee meetings whether they a member of the committee or not.

3. **Executive Director's Report**

Fred thanked board members for their attendance. The agency was presented with the "Helping Hands Recognition" award at the 2012

Poverty Matters Conference in Appleton; the award recognized our work with UW-Extension Adams County and support of the Summer Lunch Bunch Program. We will be discussing some recent property purchases. Board members are welcome to join us for a National Community Action Foundation webinar on post-election results and the impact on Community Action Agencies nationwide being held on Thursday, November 8th. Our WISCAP Quarterly Meeting will be held in Milwaukee on November 14th-15th. Fred will be presenting to the Horicon Rotary on October 31st and the National Association of Tax Preparers on November 1st. Glenville Timberwrights is considering the offer of buying out their loan which would provide the agency with funding to be loaned out to other small businesses. On October 4th Fred attended a banquet in Beaver Dam sponsored by Inspire Magazine recognizing and celebrating Muriel Harper for her inspirational life and good works in the community and nation.

Motion was made by Bill Gomoll to approve the Executive Director's Report of October 24, 2012. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Jim Dahlke and Kari Labansky presented the 2013 Proposed Budget. The Company Wide budget reflected total revenue of \$5,756,330 and total expenses of \$5,755,963. Budget totals for each unit reflected: Employment & Training - \$68,330; Housing & Energy Unit - \$3,020,166; Food Pantry & Section 8 - \$1,167,185; Homeless Intervention & Prevention - \$374,996; Corporate/Unrestricted - \$944,665; Community Services Block Grant - \$180,988. A listing of program acronyms was also presented.

Motion was made by Bill Gomoll to approve the Budget & Finance Report including the 2013 Proposed Budget as presented on October 24, 2012. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

Bill Gomoll asked board members to review the PBP Committee report of September 21, 2012. Bill Gomoll called the meeting to order and roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the July 13, 2012 and August 10, 2012 PBP Committee meetings. Ed presented the report on buildings maintenance and repairs. Fred reported on the Portage property with closing scheduled for September 26th. Our HOME grant for Rolan's Senior Village has been put on hold pending FHLB grant approval and correcting of file deficiencies noted after an on-site review of

our apartment buildings conducted in August. HUD rescheduled an on-site audit of Wyona Lake Apartments from September to November. Fred reported that Creative Builders did repay the overpayment made to them for construction of Holly Heights. Fred will follow up with Glenville Timberwrights regarding their option of lowering their loan if they obtain financing through another institution to repay our loan. The next meeting will be held on October 12, 2012.

Bill Gomoll asked board members to review the PBP Committee report of October 12, 2012. Bill Gomoll called the meeting to order and roll call was taken with eight members present. Motion passed by unanimous vote approving the agenda and minutes of the September 21, 2012 PBP Committee meeting. Ed presented the report on buildings maintenance and repairs. The Portage Office has been added to the list with roof repair completed and minor cleaning/repairs being worked on. Committee members discussed a change to By-Law 5.05 reflecting the appointment of one additional member to the PBP Committee by including letter C which reads, "Various program grants from governmental entities may require specific membership types to have decision influence for the board and agency. To fulfill any requirement for inclusion of a specific membership type, the Board President shall appoint such a person to be a member of the PBP Committee who shall have equal voice and voting privileges as board members serving on the PBP Committee. The appointment requires board approval." After discussion motion was passed by unanimous vote recommending full board approval of change to By-Law 5.05. Committee members welcomed Renee Greenland from Sauk City to the PBP Committee meeting; Renee has volunteered to serve on the PBP Committee representing the homeless. An update was provided on Rolan's Senior Village. Committee members discussed a Property Purchase Resolution which reads, "*WHEREAS:* Property described as Lot #2, Columbia County Certified Survey Map #4359, Volume 30, Page 114, City of Wisconsin Dells Tax Parcel ID#11291.716.02, 5.57 acres is listed for sale as is; and *WHEREAS:* Central Wisconsin Community Action Council, Inc. has ownership of Lot #1 contiguous with Lot #2 described above; and *WHEREAS:* In the best interests of Central Wisconsin Community Action Council, Inc., future use of the land will be controlled; and *WHEREAS:* The sale price of \$30,100 is favorable, *Now there for let it be resolved:* That Central Wisconsin Community Action Council, Inc. Board of Directors approves purchasing Lot #2 as described above for a price of \$30,100; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction. After discussion, motion passed by unanimous vote recommending full board

approval of the Property Purchase Resolution. Committee members discussed possible uses of the property. The next meeting will be held on November 9, 2012.

Motion was made by Dave Singer to accept the PBP Committee reports of September 21, 2012 and October 12, 2012. Seconded by John Atkinson. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of September 21, 2012. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the August 10, 2012 EPF&A Committee meeting. Fred reported on Personnel issues. Michelle Waltemath resigned her position as Chief Financial Officer; Jim Dahlke has been hired as a Senior Accountant through Accountemps. Committee members reviewed the Finance organizational chart reflecting change from a single Chief Financial Officer position to two Senior Accountant positions. The wage scale was also reviewed indicating current vacancies (Chief Financial Officer, Case Manager/Employment Skills Counselor, WX Program Specialist, Program Auditor/Accounting Specialist, Client Services Aide), position reclassifications (Chuck Moran to Jobs & Business Development Consultant/Community Access Coordinator, Gina Gray to Landlord Counselor/Consultant, LTE to PTE's including Crystal Jolliff, Joy Casperson, Nancy Anderson, Jesse Feilbach, Dennis Friend, Jason Hultman, Krystal Penaflor, Maria Rosas, Bob Walker, Jacob Williams), and new hire Delanie Harley-Little as LTE - Waushara WHEAP Program Assistant. Motion was unanimously passed to approve the wage scale changes as presented. Committee members reviewed Forward Community Investments loan approval terms and conditions for purchase of the Portage property with closing taking place on September 26th. The Community Services Block Grant on-site review which took place on August 29th and 30th went well. Fred is searching for foreclosures in the Beaver Dam area for our Neighborhood Stabilization Program with plans to purchase by the end of February 2013. Fred reported that one of our Homeless grants requires we must have at least one homeless person on the board. After discussion the committee decided to pursue the addition of one more member to the PBP Committee. The next meeting will be held on October 12, 2012.

John Earl asked board members to review the EPF&A Committee report of October 12, 2012. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda and minutes of the September 21, 2012 EPF&A Committee meeting. Fred reported on Personnel issues. Kari and Jim presented the 2013 Projected Budgets. Motion passed by unanimous vote recommending full board approval of the 2013 Projected Budgets as presented. A Cost Allocation Plan was presented which

describes how costs are charged out including a plan for the Weatherization Unit regarding use of equipment and tools by other funding sources; this will become part of the finance procedure manual. Motion passed by unanimous vote approving the Cost Allocation Plan as presented. Forward Community Investments is working with us on loan consolidation for Wyona Lake Apartments, the Beaver Dam building, and the Adams building. Committee members discussed a Property Purchase Resolution which reads, "*WHEREAS*: Property described as Lot #2, Columbia County Certified Survey Map #4359, Volume 30, Page 114, City of Wisconsin Dells Tax Parcel ID#11291.716.02, 5.57 acres is listed for sale as is; and *WHEREAS*: Central Wisconsin Community Action Council, Inc. has ownership of Lot #1 contiguous with Lot #2 described above; and *WHEREAS*: In the best interests of Central Wisconsin Community Action Council, Inc., future use of the land will be controlled; and *WHEREAS*: The sale price of \$30,100 is favorable, *Now there for let it be resolved*: That Central Wisconsin Community Action Council, Inc. Board of Directors approves purchasing Lot #2 as described above for a price of \$30,100; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction. After discussion, motion passed by unanimous vote recommending full board approval of the Property Purchase Resolution. Committee members discussed a change to By-Law 5.05 reflecting the appointment of one additional member to the PBP Committee by including letter C which reads, "Various program grants from governmental entities may require specific membership types to have decision influence for the board and agency. To fulfill any requirement for inclusion of a specific membership type, the Board President shall appoint such a person to be a member of the PBP Committee who shall have equal voice and voting privileges as board members serving on the PBP Committee. The appointment requires board approval." After discussion motion was passed by unanimous vote recommending full board approval of change to By-Law 5.05. John Earl mentioned the committee will need to begin work on the Executive Directors 2012 Performance Evaluation including 2013 compensation. The next meeting will be held on November 9, 2012

Motion was made by Bill Gomoll to accept the EPF&A Committee reports of September 21, 2012 & October 12, 2012. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction
 - d. Employment & Training
 - e. Business Development

Craig Gaetzke reported the Weatherization contract closed out at the end of June with a remaining balance of \$96,296. Total clients served

were 407 including 636 audits done and a service goal of 352. For the month of September 57 clients were served; 132 audits done; and to date 27 freezers/refrigerators installed, 22 furnaces, 12 water heaters, and 15 windows. Susan Tucker presented the Homeless Unit Report. We continue to operate at the same pace as last year. No FEMA funds have been released through the State yet. We are working with United Way funding for Crisis Rent Assistance and donated monies to provide a few motel vouchers and meals in Beaver Dam. The Transitional Housing Program has room for approximately another 4-5 households. Lisa Williams presented the Hunger Reduction Program Report. In August 2012 there was a 2% increase in households served, a 21% increase in donated and/or purchased foods, and a 53% decrease in USDA commodities. In September 2012 there was a 2% decrease in households served and a 9% increase in donated and/or purchased foods; USDA fared better in 2012 than 2011. We currently have 115 Section 8 vouchers over four counties. Lisa encouraged board members to participate in the Holiday Train event.

Motion was made by Bill Gomoll to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business Development Reports of October 24, 2012. Seconded by Kristine Koenecke. Passed unanimously. **MOTION CARRIED.**

7. **Old Business**

None

8. **New Business**

Motion was made by John Wenum to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance & Audit Committee recommendation of approving the 2013 Proposed Budget." Seconded by Joan Smoke. Passed unanimously. **MOTION CARRIED.**

Motion was made by Dave Singer to approve the motion which reads, "The Board of Director's of Central Wisconsin Community Action Council, Inc. approves submission of the 2013 Community Services Block Grant Application recognizing CSBG dollars as base and core sources of funding with continued use of those funds to develop and strengthen programs that assist local communities in their pursuits to combat and reduce poverty." Seconded by Muriel Harper. Passed unanimously. **MOTION CARRIED.**

Motion was made by Jim Layman to approve the Property Purchase Resolution regarding purchase of Lot 2 which reads, "*WHEREAS:* Property described as Lot #2, Columbia County Certified Survey Map #4359, Volume 30, Page 114, City of Wisconsin Dells Tax Parcel ID#11291.716.02, 5.57 acres is listed for sale as is; and

WHEREAS: Central Wisconsin Community Action Council, Inc. has ownership of Lot #1 contiguous with Lot #2 described above; and *WHEREAS:* In the best interests of Central Wisconsin Community Action Council, Inc., future use of the land will be controlled; and *WHEREAS:* The sale price of \$30,100 is favorable, *Now there for let it be resolved:* That Central Wisconsin Community Action Council, Inc. Board of Directors approves purchasing Lot #2 as described above for a price of \$30,100; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction. Seconded by Joan Smoke. Passed unanimously. **MOTION CARRIED.**

Board members reviewed motion recommended by the EPF&A and PBP Committees to approve By-Law Change 5.05 regarding PBP Committee membership including addition of letter C- which reads, "Various program grants from governmental entities may require specific membership types to have decision influence for the board and agency. To fulfill any requirement for inclusion of a specific membership type, the Board President shall appoint such a person to be a member of the PBP Committee who shall have equal voice and voting privileges as board members serving on the PBP Committee. The appointment requires board approval." Muriel moved to amend the motion removing "...as board members serving...". Seconded by Joan Smoke. Motion to amend passed by unanimous vote. After discussion, motion was made by Joan Smoke to further amend the motion adding "...voice and voting privileges only on the PBP Committee". After further discussion, Joan withdrew the motion adding "only". Motion was made by Kristine to approve the motion as amended which would now read, "Various program grants from governmental entities may require specific membership types to have decision influence for the board and agency. To fulfill any requirement for inclusion of a specific membership type, the Board President shall appoint such a person to be a member of the PBP Committee who shall have equal voice and voting privileges on the PBP Committee. The appointment requires board approval." Seconded by Joan Smoke. Passed unanimously. **MOTION CARRIED.**

Board members reviewed the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance & Audit Committee and Planning, Buildings, Programs Committee recommendation of appointing Renee Greenland, as an additional member of the PBP Committee representing the homeless". Motion was made by Diane England to amend the motion to include term limits. Several suggestions were discussed after which Muriel Harper made a motion to refer the issue back to the EPF&A Committee for further review. After further discussion, Muriel withdrew the motion to send the issue back to the EPF&A Committee. Motion made by Joan Smoke that the board appoint Renee Greenland as the homeless

rep on the PBP Committee. Seconded by Diane England. Passed unanimously. **MOTION CARRIED.**

Motion was made by Joan Smoke to further amend By-Law 5.05, letter C - adding a statement regarding term limits at the end which reads, "The appointment requires board approval and the term for these appointments will be two years." Seconded by John Wenum. Further discussion included revisions suggesting making wording in the paragraph plural which would read, "...such a person **or persons** to be a member", "**These appointments** require board approval ***and the term for these appointments will be two years***". The final motion would read, "Various program grants from governmental entities may require specific membership types to have decision influence for the board and agency. To fulfill any requirement for inclusion of a specific membership type, the Board President shall appoint such a person or persons to be a member of the PBP Committee who shall have equal voice and voting privileges on the PBP Committee. These appointments require board approval and the term for these appointments will be two years." With this being a second amendment to the already approved By-Law 5.05, letter C, the motion was referred back to the EPF&A Committee for final review and presentation at the December Board Meeting.

9. **Next Meeting**

Wednesday, December 19, 2012 @ 10:00 a.m.

10. **Adjourn**

John Wenum made a motion to adjourn. Seconded by Jim Layman. Passed unanimously. **MOTION CARRIED.**

Meeting was called to order by Chairman West at 6:08 p.m.

The meeting was properly announced.

There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Vacant; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini
SAYL students: Present: Feldner

Motioned by Eggebrecht/Roekle to approve the agenda. Motion carried by unanimous voice vote.

Motioned by James/Edwards to approve the November 20, 2012 minutes. Motion carried by unanimous voice vote.

Public Participation: Marilyn Rodgers, Mark Rodgers, Terry Stormoen, Rick Pease, Nick Segina and Ed Baron were present, not in support of Res. #106. Dick Malsch was present for Ord. #10. David Keach was present for Ord. #11. David Keach read a letter that was not submitted to Planning & Zoning.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Kotlowski, Licitar, Miller, Morgan, Pisellini and Roekle.

Claims: None

Correspondence: Received a petition of 508 names from Marilyn Rogers "To Sever the Unnecessary Columbia County contract". November 2012 newsletter from Chamber of Commerce.

Appointments: None

Unfinished Business: None

Reports and Presentations: Administrative Coordinator/Director of Finance report was submitted in the board packet, WCMA, was read by West. Daric Smith, RIDC gave a report.

Excused: Roseberry at 6:40 p.m.

Resolutions:

Res. #106: Motioned by Sebastiani/James to adopt Res. #106 to Enter into an Intergovernmental Agreement for Columbia County to provide Medical Examiner services to Adams County for fiscal year 2013. Motion to adopt Res. #106 defeated by roll call vote, 5 yes, 13 no, 1 excused, 1 vacant. Voting yes, Babcock, Edwards, James, Sebastiani and West. Excused, Roseberry. Vacant, District 2.

Present: Roseberry

Res. #107: Motioned by Licitar/Eggebrecht to adopt Res. #107 to amend the Adams County Employee Handbook as follows: Chapter 3, Section 12 – Outside Employment; Chapter 6, Section 8 – Bereavement Leave; and Chapter 8, Section 1.03 – Meals Reimbursement. Motion to adopt Res. #107 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Res. #108: Motioned by Johnson/Roekle to adopt Res. #108 to recognize Dianna Helmrick's retirement and honor her 29 years of service to Adams County. Motion to adopt Res. #108 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Res. #109: Motioned by Kotlowski/Johnson to adopt Res. #109 to recognize Mary Ann Bays' retirement and honor her 16 years of service to Adams County. Motion to adopt Res. #109 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Recess: Motioned by Allen/Roekle to take a 10 minute recess at 7:26 p.m. Motion carried by unanimous voice vote.

Reconvened: Meeting called back to order by Chairman West. 19 present, 1 vacant. Vacant, District 2.

Motioned by Kotlowski/Djumadi to adopt **Res. #110, 111** to sell County Advertised Tax Foreclosure Property. Motion to adopt **Res. #110, 111** to sell County Advertised Tax Foreclosure Property carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Res. #112: Motioned by Stuchlak/Sebastiani to adopt Res. #112 to support continuation of state and federal funding for the Grazing Lands Conservation Initiative (GLCI). Motion to adopt Res. #112 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Res. #113: Motioned by Licitar/James to adopt Res. #113 to support the proposal by the Wisconsin Lakes Partnership to include in the 2013-2015 State Budget, funds for the control of Aquatic Invasive Species in Inland Waters, by expanding the partnership of Rural Conservation and Development Councils with the Wisconsin Department of Natural Resources. Motion to adopt Res. #113 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Res. #114: Motioned by Allen/Djumadi to adopt Res. #114 establishing a one time 2012 pay increase for certain Adams County Employees and establish a pay freeze. Motion to adopt Res. #114 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Ordinances:

Ord. #10: Motioned by Sebastiani/Roekle to enact Ord. #10 to rezone a portion of a parcel of land to reflect that the following described portion of a parcel (4.5 acres) be changed from an A-1 Exclusive Agriculture District to an R2 Rural Residential District. Property located in the SE ¼, SE ¼, Section 23, Township 16 North, Range 6 East, Lot 1 of CSM 2261 on 8th Court, Town of Easton, Adams County, Wisconsin. Motioned by Stuchlak/Morgan to amend Ord. #10 striking R2 Rural Residential District and inserting R1 Large Lot. Motion to amend Ord. #10 carried by roll call vote, 18 yes, 1 no, 1 vacant. Voting no, Eggebrecht. Vacant, District 2. Motion to enact amended Ord. #10 carried by roll call vote, 18 yes, 1 no, 1 vacant. Voting no, Eggebrecht. Vacant, District 2.

Ord. #11: Motioned by Stuchlak/Roekle to enact Ord. #11 to rezone a portion of property (2 acres) to be changed from a Conservancy District to a Recreation/Residential District, Property (1 acre) located in the NE ¼, NW ¼, Section 20, Township 18 North, Range 5 East, on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin. Motion to enact Ord. #11 carried by roll call vote, 18 yes, 1 no, 1 vacant. Voting no, Eggebrecht. Vacant, District 2.

Ord. #12: Motioned by Roekle/Johnson to enact Ord. #12 to rezone a portion of a parcel, changed from an A1-15 Exclusive Agriculture District to an R1-LL Single Family Residential District, Property (2 acres) located in the SW¼, SE & SE¼, SE¼, Section 17, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #12 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Ord. #13: Motioned by Licitar/Sebastiani to enact Ord. #13 to rezone a portion of a parcel, changed from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District, Properties (5 acres) located in the SW¼, SE¼, Section 9, Township 14 North, Range 7 East, at 446 and 448 Gillette Avenue, Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #13 carried by roll call vote, 19 yes, 1 vacant.

Vacant, District 2.

P20

Ord. #14: Motioned by Stuchlak/Babcock to enact Ord. #14 to rezone a portion of a parcel of land, changed from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District, Property (1.25 acres) located in the SE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. (Property will be combined by Certified Survey with adjacent property to meet the minimum 5 acre requirement for A3). Motion to enact Ord. #14 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Denials:

Den. #01: Motioned by Stuchlak/Licitar to enact Den. #01 Property (1.99 acres) located in the SW ¼, SE ¼, Section 35, Township 18 North, Range 6 East, Lot 1 of CSM 3381 at 838 County Trunk J, Town of Preston, Adams County, Wisconsin, the Adams County Planning and Zoning Committee recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors. Motion to enact Den. #01 carried by roll call vote, 19 yes, 1 vacant. Vacant, District 2.

Petitions: None

Motioned by Roekle/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Djumadi/Edwards to approve per diem and mileage. Motion carried by unanimous voice vote.

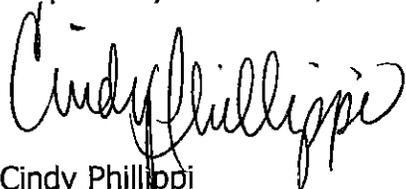
Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Strategic Planning Meeting for December 20, 2012 at 1:00 p.m. has been cancelled.

Set next meeting date: January 15, 2013 at 6:00 p.m.

Motioned by Roekle/Djumadi to adjourn the meeting at 8:04 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Adams County Clerk

These minutes have not been approved.

Executive Committee Meeting
December 7, 2012 – 1:30 p.m. - Conference Room A-260

P21

John West, Chair, called the meeting to order at 1:30 p.m. The meeting was properly announced.

Committee members present: John West, Al Sebastiani, Jack Allen, Larry Babcock, and Florence Johnson.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney John R. "Jack" Albert; Diane Heider, Legal Assistant, Recording Secretary; Supervisor Lori Djumadi; Supervisor Jon Roseberry; County Clerk Cindy Phillippi; Tyler Grossheusch, Chris Murphy; and Jodi Helgeson. Marcia Kaye, Personnel Director, was excused.

Motion by Sebastiani, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Sebastiani, to approve the Minutes of the November 13, 2012 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation. There is no new correspondence.

Motion by Allen, seconded by Babcock, to approve the Resolution to Amend Adams County Employee Handbook Chapter 3, Section 12; Chapter 6, Section 8; Chapter 8, Section 1.03. Motion carried by unanimous vote.

Discussion was held regarding the County pay structure.

Motion by Allen, seconded by Sebastiani, to support a 2% wage increase in 2013 for those employees who have not received a step increase or a cost of living adjustment during 2012, except those hired after June 1, 2012, as brought forward by the Administrative & Finance Committee. Motion carried by unanimous vote.

Motion by Johnson, seconded by Babcock to freeze, as of December 31, 2012, all previous resolutions and action regarding County pay scale and structure. Motion carried by unanimous vote.

Discussion of posting of the GIS Specialist/Assistant Land Information officer position. **Motion by Allen, seconded by Sebastiani, to post the GIS position based on the ranges included in the Carlson-Dettmann wage study. Motion carried by unanimous vote.**

Discussion of job descriptions for Administrative Coordinator/Director of Finance Office; Adams County Corporation Counsel Office; and Personnel Department. No changes to job descriptions, except that of Corporation Counsel's Legal Assistant. **Motion by Babcock, seconded by Allen, to approve all job descriptions as presented. Motion carried by unanimous vote.**

Albert provided a 3-page outline of Corporation Counsel's goals, accomplishments and expectations for the Committee's review. Chair West stated this is the type of input he's looking for, and wondered how best to discuss goals, accomplishments and committee expectations with all County Board members. Larson proposed that each Executive Committee Member talk with 3 Board Supervisors, and those findings can be shared with other Supervisors.

Larson presented the monthly Administrative Coordinator/Director of Finance report including

- Hilbert Bond documents
- EO Johnson managed print service should be implemented in December
- Workers Compensation training was held with the Treasurer; transition of treasurer-elect
- review of job descriptions
- preparation for preliminary financial audit
- No update on BRB Contract; no movement forward

Allen spoke of the need to determine goals for safety training meetings, and education on CPR training, fire extinguishers, fire drill, evacuation plan, etc.

Jack Albert presented Corporation Counsel Department monthly report including department representation, court actions, case load, and office management. Albert may propose in the future that a door be installed between his office and his assistant's office to ensure staff safety and easy accessibility to all work areas.

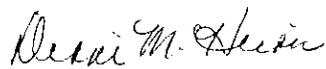
Marcia Kaye was excused from attending this meeting, but a handout was given to Committee Members for their review.

Motion by Allen seconded by Sebastiani, to approve November vouchers. **Motion unanimously carried.**

Action items for next meeting: MEUW to present a program for Safety Administration and compliance.

The next meeting is scheduled for **January 8, 2013 at 8:00 a.m.** **Motion by Allen, seconded by Sebastiani**, to adjourn the meeting at 4:11 p.m. **Motion carried by unanimous vote.**

Respectfully submitted,



Diane Heider
Recording Secretary

**Adams County Health & Human Services and Veterans Service Board
Meeting Minutes
Health & Human Services Building – November 9, 2012**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 9:00 a.m.

Roll Call of Board Members: Lori Djumadi, Diane England, Paul Pisellini, Jack Allen, Maureen Bruce, Heidi Roekle, Teresa Harvey-Beversdorf, Dr. Hatton. Excused: Fran Dehmlow

Health & Human Services Staff: Janet Wimmer, Wendy Pierce, Dana Henriksen, Sarah Grosshuesch, Kelly Oleson, Julie Edmundson, Diane Osborn

Veterans Services Staff: Dave Guerin

Others in Attendance: Marcia Kaye

Motion by Allen / Hatton to approve Agenda and Compliance with Open Meetings Law. Motion carried by UVV.

Motion by England / Beversdorf to approve the October 12, 2012 minutes as submitted. Motion carried by UVV.

New Business –Introduction of the new Children and Family Services Manager, Kelly Oleson, and the new Clinical Services Manager, Julie Edmundson.

Public Comment - none

Correspondence – none

Veterans Service

Review and approve October Veterans Service vouchers and financial report. Motion by Hatton / Bruce to approve October Veterans Service vouchers and financial report. Motion carried by UVV.

Review and/or approve job descriptions for CVSO and Deputy CVSO. A discussion was held on the job descriptions. Motion to approve the job descriptions by Allen / Pisellini. Motion carried by UVV.

Veterans Service Officer's report.

Health & Human Services

Review and approve October Health & Human Services vouchers and financial report. Motion to approve October Health & Human Services vouchers and financial report by Roekle / Hatton. Motion carried by UVV.

Director's Report by Janet Wimmer.

Conference and Workshop Attendance update by Janet Wimmer.

Personnel – General: A discussion was held on the starting wages of the current open positions of Administration and Billing Specialist and the part time Cook at the ADRC Nutrition Program. Marcia Kaye gave an overview of how the current wage scale was determined. No action is needed or required at this time.

Personnel – Long Term Support: Discuss and/or approve increasing the Personal Care Nurse position from part time to full time. Diane Osborn updated the committee on the number of people receiving personal care services and the need for the current 30 hour per week position to be increased to 37.5 hours per week. Motion to approve the Personal Care Nurse from a part time position to a full time position by Hatton / Beversdorf. Motion carried by UVV.

Personnel – ADRC: Discuss and/or approve recruitment for vacant Intake Access Specialist/Options Counselor position to fill vacancy left by staff member who transferred to Long Term Support. Motion to approve recruitment of the Intake Access Specialist/Options Counselor by Hatton / Beversdorf. Motion carried by UVV.

Personnel – Children and Family Services: Discuss and /or approve a recommendation to the Executive Committee to hire the new Children and Family Services Manager at a wage step other than the starting rate. Motion to approve that the Children and Family Services Manager be set at the same step as the new ADRC Manager position by England / Pisellini. Motion carried by UVV.

Discuss and/or approve the job description for the open Social Worker I or II position. Motion to approve the job description by Allen / Hatton. Motion carried by UVV.

Discuss and/or approve the recruitment of Social Worker I or II to fill the vacancy left by the promotion of Kelly Oleson to the Children and Family Services Manager. Motion to approve the recruitment of the Social Worker I or II position by Roekle / Bruce. Motion carried by UVV.

Personnel – Economic Support: Discuss and/or approve changing the current support position to an entry level Economic Support position. Motion to change the current support position to an entry level Economic Support position by Allen / England. Motion carried by UVV.

Discuss and/or approve recruitment of the position left vacant due to the retirement of Doris Gullickson on January 4, 2013. Motion to approve the recruitment of the approved entry level Economic Support position by Roekle / Bruce. Motion carried by UVV.

Resolution: Recognition of long-time Adams County Foster Parents, Dale and Lisa Bowser, who in addition to having adopted five special needs children, continue to provide exemplary foster parenting and who have been chosen to receive the 2012 Governor's Outstanding Adoptive Parent Award. Motion to approve the resolution by Allen / Roekle. Motion carried by UVV.

Resolution: The Health and Human Services Committee is recommending that November be designated Pancreatic Cancer Awareness Month by the Adams County Board of Supervisors. Motion to approve the resolution by Roekle / Pisellini. Motion carried by UVV.

General – HHSD building: A discussion was held on staff concerns regarding inadequate lighting on the outside of the north side of the building. Jack Allen will take this request to the Property Committee and request two motion sensor lights be installed.

Unit Reports:

ADRC, Long Term Support Services, and Thrift Store report by Diane Osborn.
Economic Support report by Dana Henriksen.
Public Health report by Sarah Grosshuesch.

Next Regular Meeting Date – December 14, 2012

Motion to adjourn at 10:19 AM by Roekle / Allen. Motion carried by UVV.



HHSD Committee Chair

12/14/2012
Date

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, DECEMBER 13, 2012 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
James Bays

OTHERS PRESENT: Dennis Premo ~ County Patrol Superintendent, Jason Kirsenlohr ~ Patrol Superintendent, Sherry Kotlowski ~ Office Manager, Dustin Preble, Kelly Wolf, Tom Boguszewski, Dianne Schubert, Barbara Morgan, Everett Johnson and Chris Blum

MEMBER ABSENT: Patrick Gatterman ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, December 13, 2012.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, MORGAN AND BAYS. MEMBER ABSENT: GATTERMAN ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (NOVEMBER 8, 2012 REGULAR MONTHLY MEETING): *Motion by Bays to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for November 8, 2012 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda items:

- Review & Act on General Engineering Contract for 2013
- County Road B Overlay Project ~ Quantity Over Runs & Other Concerns ~ D.L. Gasser Construction
- County Road B Overlay Project ~ Task Order Change ~ AECOM
- Fuel Purchasing

REVIEW & ACT ON GENERAL ENGINEERING CONTRACT FOR 2013: General Engineering quotes were received and reviewed by the Highway Committee. *Motion by Bays to award the 2013 General Engineering contract to AECOM, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (Attached to Minutes is a summary of all quotes that were received)*

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
DECEMBER 13, 2012 ~ 9:00 A.M.

P27

COUNTY ROAD B OVERLAY PROJECT ~ QUANTITY OVERRUNS & OTHER CONCERNS ~ D.L. GASSER CONSTRUCTION: Dustin Preble representing D.L. Gasser Construction was present to explain the overrun in materials and concerns with quality of work on the County Road B Overlay Project and that a possible extended warranty and retainer could be a resolution. Jason Kirslenlohr, Patrol Superintendent was present and explained the language in the bid document, reviewed pictures of the roadway that showed quality concerns and discussed the shoulder material overruns. AECOM was the engineering company that was overseeing the project and there was not a clear understanding of what their expectations were for this project and that in the future there should be a pre-construction meeting prior to the construction. *Motion by James Bays to negotiate with D.L. Gasser Construction an adjustment in the material overrun, extended warranty for the project and to bring back a proposal to the Highway Committee at the January Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD B OVERLAY PROJECT ~ TASK ORDER CHANGE ~
AECOM: AECOM, Kelly Wolf was present to explain that the task order for the County Road B Overlay Project was estimated at one week and the project lasted for 1 ½ weeks, so that is why there is an increased from \$6,080 to \$9,750. *Motion by Bays to approve the Task Order Change Number 1 to Task Order 25, providing AECOM agrees at no charge to appear at the January Highway Committee Meeting and assist the Highway Department with adjustments and warranty reference the County Road B Overlay Project, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, ADMINISTRATIVE REVISIONS, CONDEMNATIONS & OFFERING PRICE REPORTS: NONE

JOB DESCRIPTIONS: Briefly discussed the job descriptions that need to be revised and this agenda item will be placed back on the January Highway Committee Meeting Agenda.

2013 COMPOSITE RATE FOR WINTER MAINTENANCE EQUIPMENT AGREEMENT: *Motion by Bays to approve using Composite Rates as set by State D.O.T. for the 2013 Winter Maintenance for snow plow trucks, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FUEL PURCHASING: Dianne Schubert representing Wisconsin River Co-op was present and explained that their company would like to have the opportunity to submit a fuel quote for the highway department as they do supply fuel for other county departments in Adams County and government agencies in other counties and feels that they are very competitive. Highway Department currently has an agreement with Scully Oil Company for ½ cent above cost plus transportation fees, which amounts to \$330 to \$350 above cost for each transport of fuel that is delivered. Discussed getting bids/quotes for 3, 6, 9 and 12 months. *Motion by Bays to get quotes for fuel by the quarter and amount above cost plus transportation, second by Babcock. VOICE VOTE: IN FAVOR ~ Babcock, Johnson and Bays / OPPOSED ~ Morgan. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
DECEMBER 13, 2012 ~ 9:00 A.M.**

APPROVAL TO ADVERTISE TO PURCHASE TANDEM TRUCK WITH EQUIPMENT BIDS: *Motion by Bays to approve the highway department to advertise for bids on purchasing a tandem truck and equipment for that truck, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Snow Fence installation is completed
- CTH Z (Wood Cty Line – 18th Lane) Brush & Tree Removal
- Winter Maintenance Equipment
- CTH B (CTH E – STH 82) Overlay Project
- Chainsaw Safety Training
- CTH G (STH 73 – CTH C) Culverts
- CTH G (STH 73 – Apache Avenue) Stump Removal
- Shoulder Maintenance

FINANCIAL REPORT: *Motion by Morgan to approve the November 2012 Financial Report as audited, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the December 7, 2012, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Bays to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Job Descriptions
- Fuel Purchasing Quotes
- County Road B Overlay Project ~ Quantity Over Runs & Other Concerns ~ D.L. Gasser Construction

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Morgan, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, January 10, 2013 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:10 A.M.

Respectfully submitted,

Sherry Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

**MONDAY, DECEMBER 17, 2012, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, St. Pr. Town Chair
Brenda Rhinehart, Office Manager
Nancy Wical, Town Supervisor/Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Larry Babcock, SW Committee Chair
Florence Johnson, SW Committee Vice-Chair
James Bays, SW Committee Member

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chairperson, Dennis Erickson at 7:02 P.M.. All Committee members present. Brenda Rhinehart was filling in for the Director.

There were no additions or changes to the agenda. *Motion by Wical, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: Ms. Rhinehart presented the minutes of the May 21, 2012 Advisory Committee Meeting. *Motion by Gasienica, second by Wical, to approve the minutes of the May 21, 2012 Advisory Committee Meeting as corrected. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Rhinehart then reported on the following items for June 2012 through December 2012.

RECYCLING: Recycling markets have been very poor. Agreement with IROW was passed by County Board and they took over the operations on October 1st. Since that time, recycling markets have fallen significantly and we found out that Huber workers cannot be used in the recycling building if a private contractor operates the facility. IROW is having difficulty keeping the operations running under these conditions and may be forced to pull out of the agreement. In this case, Adams County will need to take the operations back. We are already trying to find an outlet for the comingled materials but will have to ship it loose since no one will take the baled comingled anymore.

Scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. We have recently added #3-#7 plastics back into the recycling program as well as cartons materials. Recycling volumes are still exceeding required amounts and the reject materials are still very low. We are working on improving the quality of the recyclables picked up comingled and keeping bags out of the trucks as these plug the system. We are asking that people put loose recyclables out in bins or boxes without being in bags.

REVENUES & TIPPAGE: Garbage tippage for 2012 is lower than last year by approximately 7.5%. This is due to the tornado last year. See attached Tippage Reports.

Of this, the “free” garbage tippage portion to Strongs Prairie was 876.04 tons (\$41,173.88). Strongs Prairie did pay their share of the recycling surcharge which is not included in this amount). In 2011 this was 1,732.43 tons due to the tornado, In 2010 Strongs Prairie produced 922.92 tons. In 2009 Strongs Prairie produced 838.34 tons.

The business/residential dumpster service is still going well although we have lost several customers due to the recession. Since last year we’ve added 651 new customers-many from out-of-county. We also lost 471 customers for a total net gain of \$199,471.92. In 2011 we had 364 new customers, 2010 we had 175 new customers, 206 in 2009, and 183 new customers in 2008.

The Town of Jackson, Village of Friendship, Village of Coloma, and Village of Oxford curbside pickup is going very well. The City of Adams and Dell Prairie contracts were given to Clark Disposal and are coming to the County Landfill. The Federal Prison at Oxford is now hauling their own waste using their own equipment which frees up our employees for other new customers.

Since the beginning of the year there were 1123 roll-off containers leased out to private citizens and contractors bringing in \$168,450.00. (1200 in 2011 bringing in \$178,175.00). This does not include the tippage.

We have also had 1,424 drop-off site container switch-outs through the year bringing in \$77,020 revenues. In 2011 we had 1,377 drop-off site container switch-outs through the year bringing in \$80,180.00 in fees.

The new Ordinance requiring all waste from Adams County come to Adams County is going well. We have several haulers who got permits in 2011 and again in 2012. Stickers for 2013 were issued for their trucks.

OUT-OF-COUNTY WASTE: \$176,169.10 in revenues has been brought in so far in 2012. In 2011 that was \$127,636.80 from Out-of-County. (See attached reports) Garbage tonnage from Out-of-County is 2,160.55 tons (1,575 tons in 2011). There were 2 new Out-of-County curbside collection contracts starting 1/1/12 and one town drop-off site.

We are also working on an agreement with Juneau and Monroe Counties to bring waste to our landfill when theirs closes in early spring of 2013. This agreement is needed to commit the three parties to a regional solid waste disposal consortium to provide landfill space. They have set up a transfer site and will be bringing materials here for several years. We need this agreement to justify expanding our landfill. Without the additional waste (revenues) we will probably not be able to expand, causing all Adams County citizens hardship regarding waste disposal. The engineers estimate that even with this additional waste we will meet our 2019 obligation to Strongs Prairie.

INSPECTIONS: Landfill related inspections passed without violations or citations issued. Groundwater monitoring again showed road salt chemicals in some wells, some of which are not down-gradient to the landfill and could be normal groundwater fluctuations and/or road run-off. VOC's were not detected. Methane gas was not detected.

All scale and fuel system mandatory inspections passed without any violations, problems or citations. A new automated fuel system was installed which makes reporting much more accurate. No other areas of concern were found or violations noted.

LANDFILL IMPROVEMENTS: No major improvements were made to landfill buildings or grounds.

LANDFILL CONSTRUCTION UPDATE: Cell #4 construction is completed and 4' of waste has been placed which will protect the liner from freezing. Cell #3 has room for about 2 months worth of garbage. We are also working on capping Cell #1.

OTHER SPECIAL EVENTS: The ½ price appliance and tire roundup and Hazardous Waste Clean Sweep/Pharmaceutical Collection was held on June 30th.

OTHER: A complaint was received by a neighbor about someone hunting on landfill property. After conferring with DNR nothing can be done about this unless someone gives us a vehicle description and/or plate #, or a back-tag # or calls the Sheriff's Department when the trespassing is occurring.

The County budget for 2013 has been approved. The SW tax levy portion decreased 74.68% over last year. There are price increases of 5% in-county and 10% out-of-county for services (curbside/dumpsters) for 2013. Roll-off containers were increased for 2013. There were no increases for the town drop-off site haul fees.

Of the \$2,509,933 SW Budget for 2013:

- \$61,601 is on the tax levy which is .359% of the total levy, down from \$243,325.00 in 2012.
- \$97,000.00 is from recycling grants which is 40% lower than in previous years due to cuts.
- \$2,351,332.00 is revenues from customers.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year thru the end of November, the citizens of Strongs Prairie have received the following at no charge:

- 2012** 876.04 tons of garbage = \$52,562.61
- 82.42 tons of brush = \$3,709.90
- 17.82 tons of clean concrete = \$445.50
- 158.49 tons of stumps = \$2,377.35
- 37.05 tons of yard waste \$1,481.80
- Total consideration since the first of the year to Strongs Prairie as host community for 2012 is

\$60,576.16 plus the free service at the drop-off site.

2011 1,732.43 tons of garbage = \$81,424.21
136.08 tons of brush worth \$6,123.60
19.93 tons of yard waste worth \$797.20.
Total consideration since the first of the year to Strongs Prairie for 2011 is **\$88,345.01.**

2010 922.92 tons of garbage worth \$43,377.
70.54 tons of brush worth \$3,174.30
15.09 tons of yard waste worth \$603.60
Total consideration since the first of the year to Strongs Prairie for 2010 is **\$47,155.14.**

2009 681.41 tons of garbage worth \$33,457.23
32.82 tons of brush worth \$1,312.80
12.99 tons of yard waste worth \$454.65
Total consideration since the first of the year to Strongs Prairie for 2009 is **\$33,224.68.**

2008 588.2 tons of garbage, worth \$27,704.22
66.53 tons of brush worth \$2,328.55
15.08 tons of yard waste worth \$452.40
Total consideration since the first of the year to Strongs Prairie for 2008 is **\$30,485.17.**

2007 1218.32 tons of garbage, worth \$48,732.80
90.08 tons of brush worth \$2,765.50
15.07 tons of yard waste worth \$376.75
Total consideration since the first of the year to Strongs Prairie for 2007 is **\$51,732.80.**

2006 962.54 tons of garbage, worth \$38,501.60
121.03 tons of brush worth \$4,236.05
18.12 tons of yard waste worth \$453.00
Total consideration since the first of the year to Strongs Prairie for 2006 is **\$43,190.65.**

ADJOURNMENT/NEXT MEETING DATE (May 20, 2013): *Motion by Wical, second by Gasienica, to adjourn until the next meeting which will be held on Monday, May 20, 2013. All in favor. Motion carried. Meeting adjourned at 7:43 PM.*

**RESPECTFULLY SUBMITTED,
MYRNA DIEMERT, SW DIRECTOR/RECYCLING COORDINATOR**

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY
PLANNING & ZONING
COMMITTEE MEETING MINUTES
December 5, 2012

P33

ONSITE: Chairman Joe Stuchlak called the meeting to order at 9:00 A.M. on Wednesday December 5, 2012 at the David Keach property located on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin to conduct a site visit of a Conservancy Zoned parcel. The following members present: Glenn Licitar, Randy Theisen, Al Sebastiani and Heidi Roekle. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and the owner David Keach. Terry James and Barb Morgan were excused. Was this meeting properly announced? Phil McLaughlin stated that it was. Heidi Roekle made a motion to approve the agenda as noticed. Al Sebastiani seconded the motion. All in favor. Motion carried.

The Committee drove part way into the property and walked up to the top of the ridge. Mr. Keach indicated where the soil test was performed and the two (2) acre area which was marked by yellow ribbons that he would like to have rezoned. Discussion was held regarding emergency vehicle access, erosion control and rezoning an area less than the two (2) acres requested. Glenn Licitar made a motion to recess to the Courthouse for the Public Hearing portion of the meeting. Al Sebastiani seconded the motion. All in favor. Motion carried.

RECESS: 9:40 A.M.
RECONVENE: 10:00 A.M.

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 10:00 A.M. stating that the meeting was properly noticed and that the agenda was approved. Roll Call.

Public Hearings: David L. Keach – Rezoning request of a portion of a parcel (2 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow the construction of a residence on property located in the NE ¼, NW ¼, Section 20, Township 18 North, Range 5 East, on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin. Upon completion and review of the Committee Findings checklist and based on a total score of 242, with an average score of 48.4, Randy Theisen made a motion to grant the rezoning, but reducing the acreage to one (1) acre with the south line of that area being from the peak of the ridge to the north towards the road and forward that recommendation for the above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 5 -Yes. Motion carried. Richard L. Malsch – Rezoning request of a portion of a parcel (4.5 acres) from an A-1 Exclusive Agriculture District to an R-1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE 14/, Section 23, Township 16 North, Range 6 East, Lot 1 of CSM 2261 on 8th Court, Town of Easton, Adams County, Wisconsin. Al Sebastiani made a motion to grant the rezoning of the 4.5 acres, but to an R2 District instead and forward that recommendation to the County Board for final approval. Glenn Licitar seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Paul R. Wiesner Jr. /Paul J. Wiesner/Randall N. Thompson – Modification request under Section 4.62 (Access) of the Adams County Land Division Ordinance to allow a 66' wide access easement to a land locked parcel and proposed two acre parcel, with a Rezoning request of a portion of a property (2 acres) from an A1-15 Exclusive Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance on properties located in the SW ¼, SE & SE ¼, SE ¼, Section 17, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin. Heidi Roekle made a motion to grant the Modification as long as the easement is recorded. Glen Licitar seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Heidi Roekle made a motion to grant the rezoning and forward that recommendation to County Board for final approval. Al Sebastiani seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Diversified Seed Land Holdings, LLC – Rezoning request of a portion of a parcel (1.25 acres) from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning

Ordinance to allow it to be surveyed into the adjacent property located in the SE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. Randy Theisen made a motion to grant the rezoning request and forward that recommendation to County Board for final approval. Heidi Roekle seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Frederick W. & Sherry A. Brooks – Conditional Use Permit under Section 5-12.03(B) & (G) of the Adams County Comprehensive Zoning Ordinance to allow contractor equipment storage and outdoor keeping of animals on property located in the SE ¼, SW ¼, Section 36, Township 15 North, Range 6 East, at 770 Gale Avenue, Town of Springville, Adams County, Wisconsin. Al Sebastiani made a motion to deny the Conditional Use Permit request with the statement that he does not like to approve the requests when the Township has objections to it. Randy Theisen seconded the motion. Roll Call Vote: 5 – Yes. Motion to deny carried. Edward R. & Sharon L. Czerkas – Rezoning request of a portion of a parcel (5 acres) from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District to allow the sale of the house with five acres on property located in the SW ¼, SE ¼, Section 9, Township 14 North, Range 7 East, at 446 and 448 Gillette Avenue, Town of New Haven, Adams County, Wisconsin. Glenn Licitar made a motion to grant the rezoning and forward that recommendation to County Board for final approval. Randy Theisen seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Steven & Annette Palmer – Rezoning request from an R-3 Residential District to a B-1 Rural Business District of the Adams County Comprehensive Zoning Ordinance to allow an existing residence and trucking business to become conforming on property located in the SW ¼, SE ¼, Section 35, Township 18 North, Range 6 East, Lot 1 of CSM 3381 at 838 County Trunk J, Town of Preston, Adams County, Wisconsin. Corporation Counsel joined the meeting to confer with a Committee Member and then left the meeting. Randy Theisen stated that he would be abstaining from voting on the Palmer request and left the meeting at 12:44 P.M. Al Sebastiani made a motion to take a short recess. Glenn Licitar seconded the motion. All in favor. Motion carried.

RECESS: 1:00 P.M.
RECONVENE: 1:09 P.M.

Discussion was held and testimony taken for the Palmer hearing. Heidi Roekle made a motion to deny the rezoning request because a large area surrounding the request is zoned Residential and to rezone this parcel would be considered spot zoning. Glenn Licitar seconded the motion. Roll Call Vote: 4 – Yes. Motion to deny carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Al Sebastiani made a motion to approve the minutes from the November 7, 2012 meeting as presented. Heidi Roekle seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of November to the Committee for review. Al Sebastiani made a motion to approve the Surveyor's report as presented. Heidi Roekle seconded the motion. All in favor. Motion carried.

Glenn Licitar made a motion to deviate to item #11 Planning & Zoning Updates. Heidi Roekle seconded the motion. All in favor. Motion carried. Phil McLaughlin stated that tires for the inspector's vehicles will be billed to Planning & Zoning out of the 2013 Budget. Mr. McLaughlin also presented the Committee with a Resale Value quote for the Department's 2004 Ford Escape.

PLANNING & ZONING COMMITTEE
MONTHLY MEETING
DECEMBER 5, 2012
PAGE #3

Register of Deeds and Land Information: Jodi Helgeson informed the Committee that her office will be having new carpet installed between the Christmas and New Year Holidays. Ms. Helgeson also stated that Tyler Grosshuesch has turned in his resignation and will be leaving County employ at the end of December. He has taken a job at Adams Columbia. Heidi Roekle made a motion to approve the Register of Deeds and Land Information reports. Glenn Licitar seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the Financial Report for the month of October, 2012 to the Committee for review. Heidi Roekle made a motion to approve the Financial Report as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Correspondence: None
The next meeting was scheduled for January 2, 2013.

Heidi Roekle a motion to adjourn. Glenn Licitar seconded the motion. All in favor. Motion carried.

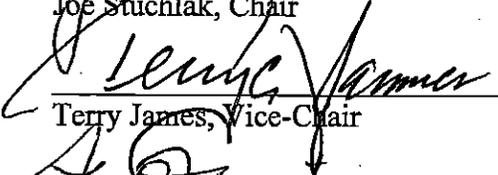
Adjourned: 1:36 P.M.



Joe Stuchlak, Chair



Glenn Licitar



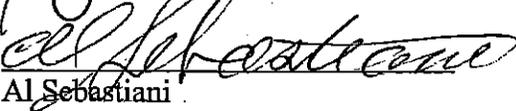
Terry James, Vice-Chair

Barb Morgan



Randy Theisen

Heidi Roekle



Al Sebastiani



Cathy Allen, Recording Secretary

Meeting was called to order at 8:31 a.m. by Chairman Allen. Meeting was properly announced. Present: Allen, Djumadi, Kotlowski and Miller. Excused: James. Also present: Bays, Hamman, Larson, Phillippi and Zander.

Motioned by Kotlowski/Miller to approve the agenda. Motioned carried by unanimous voice vote. Motioned by Djumadi/Kotlowski to approve the November 5, 2012 minutes. Motion carried by unanimous voice vote.

Kotlowski opened 3 bids for the tax foreclosed properties. Parcel #1, Brian Rector \$2,810.00, 10% included \$281.00. Parcel #9, Melissa Pulliam \$4,100.00, 10% included \$410.00. Parcel #9, Ralph Sabroff \$5,103.00, 10% included \$510.30.

Motioned by Miller/Djumadi to accept bid parcel #1, Brian Rector and bid parcel #9, Ralph Sabroff. Motion carried by unanimous voice vote.

Discussion on property on Lilac in Rome. They were \$38 short on their 2008 taxes. They ignored the 1st letter that was sent. A 2nd letter was sent from Adams County attorney, Jack Albert. They did respond to this letter. Property was redeemed in the Clerk of Courts office. Pulled from judgment, final still part of balance due, which indicated this was paid per court records. They currently owe \$9,000. Payment came in yesterday, making them paid in full thru 2011.

Reviewed tax foreclosure property pictures and determined prices.

4 New properties to be listed:

Parcel #10-873 David Julseth, 1102 Evergreen Court, 6 acres, valued at \$67,500. Cleanup of property will add cost to the outstanding balance due. Motioned by Djumadi/Kotlowski to list parcel #10-873 for sale for \$20,000. Motion carried by unanimous voice vote.

Parcel #24-678 Jameson, Hwy 21 West of Hwy 13, .31 acres, owes \$562 in back taxes as of court date, valued at \$1,400. Motioned by Djumadi/Miller to list parcel for sale for \$1,400. Motion carried by unanimous voice vote.

Parcel #26-1065 David/Pam Reiche, A-frame by Castle Rock Park, owes \$4,255 in back taxes, valued at \$50,900. Have received no money, after a 30 day extension that was given to them. Motioned by Djumadi/Kotlowski to list parcel for sale for \$35,000. Motion carried by unanimous voice vote.

Parcel #26-2298-20 Karen Locke, Lots 9, 10, 11 and 12, Leona St. in Quincy, owed \$8,157 in August, 2012. Paid with non-sufficient funds. We received no response from them when they were told we needed cash or a money order for payment. Motioned by Djumadi/Miller to list parcel at \$45,000. Motion carried by unanimous voice vote.

Old properties:

Parcels 2/4, Pine Oaks F, 2 lots, leave at \$2,800.

Parcel #8-220, Hwy 13/K by P&J Convenience Store in Dell Prairie, currently at \$35,000. Motioned by Kotlowski/Djumadi to list parcel for sale for \$25,000. Motion carried by unanimous voice vote.

Parcel #12-1991-1992 12-125-10 church in Jackson, currently at \$18,000. Motioned by Kotlowski/Djumadi to list parcel for sale for \$10,000. Motion carried by unanimous voice vote.

Parcel #24-303, 1385 State Rd 13 by Cottonville Store, currently at \$20,000. Motioned by Djumadi/Miller to list parcel for sale for \$15,000. Motion carried by unanimous voice vote.

15 parcels in the Town of Rome. Motioned by Djumadi/Kotlowski to leave pricing as is on 15 parcels in the Town of Rome. Motion carried by unanimous voice vote.

Parcel #34-2202-542, in the Town of Strongs Prairie by Northern Bay, currently at \$12,000.

Motioned by Djumadi/Kotlowski to list parcel for sale for \$10,000. Motion carried by unanimous voice vote. Lot in the Village of Friendship, currently at \$2,000. Motioned by Miller/Djumadi to list for sale for \$1,000. Motion carried by unanimous voice vote.

The meeting date that the bids will be opened at is January 7, 2013 at 8:30 a.m. The properties will be posted in the paper starting next week and for the following 2 weeks after that. They will also be posted on our website.

Motioned by Miller/Kotlowski to strike Maintenance I from the supervisor title on the Janitorial Worker job description. Motion carried by unanimous voice vote.

Larson stated that we received a bill from Middleton Insulation for charges owed by Altmann. Larson stated that she had spoke with Mike Berg from Ayres and that his opinion was that the claim should be denied, that we are under no obligation to pay for it. Adams County should be confirming to take legal action against Altmann. Larson conferred with Mike Berg from Ayres about the correspondence from Adams County Corporation Counsel to Middleton Insulation.

Update on punch list:

Certificate of substantial completion of outstanding contractual items. 4 outstanding items remain on the punch list. Warranty items Top 2, bottom 2 contracted obligation. Request 4 remaining items to be completed by 12/14/12.

Hamman reports Rooms 240, 241 and 242 overheat or do not cool. The HVAC contractor should confirm the correct operation of the thermostat in Room 240 and the operation of the damper that serves Room 240. The HVAC contractor shall contact Tracy Hamman when they are on site to confirm that the issues have been resolved. This is an ongoing issue with the engineer. We need to get someone on site to check equipment to make sure everything is set up correctly as it is not working. Mike Berg will be in contact with Hamman today, to discuss the O&M manuals. Larson stated that Altmann has been on site. Allen thanked both Larson and especially Hamman, for the time that they have put into this matter.

Discussion on the \$459.00 Ayres invoice from last meeting. Final punch list does not meet the requirement of the motion that states that this bill should not be paid until final punch list is complete, to our satisfaction. Approximately \$4,000 is outstanding to Ayres. Kotlowski is not in favor of payment. Motioned by Miller/Kotlowski to pay Ayres invoice of \$459.00. Motion carried by unanimous voice vote.

Altmann payment application #8, per Mike Berg, release \$31,088.66 of the \$36,088.66 request, holding a retainer of \$5,000, to be held for remaining outstanding punch list items: O&M manuals need to be turned over and training provided by Schneider on HVAC system. Motioned by Kotlowski/Miller to make no payment until system is fixed. Motion carried by unanimous voice vote. Total amount to Altmann owed is \$36,088.66

~~138~~ Fair Board and Village of Friendship have reached an agreement on the zoning ordinance which is moving forward.

Maintenance update:

Land & Water items now have been moved to storage once the road project had been completed. Hamman has been working on the command post with Emergency Management. General maintenance on Emergency Maintenance equipment has been required. Mauston Plumbing will be on site. 3 new toilets for Health & Human Services have been purchased, which will bring everything up-to-date. Cost is \$1,445.35.

Register of Deeds will have new carpeting installed on 12/26/2012 – 12/28/2012 as well as Personnel Office. In 2013, Law Administration will be completed. At which point, the only area incomplete will be the court room. The CAP around the building will have to wait until 2013. A quote of \$599 was given to install lights with a photo cell over the 2-sided doors at Health & Human Services. The snow plow contract is good for 3 more years. We need to talk to Sarah Grosshuesch regarding the bike rack that is to be installed. There are still items from UW Extension, in the storage shed that need to be looked at. A time will have to be set up for the items to be looked at which will be coordinated by Hamman. Motioned by Miller/Kotlowski to remove piano by disposing of it if it's not gone by January 1, 2013. Motion carried by unanimous voice vote.

Tanya questioned the installation of the glass. The committee told them to handle it between departments.

Next meeting date set for January 7, 2013 at 8:30 a.m.

Items for next agenda:

Opening bids;

Historical Society;

Stable fairgrounds;

Update on cleanup in Rome;

Disposition of coins from tax dedeed property

Motioned by Miller/Kotlowski to adjourn at 10:14 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
November 14, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
 Patrick Gatterman
 James Bays

MEMBERS ABSENT/EXCUSED: Dean Morgan
 Florence Johnson, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
 Nick Theisen, SAYL Student
 Steve Bischoff, Ayres
 Neal Carney, Ayres

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:03 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, GATTERMAN, BAYS.

APPROVAL OF AGENDA: *Motion by Bays, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 8, 2012: *Motion by Gatterman, second by Babcock, to approve the Open Session minutes as presented for the October 8, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: Steve Bischoff, Ayres Associates was present to announce that he is retiring at the end of the year and to express to the Committee that he has enjoyed working for Adams County over the year. The Director and Committee wished him well in his retirement. There was no other public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert brought up for discussion Ordinance #09-2012 that is being presented at County Board. This Ordinance amends the previous 1993 County Human Health Ordinance. She pointed out sections that deal with garbage/trash disposal and environmental concerns. She stated that she emailed the Health & Human Services Director suggesting that this new Ordinance be used to enforce the open burning and burn barrel usage for garbage and recycling disposal within the County. There was no other business to present.

FINANCIAL REPORT/2013 BUDGET: Ms. Diemert presented the Financial Report for October 2012 along with the October Check Summary Report and 2013 Budget update. Discussion was held. She also reported that the Solid Waste budget is **.359 of the total 2013 County tax levy and a reduction of 74.65% from last year.** *Motion by Bays, second by Gatterman, to approve the financial report, the monthly check summary and budget update as presented. All in favor. Motion*

carried.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 14, 2012 (see attached copy). Discussion was held. *Motion by Gatterman, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE/UPDATE DEPARTMENT JOB DESCRIPTIONS: Ms. Diemert reported that the Job Descriptions were turned over to the Personnel Director.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: There were no vehicle or equipment purchases to discuss.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2013 WIRMC Conference to be held on February 20-22nd in Green Bay. Attendance at this conference was budgeted. The Committee reviewed the agenda. *Motion by Gatterman, second by Bays, to authorize Committee members to attend this Conference and to notify the Director if the plan to attend. Discussion was held. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Juneau County Agreement, Bid recommendation and selection for Geo-membrane cap materials, and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 12, 2012 at 6:00 PM at the Landfill. *Motion by Bays, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:42 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SOLID WASTE COMMITTEE
December 12, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Patrick Gatterman
James Bays

MEMBERS ABSENT/EXCUSED: Dean Morgan

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Nick Theisen, SAYL Student
Neal Carney, Ayres

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:09 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, BAYS.

APPROVAL OF AGENDA: *Motion by Johnson, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM NOVEMBER 14, 2012: *Motion by Gatterman, second by Bays, to approve the Open Session minutes as presented for the November 14, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other business to present.

APPROVE/SELECT BID RECOMMENDATIONS FOR LINER BID: Ms. Diemert reported on the bid process for the liner materials, aggregate and piping. She stated that the bids were opened at 3:00 and read allowed. Neal Carney, Ayres, then reviewed the bids and prepared the bid tabulation sheet which he handed out to members. Discussion was held.

Motion by Bays, second by Gatterman, to select HD Supply Waterworks/Sun Prairie, WI for the piping materials in the amount of \$12,722.20. All in favor. Motion carried.

Motion by Gatterman, second by Bays, to select Geo-Synthetics, LLC/Waukesha, WI for the geomembrane materials in the amount of \$58,383.70. All in favor. Motion carried.

Motion by Bays, second by Johnson, to select Wimpe Sand and Gravel/Plover, WI for the perimeter drain aggregate in the amount of \$4,670.60. All in favor. Motion carried.

FINANCIAL REPORT/2013 BUDGET UPDATE: Ms. Diemert presented the Financial Report for November 2012 along with the November Check Summary Report and 2013 Budget update. Discussion was held. *Motion by Johnson, second by Bays, to approve the financial report, the monthly check summary and budget update as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated December 12, 2012 (see attached copy). Discussion was held. *Motion by Johnson, second by Babcock, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE IROW PROJECT:

JUNEAU/MONROE COUNTY AGREEMENT UPDATE:

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: There were no vehicle or equipment purchases to discuss.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert reminded the committee that they need to let her know if they are attending, need a room, and which workshops/tours they plan to attend. This was approved at the last meeting.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Juneau County resolution; Fairboard clay request; and fuel contracting; and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, January 9, 2013 at 6:00 PM at the Landfill. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:35 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

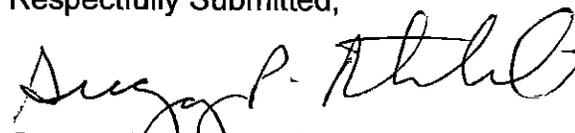
ADAMS COUNTY SURVEYOR'S REPORT # 469
January 2, 2013
Report for the month of December, 2012

All of the 2012 projects have been completed.

The 2103 Gov't Corner Maintenance Program project covers the towns of Preston, Strongs Prairie and the portion of Big Flats in Range 6 East. Work on this will start this month. We will try to complete the normally wet areas while there is ice to work on.

I am continuing to respond to queries to my office and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2012

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,500.00	\$ 400.00
JANUARY	300.00		100.00
Balance	\$3,300.00	\$21,500.00	\$ 300.00
FEBRUARY	300.00	13,698.99	
Balance	\$3,000.00	\$ 7,801.01	\$ 300.00
MARCH	300.00		
Balance	\$2,700.00	\$ 7,801.01	\$ 300.00
APRIL	300.00	7,551.01	
Balance	\$2,400.00	\$ 250.00	\$ 300.00
MAY	300.00		
Balance	\$2,100.00	\$ 250.00	\$ 300.00
JUNE	300.00		
Balance	\$1,800.00	\$ 250.00	\$ 300.00
JULY	300.00		
Balance	\$1,500.00	\$ 250.00	\$ 300.00
AUGUST	300.00		
Balance	\$1,200.00	\$ 250.00	\$ 300.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$ 250.00	\$ 300.00
OCTOBER	300.00		
Balance	\$ 600.00	\$ 250.00	\$ 300.00
NOVEMBER	300.00		
Balance	\$ 300.00	\$ 250.00	\$ 300.00
DECEMBER	300.00	250.00	
Balance	\$ 0.00	\$ 0.00	\$ 300.00
Grand Total	\$ 0.00	\$ 0.00	\$ 300.00

Your county
extension office



UW
Extension
Cooperative Extension
Adams County

Extension Committee

Minutes of Meeting

November 13, 2012 @ 1:00PM

Adams County Community Center

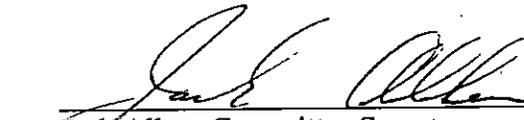
569 N. Cedar Street, Extension Conference Room 103

Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:02 p.m. in Room 103, Adams County Community Center by Committee Vice-Chair, Glenn Licitar.
2. **Roll Call: Board Members:** Diane England, Jack Allen, Glenn Licitar and Joe Stuchlak – Present. Florence Johnson – Excused.
Extension Staff: Don Genrich and Linda Arneson - Present
Jennifer Swensen, Mary Ann Schilling, and Theresa Wimann – Excused
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Stuchlak to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Stuchlak Second by Allen to accept minutes of the Extension Committee Meeting of October 9, 2012 as presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) **Extension News – Tom Schmitz, Regional Director, UW-Extension North-Central Region:** Schmitz updated the committee on the formation of Regions vice Districts in Extension. Adams County is currently in the Central District, but in January will be part of the North-Central Region comprised of 20 counties. Schmitz also discussed the upcoming WACEC North-Central meeting scheduled for January 23rd and the State WACEC meeting scheduled for April 8th – 10th.
 - b) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann:** Committee discussed the monthly reports. Motion by Stuchlak Second by England to place Monthly Reports on file. Motion carried.
 - c) **Review Calendars of Extension Education Staff:** Committee reviewed November calendars for all education staff.
 - d) **Review Check Summary and Financial Statement for October 2012:** October 2012 Check Summary and Financial Statements were reviewed. Motion by England Second by Allen to place October 2012 Check Summary and Financial Statements on file. Motion carried.

- e) Leadership Program: Genrich gave a report on the recently completed Leadership program sponsored by Extension and the Adams County Chamber of Commerce. Extension and the Chamber are currently recruiting for the 2013 Leadership Program scheduled to start in February 2013.
 - f) Community Center: Committee was advised that Extension would provide suggestions and estimates for various improvements to the Community Center, using Henning Estate funds, at the December Extension Committee meeting.
9. Set Next Meeting Date: Next regular meeting will be December 11, 2012 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Community Center:
 - WACEC District 3 Meeting
11. Adjourn: Motion by England and Second by Allen to adjourn. Motion carried. Meeting adjourned at 2:15 p.m.


Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County


Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.



Extension Committee
Minutes of Meeting
December 11, 2012 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Extension Conference Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:04 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Jack Allen, Glenn Licitar, Joe Stuchlak and Florence Johnson – Present.

Extension Staff: Don Genrich, Mary Ann Schilling, Theresa Wimann and Linda Arneson - Present
Jennifer Swensen – Excused
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Allen to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by Stuchlak to accept minutes of the Extension Committee Meeting of November 13, 2012 as presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** Letter received from Adams County Drainage Board notifying the Extension Committee that Mark Klish has submitted his letter of resignation to the Adams County Drainage Board. Per sec. 88.17(2h)(a), Wis. Stats. The Extension Committee shall recommend at least 3 persons for the court to consider or (b) at least three landowners owning property in a drainage district that is subject to the jurisdiction of the drainage board may make recommendations to the court. Extension will contact Lake and Water Shed Associations in the drainage district area and will look at putting an ad in the paper to obtain the needed recommendations.
8. **Items for Action or Discussion:**
 - a) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann: Committee discussed the monthly reports. Motion by Licitar Second by Stuchlak to place Monthly Reports on file. Motion carried.
 - b) Review Calendars of Extension Education Staff: Committee reviewed December calendars for all education staff.
 - c) Review Check Summary and Financial Statement for November 2012: November 2012 Check Summary and Financial Statements were reviewed. Motion by Allen Second by Licitar to place November 2012 Check Summary and Financial Statements on file. Motion carried.

- d) Support Staff Positions: Genrich advised the committee that Extension would like to switch the employees currently holding the part-time and full-time clerk positions. Both employees would like to make this change. Motion by Allen Second by Licitar to have Genrich start the process and bring back to Committee with full details in January. Motion carried.
- e) WACEC Conference: Committee was provided information on the January 23, 2013 WACEC (Wisconsin Associated County Extension Committees) North-Central Region Annual Meeting. The 2013 conference will be held in Keshena, WI. Adams County Extension Committee members were invited to attend a dinner on January 22nd. Linda will contact committee members after Christmas to see if they will be attending the conference.
- f) Report on National Conference – Schilling: Schilling thanked the Committee in supporting her attending the National Council on Family Relations annual conference. Schilling briefly described the workshops she attended and the resources she has brought back to use in Adams County in regards to children and obesity, relationships between grandparents/parents/child and the importance of communication with children.
9. Set Next Meeting Date: Next regular meeting will be January 8, 2013 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Drainage Board
 - Support Staff Positions
 - WACEC North-Central Region conference
11. Adjourn: Motion by Allen and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 3:00 p.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.

WELLNESS COMMITTEE MEETING MINUTES
November 27, 2012 Time: 8:15 a.m.
Conference Room A260

Members Present: Mary Ann Schilling, Cheryl Thompson, Marylu Silka, Dennis Premo, Pela Steiner, Marcia Kaye

Thompson called the meeting to order at 8:18 a.m. Motion by Pela, second by Premo to approve the Agenda. MCVV

Motion by Steiner, second by Silka, to approve the minutes from the Oct. 23, 2012 meeting. MCVV.

UW-Extension Healthy Weight Initiative – This is the last month of the 12 week grant program. They have 19 families that are receiving texts or e-mails on healthy eating and physical activity. The Healthy Living Team is looking at continuing texts and e-mails to those interested on healthy weight issues.

Employee Wellness Slogan Contest - The top two slogans received (that tied as far as the second round of voting went) were from Julie Roseberry and Linda Arneson of the UW-Extension office. A drawing was held and the winning slogan was “Adams County Wellness – One Step at a Time” by Julie. A motion was made by Dennis Premo, second by Steiner, to purchase a gift card from Subway in the amount of \$50 for the Extension office to use for the Pizza Party Prize. MCVV

Bicycle Racks for County property –Sarah was not present at the meeting and no one else had the specific information so discussion was not held on this topic, other than we would like to make a decision at the December meeting.

Purchase of educational materials, pedometers, etc. – Cheryl indicated that there was a “Cyber Sale” going on through Personal Best on wellness brochures, smoking kits, stress management information and other items, through the 28th. Discussion was held regarding the types of materials to purchase for use for any employee that would like to use them. A motion was made by Marylu, second by Pela to allow Cheryl to use up to \$2600 to purchase a variety of wellness items for use in the promotion of employee wellness. MCVV It was determined that anyone that would like to stay and review the items and develop the list could do so after the meeting.

Wellness Resource Area at Library – One item has been checked out of the Resource Area so far. Marylu asked for additional copies of the handout that was distributed at the In-Service training so they would have the list of materials at the library. It was agreed that we would try to update the list quarterly, with new donations/contributions and that we would also try to get the list on the Employee Access site once it's up and running. Please promote this to employees/co-workers.

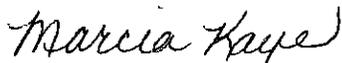
AFG Employee Access website update – Sandra Green announced her resignation with the County and she was the individual that was going to work on the set up of the Employee Access website. It was agreed that Marcia will put a request out to the employee base through her informational e-mail to see if anyone would be interested and able to take on the Wellness portion of this project. It will be discussed further in December.

New Business - Despite the fact that the meetings have been held on the same day each month pretty much all year, turnout has been low for Wellness meetings lately. There is a concern that not all departments are participating in the program through representation. Is it the day and time that we meet and does that need to be changed? Members are asked to think about ways that we can rejuvenate and revitalize the committee and how we can get participation.

The next meeting date will be **Tuesday, December 18 at 8:15 a.m.**

Items for next agenda: Discussion on bike rack options and/or purchase approval; update on materials purchased and money left in the 2012 budget; Employee Access website update, Schilling asked committee members to contact her if they had items to add to the next meeting agenda.

Motion to adjourn at 8:50 a.m. MCVV



Marcia Kaye
Acting Recording Secretary

Minutes approved by the Wellness Committee 12/18/12.

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**RESOLUTION RECOGNIZING DORIS GULLICKSON
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Health & Human Services Committee

INTENT & SYNOPSIS: To recognize Doris Gullickson's retirement on January 4, 2013, and honor her 35 years of service to Adams County and the Adams County Health and Human Services Department.

FISCAL NOTE: NONE.

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Doris Gullickson for 35 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Doris Gullickson for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Doris Gullickson for her 35 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Doris Gullickson for a long and enjoyable retirement.

Recommended for adoption by the Health & Human Services Committee this 7th day of December, 2012.

Paul Runkle _____ *Hinda Stoeckly* _____
Terese Wang-Brown _____ *Leri J. Guinadi* _____
Fran Beckmeyer _____
Mark Stubs _____
Jack Allen _____

Adopted _____ by the Adams County Board of Supervisors this ^{15th} ~~18th~~ day of
 Defeated _____ **December, 2012.**
 Tabled _____ *January 2013*

 County Board Chair County Clerk

**RESOLUTION RECOGNIZING RAYMOND McHARDIE
FOR HIS YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Property Committee

INTENT & SYNOPSIS: To recognize Raymond McHardie's retirement on January 18, 2013, and honor his 23 years of service to Adams County and the Adams County Courthouse.

FISCAL NOTE: NONE.

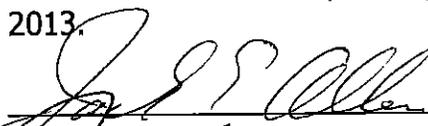
WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Raymond McHardie for 23 years of service and dedication to Adams County; and

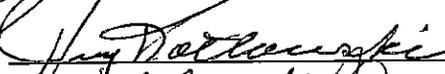
WHEREAS: Acknowledgement is given to Raymond McHardie for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Raymond McHardie for his 23 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Raymond McHardie for a long and enjoyable retirement.

Recommended for adoption by the Property Committee this 7th day of January, 2013.











Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of
Tabled _____ January, 2013.

County Board Chair

County Clerk

AMENDED ADAMS COUNTY SNOWMOBILE ORDINANCE # 01 2013

WHEREAS, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF ADAMS DOES ORDAIN AS FOLLOWS: thus providing efficient and equitable controls over the use, operation, and registration of snowmobiles within Adams County. To accomplish this purpose the County Board shall adopt the following county regulatory rules governing the operation of all snowmobiles within the county together with all provisions of the Wisconsin Statutes 346 and 350 applicable to snowmobilers, including all penalty provisions in connection with the herein described offences are hereby adopted.

SECTION 1: COUNTY DEFINITIONS

- 1.1 Snowmobile Coordinator: means the person so designated by resolution to act on behalf of Adams County Board of Supervisors, under the direction of the Adams County Parks Committee, to submit application to the State of Wisconsin Department of Natural Resources for such financial aid as may be available and sign documents; and take necessary action to undertake, direct, and complete Adams County Snowmobile Trail Plan with regard to the safety and welfare of all snowmobilers.
- 1.2 Approved Snowmobile Trails: means a marked corridor on public property or on private lands subject to public easement or lease, designated for use by snowmobile operators by Adams County Parks Committee, the government agency having jurisdiction, but excluding highways except those highways on which the roadway is not normally maintained for other vehicular traffic by the removal of snow.
- 1.3 Snowmobile Route: means a highway or sidewalk designated for use by snowmobile operators by the governmental agency having jurisdiction and signed in compliance with Wisconsin Statutes 350.13.
- 1.4 Snowmobile: as defined in Wisconsin Statute 340.01 (58a), and engine-driven vehicle that is manufactured solely for snowmobiling, that has an endless belt tread and sled-type runners, or skis, to be used in contact with snow but does not include such a vehicle that is any of the following:
 - (a) A vehicle that has inflatable tires.
 - (b) A vehicle that is driven by a motor of 4 horsepower or less that is operated in sanctioned races, derbies, competitions or exhibitions, or only on private property.

SECTION 2: RESTRICTED USE OF SNOWMOBILES

- 2.1 No person except those individuals authorized by the county to drive a snowmobile on any county owned property not open to snowmobiling.
- 2.2 No person shall drive a snowmobile at a speed in excess of fifteen (15) miles per hour when the trail is posted "Dip", "Turn", "Slow", "Steep Hill", or other caution signs.
- 2.3 Restricted Speeds: it shall be unlawful to operate a snowmobile on any approved snowmobile trail, established by Adams County Parks Committee, at a speed in excess of the posted limit. The Parks Committee shall determine the speed limits to be posted based on information received by the Restricted Speeds Council consisting of Adams County's AWSC Director, Sheriff's Department Recreational Officer, and County Snowmobile Coordinator.

SECTION 3: RESTRICTED USE OF SNOWMOBILE TRAILS

- 3.1 “Only Snowmobilers” having the meaning designated in Wisconsin State Statutes 340.01 (58a), are allowed on approved County sponsored and/or State funded snowmobile trails for public snowmobiling between the dates of December 5 and April 1 of each year. Opening and closing dates other than listed above may be approved by Adams County Snowmobile Coordinator with 12 hour public notification broadcasted on Adams County WDKM-FM 106.1 radio station by Adams County Snowmobile Coordinator.
- 3.1.1 Landowners, whose property and county trail transverses, are exempt from the above requirements on their own property. It is further recommended if landowner(s) are using the trail which transverses their property for their livelihood, to immediately contact the snowmobile club responsible for maintenance of the trail segment to correct any unsafe trail conditions.
- 3.2 Exceptions:
- 3.2.1 Snowmobile Club members are authorized to use vehicles, tractors, etc., on approved trails between April 1 and December 5, while performing maintenance work and signing of approved trails only for which they are responsible to maintain.
- 3.2.2 Emergency equipment usage by trail maintenance crews to correct unsafe trail conditions are allowed on approved trails between December 5 and April 1.
- 3.2.3 Trail grooming equipment as authorized by the Governor’s Snowmobile Recreation Council will be allowed on approved trails between December 1 and April 1.
- 3.3 Unauthorized abandoned vehicle(s) or snowmobiles on any approved snowmobile trail shall be towed away at the owners expense and impounded by Adams County Sheriff’s Department within 24 hours.
- 3.4 No person: shall deface, destroy, or remove any snowmobile trail sign posted on any approved snowmobile trails; other than, the property owner may remove any of his personal property which the trail is located on.

SECTION 4: COMPLIANCE WITH STATE STATUTES

- 4.1 Except as otherwise specifically provided in this ordinance the statutory provisions describing and defining regulations with respect to snowmobiles in the following enumerated sections of the Wisconsin Statutes Chapters 346 and 350 adopted by reference and made part of this ordinance as set forth herein: acts required to be performed or prohibited by such statutes are required or prohibited by this ordinance. Any future amendments, revisions, or modifications of the herein adopted and incorporated statutory provisions are intended to be made part of this ordinance.

SECTION 5: LEGAL ACTION

- 5.1 Penalties: The penalty for violation of any provision of this ordinance shall be a forfeiture as herein after provided together with costs under Wisconsin Statutes Chapter 345; any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction, forfeit not less than \$25.00, nor more than \$450.00, for each offense together with the costs of prosecution, restitution of property, trail, or sign damage, and in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until the same are paid, for a period of time not to exceed ninety (90) days, or until otherwise discharged pursuant to law. State Statutes forfeiture for violation of any statute adopted by reference hereunder for which the penalty is a fine shall not exceed the maximum fine permitted under such statute.

5.2 Note attached bond schedule for ordinances not covered in Section 5.1.

SECTION 6: SEVERABILITY

If any section, sub-section, sentence, clause, or phrase of this Ordinance is for any reason held unconstitutional, such decision shall not affect the remaining portions of this Ordinance, unless the intent of the Ordinance is materially altered. The Adams County Board of Supervisors hereby declares that it would have passed this Ordinance and each section, sub-section, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 7: AFFECTIVE DATE AND REPEALS

7.1 Effective Date: this Ordinance shall take effect and be in force from and after its passage and publication.

7.2 – Repeals: all existing Adams County Snowmobile Ordinances are hereby rescinded, and parts thereof in conflict here with are hereby repealed.

SECTION 8: SPECIAL EXCEPTIONS

Special exceptions of any section of the Ordinance may be granted by prior approval of the Adams County Parks Committee at a public posted meeting.

BE IT FURTHER RESOLVED, that Adams County Snowmobile Coordinator under the direction of Adams County Parks Committee jointly with Adams County Snowmobile Association and other concerned committees determine and conduct an ongoing evaluation of the need for snowmobile trails, areas, and facilities in Adam County and shall report their findings together with recommended action to the Parks Committee; that in the event the Parks Committee determines that State funded and/or County sponsored snowmobile trails, areas, and facilities should be developed, built, maintained or that leases of private land or easements to cross private land should be acquired, the Parks Committee jointly with Adams County Snowmobile Coordinator shall be responsible to take the necessary action to carry out the County Board directives;

BE IT FURTHER RESOLVED, that all plans to develop or maintain snowmobile trails and facilities or to acquire leases, easements on private property for snowmobile utilization shall be submitted sufficiently in advance of April of each year to permit due consideration of the plans by the Parks Committee prior to any action to approve all or any part of the plans. A copy of the request for appropriate grant in aid funding shall be submitted to the Department of Natural Resources on or before April 15th, because sufficient aid funding may not be available for county aid requests, all legal documents concerning easements, leases, and land purchases shall be, unless otherwise ordered by the County Board, specifically conditioned provide a right of cancellation without penalty in the event that the said funding requests are denied in part or in total; all development and facility projects, until otherwise ordered by the County Board, shall not be commenced until approval of the grant in aids request for such projects had been granted by the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Adams County Sheriff's law enforcement officer(s) in charge of the snowmobile enforcement in conjunction with Adams County Law Enforcement Committee, prepare a detailed statement of costs incurred by Adams County in the enforcement of Chapters 346 and 350 of the Wisconsin Statutes in the preceding year; that this statement shall meet County Board approval and contain a clause requesting State reimbursement aids pursuant to Wisconsin Statute 350.12(4) (4): that

this statement shall be prepared for County Board approval in a timely manner so that, if approved, it may be transmitted to the Department of Natural Resources to arrive on or before June 1st.

BE IT FURTHER RESOLVED, that the County Clerk shall forthwith transmit a copy of this ordinance to the Department of Natural Resources and to the Clerk of each city, village, or town within Adams County.

Recommended for enactment by the Parks Committee this 11th day of December, 2012.

Jan Lutz
Steve Swelch
Jay Kattowski

Wm. Mall
Paul Eggert

Enacted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of January, 2013.
Tabled _____

Cindy Phillippi, County Clerk

John West, County Board Chairman

Published in the Times-Reporter, the official newspaper of Adams County, on the 30th of January, 2013.

this statement shall be prepared for County Board approval in a timely manner so that, if approved, it may be transmitted to the Department of Natural Resources to arrive on or before June 1st.

BE IT FURTHER RESOLVED, that the County Clerk shall forthwith transmit a copy of this ordinance to the Department of Natural Resources and to the Clerk of each city, village, or town within Adams County.

Recommended for enactment by the Parks Committee this 11th day of December, 2012.

Enacted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of January, 2013.
Tabled _____

Cindy Phillippi, County Clerk

John West, County Board Chairman

Published in the Times-Reporter, the official newspaper of Adams County, on the 30th of January, 2013.

Changed the following: 24 to 12

SECTION 3: RESTRICTED USE OF SNOWMOBILE TRAILS

3.3 "Only Snowmobilers" having the meaning designated in Wisconsin State Statutes 340.01 (58a), are allowed on approved County sponsored and/or State funded snowmobile trails for public snowmobiling between the dates of December 5 and April 1 of each year. Opening and closing dates other than listed above may be approved by Adams County Snowmobile Coordinator with 24-hour public notification broadcasted on Adams County WDKM-FM 106.1 radio station by Adams County Snowmobile Coordinator.

BOND SCHEDULE FOR ORDINANCES NOT COVERED IN SECTION 5.1

<u>Snowmobile Ordinance</u>	<u>Offense</u>	<u>Minimum Deposit Plus Costs</u>
2.1	No person except those individuals authorized by the County to drive	\$ 80.00
2.2	No person shall drive a snowmobile at a speed in excess of fifteen miles per hour	70.00
2.3	Restricted speeds established by Adams County Parks Committee	70.00
3.2.1	Unauthorized vehicles between April 1 and December 5	150.00
3.2.2	Unauthorized vehicles between December 5 and April 1	200.00

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Jackson on March 30, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On October 16, 2012, MS Real Estate Holdings, LLC, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone two parcels (37.363 acres) in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on January 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Comprehensive Zoning Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-I Exclusive Agricultural District to an A1-15 Exclusive Agriculture District (30.503 acres) and an A3 Secondary Agriculture District (6.86 acres).

Properties located in located in the NE ¼, NW ¼, Section 7, Township 15 North, Range 7 East, Town of Jackson Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of January, 2013.

Recommended for enactment by the Adams County Planning and Development Committee on this 2nd day of January, 2013.



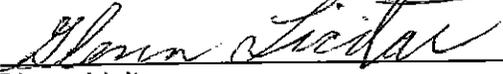
Joe Stuchlak, Chair



Al Sebastiani



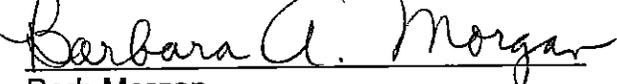
Terry James, Vice-Chair



Glenn Licitar



Heidi Roekle



Barb Morgan



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of January, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE

FRIENDSHIP, WI 53934

PHONE: 608-339-4222

www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

January 2, 2013 – Room A260 -Courthouse

Friendship, WI 53934 – 10:00 A.M.

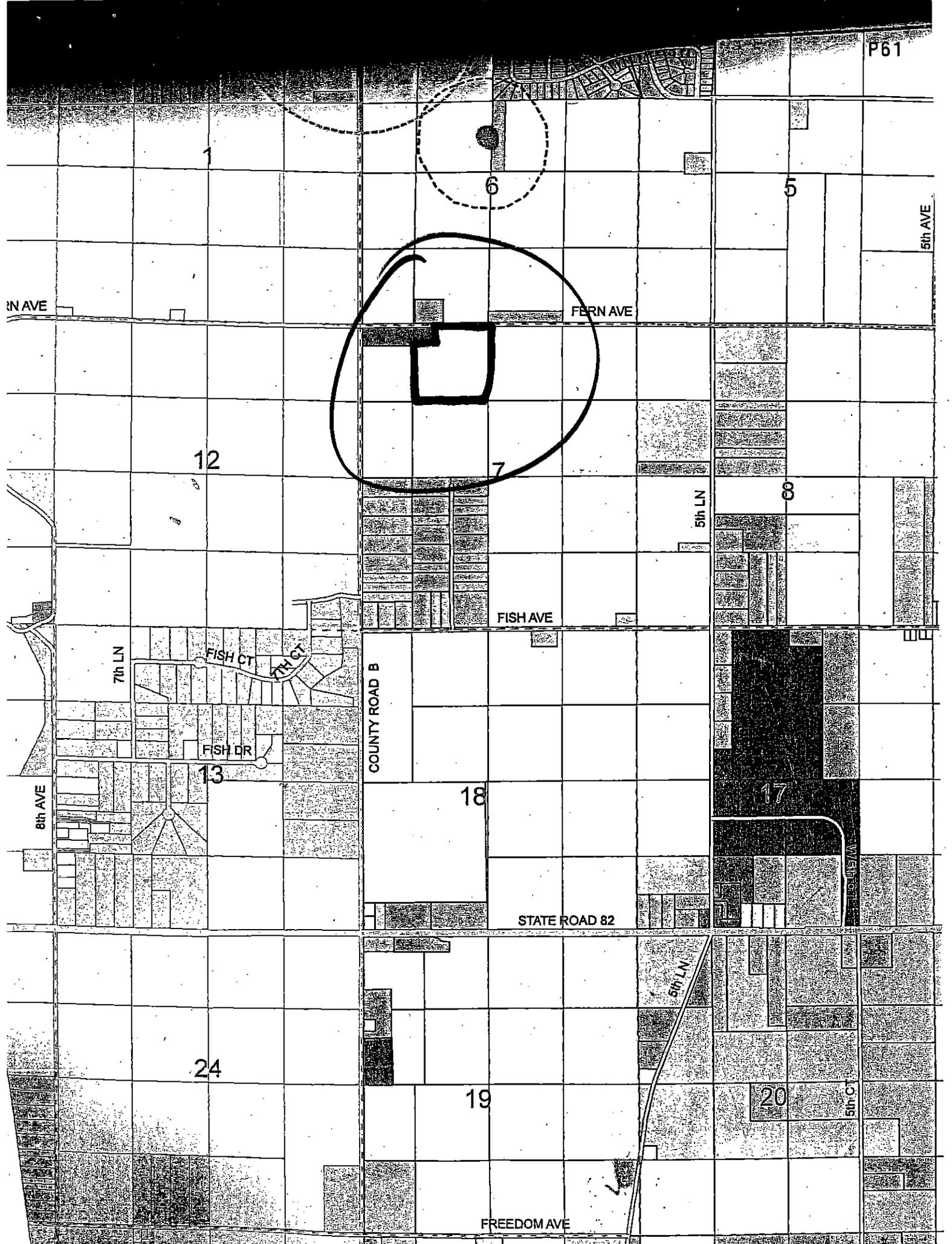
MS Real Estate Holdings, LLC. – Rezoning request of 37.363 acres from an A1 Exclusive Agriculture District to an A1-15 District (30.503 acres) and an A3 District (6.86 acres) to allow the parcels to become conforming on property located in the NE ¼, NW ¼, Section 7, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin.

Appearing for with testimony: Deric DuQuaine, Representative of MS Real Estate Holdings.

Appearing against: None.

Correspondence: Notification from the Town Board of Jackson that they met on November, 14, 2012 and have no objection to the zoning change.

Disposition: Al Sebastiani made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.



P61

6

5

5th AVE

IN AVE

FERN AVE

12

7

5th LN

8

FISH AVE

7th LN

FISH CT

7th CT

COUNTY ROAD B

FISH DR

13

8th AVE

18

17

STATE ROAD 82

24

19

5th LN

20

5th CT

FREEDOM AVE

P62

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 21, 2011 as the Adams County Shoreland Wetland and Habitat Protection Ordinance and revised on August 3, 2011, with an effective date of August 24, 2011, and

WHEREAS: On November 16, 2012, Donald S. & Annette S. Havey, owners, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone property (1.422 Acres) in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on January 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

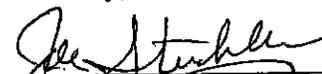
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 14-2011, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

Property located in the NW ¼, SE ¼, Section 26, Township 14 North, Range 7 East, Lot 1 of CSM 3141 at 4074B 2nd Lane, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of January, 2013.

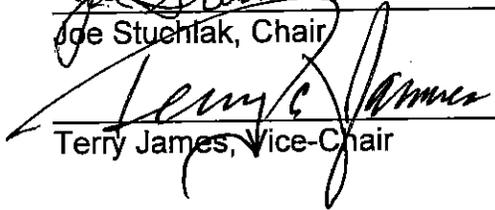
Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of January, 2013.



Joe Stuchlak, Chair



Al Sebastiani



Terry James, Vice-Chair



Glenn Licitar

Heidi Roekle



Barb Morgan



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of January, 2013

John West, Board Chair

Cindy Phillippi, County Clerk

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: _____

DATE: 1/2/13

PARCEL #: at Subject to

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
X					(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
X					(B) The proposed rezone is in the best interest of Adams County citizens.
X					(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
		X			(D) No **significant adverse impact upon storm and flood water storage capacity.
		X			(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
X					(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
	X				(G) No **significant adverse impact upon shoreline protection against soil erosion.
X					(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
X					(I) No **significant adverse impact upon wildlife habitat.
X					(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
X					(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**.
X					(L) The Applicant's Inventory Checklist does not indicate any concerns.
926					TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: 17

COMMITTEE SIGNATURES: _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Havey DATE: 1/2/13 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
X		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
X		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
X		The site is high / dry ground.
X		There is development adjoining or in close proximity.
X		There is adequate infrastructure in the area (roads, utilities etc.)
X		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
	X	The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
X		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
X		The proposal does not conflict with surrounding land uses.
X		The overall proposal is environmentally sound.
X		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			X		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				X	(B) The proposed rezone is in the best interest of Adams County citizens.
				X	(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				X	(D) No **significant adverse impact upon storm and flood water storage capacity.
			X		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			X		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			X		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			X		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			X		(I) No **significant adverse impact upon wildlife habitat.
			X		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			X		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
			X		(L) The Applicant's Inventory Checklist does not indicate any concerns.
				36/45	TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments:

51

COMMITTEE SIGNATURES:

Barb Morgan _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: D & A HAVLEY DATE: 12/13 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
✓		The request is consistent with the Comprehensive Plan.
	✓	The site is not waterfront.
✓		The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
✓		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
✓		The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			✓		(B) The proposed rezone is in the best interest of Adams County citizens.
			✓		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			✓		(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**.
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
			32	20	TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: 52

COMMITTEE SIGNATURES: _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: DONALD/ANNETTE HAVEX DATE: 1-2-13 PARCEL #: 22-494

True	False	Base considerations to evaluate Conservancy land rezone requests.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Town did not object to the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Those noticed / contiguous did not object to the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The DNR did not object to the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The request is consistent with the Comprehensive Plan.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	The site is not waterfront.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	The site is not wet or mapped as wetland.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site is high / dry ground.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	There is development adjoining or in close proximity.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	There is adequate infrastructure in the area (roads, utilities etc.)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	There are no reasonable alternatives to the proposal or components of the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposal does not conflict with surrounding land uses.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The overall proposal is environmentally sound.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				<input checked="" type="checkbox"/>	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				<input checked="" type="checkbox"/>	(B) The proposed rezone is in the best interest of Adams County citizens.
				<input checked="" type="checkbox"/>	(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			<input checked="" type="checkbox"/>		(D) No **significant adverse impact upon storm and flood water storage capacity.
			4		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			4		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			4		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			4		(I) No **significant adverse impact upon wildlife habitat.
			4		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			4		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact".
			4		(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL <u>51</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: 36 13

COMMITTEE SIGNATURES: _____
Shane Hester _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: HAVEY DATE: 1/3/2013 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			✓		(B) The proposed rezone is in the best interest of Adams County citizens.
			✓		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			✓		(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact".
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
			44	5	TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: (490)

COMMITTEE SIGNATURES: _____

[Signature] _____

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Donald Annette Harvey DATE: 1-2 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				✓	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			✓		(B) The proposed rezone is in the best interest of Adams County citizens.
			✓		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				✓	(D) No **significant adverse impact upon storm and flood water storage capacity.
				✓	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			✓		(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
x			✓		(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
x			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
		20	35		TOTAL: 55 {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments

COMMITTEE SIGNATURES:





PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
January 2, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 10:00 A.M.

Donald S. & Annette S. Havey – Rezoning request of a parcel (1.422 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow existing nonconforming use to become conforming and allow the construction of a garage on property located in the NW ¼, SE ¼, Section 26, Township 14 North, Range 7 East, Lot 1 of CSM 3141 at 4074B 2nd Lane, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Donald & Annette Havey, Owners.

Appearing against: None.

Correspondence: Notification from the Town Board of New Haven that they met on November, 15, 2012 and have no objection to the zoning change.

Disposition: Upon completion and review of the Committee Findings checklist and based on a total score of 275, with an average score of 45.8, **(A score of 48 (80%) or higher is required for a recommendation of approval)** Randy Theisen made a motion to grant the rezoning and forward that recommendation for the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.

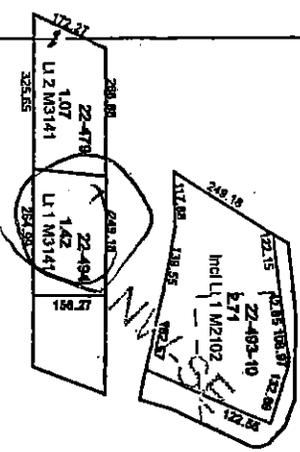
5.20

22-480
26.67

22-471
11.00

NE-SW
22-478
39.94

22-484-10
1.40 1847.06



22-493
34.97

22-482
39.53

SE-SW
22-484-25
50.66
Pt M5155

22-484-20
2.87
OL 1 M5155

SW-SE
22-495-10
23.07

22-486
28.00

SEE DETAIL PAGE
NE-SE

22-485
48.09

SE-SE

P70

2ND BLVD

1332.58

796

2

G