

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING
 Adams County Board Room, February 18, 2014 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of January 17 & January 21, 2014 minutes.
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Bays, Djumadi, Edwards, Eggebrecht, Gatterman and Gilner.
10. **Claims:** None
11. **Correspondence:** Letter from Heidi Roekle received February 11th, 2014. Letter from Post Prom Committee Chair dated February 5, 2014.
12. **Appointments:** Appoint Mary Nelson to the South Central Library System Board for a 2 year term, Jeanne Heidemann for a 3 year term (Jan. 2014 – Dec. 2016) and Dana Peterson to replace Leslie Fugate as a representative from the school (term to end Dec. 2014). Appoint Emergency Fire Wardens for Adams County 2014 year.
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Administrative Coordinator/Director of Finance report
 - Daric Smith, RIDC
 - Register of Deeds Annual Report
 - Land Information Annual Report
 - Dog License Report

15. Review Committee Minutes			
Admin & Fin 1/9 Airport 1/20 BOA 1/15 County Board 1/17, 1/21	Executive 1/13 H&HS 11/22/13, 1/24 Highway 1/9 Jt Hwy & Admin & Fin 1/9	P & Z 2/5 Property 1/10 P S & J 1/8 Solid Waste 2/6	Surveyor 1/2014 Traffic Safety 11/13/13 UW Ext 1/14

16. **Resolutions:**

Res. #12: To recognize Norma Osterloh’s retirement on January 7, 2014, and honor her 13 years of service to Adams County and the Adams County Health and Human Services Department.

Res. #13: To have North Central Wisconsin Regional Planning Commission (NCWRPC) update the Adams County Farmland Preservation Plan in order remain eligible for participation in the Farmland Preservation Program.

Res. #14: To approve an Intergovernmental Agreement between Adams, Juneau and Sauk Counties Creating the South Central Environmental Health Consortium.

Res. #15: Resolution to approve out-of-state travel and accommodations for one Public Health Nurse and one Public Health Nurse Supervisor to Denver, CO on March 16 to 21, 2014.

Res. #16: To establish the annual compensation for the positions of Clerk of Circuit Court and Sheriff; and establish the employee contribution portion of the health insurance and Wisconsin Retirement System (WRS) contribution for eligible elected officials.

Res. #17: To establish for each Department and Public Health a five-year plan that will align and support the County's Mission, Vision, and Values Statements adopted by the Adams County Board and present said written Plan to an Ad Hoc Committee for review of such Plans.

Res. #18: Resolution to request dollars from the Health and Human Services fund balance to purchase furniture for new Department staff and replacement furniture.

Res. #19: To accept whatever proceeds of a "short sale" in full satisfaction of real estate mortgages described herein.

17. **Ordinances:**

Ord. #02: Text amendment to the Adams County Comprehensive Zoning Ordinance.

Ord. #03: Ordinance establishing a County Highway driveway Access Policy.

18. Denials: None

19. **Petition:** None

20. Approve Claims

21. Approve Per Diem and Mileage

22. Motion for County Clerk to correct errors

23. Set next meeting date

24. Adjournment

Fellow Adams County Board Supervisors,

I am introducing a resolution in an effort to further our strategic planning effort. I am proposing to have our department heads and Public Health develop a 5-year plan of work that incorporate our recently adopted Mission, Values, and Vision statements into their daily and long-term activities.

In creating these proposed plans of work, we can begin as a team to put our mission, values, and vision statements into action. I believe these statements we have adopted are a good skeleton to build on. The next step is to develop the muscles to put these statements into motion.

I encourage every team member to share their ideas with those developing the plans. I hope these plans will become a living document we can reflect on often to keep us moving forward together.

Thank you for your consideration.

Heidi S Roekle

A handwritten signature in black ink, appearing to read "Heidi S Roekle". The signature is written in a cursive, flowing style with a large initial 'H' and 'R'.

**Emergency Fire Wardens
Adams County
2014**

Town of Adams

Rich Sternhagen

225 West North Street, Adams, WI 53910

Town of Big Flats

Scott Hyde

899 Hwy 13, Arkdale, WI 54613

Towns of Big Flats & Preston

Sheree Voltz

1232 Hwy. 13, Friendship, WI 53934

Town of Jackson

Darlene Borud

548 Ormsby St., Oxford, WI 53952

Town of New Chester

John Mazzuca

2985 Hwy "G", Oxford, WI - 53952

Mary Payne

626 CTH "E", Grand Marsh, WI 53936

Town of Quincy

Wanda Abfall

2599 Cty Z, Friendship, WI 53934

Shirley Woodruff

2332 HWY Z, Friendship, WI 54613

Town of Rome

Lori Pritzl

251 Hwy 13 S., Nekoosa, WI 54457

Jennifer Horner

1195 Apache Lane, Nekoosa, WI 54457

Melissa Jacobson

1195 Apache Lane, Nekoosa, WI 54457

Sharell Kopchik

298 Leisure Lane, Nekoosa, WI 54457

Sherry Cleveland

298 Leisure Lane, Nekoosa, WI 54457

Town of Springville

Neil Theisen

3303 Hwy 13, Wisconsin Dells, WI 53965

Herb Theisen

3328 Hwy 13, Wisconsin Dells, WI 53965

Town of Strongs Prairie

Clark Bomkamp

1562 Hwy 21, Arkdale, WI 54613

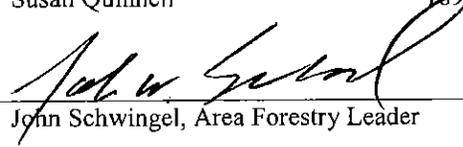
Tony Tuttle

1876 West 16th Avenue, Friendship, WI 53934

Susan Quinnell

1898 STH 21, Arkdale, WI 54613

BY: _____


John Schwingel, Area Forestry Leader

Date: _____

1-27-2014

BY: _____

Chairperson, Adams County Board

Date: _____



Trena Larson

Administrative Coordinator/Director of Finance

400 N. Main Street P.O. Box 102 Friendship, WI 53934-0102

Phone: 608-339-4579 Cell: 608-403-1618 Fax: 608-339-4509

Trena.Larson@co.adams.wi.us

County Board 02/18/14

Office Activities

1. Coordinate Year End processes
 - a. Work with AC/DOF staff on tasks related to payroll
 - i. Print and distribute W-2's
 - ii. Submit Annual Retirement Reconciliation
 - iii. Submit Quarterly and Yearly Payroll Reports
 - b. Define tasks to be completed for annual audit
 - i. Assign to staff and myself
 - c. Submit 1099 file to IRS
 - d. Prepare reports needed for OPEB study
2. Recruit Payroll Specialist/Account Technician
3. Work on resolving encroachment at Airport
4. Working with Corporation Counsel on correspondence from DNR in regards to The Easton Store
5. Participate in City of Adams/GEITS meeting in coordination with Solid Waste
6. Coordinate with Marcia on training opportunity for management staff
 - a. Effective Supervisory Practices (1/30)
 - b. Building a Great Workplace: Ethics, Respect, and Safety (2/27)

Upcoming Activities

1. Coordinate Year End processes
 - a. Complete tasks related to annual audit
 - b. Complete Workers Comp – Final payroll audit
2. Review Employee Handbook and General and Administrative Polices for conflicts in language
 - a. Prepare a Training
3. Complete Incident Command System (ICS) 400 – Emergency Management
4. Workers Compensation Policy – Complete the “final payroll audit”

Adams County Rural & Industrial Development Commission
January 2014 County Board of Supervisors Report

Supervisors,

After quite a wait, Woodside Ranch has completed their project financing package and has applied to the Regional Economic Development Committee for a portion of the funding. The amount requested is \$500,000. The total project cost for everything is just over 11 million dollars, so this is a fairly small amount in the grand scheme of the overall project. The application will be reviewed by the ACRIDC board of directors and they will determine if they want to send the project for review by the entire CWED Regional Committee (Projects over the amount of \$200,000 must be reviewed by people by the regional committee). Once that happens the loan fund administrator will set a meeting date and we will sit down with the potential borrowers to go through the entire project, and a decision will be made on whether they get the loan or not. Total full and part time projected employment is 140. This is an important project, not just because of the potential employment, but because of the boost to tourism and the potential impact that it could have on future development in Adams County, especially along the Highway 13/82 corridor between the two locations occupied by Woodside. The annual local economic impact is estimated to be at about 41 million dollars.

ACRIDC has approved a loan for Bucks Recycling in the amount of \$40,000. The money would be used to hire an employee, spruce up the property, and add heat and a scale to the building. However, the loan will be made only after the property they are located on has been tested for contamination. As you may be aware, they are situated on a property that was once a junkyard, so the chances that contaminants dripped down into the soil is good. The site has been free of cars for over 20 years now though, which means that many of the contaminants that may have been there have been washed away over the years. The testing company is scheduled to come and take soil and water samples on February 26th, and the results should be known one to two weeks after that. Obviously, if the test results come back and show that the site is contaminated, no loan would be considered. We would then be able to assist them, along with a state program, to do some remediation and clean up the site so that the problem is gone.

The City of Adams held a Planning Commission meeting last week at the community center that was well attended by the public. The meeting focused on GEITS and their plans for future development. It was revealed that the master contract that had been in place between the two entities has been cancelled. Judging by the reaction of many of the people at the meeting I think that this alleviated some of the fears that citizens had regarding that contract. GEITS should be moving forward with a waste-to-energy facility soon. Groundbreaking was estimated to be within one month, depending on weather. Representatives from GEITS were able to answer questions about the facility, how the waste (which is referred to as feed stock) is packaged at the facility, and the concerns about burning the waste. To be clear, this is not a plant that will burn

feed stock. The energy is harnessed through a gasification process, and there is no burning. There is no smoke, and very little waste after the chemical process is complete. If you have any questions on the process, a simple Google search of "gasification plant" will yield a lot of information.

I am still looking for people to possibly attend Central Wisconsin Days in Madison at the end of the month. If you want more information or would like a list of the topics please let me know.

On a final note, ACRIDC has been holding off on doing strategic planning until the county was reaching the end of their process. As it has been time consuming, we will begin to tackle our own strategic planning sessions in the near future. I will keep you updated, and I believe that it is important for you to be involved. One of the things I would like to focus on is intergovernmental cooperation. For Adams County to advance, the county, the City of Adams, and the other municipalities need to work together. Right now we simply do not do this at all, and we are the only county I am aware of where it seems that each of the municipalities operates completely independently, without trying to help the others. This is an issue that we need to remedy.

If you have any questions or input, please feel free to contact me.

Daric Smith
Executive Director
Adams County Rural and Industrial Development Commission



ADAMS COUNTY REGISTER OF DEEDS

JODI M. HELGESON



**PO Box 219
402 MAIN ST
FRIENDSHIP WI 53934
608-339-4206**

DEPUTIES:

**JULIE GOODHUE
AMY WIESSINGER**

2013 ANNUAL REPORT

To the Honorable Board of Supervisors of the County of Adams, State of Wisconsin.

I, Jodi M. Helgeson, Register of Deeds for Adams County, Wisconsin, respectfully submit the following report for 2013.

Documents recorded: 6652
664 of them were electronically recorded

Vital Records –Certified Copies issued:

Birth -321

Death -1872

Marriage -368

Domestic Partnerships - 0

Veterans Discharges – 5

Web Sales for 2013

Total Sales \$18,622.00

Number of Transactions 1585

Web sales of documents continue to be a good source of revenue. We continue to add older documents to the online website.

Median Home Price – Adams County

2012 - \$98,900 2013 - \$108,000

Source – Wisconsin Realtors Association

Median Home Price - Statewide

2012 - \$133,900 2013 - \$143,500

Source – Wisconsin Realtors Association

ADAMS COUNTY REGISTER OF DEEDS REVENUES *

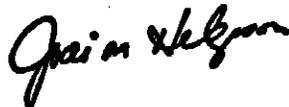
Total Monies Deposited:	\$573,982.48
Monies send to state agencies ¹	\$276,782.60
Balance for Adams County	\$297,199.88

Monies for Adams County distributed as follows:

Revenue – Register of Deeds	
#10013.46130	
10013.46130.800	
10013.46152	\$245,591.88
Revenue – Land Information	
#1013.46131 & 32	\$51,608.00

Recordings in the Register of Deeds office are the source of funding for the Adams County Land Information program through recording fees collected for each document. Monthly reports are provided to the Land Information Officer on monies received for this purpose.

Respectfully submitted this 19th of February, 2014



Jodi M. Helgeson
Register of Deeds

*Pre-audit totals

¹ 80% of Real Estate Transfer Fees to Dept. of Revenue; Birth Certs: \$7.00 of first copy sale to Children's Trust Fund, \$8.00 to automation fund; Death, Marriage and Domestic Partnerships: \$13.00 of first copy sale to automation fund \$2.00 of each recording fee to Wisconsin Land Information Program and sales tax.



ADAMS COUNTY LAND INFORMATION

PO Box 219

Friendship WI 53934

Jodi Helgeson-Land Information Officer-Register of Deeds
608-339-4206

<http://www.co.adams.wi.gov/>

<http://www.adamscountylandrecords.com/>

Date: February 2014

To: The Honorable Adams County Board of Supervisors

From: Jodi Helgeson –Land Information Officer/Register of Deeds

Re: Mapping Project Payment

Adams County Resolution #104-2001 authorized funds for the Adams County GIS Mapping Project. The estimated project amount was \$450,000 and the completion date was estimated to be 2005. The actual project total was \$393,825.07 and was completed a year earlier. We appreciate Adams County's foresight in seeing the benefit to both the county and the public in supporting this project.

YEAR TOTAL EXPENSES		PAYMENT TO COUNTY INCLUDING ANY GRANTS	
2002	\$149,418.06	\$21,524.20	
2003	\$100,316.35	\$93,587.00	
2004	\$96,060.44	\$25,279.50	
2005	\$48,030.22	\$62,857.50	
2006	\$0.00	\$26,845.50	
2007	\$0.00	\$23,982.50	
2008	\$0.00	\$18,705.00	
2009	\$0.00	\$19,210.00	
2010	\$0.00	\$22,555.50	
2011	\$0.00	\$25,684.00	
2012	\$0.00	\$27,644.00	
2013	\$0.00	\$25,950.37	
	\$393,825.07	\$393,825.07	BALANCE DUE \$0.00

RESOLUTION NO. 104, 2001

INTRODUCED BY: Land Information Committee/Land Conservation
Committee/Planning and Zoning Committee

Definitions: GPS - Global Positioning System

GIS - Geographic Information System

INTENT AND SYNOPSIS: To borrow \$450,000 over a period of time to complete the countywide digital mapping project for Adams County.

FISCAL NOTE: Phase I: \$150,000 to perform GPS work, prepare parcel packets, perform digital mapping. Phase II: \$150,000 to perform GPS work, prepare parcel packets, perform digital mapping. Phase III: \$150,000 to perform GPS work, prepare parcel packets, perform digital mapping. Areas to be mapped will be selected according to cost sharing projects, municipality participation and information available. Estimated date of completion: June 2006

WHEREAS: The Adams County Land Information Program implemented a digital parcel mapping project in 1996 and continues mapping and maintaining digital maps of the following townships in Adams County: Town of New Haven, Town of Dell Prairie, Town of Leola, Town of Colburn, Town of Rome and portions of the Town of Jackson and the Town of Springville.

WHEREAS: Current GPS work being done by the County Surveyor will take over 15 years to complete at the current schedule. The County Surveyor does approximately ½ township per year.

WHEREAS: Layering techniques including zoning, floodplain, soils, sanitary and road maintenance are difficult and expensive to do without standard digital parcel maps.

WHEREAS: Rapid advances in technology will make a long term mapping project susceptible to major upgrades and increased costs. Implementation of a county GIS system is not possible without digitized base parcel mapping.

WHEREAS: The public must currently go to two different departments to obtain maps due to some maps being digital and some on paper. Easy public access to map information along with connection to parcel information is desired by local governments, business and citizens.

WHEREAS: A minimum annual transfer of 50% of annual revenue will be made from the Adams County Land Information revenue account to repay the amount borrowed. Revenues are from retained fees and/or grants.

NOW THEREFORE BE IT RESOLVED By the Adams County Board of Supervisors to approve a transfer in the amount of \$450,000 from the general fund in three phases to the Land Information Program Purchased Services account to complete the digital parcel mapping project as currently being done.

Dated this 23rd day of October, 2001.

<u>Al Sebastiani</u>	<u>Bill Swanson</u>
<u>Florence Johnson</u>	<u>Scott Calko</u>
<u>Harry Babcock</u>	<u>David C. Scharski</u>
<u>Janice Kuehnlohn</u>	<u>Margaret Hardin</u>
<u>Terina</u>	<u>Robert Heenefeldt</u>
<u>Marianne Miller</u>	

Adopted

By the Adams County Board of Supervisors this 23rd day of October, 2001.

Defeated

Beverly Ward
Beverly Ward, County Clerk

George Kaldenberg
George Kaldenberg, County Board Chair



**Wisconsin Department of Agriculture,
Trade and Consumer Protection**
Division of Animal Health
PO Box 8911, Madison, WI 53708-8911
Phone: 608-224-4872 Fax: 608-224-4871

ANNUAL DOG LICENSING REPORT FOR 2013
CH. 174, WIS. STATS.

COUNTY OF: ADAMS	ADDRESS: 402 Main St. Friendship, WI 53934
CONTACT NAME: Cindy Phillippi, County Clerk	EMAIL: cphillippi@co.adams.wi.us
CONTACT PHONE: 608-339-4200	RETURN BY APRIL 1, 2014

DOGS LICENSED BY TOWN, VILLAGE OR CITY TREASURERS			TOTAL FEES
Number of Males	137 @	13.00 fee =	\$1,781.00
Number of Females	94 @	13.00 fee =	\$1,222.00
Number of Neutered Males	627 @	8.00 fee =	\$5,016.00
Number of Spayed Females	703 @	8.00 fee =	\$5,624.00
Number of dogs 5 months old after July 1	5 @	6.50 fee =	\$32.50
Number of Neutered dogs 5 months old after July 1	6 @	4.00 fee =	\$24.00
Number of Multiple dog licenses	23 @		\$805.00
Dogs in excess of 12 per multiple dog license	87 @		\$261.00
TOTAL FEES			\$14,765.50
MISSING DOG TAGS			4
AMOUNT PAYABLE TO WI DEPARTMENT OF ADMINISTRATION (5% of total fees)			\$738.28
Amounts and dates paid	\$0.00	\$0.00	\$0.00
TOTAL AMOUNT PAID BY COUNTY FOR DOG DAMAGE CLAIMS IN 2013			\$0.00
NUMBER OF FREE TAGS FOR SERVICE DOGS			

Personal information you provide may be used for purposes other than that for which it was originally collected - s. ATCP 15.04(1)(m), Wis. Stats.

ADAMS COUNTY CLERK
DOG LICENSE REPORT
2013

Municipality/County	Males	Neutered Males	Females	Spayed Females	Total	Kennel	Extra Kennel
Town of Adams	6	30	7	29	72		0
Town of Big Flats	4	22	4	27	57		0
Town of Colburn	1	9	0	3	13		0
Town of Dell Prairie	7	41	3	52	103		0
Town of Easton	11	22	4	28	65		0
Town of Jackson	10	23	7	39	79		0
Town of Leola	3	8	0	7	18		0
Town of Lincoln	5	15	1	16	37		0
Town of Monroe	2	12	0	17	31		0
Town of New Chester	1	19	3	16	39		0
Town of New Haven	6	21	4	25	56		0
Town of Preston	1	19	1	20	41		0
Town of Quincy	4	26	1	40	71		0
Town of Richfield	6	7	1	6	20		0
Town of Rome	5	80	2	80	167		0
Town of Springville	4	43	2	35	84		0
Town of Strongs Prairie	5	30	5	32	72		0
Village of Friendship	5	7	0	9	21		0
City of Adams	12	45	11	49	117		0
City of Wisc. Dells	0	0	0	0	0		
County Treasurer	39	148	38	173	398	23	87
Totals	137	627	94	703	1561	23	87

County Treasurer issued 5 female puppy licenses at \$6.50 each,
6 neutered male/spayed female puppy licenses at \$4.00 each
5 replacement license at no charge, \$810.00 in regular late fee, \$190.00 in kennel late fees, 4 lost.
0 free service dog
missing #'s

**RESOLUTION RECOGNIZING NORMA OSTERLOH
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Health & Human Services Committee

INTENT & SYNOPSIS: To recognize Norma Osterloh's retirement on January 7, 2014, and honor her 13 years of service to Adams County and the Adams County Health and Human Services Department.

FISCAL NOTE: NONE.

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Norma Osterloh for 13 years of service and dedication to Adams County; and

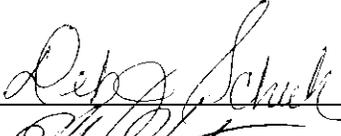
WHEREAS: Acknowledgement is given to Norma Osterloh for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Norma Osterloh for her 13 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Norma Osterloh for a long and enjoyable retirement.

Recommended for adoption by the Health & Human Services Committee this 24th day of January, 2014.









Adopted _____
 Defeated _____ by the Adams County Board of Supervisors this _____ day of
 Tabled _____, 2014.

_____ County Board Chair
 _____ County Clerk
 Reviewed by Corporation Counsel
 Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 13 -2014

**RESOLUTION TO APPLY FOR A FARMLAND PRESERVATION PROGRAM
PLANNING GRANT**

INTRODUCED BY: PLANNING & ZONING COMMITTEE

INTENT & SYNOPSIS: TO HAVE THE NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION (NCWRPC) UPDATE THE ADAMS COUNTY FARMLAND PRESERVATION PLAN IN ORDER TO REMAIN ELIGIBLE FOR PARTICIPATION IN THE FARMLAND PRESERVATION PROGRAM.

FISCAL NOTE: Total Project Cost: \$40,000.00; NCWRPC Planning and Mapping Services: \$30,000.00; County Contribution (2015 Budget): \$2,000.00; County In-kind Staff Time: \$8,000.00; NCWRPC In-kind: \$10,000.00; NCWRPC Grant Award: \$20,000.00.

WHEREAS: Adams County has a substantial agricultural base; and

WHEREAS: The Department of Agriculture, Trade and Consumer Protection (DATCP) administers the Farmland Preservation Program to provide tax credits; and

WHEREAS: An Agricultural Preservation Plan was developed for Adams County in 1981; and

WHEREAS: The Adams County Farmland Preservation Plan was last updated in 2004 by the North Central Wisconsin Regional Planning Commission (NCWRPC); and

WHEREAS: Certification of the Adams County Farmland Preservation Plan expires on December 31, 2014; and

WHEREAS: DATCP offers a Planning Grant that reimburses up to fifty percent of planning costs of updating a Farmland Preservation Plan; and

WHEREAS: The total actual cash outlay required from Adams County is \$2,000.00; and

WHEREAS: Based on the above, on February 5, 2014, the Planning & Zoning Committee recommended applying for a DATCP Farmland Preservation Program Planning Grant.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that it is hereby approved to apply for a \$20,000.00 DATCP Farmland Preservation Program Planning Grant.

48 Dated this 5th day of February 2014.

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50 Recommended for adoption by the Planning and Zoning Committee this 5th day
51 of February, 2014.

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Joe Stubbins

Barbara A. Morgan

Levy James

al Sebastiani

Hilda S. Kelle

Janet Dennis

Glenn Luitel

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this

_____ day of _____, 20____.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

1 **RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT**
2 **BETWEEN ADAMS, JUNEAU AND SAUK COUNTIES**
3 **CREATING THE SOUTH CENTRAL ENVIRONMENTAL HEALTH CONSORTIUM**
4

5
6 **INTRODUCED BY:** ADAMS COUNTY HEALTH & HUMAN SERVICES BOARD
7

8 **INTENT & SYNOPSIS:** To approve an Intergovernmental Agreement between
9 Adams, Juneau and Sauk Counties Creating the South Central Environmental Health
10 Consortium.
11

12 **FISCAL NOTE:** It is anticipated that most of the funding for this program will come
13 from user fees and grants which will be receipted by the consortium with the balance
14 being funded through line items in the 2014 Public Health Budget.
15

16 **WHEREAS,** each of the above referenced counties is responsible for certain
17 programs that are necessary for protection of the public health, safety and welfare to
18 include promoting health, preventing human health hazards, ensuring food safety,
19 radon and lead mitigation, regulating tattoos and body piercing, and other public
20 health matters; and
21

22 **WHEREAS,** the above referenced three counties currently participate in the South
23 Central Environmental Health Consortium, and have for some time, but it is now
24 necessary and desirable to adopt a formal agreement to formalize the relationship
25 between the three counties; and
26

27 **WHEREAS,** Wis. Stats. §66.0301 authorizes intergovernmental cooperation between
28 units of government, and the Health Officers and Corporation Counsel of the
29 respective counties have met and conferred, and drafted an intergovernmental
30 agreement to more formally organize the currently operating South Central Wisconsin
31 Environmental Health Consortium.
32

33 **NOW, THEREFORE, BE IT RESOLVED,** by the Adams County Board of Supervisors
34 that the Intergovernmental Agreement between Adams, Juneau and Sauk creating
35 the South Central Environmental Health Consortium, attached hereto as an appendix,
36 be and hereby is adopted to be effective upon passage by all three counties, and the
37 County Board Chairperson is authorized to sign the agreement on behalf of Adams
38 County.
39

40 Recommended for adoption by the Adams County Health and Human Services Board this
41 _____ day of _____, 20____.

42 *[Signature]* *[Signature]*
43 *[Signature]* *[Signature]*
44 *[Signature]* *[Signature]*
45

46 Adopted _____
47 Defeated _____ by the Adams County Board of Supervisors this

48 Tabled _____ day of _____, 20____.

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50

51 _____
County Board Chair

County Clerk

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53 Reviewed by Corporation Counsel

54 Reviewed by Administrative Coordinator/Director of Finance

**INTERGOVERNMENTAL AGREEMENT BETWEEN
ADAMS, JUNEAU AND SAUK CREATING THE
SOUTH CENTRAL ENVIRONMENTAL HEALTH CONSORTIUM**

THIS AGREEMENT is made, by and between Adams, Juneau and Sauk Counties, each of which are political subdivisions of, and three of the seventy-two counties in the State of Wisconsin.

RECITALS:

WHEREAS, the three above referenced counties have been cooperating for many years to cooperatively provide certain programs promoting health including human health hazards, food safety, radon, lead, tattoos and body piercing, and other services; and,

WHEREAS, the State of Wisconsin has encouraged counties to assume more responsibility for various environmental health services, and cooperatively providing these services between the three counties is the most efficient and cost effective method for providing these services; and,

WHEREAS, it is critical to establish a process for strategic leadership, direction, coordination and assessment of environmental health activities and services to best protect the health, safety and welfare of the counties and communities; and,

WHEREAS, Sauk County is willing to serve as the lead county to serve as administrative and fiscal service provider in cooperation with the other counties which are a party hereto.

NOW, THEREFORE, THE PARTIES COVENANT AND AGREE AS FOLLOWS:

Section I. Authority. This Consortium is created pursuant to the authority contained in Wis. Stat. §§ 66.0301, 59.03, 59.53(19) and other applicable legal authorities. All agreements entered into by the Jurisdictions are expressly incorporated into this agreement, and continue in effect. The entities expressly disclaim any intent to form a partnership or any other legal entity. The powers and duties hereunder shall be defined only by the terms of this Agreement.

Section II. Parties to this Agreement. The parties to this Agreement are Adams, Juneau, and Sauk Counties who are hereinafter collectively referred to as the Jurisdictions, and other Jurisdictions who may from time to time join the Consortium.

Section III. General Purposes. The Jurisdictions wish to form the South Central Environmental Health Consortium for the purpose of implementing environmental health programs and to enter into agreements with the State of Wisconsin to assume agent status in the implementation of various environmental health services, to be governed by the South Central Environmental Health Commission which is created by this agreement to oversee the duties and responsibilities of the South Central Environmental Health Consortium.

Section IV. Definitions:

- A. "Commission" means the South Central Environmental Health Commission.
- B. "Commissioner" means a county board supervisor, or elected official from a jurisdiction's governing body if not a county, appointed to the Commission by a Jurisdiction, who shall be appointed pursuant to the rules of appointment for the jurisdiction in which the supervisor is

elected; a health officer from a jurisdiction; or a citizen member appointed pursuant to the rules contained herein.

- C. "Consortium" means the South Central Environmental Health Consortium created by this agreement for the purpose of carrying out certain environmental health programs and governed by the South Central Environmental Health Commission.
- D. "Jurisdiction" means Adams, Juneau and Sauk Counties, and any unit of government that subsequently joins the Consortium.
- E. "Proportional Share" means a percentage share paid by or to a Jurisdiction based upon the services received.

Section V. Consortium Creation, Powers and Responsibilities: The Consortium is created to carry out the purposes set forth in this Agreement and to administer and carry out various environmental health programs as designated by the county boards of each jurisdiction and agreed to by the State of Wisconsin.

- A. Each Jurisdiction hereby delegates to the Consortium all of the powers, rights and duties reasonably necessary to carry out the functions and purposes of the Consortium and to oversee the operations of the Consortium, subject only to the limitations imposed by any provision of federal or Wisconsin Constitutions, statutes, regulations or rules.
- B. The Consortium has the authority to act on behalf of the Jurisdictions jointly and separately, and in its own right, to oversee and regulate the environmental health programs as directed by the Jurisdictions and implemented by the Consortium.
- C. Contracting Authority. The Consortium may make such contracts, grants, and take such other action as it deems necessary and appropriate to accomplish the general purposes of this Agreement. All contracts made shall be made in the name of the Consortium and shall conform to the requirements of Wisconsin law. No such contract shall bind or in any way obligate any of the Jurisdictions without that Jurisdiction's consent.
- D. The Consortium is a separate legal entity and body corporate, and the Jurisdictions are not individually liable for the acts of the Consortium.

Section VI. Commission Members:

- A. The Commission shall be composed of two Commissioners from each of the Jurisdiction as provided in this paragraph.
 - 1. Each jurisdiction shall appoint one commissioner who shall be a member of the governing body of the Jurisdiction they represent. Commissioners so appointed shall serve a two year term except that if a commissioner is no longer a member of the governing body of the jurisdiction they represent, their seat on the Commission is automatically vacated.
 - 2. The Health Officer from each Jurisdiction shall serve as a second commissioner from each jurisdiction.
 - 3. One citizen member, who shall be resident in one of the jurisdictions, shall be appointed by the agreement of the chairpersons of each of the governing bodies of jurisdictions.

The citizen member shall serve a two year term. A good faith effort shall be made to appoint a citizen who has experience with the programs administered by the Consortium.

- B. Quorum and Voting. The majority of the members of the Commission shall constitute a quorum. No Commission action shall be in effect except on a majority vote by those Commissioners present.
- C. Term of Office and Succession. Commissioners shall serve until their successors are appointed and assume their responsibilities except as follows. Once a Commissioner no longer serves on the governing body of the Jurisdiction or as health officer, that seat on the Commission is automatically vacated, and a successor must be appointed by the Jurisdiction. A vacancy on the Commission shall be filled by the governing body of the Jurisdiction whose position on the Commission is vacant, except in the case of the citizen member where the appointment shall be made in the manner prescribed herein to fill the remainder of the unexpired term.

Section VII. Meetings, Rules of Procedure and Officers.

- A. Meetings. Meetings of the Commission shall be conducted pursuant to the Wisconsin Open Meetings law. Notice of all meetings of the Commission shall be provided to the Clerk of each Jurisdiction. The Commission shall meet at least quarterly.
- B. Rules of Procedure. At the first organizational meeting, or as soon thereafter as practicable, the Commission shall adopt rules governing its procedures including, but not limited to:
 - 1. Times and places of the quarterly meetings;
 - 2. The method and manner of calling special meetings;
 - 3. The method, term and manner of election of officers;
 - 4. The responsibilities and duties of officers; and
 - 5. The procedures for execution of writings and legal documents.
- C. Officers. The Chairperson of the Commission shall rotate annually among the jurisdictions to be determined in alphabetical order by name of the jurisdiction. The chairperson shall be a commissioner who has been appointed from the membership of the governing body of a jurisdiction. The vice-chairperson shall be the commissioner appointed from the governing body of the jurisdiction from which the next chairperson shall be selected. At the first organizational meeting, the Commission shall elect from among its members a secretary/treasurer. The chairperson, and in his or her absence the vice-chairperson, shall preside at all meetings, call special meetings, and determine the order of business.

Section VIII. Duration of Agreement and Withdrawal:

- A. The duration of this Agreement shall be indefinite. Any Jurisdiction may withdraw from the Consortium at any time upon providing one-hundred and twenty (120) days written notice to the other jurisdictions.
 - 1. Upon the withdrawal of a jurisdiction, the Commission shall make a determination of the accrued net liabilities of the Consortium on the date of withdrawal. The withdrawing

jurisdiction shall be liable for its proportion of accrued liabilities, which shall be determined by calculating the withdrawing Jurisdiction's annual average percentage of the financial obligation for the previous three years based upon the annual South Central Wisconsin Environmental Health Consortium Fiscal Reports. The withdrawing Jurisdiction shall reimburse the Consortium for the withdrawing Jurisdiction's proportional share of the accrued liabilities as the liabilities become due.

2. This Agreement shall terminate upon the unanimous consent of the Jurisdictions, each of which shall act by resolution of its governing body. The Consortium shall, upon receipt of the last termination resolution adopted by a Jurisdiction, begin winding up its affairs. The Consortium may not incur liabilities or award severance pay or termination benefits unless those liabilities or benefits have been approved by all of the Jurisdictions. The Consortium shall wind up its affairs by making prudent arrangements for the termination of grants and contracts for services, payment of bills, and collection of receivables. Each Jurisdiction shall be liable for the Consortium's accrued liabilities, determined according to the withdrawal procedure set for the in paragraph A 1 of this section.
- B. The Consortium shall not be obligated to reimburse the Jurisdiction for any funds provided to the Consortium or make any disbursement of property, chattel, cash or financial instruments upon withdrawal of any Jurisdiction.
- C. This Agreement shall terminate upon the unanimous consent of the jurisdictions by approval of the governing bodies of the Jurisdictions involved. The Consortium shall conclude its operations within sixty (60) days from receiving notice that the last Jurisdiction has approved dissolution. Any funds remaining shall be used to pay the obligations of the Consortium including any employment obligations such as pension obligations under the Wisconsin Retirement System if any, unemployment compensation, health insurance. Should there be any surplus funds remaining, they shall be distributed among the Jurisdictions. The Jurisdictions are not financially responsible for the obligations of the Consortium except as expressly provided herein. In the event of a deficiency, the liabilities of the Consortium shall be the responsibility of the Jurisdictions on the same basis provided in Paragraph A 1 above.
- D. New Jurisdictions may be admitted upon the unanimous consent of the jurisdictions manifested by approval of the governing bodies of the Jurisdictions, and the consent of the new Jurisdiction to this Agreement and the policies and procedures established by the Commission.

Section IX. Administration, Budget and Annual Appropriation by the Jurisdictions:

- A. The Consortium may hire employees to administer the programs implemented by the Consortium and financed by funds from user fees, the Jurisdictions, and the State of Wisconsin. Employees hired by the Consortium shall be considered employees of Sauk County and shall be subject to the hiring and employment practices prescribed by the Sauk County Code of Ordinances. The Sauk County Director of Public Health shall be responsible for the direct supervision of employees hired by the Consortium.
- B. Sauk County will provide all fiscal services for the Consortium and all financial transactions and procedures shall conform to the Sauk County Code of Ordinances and the Financial Policies of Sauk County. The Consortium employees shall prepare the annual South Central Wisconsin Environmental Health Consortium Fiscal Reports with the assistance of the Sauk County Controller. The Sauk County Corporation Counsel shall serve as legal counsel to the Consortium.

1. All funds pertaining to the operation of the Consortium shall be deposited upon receipt into a depository account authorized by Sauk County's financial policy which shall also be approved and supervised by the Consortium.
 2. It is expected that the Consortium shall operate its programs and services with user fees and State and Federal funds with limited requirements for appropriated funds from the Jurisdictions. Annually in June, the Commission shall meet and determine the appropriation request to be made to each jurisdiction. The financial responsibility of each jurisdiction shall be determined by the annual South Central Wisconsin Environmental Health Consortium Fiscal Report based upon the revenues and expenses attributed to the services received by each jurisdiction from the Consortium in the previous year. The Consortium shall prepare a budget outlining its budget request at the June meeting of the Commission in the year prior to the budget for presentation to the Jurisdictions' governing boards for approval.
 3. The financial results of the Consortium's operations will be subject to and a segment of Sauk County's annual financial audit. Any Jurisdiction may request an audit of the Consortium at any time with the understanding that the requesting Jurisdiction shall conduct the audit at its own expense.
- C. The Consortium shall make all rules and regulations pertaining to the implementation of this program and shall be solely responsible for all programmatic aspects of work carried out by the Consortium.
- D. Each Jurisdiction shall be responsible for the actions of its own employees or officers while such employees or officers are engaged in Consortium business. Sauk County agrees to provide liability, workers compensation, health and other insurance coverage to persons hired by the Consortium in accordance with Sauk County's standard personnel policies. Sauk County may charge the Consortium for the cost of all personnel costs including benefits. In the event there are any uninsured liabilities or workers compensation losses incurred in connection with the services of persons employed by Sauk County under this Agreement, each Jurisdiction shall share in the payment for these according to each Jurisdiction's obligation as provided in this section.

Section X. Ordinances: The Jurisdictions agree that the Commission shall adopt joint ordinances that will be recommended for adoption to the Jurisdictions. The substantive provisions of the ordinances shall be identical with the Sauk County Code of Ordinances and provide for uniform administration and enforcement of programs by the Consortium throughout the Jurisdictions. The Commission shall provide the joint ordinance and recommend the ordinance for adoption by the governing bodies of the Jurisdictions. Amendments necessary from time to time shall be adopted in the same manner.

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46 authorizes the total annual compensation of the elected officials, Clerk of Circuit Court
47 and Sheriff, for the terms of office of 2015-2018, are set as follows:

48
49

	2015	2016	2017	2018
50 Clerk of Circuit Court	\$59,000	\$60,000	\$61,500	\$63,000
51 Sheriff	\$77,635	\$79,188	\$80,771	\$82,387

52

53 And

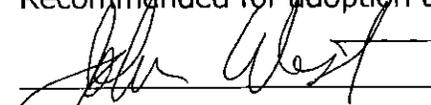
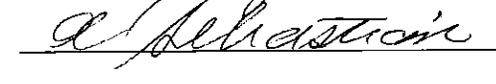
54
55 **BE IT FURTHER RESOLVED** that these elected officials will be offered the same
56 benefits package as is provided to full-time non-represented employees; and

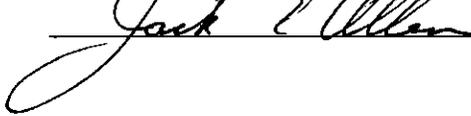
57
58 **BE IT FURTHER RESOLVED** that the aforementioned county elected officials are
59 entitled to participate in the Wisconsin Retirement System (WRS) in accordance with
60 law and the County shall pay only its share of contributions required by law; and

61
62 **BE IT FURTHER RESOLVED** that the aforementioned county elected officials are
63 entitled to participate in the County's health, dental and life insurance programs subject
64 to the terms and conditions of the programs, which may be modified from time to time,
65 under the same terms and conditions as the health, dental and life insurance coverage
66 offered to non-represented county employees; and

67
68 **BE IT FURTHER RESOLVED** that the established salary for each office will continue
69 for ensuing terms unless changed by the County Board in accordance with Wisconsin
70 law.

71
72 Recommended for adoption this 7th day of February, 2014.

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80 Adopted _____

81 Defeated _____ by the Adams County Board of Supervisors this 20th day of
82 February, 2014.

83 Tabled _____

84

85 _____
86 County Clerk

85 _____
86 County Board Chair

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88 Reviewed by Corporation Counsel

Reviewed by AC/DOF

**RESOLUTION FOR ALL COUNTY DEPARTMENTS AND PUBLIC HEALTH
TO PREPARE AND PRESENT 5-YEAR PLANS AND GOALS**

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INTRODUCED BY: Supervisor Roekle

INTENT & SYNOPSIS: To establish for each Department and Public Health a five-year plan that will align and support the County's Mission, Vision, and Values Statements adopted by the Adams County Board and present said written Plan to an Ad Hoc Committee for review of such Plans.

FISCAL NOTE: None

WHEREAS: Adams County Board of Supervisors has adopted a Mission, Vision, and Values Statement; and

WHEREAS: To fulfill the purpose and vision of these Plans requires forward thinking, work and action; and

WHEREAS: This forward thinking, work and action would be best accomplished by those who serve the Public on a daily basis and provide services to the constituents of Adams County; and

WHEREAS: To carry out these Mission, Vision, and Values, a plan must be made setting forth the ideas and implementation process for them; and

WHEREAS: Said Plans need to be reviewed to assure each departmental plan will provide a long range mission and vision process and assist the Adams County Board in their policy making decisions.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that all County Departments and Public Health shall complete a Work Plan for their Department for a five-year timeframe; and

BE IT FURTHER RESOLVED: That these Plans will be updated and reviewed on a bi-annual basis by an Ad Hoc Committee established by the County Board for such review, consisting of five (5) County Board Members; and

BE IT FURTHER RESOLVED: That said Ad Hoc Committee shall be formed starting with the 2014-2016 Adams County Board.

**RESOLUTION FOR ALL COUNTY DEPARTMENTS AND PUBLIC HEALTH
TO PREPARE AND PRESENT 5-YEAR PLANS AND GOALS**

38 Recommended for adoption by Supervisor Heidi Roekle this 18 day of
39 February, 2014.

40 _____
41 Heidi Roekle _____
42 _____

43 Adopted _____
44 Defeated _____ by the Adams County Board of Supervisors this
45 Tabled _____ day of _____, 2014.

46 _____
47 _____
48 County Board Chair County Clerk

49
50 Reviewed by Corporation Counsel
51 TL Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 19-2014
RESOLUTION TO ACCEPT PROCEEDS OF "SHORT SALE"
IN FULL SATISFACTION OF MORTGAGES

1 **INTRODUCED BY:** Ad Hoc Community Development Block Grant ("CDBG")

2
3 **INTENT & SYNOPSIS:** To accept whatever proceeds of a "short sale" in full satisfaction
4 of real estate mortgages described herein.

5
6 **FISCAL NOTE:** \$40,353.60 write-off on CDBG account, adjusted by sale proceeds which
7 may be received.

8
9 **WHEREAS:** Home Owner #5 received from Adams County, CDBG Lender, the following
10 amounts which are secured by real property located in Adams County, Wisconsin:

- 11
12 1. \$28,008.60 as evidenced by Real Estate Mortgage dated August 10, 2010, recorded
13 September 14, 2010 as Document No. 491570 in the office of Adams County Register
14 of Deeds; and
15
16 2. \$12,715.00 as evidenced by real Estate Mortgage dated October 27, 2010, recorded
17 October 27, 2010 as Document No. 492562 in the office of the Adams County Register
18 of Deeds; said amount reduced to \$12,345.00 pursuant to the Affidavit of Partial
19 Forgiveness of Debt recorded January 21, 2011; and
20

21 **WHEREAS:** Both of the above described Mortgages are subordinate to the first mortgage
22 lien holder of record, Grand Marsh State Bank, which is foreclosing the property; and
23

24 **WHEREAS:** An Offer to Purchase the subject property is pending at a sale price
25 insufficient to pay the above described Mortgages; and
26

27 **WHEREAS:** It is in the best interest of Adams County that proceeds from the anticipated
28 "short sale," if any, be accepted in full satisfaction of said outstanding Mortgages.
29

30 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors**
31 **that Adams County accept proceeds of the "short sale" of real property owned by Home**
32 **Owner #5 located in Adams County, Wisconsin; and**
33

34 **BE IT FURTHER RESOLVED:** That Adams County shall satisfy the real estate mortgages
35 described herein upon receipt of proceeds of a "short sale."
36

37 Recommended for adoption by the Ad Hoc Community Development Block Grant
38 Committee ("CDBG") this 14th day of February, 2014.

39
40
41
42 Adopted _____
43 Defeated _____ by the Adams County Board of Supervisors this
44 Tabled _____ day of _____, 20____.
45

46 _____
County Board Chair

County Clerk

47 Reviewed by Corporation Counsel Reviewed by Admin. Coord./Director of Finance

48 provided by law in the newspaper designated by county ordinance for legal
49 publications.

50

51 Recommended for enactment by the Planning and Zoning Committee this 5th day
52 of February, 2014.

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John Stubbly
Henry C. James
David F. Hall

Barbara A. Morgan
et al. McCutcheon
Janet Sherry
Leslie Lister

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this 18th day of February, 2014.

ADAMS COUNTY, WISCONSIN

Chairman

County Clerk

FISH DEFINED AS LIVESTOCK AND ASSIGNMENT OF ANIMAL UNIT
VALUE

2-2.04 ANIMAL UNIT. One animal unit is equivalent to one (1) cow, steer, horse, swine, llama, alpaca, deer, elk, buffalo and other animals similar by size and weight or two (2) sheep or goats or five (5) dogs, cats or other similar animals or twenty (20) mink, rabbit, chicken, or similar animals **and five-thousand (5,000) pounds of fish**. For young stock, divide the type of animals by two (2) to determine animal unit equivalents (for example: 2 calves divided by 2 = 1 cow (1 cow = 1 animal unit).

2-2.41 LIVESTOCK. Any horse, bovine, sheep, llama or other ruminants, goat, pig or domestic fowl, **fish** or other animal whether or not raised for harvest of any sort, including fur bearing animals and game fowl raised in captivity.

**ADAMS COUNTY ORDINANCE
ESTABLISHING A COUNTY HIGHWAY DRIVEWAY ACCESS POLICY**

The County Board of Adams County, State of Wisconsin, does hereby ordain as follows:

SECTION 1: AUTHORITY AND GENERAL

1.1 Driveway permits are issued under the authority of Section 86.07(2), Wisconsin Statutes.

The Adams County Highway Department (hereinafter "Highway Department") has the authority over and is responsible for the maintenance of the county trunk lettered highway system and all other county owned town roads (both referred to hereinafter "county highway"). The Highway Department oversees the driveway permit process, including surveillance and issuance of permits.

1.2 Driveway changes noted through monitoring are investigated to insure that they have been authorized and that they do not adversely affect the use of the highway. All changes must conform to the standards set forth by this policy and the Highway Department's discretion.

The purpose of the design standards are to promote orderly and safe movement in and out of private and public properties, to minimize interference with highway traffic, and to preserve the physical structure of the highway for convenience, general welfare, and economic viability.

SECTION 2: PERMIT PROCESS

2.1 Any owner of the land adjacent to county highway right-of-way who wishes to construct a driveway, or change its surface type, or work in Right of Way shall apply to the Highway Department for a permit. Anyone requesting a permit should complete an application in compliance with this policy and the Wisconsin Statutes and file the application with the Highway Department. The Highway Department will review the application using the following guidelines: No person shall commence or continue construction of any driveway, or request or allow others to commence or continue construction of any driveway on that person's property, unless a permit has been issued in accordance with this policy.

2.2 Procedure to follow in considering a permit for a driveway:

- a) The property owner or owner's agent shall apply for a permit. The application should be filled out completely and returned to the Highway Department.
- b) The property owner or owner's agent shall obtain a zoning determination. That zoning determination must accompany the completed permit application when it is turned into the Highway Department. A zoning determination will not be required for surface change to an existing approved driveway.
- c) The permit application will be reviewed by the Highway Department for conformance with this policy and with all applicable state, federal, and local laws, regulations, and policies.
- d) The Highway Department if requested may review the permit request with the applicant so that all needed information can be obtained and all requirements and restrictions can be explained.
- e) Applications for permits may be approved only by the Adams County Highway

56 Commissioner or by one assistant if such assistant is so designated by the Highway
57 Commissioner and approved by the Adams County Highway Committee. The Highway
58 Commissioner or the designated assistant shall indicate approval by signature before any
59 permit may be issued.

60
61 f) The Highway Department will retain a copy of the application on file. The permittee
62 shall retain the original.
63

64 2.3 During the review process, the following criteria should be considered:
65

66 a) Zoning - The Highway Department shall support local zoning ordinances and shall not
67 conflict with local zoning restrictions. Any conflicts with future projects, access control,
68 scenic easements, certified survey map restrictions, subdivision plat restrictions, highway
69 easements or recorded covenants, shall be resolved before issuance of permit.
70

71 b) Access to Property – Conforms to section 5.2.
72

73 c) Sight Distance – Conforms to table in section 5.1.
74

75 d) Driveway Grade - A driveway approach grade or intersecting area at the edge of the
76 shoulder shall be provided adjacent to the highway to insure drainage away from the
77 highway surface.
78

79 2.4 If the application is approved as provide in section 2.2(c), a permit will be issued. The applicant
80 shall construct the driveway utilizing a pre-approved traffic control procedure explained by an
81 authorized Highway Department employee. Each permit will be valid for one driveway location
82 only.
83

84 2.5 Construction must proceed in accordance with this policy, and in conformance with all
85 specifications, limitations, and conditions set out in the application and permit, unless
86 modification is approved in writing by the Highway Commissioner or the person designated
87 under section 2.2(d). The Highway Department shall inspect the site of each driveway before and
88 during construction to ensure compliance.
89

90 2.6 If the application is denied, the Highway Department shall notify the applicant and explain the
91 reason for denial.
92

93 2.7 A permit is valid for construction of a driveway within one year of issuance. After one year has
94 expired, the permit will no longer be valid and a new permit must be applied for and issued
95 before construction may be commenced or continued.
96

97 2.8 The applicant shall pay to the Highway Department a fee for each permit application according to
98 a fee schedule as established by the Adams County Highway Committee.
99

100 2.9 This section applies to all new driveway construction. A new driveway is defined to include
101 expansion, surface type change, and or relocation of an existing driveway where either edge or
102 both edges of the driveway will be moved twenty (20) feet or more from the location of the
103 corresponding edge of the existing driveway, or when the expansion or relocation would result in
104 any violation of section 5 of this policy.
105

106 SECTION 3: EXISTING DRIVEWAY REGULATIONS 107

108 3.1 This section applies only to driveways which were constructed prior to the effective date of
109 Adams County Ordinance 10-1992.
110

111 3.2 No driveway constructed before the effective date of Adams County Ordinance 10-1992 may be
112 altered unless a permit has been issued for the driveway and the driveway meets the standards

113 prescribed by this policy. This does not pertain to surface maintenance, for example grading
114 existing gravel or sealing the existing asphalt surface. Driveway surface maintenance is
115 permissible without issuance of a permit. A surface type change does require a permit.
116

117 3.3 The county shall not be liable for injury to persons or property due to headwalls or riprap at the
118 ends of driveway culverts, if the owner is notified to remove them. This type of construction is
119 not permitted under this policy.
120

121 3.4 Maintenance of driveways is the responsibility of the property owner or occupant, and
122 maintenance of side roads is the responsibility of the local governing body.
123

124 SECTION 4: PERMIT REQUIREMENTS

125
126 4.1 The permittee in making the application agrees to the following:
127

128 a) The permittee shall furnish all materials, do all work, and pay all costs in connection with
129 the construction of the driveway and its appurtenances on the right-of-way.
130

131 b) The permittee shall make the installation without jeopardy to or interference with traffic
132 using the highway. Highway surfaces, shoulders, ditches, and vegetation disturbed shall
133 be restored to equivalent of original condition by the permittee.
134

135 c) No revisions or additions shall be made to the driveway or its appurtenances on the right-
136 of-way without the written permission of the Highway Commissioner or the person
137 designated under section 2.2(d) of this policy.
138

139 d) The Highway Department reserves the right to make such changes, additions, repairs, and
140 relocations within statutory limits to the driveway or its appurtenances on the right-of-
141 way as may at any time be considered necessary to permit the relocation, reconstruction,
142 widening, and maintaining of the highway or to provide proper protection to life and
143 property on or adjacent to the highway.
144

145 e) That the permittee, his successors, or assigns agree to hold harmless the county of Adams
146 and its duly appointed agents and employees against any action for personal injury or
147 property damage sustained by reason of the exercise of the permit.
148

149 f) The Highway Department does not assume any responsibility for the removal or
150 clearance of snow, ice, or sleet or the opening of windrows of such materials upon any
151 portion of any driveway or entrance along with any county highway even though snow,
152 ice, or sleet is deposited or wind rowed on said driveway or entrance by its authorized
153 representatives engaged in normal winter maintenance operations.
154

155 g) The permit shall contain the statement and be subject to the condition that the work shall
156 be constructed subject to the rules and regulations prescribed by the county highway
157 department and be performed and completed to the county highway department's
158 satisfaction.
159

160 h) In case of temporary alterations the highway shall be restored to its former condition and
161 the permittee shall be liable to Adams County for all damages which occur during the
162 progress of said work or as a result thereof.
163

164 i) Nothing herein shall abridge the right of the Highway Department, the county board, or
165 highway committee to make such additional rules, regulations and conditions as may be
166 deemed necessary and proper for the preservation of highways and for the safety of the
167 public.
168
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170 SECTION 5: LOCATIONS, DESIGNS, AND CONSTRUCTION

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5.1 Sight Distance Requirement. Access driveways to highways from abutting properties shall comply with the following sight distance requirements that are consistent with AASHTO Geometric Design of Highways and Streets Stopping Sight Distance:

Design Speed (mph)	Stopping Sight Distance (feet)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645
70	730

- Stopping Sight Distance. Will be determined by the following method. Sight distance shall be measured from a point 10’ from the edge of the traveled way in the proposed access location, and measured from a height of 3.50 feet to the height of an object 3.50 feet on the County Trunk Highway.

5.2 Number and Width of Driveways per Land Use. The maximum number and width of access driveways per land use to highways and service roads shall be as follows:

Type of Access Definitions:

- o Commercial - an application occupied with or engaged in commerce or work intended for commerce. The following are intended to be examples and are not all inclusive: retail businesses, whole sale businesses, apartment complexes (more than four (4) units) or condominium complexes more than four (4) units), service businesses.
- o Schools – An access established for an elementary school, middle school, junior high school, and high school or accredited College/Technical School.
- o Industrial – an operation that is engaged in industrial production, something has to be made or assembled at this location.
- o Churches – a place of assembly for religious observances specifically built to accommodate more people than may legally reside on the property.
- o Park Uses – an area open for use by the general public for recreation.
- o Residential Uses – when the sole use of the property is for a residence or residences up to four units.
- o Agricultural Uses –for uses concerned with the practices producing/raising crops and/or raising livestock.

225	Type of Access	Maximum Number of	Maximum/Minimum
226	Driveway	Access Driveways	Width
227			
228			
229	Commercial, Schools,	2	40/24 feet
230	Industrial, Churches		
231	and Park Uses		
232	Residential Uses	1	36/16 feet
233	Agricultural Uses	1 per parcel	50/24 feet
234			
235	5.3	<u>Driveway Surfaces.</u> The surface of the driveways can be a flexible bituminous asphalt type of pavement or gravel type. There will not be any portland cement surfaces accepted within the right-of-way unless the county trunk highway had been laid with portland cement.	
236			
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239	5.4	<u>Driveway Slope.</u> The surface of the driveway connecting with rural type highway sections shall slope down and away from the highway shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the highway roadbed. Every driveway shall have sloped sides at a minimum of 4:1 grade ratio or flatter and should be laid as shown on figure 15.	
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245	5.5	<u>Culverts, Drainage, Curbs, and Gutters.</u> The driveway shall not obstruct or impair drainage in highway side ditches or roadside areas. Driveway culverts, where necessary, require endwalls and shall in no case be less than the equivalent of 15-inch diameter pipe. When any curb or gutter is removed for constructing a driveway, the new connection shall be restored.	
246			
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250	5.6	<u>Backfill Material.</u> Backfill material for all types of driveways shall be a cohesive granular gravel type material not exceeding 1" in diameter. Construction debris and or waste concrete shall not be allowed.	
251			
252			
253			
254	5.7	<u>Pre-existing Lots of Record.</u> This policy shall not be enforced in such a way as to deny access to lots of record which are in existence prior to the adoption of Adams County Ordinance 10-1992.	
255			
256			
257	5.8	<u>Corner Lots.</u> Where a parcel abuts more than one public road and where such roads are classified differently, access shall be required onto the road with the lowest classification, where possible.	
258			
259			
260	5.9	<u>Vision.</u> Corners must be free of all obstructions at each access point.	
261			
262	5.10	<u>Identified Bicycle Routes.</u> Driveway accesses proposed and approved on identified bicycle routes per the Adams County Bicycle Plan will require a paved apron. The apron width will be 8' and the responsibility of the applicant. Failure to comply with this condition will result in the revocation of the driveway permit.	
263			
264			
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267 **SECTION 6: COMMERCIAL**

268			
269	6.1	<u>Application.</u> Section 6 applies to rural type highway classification driveways serving commercial or industrial, schools, churches, and park establishments.	
270			
271			
272	6.2	<u>Width of Drive.</u> Commercial driveways will not have a width less than 24' or greater than 40' measured at right angles to the centerline of the driveway, except as increased by radii.	
273			
274			
275	6.3	<u>Return Radius.</u> No return radius projected between the edge of highway pavement and the driveway shall be greater than 40 feet.	
276			
277			
278	6.4	<u>Angular Placement of Drive.</u> The centerline of that part of the driveway lying on the county right of way shall be at approximately right angles to the pavement.	
279			
280			

281 SECTION 7: RESIDENTIAL

- 282
- 283 7.1 Application. Section 7 applies to rural type highway classification driveways serving residential
- 284 property.
- 285
- 286 7.2 Width of drive. Residential driveways shall not have a width less than 16 feet or greater than 36
- 287 feet measured at right angles to the centerline of the driveway except as increased by radii.
- 288
- 289 7.3 Return Radius. No return radius projected between the edge of highway pavement and the
- 290 driveway shall be greater than 30 feet.
- 291
- 292 7.4 Angle Placement. The centerline of that part of the driveway lying on the county right of way
- 293 shall be at approximately right angles to the pavement.
- 294

295 SECTION 8: AGRICULTURAL

- 296
- 297 8.1 Application. Section 8 applies to rural type highway classification driveways serving agricultural
- 298 property.
- 299
- 300 8.2 Width of driveway. Agricultural driveways shall not have a width less than 24 feet or greater
- 301 than 50 feet measured at right angles to the centerline of the driveway except as increased by
- 302 radii.
- 303
- 304 8.3 Return Radius. No return radius projected between the edge of highway pavement and the
- 305 driveway shall be greater than 40 feet.
- 306
- 307 8.4 Angle Placement. The centerline of that part of the driveway lying on the county right of way
- 308 shall be at approximately right angles to the pavement.
- 309

310 SECTION 9: REVIEW OF DENIAL OF PERMIT

- 311
- 312 9.1 If the Highway Department denies a request for a permit under this policy or revokes a permit
- 313 issued under this policy, the Adams County Highway Committee shall, upon written request by
- 314 the applicant within 30 days after the denial, review the Highway Department's decision. A
- 315 written request shall be deemed made when it is received at the Highway Department office.
- 316
- 317 9.2 The Adams County Highway Committee shall schedule a hearing at which it will consider such a
- 318 request to be held within 60 days after receipt of the request. The person making the request shall
- 319 be given notice of that hearing, and at the hearing shall have the opportunity to present evidence
- 320 to the committee concerning the reasons for the request.
- 321
- 322 9.3 Within 30 days after the hearing the Adams County Highway Committee shall make its decision
- 323 regarding the request. It may reverse, confirm, or modify the decision of the Highway
- 324 Department. The Highway Department shall thereafter take action in conformance with the
- 325 committee's decision.
- 326

327 SECTION 10: PENALTIES AND REMEDIES

- 328
- 329 10.1 Any person who violates section 2.1, 2.5, or 3.2 of this policy shall be punished by a forfeiture of
- 330 not less than \$50.00 nor more than \$500.00 for each offense. In case of a continuing violation,
- 331 each day that the violation continues may be considered a separate violation.
- 332
- 333 10.2 This policy may be enforced by injunction issued by the Adams County Circuit Court or any
- 334 other court having jurisdiction.
- 335
- 336 10.3 Any property altered by construction or other action in violation of this policy must be restored to
- 337 its former condition at the property owner's expense. If the owner of the property fails to restore
- 338 such property to its former condition within 30 days after notice to do so is given by the Highway

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Department, then the Highway Department may in its discretion restore the property to its former condition and recover the cost of doing so from the owner.

SECTION 11: RULES OF CONSTRUCTION; REPEAL OF PRIOR ORDINANCE

- 11.1 The prohibitions expressed in this policy do not apply to the Highway Department and its authorized personnel in the performance of their duties.
- 11.2 Nothing in this policy shall be construed to conflict with any state statute or county ordinance. If any rule is held invalid by operation of law or by any court of jurisdiction, the remainder of the rules shall not be affected thereby.
- 11.3 All rules, regulations and ordinances previously adopted conflicting with the provisions of the county highway policy, not in accordance with sub (2) above, are hereby rescinded. Adams County Ordinance No. 22-2007 is hereby repealed and replaced by this ordinance.
- 11.4 The county driveway policy shall be effective upon the date of publication.

Recommended for enactment by the Highway Committee this 9th day of January, 2014.

Larry Bobcock
Jamer Paer
Florence Johnson

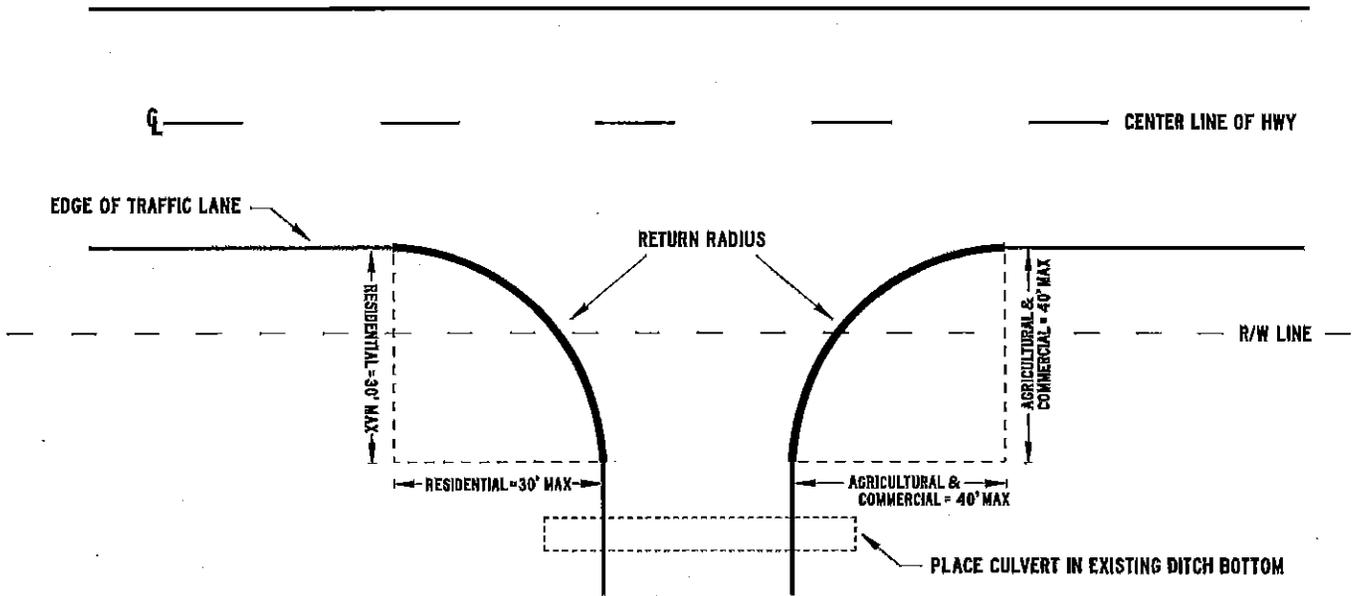
Paul Hill
Dean R Morgan

Enacted _____
 Defeated _____ by the Adams County Board of Supervisors
 Tabled _____ this _____ day of _____, 20____.

 Chairman County Clerk

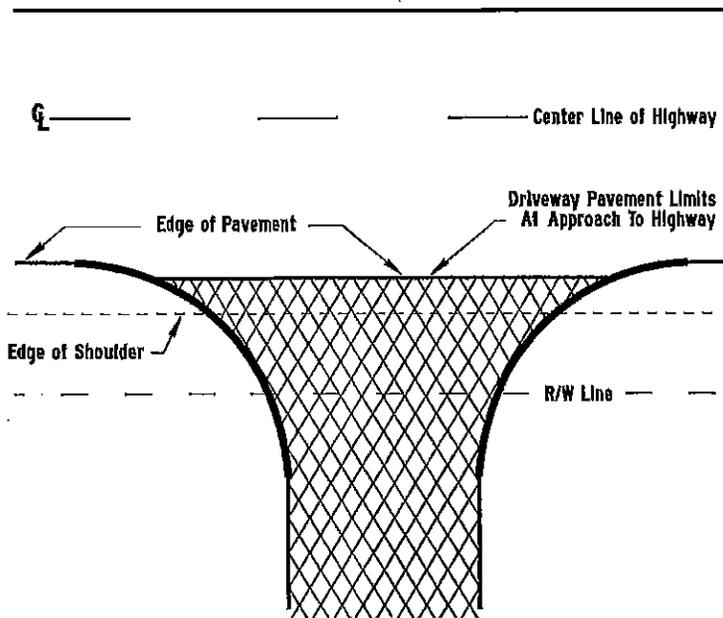
- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

RURAL DRIVEWAY INTERSECTION DETAIL



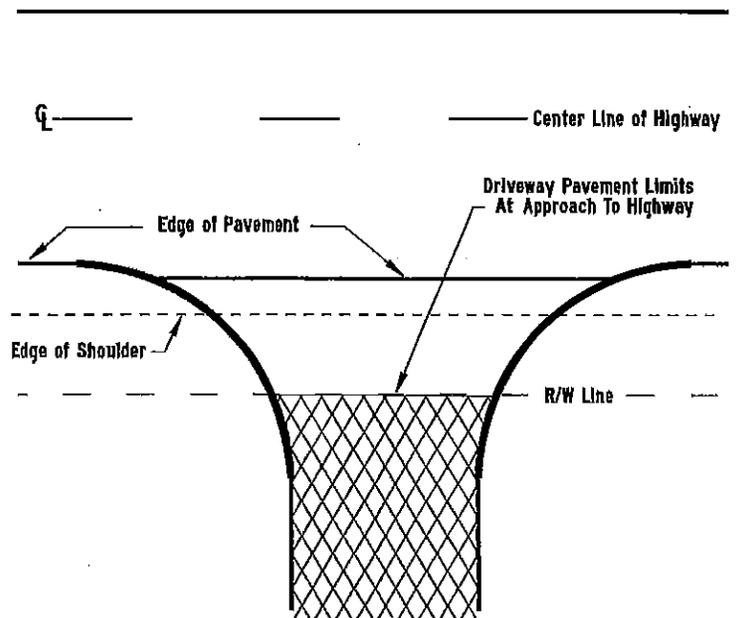
RETURN RADIUS FOR RESIDENTIAL DRIVEWAY SHALL NOT EXCEED 30 FEET
RETURN RADIUS FOR AGRICULTURAL AND COMMERCIAL DRIVEWAYS SHALL NOT EXCEED 40 FEET

PLAN VIEW FOR FLEXIBLE ASPHALTIC PAVEMENT



**FLEXIBLE ASPHALTIC PAVEMENT
MAY CONNECT TO HIGHWAY PAVEMENT**

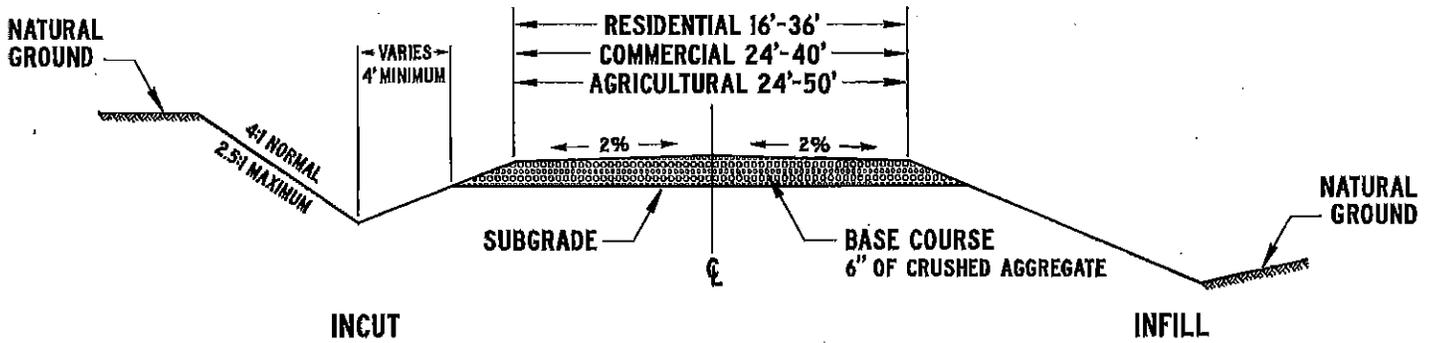
PLAN VIEW FOR CONCRETE CEMENT



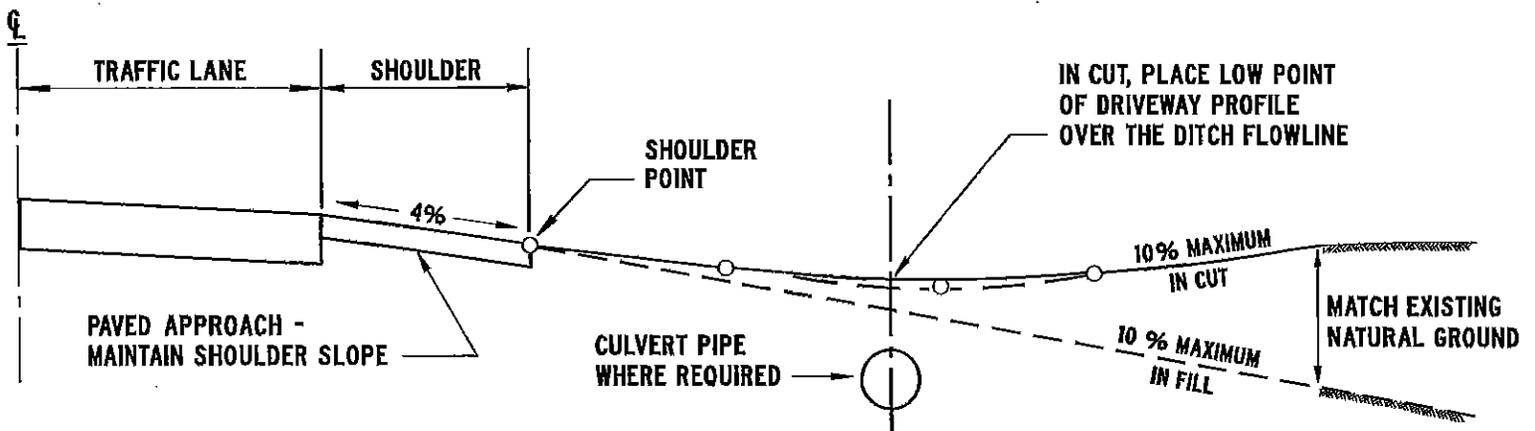
**CONCRETE CEMENT SHALL NOT BE UTILIZED
BETWEEN R/W LINE AND HIGHWAY PAVEMENT**

FIGURE 15

TYPICAL CROSS SECTION FOR PRIVATE DRIVE OR FIELD ENTRANCE



TYPICAL DRIVEWAY PROFILE



THE CULVERT DEPTH DEPENDS ON THE DEPTH THE PIPE IS BELOW THE SURFACE
 $WIDTH + (DEPTH \times 4) \times (2) = \text{MINIMUM LENGTH}$

**APPLICATION FOR PERMIT
TO MAKE EXCAVATION OR FILL OR TO INSTALL CULVERT
ON A COUNTY TRUNK HIGHWAY**

Permit Number: _____

In as much as Chapter 86.07(2) of the Statutes states that "No person shall make any excavation of fill or install any culvert ... in any highway ... without a permit therefor from the highway authority maintaining the highway..." the undersigned requests a permit for the purpose of installing:

- Commercial Driveway Residential Driveway Temporary Driveway Agricultural Driveway
- Excavation or work on right-of-way Other _____

ZONING DETERMINATION MUST BE ATTACHED TO PERMIT PRIOR TO SUBMITTAL.

On County Trunk Highway _____ located _____ miles (North-South-East-West) of the intersection with _____ on the (North-South-East-West) side of the road in the Town of _____, in Section # _____, Town _____ North, Range _____ East, Adams County.

Approximate Start Date _____

Approximate Completion Date _____

Before the Adams County Highway Commission takes any action on this application, a representative of the Adams County Highway Commission will make an investigation and field inspection. All applicants are subject to the guidelines set in the "Adams County Highway Driveway Access Policy." (Established July 21st 1992, revised October, 2007)

I, the undersigned, understand that I need to get two flags and mark this location.

Name _____
(Print Owner of Property's Name)

Address _____
(Street)

(City, State, and Zip)

Signed _____
(Owner of Property)

Phone _____

WILL YOU NEED AN ADDRESS SIGN?

- YES NO

If yes, contact ADAMS COUNTY LAND INFORMATION DEPT. AT (608) 339-4525

ALL FENCES, TREES, SHRUBS AND / OR PERMANENT FIXTURES MUST BE OFF HIGHWAY RIGHT-OF-WAY EXCEPT FOR COMPLIANT MAILBOXES.

Mail Application to:
Highway Commissioner
Adams County Highway Department
1342 County Road "F"
Adams, WI 53910

Property Owners Comments:

Office Use Only (circle one)	Date: _____ (circle size, type)
Culvert Required: Yes No	Culvert Size: 15" 18" 24" Round Arch
Additional requirements or comments the owner would need to follow: _____ _____ _____	

- Approved By _____ Denied By _____
- Driveway Permit: \$35.00 Driveway Alteration Permit: \$35.00
- After the Fact Permit: \$500.00

Received of _____

(Authorizing Agent Signature)

White Copy -- Applicant

Pink Copy -- Office

ADMINISTRATIVE & FINANCE MEETING MINUTES

Thursday, January 9, 2014 1:00 p.m. Room A160

The meeting was called to order by Chairman West at 1:12 p.m. The meeting was properly noticed. Present: Babcock, Djumadi, Kotlowski, Sebastiani and West. Also present: McFarlin, McGhee, Zander., Larson, Phillippi, Scott Gremler, Arthur Corallo, and Chrissy Nritz.

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

The December 4, 2013 minutes will be placed on the next agenda for approval.

Public Participation: None

Correspondence: None

Discuss IT analysis:

Present: Arthur Corallo, RMM Solutions; Chrissy Nritz RMM Solutions, Account Executive; and Scott Gremler, RMM Solutions, Director of Technology. They went over their assessment that was conducted. An overview of how far the IT Department has come over the last 3-5 yrs was given. It was explained that what is new today is old yesterday. Previously the County had a great foundation, we have a good network that works well. They are working on sight redundancy at the Community Center which replicates back and forth. Everyone needs to understand that department needs change daily and their requirements.

They are creating a super freeway, Adams County and its user manage remotely ticket system.

They are currently identify challenges, working on next initiatives, it is critical for IT to be standardized so anyone can take over in a crisis in order for it to function. 2014 is the year of design, Dawn is very good at what she does and hold RMM accountable,

Survey results showed 20 issues; a hand out was given with them identified. Interviews with human services employees took place to identify specific needs.

Recess:

Reconvene:

Administrative Coordinator/Director of Finance:

3 days of payroll will go back this is done manually, there was no new contingency report, nothing changed since last month. Motioned by Kotlowski/Djumadi to approve the check register for the sales tax report. Motion carried by unanimous voice vote.

MIS:

A financial update for 2013 summary of operations was provided.

Treasurer:

Some still in their places we need to do evictions. The delinquencies for the 2014 round have started with 360-370 parcels, 140 of them are repeat offenders.

Office activities business as usual. There are two municipalities that have questioned their tax bills, both of which are being addressed.

County Clerk:

Motioned by Kotlowski/Sebastiani to close the DNR Savings Account at Grand Marsh State Bank and open a NOW Account for DNR at GMSB. Motion carried by unanimous voice vote.

Discuss and/or act on County Board Rules language; none

Identify upcoming agenda items: *Discuss and/or act on 2014 budget revision for Drainage Board*

Next meeting date set for February 10, 2014 at 8:30 a.m.

Motion by Kotlowski/Djumadi to adjourn at 3:19 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Philippi
Recording Secretary

These minutes have been approved.

Adams County Airport Commission
Minutes for the January 20, 2014 Meeting

Call to Order: Meeting was called to order by Acting Chairman J. Kotlowski at 7:00PM.

Roll Call: Present were M. Bourke, J. Reuterskiold, S. Pollina, and J. Kotlowski. B. Miller was excused. Also in attendance were M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Mike Hartz, hangar owner.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Bourke, Second by Pollina to approve the agenda. All voted aye, motion carried.

Approve the Minutes for December 16, 2013: Motion by Pollina, Second by Reuterskiold, to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

Scott introduced a letter from the military regarding the establishment a temporary military operating area to the north of Adams-Friendship, the same as was done the year before. The area will have no negative impact on operations at the airport so no action is required. The notice will be posted at the airport and available to area pilots.

Scott also received notification from QT Technologies, who provides technical support for the fuel terminal equipment, who's contract is soon to expire. Scott will submit the invoice as it is a budgeted item. Also, Scott informed the commission that he is working with QT on a software upgrade for the fuel terminal, expected to be completed next month.

Notice has been given to the airport by the DOT of road work on Hwy 13 from the tracks to County Road E. The airport has no services in the area of the proposed construction so no action is required.

Financial/Review Monthly Check Summary:

Scott passed around the monthly check summary and expenses for the year. Scott explained that four expense categories exceeded budget. Telephone Service was 1.87% over, Gas and Electric was 8.88% over, Gas-Vehicle was 4.17% over, and Capital Improvements was 25.46% over. All are relatively minor amounts with the exception of Capital Improvements which was anticipated because it covered the sponsor's share of the most recent airport improvement program which was intended to be taken from carry over. On the other hand, revenue was just 87% of budget, due primarily to the reduced fuels sales plaguing general aviation over the

Adams County Airport Commission
Minutes for the January 20, 2014 Meeting

past several years. These items will be addressed in future budgets.

Airport Fuel Report:

Scott reported that the total fuel sales for 2013 were 8,366 gallons. This compares with the median annual fuel sales for the past thirteen years of 23,500 gallons. The 2013 sales are the second worse the airport has experienced, the worse year being 2012 at 8,220 gallons.

Compliance Inspection Report-Update:

Scott reported the brush pile has been burned but, due to the snow, the extent cannot be determined, nor any further progress on the debris field to the east. Scott expects further completion of compliance issues in the spring.

Public Hearing for Next 6 Year Improvement Plan:

Scott reported the notice for the hearing was prepared and delivered to the newspaper. Stacey, from the DOT, and Paul Strege, from Mead & Hunt, were informed and both plan to attend the public hearing.

Motion made by Bourke, second by Pollina to accept the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported that everything is running smoothly, all equipment is operational and that he has been able to keep up with the snow.

Motion by Reuterskiold, Second by Bourke to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: None

Next meeting set for February 10, 2014 at 7PM at the Welcome Center, after the public hearing.

There being no further business a motion was made by Bourke to adjourn. Second by Pollina. All voted aye, motion carried. Meeting was adjourned at 7:20 PM.

Respectfully Submitted,



Michael L. Scott,
Airport Manager

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
JANUARY 15, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; and Bob Krause. Bob Benkowski was excused. Others present were: Phil McLaughlin, Zoning Administrator and Janene Harper, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Bob Krause made a motion to approve the Agenda as noticed. Cathy Croke seconded the motion. All in favor. Motion carried. Public Hearings: Dwayne E. & Sherri L. Zawistowski – Variance request under Section 5-8.06 (A) 2 of the Adams County Comprehensive Zoning Ordinance to allow an increase in height of an accessory structure from 20' to 23'6" on property located in the SE ¼, SW ¼ Section 29, Township 16 North, Range 6 East, Lot 1 of CSM 3182 at 2899 11th Drive, Town of Easton, Adams County, Wisconsin. No objections from surrounding neighbors. Larry Jones, builder, represented the Zawistowski's and explained the request. Phil informed the Board that while a permit was obtained, the height listed on the permit for the structure was 20 feet. Discussion was held regarding the reason for the additional height. A mezzanine, or storage area, was desired in the building and that increased the height. Cathy Croke made a motion to approve the variance contingent upon Town approval, unless the town had a compelling reason to object to the height variance. Tom Feller seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Mike T. & Mary M. Engel - Special Exception permit under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow accessory structures that were constructed without permits and without a primary structure present on property located in the NW ¼, NW ¼, Section 5, Township 15 North, Range 7 East, Lot 74, 1st Addition to Luella Woods Subdivision at 3014 5th Lane, Town of Jackson, Adams County, Wisconsin. Pictures were presented by Phil McLaughlin and pictures were also presented by Mr. Engel. Owner announced that there are 2 lots in question, not just the one listed in the notice. Phil then said that since we did not have the correct property information properly published, we could only discuss the buildings on Lot #74 and not those on Lot #73. It was explained to the Board by Mr. McLaughlin that the cabin structure could be allowed to stay on the property if the porch and overhang were removed – it would then be less than 150 feet and would not need a building or zoning permit. It was also explained that the cabin could not be used as a hunting shack because that would constitute habitation which is not allowed in an accessory building. The pavilion/storage structure was also discussed. Mr. Engel informed the Board that the walkway in between the pavilion & storage structure was removable if necessary. Cathy Croke made a motion to approve the pavilion/storage building pursuant to the Engels getting an after-the fact permit for it and also to approve the accessory building as long as the porch/overhang are removed. Bob Krause seconded the motion. All in favor. Motion carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the December 18, 2013 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Bob Krause seconded the motion. All in favor. Motion carried

Correspondence: None.

The next Board of Adjustment Meeting will be February 19, 2014 at 9:30 A.M.

Bob Beaver made a motion to adjourn. Bob Krause seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:30 A.M.

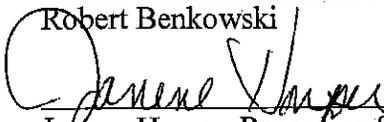
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Janene Harper, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, January 17, 2014 1:00 p.m.

Meeting was called to order by Chairman West at 1:00 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. **Excused:** Dist. #06-Dean Morgan; Dist. #16-Bill Miller.

Motioned by Edwards/Bays to approve the agenda. Motion carried by unanimous voice vote. Supervisor Roseberry suggested taking Resolutions #01 and #02 prior to the Reports and Presentations. There were no objections.

Public Participation: None

Correspondence: Letter dated Jan. 3, 2013 from John West regarding Administrative Coordinator/Director of Finance Job Description. Letter should be dated 2014, not 2013.

Unfinished Business:

Resolutions:

Res. #01: Motioned by Allen/Roekle to adopt Res. #01 to establish a 2% pay increase in fiscal year 2014 for all Adams County Employees with the exception of Sheriff's Department Local Union 355 employees and elected officials. Motioned by Djumadi/Edwards to amend Res. #01 line 32 by striking ~~and~~; line 32 and line 33 by adding "and employees hired new to the County after June 30, 2013". Motion to amend Res. #01 carried by roll call vote, 15 yes, 3 no, 2 excused. Voting no, Bays, Gatterman and West. Excused, Miller and Morgan. Motion to adopt amended Res. #01 carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, Gatterman. Excused, Miller and Morgan.

Res. #02: Motioned by Stuchlak/Kotlowski to adopt Res. #02 apply to the Wisconsin Department of Natural Resource Municipal Dam Grant Program for 50% reimbursement of total costs for the Cottonville Dam Repairs. Motioned by Sebastiani/James to amend Res. #02 line 19 by striking ~~Land and Water Conservation Committee~~ and inserting "Administrative Coordinator/Director of Finance, Trena Larson". Motion to amend Res. #02 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan. Motion to adopt amended Res. #02 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

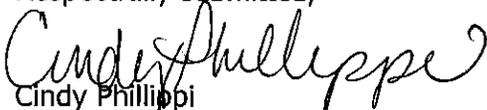
Reports and Presentations: Motioned by Roekle/Bays to move along with the discussion. Motion carried by roll call vote, 11 yes, 7 no, 2 excused. Voting no, Djumadi, Eggebrecht, Gilner, Johnson, Kotlowski, Roseberry and Sebastiani. Excused, Miller and Morgan. Motioned by Roekle/Edwards to move forward on a CEO type structure for the County. Motion failed by roll call vote, 7 yes, 11 no, 2 excused. Voting yes, Babcock, Bays, Edwards, Gatterman, James, Roekle and West. Excused, Miller and Morgan.

Presentation by Phillips & Borowski did not take place. Discuss and if necessary, act upon Board policies. There was no discussion and/or action on Board policies.

Next meeting date: January 21, 2014 at 6:00 p.m.

Motioned by Roekle/Kotlowski to adjourn at 1:39 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, January 21, 2014 6:00 p.m.

Meeting was called to order by Chairman West at 6:00 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. **Excused:** Dist. #06-Dean Morgan; Dist. #16-Bill Miller.

Motioned by James/Allen to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Licitar/Bays to approve the December 17, 2013 minutes. Motion carried by unanimous voice vote.

Deputy Josh Czys completed his K-9 training in Indiana in December, and presented Tashja, a female dog.

Public Participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Bays, Djumadi, Edwards, Eggebrecht, Gatterman and Gilner.

Claims: None

Correspondence: None

Appointments: Motioned by Sebastiani/Kotlowski to appoint Djumadi, Gatterman, Edwards, Roekle, and Allen to the Ad Hoc County Board Rules Committee. Motion carried by unanimous voice vote.

Unfinished Business: None

Reports and Presentations: Administrative Coordinator/Director of Finance report was submitted in the board packet. Daric Smith's RIDC report was submitted in the board packet. 2013 Years of Service Recognition took place. Motioned by Djumadi/James to approve Town of Rome Zoning Code Text Amendments for sections 10.12 (4) (d) 4, 10.125 (4) (d) 4, 10.21 and 10.27. Motion carried by unanimous voice vote.

Recess: Motioned by Allen/Djumadi to recess at 6:19 p.m. for service recognition cake. Motion carried by unanimous voice vote.

Reconvene: Called back to order by Chairman West at 6:30 p.m. Roll call, 18 present, 2 excused. Excused, Miller and Morgan.

Resolutions:

Res. #03: Motioned by James/Sebastiani to adopt Res. #03 to approve a Tissue Recovery Agreement with RTI Donor Services, Inc. Motioned to adopt Res. #03 carried by roll call vote, 17 yes, 1 abstain, 2 excused. Abstaining, Roseberry. Excused, Miller and Morgan.

Res. #04: Motioned by Bays/Stuchlak to adopt Res. #04 to rescind Chapters 3, 5, 6 and Chapter 2, Sections 9 and 10 of the Personnel and General Administrative Policy adopted by Res. #51, 2011. Motion to adopt Res. #04 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #05: Motioned by Stuchlak/Bays to adopt Res. #05 to put into effect Employee Orientation Document Number Two and rescind corresponding Chapter 2, Section 7 of the Personnel and General Administrative Policy adopted by Res. #51, 2011. Motion to adopt Res. #05 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #06: Motioned by Licitar/Djumadi to adopt Res. #06 to put into effect Drug & Alcohol Testing Document Number Three and rescind corresponding Chapter 2, Section 8 of the Personnel and General Administrative Policy adopted by Res. #51, 2011. Motion to adopt Res. #06 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #07: Motioned by Djumadi/Kotlowski to adopt Res. #07 to put into effect Volunteer Policy Document Number Four and rescind corresponding Chapter 2, Section 11 of the Personnel and General Administrative Policy adopted by Res. #51, 2011. Motion to adopt Res. #07 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #08: Motioned by Allen/Kotlowski to adopt Res. #08 to rescind Resolutions 88-2013, 94-2013, and 105-2013 and to readvertise tax deeded property for sale to the public. Motion to adopt Res. #08 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #09: Motioned by Sebastiani/Licitar to adopt Res. #09 to authorize the Administrative Coordinator/Director of Finance to act on behalf of Adams County to apply for a grant of \$11,175 from the WDNR Lake Grants program to fund interns and operations in 2014 and preparation and presentation of maps and reports in 2014-2015 to complete on-the-ground inventories of 14-Mile Creek, Big Roche a Cri Creek, and Little Roche a Cri Creek watersheds. Motion to adopt Res. #09 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #10: Motioned by Roekle/Stuchlak to adopt Res. #10 for Adams County Land and Water Conservation Department to enter into an agreement with NRCS to identify the responsibilities of Adams County and NRCS regarding the employment, administration, and training of field office employees; the provision, use, and responsibility for either County or NRCS owned/maintained equipment and supplies; the maintenance of fiscal and activity reports; and to define roles and responsibilities relating to the development of conservation priorities and policies. Motion to adopt Res. #10 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Res. #11: Motioned by James/Stuchlak to adopt Res. #11 to authorize the Administrative Coordinator/Director of Finance to apply for a grant from the WDNR Grant Fund for the purpose of completing the printing, preparation and distribution of 500 waterfront property owners informational packets. Motion to adopt Res. #11 carried by roll call vote, 18 yes, 2 excused. Excused, Miller and Morgan.

Ordinances:

Ord. #01: Motioned by James/Roekle to enact Ord. #01 to rezone property located in Pt. of the NW 1/4, SW 1/4 & Pt. SW 1/4, SW 1/4 Section 1, Township 14 North, Range 7 East at 3681 1st Lane, Town of New Haven, owned by James & Claudia Larson, Town of New Haven, from an A1 Exclusive Agriculture District to an R2 Rural Residential District. Motioned by James/Stuchlak to amend Ord. #01 from being changed to an R2 to read R1 LL and from "a parcel" to read "2 parcels" to correlate with the Planning & Zoning description

attached with the map. Motion to amend Ord. #01 carried by roll call vote, 17 yes, 1 abstain, 2 excused. Abstaining, Sebastiani. Excused, Miller and Morgan. Motion to enact amended Ord. #01 carried by roll call vote, 17 yes, 1 abstain, 2 excused. Abstaining, Sebastiani. Excused, Miller and Morgan.

Denials: None

Petition: None

Motioned by Djumadi/Licitar to approve claims. Motion carried by unanimous voice vote.
Motioned by Allen/Roekle to approve per diem and mileage. Motion carried by unanimous voice vote.
Motioned by Johnson/Kotlowski to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: February 18, 2014 at 6:00 p.m.

Motioned by Djumadi/Licitar to adjourn at 6:51 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi
Adams County Clerk

These minutes have not been approved.

**Executive Committee Meeting
January 13, 2014 – 8:30 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Al Sebastiani, Vice-Chair, called the meeting to order at 8:33 a.m.

Present were: Supervisors Allen, Babcock, Johnson and Sebastiani. John West, Chair joined the meeting at 8:38 a.m.

Also present: Trena Larson, Administrative Coordinator/Director of Finance; Kenneth M. Wagner, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; and Diane M. Heider, Recording Secretary; Cindy Phillippi; Pat Kotlowski; Ken Winegarden; and Sherry Kotlowski.

The meeting was properly announced.

Motion by Allen, seconded by Johnson to approve the agenda. Motion passed by unanimous vote.

There are no minutes for approval.

Public participation will be permitted as the Chair allows.

There is no new correspondence.

Motion by Johnson, seconded by Allen to deviate to Items 9, 10 and 11. Motion carried by unanimous vote.

Item 9. The Administrative Coordinator/Director of Finance presented her monthly department report. Larson distributed a handout describing department activities. Larson also distributed for the Committee's review, correspondence that forwarded questions to GEITS. Larson discussed the BDA contract. BDA is now independent from Lincoln Financial Group. Larson and Kaye surveyed department heads for interest in a six part Webinar on Effective Supervisor Practices. It was decided to move forward with series and to open it up to managers as well. The County will purchase a CD for continued manager training.

Item #8. Discussion regarding two reclassified Highway positions. Motion by Allen, seconded by Johnson, to send both positions back to the Highway Department for reconsideration. Allen voted yes; West, Babcock, Johnson, Sebastiani and Allen voted no. Discussion continued. Ken Winegarden and Sherry Kotlowski were given the opportunity to be heard. Motion by Sebastiani, seconded by Babcock, to re-class the two highway positions as exempt positions as of January 1, 2014. Motion carried by unanimous vote.

Item #10. Corporation Counsel monthly report. Ken Wagner reported the types and number of cases, legal opinions and documents reviewed.

Item #11. Personnel Director Report. Marcia Kaye distributed a handout describing department activities. The MEUW Inspections report is ready for the Safety Committee. MEUW has not yet

THESE MINUTES HAVE BEEN APPROVED

hired a regional coordinator. The Committee members agreed that the County Board Members who are due for recognition be honored in March to coincide with the election cycle.

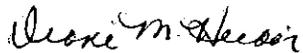
Motion by Allen, seconded by Babcock, to approve December vouchers. Motion carried by unanimous vote.

The next meeting date is set for February 7, 2014 at 8:30 a.m.

Action items for next meeting: None.

Motion by Allen, seconded by Sebastiani to adjourn at 10:42 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building –November 22, 2013**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 10:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Jack Allen, Heidi Roekle, Teresa Harvey-Beversdorf, Fran Dehmlow, Dr. Mark Hatton, Deb Johnson-Shuh, Rocky Gilner

Health & Human Services Staff: Diane Cable, Wendy Pierce, Kelly Oleson, Julie Sigler Edmundson, Diane Osborn, Cindi Flynn. Excused: Sherrie Manning, Donna Richards, Sarah Grosshuesch

Veterans Services Staff: Dave Guerin

Motion by Roekle / Pisellini to approve Agenda and Compliance with Open Meetings Law. Motion carried by UVV.

Motion by Roekle / Gilner to approve the October 25, 2013 minutes as submitted. Motion carried by UVV.

Public Comment - none

Correspondence – none

Announcements – Committee members were given an invitation to the Association of Exceptional Citizens Christmas Party 2013 on December 10th at the Cedar Shack.

Veterans Service

Review and approve October Veterans Service vouchers and financial report.

Motion by Hatton / Gilner to approve the Veterans Service vouchers and financial report. Motion carried by UVV.

Veterans Service Officer's report.

Dave discussed the carryover account for donations to his department. He will be receiving additional monetary donations and wants to make sure that these are carried over if not spent by the end of the year. A discussion was held on this matter and it will be looked into.

Health & Human Services

Review and approve October Health & Human Services vouchers and financial report.

Motion to approve October Health & Human Services vouchers and financial report by Pisellini / Harvey-Beversdorf. Motion carried by UVV.

Director's Report by Diane Cable.

Diane handed out her written Director's report to the committee. She updated the committee on the TCM (The Clinical Manager) Program. The implementation is on track. We have received two quotes from vendors for a new security system. She is working with the Property Committee on this. The Coalition continues to meet weekly on the Affordable Care Act. A link is up and running on The Adams County Home Web page to provide information on enrolling in the Market Place for Health Insurance and the agency continues to move forward. Kimberly Trickey accepted the Mental Health Therapist position and will begin November 25th.

Committee Chair/Administration/Public Health.

Diane Cable and Lori Djumandi gave a brief presentation on the NaCo conference that they attended with Trena Larson, and Sarah Grosshuesch.

Children, Youth & Family: PS Program update (Post Reunification Service Program).

Diane Cable and Kelly Oleson gave an update to the PS Program. Adams County is moving forward to put the program into place that will allow for state reimbursement for current and new services to families after a child has been reunified following an out of home placement.

Children, Youth & Family; Behavioral Health Services; Administration Personnel. Discuss and approve to recruit and fill two social work positions, a case manager position, and a support services coordinator position as approved in the 2014 budget. A motion was made by Allen / Hatton to recruit and fill these positions. Motion carried by UVV.

New Business.

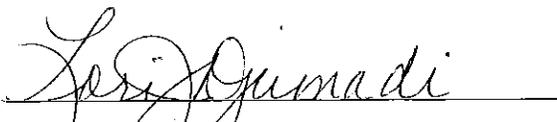
Paul Pisellini requested that the committee get an update on transportation. It was requested that the transportation coordinator attend the next meeting to present on the transportation services.

Next Regular Meeting Date –December 27, 2013 at 10:00 AM.

Motion to adjourn at 10:40 AM by Roekle /Gilner. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Tami Broome.


Lori Djumandi - Chairperson

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – January 24, 2014**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 10:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Fran Dehmlow, Jack Allen, Rocky Gilner, Dr. Mark Hatton, Deb Johnson-Shuh. Absent excused: Teresa Harvey-Beversdorf, Heidi Roekle.

Health & Human Services Staff: Diane Cable, Diane Osborn, Sherrie Manning, Donna Richards, Kelly Oleson, Cindi Flynn, Sarah Grosshuesch. Absent excused: Julie Edmundson and Wendy Pierce.

Veterans Services Staff: Dave Guerin

Motion was made by Pisellini / Dr. Hatton to approve Agenda in compliance with Open Meetings Law. Motion carried by UVV.

Motion was made by Dehmlow / Allen to approve the November 22, 2013 minutes as submitted. Motion carried by UVV.

Public Comment – none

Correspondence – none

Announcements – Recognition of HHS Staff at County Board Meeting.

Closed Session

A motion was made to have Committee convene in a closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on apprising the Board regarding notice of resignation given by a Health & Human Service employee by Allen / Dr. Hatton at 10:03 am.

The Committee reconvened in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters at 10:15 am.

Veterans Service

Review and approval of November and December, 2013 Veterans Service vouchers and financial report. No discussion was held and a motion was made to approve the November and December 2013 Veterans Services Vouchers and Financial Report by Dr. Hatton / Pisellini. Motion was carried by UVV.

Veterans Service Officer's report. Dave gave a brief update to the Committee on the audit that will be occurring in the near future from the State of Wisconsin due to a Grant that his department receives yearly.

Health & Human Services

Motion was made by Allen / Dr. Hatton to move agenda item number 8 up to be the first item on the agenda. Motion carried by UVV.

Administration. Guest Tracy Hamman (Maintenance) gave a brief update to the Committee members on the heating conditions in the Health and Human Services Building. Hamman reported that the heating company is working on the problem but will take some time. Diane Cable and Tracy Hamman will send out a joint message to HHS staff in regards to keeping all artificial items causing heat out of the offices, especially those offices with a thermostat. These artificial items include such things as space heaters. Staff will also be asked to keep electrical equipment from being placed directly under the thermostat.

Review and approval of November, 2013 and December, 2013 Health & Human Services vouchers and financial report. No discussion was had and a motion was made to approve the November, 2013 Health & Human Services vouchers and financial report by Dr. Hatton / Allen. Motion was carried by UVV. A motion was made to approve the December, 2013 Health & Human Services vouchers and financial report by Allen / Pisellini. Motion was carried by UVV.

Director's Report by Diane Cable. A written report was submitted to the Committee prior to the meeting. A brief discussion was held and an update was given on the Home Visiting Grant.

Public Health – A presentation was given by Mitch Lohr on the South Central Environmental Health Consortium. A discussion was held and a motion was made to approve the resolution of the Intergovernmental Agreement by Pisellini / Johnson-Shuh. Motion carried by UVV.

ADRC – Presentation was given by Donna Richards on the new updates in the transportation program.

Health & Human Services Board Meeting Minutes – January 24, 2014

CPS/Behavioral Health – Diane Cable gave an update to the Committee on the success of the Coordinated Services Team (CST) Grant in the past. A brief discussion was held and a motion was made to move forward with the application process for the CST Grant by Allen / Pisellini. Motion carried by UVV.

Administration. The presentation by the Director for recommendations of the WIPFLI study will be moved to the Administration and Finance Committee.

Administration. A brief discussion was held and a motion was made to transfer dollars from the HHS Fund Balance of the General Contingency Fund to purchase furniture for new staff and replacement furniture by Allen / Pisellini. Motion carried by UVV.

Administration. Diane Cable gave an update to the Committee on the office moves and office painting. An updated floor plan will be submitted.

Jack Allen was excused from meeting at 11:30 am.

Administration. An update was given by Diane Cable to the Committee on the implementation of TCM and the contracted position. The goal is to go live with TCM in February, 2014.

Practical Cents/Administration. A resolution was presented to the Committee to recognize Norma Osterloh for her 13 years of service to Adams County. A motion was made to accept the resolution by Pisellini / Dr. Hatton. Motion carried by UVV.

Behavioral Health. A discussion was had and a motion was made to recruit for the Behavioral Health Services Division Manager position by Dr. Hatton / Johnson-Shuh. Motion carried by UVV.

Behavioral Health. A brief discussion was held and a motion was made to recruit for the CCS Facilitator Position by Pisellini / Dr. Hatton. Motion carried by UVV.

Practical Cents. A discussion was held and a motion was made to recruit for the Training Specialist position at Practical Cents by Dr. Hatton / Pisellini. Motion carried by UVV.

ADRC. No discussion was had and a motion was made to recruit for the Information Assistance Specialist/ Options Counselor position by Pisellini / Dehmlow. Motion carried by UVV.

LTS. A brief discussion was held and a motion was made to approve for a LTE nurse position for the personal care program by Dr. Hatton / Johnson-Shuh. Motion carried by UVV.

Health & Human Services Board Meeting Minutes – January 24, 2014

New Business – Update from Veteran Services on State of Wisconsin audit and Grant funds.

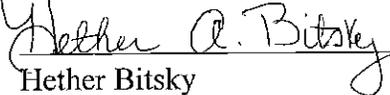
Next Regular Meeting Date – February 28, 2014 @ 10:00 a.m.

Motion to adjourn at 11:50 a.m. by Dehmlow / Gilner. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Hether Bitsky.

Lori Djumadi – Chairperson


Hether Bitsky

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JANUARY 9, 2014 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
Patrick Gatterman
James Bays

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Barbara Morgan and Dan Rossiter

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, January 9, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND BAYS. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Gatterman to approve the Agenda as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (DECEMBER 12, 2013): *Motion by Bays to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for December 12, 2013 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following agenda items:

- County Road G / County Road O Intersection Improvement

REVIEW & ACT ON GENERAL ENGINEERING CONTRACT: General Engineering quotes were received and reviewed by the Highway Committee. *Motion by Bays to award the 2014 General Engineering contract to AECOM, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (Attached to Minutes is a summary of all quotes that were received)*

COUNTY ROAD G / COUNTY ROAD O INTERSECTION IMPROVEMENT: AECOM representative Dan Rossiter presented to the Highway Committee a revised plan and plat for the drainage and intersection improvements at County Road G & County Road O. *Motion by Gatterman to approve the revised plan and plat for the County Road G / County Road O Intersection Improvement as presented, which identifies a permanent drainage easement, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY DRIVEWAY ORDINANCE: The revised County Driveway Ordinance was discussed and reviewed by the Highway Committee. *Motion by Bays to approve and forward to County Board the Revised Driveway Ordinance, including attachment as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (Attached to Minutes is the Revised County Driveway Ordinance)*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JANUARY 9, 2014 ~ 9:00 A.M.**

REVIEW & ACT ON STATE OF WIS. DEPT OF TRANSPORTATION TMA (TRAFFIC MAINTENANCE AGREEMENT): *Motion by Bays to approve the State D.O.T. Traffic Maintenance Agreement for 2014 in the amount of \$145,000.00, which consists of the North Central Pavement Marking, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing
- Snow and Ice Events
- Section Reports
- Executive Agenda

FINANCIAL REPORT: *Motion by Gatterman to approve the December 2013 Prior to Audit & Vouchers Payable Financial Report as audited, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the January 8, 2014 Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RECESS TO JOINT HIGHWAY / ADMIN FINANCE MEETING 11:30 A.M. *Motion by Johnson to recess to the Joint Highway / Admin Finance Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Recessed at 11:05 A.M.*

Motion by Gatterman to reconvene the Highway Committee Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Reconvened at 12:40 P.M.

DISCUSS & ACT ON FUTURE ROAD CONSTRUCTION PROJECTS: *Motion by Gatterman to postpone Discuss & Act on Future Road Construction Projects until next month, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Discuss & Act on Future Road Construction Projects

SET NEXT MEETING DATE AND ADJOURN: *Motion by Gatterman, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, February 6, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:45 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE & ADMIN
FINANCE COMMITTEE ~ JOINT MEETING**

**THURSDAY, JANUARY 9, 2014 AT 11:30 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Dean Morgan, Florence Johnson, Patrick Gatterman, James Bays, John West, Lori Djumadi, Jerry Kotlowski and Al Sebastiani

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Barbara Morgan, Cindy Phillippi and Trena Larson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee / Admin Finance Committee Joint Meeting was called to order by Highway Committee Chairperson Larry Babcock at 11:30 A.M., on Thursday, January 9, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, BAYS, WEST, DJUMADI, KOTLOWSKI AND SEBASTIANI. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Bays to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

DISCUSS FUTURE ROAD CONSTRUCTION PROJECTS AND FUNDING:
Discussed future road construction projects, priorities and funding. The two Committees' thought the consensus of the meeting was to leave the decision on how to expend funds up to Highway Committee. No action was taken.

ADJOURNMENT: *Motion by Gatterman, second by Bays, to adjourn the Joint Highway / Admin Finance Meeting. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:40 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: FEBRUARY 5, 2014

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M with the following members present: Randy Theisen, Heidi Roekle, Terry James, Glenn Licitar, Barb Morgan and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Heidi Roekle made a motion to approve the agenda as noticed. Randy Theisen seconded the motion. All in favor. Motion carried.

Public Hearings: Adams County Comprehensive Zoning Ordinance – Add fish to the definition of livestock and assign an animal unit value. Phil McLaughlin stated that under the Adams County Comprehensive Zoning Ordinance, fish farming is currently a permitted use in an Agriculture District and listed as a Conditional Use under other districts, but fish are not specifically listed under livestock in the definition section for is there an assigned animal unit value. Therefore, for the following hearing and any possible hearings in the future there needs to be a text revision to address those issues. Discussion was held regarding the assigning of animal unit value. The final consensus was to agree with Phil McLaughlin's original suggestion of 5,000 pounds per animal unit. Terry James made a motion to approve the Ordinance revision and forward that recommendation to the County Board for final action. Heidi Roekle seconded the motion. Roll Call. 7 – Yes. Motion carried. Randall F. Atkinson – Conditional Use Permit request under Section 5-6B.03 (H) of the Adams County Comprehensive Zoning Ordinance to allow aquaculture (fish farming) to include the hatching and rearing of fish and utilizing any waste from culture in growing of plants and the sale of both on property located in the NE ¼, NE ¼, Section 27, Township 14 North, Range 7 East, Lot 6, Assessor's Plat #1 at 4002 3rd Avenue, Town of New Haven, Adams County, Wisconsin. Mr. Atkinson explained his request and the fact that his proposed fish farm is a pilot to possible future farms utilizing abandoned or idle silos. Chairman Stuchlak asked what Mr. Atkinson thought was the Township's biggest concern for objecting to his proposal. Mr. Atkinson responded that the Town was comparing him to Perrier because his project would be taking water from the Township and also because there would be discharge to Lake Mason. Testimony was taken from everyone present. Ken Crothers feels that it is a novel idea which scares people, stating that it's not a big company, just one person and respectfully requested the Committee to approve the request. The consensus of the people against the request was that Mr. Atkinson would be using too much water and discharging nutrients to an already impaired lake. Terry James made a motion to deny the request. Barb Morgan seconded the motion. Discussion followed. Chairman Stuchlak called for a vote. Roll Call: 5 – No. (Theisen, Licitar, Sebastiani, Stuchlak and Roekle) 2 – Yes. Motion failed.

Glenn Licitar made a motion to approve the minutes from the January 2, 2014 meeting as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Heidi Roekle made a motion to take a recess. Barb Morgan seconded the motion. All in favor. Motion carried.

RECESS: 2:20 P.M.
RECONVENE: 2:30 P.M.

Chairman Stuchlak called the meeting to order. Phil McLaughlin stated that after conferring with Corporation Counsel Ken Wagner about the outcome of the Randall Atkinson hearing it was determined that since the motion to deny failed by roll call vote, someone would have to make a motion to grant the request. Heidi Roekle made a motion to grant the Conditional Use request. Al Sebastiani seconded the motion. Roll Call: 5 – Yes. 2 – No. (Morgan, James) Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Greg Rhinehart presented the surveyor's report for the month of January to the Committee for review. Terry James made a motion to approve the Surveyor's report. Heidi Roekle seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & ZONING
COMMITTEE MEETING MINUTES
FEBRUARY 5, 2014
PAGE #2

Randy Theisen made a motion to deviate to item #12 WIPFLI Study-Grade Classifications on the agenda. Terry James seconded the motion. All in favor. Motion carried. Phil McLaughlin stated that a formal process had not yet been established. Chairman Stuchlak stated that this should be placed on next month's agenda.

Register of Deeds: Jodi Helgeson presented her annual report for 2013 on revenues, how many documents were recorded and how many certified copies were issued. Discussion followed. Barb Morgan made a motion to approve the annual report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried. Ms. Helgeson stated that the annual mapping project has a zero balance, came in under budget and before deadline. Discussion followed. Heidi Roekle made a motion to approve the Land Information report as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Phil McLaughlin explained to the Committee that he would like to request a two year extension to the expiration of the Adams County Farmland Preservation Plan and apply for a Farmland Preservation Planning Grant from DATCP. Discussion followed. It was noted that the Department will have to budget \$2000.00 (2015 budget) of County monies as part of the requirements of the grant. Heidi Roekle made a motion to approve the request for a two year extension for the Plan and to apply for the Farmland Preservation Planning Grant. Barb Morgan seconded the motion. All in favor. Motion carried.

Planning & Zoning Updates: Phil McLaughlin informed the Committee that inspector Joe Jackson has scheduled to take his POWTS test. The Department is working with Seth Tully from the Sheriff's Department to get moving on the issuance of approximately 650 Citations electronically, approximately 6,000 second notices are being sent out regarding the buffer requirements and it's time to send out the 2014 septic tank maintenance notices.

Copies of the Financial Report for December 2013 were distributed to the members. The question was asked if this was the final report. Ms. Allen stated that it was not. Heidi Roekle made a motion to approve the Financial Report as submitted. Randy Theisen seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Stuchlak stated there was no need for closed session this month.

The next meeting was scheduled for March 5, 2014 at 1:00 P.M.

Heidi Roekle made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 2:59 P.M.

Joe Stuchlak, Chair

Glenn Licitar

Terry James, Vice-Chair

Barb Morgan

Randy Theisen

Heidi Roekle

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Meeting Minutes
January 10, 2014 8:30 A.M.

Call to order by Chairman Allen at 8:31 a.m. The meeting was properly noticed.

Present: Allen, Djumadi and Roekle. Excused: James, Kotlowski and Miller. Also present: Roekle sitting in for James, Zander, Dye, Pollex, Voboril, Hamman, Larson and Phillippi.

Motioned by Roekle/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Minutes from December 3, will be placed on the next agenda for approval.

Item #12: Discuss and/or act on the request of Judge Charles A. Pollex to move the Court Reporter to Room C-221 to allow for more efficient access to the Court. Judge Pollex spoke regarding moving the Court Reporter to Room C221. Motioned by Djumadi/Roekle to move Court Reporter from L263 to C221. Motion carried by unanimous voice vote.

Item #6: Open and/or act on bids for tax foreclosure property. There were no bids.

Item #7: Open and/or act on bids regarding razing of tax deed property #201-730. The following is a list of price quotes for the razing of the property: TNL Excavating -\$5,749; Dehmlow - \$8,650; Dehmlow - \$7,450; Fenner - \$8,400. Motioned by Djumadi/Roekle to use TNL Excavating to raze tax deed property #201-730 for \$5,749 plus tippage fees. Motion carried by unanimous voice vote.

Item #8: Discuss and/or act upon rescinding of previous resolutions regarding unpaid tax deed property bids. Motioned by Djumadi/Roekle to approve resolution to rescind Res. #88-2013, Res. #94-2013 and Res. #105-2013. Motion carried by unanimous voice vote.

Item #9: Discussion/update on tax deed parcel #30-152-30/Town of Rome; Discussion/update #24-5 Town of Preston. No response from Town of Preston.

Item #10: Discuss and/or act on tax deed parcels #30-152-35 Town of Rome. The parcel is in Chairman McLaughlin's hands, Rome's Chair.

Item #11: Discussion/update on parcel #24-1406. The mobile home on the property was repossessed by the bank that holds the lien.

Item #13: Discuss Health & Human Services different security systems options. Haman is still working on this. No action took place.

Item #14: Discuss and/or act on (fairgrounds) Roof repair quotes. We have received a quote for \$9,640 for the fairgrounds roof restoration. Motioned by Djumadi/Roekle to approve \$9,640. Motion carried by unanimous voice vote.

Item #15: Update on warranty items for Health & Human Services project. The transformers in the furnaces will be replaced.

Item #16: Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. No discussion took place.

Item #17: Update on Safety Security meeting (Miller). No discussion took place.

Item #18: Update on Easton property. Handouts were provided. Materials will be sent to the DNR to see if they will accept what is proposed and get a bid.

Item #19: Update on maintenance items. The boiler in the Law Enforcement Center has had gas pressure issues. The carpet installation for the Law Administrative area is completed. Replaced the fire extinguishers for \$900. Part-time position update, Hamman has application and will be reviewing them. Contract was provided to Voboril.

Item #20: Discuss and/or act on infrared scan by consultant: steps and action to follow. Letter from Corporation Counsel, was sent to Altmann regarding the payment to Sub Contractor. Invoice for Infrared scan to come from the Health and Human Services Project Account Number. Report summary recommendations from Roof Consultants Ltd were discussed.

Items on next agenda:

Approve December 3, 2013;

Open and/or act on bids for tax foreclosure property;

Discussion/update #24-5 Town of Preston;

Discuss and/or act on tax deed parcels #30-152-35 Town of Rome;

Discussion/update on parcel #24-1406;

Discuss Health & Human Services different security systems options;

Update on warranty items for Health & Human Services project;

Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;

Update on Safety Security meeting (Miller);

Update on Easton property;

Update on maintenance items;

Discuss and/or act on infrared scan by consultant: steps and action to follow.

Next meeting date: February 11, 2014 at 8:30 a.m.

Motioned by Roekle/Djumadi to adjourn at 10:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

Public Safety & Judiciary Committee

Wednesday, January 8, 2014

9:00 a.m. – Conference Room A260

MINUTES

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, Bill Miller, and Terry James

Others present: Carol Collins, Kris Steffens, Janet Leja, Jane Gervais, Marilyn Rogers, Sam Wollin, Terry Fahrenkrug, Ken Wagner, Trena Larson, Ray Bildings (Bug Tussel Wireless), Mike Long (Bug Tussel Wireless), and Earl Katers (Communications Service)

Motion by James to approve the agenda, seconded by Eggebrecht. All in favor, motion carried unanimously.

Motion by Eggebrecht to approve the prior meeting minutes (December 11, 2013), seconded by Edwards. All in favor, motion carried unanimously.

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for December 2013. Steffens discussed her report and answered the Committee's questions. Year to date totals for 2013 indicated a deficit of \$2,932.10. Steffens informed the Committee that she may need to ask for more money next year and stated she wants to break even. Steffens informed the Committee of an issue she had with a family that surrendered a dog and later wanted the dog back.

Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting.

Child Support – Janet Leja – Present

Committee was provided with the performance measures for December 2013. Leja discussed the performance measures and stated they are maintaining but would like to boost the measures now that the Child Support Specialist position has been filled. Leja stated the new employee will start full time on January 13th and will be assigned a caseload right away. Leja explained the LTE employee has been helpful with scanning and has already eliminated two full file cabinets. The additional 45 days approved for the LTE will go to the beginning of March and Leja will update the Committee at that time. Leja stated she will look into getting additional cooperative agreements in 2015 since the budget for 2014 is already set. Leja informed the Committee that the partitions from the Clerk of Courts Office will be installed in the Child Support Office by the end of January. Leja explained that she spent approximately \$2,300 of the additional \$15,000 revenue received and explained that the unspent amount will go back to the general fund. The Call Center contract was renewed for 2014 and Leja will continue to monitor for possible changes next year.

Clerk of Circuit Court – Kathie Dye – Not Present

Dye was unable to attend the meeting.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting.

District Attorney – Tania Bonnett and/or Janis Cada – Not Present

Committee was provided with the Community Service report for December 2013. Bonnet and Cada were unable to attend the meeting.

Emergency Management – Jane Gervais – Present

Chairman Sebastiani abstained from the discussion regarding Bug Tussel Wireless adding equipment to the main communication tower site and excused himself from the meeting at 9:28 a.m. Supervisor James was the acting chair during the Bug Tussel Wireless discussion. Gervais provided the Committee with the proposed drawing of the layout for equipment placement from Bug Tussel Wireless and sample tower space lease agreements that Bug Tussel Wireless has with Dodge County and Fond du Lac County. Gervais stated she spoke to Dodge County Emergency Management and they have contracted with Bug Tussel Wireless for 4-5 years with no issues. Gervais has concerns with having to monitor an electric meter and Ray Bildings (Bug Tussel Wireless) stated they would put in a new line and their own meter at their expense. Earl Katers (Communications Service) does not see a problem with the equipment layout on the drawing and stated it looks good. Committee was concerned with the term of the lease being 35 years. Gervais stated Dodge County likes the 25 year contract with renewal increments every five years. Bug Tussel Wireless was agreeable to a 25 year lease with renewal increments every five years. Gervais informed the Committee that other counties felt the \$400 per month for rent for the first four years was low. Mike Long (Bug Tussel Wireless) addressed the amount of rent and what was feasible for their company for years 1-4 and thereafter. **Motion by Edwards to agree to a lease payment of \$400 per month for years 1-4 and year 5 lease payment starting at \$1,400 per month with a 3% escalator every year thereafter with the maximum term of 25 years with renewal by either party every five years, seconded by Eggebrecht. Voice vote: Eggebrecht – Yes, Edwards – Yes, Miller – Yes, James – Yes, Sebastiani – Abstain. Motion carried by voice vote.** Bug Tussel Wireless was asked to write up the agreement and get it to Corporation Counsel for approval so that Committee can approve it at their next meeting. Chairman Sebastiani returned to the meeting at 9:57 a.m. upon completion of the Bug Tussel Wireless discussion.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report for December 2013. Rogers discussed the monthly activity report and answered the Committee's questions. Committee discussed the contract for RTI Tissue. Rogers stated it has been approved by Corporation Counsel and the Administrative Coordinator. **Motion by James to approve the RTI Tissue contract, seconded by Edwards. All in favor, motion carried unanimously.**

Motion by James to approve the medical examiner's report as presented, seconded by Miller. All in favor, motion carried unanimously.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee on the hiring of two jail deputies and one patrol deputy to fill the current vacancies. An on-call employee was also hired to help with transport and court security. There was one applicant for the special assignment of Community Policing Officer. Dispatch interviews are scheduled for January 9th and Committee was invited to sit in on the interviews. Training is complete for the new K-9 unit and will be introduced at the January County Board meeting. Wollin stated there was a second order placed for 250 stuffed animals for the K-9 fundraiser as the first order of 250 are sold out already. Wollin stated there is in-house training next week on January 14th & 16th. Wollin informed the Committee that the State Patrol did an interdiction in the south end of the county and that went well.

Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control report for December 2013 and the year end totals for 2013. Fahrenkrug discussed the reports and addressed the Committee's questions. Fahrenkrug stated the animal control officer is working on an average of 17.5 hrs a month.

Committee discussed the contracted service expense line in the animal control budget to see if there were additional funds to cover the deficit from Eyes of Hope Shelter. **Motion by James to transfer \$3,000 to pay Eyes of Hope Shelter for the deficit in 2013, seconded by Edwards.** Additional discussion was held and Ken Wagner was requested to join the meeting at 10:25 a.m. Wagner discussed the MOU between Adams County and Eyes of Hope Shelter for 2013. Committee also requested that Trena Larson join the meeting at 10:45 a.m. to discuss this further. After further discussion it was advised that Kris Steffens provide a supplemental invoice dated 12/31/13 to the Sheriff's Office to ask for reimbursement from 2013 funds for the deficit as there are funds available in the contracted services expense line to cover the invoice. Chairman Sebastiani stated he would contact Steffens to get the invoice. **The motion and second to transfer the \$3,000 to pay Eyes of Hope Shelter was withdrawn by James and Edwards as an itemized invoice is going to be provided by Eyes of Hope Shelter requesting payment for the 2013 deficit.**

There was much discussion regarding wage increases when Supervisor Miller asked if Wollin was aware of an employee not receiving step increases after they were promoted to a sergeant position. Wollin explained there were many employees that did not received the 6-mos, 1-year, or 2-year increases once they were hired or promoted due to the wage freeze and WIPFLI study. Committee members voiced their concerns and disagreement.

There were no vouchers or monthly expense reports to approve.

Identify upcoming agenda items: Update on contract from Bug Tussel Wireless and itemized invoice from Eyes of Hope Shelter for 2013.

Set next monthly meeting date as February 12, 2014 at 9:00 a.m. Supervisor James will not be able to attend the meeting on February 12th and requested to be excused.

Motion by Eggebrecht to have Supervisor Miller act as chair during the Bug Tussel Wireless discussion on February 12, 2014 as Supervisor Sebastiani will be abstaining from the discussion and Supervisor James will be excused, seconded by Edwards. All in favor, motion carried unanimously.

Motion by Miller to adjourn, seconded by Edwards. All in favor, motion carried unanimously. Meeting adjourned at 11:14 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Thursday, February 6, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
James Bays

ABSENT/EXCUSED: Dean Morgan
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, SW Director

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:05 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON AND BAYS. GATTERMAN AND MORGAN ABSENT/EXCUSED.

APPROVAL OF AGENDA: *Motion by Bays, second by Johnson, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 8, 2014: *Motion by Johnson, second by Bays, to approve the Open Session minutes as presented for the January 8, 2014 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert reported that we still have 1084 gallons of LP under the pre-pay price of \$1.259/gallon. There was no other communications, correspondence, or other business to present.

DISCUSSION ON GEITS/CITY OF ADAMS PROJECT: Lengthy discussion was held on the meeting the previous evening at the Community Center held by the City of Adams Zoning Commission, their new legal representative, and GEITS. It was stated that the waste processing facility was still in the works and construction would begin in the next few weeks. There is some question and concern that the proper waste disposal facility permit application has not been submitted to the DNR. This facility will need to be constructed to the DNR specs to meet their requirements to be licensed as a waste processing and storage facility.

The Director, Admin & Finance Director, Corporation Counsel, and Solid Waste engineer put together an extensive list of questions over a month ago and we have received no response from GEITS. These questions are in response to GEITS's request to store 100,000 tons of baled MSW on county landfill property. These answers are needed to incorporate into our Plan Modification request to the DNR to accept the baled materials. We have the draft Plan Modification ready to go when we receive the required information from GEITS.

FINANCIAL REPORT: Ms. Diemert stated that since our meeting was early in the month she has not received the Financial Report and Monthly Check Summary for January 2014.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated February 6, 2014 (see attached copy). Discussion was held. *Motion by Bays, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Ms. Diemert reported she contacted Trena regarding the financing for a 2008 Bomag BC1172 for \$94,000, plus \$12,000 shipping from Pennsylvania. Trena received approval from the auditors to use the Solid Waste equipment fund for this purchase since it was not budgeted. The Admin and Finance Committee will also need to approve using the funds for the purchase and it has been placed on the February 10th agenda.

She reminded the Committee that during recent annual maintenance it was determined that approximately \$90,000 in repairs is needed to the existing compactor wheel teeth and engine. Since this piece of equipment is integral to the landfill operation we cannot have it down for repairs without a replacement available. This machine is much heavier than our existing compactor which will allow for better compaction. The teeth on the wheels are at 80% and in very good condition. Our old compactor will be used as a backup.

Motion by Bays, second by Babcock, to approve the purchase of the 2008 Bomag BC1172 for \$106,000, which includes shipping, and that the solid waste equipment fund would be use for this purchase. All in favor. Motion carried.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees. Discussion was also held on the appeals process for the WIPFLI Study. There is one employee from the recycling building that needs to be appealed as his role is more supervisory. Placement of another employee is also in question but will be confirmed with the Personnel Director. The appeals documents must be in by February 25th and will be discussed at the March 10th joint Admin & Finance/Executive meeting.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, March 12, 2014 at 6:00 PM at the Landfill.

Motion by Johnson, second by Bays, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:35 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 482

Report for the month of January, 2014

The 2014 Government Corner Maintenance Project

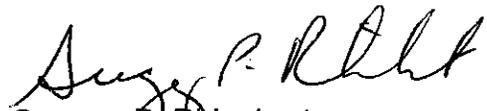
The 2014 project area is Rome (T20N, R5&6E), Leola (T20N, R7E), Monroe (T19N, R4 & 5E), and the part of Big Flats in T19 N, R5E. I have been visiting some corners that are difficult to access in thawed conditions. The snow is too deep to work on any of the other corners. Work on this project will continue when the conditions improve.

The **Government Land Corner Records** are now in an interactive layer in the County GIS mapping. Anyone can view a corner record by clicking on a symbol at the corner location and following the link that appears.

Work is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor 1/31/2014

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY			
Balance			
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

Adams County Traffic Safety Committee

Meeting Minutes Nov 13, 2013

Present:

Laurie Falash - Sheriff's Office
Mark Stashek - Rome Police Dept
Tony Kemnitz - WI DOT
Bob Bott - BOTTs

Dennis Premo - Hwy
Rhae Stertz - State Patrol

Meeting called to Order: 10:05

Meeting properly announced? : Yes

Approval of Agenda; Yes

Approval of Minutes: All approved

Treasurers Report: \$216.56

Acting Chair read to the group the resignation letter submitted by Sgt. Rod Stormoen who held the Chair position. Will look into the next election date.

No public participation

Construction-Detour Updates:

Dennis Premo- Hwy advised work completed on Cth G from Hwy 73 to Apache La. with still a little clean up work to be done.

35 mph signs from CTH B on CTH E from intersection 1010 feet. 25 mph then to 6th Ave on CTH E with 55 mph from then on. An advisory 45 mph sign placed just E of 5th Ave on CTH E.

Discussion on the double stop signs located at CTH D and 1st Ave near the HWY 73 intersection. Hwy Dept. looking into the rumble pads once again. Tony Kemnitz will look at the area while he is in the County and advise solutions from the DOT stand point. Hwy Commissioner would like a letter of opinion later to support the rumble pads if that is decided. The removal of the first stop sign from the East at 1st will be at option. Tony advised he would do a crash history at that location.

No new business

Hwy Safety Plan :

Bob Botts shared the year to date traffic deaths and fatalities report as of 11/11/2013. Discussion on a State ATV advisory committee that will focus on ATV traffic and road issues/access in the future.

Round Table:

Trooper Stertz spoke of the successful saturation detail in the Town of Rome in June and also advised that they have personal in Adams County working on heavy equipment enforce.

Tony Kemnitz advised that 2014 will start the diamond grind/repair and reseal of HWY 82 from HWY 13 to the County line.

County Crashes: No serious crashes to report.

Adjourn: 11:00 Motion by Premo/Kemnitz Next meeting Feb 12, 2014

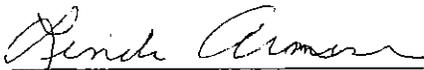
Secretary, Eugene Falast



Extension Committee
Minutes of Meeting
January 14, 2013 @ 1:00PM
Adams County Community Center
Extension Conference Room
569 N. Cedar Street,
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Extension Conference Room, Adams County Community Center by Committee Vice Chair, Glenn Licitar.
2. **Roll Call: Board Members:** Glenn Licitar, Joe Stuchlak, Rocky Gilner, and Jack Allen - Present
Florence Johnson – Excused
Extension Staff: Don Genrich, Jennifer Swensen and Linda Arneson – Present.
Theresa Wimann – Excused.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Gilner to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Allen and Second by Gilner to accept minutes of the Extension Committee Meeting of December 10, 2013 Motion carried.
6. **Public Participation:** None
7. **Communication:** Licitar shared information he had received regarding a Conservation Stewardship Program for farmers.
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, and WNEP:** Committee discussed the monthly reports. Motion by Stuchlak Second by Allen to place monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Review Check Summary and Financial Statements for December 2013:** Check Summary and Financial Statements for December 2013 were reviewed and discussed. Motion by Allen Second by Gilner to place December 2013 Check Summary and Financial Statements on File. Motion carried.
 - d) **WACEC Conference:** Discussion on the February 21, 2014 WACEC (Wisconsin Associated County Extension Committees) conference. Extension Committee members are to contact Linda Arneson if they plan to attend the conference.

- e) Presentation to County Board - Feedback: Genrich asked the Committee for feedback on the presentation giving to the County Board by Extension. Overall Committee thought it was a good presentation, but had heard some comments that it was a bit long.
- f) Community Center: No major issues to report. The Department Heads of the three departments located in the Community Center building had a meeting on January 8th.
9. **Set Next Meeting Date**: Next regular meeting will be February 11, 2014 at 1:00 p.m. at the Adams County Community Center.
10. **Agenda Items for Next Meeting**:
•
11. **Adjourn**: Motion by Allen and Second by Gilner to adjourn. Motion carried. Meeting adjourned at 1:50 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.