

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**  
**May 13, 2009, 6:00 PM**  
**LANDFILL OFFICE, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
David Renner, Secretary  
Florence Johnson  
Mike Keckeisen

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Everette Johnson  
Barb Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 6:08 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, JOHNSON, RENNER, AND KECKEISEN PRESENT. *Motion by Johnson, second by Renner, to approve the Agenda as printed. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM APRIL 8, 2009:** *Motion by Renner, second by Keckeisen, to approve the Open Session minutes as presented for April 8, 2009 meeting. All in favor. Motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no correspondence to bring before the Committee.

**FINANCIAL REPORT:** Ms. Diemert stated that she did not receive the Financial Report for April 2009, although they may have been put into someone else's box as they were distributed last week. She then presented the Monthly Check Summary for April 2009. *Motion by Keckeisen, second by Renner, to approve the Check Summary for April 2009. All in favor. Motion carried.* Ms. Diemert was advised to forward the April Financial Report to the Committee when it is received. She was also advised to notify the Administrative Coordinators office that more effort should be made to assure that Department Heads get timely reports.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated May 13, 2009 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE ON LTC/DNR OPTIONS:** Ms. Diemert reported that no word has been received yet on the LTC release of funds.

**UPDATE ON CRUMB RUBBER PRESENTATION/TOUR:** The tour has been rescheduled for Friday, May 15<sup>th</sup>. Those attending will report at the next meeting.

**UPDATE ON STRONGS PRAIRIE/JUNEAU COUNTY WASTE APPROVAL:** Ms Diemert reported that the Town made a unanimous motion “to allow Adams County Landfill to accept solid waste from Juneau County at the discretion of the Adams County Landfill.” She then reported that she was notified today by the Town Clerk that the Town Chair wants to “negotiate” compensation for allowing this. This will be discussed at the Advisory meeting on Monday, May 18<sup>th</sup>. The Committee had concerns that the motion made at the Annual Town meeting should have been binding and Ms. Diemert was instructed to obtain a legal opinion.

**LANGUAGE CHANGES TO PRESTON AGREEMENT REGARDING OUT-OF-COUNTY WASTE:** Ms. Diemert reported that the Town of Preston has signed the wording change in the Agreement to allow Juneau County waste coming to the landfill. This will need to be taken to the County Board. The Committee advised to wait until we have a signed agreement with Strongs Prairie before taking the information to the County Board.

**EMPLOYEE UPDATE/LTE HIRING APPROVAL & SELECTION:** Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker’s Comp injury. It is unknown when he will return. Another driver had shoulder surgery and will be off 6-8 weeks. This was not a Worker’s Comp injury.

Ms. Diemert next presented a Personnel Recruitment Form for LTE’s for summer help. The form has been reviewed and approved by the Corporation Counsel and the Administrative Coordinator. *Motion by Johnson, second by Keckeisen, to sign the Personnel Recruitment Form, place an ad in the paper as soon possible, and to allow the Director and Foreman to screen and select LTE’s for summer employment as the budget allows. All in favor. Motion carried.*

**DISCUSSION TO CREATE A PERMANENT HAZARDOUS WASTE FACILITY:** Ms. Diemert presented information on creating a permanent hazardous waste facility at the landfill site. Because the DATCP Clean Sweep Grant Program has been eliminated it will be difficult to hold the Clean Sweep every other year as we have in the past. Because the dumping of hazardous chemical is extremely dangerous to the environment and because people need a convenient place to properly dispose of these items, she would like to investigate the cost and feasibility of having a small permanent building that people could set their material into. LaCrosse County has a monthly route and could pick up the materials. She inquired if the Committee was interested in pursuing this. It was the Committee’s consensus that Ms. Diemert continue to investigate the possibility of setting up a site at the landfill.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert did not have any new trainings to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Update on the LTC and the Governor’s budget, Resolution for Preston Agreement Addendum, Continued discussion on creating a permanent hazardous waste facility.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Thursday, June 11, 2009 at the Landfill at 6:00 PM. *Motion by Morgan, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:27 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**



**SITE REPORT**  
**May 13, 2009**  
**Solid Waste Department**

**TIPPAGE REPORT:** 2,041,980 lbs of garbage were brought in which is the 6<sup>th</sup> highest amount ever brought into the landfill for April. Year to date, we are down 19% in tonnage from 2008.

There were 15 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$900.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,149 new customers over the scale.

**MEETINGS/SEMINARS/TRAININGS/CONFERENCES:** Attended Dept. Head meetings on April 23<sup>rd</sup> and training with Alpha Terra on April 30<sup>th</sup>.

Met with Dept. HSS and Practical Cents staff on April 21<sup>st</sup> to discuss the Adams County Reuse Project where landfill customers will set good items into a trailer for resale at Practical Cents.

On April 14<sup>th</sup>, gave a presentation at the Strongs Prairie Annual Meeting regarding permission to accept waste from Juneau County. The affirmative advisory vote was received and a resolution will be drawn up to be voted on at the next monthly meeting.

Met with the County Auditor on April 15<sup>th</sup> regarding the 2008 audit.

Met with MIS and GIS regarding routing maps on April 16<sup>th</sup>.

Attended County Board on April 21<sup>st</sup> and gave a presentation on our resolution to oppose the increase in tip fees, as well as the reduction of grant funding.

Attended the Wellness Committee and the Health Insurance Study Committee meetings on April 28<sup>th</sup>.

Attended the Federal Property Advisory Committee meeting in Waunakee on April 29<sup>th</sup>. Director has been asked to sit on a panel at Congressman Petri's Federal Grants & Programs Conference on May 28<sup>th</sup> at the Moraine Park Technical College in Fond du Lac. This conference will feature specific workshop tracks for local government, public housing and nonprofit organizations.

On May 5<sup>th</sup>, the Director and SW Chair met with Juneau County Solid Waste Committee and their waste haulers, along with Monroe County representatives regarding where Juneau County's waste will go when they close.

On May 6<sup>th</sup>, gave a presentation at the Preston Town meeting regarding permission to accept waste from Juneau County. They did approve and signed the addendum that Corporation Counsel previously reviewed.

Plan to attend the Landfill Advisory Committee meeting on Monday, May 18<sup>th</sup> at 7:00 PM at the Strongs Prairie Town Hall.

Plan to attend County Board on May 19<sup>th</sup>.

Will give a tour of the landfill and recycling center to the "Friendship Alive" Alternative High School students on May 20<sup>th</sup>.

Will also give a tour of the landfill and recycling center to the 6<sup>th</sup> grade classes on May 21<sup>st</sup>.

Will attend a LaCrosse County Summer Conference & NEWCMG Fall Conference Planning meetings in Stevens Point on May 21<sup>st</sup>. Will also attend the WCSWMA Executive Board Meeting on May 22<sup>nd</sup>, also in Stevens Point.

Will attend the Wellness Committee Meeting on May 26<sup>th</sup>.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance and repairs were performed during the month.

***INSPECTIONS:*** No other problems, areas of concern, or regulatory issues were encountered. There were no other inspections performed for the month.

***LOSS CONTROL/SAFETY/STAFF ISSUES:*** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The annual inspection was performed on the automatic tank gauging system and it is operating in accordance with the manufacturers specifications. The certificate was posted as required.

The Loss Control Officer also gave a training on proper hand washing, garbage handling, and wearing masks during the swine flu scare. Drivers were given extra antibacterial wipes to keep in their trucks.

Arranged for random drug & alcohol testing on three CDL drivers.

Loss Control Officer arranged for Forklift recertification training which was held on April 17<sup>th</sup>.

Working with LaCrosse County on the requirements to set up a permanent hazardous waste collection site. This way, no special one day events would need to be coordinated and residents would have a safe place to take their materials every day. Permission would be needed from Strongs Prairie as this is addressed in the agreement.

**\*See Site Improvements section for more Loss Control/Safety Issues**

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS:** During the month of April/May the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Some materials are being stockpiled due to the very poor market conditions.

Continued to coordinate new curbside and residential route customer orders. We had 39 new residential/business account customers since the last report which increases our annual revenues by \$7,416.00. Many were added back on from “winter hold”. We also had 9 customers who cancelled service because they are moving or deceased, creating an annual loss of \$2,403.00. We are currently billing \$538,695 annually for this service.

Began advertising the ½ price tire and appliance round-up for June 6<sup>th</sup>.

Completed and submitted the 2008 Recycling Final Report and Accomplishments by the due date.

Arranged for Dean Swenson to speak at the middle school on April 22<sup>nd</sup> on recycling and earth day. He also made visits to 3 other grade schools as part of our REI agreement for services.

Set up the compost sale at the Land Conservation Tree & Shrub Sale on April 24<sup>th</sup> & 25<sup>th</sup>.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**LANDFILL CONSTRUCTION:** No landfill construction has been performed since the last report.

No word has been received on our request to release funds from our Long Term Care account which was submitted on March 9<sup>th</sup>. (If approved this money will pay off the budget deficits from unbudgeted items in 2005, as well as the landfill compactor loan from the general fund. The excess funds will be used to update the landfill fleet and other unbudgeted items such as a new phone system, etc.)