

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, MAY 14, 2009, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, George Benish, Robert Bonnett, Barbara Morgan, Jerry Pehler, Donna Buhalog, Darrick Johnson, D A Tony Tuttle, Richard Kilps, Frank Lawson, Jeremie Pavelski and Larry Koopman

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, May 14, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (APRIL 6, 2009 REGULAR MONTHLY MEETING): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for APRIL 6, 2009 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- Driveway Access CTH Z – Wisconsin River Power Company
- CTH Z – (CTH F to STH 21) Railroad Crossing Parking Concerns
- Discuss non-winter work and winter maintenance with Town of: Jackson, New Chester, New Haven & Springville
- CTH Z & CTH C Excess right-of-way ~ Discuss and act on setting sale price
- Driveway Accesses (6) CTH "C" – Richard Pavelski – Horizon Cranberry Marsh

DRIVEWAY ACCESS CTH Z – WISCONSIN RIVER POWER COMPANY: The Public Works Committee is reviewing the driveway access for Wisconsin River Power Company on CTH "Z", as the Highway Commissioner did deny the access because corner parcels must access from lower volume roads. *Motion by Renner to approve the request from Wisconsin River Power Company for a driveway access on County Road "Z", second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
May 14, 2009 ~ 9:00 A.M.**

DRIVEWAY ACCESS CTH G – PARAMOUNT FARMS: The Public Works Committee is reviewing the driveway access for Paramount Farms on CTH “G”, as the Highway Commissioner did deny the access because corner parcels must access from lower volume roads. *Motion by Morgan to approve the request from Paramount Farms for a driveway access on County Road “G”, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z – (CTH F TO STH 21) RAILROAD CROSSING PARKING CONCERNS: *Motion by Keckeisen to work with Timbers-Selissen Land Specialists to enter into an agreement with the owners of Little Ole’s to facilitate the vacation of the platted unimproved road, movement of septic system, improvement of parking facilities and associated costs due to the Railroad Crossing conflict and the costs to be paid from the Highway Department Budget, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z – ADVERTISING SIGN CASTLE ROCK TRADING POST: *Motion by Keckeisen to pay up to \$500.00 toward moving the Pepsi advertising sign off the right-of-way, motion failed due to lack of second. Motion by Renner to include the impact of the sign relocation negotiation for Castle Rock Trading Post as part of the TLE (Temporary Limited Easement) offer, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK BID ~ TANDEM AXLE REAR DRIVE TRUCK:
The following bids were received for the Tandem Axle Rear Drive Truck:

Company Name	Make/Model	Tandem-Axle Truck	Warranty/Software	Training	Total
Badger Truck	2010 Western Star 4900SA/Detroit Diesel	\$118,994.00	Included	Included	\$118,994.00
Badger Truck	2010 Western Star 4900SA/Mercedes Benz Diesel	\$117,847.00	Included	Included	\$117,847.00
Mid State	2010 5600i International	\$103,341.20	\$11,808.00	Included	\$115,149.20
Scaffidi	2010 Mack GU713	\$107,767.10	\$8,409.00	\$1,700.00	\$117,876.10
Truck Country	Freightliner/M2 112V	\$106,676.00	Included	Included	\$106,676.00
Wisconsin Kenworth	Kenworth T800	\$121,700.00	Included	Included	\$121,700.00

Motion by Morgan to purchase the 2010 5600i International from Mid-State Truck for a cost not to exceed \$115,149.20, as the truck is the lowest bid that is closest to meeting specs and is in the best interest of the County, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

864 COUNTY ROAD J ~ DRIVEWAY CONCERNS: *Motion by Johnson to maintain the current driveway width at 864 County Road “J” as requested by the property owner, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

DISCUSS NON-WINTER WORK AND WINTER MAINTENANCE WITH TOWN OF: JACKSON, NEW CHESTER, NEW HAVEN & SPRINGVILLE: The following Towns were present at this meeting: Jackson, New Chester and Springville. The Public Works Committee and Highway Commissioner discussed what should be expected from the towns that the county provides winter maintenance for. The Highway Commissioner will review

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
May 14, 2009 ~ 9:00 A.M.**

maintenance work that can be provided by the County for the towns and compute an amount that would guarantee the towns a level of service understanding at the current level of service.

CTH E & 4TH AVENUE ~ RESOLUTION SALE OF EXCESS RIGHT-OF-WAY: *Motion by Keckeisen to approve a Resolution for the sale of excess right-of-way to Phillip Schmidt from property acquired for highway purpose at the location of County Road "E" and 4th Avenue and to forward this resolution to the County Clerk to be acted on by County Board, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH J & 11TH AVENUE ~ RESOLUTION CONCERNING EXCESS RIGHT-OF-WAY: *Motion by Johnson to approve a Resolution to convey excess right-of-way to Douglas Jensen from property acquired reference highway purpose for the County Road "J" Project between State Road 13 and 10th Avenue and to forward this resolution to the County Clerk to be acted on by County Board, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

LIVING SNOW FENCE ~ COUNTY ROAD "N": *Motion by Johnson to proceed forward with a living snow fence on County Road "N" between State Road 21 and Cypress Avenue on the West side of the road, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION ~ OPPOSING PROPOSED CHANGES TO WISCONSIN'S PREVAILING WAGE LAW: *Motion by Renner to approve a Resolution Opposing Proposed Changes to Wisconsin's Prevailing Wage Law and to forward this resolution to the County Clerk to be acted on by County Board, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z – (CTH F TO STH 21) – REVIEW AND APPROVE OFFERING PRICES & JURISDICTIONAL OFFERS: *Motion by Renner, second by Morgan to approve Jurisdictional Offers as presented for the CTH Z (CTH F TO STH 21 Project: Parcels: #3, #5, #18, #42, #69, #72, #111, #143, #172, #176, #208 and #212. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Johnson, second by Babcock to approve offering prices as presented for the CTH Z (CTH F TO STH 21 Project: Parcels: #96, #131 and #183, VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z – (CTH F TO STH 21) – DRIVEWAY CONCERN: *Motion by Keckeisen to work on driveway relocation from County Road Z to Deerpath, due to safety considerations, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z & CTH C EXCESS RIGHT-OF-WAY ~ DISCUSS AND ACT ON SETTING SALE PRICE: *Motion by Renner to have the potential buyer for CTH "Z" & CTH "C" excess right-of-way pay survey costs, plus per acre cost as determined by most current sales study as developed for right-of-way acquisitions, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

DRIVEWAY ACCESSES (6) CTH "C" – RICHARD PAVELSKI – HORIZON CRANBERRY MARSH: The Public Works Committee is reviewing the driveway accesses for Richard Pavelski ~ Horizon Cranberry Marsh on CTH "C", as the Highway Commissioner did

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
May 14, 2009 ~ 9:00 A.M.

deny the accesses because corner parcels must access from lower volume roads. ***Motion by Renner to approve the request from Richard Pavelski ~ Horizon Cranberry Marsh for a driveway access on County Road "C", second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

STATE ROUTINE MAINTENANCE AGREEMENT (RMA) ~ LEVEL OF SERVICE: The Highway Commissioner reviewed with the Public Works Committee the State Level of Service reductions per the Wisconsin D.O.T.: **County Work Priorities**

It is important the work performed by counties on our system be first focused on safety related activities and this be done consistently throughout the state. To help assure highway maintenance funds are well spent and focused on priority services the following guidance is being shared for directing work efforts:

- Opening of all seasonal waysides shall be delayed until May 21. No work to prepare for those openings shall be done prior to May 11.
- Assure maintenance work zone practices described in the policy for mobile work zones are being followed. These adjustments are necessary for the safety of workers and those traveling through the work zones.
- Litter control is to be limited to once in the spring. Adopt-A-Highway efforts are encouraged and counties should respond as necessary to gather and dispose of the bags of litter collected by volunteers.
- Surveillance shall be limited to once per week on backbone and backbone connector routes, and less often (twice a month) on other routes.
- Mowing efforts are to be reduced. The service to be provided is mowing only a shoulder cut, once a season, with one mower pass (no aesthetic cleanup). The exception is for spot locations where vision is a safety issue for that specific area. Mowing for woody vegetation to the clear zone shall not be done as a standalone work activity, but shall be accomplished with the normal shoulder cut. Such mowing will be in accordance with the thresholds and cycles prescribed in the maintenance manual.
- Concentrate pavement and roadway maintenance activities on higher priority items such as shoulder work, pothole patching, and items directly affecting safety, including repair of damaged safety appurtenances or signs.

Pavement preventive maintenance activities, specifically routine crack sealing and non-emergency concrete repair for preventive maintenance purposes should not be undertaken as routine maintenance. This type of preventive maintenance activity does not meet the threshold for routine maintenance priorities. In some cases, the region may be able to accomplish some of this work through other programs. Finally, as in previous years, but now made even more urgent given the state's overall fiscal condition, the department must carefully manage the fiscal year spending levels as well as the work accomplished through the calendar year routine maintenance agreements. While the work focus needs to be on safety related activities, the maintenance budget needs to be closely monitored throughout the calendar year.

WINTER MAINTENANCE ~ SALT USAGE: The Highway Commissioner updated the Public Works Committee that the 2009-2010 salt prices have increased from \$56.26 per ton to \$67.23 per ton, which is an increase of \$10.97 per ton.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crack filling continues on CTH and we have received approval to perform limited crack filling on STH
- CTH Z (STH 21 to 18th Lane) was approved for stimulus funding with a July 2009 let, construction will start in 2009 and finish in 2010
- We have been removing stumps and logs from roads in New Chester
- We were awarded a seal coat project in Strongs Prairie
- CTH J is progressing and on schedule

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
May 14, 2009 ~ 9:00 A.M.**

REVIEW 2008 HIGHWAY FINANCIAL REPORT & MACHINERY OPERATIONS REPORT: *Motion by Renner to approve the 2008 Highway Financial Report and Machinery Operations Report and to forward the 2008 Highway Financial Report to County Board for approval, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FINANCIAL REPORT: *Motion by Johnson to approve the April 2009 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the 5/6/2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Tuesday, May 19, 2009 at 5:30 P.M. at the Adams County Courthouse, Room A260.. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

