

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

ADAMS COUNTY BOARD ROOM

March 20, 2007

6:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge Of Allegiance
5. Roll Call
6. Approve the Agenda

bring policy procedure book

7. Approval of the January 16, 2007 County Board Minutes.
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims Dixon, Kotlowski, Townsend, Davis, Kirslenlohr and Grabarski to review during recess. Remove Larry Babcock from CWCAC Committee.

10. **Correspondence:**

11. **Appointments:** Appoint Darrell Renner to LEPC. Reappoint Lynda Bula and Dave Grabarski to Adams County Rural and Industrial Development Commission their term expires in April. Appoint Janet Brown, Patty Brogan, Patty Schaumburg, Linda Gies, Shirley Woodruff, Deb Gruenloh, Maureen Bruce, Linda McFarlin, Rita Smith, Ed Shields, Jeanette Fowler, Rita Riedel, Ron Johnson, Dennis Gorder, Kim Cassidy, and Kaye Eckert to the Mental Health, AODA, & Crisis Advisory Committee.

12. **Unfinished Business:** Approve proposals for change in Town of Rome's Zoning Ordinance, Ch:

Canopies: Forbid canopies in 10.03 (2) (i):

a. Definition: Canopy is a temporary free standing structure that is not considered real property with an intent or use for storage of personal property not limited to the parking or storage of motor vehicles, boats, of supplies, snow mobiles, utility, recreational vehicles.

b. Use: Town of Rome forbids canopies and ports to be used as garages for boats, vehicles or storage in the Lakes and all residential districts, except for the use of canopies atop boat lifts. Canopies may have no metal, fiberglass or wood covering. Canopy tops must be constructed with a non-rigid covering. **Fences:**

10.25 (6): To delete sentence in para (6): the vertical supports for the barbed wire slanting inward away from the property line.

Res. #01: To adopt the Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous resolutions that are now updated and contained in the new Personnel & General Administrative Policies.

Ord. #01: Rescind previous ordinances now contained and updated in the personnel & general administrative policies.

13. **New Business:** Wellness Program Presentation by Jay Scott, Interim Administrative Coordinator Report, Clerk of Circuit Court's Annual Report, Community Service Coordinator's Annual Report, Annual Adams County Agricultural Society Report, Highway Operations Financial Report, Library Financial (w/minutes), County Clerk's Financial Report.

14.		
Adams County Brd 2/20 Admin & Fin 1/12, 2/15, 2/16 Airport 1/15 Exe Com 2/12, 3/6 Golden sands 1/18	Hlth Hum 2/9 Hlth Hum Fin 2/9 Hlth Hum Resources 3/1 Hwy Safety 2/13 Library 1/22 Planning & Dev 2/7, 3/7 Pub Safety 2/14	Pub Works 2/8, 2/9, 2/16 Resource & Rec 2/1, 2/12 SCLS 2/12 Surveyor 3/6

15. **Resolutions:**

Res. 13: To authorize Emergency Management Director Jane Grabarski to attend the Food & Agriculture Terrorism Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held May 7-11, 2007 in Emmitsburg, Maryland at the National Emergency Training Center-NETC.

Res. 14: To authorize Emergency Management Director Jane Grabarski to attend the Debris Management Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held September 17-20, 2007 in Emmitsburg, Maryland at the National Emergency Training Center (NETC.)

Res. 15: To support the legislature designating additional state monies to Wisconsin's County Child Support Programs in order to continue to provide the current high level of service.

16. **Ordinance:**

Ord. 02: Rezone a parcel of land in the Town of Adams, owned by Robert A. & Linda M. Collins, portion of property (approximately 2.5 acres) located in the NW 1/4, SW 1/4, Section 29, Township 17 North, Range 6 East, from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District.

17. **Denials:**

18. Approve Claims:

19. Per Diem and Mileage for this Meeting read by the County Clerk.

20. Motion for County Clerk to correct errors.

21. Set next meeting date

22. **Closed Session:** (none)

23. Adjournment.

TO: THE HONORABLE BOARD OF SUPERVISORS OF ADAMS COUNTY

LADIES AND GENTLEMEN:

I, DIANNA D. HELMRICK, CLERK OF CIRCUIT COURT FOR ADAMS COUNTY, WISCONSIN, RESPECTFULLY SUBMIT THE FOLLOWING REPORT OF RECEIPTS AND DISBURSEMENTS OF THE OFFICE OF THE CLERK OF CIRCUIT COURT FROM JANUARY 1, 2006 THROUGH DECEMBER 31, 2006.

BALANCE BROUGHT FORWARD JANUARY 1, 2006

\$ 92,458.78

RECEIPTS

COURT REVENUE:

\$ 970,510.12

Circuit Fees	\$ 90,593.99
Clerk's Fees	26,101.55
Penalty Assessment	79,432.36
Crime Victim/Witness Surcharge	29,760.08
Justice Information Fee	43,588.61
Jail Assessment	29,846.81
Driver Improvement Surcharge	58,600.03
DNR Restitution	648.09
Snowmobile Registration Surcharge/Environmental Surcharge	623.89
DNR Assessment/Wild Animal Protection Assessment	8,855.05
Domestic Abuse Assessment	3,100.00
Truck Driver Education Surcharge	31.52
Interest Revenue	1,844.71
Drug Offender Diversion Surcharge	80.00
Weapons Assessment	277.48
Occupational License Fee	200.00
Family Counseling Service Fee	1,575.00
Drug Abuse Surcharge	5,586.19
DNA Surcharge	2,457.62
Crime Lab/Drug Law Assessment	23,933.71
Circuit Court Automation Project	26,497.79
Court Service Fee	266,060.00
Municipal Fees	1,490.00

FINES AND FORFEITURES:

County	116,649.76
State-Chapter 341-347, 349 & 351	55,810.74
State-Chapter 348	100.00
State-All Others	75,765.14

CITY OF ADAMS Fines & Forfeitures

13,613.47

TOWN OF ROME Fines & Forfeitures

288.08

RESTITUTION

20,396.18

BAIL

194,389.26

TRUST

71,537.40

TOTAL RECEIPTS:

1,270,734.51

\$1,363,193.29

DISBURSEMENTS

TREASURER, COUNTY OF ADAMS	\$ 970,510.12
TREASURER, CITY OF ADAMS	13,613.47
TREASURER, TOWN OF ROME	288.08
RESTITUTION	20,526.18
BAIL	202,999.49
TRUST	<u>69,830.89</u>

TOTAL DISBURSEMENTS: \$1,277,768.23

BALANCE ON HAND 12-31-06

RESTITUTION	\$ -0-
BAIL	63,661.77
TRUST	<u>21,763.29</u>

TOTAL BALANCE ON HAND 12-31-06 \$85,425.06
\$1,363,193.29

\$1,190,946.43

CERTIFICATES:	JURY CERTIFICATES	\$1,943.39	No. Issued:	81
	WITNESS FEES	916.95	No. Issued:	39
	INTERPRETER FEES	88.50	No. Issued:	2
	LAND COMMISSIONERS	-0-	No. Issued:	0

STATE OF WISCONSIN)
) SS.
COUNTY OF ADAMS)

I, Dianna D. Helmrick, Clerk of Circuit Court for Adams County, Wisconsin, being first duly sworn on oath, do say that the within and foregoing report is true to the best of my belief and knowledge based upon the records of my office.

Dated this ____ day of March, 2007

Clerk of Circuit Court,
Adams County, Wisconsin

Subscribed and Sworn to before me
this ____ day of March, 2007

Notary Public, Adams County, WI
MCE: _____

CASE DATA - 2006

FILED:

CIVIL CASES	349
FAMILY CASES	123
PATERNITY ACTIONS	43
CRIMINAL MISDEMEANORS	644
CRIMINAL FELONIES	160
TRAFFIC & NON-TRAFFIC FORFEITURES	3,634
JUVENILE FORFEITURES	424
SMALL CLAIMS	672
GARNISHMENTS	181
APPEALS PROCESSED	6
INCARCERATED PERSON CASES	0
CIVIL COMMITMENT (Chapter 980)	0
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PASSPORT APPLICATIONS:	234
OCCUPATIONAL LICENSE APPLICATIONS:	5
JURY TRIALS:	1
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MISCELLANEOUS DATA

Tax liens, transcript judgments, foreign judgments, mechanics liens, construction liens, maintenance liens, condominium liens, hospital liens, State Income Tax liens, DWD (formerly DILHR) warrants and executions, list of officers, Oaths of Office, Judicial Appointments, not broken down in the above listed categories.

This office also maintains the daily court calendar, scheduling matters filed in this county, coordinating dates with other counties for judges assigned to Adams County cases.

All case filings and case activities in either pending or closed files returned for an activity are reported by this office to the Wisconsin Court Information System on a monthly basis on line through CCAP.

2006 was a year of challenges and changes. We were challenged with managing an increasing case load with less than full staff. With the help of two LTE's, Sara Baumel and Cindi Flynn, we were able to keep up with the workflow. We experienced the changes in the structure of county government. Many of these changes remain a "work in progress" and there is significant progress.

ANNUAL REPORT FOR 2006

The Community Service program had 285 active participants in the program for 2006. The participants completed 19,932.75 hours of Community Service. 177 adults completed 18,666.75 hours and 108 juveniles completed 1,266 hours. At a credit of \$6.00 per hour, this results in a benefit of \$119,596.50 of labor completed by participants.

BENEFIT TO GOVERNMENT AGENCIES, NON-PROFIT ORGANIZATIONS AND INDIVIDUALS

Community Service assistance was given to government agencies, non-profit organizations, and elderly and disabled Adams County residents who are in a low-income status and have no family members available for assistance with their needs

ADAMS COUNTY COURTHOUSE AND ANNEXES

The Department of Aging Nutrition Sites: Full and part time participants assisted at all of the county nutrition sites for kitchen, clerical and cleaning help. Huber inmates from the county jail working off fines were put to work at the Adams site throughout the year.

Several courthouse offices benefit from community service with mass mailings, brochure assembly, data entry, filing, copying projects, shredding, painting and cleaning.

The Department of Solid Waste also made year-round use of Huber inmates and other participants to work in the Recycling Center, office and with the annual County Clean-Sweep.

The Parks and Recreation Department had thousands of brochures assembled along with many Huber and other individuals working at Castle Rock, Petenwell and the outlying parks to assist with construction, maintenance, firewood and other miscellaneous duties.

Land Conservation used many individuals to assist with their annual Tree and Shrub Sale.

Community Programs & Social Services had painting, maintenance and shredding projects completed along with assistance to numerous elderly and disabled clientele of these departments with home repair, maintenance, painting, moving and yard work. As of September 2006, assistance for the elderly and disabled was eliminated.

Community program's Practical Cents, Lawn Crew and Friendship Products, county established businesses for disabled individuals, had the benefit of community service help, also making use of the Huber inmates. Inmates at the jail assist with tray delivery and pickup daily.

ADAMS COUNTY SCHOOL DISTRICT

The High School had several students participating in the program help with maintenance and the annual youth wrestling tournament held there.

The Middle and Elementary After School Programs used participants to help with tutoring and recreational activities.

Bridges for Youth had students help with raking.



STATE OF WISCONSIN OFFICES AND PROGRAMS

The Adams County Job Center received help with a maintenance project.

Mid-State Technical College used individuals, some on the Huber program, for clerical and maintenance help.

The Community Service Program along with Bridges for Youth has an assigned Adopt-A-Highway on a stretch of Highway 21. Two clean ups were scheduled but only one was completed due to rain.

The UW Extension received help with community and school gardening projects, canning projects, cooking and child care for family events.

NON-PROFIT AND CHARITABLE ORGANIZATIONS

The Adams County Fair, for the seventh year, has had the setup and cleanup completed by Community Service participants. Grounds maintenance was done prior to the fair, and individuals helped with various duties during the fair.

The Animal Shelter, area churches, the Historical Society, St. Vincent De Paul and Villa Pines Living Center all had help with maintenance and grounds-keeping.

The Adams County Food Pantry strongly depends on Community Service personnel for food distribution, unloading of trucks, stocking and the collection and packaging of donated produce.

Feline Friends, a non-profit agency run by an elderly lady, taking in sick or injured cats and dogs, which the shelter is unable to care for has started making use of community service.

The Grand Marsh Area Development Corporation and Community Center has had participants help with monthly fish fries and other fundraising events, along with building maintenance and cleaning. The annual Corn & Tater Fest receives help throughout the event and with cleanup.

Learning on Linden Daycare Center has participants to help with supervision and activities of children.

The Easton Lion's Club and the VFW make use of Community Service for their annual Chick-nic and Recreation Day events.

Various other non-profit organizations had participants helping with various tasks for their event or organization.

MISCELLANEOUS SITES

Elderly or disabled Adams County residents, who live on a fixed Social Security income and had no family members in the area to help them, received help from Community Service participants for things such as cutting, splitting and stocking of firewood, yard work, and housework. When skilled individuals are available, home repair and maintenance such as roofing, siding, painting and other miscellaneous projects has been complete. The Department of Health has made several referrals to Community Service for the County-ordered cleanup of properties owned by residents who financially qualify for the program.

Wisconsin Dells, Wisconsin Rapids & Rome Municipal Courts, and Portage Co Circuit Court have allowed several people to work off fines owed to them. (In turn, participants living in these areas have been allowed to perform community service hours in these areas at sites such as the Wisconsin Dells Parks, St. Vincent De Paul,

JUVENILE COMPONENT OF THE PROGRAM

The 108 juveniles participating in the program in 2006 were active for the following reasons:

Active on Community Service for	Number of Cases
Court Order (\$375 credited)	7
Fines (\$7,101.48 credited)	115
Probation (\$120 credited)	1

Court Order: There were 7 juveniles referred to the program for court ordered hours from Adams County. These participants were assigned a total of 116 hours of community service. Of these juveniles, 3 completed their hours, 1 was discharged for non-compliance and 3 participants remain active on the program at the end of 2006.

Fines/Forfeitures: 115 participants enlisted in the program to work off their financial obligations owed to Adams County at a \$6.00 per hour credit towards their fines. 31 of the participants completed their total hours, 12 were credited for their hours worked and opted to pay off their balances, 26 were discharged due to non-compliance and 46 remain active on the program at the end of 2006.

Probation: 1 participant completed their total hours.

ADULT COMPONENT OF THE PROGRAM

The 177 adults participating in the program in 2006 were active for the following reasons:

Active on Community Service for	Number of Cases
Court Order (\$1,902 credited)	16
Fines (\$105,106.50 credited)	188
Probation (\$4,992 credited)	11

Court Order: Of the 16 adult participants, 14 were from Adams Co., 1 from Portage Co. and 1 from Texas. These participants had a total of 1,152 hours of court ordered community service. 8 completed their hours, 2 were discharged from the program for non-compliance, 1 was revoked and sentenced to jail and 5 remain active on the program at the end of 2006.

Probation Order: 11 of the participants were ordered a total of 2,273.5 hours of community service. 5 completed their probation ordered hours, 1 was discharged from the program for non-compliance and 5 remain active on the program at the end of 2006.

Fines/Forfeitures: The program had 188 participants voluntarily enlist in the program in order to work off fines and forfeitures for a total of 39,654.95 hours. These participants are credited \$6.00 for every hour of community service completed. 62 participants completed their total hours, 27 were credited for their hours worked and opted to pay off their balance, 1 was incarcerated and dropped from the program, 42 were discharged due to non-compliance, and 56 remain active on the program at the end of 2006.

COMMUNITY SERVICE PROGRAM SUMMARY

The Community Service Program gives great financial benefit to Adams County and its other numerous worksites. At the \$6.00 per hour fine credit that is given to participants, the worksites receive the benefit of labor that could otherwise cost a great deal more if temporary help or contractors were hired to complete the labor done by participants.

Community Service participants benefit because most are in a low-income bracket, unemployed or living off Social Security benefits. These individuals must be responsible for their offenses, yet paying of their fines would result in a financial burden to themselves or their families. Many would not be able to pay which could result in a punishment of jail time which would cost the County money, or a suspension of their drivers license which could affect their employment and family responsibilities.

Other counties, which have seen or heard of the benefits from the Adams County Program have made inquiries and are considering their own programs.

Resolution No. 13- 2007

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT AND SYNOPSIS: To authorize Emergency Management Director Jane Grabarski to attend the Food & Agriculture Terrorism Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held May 7-11, 2007 in Emmitsburg, Maryland at the National Emergency Training Center-NETC.

FISCAL NOTE: Travel expense to airport, airport parking and incidental meal expense are covered within the 2007 emergency management budget. Air travel, meals and lodging are covered by the training center.

WHEREAS: The Public Safety and Judiciary Committee approved the request to apply on December 13, 2006 and admission was approved by NETC; and

WHEREAS: Adams County agriculture has a significant impact on the economic health of this county and this course sponsored by the Emergency Management Institute is designed to focus on preparing for, determining the scope of and recovering from terrorist acts on our food supply. Some of the areas to be addressed will include threat assessment, crime scene issues, decontamination, disposal and restoration of food systems, quarantine/recall concerns, resource management, economic impacts as well as roles and responsibilities during an incident; and

WHEREAS: Each county is mandated to create and maintain an Emergency Operations Plan that prepares for all types of emergencies whether natural or manmade. This course will provide valuable training that can be applied in those areas; and

WHEREAS: In the Emergency Management certification process, a candidate is required to attend two out-of-state courses to achieve Level 4 Emergency Management Certification and this will aid in that process as the Director has completed through Level 3.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve attendance for the out-of-state training for Director Jane Grabarski on May 7-11, 2007 in Emmitsburg, Maryland at the National Emergency Training Center.

Dated this 20th day of March 2007.

Signed:

Adopted ____ Defeated ____ Tabled ____ by the Adams County Board of Supervisors this 20th day of March 2007.

County Clerk

County Board Chair

Resolution No. 14 -2007

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT AND SYNOPSIS: To authorize Emergency Management Director Jane Grabarski to attend the Debris Management Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held September 17-20, 2007 in Emmitsburg, Maryland at the National Emergency Training Center (NETC.)

FISCAL NOTE: Travel expense to airport, airport parking and incidental meal expense are covered within the 2007 emergency management budget. Air travel, meals and lodging are covered by the training center.

WHEREAS: The Public Safety and Judiciary Committee approved the request to apply on December 13, 2006 and admission was approved by NETC; and

WHEREAS: The course is sponsored by the Emergency Management Institute and is designed to provide an overview of issues and recommended actions necessary to plan for, respond to, and recover from a major debris-generating event with an emphasis on local responsibilities. The course includes compliance with laws and regulations, contracting procedures, debris site selection, volume reductions methods, recycling, and special debris situations; and

WHEREAS: Each county is mandated to create and maintain an Emergency Operations Plan that prepares for all types of emergencies whether natural or manmade. This course will provide valuable training that can be applied in those areas; and

WHEREAS: In the Emergency Management certification process, a candidate is required to attend two out-of-state courses to achieve Level 4 Emergency Management Certification and this will aid in that process as the Director has completed through Level 3.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve attendance for the out-of-state training for Director Jane Grabarski on September 17-20, 2007 in Emmitsburg, Maryland at the National Emergency Training Center.

Dated this 20th day of March 2007.

Signed _____

Adopted ____ Defeated ____ Tabled ____ by the Adams County Board of Supervisors this 20th day of March 2007.

County Clerk

County Board Chair

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: To support the legislature designating additional state monies to Wisconsin's County Child Support Programs in order to continue to provide the current high level of service.

FISCAL NOTE: Loss of revenue from the federal government places an increased burden on Wisconsin Counties to fund a federally mandated program in order to maintain the current level of high performance.

WHEREAS: Adams County, along with the other 71 counties in the State of Wisconsin, provides child support services o its residents including paternity establishment, obtaining child support orders, enforcing and modifying orders, and locating non-custodial parents; and,

WHEREAS: Wisconsin is a top state in the collection and enforcement of child support orders; and

WHEREAS: The passage of the Deficit Reduction Act on February 1, 2006, represents a disinvestment by the federal government in child support enforcement, severely cutting federal reimbursement to the states; and,

WHEREAS: A reduction in funding of the child support program will have adverse effects not only to the agency and staff in Adams County, but more importantly, to the children and families of Adams County and the State of Wisconsin; and,

WHEREAS: Economic outlays for services such as food stamps, medical assistance and child care assistance will rise due to the decreased child support funds coming into the homes of these families; and

WHEREAS: A decrease in funding will drastically decrease the level of service and child support currently provided to the families of Adams County and will place a higher burden on the taxpayers of this county.

NOW THEREFORE BE IT RESOLVED that the Adams County Board of Supervisors does hereby request the legislature designate additional state monies to Wisconsin's County Child Support Programs in order to continue to provide the current high level of service.

BE IT FURTHER RESOLVED that the County Clerk is directed to provide a copy of this resolution to the Governor of the State of Wisconsin, Senators Herb Kohl and Russ Feingold, Representative Thomas E Petri each legislator in the Wisconsin Senate and Assembly who represents constituents from Adams County and Secretary Mike Morgan, State Department of Administration.

Dated this 20th day of March, 2007

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 20th day of March, 2007.
Tabled _____

Cynthia Loken, County Board Chair

Cindy Phillippi, County Clerk

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Adams on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On February 7, 2007, Robert A. & Linda M. Collins, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of **Adams, as** hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on March 7, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District.

Portion of property (approximately 2.5 acres) located in the NW 1/4, SW 1/4, Section 29, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin, and

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of March 2007.

Recommended for enactment by the Adams County Planning and Development Committee on this 7th day of March 2007.

Enacted/Defeated by the Adams County Board on the _____ day of March 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

March 7, 2007 – Room A30 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Robert A & Linda M. Collins – Rezoning Request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance to sell approximately 2.5 acres off of the 16.85 parent parcel on property located at 2376 State Road 13, known as Lot #1, C.S.M. #4599, in the NW ¼, SW ¼, Section 29, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. **Please note: There are two dwellings on the proposed 2.5 acres, which will be split into two parcels.**

Appearing for with testimony: Robert Collins.

No one appearing against.

Correspondence: Notification from the Town Board of Adams that they met on June 6, 2006 and do not object to the zoning change.

Disposition. Richard Colby made a motion to recommend approval of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Dixon). Motion carried.

ADMINISTRATIVE & FINANCE MINUTES
JANUARY 12, 2007
8:00 a.m.

Meeting was called to order at 8:08 a.m. Present Grabarski/Keckeisen/Davis/West. Excused Sebastiani. Cindy Loken present

Treasurer- 2002-2003 Tax Deed Parcels were discussed. Motion by West to approve financial report second by Keckeisen. Motion carried by UVV.

Motion by Keckeisen second by Davis to purchase 5 blackberries to be used by Law Enforcement providing no additional work by MIS for 1 year and no training be required. Money is in Law Enforcement budget. Motion carried by UVV.

Motion by Keckeisen to approve subscription the Wis. Dells Events for Extension Dept. Second by West motion carried by UVV.

Motion by West to approve membership to ESP for Extension Dept. Second by Davis. Motion carried by UVV.

Motion by Keckeisen not to allow transfer of Park Dept. money. Second by Davis. Motion carried by UVV.

Motion by Loken to approve MIS vouchers. Second by Keckeisen. Motion carried by UVV.

Real Property Lister job description was discussed. No action taken.

Motion by Keckeisen to adjourn until February 15, 2007 at 8 a.m. Second by Davis. Motion carried by UVV. Adjourned at 4:15 p.m.

Respectfully submitted,

David Grabarski

THESE MINUTES HAVE NOT BEEN APPROVED BY ADMINISTRATIVE & FINANCE COMMITTEE

ADMINISTRATIVE & FINANCE MINUTES

February 15, 2007

8:00 a.m.

Meeting was called to order at 8:08 a.m. Present Sebastiani, Grabarski, Davis, and West. Excused Keckeisen.

Kniess present to explain Letter of Interest from Town of Rome and Resolution to forward to County Board. Brief explanation was given regarding legal issues. Kniess explained performance bonds and the need to review one before proceeding with the matter. For lack of information it was recommended that the resolution not be forwarded to County Board and the Letter of Interest be presented under correspondence to communicate the information and request being made to full board. Kniess will try to have someone present to inform the board and answer questions. Motioned by Davis/West to forward Letter of Interest as correspondence to inform board of request. Motion carried by unanimous voice vote.

Motioned by Davis/Grabarski to deny miles claimed to office on coroner expense report. Motion carried by unanimous voice vote.

Motioned by Grabarski/West to approve line items transfers between contracted services/dam maintenance accounts for LCD department. Motion carried by unanimous voice vote. No need to do transfers within function of other LCD account will net out.

Discussion regarding bonding \$21, million took place, lack of information provided. Resolution regarding \$21 million can be forwarded to County Board without approval of committee.

Motioned by Grabarski/Davis to allow one less tough book. Money allotted for the purchase of the tough book can be used for other purchases, however it must not exceed the cost allotted for the initial purchase. Motion carried by unanimous voice vote.

Motioned by Grabarski/West when mailing county directories the counter fee plus the additional postage necessary to mail directories will be charged. Motion carried by unanimous voice vote.

Committee consented to do a payroll stuffer for the direct deposit survey approved by Executive Committee.

Discussion regarding Safe Keeper \$45.00 per day fee from Wood County took place. Anticipated revenue for 07 may not be met. Have someone present at next meeting to discuss this issue.

Motioned by Grabarski/West to adjourn until 8:00 a.m. February 16, 2007. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY ADMINISTRATIVE & FINANCE COMMITTEE

ADMINISTRATIVE & FINANCE MINUTES

February 16, 2007

8:00 a.m.

Meeting was called to order at 8:08 a.m. Present Sebastiani, Davis, and West. Excused Keckeisen, Grabarski.

Approve vouchers.

Motioned by West/Davis to adjourn at until 3/15/2007 at 8:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY ADMINISTRATIVE & FINANCE COMMITTEE

Airport Commission Meeting January 15th 2007

Agenda Items:

1. Yes
2. Meeting called to order at 7:00pm by John West
3. John West, Steve Pollina, Jerry Johnston, Mike Keckeisen, Jerry Reuterskiold
4. Motion to approve agenda made by Steve Pollina and second by Jerry Johnston. Motion passed.
5. Motion to approve minutes of the May 15th, 2006 meeting made by Jerry Reuterskiold and second by Jerry Johnston. Motion passed.
6. A. None
B. No big changes all categories OK. We sold 38,150 gallons of fuel last year. We sold 1,739 gallons so far this year. We will have a new load of fuel on the 16 of January and the price will stay the same.
C. Paul from Mead & Hunt will be sending the final plan for the February 19, 2007 meeting. The bids for the work should be opened in March with the work starting in April of 2007.
D. Nothing to report
E.
F. Mike will contact Jane Gervais to get the bidding process started.
G. No report back on hanger leases yet.
H. Bob Pike requested to have his lease transferred to Wayne Pingle. No objections were made if they follow the procedure that is already in place. Bob Pike will file the paperwork for the next meeting. A motion was made by Mike Keckeisen and seconded by Jerry Reuterskiold.
Motion passed .

A motion was made to except the mangers report. Motion made by Mike Keckeisen and second by Jerry Johnston. The motion passed

7. A. Sheldon reported everything is OK with grounds and equipment at this time.
B. Vouchers were reviewed by the committee.
C. Steve Pollina made a motion to approve the vouchers. Second by Mike Keckeisen . The motion passed.
8. No audience comments.
9. February 19th 2007 at 7:00pm at the airport building.
10. A motion was made to adjourn till February 19th at 7:00pm. Motion made by Jerry Johnston and second by Steve Pollina. Motion passed at 7:55 pm.

Jerry Reuterskiold

Executive Committee Minutes

Monday, February 12, 2007

9:00 a.m.

Conference Room A231

Meeting called to order by Chair Cindy Loken at 9:00 a.m. The meeting was properly announced. All members present: Supervisor Grabarski, Supervisor Renner, Supervisor Babcock, Supervisor Kirslenohr and Chair Loken.

Motion by Grabarski/Babcock to approve the agenda. **Motion carried.**

Motion by Kirslenohr/Babcock to approve the minutes of January 8 & 25, 2007. **Motion carried.**

Direct Deposit. The County Clerk was not present to discuss at this time. The Committee moved on to the next item on the agenda.

Print Shop Update. A report was distributed with the Committee's packet. Progress is being made organizing and completing inventory. This will be ongoing.

Community Center Room Reservation Trial Policy. Cindy Loken will ask Edie to bring this next month.

Kevin Kniess, Corporation Counsel/Personnel Director distributed an amended agenda. **Motion by Grabarski/Babcock** to approve the agenda as amended. **Motion carried.**

County Building/Office Security Concerns. At the January Department Head meeting security concerns were discussed and the list of concerns were included with the Committee's packet. The Committee discussed these security concerns. Tracy Hamman, Maintenance Supervisor, will check regarding outdoor signage for the Community Center, the internal signage was not completed, as Highway could not put Braille on the signs. Other security items were discussed. **Motion by Babcock/Renner** for the Executive Committee to meet with the Sheriff's Department, Emergency Management, and Maintenance to discuss safety concerns. **Motion carried.** There was discussion regarding this being a separate meeting due to the length of the list of security concerns.

Direct Deposit Survey. Cindy Phillippi, County Clerk, distributed the direct deposit survey. There was discussion and questions asked regarding implementation of direct deposit if it were approved, no decisions were made regarding implementation if completed. **Motion by Grabarski/Renner** to approve the direct deposit survey to go out as a payroll stuffer on the next payroll. **Motion carried.**

Website statistics. The committee reviewed the documents distributed with the Committee's packet.

Combination vending snack machine. A request was submitted from a vending machine company to see if the County wanted a refrigerated vending machine for sandwiches, and these kinds of items. No action was taken. If employees want a different vending machine they can approach the Committee with their concerns.

GIS Office Door. It was explained that the Office for the GIS position will be in the Real Property Lister's Office, in the old public viewing room. It was requested to inquire on the possibility to have a door for the Office. Tracy Hamman will get a figure as to how much a door would cost and the item will be placed on the next agenda.

Solid Waste Office Manager/ Loss Control & Safety Coordinator. Discussion regarding the position creation took place. Funding for the position was discussed. **Motion by Grabarski/Kirslenohr** to postpone Item 15 - Office Manager/Loss Control & Safety Officer until after the closed session. **Motion carried.**

Motion by Babcock/Kirslenohr to approve vouchers. **Motion carried.**

The committee scheduled the next meeting for March 12, 2007, at 9:00 a.m. Action items for the next meeting are: Update on the Community Center Trial Room Reservation Policy, Feasibility for a GIS Office door.

Motion by Grabarski/Babcock to convene in closed session per § 19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Solid Waste Department grievance filed by Courthouse union Local 1168 dated 12/29/2006, Aging Department disciplinary matter, Clerk of Courts Matter Update, Land and Water Conservation Department matter update and Corporation Counsel/Personnel Director Evaluation, and Administrative Coordinator/Director of Finance matters and § 19.85(1)(g), Wis. Stat., to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to discuss Old library building lease, WPPA Negotiations Update, Rome Letter of Intent Matter, Saelens building lease matter, DWD claim, Coroner Department matters, WPS high cost claim, and Gruber matter update. **Motion carried** by unanimous roll call voice vote.

Motion by Grabarski/Renner to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** by unanimous roll call voice vote.

Motion by Grabarski/Babcock to approve resolution for new position of Solid Waste Office Manager/ Loss Control & Safety Coordinator. Motion carried.

Motion by Grabarski/Renner to approve second batch of vouchers. **Motion carried.**

At 2:17 p.m. **motion by Grabarski/Babcock** to adjourn. **Motion carried.**

Respectfully submitted,

Jane Gervais
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE EXECUTIVE COMMITTEE.

Executive Committee Minutes
Tuesday, March 6, 2007
10:00 a.m.
Conference Room A260

Chair Loken called the meeting to order. The meeting was properly announced. All members present: Supervisor Grabarski, Supervisor Babcock, Supervisor Kirslenlohr, Supervisor Renner and Chair Loken.

Motion by Supervisor Renner, second by Supervisor Kirslenlohr to approve the agenda. **Motion carried unanimously.**

There was no public participation requested, and no correspondences.

Security Concerns. Copies were distributed of the Department Heads' security concerns that were presented at the February Executive Committee meeting.

- ID Badges. Jane Grabarski has all software and supplies necessary to create picture ID badges, these just need to be created. Jane Grabarski in cooperation with MIS were assigned to the ID badge project. A proposed policy for these will be created as well.
- Panic Buttons. Les Beckman will get information regarding a panic button system that is programmed into the computer network and keyboard for employees to use. This would eliminate the need for a hardwired system.
- Policies for the use of both ID Badges and panic buttons will need to be created and this was discussed, as well as the need for Department Heads and manager to enforce the policies.
- Lighting problems in the parking lots at the Courthouse are being addressed with Maintenance and the power company.
- Proximity Card Entrance System. Les Beckman and Liz Hendricksen will work on a RFP/Competitive Bidding process to get quotes for this in time for it to be considered in the budget process.
- Crosswalk by main entrance on Adams Street by the Courthouse, there is no a solution for this at this time.
- Hours of Service posted on entrance doors. Tracy Hamman was assigned to get costs to post the hours of service on entrance doors.
- Bulletproof Protection. There are certain Department's that were concerned regarding the needs for bulletproof glass windows, as well as the bulletproof wall protection beneath the window. Tracy Hamman will find the quote he previously received for the bulletproof window.
- Building Signage. There is money in the Maintenance budget to get signage for the building, Tracy is working on this and it will happen this year.
- Tornado/Fire Protection. Jane Grabarski was assigned to post inside each of the rooms a directional card for Tornado and Fires as to evacuation/protection routes. Also discussed was the need for the County to do tornado and fire drills.
- Les Beckman will contact the US Marshall's Office to have them come and do another inspection, the last one was done in 1999 and nothing was done after they came onsite.

The next Executive Committee meeting for security concerns will be April 24, 2007 at 10:00 a.m. Items to include: security concerns update and continuity of critical government services in the event of a natural disaster.

At 11:15 a.m. motion by Supervisor Babcock, second by Supervisor Grabarski to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Liz Hendricksen
Administrative Assistant

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
January 18, 2007
Portage County Annex, Stevens Point, WI

Attendees: Merlin Becker, WWOA; Steve Bradley (Portage); Bob Brilowski (Portage); Bruce Bushweiler (Waupaca); Roy Diver (NRCS); Bill Ebert (Golden Sands); Reesa Evans (Adams); Ed Hernandez (Waushara); Debra Hunt (Golden Sands); Janeen Laatsch (golden Sands – NHI); Greg Lowe (Juneau); Jon Motquin (East Central Regional Planning); Hugh O'Donnell (Wood); Lindsay Opelt (NRCS); Donald Peterson (Waupaca); William Peterson (Portage) Jamie Phillis (Golden Sands); Joe Piechowski (Waushara); Rich Staffen (Golden Sands – NHI); Jerry Storke (Wood); Amy Thorstenson (Golden Sands); Jodi Wieber (Golden Sands).

Call to Order: The meeting was called to order by President O'Donnell at 10:36 a.m.

Introductions: At the request of O'Donnell, everyone attending verbally identified him or herself and named the organization and/or county being represented.

Approval of Minutes: Evans read two typo corrections to the November 2006 meeting minutes: On page 1, "Health Forests" should read "Healthy Forest"; and on the last page, the next meeting date should be "January 18, 2007". There were no other corrections. Motion for approval of the minutes, with corrections for the November 2006 meeting, was made by Don Peterson and seconded by Joe Piechowski. Motion carried unanimously.

Treasurer's Report: Jamie Phillis gave the treasurer's report and passed out copies. Motion made to accept the report as presented made Don Peterson and seconded by Joe Piechowski. Motion carried unanimously.

Old Business: Brochures were passed out for the North Central RC&D Conference to be held in Frankenmuth, MI, March 25-27, 2007. Amy Thorstenson and Bill Ebert are planning on attending. Anyone else who is interested in attending should contact the Golden Sands office.

Brochures were also passed out about the National Leadership Forum being held on February 26-28, 2007 in Washington, DC.

NEW BUSINESS:

Direct Deposit Update: This appears to be going well. The two NHI staff present indicated their satisfaction with how it's working.

Committee Reports:

Personnel Committee Report: Joe Piechowski reported that the Personnel Committee has not met since the last meeting, so there was nothing new to report.

Finance Committee Report: Reesa Evans reported on the Finance Committee meeting. Another reimbursement for the NHI project was received. The NHI grant runs until 06/30/07. The bank erroneously charged Golden Sands too much for a bank fee, so gave a credit. \$5000 will be paid towards the original \$25,000 line-of-credit loan before the next meeting. The issue of late receipts supporting credit card charges has been resolved. A winter tree shelter bulk mailing was sent out. The spring mailing will be coming up to show the increased prices for 2007. Amy & Debra will work with the accountant to review and also check with the WDNR about the process to continue this grant. At the current contract amount, a formal audit is not required. After discussion, the Finance Committee decided that Jamie's original hire date should be used for her vacation accrual. This issue was referred to the Personnel Committee to clarify the personnel manual to reflect that the date of hire, even if it is part-time hire, will be the vacation accumulation anniversary date.

State RC&D Conference: Bill Ebert led a discussion on the tentative schedule for the state RC&D conference. It will be held at the Cranberry County Lodge in Tomah, WI, on 9/13 and 9/14/07. The theme is "Celebrate Diversity—Enjoy the Wildlife!" There will be a silent auction starting at 10 a.m. on 9/13/07 and continuing until the afternoon of 9/14. Potential Thursday (9/13) presentation subjects include cougars, wolves, cranes, American martin, herps, prairie chicken, massauga rattlesnake, Wisconsin bird breeding, the bird atlas and backyard conservation. A banquet will be held that night. The next morning, a tour of the Necedah NWR area is scheduled, leaving at 6 a.m. The tour will provide viewing of Whooping Cranes training with an ultralight aircraft. Once the tour returns, there will be breakfast, then presentations by NHI staff about their projects. A state RC & D business meeting will be held in the afternoon. There may also be a cranberry-related tour late that afternoon (Friday, 9/14). Conference attendees will be encouraged to stay the night to attend the annual Whooping Crane Festival on Saturday, September 15. Bill is hoping that speakers and topics can be finalized soon, so that a brochure about the conference can be sent out about March 1, 2007.

Conflict of Interest Policy: Al Barden was not present to discuss this with the council. Upon motion of Don Peterson and Joe Piechowski, the draft policy was temporarily approved. Final approval will be discussed at the March 2007 meeting, when it is hoped that Al Barden will be present to answer any questions.

Committee Reports, resumed:

Forestry Committee Report: Greg Lowe reported that \$309 in tree shelter sales had occurred since the last meeting. Several placemat boxes were also sold. Four counties wish to have updated or new signs at forestry demonstration sites. The committee is seeking design suggestions. Greg reported that the buckthorn cleanup at Fern Island in October 2006 was successful, and Amy plans a follow-up in Fall 2007. John DuPliss of UWSP is working with her to make this cleanup an annual event. Bill Ebert reported to the Forestry Committee that an agroforestry demonstration site will be set up in Portage County, highlighting fruit & nut-bearing trees and shrubs, planted on the contours, with water-holding capacity practices.

Water Committee Report: Steve Bradley discussed the issues the Water Committee had talked about. Reesa gave updates on Adams County activities & her attendance at the WiLMS (Wisconsin Lake Modeling Suite) training held in Stevens Point on January 11 & 12. Adams County is also working with the WDNR to set up lake citizen monitoring programs. Jerry Storke told the Water Committee that the Friends of Mill Creek were still going, despite that its grant ended, and has its Creek Fest set for May 2007. On 2/7/07, Wood County will present its updated Soil & Water Resource Management Plan to the Wisconsin Land Conservation Board. Jodi Wieber, new groundwater educator for Golden Sands, will be working with Waushara & Waupaca county groundwater programs and will also be working with the Friends of the Little Plover River group. Amy reported to the Water Committee that she was finalizing her EWM weevil report and was also working with UWSP, the Village of Plover and the WDNR on the Springville Pond EWM problems. She is also working on the multi-county AIS grant, collecting surveys from various lakes about their invasive plant issues. She further indicated that the Friends of Emmons Creek were continuing to organize. Joe Piechowski indicated that the Waushara County Lake Group had printed its aquatic invasive plant placements to be distributed in spring 2007. Steve reported that a grant was received for nutrient management education that would be used to hire an agronomist to help farmers write their own nutrient management plans. The Friends of the Little Plover River and the Village of Plover are cooperating with George Kraft of UWSP about the flow problems in the river. Steve also showed the new publication from the Central Wisconsin Basin called "A Sense of Place." Copies were sent out to various organizations last week.

Wildlife Committee Report: Bruce Bushweiler reported that the wildlife conference is still set for 3/3/07, with Roy Diver heading the organizing group. A draft of the brochure was passed around for members to see. It will be held at the Lions Camp in Rosholt. Speakers are still needed. He also indicated that Hugh's signature was needed to finalize the agreement with the Lions Camp.

New Projects for Approval: Upon motion by Joe Piechowski and second by Don Peterson, members unanimously approved the following new projects: the purchase/provision of flushing bars for farm equipment to flush wildlife out ahead of field farm work (Wildlife Committee); the continuation of the tree shelter sales (Forestry Committee); and approval of going forward with an AIS grant application for the Friends of Lake Emily to hire summer field staff for dealing with EWM (Water Committee). A resolution was approved to be attached to the grant application involving the Friends of Lake Emily, since this is required by WDNR rules.

Other Reports: Rich Staffen and Janeen Laatsch of the NHI staff gave a powerpoint presentation about the work they are doing on biodiversity in peat soils as a potential indication of climate change. This is partly funded by a grant from the Wisconsin Energy Project. Biodiversity is being investigated regarding plants, bird and herp diversity in such areas. The project started in 2005 and will continue through 2007.

Funding Update: Bill reported that Sharon got another grant, \$4000 from Dane County Conservation League, to help with the 2007 Prairie Chicken Festival, which is scheduled for April 2007. He also introduced Jodi Wieber, the new groundwater educator for Golden Sands RC&D.

Project Updates: Bill Ebert passed out the Area Plan, a 5-year plan required by the NRCS, and a 2007 Plan of Work. The prior Area Plan expired in 2006, so one needs to be started with 2007. After Bill reviewed some of the pages in each of these documents, Don Peterson, seconded by Joe Piechowski, moved to approve both documents. The motion passed unanimously.

Agency Updates:

NRCS: Roy Diver announced that there were EQIP, WHIP and WRP applications pending with his department, but he did not know yet what applications would actually be approved

East Central Regional Planning Commission: Jon Motquin reported that he has accepted a position with Brown County Planning, so this will be his last Golden Sands meeting. His position with ECRPC has not yet been filled.

Adjournment: By unanimous vote by the members, the meeting was adjourned at 12:20. p.m.

Next Meeting: The next meeting will be March 15, 2007.

Respectfully submitted,
Reesa Evans
Secretary, Golden Sands RC&D

Golden Sands Resource, Conservation & Development Council, Inc.
Finance Committee Meeting Minutes
January 18, 2007
Portage County Annex, Stevens Point, WI.

Call to Order: Chair O'Donnell called the meeting to order at 8:47 a.m.

Attendance: Hugh O'Donnell, chair; Reesa Evans, secretary; Amy Thorstensen, RC&D; Jamie Phillis, RC&D; Debra Hunt, RC&D; Bob Brilowski, treasurer.

Minutes Approved: Minutes approved unanimously on motion by Brilowski & second by Evans.

Review of Treasurer's Report: Jamie passed out the treasurer's report. Another reimbursement for the NHI project was received. The bank erroneously charged Golden Sands too much for a bank fee, so gave a credit. \$5000 will be paid towards the original \$25,000 line-of-credit loan before the next meeting. Upon motion of Brilowski/ Evans, the treasurer's report was approved.

Management of Financial Transactions: The issue of late receipts supporting credit card charges has been resolved. The NHI grant runs until 6/30/07. Amy & Debra will work with the accountant to review and also check with the WDNR about the process to continue this grant. At the current grant amount, a formal audit is not required.

Jamie reported that a winter tree shelter bulk mailing was sent out. The spring mailing will be coming up to show the increased prices for 2007.

Direct Deposit: The direct deposit setup seems to be working well.

Vacation Leave: Jamie originally started with Golden Sands part-time in January, but went full-time in July. She asked which date should be used as her "anniversary date" for vacation accumulation. After discussion, motion made by Evans/Brilowski that her 1/24 date of original hire should be the date used. Motion carried unanimously. It was decided that this issue should be referred to the Personnel Committee to clarify the personnel manual to reflect that the date of hire, even if it is part-time hire, will be the vacation accumulation anniversary date.

Other Business: None

Adjournment: Upon motion by Evans and second by Brilowski the finance committee meeting was adjourned at 9:12 a.m.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC&D

Golden Sand Resource Conservation & Development Council, Inc.

Forestry Committee Minutes

January 18, 2007

Portage County Courthouse Annex

Stevens Point, WI 54481

Call to order: The meeting was called to order by Hugh O'Donnell at 9:35 am.

Attendance: Hugh O'Donnell, Don Peterson, Bill Peterson, Merlin Becker, Janeen Laatsch, Jamie Phillis, Greg Lowe entered at 9:40am, Bill Ebert (joined for questions)

Introduction: Committee members introduced themselves and indicated whom they are affiliated with. Janeen Laatsch is part of the NHI Staff working primarily on Botany.

Approve Minutes: Motion to approve (Don Peterson/Bill Peterson).

Project Status Reviews:

Tree Shelters: \$309 worth of shelters was sold. A bulk mailing went out in November to LCD's, DNR, Forestry Consultant, WWOA and County offices asking them to post our treeshelter information packets along with order form. For 2007 prices will go up to cover the raise in prices at the Treessentials Company. Another bulk mailing will go out in February with the updated 2007 order form to every customer in the database.

Placemats: Minimal activity, 3 boxes sold.

Demo Forest: Some counties have submitted their narratives for the John Krueger memorial. Ebert reported he is still searching for someone to design the sign, which will be approximately 4-5 feet in diameter. The grant runs until the end of June 2007.

Oak Wilt Awareness Program Update: Don Kissinger – No information available.

Fern Island Invasive Species Project: This project is continued until next year with a follow-up Community Work Day in October 2007. About half of the buckthorn was removed from the island. RTU (Ready-To-Use Tordon) was painted on the stump of the cut down buckthorn to prevent it from growing back.

Agro-Forestry: Ebert reported the site is the Steinhaugen Farm, 2 ½ acres, in the Town of Sharon. The CWWP is coming in the spring to help with planting. A fence will be installed to keep the deer out; a gravity flow drip irrigation system will be installed, along with 15 different tree species, 16 different shrub species, and 9 different ground level nebaceous species. It is a 2-year grant.

New Projects: Phillis submitted a new project proposal for the continuation of the Treeshelter Sales program for 2007. The estimated cost is \$1,000 for mailings and administration; it will be area-wide and will start 01/01/2007. Motion and second to approve the new project proposal (O'Donnell/D. Peterson).

Adjourn: Motion and second to adjourn (Don Peterson/Merlin Becker). Adjourned 10:20 am.

GOLDEN SANDS RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.

Water Resources Committee Minutes

January 18, 2007

Portage County Courthouse Annex-Rm. 1

Call to Order: 9:35am

Attendees: Joe Piechowski, Steve Bradley, Bob Brilowski, Ressa Evans, Amy Thorstenson, Jodi Wieber, Jerry Storke

MINUTES: Approved (Piechowski/Evans).

PROJECT UPDATES:

Adams County: Evans reported she attended training for the Wisconsin Lake Modeling Suite (WILMS). The model is designed to determine trophic status of a lake and calculate sources of phosphorus loading. If anyone is interested in the model they should contact her. She is assisting 3 lakes with DNR Aquatic Invasive Species (AIS) Control grants. Adams County is also developing citizen monitoring protocols for AIS and lake monitoring.

Wood County: Friends of Mill Creek group remains active after expending grant funds at the end of 2005. Ann Graham is Secretary and is handling mailings. Creek Fest is planned for May 2007. January 22 is their annual planning meeting and officer elections. They have been discussing a creek clean-up project. Jerry will present their Land and Water Resource Management Plan to the Land and Water Conservation Board on February 7th.

Jodi's Projects: She will be working on the "Groundwater Infiltrates Waupaca and Waushara Counties" project. It will be a continuation of her work in 2005. She also will be assisting the Friends of Little Plover River and coordinating with the Little Plover Workgroup on information and education efforts.

Amy's Projects: Amy reported that citizens in Emmons Creek watershed are organizing a "Friends" group. She is finalizing the Portage County EWM report. She has also been working with UWSP, DNR, Springville Pond residents and the Village of Plover to obtain a DNR Lake Management Grant to develop a Lake Management Plan. Springville Pond will be drawn down this winter in an attempt to better control the EWM. They are also planning on either chemical control or mechanical harvesting in the channel of the Pond to control EWM with minimal impact to the weevils. She is also beginning work on activities in the AIS grant for Waushara, Adams and Portage multi-county project. She has mailed out a survey to the Waushara county lake organizations to determine past and present AIS efforts.

Waushara County: Joe reported that the County Lake Association has purchased placemats with information on aquatic plants and will distribute to area restaurants.

Portage County: Steve reported that they received a MALWEG grant in the amount of \$15,000 for nutrient management education and training for farmers. Jim Arch is the RC&D agronomist and will be working through 2007 to assist with the project. The Little Plover River Workgroup met last week. The Village of Plover is working with George Kraft from UWSP to model impacts to the river from their municipal water supply.

NEW PROJECTS: One new project was presented. It is titled "Friends of Lake Emily, Inc. – AIS Prevention & Control Program". The local sponsor will be the Friends of Lake Emily, Inc. The project will assist the Friends with acquiring an Aquatic Invasive Species Grant from WDNR to hire summer field staff. Staff will assist group in the pursuit of their AIS prevention goals and implementation of their Eurasian Water Milfoil control plan. The grant will request approximately \$10,000 cash and approximately \$10,000 of in-kind will be provided. If funded, the project would start in early April of 2007. The presumed benefits (economic, conservation, etc.) are better volunteer coordination for EWM hand-pulling efforts, more consistent boat inspections, and more consistent monitoring for AIS.

Approved: Evans/Brilowski

OTHER BUSINESS: None

Adjourn: Brilowski/Evans. 10:30 am.

Respectfully submitted by Steve Bradley

Golden Sands Resource Conservation & Development Council, Inc.
Wildlife Committee Minutes
January 18, 2007
Portage County Courthouse Annex
Stevens Point, WI 54481

Call to Order: The meeting was called to order by Bruce Bushweiler at 9:30 a.m.

Attendance: Roy Diver, Lindsay Opelt, Jon Motquin, Sharon Schwab, Debra Hunt, Rich Staffen, Bruce Bushweiler

Introductions: Committee members introduced themselves and indicated whom they are affiliated with.

Approve Minutes: N. A.

Project Status Review:

Roy Diver: Roy reported that the Wildlife Conference is set for March 3, 2007 at the Wisconsin Lions Camp near Rosholt. He has several speakers committed, but is still looking for a keynote speaker. Registration fee will be \$15.00. RC&D staff will distribute the brochures and request displays and donations from the various wildlife organizations. Bruce will make contact with Wisconsin Outdoor News and the WLWCA list serve. Each member of the committee was asked to put the information on websites that they are familiar with. A "Hold Harmless" agreement from the Lions Camp will be presented to the RC&D Council for signatures.

Sharon: Sharon provided a written "Activity Report" Highlights included:

- Submitting a pre proposal grant to The Wildlife Conservation Society's Wildlife Action Opportunities Fund.
- Finalized and revised conservation program brochures for Wood and Portage Counties.
- Coordinated CWGCA Fundraising Subcommittee.
- Preliminary work on post event survey with Jon Motquin.
- Interviewed work-study candidates for CWGCA and PC Festival support.
- Developed PSA's, newsletters and advertisements for 2007 PC Festival.
- Secured \$4,000 donation for PC Festival from Dane County Conservation League.

Bill Ebert: Slender Glass Lizard Project-A two-year study ending this fall will provide information about this species in Central Wisconsin.

Bats for Pest Control-This project continues on a limited basis but excellent data is being produced on what types of houses attract bats.

Bat and Bluebird house sales-the supply is low so new houses need to be built.

Hammerstrom Home Restoration-no activity.

Sharon reported that she recently completed a grant for Watchable Wildlife to the Natural Resource Foundation-No word on acceptance.

Rich Staffen: He is from the Natural Heritage Inventory and provided information about wolf territory data base development, carnivore track surveys and the Peatland Project.

Teal Fyksen: Provided a measure proposal for flushing bar development to protect ground-nesting birds in hay fields. The committee approved the measure. Bruce will bring it to the full committee.

The committee reviewed wildlife projects listed in the Golden Sands Annual Plan of Work.

The meeting adjourned at 10:30 a.m.

Health & Human Services Department

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HEALTH & HUMAN SERVICES BOARD 9 February 2007 Meeting

Call to Order and Roll Call – The meeting of the Adams County Health & Human Services Board was called to order by Bev Ward at 10:08 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Board Chairperson Bev Ward, Jerry Kotlowski, Matt Sherd, Jeanne Heideman, R.N., Maureen Bruce, R.N., Teresa Harvey-Beversdorf, and Joyce Kirsenlohr. Board member Pat Townsend, R.N., was excused.

Staff Present – Linda McFarlin, R.N., M.A., Health Officer, Diane Osborn, Long Term Support Services Manager, Philip Robinson, LCSW, Clinical Services Manager, Wendy Pierce, Financial Manager, Carol Johnson, Aging Director, Sandy Wormet, Economic Support Services/W-2 Program Manager, Mandy Stanley, CSW, Youth Services Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present for the Veteran’s Services portion of the agenda

Others Present – Craig Gaetzke and Robin Skala of Central Wisconsin Community Action Council were present for the discussion on the transit system contract.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Mr. Sherd and seconded by Ms. Heideman to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes – A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to approve the minutes of the 12 January 2007 HHS Board meeting. Voice vote, all in favor. Motion Carried.

Public Participation – None

Correspondence – Announcement regarding proposed creation of Wisconsin Department of Children and Families, sample correspondence to legislators regarding un- or under-funded mandates, letters from R & J Medical Transportation, Inc. regarding an open and pending matter.

A motion was made by Ms. Heideman and seconded by Mr. Kotlowski to deviate from the agenda and consider Health & Human Services agenda item #1 (review of transportation system contract). Voice vote, all in favor. Motion Carried.

Health & Human Services

Review of transportation system contract between Adams County and 1st Class Transportation LLC. On the request of the Corporation Counsel, the Board reviewed the proposed contract between 1st Class Transportation LLC and Adams County. Mr. Craig Gaetzke and Ms. Robin Skala from Central Wisconsin Community Action Council were present and distributed a statistical/performance report for the transit system for 2006. Mr. Gaetzke indicated that revenues exceeded projections and expenses were less than anticipated, resulting in a reduction of approximately \$5,000 in the County contribution to the system. Mr. Gaetzke also answered Board members’ questions regarding the history and operation of the system. After discussion, it was the consensus of the Board that the proposed contract be returned to the Corporation Counsel for action.

Veteran’s Services – *Approval of monthly Veteran’s Services Officer’s report and February calendar.* Mr. Johnson had previously distributed the monthly service officer’s report for January and his monthly calendar for February. He noted an unusually high number of applications to King Veterans Home (six in January 2007 compared with three for all of 2006) and explained for the Board members his responsibilities in the application process. The Board had no additional questions. A motion was made by Ms. Bruce and seconded by Mr. Sherd to approve the Veteran’s Services Officer’s report and calendar. Voice vote, all in favor. Motion Carried.

Health & Human Services

Discussion of membership of MH/AODA Advisory Committee. Mr. Robinson informed the Board that letters had been sent inviting the 20 individuals previously identified to serve on the MH/AODA Advisory Committee. He stated that it was his expectation that a roster for appointment would be ready for the March HHS Board meeting. A motion was made by Mr. Kotlowski and seconded by Ms. Bruce to deviate from the agenda and postpone consideration of Health & Human Services agenda item #3 (Update on Thrift Store) until the arrival of Ms. Osborn. Voice vote, all in favor. Motion Carried.

Purchase of Service Contracts – Ms. McFarlin discussed the proposed purchase of service contract with Kristine Leverich, dba Safety Planning Associates, for education and training for preparedness. The exact cost of the contract is undetermined at the present time, pending liability insurance estimates, but Ms. McFarlin placed an upper limit of approximately \$6,000 in total. Ms. Leverich wrote and facilitated the influenza mass clinic tabletop and functional exercises in 2006 under contract with the consortium. A motion was made by Ms. Heideman and seconded by Mr. Sherd to approve the purchase of service contract as presented, pending approval by the Corporation Counsel. Voice vote, all in favor. Motion Carried.

Conference and Workshop Requests – The Board reviewed the conference and workshop requests presented. A motion was made by Ms. Heideman and seconded by Ms. Harvey-Beversdorf to approve the following conference and workshop attendance:

- Lisa Krizan and Carrie Allard to training on Ages & Stages Questionnaire (ASQ) and Social Emotional Questionnaire (ASQ:SE) in Madison on February 9, 2007 (\$40 each registration, \$10 each meals, \$8 parking and \$75 mileage for driver).
- Lisa Krizan, Lori Tomsyck, and Eric Furtkamp to ICS-300 Training in Neenah on May 22-23, 2007 (\$52 each meals, \$80/\$75 mileage for drivers).
- Christine Saloun to ICS-300 Training in Baraboo on March 10 and 17, 2007 (\$86 mileage).
- Christine Saloun to Applied Epidemiology Course for Community-Based Nurses, April 12-13 and 19-20, 2007 in Wausau (\$147 mileage, \$52 meals, \$180 lodging).
- Candy Schraufnagel to Wisconsin Early Childhood Collaborating Partners meeting and videoconference in Madison on February 8, 2007 (\$15 registration).
- Mark Rossano to “*Mindfulness: The Practice of Compassionate Presence*”, in Brookfield on April 9, 2007 (\$169 registration).
- Diane Anderson to “*Holistic Care of the Person in Alcohol Withdrawal*”, in Lac du Flambeau on February 7, 2007 (\$152 mileage).

Voice vote, all in favor. Motion Carried.

Purchases – None.

Health & Human Services (continued)

Update on Thrift Store. Ms. Osborn reviewed the progress to date on preparing the new Thrift Store for occupancy. The doors have been installed and the broken windows replaced. Framing and drywall installation for the offices, storage, and work areas is continuing. Remodeling of the restrooms is also continuing: framing of the walls and the stalls has been completed. The plumbing has been inspected by the City of Adams. The remaining project is the repair of some of the grid work and the purchase and installation of ceiling tiles. It was proposed that In-Home Construction repair and/or replace the grid work. After discussion, a motion was made by Ms. Heideman and seconded by Mr. Sherd to approve the purchase of ceiling tiles and to authorize the repair and replacement of the grid work by In-Home Construction, for a combined total of less than \$8,500. Voice vote, all in favor. Motion Carried.

Unit, Advisory Committee, and Consortia Reports

♦ Aging & Long Term Support

- *Aging Advisory Committee* – Next meeting (May 2007) not yet scheduled.
- *Nutrition Advisory Committee* – Ms. Johnson reported on the January 17, 2007 meeting, informing Board members how positive the overall tenor of the meeting and the comments from representatives from the meal sites were.
- *Long Term Support Advisory Committee* – Ms. Osborn reported on the January 18, 2007 meeting, informing Board members that no substantive issues arose.
- *Review of Written Report of the Aging Unit Director* – Ms. Johnson was present to review the written report previously submitted to the Board. She noted that tax season has initiated a flurry of activity: the AARP chapter will be assisting seniors (aged 60 and over) on Saturdays (8am to 1pm) and Mondays and

Wednesdays (5pm to 7pm), and that Benefit Specialists were scheduling assistance with the filing of homestead credit for seniors (aged 60 and over) meeting income guidelines. Ms. Johnson also highlighted correspondence indicating the inclusion of a 3.5% increase in nutrition programs funded by the Older Americans Act in the (federal) Joint Funding Resolution introduced on 30 January 2007. Ms. Johnson and Ms. Osborn reported on a meeting with Moundview Home Health regarding Moundview's discontinuation of supportive home care services effective March 1, 2007 and the effect of that decision on HHSD clients.

- *Review of Written Report of the Long Term Support Services Manager* – Ms. Osborn was present to review the contents of the written report previously distributed to the Board. She cited receipt of a grant from Operation Round-Up of \$850 to pay for a stove and refrigerator at the new Thrift Store. She also informed the Board members of a meeting (and tour of the premises) with a representative of the Horicon State Bank, owner of the current thrift store building.

◆ Public Health

- *Review of Written Report of Health Officer* – Ms. McFarlin was present to review the contents of the written report previously distributed to the Board. She provided an update to the Board regarding Department of Agriculture agent status, noting that the draft ordinance and resolution were now expected to be ready in time for the March 2007 meeting. Ms. McFarlin also updated the Board on the status of the Helmer refrigerator, as discussed in January. She spoke briefly about the ICS training which the nursing staff would be attending (ICS-300 and ICS-400 courses). Finally, as a preview to the 2006 annual report, Ms. McFarlin cited some statistics regarding domestic animal bites (53 reported, of which 18 were not immunized), water tests (76 conducted, 18% of those were found to be high in nitrates), and dental sealants (106 fluoride supplements provided and 35 fluoride varnishes applied).

◆ Children & Family Services

- *Youth Services Advisory Committee (4-Cs)* – Next meeting today at 1:00 p.m. Ms. Stanley reported on the previous meeting, where discussions involved the Safe Schools/Healthy Students grant received by the Adams-Friendship, Westfield, and Wautoma school districts, the grant received from the U.S. Department of Education's Department of Safe and Drug Free Schools by Forward Service Corporation to fund the CAMEY (Community Action for Mentoring and Educating Youth) Mentoring Program, and the restorative justice/restorative practice model which has successfully and significantly reduced delinquency referrals to social services and police calls to schools in other counties.
- *Mental Health/AODA Committee* – A meeting is not yet scheduled.
- *Review of Written Report of Youth Services Manager* – Ms. Stanley was present to review a written report previously distributed to the Board. She provided Board members with highlights of the statistical reports, and informed them that Emma Williams, C.S.W., had returned to a Social Worker position from Intake, effective Monday, February 5th. Finally, Ms. Stanley reported that the Professional Services Group staff, Tierney Voit, had begun to serve Adams County clients, also effective Monday, February 5th.
- *Review of Written Report of Clinical Services Manager* – Mr. Robinson was present to review a written report previously distributed to the Board. He discussed briefly contrasted client opening and closing statistics from January 2006 and January 2007. In addition, he reported that the rate of emergency detentions/psychiatric hospitalization has remained steady. Mr. Robinson also explained to Board members some strategies and plans being implemented by the Case Managers.

◆ Economic Support

- *W-2 Steering Committee* – Minutes of the January 10th meeting were included in the packet. The next Visions Committee meeting is scheduled for February 14th at 1:15pm at the Adams City Hall.
- *PAW Consortium* – The minutes of the January 16th Job Center Managers meeting were included in the packet. No administrative meeting was held in January. The next administrative meeting, primarily to review the consortium fiscal status, is scheduled for February 26th.
- *Review of Written Report of Economic Support Services/W-2 Program Manager* – Ms. Wormet was present to review the written report previously distributed to the Board. She informed Board members that new LIHEAP crisis funds had been released to counties. The Department of Administration encouraged agencies (in this case Central Wisconsin Community Action Council) to reduce the amount of their services amendment allocation (administration costs) to increase the benefit funds available to clients. Ms. Wormet described for Board members the process and results of the recent Civil Rights monitoring review, conducted by the Department of Workforce Development.

◆ Fiscal & Support

- *Report of Fiscal & Support Services Manager* – Ms. Pierce provided Board members with updates on the fiscal and support area, reporting that a managed care organization may begin serving those covered by Medical Assistance in portions of the County.

Subcommittee Reports

- ♦ Finance Subcommittee – Ms. Kirslenlohr reported that the vouchers (in the amount of \$253,343.24) and December 2006 and January 2007 financial reports of the HHSD had been reviewed and approved by the Finance Subcommittee.
- ♦ Human Resources Subcommittee – No meetings were held, but an interview date will be scheduled for the newly-created part-time Public Health Technician position, and interviews are anticipated for at least one professional position (Case Manager or Intake/Access Specialist) in the near future. Ms. Ward reported signing the Personnel Recruitment Forms for the Intake/Access Specialist and Case Manager (Long Term Support) positions.
- ♦ Service Evaluation Subcommittee – After discussion, it was the consensus of the Board members that the Health & Human Services Board function as the Service Evaluation Committee, and schedule a review of goals and objectives and the 2006 Annual Report at the April 2007 meeting.

Director's Report – Dr. Furtkamp reported that a resignation had been received from Connie Rogney Sherd, a Case Manager in the Long Term Support Services unit, effective March 5, 2007.

Committee Discussion – Identification of other potential agenda items for future meetings. The Board identified the following issues: agent status with the Department of Agriculture, and a resolution to zero the Health & Human Services fund balance, based upon the final Revenue/Expense report for 2006.

Confirmation of Next Meeting Date – Next regular meeting 9 March 2007 at 10:00 A.M.

Adjournment – A motion was made by Mr. Sherd and seconded by Ms. Heideman to adjourn at 11:35 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D.
Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

Health & Human Services Department

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HEALTH & HUMAN SERVICES BOARD – Finance Subcommittee 9 February 2007 Meeting

Call to Order and Roll Call – The meeting of the Finance Subcommittee of the Adams County Health & Human Services Board was called to order at 8:30 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Joyce Kirslenohr, Bev Ward, Jeanne Heideman, and Jerry Kotlowski. Subcommittee member Pat Townsend was excused. Also present were Wendy Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present during the review of the Veteran’s Services vouchers.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Ward and seconded by Mr. Kotlowski to approve the agenda and certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes of 12 January 2007 meeting. A motion was made by Ms. Heideman and seconded by Ms. Ward to approve the minutes of the 12 January 2007 meeting. Voice vote, all in favor. Motion Carried.

Public Participation and Correspondence – None

Review of Veteran’s Services Vouchers and Financial Report – The subcommittee reviewed the Veteran’s Services Department vouchers for January 2007, presented by Mr. Johnson. He reported that he had not yet received the January 2007 Revenue/Expense report from the County Clerk’s office. He noted that his mileage was up, due to the number of applications for admission to King Veterans Home (six applications in January 2007 versus three total for 2006). In reviewing the 2006 budget, Mr. Johnson noted that the Department was a little short in wages. A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to approve the Veteran’s Services vouchers. Voice vote, all in favor. Motion Carried.

Review of Health & Human Services Vouchers – The subcommittee reviewed vouchers (including a report of Fiscal Year 2006 expenses submitted after the January Finance Subcommittee meeting), Revenue/Expense Reports from the County Clerk’s office for December 2006 and January 2007, and the January 2007 financial report from the Health & Human Services Department, presented by Wendy Pierce and Eric Furtkamp. A motion was made by Ms. Ward and seconded by Ms. Heideman to approve the vouchers (total \$253,343.24 including “Friday Checks”). Voice vote, all in favor. Motion Carried.

Review of December 2006 Revenue/Expense Report – Ms. Pierce and Dr. Furtkamp reviewed briefly the significant issues identified in the December 2006 Revenue/Expense report, which indicated a net operating loss of \$223,903.32 (or 2.9%). These issues included:

- a shortfall in personal care program operating surplus (Medical Assistance reimbursement less direct program operation expenses) of approximately \$347,639;
- an overage in wages and benefits (back pay and retro payroll allocated to 2006 department expenses) of approximately \$113,800;
- a settlement agreement (back pay and benefits) of approximately \$33,600;
- inpatient mental health costs in excess of budget by approximately \$28,800;
- out of home care costs (children and adolescents) in excess of budget by approximately \$133,000;
- vehicle repair and maintenance in excess of budgeted amount by approximately \$16,400;
- increased utilization of psychological services (due to vacancy in Clinical Services Manager position), approximately \$34,600 over budgeted amount; and
- there remain State categorical funds (in long-term support programs) which will be claimed through the reconciliation process but will be included (as in the past) in the subsequent fiscal year’s revenues.

It was noted that Public Health revenues exceeded expenditures (as of the December 2006 Revenue/Expense report dated January 22, 2007) by approximately \$2,600.

Committee Discussion – The subcommittee discussed including the following issues in future meetings: resolution to zero the fund balance of the HHSD for 2006, based upon the final Revenue/Expense report.

Confirm next meeting date – March 9, 2007 at 8:30 A.M.

Adjournment –A motion was made by Ms. Ward and seconded by Mr. Kotlowski to adjourn at 10:07 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD.

Health & Human Services Department

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HEALTH & HUMAN SERVICES BOARD – Human Resources Subcommittee 1 March 2007

Call to Order and Roll Call – The meeting of the Human Resources Subcommittee of the Adams County Health & Human Services Board was called to order by Ms. Bev Ward at 9:00 A.M. in the Health & Human Services building in Friendship. Those in attendance included Bev Ward, Joyce Kirslenohr, and Karl Klingforth. Also present were Linda McFarlin, R.N., M.A., Health Officer, and Eric G. Furtkamp, Ph.D.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Mr. Klingforth and seconded by Ms. Kirslenohr to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Closed Session – A motion was made by Ms. Kirslenohr and seconded by Mr. Klingforth to convene in closed session pursuant to §19.85(1)(c), Wisconsin Statutes, to conduct interviews for the position of part-time Public Health Technician. Roll Call vote: 3 aye, 0 nay. Motion Carried.

Open Session – A motion was made by Mr. Klingforth and seconded by Ms. Kirslenohr to reconvene in open session pursuant to §19.85(2), Wisconsin Statutes, and vote to select individuals (and alternates) for the part-time Public Health Technician position and to consider and vote on any other appropriate matters. Roll Call vote: 3 aye, 0 nay. Motion Carried.

- ♦ A motion was made by Ms. Kirslenohr and seconded by Mr. Klingforth to offer the position to Ms. Crystal Hiller, pending background check and reference check, and to designate as alternates, for a period of one year for this or other Public Health Technician positions, in this order, Ms. Karen Perik, Ms. Cynthia Flynn, and Ms. Deborah Rucinski. Voice vote, all in favor. Motion Carried.

Committee Discussion – Identification of other potential agenda items for future meetings: the subcommittee members agreed to attempt to schedule interviews for the Intake/Access Specialist position during the week of March 26, 2007.

Adjournment – A motion was made by Ms. Kirslenohr and seconded by Mr. Klingforth to adjourn. Voice vote, all in favor. Motion Carried. The meeting was adjourned at 11:25 A.M.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

ADAMS COUNTY HIGHWAY SAFETY COMMISSION

Minutes

February 13, 2007- 11:00 am

1. Call to order – meeting called to order at 11:03 by Chief Gold. Present were Herb Barnes, Linda McFarlin, Laurie Falash, Patti Nelles, Jim Gold, Ken Romell, Adams Grosz, Ron Becker, Anthony Staxton, Captain Farenkrug and Ron Chamberlain. Absent was Mark Thibodeau.
2. Was meeting properly announced - yes
3. Approve Agenda - Motion to approve by Falash/Romell motion carried.
4. Approve previous meetings minutes – Motion to approve by Romell/Falash motion carried.
5. Public Participation - none
6. TSC Goals and issues – Falash is obtaining ICE cards from the AAA and will be distributing. The Sheriff's Department booster seat program is still in operation.
7. Proposed signals at Liberty and Main and at STH 13 & CTH D – Those at liberty and Main not justifiable per Ron Becker with the WisDOT. The signals at STH 13 and CTH D moving forward.
8. STH 13 & CTH J Sight Distance – The sight distance on at this intersection north bound was discussed and Ron Becker with the WisDOT will have it looked at for upcoming improvement projects.
9. Safe Routes to School Committee - This committee has been designated as the Safe Routes to School Committee. Pat Kotlowski, with the Highway Department, will be preparing and submitting a grant for Safe Routes to School planning. Chamberlain and Patti Nelles brought the Committee up to speed on the program.
10. Old Business – none.
11. New Business – none.
12. Round Table –
 - a. Romell informed the Committee that the access to the new industrial park was being examined.
 - b. Chamberlain briefed the Committee on the spring weight limits.
 - c. Nelles presented the attached handouts.
 - d. Becker introduced Anthony Staxton.
13. Report on County Crash History – no fatalities in the past 3 months.
14. Adjournment – Motion by Romell/Grosz to adjourn.

Respectfully submitted,

Ronald Chamberlain, Secretary

**Adams County Library Board Minutes
January 22, 2007**

President Nelson called the meeting to order at 1:00 p.m. Present were President Nelson, Director Calef, Townsend, Kreten, Renner, Downing, Albrecht, and Heideman.

President Nelson asked if the meeting was properly announced. Calef will check the posting in the paper.

The agenda was approved as printed.

President Nelson welcomed public input.

Bills were disseminated for approval.

Motion to approve the minutes from the December meeting was made by Downing, 2nd by Townsend and carried unanimously.

Discussed the Financial report overrun and how it will be covered.

Motion to approve the Financial Report as mailed was made by Heideman, 2nd by Townsend and carried unanimously.

Communications and Reports:

President Nelson received a letter from the South Central Library System Foundation. A representative will be at the February 26th meeting to explain the foundation.

Election of Offices:

The previous slate of officers was recommended and returned through unanimous vote.
(President Nelson, Vice President Heideman, & Secretary Albrecht)

South Central Library system Report:

The new NOVEList web site is up and running – very valuable and user friendly. It will answer any questions about titles, authors, discussion guides, and provide a synopsis of the book, etc. www.scls.info/novelist.

Director's Report:

1. Circulation for December was 6304 compared to 7496 in 2005. The total for the year was 93,235 compared to 89,923 in 2005. Up 3.6%
2. Sandra Wellumson has completed her full-time training and is now doing Thursdays, Fridays & every other Saturday. Judy reports she is coming along nicely.
3. PLAC met Jan. 4th. SCLS has filled the continuing education position (luring Jean Anderson over from the sun Prairie Library.) The job description for the technology position has changed and will be re-advertised soon. SCLS received LSTA funds for delivery, technology and early literacy. NOVEList – new readers advisory database was made available to the public Jan. 2nd. LINK did not meet in January.
4. Calef and James Keith, retired librarian from Illinois, are attempting to get a mystery book club started. They have advertised in the paper, on radio & put up posters. Tentative first meeting (to get organized) will be Feb. 22nd – if there is enough interest.
5. Calef has invited Phyllis Davis to attend the February board meeting to talk more about the SCLS Foundation.
6. Work has begun on the dreaded annual report for the state.

Chocolate Affair:

The affair will be February 3rd from 10:00 a.m. – 2:00 p.m. Discussed board members who will help.

Grants:

Director Calef disseminated information and suggested a sub-committee work on acquiring possible grants. (Calef, Nelson, Downing & Albrecht with help from UW Ext.)

Short & Long Term Planning:

Calef suggested a special meeting to spend needed time being thorough – will be in April. We can get a survey from SCLS linked to our web site for community input.

Downing sold a dictionary on E-Bay for the library!

Library Store:

Discussed the problems that might arise if the outlay is larger than the intake, and who would run the store. Discussed having special order t-shirts with one on display. Albrecht will discuss possibilities with area shirt makers. Tabled until February.

Summer Programs:

Calef has most presenters booked.

Highway Signs:

Renner has researched – signs on Hwy. 13 are planned for the Airport, Library and Community Center. The County Board is working on where they will go and who will pay for them. Renner will check further concerning signs on North St. Discussed the need for signs in front of the Library/Community Center. The County Board is working on one.

Upcoming Items for Future Meetings:

1. Updates on above information after research – shirts and signs.

The meeting adjourned at 1:40 p.m.

The next meeting will be Monday, February 26th at 1:00 p.m. at the Adams County Library.

Respectfully submitted:

Barb Albrecht/Secretary

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: February 7, 2007 at 9:00 A.M.

ROOM A231 – COURTHOUSE
FRIENDSHIP, WISCONSIN

At 9:00 A.M. Robert Dixon, Vice- Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Mike Keckeisen; Sylvia Breene; Fran Dehmlow; Richard Colby, David Renner, filling in for Al Sebastiani and Glenn Licitar. Al Sebastiani, Chairman, was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary and Gregory Rhinehart, County Surveyor.

No Public Hearings were scheduled for this month.

Gregory Rhinehart, County Surveyor, presented the Surveyor's Report for the month of January 2007 for the Committee's review. Gregory Rhinehart submitted two vouchers for the Committee's signature before submitting to Finance Committee. Sylvia Breene made a motion to accept the Surveyor's report as presented and submit the signed vouchers to the Finance Committee. Glenn Licitar seconded the motion. All in favor. Motion carried.

9:05 A.M.: Gregory Rhinehart, County Surveyor, left meeting.

Phil McLaughlin presented the minutes from the January 2007 meeting of the Adams County Planning & Development Committee for review. Richard Colby made a motion to accept the minutes as presented. Mike Keckeisen seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of January 2007 to the Committee for review, with input from Diane Kopitzke. Glenn Licitar made a motion to accept the Financial Report as presented. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Glenn Licitar made a motion to submit the signed vouchers to the Finance Committee for their review. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Preliminary Plat: Enchanted Wood in the Town of Colburn: Jack Akers from Secluded Land Company presented the above-stated proposed plat to the Committee for their review. Jim Goodman, from Adams Columbia Electric Coop, was present expressing some concerns with the flag shaped lots and the possibility of all utility lines running through the easements. Jack Akers stated that utility easements would be placed on the final plat. Mike Keckeisen made a motion to accept the above-proposed plat, provided the final plat denotes the utility easements. Richard Colby seconded the motion. All in favor. Motion carried.

9:29 A.M.: Jack Akers, Secluded Land Company and Jim Goodman, from Adams Columbia Electric Coop, left meeting.

Preliminary Plat: Easton Shores, in the Town of Easton. Gregory Rhinehart presented the proposed preliminary plat to the Committee for their review. Greg Rhinehart stated that the lots range in size from the smallest being a little over 4 acres and the biggest being approximately 8 acres. In conclusion, Greg Rhinehart stated that the Town of Easton had not approved the preliminary plat as of this date. Mike Keckeisen made a motion to accept the preliminary plat as presented, contingent upon receiving Town approval. Glenn Licitar seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT

MONTHLY MEETING: February 7, 2007

Page #2

New Vehicle Update: Phil McLaughlin gave the committee an update on the new vehicle purchases from A-F Motors for a 2007 Chevy Equinox and a 2008 Ford Escape from Koenecke Motors. When the final trade-in amounts have been submitted, a decision will be made.

Adams County Shoreland Protection Ordinance Update: Phil McLaughlin led the discussion stating that a meeting was held on January 19, 2007 with Chris Murphy, Adams County Land and Water Conservation, Terry Kafka and Scott Watson, Department of Natural Resources, Greg Breese and himself to try and fix the major things to amend the Adams County Shoreland Protection Ordinance. When the Department of Natural Resources makes their changes it will have to be amended again next year.

Discussion on purchasing a digital camera for the Planning and Zoning Department: Phil McLaughlin led the discussion stating that the department presently is using Polaroid cameras for violations and was considering the possibility of purchasing digital cameras. Chris Murphy, Adams County Land and Water Conservation Department stated that they have one and if the Planning and Zoning Department didn't need it on a daily basis, they could share the one that they have. This matter will be put on hold for a while.

Correspondence: None.

Mike Keckeisen made a motion to recess until Wednesday, March 7, 2007 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee. Richard Colby seconded the motion. All in favor. Motion carried.

RECESSED: 10:05 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING AND DEVELOPMENT COMMITTEE MEETING
REGISTER OF DEEDS AND LAND & WATER CONSERVATION SEGMENT

February 7, 2007

Regular Meeting

Present:; Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene, Dave Renner; Al Sabastiani, Chairman was excused. Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Sandy Davis, LWCD; Jodi Helgeson, Register of Deeds; Don Fornasiere, Tri Lakes Management; Jon Field & Scott Doherty, NRCS; Barry Benson, USDA APHIS, Bev Ward, County Board member.

Call to Order: Vice Chair Robert Dixon called the meeting back to order after recess from Planning and Zoning Segment at 10:19 a.m. in Adams County Courthouse Conference Room A260.

Agenda: Motion by Renner/Breene to approve carried unanimously.

Minutes: Motion by Colby/Keckeisen to approve minutes from January 2007 meeting, carried unanimously.

Register of Deeds items:

Budget activities: Helgeson requested permission to dispose of the older Microfiche Reader/Printer, as the maintenance fees had increased and they no longer had a need for it. Motion by Colby/Licitar to dispose of Microfiche per county policy, carried unanimously. Helgeson distributed and reviewed the 2006 ROD Annual Report noting an increase in revenues.

Approval of conference/training request: No requests.

Land Information Officer items:

Report of ongoing activities: Helgeson gave an update on parcel mapping system, an ArcIMS update noting that there are two sites, one for the public and one by subscription (currently in house only). She also noted that the contract for the Land Info website was up for renewal and will need the administrative coordinator to sign. The webmaster has also found a way to combine space for both the land records and government website which would result in a savings to the department while still maintaining two separate sites. Jodi also submitted the US Census update. She noted that Jeff Kratcha has been hired as the new GIS Technician. She distributed a report on Resolution #104-2001 on authorized funds for the digital parcel mapping project noting that with additional funding, it is anticipated that the balance will be paid back in approximately 6 years. Helgeson reported that there are two persons with interest on purchasing the plotter. She will be forwarding that information to admin/finance as well.

Approval of conference/training requests: Helgeson submitted request for GIS Tech Jeff Kratcha to attend WLIA Annual Conference (in budget), motion by Colby/Breene to approve, carried unanimously.

Budget Activities: Budget presented with no discussion.

Fran Dehmlow arrived 10:40 AM

Register of Deeds/Land Information Bills/Financial report: Motion by Dehmlow/Keckeisen to approve budget and vouchers, carried unanimously.

Land & Water Conservation Dept. items:

USDA-APHIS: Barry Benson reviewed 2006 Wildlife Damage Program Claims recommending that the 15 applicants be approved and three be denied. Motion by Colby/Licitar to approve payment of claims as specified. Benson requested a budget amendment for the Venison Donation Program, as there was an increase in donated deer which resulted in an increase in the cost for processing. Motion by Renner/Colby to approve amendment, carried unanimously.

USDA-NRCS Jon Field introduced Scott Doherty to the committee and announced that Carlton Peterson, who was not able to be present, was the newly hired staff member. Field gave a report on Blue Butterflies and cost share projects for Adams County including 2 Wetland Restoration Projects and 5 EQIP projects.

WDNR: No report

Staff reports of January activities and February goals: Reports were presented and discussed. Motion by Keckeisen/Renner to approve reports carried unanimously.

Report of Committee members: Colby gave Farm Service Agency report and Central Wisconsin Windshed Partners Report

Trainings and conference requests: Evans requested to attend the Wisconsin Lakes Convention. Motion by Colby/ Keckeisen to approve, carried unanimously.

2007 LWCD Plan of Operations: **Plan was presented by Murphy, with minor revisions. Motion by Keckeisen/Licitar to approve plan with revisions as specified, carried unanimously.**

Golden Sands RC&D representatives: **One committee member and one staff member to be selected as Adams County representatives. After discussion, Staff member Reesa Evans and committee member Mike Keckeisen were selected as representatives. Motion to approve by Colby/Licitar, carried unanimously.**

Resolution 119-1992: **Discussion was held on Resolution concerning dam maintenance funds. Motion by Keckeisen/Dehmlow to postpone until County has an Administrative Coordinator, carried unanimously.**

Watercraft purchase: **Discussion was held on the purchase of a watercraft for LWCD & County-wide use. Motion by Keckeisen/Dehmlow to postpone until March meeting, carried unanimously.**

Communications: Murphy presented 2006 Annual Report Summary, a DATCP Working Lands Initiative Project update, a thank you note from a Resource Conservationist applicant.

Bills/Financial Report: Bills and financial report were presented, motion by Dehmlow/Breene to approve bills and financial report, carried unanimously. Murphy distributed a report on LWCD Grants status. Motion by Keckeisen/Renner to postpone discussion on report pending mediation, unless discussion is needed in closed session.

Set next meeting date: Next meeting scheduled for March 7th, 2007 at 10:00 AM

Closed Session: Motion by Keckeisen/Breene for committee to convene in closed session pursuant to Wisc. State Statute 19.85(1)(c) Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, considering employment for the Resource Conservationist position and 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation for which it is likely to become involved-mediation update and department matters, roll call vote carried unanimously at 1:34 PM.

Motion by Keckeisen/Licitar to reconvene in open session for pursuant to Wisc. State Statute 19.85(2). roll call vote carried unanimously at 2:13 PM

Items for next meeting: **future meeting dates, watercraft purchase, SWRMP policy, Closed session for mediation update.**

Adjournment: Motion to adjourn at 2:25. by Keckeisen /Licitar, carried unanimously.

Respectively submitted,
Robert Dixon, Vice Chair

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: March 7, 2007 at 9:00 A.M.

ROOM A30 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Mike Keckeisen; Sylvia Breene; Fran Dehmlow; Richard Colby and Glenn Licitar. Robert Dixon, Vice- Chairman, was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary; Gregory Rhinehart, County Surveyor and Keith Rusch, Naterra Land.

Public Hearings were held for the following: Robert A & Linda M. Collins – Rezoning Request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance to sell approximately 2.5 acres off of the 16.85 parent parcel on property located at 2376 State Road 13, known as Lot #1, C.S.M. #4599, in the NW ¼, SW ¼, Section 29, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. **Please note: There are two dwellings on the proposed 2.5 acres, which will be split into two parcels.** Richard Colby made a motion to recommend approval of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Dixon).
Motion Carried.

Gregory Rhinehart, County Surveyor, presented the Surveyor's Report for the month of February 2007 for the Committee's review. Gregory Rhinehart submitted one voucher for the Committee's signature before submitting to Finance Committee. Glenn Licitar made a motion to accept the Surveyor's report as presented and submit the signed voucher to the Finance Committee. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the February 2007 meeting of the Adams County Planning & Development Committee for review. Mike Keckeisen made a motion to accept the minutes as presented. Sylvia Breene seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of February 2007 to the Committee for review, with input from Diane Kopitzke. Glenn Licitar made a motion to accept the Financial Report as presented. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Glenn Licitar made a motion to submit the signed vouchers to the Finance Committee for their review. Mike Keckeisen seconded the motion. All in favor. Motion carried.

9:11 A.M.: Bob Nelson joined meeting.

Preliminary Plat for Timber Shores in the Town of Strongs Prairie: Keith Rusch, Naterra Land, presented the proposed preliminary plat to the Committee for their review. Keith Rusch stated that they had bought into the Northern Bay sewer line that goes to the City of Adams Waste Treatment facility. Phil McLaughlin stated that the Real Property Lister's Office has assigned

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MONTHLY MEETING: March 7, 2007

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road names for the proposed and that some roads fall on the grid and some do not. Phil McLaughlin further stated that because some roads do not fall on the grid, the developer has the right to petition for a change in the road names. If the assigned road names are acceptable to the developer, a written statement would be required that they approve. Mike Keckeisen made a motion to approve the proposed preliminary plat contingent upon accepting the assigned road names and receiving plat approval from the Strongs Prairie Town Board. Richard Colby seconded the motion. All in favor. Motion carried.

9:45 A.M.: Keith Rusch, Naterra Land, left meeting.

Preliminary Plat for Rocky Ridge in the Town of Preston: Gregory Rhinehart presented the proposed preliminary plat to the Committee for their review, with input from Bob Nelson and Phil McLaughlin. Phil McLaughlin stated that the westerly portion of the proposed plat has Upland Conservancy. Gregory Rhinehart stated that all lots have a buildable area that is out of the Upland Conservancy. Bob Nelson stated that the proposed plat has not received approval from the Town Board as of yet. Richard Colby made a motion to conditionally accept the proposed preliminary plat, as presented, contingent upon receiving Town Board approval. Glenn Licitar seconded the motion. All in favor. Motion carried.

9:53 A.M.: Gregory Rhinehart and Bob Nelson left meeting.

Correspondence: Phil McLaughlin stated that the final bids for the new vehicles were reviewed and the Planning and Zoning Department will offer Koenecke Ford the bid for two 2008 Ford Escapes in the amount of \$28,618.00. This will allow approximately \$15,000.00 left over in the vehicle replacement account to replace the red pickup in 2008.

Mike Keckeisen made a motion to recess until Wednesday, April 11, 2007 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee. Sylvia Breene seconded the motion. All in favor. Motion carried.

RECESSED: 10:00 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PUBLIC SAFETY & JUDICIARY

DATE: February 14, 2007

TIME: 9:00 a.m.

PLACE: A260

Adams County Courthouse

400 Main Street

Friendship, WI 53934

MEMBERS PRESENT: Harry Davis, Florence Johnson, John West, Cynthia Loken, Jerry Kotlowski

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Corporation Counsel Kneiss, Dennis McFarlin, Terry Scheel, Nick Segina, Deb Barnes, Jane Grabarski, Shirli Suchomel, Brent York, Jolene Orłowski, Craig Orłowski, Sam Wollin, Jason Spice, Thom Myron

1. Call to Order – At 9:09 a.m. Chair West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, West, Loken, Kotlowski, Davis present.
4. Approve the Agenda – **MOTION** by Kotlowski/Loken to approve the agenda for the February 14, 2007, meeting. MC/Unan.
5. Approve minutes of January 10, 2007, and January 17, 2007, meetings – Committee requested this item be on the next regular meeting's agenda, as copies of these minutes had not been received.

Coroner's Report- Coroner not present.

Family Court Commissioner – Dennis McFarlin outlined a recent court case to illustrate the public's expectations of the court system, which affect the caseload and physical capacity of the courtrooms.

Coroner arrived with a deputy coroner and wished to wait for Corp Counsel before discussing anything.

Child Support –

1. Performance measures January report was included in the Committee packet. Deb Barnes reported less of a backlog with the ability to address matters quickly, and the performance numbers are good once again. She mentioned a Senate bill designed to restore performance matches from the Federal government.
2. Conferences/training: none.
3. Office activities: Future plans include accessing the "Paper Clip" file scanning system already used in the county for space saving and cost effectiveness. A Child Support Regional Director will do an on-site inspection next week. Attorney Dan Wood is working out well. She wants to change her copier contract to increase the number of copies allowed by contract.
4. New Employee Packet: Deb presented her manual for new employees outlining testing, expectations, and performance measures.
5. The vacant CSA position has been posted and three parties submitted letters of interest. Testing will include math, typing, and Excel.
6. Payment of January 2007 bills: Vouchers for Child Support were signed.

MOTION by Johnson/Loken to deviate the agenda to Sheriff's Department #3a: Space Needs Study with Architect Thom Myron. MC/Unan. Thom Myron took the floor and explained his analysis and findings. He then gave his recommendations for current and future needs, to include the new Communications Center.

Clerk of Circuit Court – Clerk of Court's vouchers were turned in.

Register in Probate - Vouchers were turned in.

District Attorney- Vouchers were turned in.

Emergency Government –

1. At 10:11 a.m. Jane Grabarski explained the EMPG & EPCRA grant status. She received \$12,085.00, which was approximately \$3,000 over what was expected and the overage will fund her 2006 budget. She is awaiting approval of 2007 budget requests for salary and computer. A grant for Radio Interoperability has been submitted for new equipment and radio programming for ten agencies, including the Sheriff's Department.
2. Training: Grabarski sought Committee approval to attend the Annual Governor's Conference on Emergency Management in LaCrosse, which is in her budget to attend. **MOTION** by Davis/Kotlowski to approve Grabarski's attendance at the Governor's Conference on Emergency Management in LaCrosse. MC/Unan.
3. LEPC request of Appointment – LEPC requested Sheriff Darrell Renner be appointed to fill the Law Enforcement position now vacant on their committee. **MOTION** by Loken/Johnson to forward to County Board LEPC's request for appointment Sheriff Renner. MC/Unan. This item will be on the next agenda.
4. Communication Tower Status – Communications Service moved the paging system to the north tower with other equipment, which might affect paging now. The DNR building is in use with their permission, and the DNR is in process of erecting a chain link fence around this building.
5. Office activity – Incident Command System required training will be completed as of 09/30/07. Classes are set for four sessions in the evenings of April 19 and 26, and May 3 and 10. SKYWARN Storm Spotter classes are scheduled for Tuesday, March 13, 2007, 6:30 p.m. at the Community Center where LaCrosse National Weather Service teachers will instruct the general public.
6. Vouchers/Purchase Orders were submitted. Cindy Loken gave grant information to Jane Grabarski.

MOTION at 10:22 a.m. by Loken/Davis to approve the Child Support vouchers. MC/Unan.

◆ **Sheriff's Department**

1. Communications – At 10:25 a.m. Sheriff Renner spoke of his recent news releases for public relations. He stated that the direction of the department is coming along well and commended the staff and command. He invited inquiry by Committee members and stated that Chief July will be the one who issues official statements from the department to the media.
2. Animal Shelter/Animal Control reports were in Committee's packet.
3. Chief Deputy Report:
 - a. Space needs study – addressed previously. Chief reported that the study covers current needs only.
 - b. Bond – The Sheriff's Department's portion of the bond resolution as written is \$3.4 million. Grabarski explained the radio tower sites portion of the bonding resolution. At 10:55 a.m. there was a **MOTION** by Loken/Kotlowski to approve items of the resolution that concern bond issues pertaining only to Public Safety, and forward it to the County Clerk's office. Discussion followed. MC/Unan.
 - c. Update on management projects – Spillman training is ongoing. Management is getting the department policy done. Committee already approved an LTE to type the manual. Equipment is being obtained for E911 compliance with a grant. Les Beckman reported the Spillman went live yesterday in the jail and Loken requested printed Spillman reports for County Supervisors when the system is in use.
 - d. Hiring process and lists – The test for the open Investigator's position was February 8, 2007; results will be available one to two weeks from that date, then interviews will be conducted and a list will be established. The test for Road, Jail, and Dispatch Officers was Saturday, February 10, 2006. Over 100 applications for Road came in, about 40 for Jail, and 20-30 for Dispatch. A new Road Officer selected from the existing list will start February 26, 2007. One more Road position is still open. A new Lieutenant starts March 1, 2007, on nights.
 - e. Redirecting money for technology needs – Of the five "tough books" originally approved, Chief sought Committee's permission to eliminate one and redirect the funds to other technology purchases, and Committee so approved.
 - f. Broadwing long distance problems – Chief deferred this discussion until Corp Counsel was available.
 - g. Conferences/Training: none.

4. Jail Captain Report

- a. Safekeeper Report was included in Committee's packet. No revenue was generated for January, as Wood County directed all their inmate overflow to Waushara County, contrary to what they agreed to verbally. Captain Beckman has their official letter. Jail staffing was questioned and Captain Beckman responded that staffing is already at minimum by State standards. He has put out e-mails and invitations to other counties for housing. He explained a State Prisoner 90-day hold that he is researching. At 11:35 a.m. **MOTION** by Johnson/Davis to recess the meeting. MC/Unan. Chair John West resumed order at 11:49 a.m.
- b. Blackberrys – These were working well until the power outage struck Adams County, and they are back up and running now.
- c. Inmate Funds - The Inmate Phone fund is non-lapsing. These are profits made by inmates placing collect calls from the jail.
- d. Inmate Education Costs – Inmate education cost will increase by \$700, but the funds are not budgetary; they are Commissary profit. High school equivalency courses are taught.
- e. Inmate Monitoring System proposal – Jail Officer Rick Sedevic put together a study of inmate monitoring systems, which he put into booklet form for Committee consideration. In-house arrests and Medicaid patient in-house inmates will profit \$13.75 per day. Inmates sentenced out of county but who live here will profit \$17.75 per day. A GPS program will profit \$10.00 per day. Cost of initial outlay, test materials, forms, and daily cost will be passed on to the inmate. A new Huber Officer classification will be needed, as well as a Systems Officer. This system will also be used for juveniles instead of secure lockup at a great cost savings to the County. For the next agenda: Contractor's equipment at no outlay for County.
- f. Courtroom security – Captain reported that money is set aside through the courts or the District Attorney for courtroom security through bulletproofing benches and implementing video conferencing. Loken reported that the Executive Committee has security for employees who work in outlying buildings on their agenda as well.
- g. Jail operations report – already covered.

At 12:10 p.m. Corp Counsel Kneiss stated that Jean at Broadwing (now called Level 3) long distance service has reinstated the long distance lines at the Sheriff's Department, with questioned fees to be negotiated. No contract ever existed between the Sheriff's Department and Broadwing.

MOTION at 12:12 p.m. by Loken/Johnson to approve the resolution of Notice of Electors for publication, to be included in the County Board packet. MC/Unan.

5. Accident Reports, Purchase Orders/Vouchers, Financial Reports, and Payroll/Overtime reports were all in Committee's packet. **MOTION** at 12:14 p.m. by Johnson/Loken to approve the Sheriff's Department vouchers and send them to Finance. MC/Unan.

Coroner's Report – At 12:15 p.m. Coroner Terry Scheel gave his policy manual to Committee, which he will forward to Corp Counsel. It was written per WI State Law 979 concerning what is reportable. He has a memo of understanding with Columbia County for autopsy services at \$1,200 each, compared to \$1,500 at the UW Madison. He gave Committee the American Tissue Service memo of understanding for organ and tissue procurement. He had 17 death investigations in January and 12 cremation permits. During January he has developed policy and organized the office with his deputy Nick Segina. Coroner Scheel reported the need for ordinance or policy concerning unclaimed bodies. He reported purchasing new pagers, which work well; pages are answered in five minutes instead of the hours it used to take. He purchased four digital cameras through MIS for evidence collection. Coroner is working with Emergency Management on a countywide disaster plan including a mass morgue policy. He requested four cell phones for his deputy coroners, and four more keys for the outside doors of the courthouse to gain access to his office, which Committee approved, advising that the phones be obtained through MIS on the county system. Committee questioned the pager contract and requested comparables with other Coroner's Offices, as well as comparables on any future requests for funding goods and services. Nick Segina took the floor and explained at length the policy book, section by section. Coroner Scheel wanted all five of his deputy coroners to have membership in a coroner's association at \$30

each, which will result in a 20% discount in training. He asked that the budget line items of Social Security at \$1,186 and Retirement at \$500 be redirected for use elsewhere. Segina thanked the Sheriff's Department for their support.

The next Public Safety & Judiciary Committee meeting will be Wednesday, March 14, 2007, at 9:00 a.m., Conference Room A231.

MOTION by Davis/Kotlowski to approve vouchers for: Emergency Management, Clerk of Court, District Attorney, Register in Probate, and Coroner, and send them to Finance. MC/Unan.

At 1:10 p.m. **MOTION** by Loken/Johnson to approve Janis Cada's training at Wisconsin Association of Homicide Investigation April 18-20. MC/Unan.

MOTION by Loken/Kotlowski to convene in closed session per Wis. Stat. 19.98(1)(g) and 19.85(1)(e) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - Coroner's office matters and DWD Claim; and deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session discussion of WPPA CBA Negotiations Update. ROLL CALL VOTE: Davis: Yes. Johnson: Yes. West: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Meeting closed. Shirli Suchomel left the room at 1:20 p.m.

Per notes taken by Cindy Loken, **MOTION** to adjourn was made by Davis/Kotlowski. ROLL CALL VOTE was Yes, unanimous. Meeting adjourned at 2:24 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (02/27/07)

**ADAMS COUNTY PUBLIC WORKS COMMITTEE
THURSDAY, FEBRUARY 8, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
David Renner, Secretary
Robert Dixon

MEMBERS ABSENT: **Dean Morgan~Excused**
Florence Johnson~Excused

OTHERS PRESENT: **Ronald Chamberlain ~ Highway Commissioner**
Darren Tolley ~ Adams County Parks Department
John Jones, Keith Rusch and Mathew Morrow

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, February 8, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, RENNER, AND DIXON. MEMBERS ABSENT: MORGAN & JOHNSON ~ EXCUSED

APPROVAL OF AGENDA: Motion by Renner to approve the Agenda as presented, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF MINUTES OF LAST MEETING (JANUARY 11, 2007): Motion by Dixon to approve the Minutes as printed of the Adams County Public Works Committee Meeting for January 11, 2007, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- Timber Point / Traffic Impact Study & Utility Connection
- ATV Route connecting Petenwell Park to Trail System
- CTH J Project (STH 13 to CTH "G") Real Estate
- CTH J Project (STH 13 to CTH "G") Construction & Design

TIMBER POINT / TRAFFIC IMPACT STUDY & UTILITY CONNECTION: Keith Rusch was present to discuss a proposed development (Timber Point) with 280 lots that is located at CTH "J" & CTH "Z". Motion by Renner to waive the Traffic Impact Study requirements providing the county road intersections are constructed to type required and that township concerns with adjacent local roads are address, pending plat approval by Town and County, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Dixon to have the Highway Commissioner execute the Utility Permit for the CTH "Z" crossing with the following conditions:

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 8, 2007 ~ 9:00 A.M.**

- Plan must be review by Foth & VanDyke Engineering Firm at Timber Point expense
- Inspections must be made by Foth & VanDyke Engineering Firm at Timber Point expense
- Contingent upon approval of all permits
- Township & City Approval

Second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH “M” & CTH “G” RIGHT-OF-WAY BRUSHING: Motion by Renner to postpone the CTH “M” & CTH “G” RIGHT-OF-WAY BRUSHING until the March 2007 meeting, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ATV ROUTE CONNECTING PETENWELL PARK TO TRAIL SYSTEM: Motion by Dixon to give future consideration to CTH “C” as an ATV Route in the event of the lack of a private route and waive only the application fee for the Adams County Parks Department, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

SEVEN SISTERS ~ TIMBER HARVEST: Motion by Renner to consult with a DNR Forester or if one is not available, a Private Forester to determine a proper management plan for the Seven Sisters property and then review and act on those recommendations with the Public Works Committee, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for truck equipment:

Vendor	Single Axle Package
Universal	\$63,923.00
Monroe	\$64,121.00
Madison	\$69,296.00

Motion by Renner, in the best interest of the County to award the Single Axle Truck Equipment bid to Universal for the amount of \$63,923.00, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON PICKUP TRUCK BIDS: The following bids were received for Pickup trucks:

Vendor	Make	Model	Price Each	Total
AF Motors	Chevrolet	Silverado	\$ 27,650.00	\$ 55,300.00
Rudig	Ford	F150	\$ 27,483.00	\$ 54,966.00
Rudig	Dodge	Ram 1500	\$ 25,866.00	\$ 51,732.00
V&H	Ford	F150	\$ 28,000.00	\$ 56,000.00
Kudick	Chevrolet	Silverado	\$ 28,376.00	\$ 56,752.00

Motion by Renner, in the best interest of the County to award the two pickup truck bids to A-F Motors for the amount of \$55,300.00, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 8, 2007 ~ 9:00 A.M.**

CTH “J” PROJECT (STH 13 TO CTH “G”) REAL ESTATE: Motion by Renner to approve the Nominal Payment Parcel Report that was prepared by Ayres Associates for the CTH “J” Project from STH 13 to CTH “G”, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH “J” PROJECT (STH 13 TO CTH “G”) CONSTRUCTION & DESIGN: Motion by Renner to change the CTH “J” Project Construction & Design from STH 13 to CTH “G”:

- To reflect the Village of Friendship’s wishes with regards to sidewalks and intersections
 - The Village of Friendship will be billed for the associated additional cost
 - Require any acquisitions needed for these changes to be done by the Village of Friendship at the Village of Friendship expense
 - Documents to be drawn up to reflect the Village of Friendship ownership of the sidewalks
- second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CORING: CTH “E” (CTH “G” TO MARQUETTE COUNTY LINE), CTH “O” (CTH “G” TO WAUSHARA COUNTY LINE), CTH “P” (CTH “B” TO MARQUETTE COUNTY LINE): Motion by Dixon to have STS Consultants core these roads:

- CTH “E” (CTH “G” TO MARQUETTE COUNTY LINE)
- CTH “O” (CTH “G” TO WAUSHARA COUNTY LINE)
- CTH “P” (CTH “B” TO MARQUETTE COUNTY LINE)

second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

COUNTYWIDE PROJECTS BOND: Motion by Renner to pass Countywide Bonding Resolutions and to forward to County Board to be acted on at County Board Meeting:

- RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS
- INITIAL RESOLUTION AUTHORIZING \$21,480,983.00 GENERAL OBLIGATION BONDS FOR COMMUNICATIONS, SOLID WASTE PROJECTS, SHERIFF’S DEPARTMENT SPACE NEEDS, PARKS PROJECTS AND HIGHWAY PROJECTS

second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

STP RURAL PROJECT SELECTION: Motion by Renner to submit the CTH “Z” Project from STH 21 to 18th Lane into the STP Rural Grant Funding, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Dixon to start land acquisitions on the CTH “Z” Project from STH 21 to CTH “F”, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

DEPARTMENT CREDIT CARD: Motion by Renner to recommend to Administrative & Finance Committee a request for approval of a Highway Department Credit Card, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 8, 2007 ~ 9:00 A.M.**

OVERWEIGHT SCALES: Motion by Renner to purchase a portable scale (MSI-5200-GP) from Badger Scale for an amount of \$17,715.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ASPHALT ~ CONCRETE RECYCLING / CRUSHING: Motion by Dixon to accept a quote from The Kraemer Company to crush concrete and blacktop material for a price of \$4.00 per ton, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

PUBLIC WORKS MEETING ~ NIGHT MEETINGS: Motion by Dixon that at this time no night meetings will be held by the Public Works Committee for the regular monthly meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

EQUIPMENT DISPOSAL: Motion by Dixon to keep the Suburban to use for transportation, training and etc. this vehicle will be available for all County Departments to use and a mileage rate will be charged to the Department that uses the vehicle, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- On line sales in progress for highway equipment that is for sale
- STH 82 Crackfilling Agreement final documents were received \$239,000.00
- Brushing: CTH "G" & CTH "M"
- Crackfilling: CTH "C"

Motion by Dixon to approve the Highway Department Operations Report as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF ANY TRAININGS OR CONFERENCES: NONE

FINANCIAL REPORT: Motion by Dixon to approve the December 2006 Financial Report ~ Final After Audit & January 2007 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Dixon to Transfer \$400,000.00 from Gravel Pits to Machinery, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON OIL QUOTES: Oil quotes were opened at 11:00 A.M. and the following quotes were received:

<u>MATERIAL/DELIVERED</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS-2 & HFRS-2 / APPLIED	\$1.4593 / GAL	\$1.4559 / GAL
CRS-2P & HFRS-2P / APPLIED	\$1.7593 / GAL	\$1.7559 / GAL
MC-800	\$2.0624 / GAL	NO QUOTE

Motion by Renner to purchase product from both companies providing each company will meet the lowest quote and to split the work between both companies depending on availability, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 8, 2007 ~ 9:00 A.M.**

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee for signatures. Motion by Dixon to approve all payrolls and vouchers as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURNMENT AND NEXT MEETING DATE: Motion by Renner, second by Dixon, to adjourn until the next scheduled meeting, Friday, February 9, 2007 at 9:00 a.m. at the Solid Waste Department.. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

Meeting adjourned at 1:45 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PUBLIC WORKS COMMITTEE MINUTES

Friday, February 9, 2007, AT 9:30 A.M.
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Robert Dixon
Florence Johnson

EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, SW Director/Recycling Coordinator
Hank Strohmeyer, Foreman

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair-Larry Babcock at 9:34 A.M., on Friday, February 9, 2007.

WAS THE MEETING PROPERLY ANNOUNCED: YES

ROLL CALL: **Babcock, Renner, Dixon, Johnson present. Absent, excused-Morgan.**

APPROVAL OF AGENDA: **Chair Babcock asked if there were any changes, revisions or additions to the agenda. None. Motion by Renner, second by Dixon, to approve the agenda as presented. All in favor. Motion carried.**

APPROVAL OF 1-11-07 OPEN AND CLOSED SESSION MINUTES: (The Open Session Minutes were approved at the 2-8-07 meeting) ***Motion by Renner, second by Johnson, to approve the 1-11-07 Closed Session Minutes as presented. All in favor. Motion carried.*** Committee members signed the resolution.

PUBLIC PARTICIPATION: **None.**

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: **Ms. Diemert presented a request from Ron Chamberlain to ask the Committee to select a date for interviews for the hiring list at the Highway Department. The Committee selected February 16, 2007 at 9:00 as the date. Ms. Diemert will notify the Highway Commissioner regarding this selection.**

Ms. Diemert next presented two Dept. Head out of Office requests for dates she will be on vacation and at a conference.

FINANCIAL REPORT: Ms. Diemert presented and reviewed the January 2007 Financial Report and five Friday checks for approval. ***Motion by Johnson, second by Dixon to approve the January 2007 Financial Report and five Friday checks as presented. All in favor. Motion carried.*** Discussion on the 2006 Year End report will be given at the next meeting.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for Jan/February 2007 (see attached copy) and discussion was held. ***Motion by Dixon, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.***

APPROVAL OF ANY TRAININGS OR CONFERENCES: **Ms. Diemert had no new training requests to present.**

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had no new REI Grant Agreements to bring before the Committee.

UPDATE ON OFFICE SUPERVISOR/LOSS CONTROL & SAFETY OFFICER: Ms. Diemert updated the Committee on the position resolution that will be presented to County Board on Tuesday, February 20, 2007.

APPROVE RESOLUTIONS FOR GENERAL OBLIGATION BONDS & PUBLISHING: Ms. Diemert presented two resolutions for approval regarding the bond. Discussion was held. She also reminded the Committee what projects and purchases were requested for the Solid Waste Department. The formal approval and signing was done at the Highway Department during the February 8th, 2007 meeting.

VOUCHERS: The vouchers were presented to the Committee along with a list of purchase orders as described in Chapter Eight: Budgeting and Accounting Policies, Section 4 of the Adams County Personnel & General Administrative Policies Manual. Motion by Renner, second by Johnson, to approve the voucher list. All in favor. Motion carried.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated she has no new items to place on the next agenda at this time.

NEXT MEETING DATE AND ADJOURN: The next meeting will be held on Thursday, March 8, 2007, at 9:00 A.M. at the Highway Department. Motion by Johnson, second by Dixon, to adjourn until the next meeting. All in favor. Motion carried.

Meeting adjourned at 11:06 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

◆ **SITE REPORT**

February 9, 2007

◆ **Solid Waste Department**

TIPPAGE REPORT: 1,542,640 lbs of garbage were brought in which is the second highest amount ever brought into the landfill for January.

There were 10 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$600 annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 3,618 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Remind the Committee that the AROW/SWANA/WCSWMA Winter Conference will be on W-F, February 21-23, 2007 in Appleton at the Radisson Paper Valley Hotel. Hotel rooms were reserved and registration forms were submitted.

Attended the Health Insurance Study Committee meeting on Tuesday, January 23, 2007 and February 6, 2007.

Attended the WCSWMA Executive Committee meeting in Mosinee on Friday, January 12th.

Will be on vacation from February 10th through February 18th and will miss the February 15th Department Head Meeting.

Will attend a training and meeting on Federal Property screening & purchasing using the internet on February 26th. Will also attend the Federal Property Advisory Board meeting on February 27th in Waunakee.

Will attend County Board on Tuesday, February 20th regarding the position and the Construction Bond.

Met with Corp Counsel on January 15th and February 9th regarding the new position and Union Grievance.

Will attend a meeting on March 1st, with the DNR and adjacent Counties to discuss future waste management alternatives. This is being held because of recent changes and developments in Monroe County, Juneau County regarding their publicly owned landfill. This will also affect many smaller haulers in the areas. The meeting will be held the first week in March.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

Recycling baler annual preventative and maintenance was performed on January 24, 2007.

Overweight/Overwidth permit was re-certified for larger loads. Certificate of Insurance was requested.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Attended the Worker's Comp training on injury reporting on January 30th at the Community Center.

Form SBD-10710 (Summary of Work-Related Injuries and Illnesses) was posted and submitted to DOC as required. Due date is March 1, 2007.

Wrote letters to 2 customers putting syringes in their garbage, one was household and the other was ag related. Both are covered under the same regulations regarding proper disposal of sharps.

Assisted ACEC dispose of barrels of OCR oil.

A staff meeting was held on January 25, 2007. Agenda items included: Hearing Conservation, Hazard Communication (MSDS), Lockout/Tagout, and the new Sharps Disposal Policy.

DNR Landfill Operation Re-Certification forms and payment was submitted for those operators needing to be recertified this summer.

The DNR Compliance Certification letter was sent to the Bureau of Solid and Hazardous Waste Management Division as required by NR 506.19(1) stating that we are in compliance with all regulations of NR500 and the Landfill Licensing criteria.

Notified Emergency Government and Public Health of some refrigeration trailers that are available from Federal Property. Hank took pictures and we will send them for further discussion. These trailers may be needed for bird flu victims.

The semi-annual gas probe monitoring was performed on December 26th. No methane gas was detected in the two monitoring wells.

No other significant loss control/safety issues were seen this month.

Repairs were performed on the truck scale. The computer interface was not working properly.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Monona Plumbing conducted the quarterly testing of the wellhouse pumping system on Tuesday, January 30th, 2007. No problems were identified during this inspection.

ADMINISTRATIVE PROJECTS: During the month of Jan/February the Director performed the following duties: Arranged shipments of tires, baled recyclables, tin, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Met with Cory from IROW on January 31st regarding recycling program for the year. Discussed ways to optimize recycling markets, etc.

Continued to coordinate new curbside and residential route customer orders. We had 10 new customers since the last report that adds \$2,073 in annual revenues to the department. Many other inquiries and order changes have been received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program. We are currently bringing in over \$325,848 in revenues from this program.

Met with Gene Mucciolo, the County's contracted computer specialist, and the representative from GBB via conference call regarding the new routing software program that will be installed soon. There are still problems with current GPS points throughout the county, zip code addresses needed for sites, etc.

Assisted Juneau County with recycling questions. Will continue discussions with them regarding Adams County processing their recyclables.

Met with marketing vendors, placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No new construction was performed.

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**FRIDAY, FEBRUARY 16, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Friday, February 16, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, DIXON AND JOHNSON. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FRIDAY CHECKS ~ VOUCHERS: The Highway Department Friday checks vouchers were presented to the Committee for signatures. *Motion by Johnson to approve all Friday checks vouchers as audited, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

THE PUBLIC WORKS COMMITTEE WILL CONSIDER CONVENING IN CLOSED SESSION PER WISCONSIN STATUTES 19.85(1)(C), TO INTERVIEW CANDIDATES FOR CREATING AN ELIGIBILITY LIST FOR TRUCK DRIVER/LABORER: *Motion by Dixon to go into Closed Session per Wisconsin Statutes 19.85(1)(c), to interview candidates for creating an eligibility list for Truck Driver/Laborer, second by Johnson. ROLL CALL VOTE: Babcock ~ YES, Morgan ~ YES, Renner ~ YES, Dixon ~ YES, Johnson ~ YES. MOTION CARRIED.*

THE PUBLIC WORKS COMMITTEE INTERVIEWED 13 CANDIDATES FOR THE TRUCK DRIVER / LABORER ELIGIBILITY LIST FOR THE HIGHWAY DEPARTMENT.

THE PUBLIC WORKS COMMITTEE WILL CONSIDER RECONVENING IN OPEN SESSION PURSUANT TO WISCONSIN STATUTES 19.85(2) TO VOTE ON CANDIDATES FOR CREATING AN ELIGIBILITY LIST FOR TRUCK DRIVER/LABORER: *Motion by Dixon to reconvene in Open Session pursuant to Wisconsin Statutes 19.85(2) to vote on candidates for creating an eligibility list for Truck Driver/Laborer, second by Renner. ROLL CALL VOTE: Babcock ~ YES, Morgan ~ YES, Renner ~ YES, Dixon ~ YES, Johnson ~ YES. MOTION CARRIED. Motion by Renner to establish an eligibility list for Truck Driver/Laborer for the Highway Department in the following order*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 16, 2007 ~ 9:00 A.M.**

pending background checks and the list will be effective for one year:

- 1) *Robert Rudolph*
- 2) *Michael Arndt*
- 3) *Michael Pompa*
- 4) *Michael Hiller*
- 5) *Clayton Sorenson*
- 6) *Michael Heitman*

second by Johnson. ROLL CALL VOTE: Babcock ~ YES, Morgan ~ YES, Renner ~ YES, Dixon ~ YES, Johnson ~ YES. MOTION CARRIED.

REVIEW & ACT ON UNION POSTINGS: *Motion by Morgan to approve the Union Postings: SWEEPER #185 ~ no signatures and SIGN PERSON ~ Lenny Braford, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ADJOURNMENT AND NEXT MEETING DATE: *Motion by Johnson, second by Morgan, to adjourn until the next scheduled meeting, Thursday, March 8, 2007 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 3:05 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resources & Recreation Committee
Minutes of Meeting
February 1, 2007 @ 10:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order by Chairman Repinski at 10:05AM, in Room 103, Adams County Community Center.
2. **Properly announced:** Edie Felts-Podoll indicated that the meeting was properly noticed. The original agenda was amended 48 hours before the meeting.
3. **Roll Call:** Roll call was taken by Felts-Podoll; Neuenfeldt, Licitar, Ward and Repinski present. Staff present Don Genrich, Agriculture Agent, Edie Felts-Podoll Department Head/Family Living Agent, Jennifer Swensen 4-H Youth Development Agent.
4. **Agenda Approval:** Motion by Ward and Second by Licitar to approve the agenda as presented. Motion carried.
5. **Approve Minutes:** Motion by Neuenfeldt Second by Ward to accept minutes of the Resource & Recreation Committee of January 4, 2007 as presented. Motion carried.
Note: Fran Dehmlow joined the meeting at 10:10 AM.
6. **Public Participation:** None
7. **Communications:** Repinski indicated he got a call about plowing at Community Center.
8. **Items for Action or Discussion**
 - a) **Vouchers/Expenditures:** Motion by Dehmlow and Second by Licitar to approve the vouchers for 2006 budget as presented and send to Finance Committee. Motion carried.
 - b) Motion by Licitar Second by Ward to approve vouchers and financial statement for January 2007 as presented and send to Finance Committee. Motion Carried.
 - c) **Reviewed and Placed on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll.**
 - d) **Approve Calendars of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll:** Motion by Dehmlow and Second by Neuenfeldt to approve monthly calendars as presented for Felts-Podoll, Swensen, and Genrich. Motion carried.
 - e) **WACEC Annual Meeting Madison March 26-28 - Attendance** –Four rooms will be reserved for committee members that will be attending WACEC meeting in Madison. Reservations to be made with payment made from County.
 - f) **Visit With Legislators at the State WACEC Meeting** – Licitar would like to meet with Hines, Dehmlow, Repinski and Neuenfeldt would like to meet with Schneider and Lassa.
 - g) **Discuss and Act on Part-Time Clerical Position Vacancy** –Motion by Dehmlow Second by Licitar to fill the part-time clerk typist position vacated by the resignation of Karen Cook. Motion Carried. Form was completed signed and will be presented to the Personnel Director and County Board Chair for approval.
 - h) **Community Center Review Plan From Executive Committee Presentation** – Three month pilot was approved by Executive Committee. It will begin when components from IT department and Administration are completed.
 - i) **Community Center – Security** – A discussion held regarding the need for “no loitering” signs for the center. An approval was given by the Corporation Counsel to call law enforcement if individuals, not in the center for business after 7:00 PM Monday – Friday and Saturday after 2:00 PM, will not leave the premises.
9. **Resources/Extension Report of Departments**
 - a) Edie Felts-Podoll presented a mini-lesson on how to file a Power of Attorney for Finances as part of a financially “healthy” portfolio which Edie teaches in Central District UWEX clientele.
10. **Resources/Extension Report of Committee Members** - None
11. **Set Next Meeting Date** –March 1, 2007, 10:00 AM in Room 103 at the Adams County Community Center.
12. **Agenda Items for Next Meeting:**
 - Finalize WACEC Transportation

13. **Closed Session** – Motion by Ward and Second by Licitar to go into closed session under 19.85 (1)(C). Roll Call – Licitar – yes, Repinski – yes, Dehmlow – yes, Neuenfeldt – yes, and Ward – yes. Motion Carried
14. **Reconvene Into Open Session** – Motion by Ward Second by Dehmlow to reconvene into open session under 19.85 (2). Roll call taken – unanimous. Motion Carried.
15. **Adjourn**: Motion by Dehmlow and Second by Neuenfeldt to adjourn. Motion carried. Meeting adjourned at 12:25 PM.

Minutes taken by Edie Felts-Podoll
Family Living Educator/Department Head
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

Resources and Recreation Committee Meeting
February 12, 2007
10:00 a.m.
Adams County Courthouse Conference Room A260

Call to Order: Meeting was called to order at 10:05 a.m., by Chairman Repinski.

The meeting was properly announced.

Roll Call: Committee Members: Dave Repinski, Bob Neuenfeldt, Fran Dehmlow, and Bev Ward, Glenn Licitar, excused. Others present: Fred Nickel – Parks Director, Rita Kolstad – Parks Admin. Clerk/ Bookkeeper, Marv Bennett – Castle Rock Park Manager, Darren Tolley – Petenwell Park Manager, Sharon Trzesniak and Cheri Nachreiner – Concerned Citizens.

Approve Agenda: Motion by Dehmlow/Neuenfeldt to approve the agenda as printed and deviate from the agenda to agenda item number four. Motion carried.

Motion by Ward/Repinski to bring back item number four from the January 9, 2007, committee meeting. Motion carried. Ward asked the concerned citizens that were present their objections to items being stored neatly under campers at the parks. Discussion followed. Motion by Ward/Repinski to put “under the camping unit” back into the proposed revised Administrative Directive on Campground Operations/Management where it was omitted in the proposed revision. Motion carried. Bev Ward was excused from the meeting at this time. The concerned citizens also left the meeting at this time. Motion by Dehmlow/Neuenfeldt to approve the proposed Administrative Directive on Campground Operations/Management as amended February 12, 2007. Motion carried.

Motion by Repinski/Neuenfeldt to take a 10-minute recess. Motion carried. Meeting was called back to order after the recess by Chairman Repinski.

Previous Minutes: Motion by Neuenfeldt/Dehmlow to approve the January 9, 2007, minutes as presented. Motion carried.

Agenda Items:

1. Addressed under # 4 above.
2. No action was taken on the Castle Rock Lions request for a monetary donation for the 4th of July fireworks. Motion by Dehmlow/Neuenfeldt to approve the request to hold a MW Walleye Tournament at Petenwell Park September 29, 2007. Motion carried.
Motion by Neuenfeldt/Dehmlow to approve the Arkdale Trinity Lutheran Church’s request to hold a pancake breakfast fundraiser at Castle Rock Park July 7, 2007, per Adams County Parks Ordinance #6-1990. Motion carried.
3. Dehmlow expressed concern over the lack of snow for snowmobiling and snowmobilers not staying on the marked trails. Coordinator reviewed the long established policy established with the County Snowmobile Association regarding trail opening/closing.
4. Discussed above.
5. The Bonding Resolution was signed by one committee member and will be forwarded to the County Clerk for the next committee to review.

6. Coordinator reported on a recent fatal accident that occurred on a State-funded snowmobile trail, the signage and trail were fine; however, the final DNR report is not available yet.
Coordinator reported on meeting he attended with Repinski and the Plum Creek Timber Company regarding the ATV land use license agreement and a two-year agreement was given the County as well additional land use for trail development.
Coordinator reported grant monies are available and department is pursuing ATV trail development to include a trail segment to Petenwell Park for camping. Additional campsite development as well as a shower/restroom facility would be included in the campground development for this project if approved. The Highway Committee approved use of County Road C if private landowner(s) do not allow a trail segment on their property, which would connect to Petenwell Park.
7. Director reported Outlying Parks Caretaker hours will be cutback to 40 hrs. per week for 2007.
8. Motion by Neuenfeldt/Dehmlow to postpone the report on the Alpha Terra meeting for the March committee meeting. Motion carried.
9. Motion by Neuenfeldt/Dehmlow to postpone the End-of-year 2006 financial report to the March committee meeting. Motion carried.
10. Motion by Neuenfeldt/Repinski for Chairman to sign the Resolution for the County-wide Recreation Plan and forward to full County Board for approval. Motion carried.
11. Funding will not be available from the Waterways Commission till July 2007.
12. Motion by Dehmlow/Neuenfeldt to approve the bills as presented and forward to Finance Committee for approval. Motion carried.
13. March agenda items will include a report on the Alpha Terra meeting and the end of year 2006 financial report.
14. Committee set the next regular Resource and Recreation Committee meeting date for March 14, 2007, 10:00 a.m., Courthouse Conference Room A260.
15. Committee did not perform an on-site inspection.
16. Motion by Dehmlow/Neuenfeldt to adjourn at 12:00 p.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary

These minutes have not been approved by the Resource and Recreation Committee

MINUTES
SCLS BOARD OF TRUSTEES
February 12, 2007 - 12: 15 p.m.
SCLS Administration

Present: R. Barden, F. Cherney, R. Curtis, L. Davis-Brown, E. DeSmidt, J. Hanson, J. Healy-Plotkin, M. Howe, T. Iaccarino, T. McIlroy, N. Nelson, H. O'Donnell, J. Pugh, L. Schmidt, P. Townsend, J. Wheeler

Also Present: P. Davis, H. Moe, S. Morrill, M. Ibach Absent: E. Krszjzaniek, C. McGuire

Excused: R. Keen, J. Kreten, G. Poulson, P. Westby

Call to Order: F. Cherney called the meeting to order at 12:16 p.m.

a. Introduction of guests/visitors and new board members: Jean Anderson, the newly hired CE/Multitype Consultant was introduced as well as the newly appointed board members representing Dane County - Luella Schmidt and Terry McIlroy.

b. Changes/additions to the agenda: None

c. Requests to address the board: None

Minutes: J. Pugh moved approval of the January 8, 2007 minutes. R. Barden seconded. Motion carried.

Bills for Payment/Financial Statements: J. Healy-Plotkin moved approval of the bills for payment in the amount of \$160,406.80. T. Iaccarino seconded. Motion carried.

President's Report: Francis shared the highlights of his trip to the Panama Canal, Jamaica, Grand Cayman and Cozumel.

Committee Reports:

Advocacy: R. Curtis moved, on behalf of the Advocacy Committee, to approve the applications submitted by Francis Cherney and Jamie Healy-Plotkin to attend National Library Legislative Day in Washington. P. Townsend seconded. Motion carried.

SCLS Foundation Report: L. Davis-Brown noted the Foundation will meet after the board meeting to discuss major gifts and the identification of donors. Trustees and citizen members are needed to participate - Janet Pugh volunteered to serve. Phyllis and Bob have scheduled meetings with member library boards to discuss endowments with the Foundation.

Circulation and ILL Statistics: The circulation statistics for 2007 will be different than 2006. The total circulation will include serials as well as books.

System Director's Report:

Amy Gannaway has been hired as the CAT/PAC specialist in the Automation Department.

Albany held a ribbon cutting ceremony for the newly built Albertson Memorial Library. North Freedom and Waunakee are looking into new libraries and Fitchburg and Cottage Grove are beginning the process.

There was an incident with a delivery van where the cargo box fell off. Luckily no one was injured. It was an age and rust issue and similar trucks are being inspected and "beefed" up to prevent this from happening again.

The annual report will be presented to the board for approval at the March meeting.

WLA will be contacting the Counties Association to discuss Act 420.

The Delivery SRLAAW Subcommittee will meet to discuss how to charge for delivery.

The Library Emporium will begin taking high value items again on February 14th.

Phyllis reported on her visit to the Seattle Library and their "high tech" material handling. At the Mid-Winter Conference the ALA Council, on which resolutions on service to immigrants, minimum entry salary recommendation of \$40,000.00 and EPA libraries.

In 2002, the Gates Foundation donated a large number of computers to libraries in Wisconsin. There will be another round of Gates Foundation funding, which will direct its hardware upgrade grants to public libraries that serve communities where 10 percent or more of the population lives in poverty and are vulnerable to having their computer and Internet services become obsolete. Wisconsin should be in the 2008 round of grants and it is reported that some type of local match will be required.

COLAND, Council on Library and Network Development, has developed a report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The report is required by state statute and can be found at

http://www.dpi.wi.gov/coland/pdf/COLAND_Biennial_Progress_Report?2006-07.pdf

Each member library of SCLS has signed a membership agreement. Because of specific changes in state statutes, the agreement needs to be revised. Included in those changes is the addition of language that makes it clear that libraries can purchase databases for remote access individually. Also included in the revision is the requirements for membership, including that the director must work 10 hours each week when the library is open to the public, that the library must be open 20 hours a week or at least the number of hours each week the library was open in 2005, and spend at least \$2500 on library materials in 2008.

Jean Anderson, CE/Multitype Consultant, began her first day of work with SCLS on February 1. The only vacant position left is the technical position that has been redesigned. We placed an ad through "craigslist" and "monster.com" in hopes of receiving resumes from qualified candidates. The deadline for applications is February 17. Stef has been reappointed to LITAC (State Library Technology Advisory Committee). She attended a meeting February 9th and the committee discussed what topics they will cover for the year. Those topics include BadgerLink, electronic collections, virtual reference, digitization projects, information literacy, accessibility, and privacy/safety. Also discussed was publicity for BadgerLink, a report on "Project Safe Childhood", internet related legislation, and the value of school media specialists. DOPA (Deleting Online Predators Act) was reintroduced into Congress, and other acts that may impact patron privacy may also be introduced.

There was a good turn out for Legislative Day. The Complete WLA legislative agenda is available at <http://www.wla.lib.wi.us/legis/issues.htm>. One of the key items is exempting county library expenditures from levy limits. This is in recognition of the additional payments that will be necessary from counties to libraries in adjacent counties as a result of Act 420.

Advocacy Report - Mark Ibach: He noted there are now 1600 names on the advocacy list who receive monthly emails. Eight systems in WI are actively involved in the advocacy effort. A Summer Library Program (SLP) video will be produced featuring Peter Hamon and John DeBacher for the "Get a Clue" theme. Mark shared a document about the value of the SLP within SCLS. It is estimated that SLP resulted in an estimated \$23.8 million in value to local communities by helping children stay on task with educational progress.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report: Agenda and Minutes for the above committees can be found on the web at: <http://www.scls.info/committees/index.html>

Other Business: None

Meeting adjourned at 1 :25 p.m.

H. Moe, Recorder

System Director's Report
February 2007

As mentioned at our last meeting, we are sending you a lot to read this month. The SCLS Annual Report for 2006, required by the Department of Public Instruction's Division for Libraries, Technology and Community Learning, reports on what we did last year, where our money came from and how it was spent. (The next step needed to be entirely clear on where we stand financially is the audit, which will be conducted the third week in March.)

The Executive Summary of the Dane County Library Governance Options Study is also enclosed for background information on an issue that will become more urgent as new libraries are established in Fitchburg and Cottage Grove. And finally, you will find the Report from COLAND (Council of Libraries and Network Development), which gives an excellent overview of the status of Wisconsin's libraries, their achievements and challenges. This information will be very useful as you advocate for libraries.

As usual, many things are happening around the system, and here is one that fits under the heading of "unintended consequences." When congress passed the Energy Policy Act of 2005, which moves the switch for daylight savings time to the second Sunday in March and the first Sunday in November in 2007, it is unlikely they anticipated the effect on technical staff in libraries. Since Microsoft decided that its patch to handle this change on computers was not a "critical update," each computer in our libraries must have individual attention. Most of the computers on the LINK system can be updated remotely, and libraries that have their own technical staff can install the patch on some of their Pcs. Unfortunately, all 328 workstations on Telus, our Internet time management system, need individual attention, which adds up to a lot of miles and time, but the situation seems to be well in hand.

It is time to renew the cataloging contract between Madison Public Library and the LINK consortium, and the first contract review session is scheduled for next week. We will also meet with directors of some other Wisconsin library systems next week to talk about possible changes to the statewide delivery cost allocation formula. Considering all this, I expect we will have a lot more to report to you when we meet in March.

See you on the 12th!

Phyllis

SOUTH CENTRAL LIBRARY SYSTEM
Circulation and ILL Statistics
January 2007

	*2006 Population	2006 Circulation	**2006 Collection	2006 Annual Expenditures	Same Mo. Circ. 2006	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
ADAMS									
Adams Cty	3,051	92,724	31,570	322,244	9,003	8,444	2,570	3,335	8,444
Rome	18,473	26,357	17,801	121,418	2,196	2,057	74	1	2,057
TOTAL	21,524	119,081	49,371	443,662	11,199	10,501	2,644	3,336	10,501
COLUMBIA									
Cambria	771	24,609	8,333	95,800	1,855	2,004	866	640	2,004
Columbus	2,085	95,669	42,957	315,517	7,322	7,831	2,244	4,355	7,831
Lodi	2,509	99,455	29,850	238,269	8,716	8,138	2,930	2,688	8,138
Pardeeville	986	42,983	25,054	125,674	4,133	4,007	1,811	1,990	4,007
Portage	4,824	226,960	68,920	505,855	20,595	19,849	6,075	5,121	19,849
Poynette	2,989	55,583	20,175	119,417	4,148	4,773	1,695	1,992	4,773
Rio	9,963	35,018	25,765	116,585	3,043	3,043			
Wis. Dells	5,184	82,192	39,542	309,563	6,999	8,421	3,416	2,591	8,421
Wycocena	719								
Other Cty	27,599								
TOTAL	57,629	662,469	260,596	1,826,680	56,811	55,023	19,037	19,377	55,023
DANE									
Belleville	2,160	69,984	29,934	199,850	5,303	5,467	1,898	3,300	5,467
Black Earth	1,331	41,468	20,835	108,276	3,362	3,777	1,438	2,265	3,777
Cambridge	1,247	55,568	24,270	151,433	4,709	4,841	1,964	2,038	4,841
Cross Plains	3,500	84,556	38,495	314,966	6,524	7,558	2,254	3,661	7,558
Deerfield	2,209	50,347	21,650	155,397	4,187	4,973	2,325	2,242	4,973
DeForest	8,388	362,369	80,560	644,987	29,352	31,699	7,865	10,758	31,699
Marshall	3,676	55,123	29,980	175,222	4,797	4,863	2,046	3,118	4,863
Mazomanie	1,578	37,037	19,338	102,861	2,818	3,335	1,567	2,048	3,335
McFarland	7,289	183,372	52,988	422,967	16,962	16,560	4,909	7,087	16,560
Middleton	16,935	672,273	98,722	1,371,426	56,380	60,646	16,271	17,072	60,646
Monona	8,146				22,453	21,222	6,074	8,625	21,222
Mt. Horeb	6,609				16,257	18,546	7,139	5,554	18,546
Oregon	8,535	246,553	61,155	462,799	20,686	22,300	7,580	5,792	22,300
Stoughton	12,755	262,792	67,880	696,865	22,769	22,651	7,789	6,991	22,651
Sun Prairie	25,180	480,244	111,777	1,452,694	41,121	40,446	9,926	10,482	40,446
Verona	9,846				24,861	39,315	10,500	10,456	39,315
Waunakee	10,755	241,241	73,616	551,687	19,001	19,491	5,545	7,676	19,491
Madison	223,280				299,189	408,682	70,030	44,478	408,682
DCLS	111,435				13,225	14,645	2,365	6,973	14,645
TOTAL	464,854	2,842,927	731,200	6,811,430	613,956	751,017	169,485	160,616	751,017
SUB TOTAL	544,007	3,624,477	1,041,167	9,081,772	681,966	816,541	191,166	183,329	816,541

	*2006 Population	2006 Circulation	**2006 Collection	2006 Annual Expenditures	Same Mo. Circ. 2006	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
GREEN									
Albany	2,159	37,700	14,516	47,410	2,866	2,653	160	1	2,653
Broadhead	3,216	71,612	44,771	182,606	5,768				
Monroe	15,290	220,866	92,697	760,752	19,191	19,040	5,346	6,417	19,040
Monticello	1,167	66,688	35,967	115,574	5736	5282	164	0	5282
New Glarus	2,109	77,172	28,507	241,407	6,391	7,013	2,938	4,125	7,013
Other City	11,877								
TOTAL	35,818	474,038	216,458	1,347,749	39,952	33,988	8,608	10,543	33,988
PORTAGE									
Amherst	1,043	22,052	19,891	36,018	1,309	1404	34	0	1404
Portage City	68,548	463,394	181,756	1,694,888	41,404	39,065	478	25	39,065
TOTAL	69,591	485,446	201,647	1,730,906	42,713	40,469	512	25	40,469
SAUK									
Baraboo	11,505	242,695	69,571	724,520	20,602	23,155	7,667	5,269	23,155
LaValle	326	4,170	5,537	17,984	372	434	152	298	434
N. Freedom	630	9,333	6,249	24,165	643	1031	259	848	1031
Plain	788	31,690	12,741	100,459	2,906	2,921	1,455	1,223	2,921
Prairie du Sac	3,632	132,794	45,728	276,892	10,137	11,516	4,537	4,343	11,516
Reedsburg	8,883	248,918	76,043	553,671	21,601	22,405	5,464	8,242	22,405
Rock Springs	415				723	773	464	555	773
Sauk City	3,278	124,089	43,212	283,808	10,638	10,457	2,966	3,528	10,457
Spring Green	1,505	78,624	29,474	193,547	6,669	7,440	2,681	2,646	7,440
Other City	26,258								
TOTAL	57,220	872,313	288,555	2,175,046	74,291	80,132	25,645	26,952	80,132
WOOD									
Arpin	822	8,664	12,880	30,491	no report				
Marshfield	21,315	407,833	145,243	1,243,256	36,287	36,700	106	16	36,700
Nekoosa	2,629					3,700	102	16	3,700
Pittsville	892	31,706	17,738	59,599	2,508	2,342	21	2	2,342
Vesper	537	7,538	12,311	24,787	843				
Wis. Rapids	18,565	411,305	117,357	1,339,476	37,897	35,373	7,720	7,574	35,373
Other City	34,707								
TOTAL	79,467	867,046	305,529	2,697,609	77,535	78,115	7,949	7,608	78,115
SUB TOTAL	242,096	2,698,843	1,012,189	7,951,310	234,491	232,704	42,714	45,128	232,704
GRAND TOTAL	786,103	6,323,320	2,053,356	17,033,082	916,457	1,049,245	233,880	228,457	1,049,245

*Based on DOA Official Population Estimates 1/01/06 and includes all those individuals who pay library taxes directly to the indicated community
**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934
ADAMS COUNTY SURVEYOR'S REPORT # 401
March 6, 2007

Report for the month of February, 2007

Work has started in the Town of Colburn, Richfield and New Chester on the 2007 Government Corner Maintenance Program. This years project area includes the Towns of Colburn, Richfield, Lincoln and New Chester.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.
Respectfully Submitted;

Gregory P. Rhinehart

Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
 GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
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SUMMARY OF ACCOUNTS 2007

<u>RETAINER</u>		<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
\$3,600.00		\$21,900.00	\$ 500.00
JANUARY	300.00		\$ 75.00
Balance	\$3,300.00	\$21,000.00	\$325.00
FEBRUARY	300.00		
Balance	\$ 3,000.00	\$ 21,000.00	\$325.00
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total			