

## **ADMINISTRATIVE & FINANCE MEETING MINUTES**

Thursday, April 9, 2015, 4:00 p.m. Room A231

The meeting was called to order by Chairman West at 4:00 p.m.

The meeting was properly noticed.

Roll call: West, Babcock, Hamburg, Kotlowski and Grabarski. Also present was Waugh, Rogers, Quinnell, Phillippi, Wagner and Sedler.

Motioned by Kotlowski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Grabarski/Babcock to approve March 5, 2015 minutes. Motion carried by unanimous voice vote.

There was no public participation or correspondence.

Item #8 - Discuss and/or act Resolution on wages regarding patrol and investigation, Local 355 contract. Motioned by Grabarski/Kotlowski to approve and send to County Board. Motion carried by unanimous voice vote.

Committee agrees to all deviations:

Item # 13 - Discuss and/or act on retaining a recruitment service for the Administrative Coordinator position. The committee would like more information and will consider having a joint meeting with the Executive Committee as interim expires October of 2015.

Zander present at 4:12 p.m.

Item #11 – Treasure: The part-time person left for Solid Waste. Deed update-doing final searches, court should be in July for approx. 150 parcels.

Wollin present at 4:20 p.m.

Item #15 - Discuss and/or act on use of jail assessment fund balance for pod control project. Jail pods are the original design, need to be replaced. Motioned by Kotlowski/Hamburg to approve use of jail assessment fund balance for pod control project not to exceed \$9,827.46. Motion carried by unanimous voice vote.

Item # 14 - Discuss Adams County purchases of land with managed forest dollars. Discussion took place.

Zander & Wollin left at 4:40 p.m.

Phillippi present at 4:41 p.m.

Sedler left at 4:44 p.m.

Item #9 - Discuss and/or act on Medical Examiner wages. Motioned by Hamburg/Babcock to approve pay grade 11, based on 1500 hours with no benefits for

the Medical Examiner, effective January 1<sup>st</sup>, 2016. Motion carried by unanimous voice vote.

Motioned by Babcock/Kotlowski to approve a 1.5% wage increase for Medical Examiner retro to January 1<sup>st</sup>, 2015. Motion carried by unanimous voice vote.

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Item # 12b - Discuss and/or act on LTE and on call wages. Motioned by Hamburg/Grabarski to approve an 85% wage scale, a minimum on WIPFLI, for LTE/on calls, upon approval of the Executive Committee. Motion carried by unanimous voice vote.

Item 12c - Discuss and/or act on merging accounts (420, 26) (600, 26) and remaining fund balance related; capital/enterprise funds. Discussion took place.

Phillippi left at 5:57 p.m.

Item #10 – MIS. McGhee distributed handouts.

Item #16 - Update regarding health insurance meeting. Bring back for next agenda.

Item #17 - Identify upcoming agenda items; Health Insurance.

Next meeting date is May 7, 2015 at 4:00 p.m.

Motioned by Kotlowski/Grabarski to adjourn at 6:10 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Barb Waugh, Deputy Clerk

Recording Secretary

These minutes have been approved by the committee.