

ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING
 ADAMS COUNTY BOARD ROOM
 October 20th, 2009, 6:00 p.m.
AMENDED AGENDA

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of the September 22, 2009 County Board Minutes
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims, Renner, Licitar, Dehmlow, Morgan, James and Loken to review during recess.
10. **Correspondence:** Letter dated September 19, 2009 regarding Shermalot Show Water Ski Team from Randy and Mary Ellen Kasprzyk.
- 11: **Claim:** Claim received on October 5, 2009 from Verizon regarding damaged Verizon cable and pedestal. Claim received on September 4th, 2009 from Jonathan B. Levine regarding negligent inspection of Sunset Condominiums.
12. **Appointments:** Appoint John & Sylvia Breene, Celine & Ed Kelly, Bob & Jean Kissinger, JoAnn Peak, Pat & Paul Pisellini, and George Voyles to the Nutrition and Advisory Committee replacing Etta Beck, Jim & Chris Breene, Joseph & Lee Crivolio, Emelie Maples, Vergie Quimby and Marilyn and Robert Williams. Appoint Onufry Karch, John Zimmer and Don Homan to the Goose Lake Watershed District. Appoint Dean Morgan to McGinnis Lake Association.
13. **Unfinished Business:**
14. **Reports and Presentations:**
 - a. Administrative Coordinator/Director of Finance, 2010 budget presentation
 - b. Moundview Memorial Hospital & Clinic Future Sustainability Plan presentation by Jeremy Normington
 - c. Approve new Town of Rome zoning District, Section 10.115.
 - d. Recognition of Deputy Craig Orlowski for being selected as "K9 Officer of the Year" and for receiving the "Tracking & Suspect Apprehension" award. Presented by WLECHA (Wisconsin Law Enforcement Canine Handler Association).
 - e. **Update on Landfill Operations by Myrna Diemert**

15. Committee Reports/Minutes:		
Admin & Fin/Exec 9/21	Executive Com 9/8, 10/12	Pub Wrks 9/10, 9/22, 10/8
Admin & Fin/Pub Wrks 9/10	Hlth & Human Serv 9/11, 10/9	Res & Rec 9/16, 9/22
Admin & Fin 9/21, 9/22, 9/23,	Humane Soc 9/8	SCLS 9/14
9/24,	Library 9/28	Surveyor 10/7
County Board 9/22	Plan & Dev 9/14, 10/7	

16. **Resolutions:**

Res. #62: To create the Goose Lake Watershed District and appoint members of an initial board of commissioners.

Res. #63: To Sell County advertised tax foreclosure property 10-1153, Town of Easton Assessors Plat No. 2.

Res. #64: To Sell County advertised tax foreclosure property 26-1211, Town of Quincy, Tract B25 of Pineorama.

Res. #65: To Sell County advertised tax foreclosure property 30-4220, Town of Rome.

Res. #66: To Sell County advertised tax foreclosure property 30-6888, Town of Rome.

Res. #67: To convey Out Lot One (1) of Tall Pines Subdivision, Town of Dell Prairie, Adams County, Wisconsin, without consideration, in equal undivided fractional interests per Lot.

Res. #68: To convey by Quit Claim Deed or other methods authorized by Wisconsin Statutes, Out Lots 1 and 2 of Witches Gulch Wilderness Estates subdivision, to the Town of Dell Prairie, Adams County, Wisconsin, without consideration.

Res. #69: Approve the Plat for Dell Prairie Cemetery located in the Town of Dell Prairie, Adams County, Wisconsin.

Res. #70: To amend resolution 56-2009 offering an early retirement incentive consisting of extended health insurance coverage to eligible employees as a means of reducing over all staff in Adams County to assist in closing the 2010 budget gap

17. **Ordinances:**

Ord. 26#: Rezone a parcel of land (40 acres) in the Town of Easton, owner, Wilbur & Ruth Ann Fritz Trust, changed from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District.

18. **Denials:** none

19. **Petitions:** none

20. Approve Claims

21. Per Diem and Mileage for this Meeting read by the County Clerk

22. Motion for County Clerk to correct errors

23. Set next meeting date

24. **Closed Session:** The County Board will convene in closed session per § 19.85 (1) (c), Wis. Stat. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Consider performance evaluation data for Corporation Counsel/Personnel Director and Administrative Coordinator/Director of Finance.

25. **Reconvene Open Session:** The County Board will reconvene in open session per § 19.85 (2), Wis. Stat. to consider and/or act on appropriate matters.

26. Adjournment

TO AMEND RESOLUTION 56-2009 OFFERING AN EARLY RETIREMENT INCENTIVE TO ASSIST IN CLOSING COUNTY'S 2010 BUDGET GAP

INTRODUCED BY: Joanne Sumpter and Bev Ward

INTENT & SYNOPSIS: To amend resolution 56-2009 offering an early retirement incentive consisting of extended health insurance coverage to eligible employees as a means of reducing over all staff in Adams County to assist in closing the 2010 budget gap

FISCAL NOTE: To be determined.

WHEREAS: The downturn in the economy has had a significant impact on unrealized revenues in the 2009 budget in the areas of interest income, building permits and real estate transfer fees; and

WHEREAS: It is anticipated that budget expectations for revenues in State aids, interest income, building permits and real estate transfer fees for the 2010 budget will be reduced from the 2009 budget; and

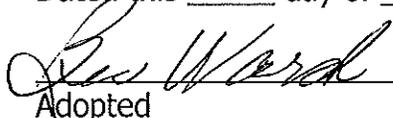
WHEREAS: The County's increase in day to day expenditures such as utilities, operating supplies and materials, wages and benefits will exceed the State imposed 3% levy freeze for the 2010 budget; and

WHEREAS: The Executive Committee and Admin and Finance Committee have developed the attached "Special Voluntary Early Retirement Incentive Program for Employees" as a tool to assist in balancing the 2010 budget;

NOW, THEREFORE, BE IT RESOLVED: The Adams County Board of Supervisors hereby approves to offer the attached "Special Voluntary Early Retirement Incentive Program for Employees" as a tool to assist in balancing the 2010 budget; and

BE IT FURTHER RESOLVED: That vacated positions shall be analyzed, with every option explored to leave positions vacant and/or to reduce full time positions to part-time positions.

Dated this _____ day of _____, 2009

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of
Tabled _____, 2009

County Board Chair

County Clerk

Special Voluntary Early Retirement Incentive Program for Employees

August, 2009

Special Voluntary Early Retirement Incentive Program for Employees

Adams County (the "County") is offering a Special Voluntary Early Retirement Incentive Program for Employees from August 19, 2009, through November 1, 2009 ("Special Retirement Program for Employees"). This Special Retirement Program for Employees offers a one-time, enhanced retirement benefit to employees of the County who meet the following eligibility requirements:

- An active employee as of August 19, 2009 (including those on an approved leave of absence);
- For this Special Retirement Program, years of service + age must equal 75 as of December 31, 2009.

If you meet the above requirements (based on the County's records) you will be eligible for the Special Retirement Program for Employees.

To take advantage of the special, enhanced retirement benefits, you must elect to retire from active service with the County.

Important Information to Keep In Mind

As you read this document, please keep these important points in mind:

- **Participation in the Special Retirement Program for Employees is completely voluntary. You decide whether or not to take advantage of this Special Retirement Program for Employees.**
- One-on-one meetings can be conducted to review the Special Retirement Program for Employees with each person individually, if requested. If you are married, your spouse is also encouraged to attend.

It is the County's present intent that this Special Retirement Program for Employees is a one-time, non-precedent setting program for currently eligible employees.

Response Date

If you desire to participate in the Special Retirement Program for Employees, you will need to provide written notification of your intent to participate in this program by executing a Retirement Agreement and General Release no later than November 1, 2009.

Any releases received after that date will be excluded from further consideration for participation in the Special Retirement Program for Employees, unless otherwise approved by the County.

Retirement Date

Your Retirement Date will be a mutually agreed upon Termination Date. Should you decide to participate in the Special Retirement Program for Employees, your last day of work with the County ("Termination Date") must occur on or before December 31, 2009. You will have the opportunity to revoke your election within seven (7) days of executing the Retirement Agreement and General Release described below.

Enhanced Retirement Incentives Under Special Retirement Program for Employees

The Special Retirement Program for Employees offers the following enhanced incentives to eligible employees, on a nonqualified plan basis, who elect to retire under this Special Retirement Program for Employees:

1. The County will pay into a health insurance fund in your name 100% of the cash equivalent of your accrued sick leave and accrued vacation with such fund to pay toward the cost of health insurance during the period of retirement. Upon your notice to participate in this program, the employee will receive an accounting of the amount of such sick leave and vacation.
2. Following the use of all accrued sick leave and accrued vacation monies toward the cost of health care premiums during the period of retirement, the County will then pay 90% of the cost of the health care premium and the retiree will pay 10% of the cost of the health care premium for the next 12 months.
3. Following completion of the use of the accrued sick leave monies and following the additional 12 month payment arrangement for the health care premiums, the retiree shall be allowed to remain on the County group health insurance plan, to the degree acceptable to the health insurance carrier rules, until eligible for Medicare, by paying the full cost of the health insurance premium. Coverage for retirees or retirees' spouses who are over sixty-five (65) years of age will be offered supplemental coverage designed to supplement federal Medicare benefits.

4. Health Insurance Benefits available to Early Retirees or former employees under the County group health insurance are subject to change from time to time by the County at its sole discretion as it pertains to active employees.
5. The employee's retirement date shall be treated as the employee's qualifying event for COBRA eligibility purposes. Any period of time for which Employee's premiums are paid pursuant to paragraphs 1-3 and 5 above, shall be counted as part of the COBRA period, as applicable.

The Program is available with the provisions included as stated above and is not subject to negotiation or modification.

Payment Under this Special Retirement Program for Employees

In the event of your death following an election to participate under this Special Retirement Program for Employees, your surviving spouse will receive the supplement benefits under this Program, in accordance with the payment options selected.

The estimated monthly premium for health care for 2010 is as follows:

- | <u>Monthly County Portion – 90%</u> | <u>Monthly County Portion – 85%</u> |
|-------------------------------------|-------------------------------------|
| • \$ 590.08 for single coverage | • \$557.30 for single coverage |
| • \$1,543.88 for family coverage | • \$1,458.11 for family coverage |

These premium rates are subject to change from time to time.

Older Workers Benefit Protection Act Compliance

Before you decide whether or not to participate in the Special Retirement Program for Employees, and in any event, prior to executing an Election Form and Retirement Agreement and General Release, you are encouraged to consult with your attorney. You are being given forty-five (45) days in which to consider and sign the Retirement Agreement and General Release. In consideration of the County's payment to you under the Special Retirement Program for Employees, you are waiving valuable legal rights by electing participation and by signing the Retirement Agreement and General Release. Please also be advised that consistent with the Older Workers Benefit Protection Act of 1990 (as amended), you may revoke your election and the Retirement Agreement and General Release within seven (7) days of signing it. This revocation will be effective only if you file with the County Administrative Coordinator/Director of Finance, a written revocation within seven (7) days of the execution of the Retirement Agreement and General Release, otherwise it will be irrevocable.

Effective Date of Retirement

Because you may revoke the Retirement Agreement and General Release within seven (7) days of signing it, should you elect to accept the Special Retirement Program for Employees, your Election and Retirement Agreement and General Release will not become effective or enforceable until the eight (8th) day after your execution of the Retirement Agreement and General Release. Your retirement under the Special Retirement Program for Employees may not take place unless and until your Election and Retirement Agreement and General Release become effective.

Other Important Considerations

This communication serves as an explanation of the Special Voluntary Early Retirement Program for Employees. Should there be any difference between the information in this document or in any verbal communications from any source, this document will control. The County is the ultimate interpretive authority with respect to any provision of this Special Retirement Program for Employees.

Next Steps

Keep in mind that it is entirely your decision whether or not to elect to retire under this Special Retirement Program for Employees.

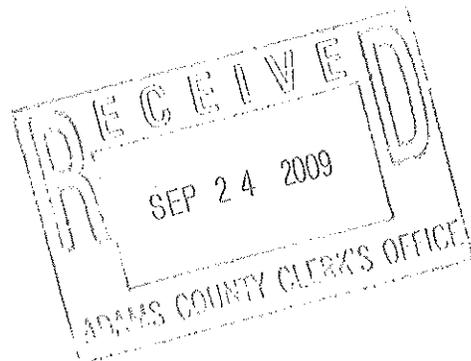
Remember, if you elect to participate in the Special Retirement Program for Employees, you will need to provide written decision to participate no later than November 1, 2009.

If you have any questions after reaching this document please contact Barbara Petkovsek at (608) 339-4579.

The Kasprzyk Lodge

September 19, 2009

Fred Nickel
Adams County Parks and Recreation
PO Box 196
Friendship WI 53934



Dear Board Members:

It has come to our attention that Shermalot Show Water Ski Team has been given notice that they might be evicted from their show site on Lake Arrowhead. This would be a great mistake.

Shermalot is a family organization that involves members from 3 years old to 80 years old. At a time when the family values are under attack, we should be supporting family activities, not putting up barriers to hinder their existence.

If you would go to the show site, you would see there are a significant number of families that are not associated with the team that are enjoying a night together that they can afford (free). We have seen friends sons grow up as part of the ski team, and enjoyed watching them do so, mostly at the Lake Arrowhead location, which is perfect for viewing the shows.

We're against evicting the team from the Lake Arrowhead site for any reason the board members can think of!!!

Sincerely,

Two handwritten signatures in black ink. The top signature is 'Mary Ellen Kasprzyk' and the bottom signature is 'Randy Kasprzyk'. Both are written in a cursive style.

Randy and Mary Ellen Kasprzyk

Also to Adams County Board, C/O Cindy Phillippi, clerk, po box 278



CMR CLAIMS DEPARTMENT
P.O. BOX 60770
OKLAHOMA CITY, OK 73146-0770
1-866-887-4066

*******NOTICE OF CLAIM*******

Date: 09-28-2009

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

To: ADAMS COUNTY
COUNTY CLERK
400 MAIN STREET
PO BOX 278
FRIENDSHIP, WI 53934

CERTIFIED MAIL# 91 7108 2133 3935 8314 8614

RE: Damage to Verizon Property

Verizon Claim Num: WIPR090339
Damage/Discovery Date: 09-15-2009
Damage Location: ACROSS FROM 3812 COUNTY RD B, WISCONSIN DELLS, WI.
Damage County: ADAMS
Damage Amount: UNDETERMINED

Dear Sir/Madam:

Please be advised that Verizon Facilities sustained damage as a result of the negligent acts or omissions by employees or agents of ADAMS COUNTY .

Investigation has revealed that on or about 09-15-2009 employees or agents of ADAMS COUNTY, ADAMS COUNTY HIGHWAY DEPARTMENT DAMAGED A 100 PAIR BURIED VERIZON CABLE & PEDESTAL WHILE MOWING in the area of ACROSS FROM 3812 COUNTY RD B, WISCONSIN DELLS, WI.

This letter is the written presentment of Verizon's claim pursuant to Wisconsin Statute s.893.80 (1) (a) & (b) .

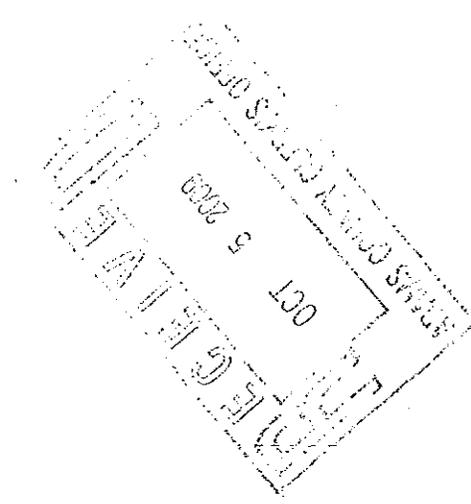
REQUEST FOR GOVERNMENTAL NOTICE FORM

If your Governmental Entity requires the completion of its own form to complete proper notice, please forward a copy to the address listed above. Every good faith effort has been made to identify the proper office and address to perfect our notice. Please forward to your attorney, if misdirected, to contact us. Matters herein stated are alleged on information and belief this pleader believes to be true. If there is insurance to cover this matter, kindly advise as to the name of the insurance company, its address and the claim number assigned. If you have any questions, or need additional information, please contact me at 1-800-321-4158 ext 8232.

Sincerely,
Holly Finley

CMR Claims DEPT

NOTARY

Commission Expires 11/28/10

LAW FIRM OF

Jonathan B. Levine

JONATHAN B. LEVINE
JESSICA L. BOELDT

8989 NORTH PORT WASHINGTON ROAD
SUITE 211
MILWAUKEE, WISCONSIN 53217-1633
(414) 352-0400
FAX (414) 434-0658

MICHELLE M. HUBER
LEGAL ASSISTANT

September 3, 2009

VIA PERSONAL SERVICE (Wis. Stat. § 801.11)

Adams County
Attn: County Clerk Cindy Phillippi
400 Main St.
P.O. Box 278
Friendship, WI 53934

Re: Notice of Claim

Dear Ms. Phillippi:

On behalf of our client, Sunset Condominiums at Northern Bay Owners Association, Inc., for itself and its members pursuant to Wisconsin Statute Section 703.15(3)(a)3 and pursuant to Wisconsin Statute Section 893.80, we hereby notify you of Sunset Condominiums at Northern Bay Owners Association, Inc.'s claim of negligence inspection against Adams County.

Identity of Claimant

Sunset Condominiums at Northern Bay Owners Association, Inc.
c/o Dale Goodman, Property Manager
Goodmanagement
603 Pilot House Drive, Suite 225
Newport News, VA 23606-1904

Adams County
September 3, 2009
Page 2

Attorneys for Claimant
Jonathan B. Levine
Jessica L. Boeldt
Law Firm of Jonathan B. Levine
8989 North Port Washington Road, Suite 211
Milwaukee, WI 53217-1633
(414) 352-0400

Brief Statement of Circumstances of Claim

Sunset Condominiums at Northern Bay Owners Association, Inc. is a condominium association located at 1841 20th Avenue, Arsdale, Wisconsin. This is in the Town of Strongs Prairie. Development of the condominium began in 2004. Adams County failed to inspect or negligently inspected the property. As a consequence, construction was allowed to proceed in some instances without proper regard for building code requirements. [See attached]

Sunset Condominiums at Northern Bay Owners Association, Inc. intends to bring a Claim of Negligent Inspection against Adams County.

Itemized Statement of Relief

Sunset Condominiums at Northern Bay Owners Association, Inc. is engaged in repairing the property. At this stage, it is not possible to determine the full extent of the damages that Sunset Condominiums at Northern Bay Owners Association, Inc. will suffer, but is estimated at \$1 million.

Sincerely,



Jessica L. Boeldt

JLB/mmh

Encl.

Cc: Board of Directors Sunset Condominiums at Northern Bay Owners Association, Inc.



SAFETY AND BUILDINGS DIVISION
 Field Operations
 P. O. Box 2538
 Madison, Wisconsin 53701-2538
 TDD #: (608) 264-8777
 Jim Doyle, Governor
 Richard J. Lelienkugel, Secretary

Date:	July 16, 2009	Site ID No.:	658472
Name	Boyd Coleman	SITE NAME and ADDRESS:	Sunset Condominiums at Northern Bay
Address	Struc Rite Design Inc		1841 20 th Court
City, State, Zip	227 South Street		Arkdale WI 54613
	Waukesha WI 53186		
Owner Name	Sunset Condominiums At Northern Bay Owner's Association, Inc	Same as Above	
Address	1841 20 th Court		
City, State, Zip	Arkdale WI 54613		

Regulated Objects:	986885	986886	986887	986888	986889
Description: Object Type:	Building 1	Building 2	Building 3	Building 4	Building 5
	986890	986892	986893	986894	986895
	Building 6	Building 8	Building 9	Building 10	Building 11
	986896	986898	986900	902509	926710
	Building 12	Building 14	Building 16	Building 17	Building 18
	929062	929063	958391	958560	958567
	Building 19	Building 20	Building 21	Building 22	Building 23
	958568	958572	929064	929065	958573
	Building 24	Building 29	Building 30	Building 31	Building 32
	958574	958575			
	Building 33	Building 34			

INVESTIGATIVE NOTES: Plans for buildings 32, 33, and 34 have approval dates of 03/16/05 and have since expired. If these buildings are to be built in the future, plans shall be resubmitted for review and approval under the code in effect at the time of proposed construction.

Electrical disconnects are located on the exterior decks. It has been suggested the wiring has been provided for future installation of hot tubs or spas on the decks. Prior to installation of such equipment the construction of the decks shall be evaluated to ensure they are designed for the additional loading.

The stone veneer applied at the chimney shafts located at each end of the buildings appears to bear directly on the roof sheathing with no shelf angles or supports. There are no additional trusses installed at these locations. Please verify the roof, as constructed, is designed to carry this loading.

The deck on building 17 is in disrepair. Portions of the deck need reconstruction. Guardrails are improper height; handrails are required; guardrails shall support 250 pounds applied in any direction;

RE:

Stairs have open risers; riser height is not uniform; posts are not anchored to foundations; framing members are not adequately secured. It is not evident the concrete slabs are anchored to the piers; construction joints are not present at slab locations. Many of these conditions are present on decks on the balance of the buildings. Decks shall be constructed to the specifications of the Pierce engineering drawings present on the plan sets. Variations shall be corrected.

Notification devices for the fire suppression system are missing on a number of buildings. They are located outside the pump room on each unit. The notification devices shall be installed.

All buildings with combustible construction within the elevator shafts shall have sprinkler heads installed within the shaft.

Units were observed with wood construction at the top of the elevator shafts, rather than the concrete caps as specified on the plans. The shafts with combustible construction shall have sprinkler heads installed within the shaft.

This DEPARTMENT ORDER is issued as a result of an inspection on the above referenced site.

The following violations were revealed:

NEC 210.52 Dwelling unit receptacles. (1) Spacing. Receptacles shall be installed such that no point measured horizontally along the floor line in any wall spacing is more than 6 feet from a receptacle outlet. Wall spacing shall include the following: Any space 2 feet or more in width and unbroken along the floor line by doorways, fireplaces, and similar openings. The space occupied by fixed panels in exterior wall, excluding sliding panels. The space afforded by fixed room dividers such as freestanding bar-type counters or railings.

Master bedrooms in numerous units referenced in the buildings above had receptacle spacing exceeding the required spacing. As this is a non-life safety issue, it is not required the violations be corrected unless the department receives a complaint from a dwelling owner.

NEC 210.52 (C) (3) Wall countertop spaces. A receptacle outlet shall be installed so that no point along the wall line above the countertop space is more than 24" measured horizontally from a receptacle outlet in that space. *Bathroom countertop spaces were observed with receptacle spacing exceeding the 24" spacing requirement. As this is a non-life safety issue, it is not required the violations be corrected unless the department receives a complaint from the dwelling owner.*

NEC 110-26(A) (1) Working space. Working space for equipment operating at 600 volts nominal, or less, to ground and likely to require examination, adjustment, servicing or maintenance while energized shall comply with dimensions of Table 110.26(A)(1)

One unit per building referenced above has a room with a washer/dryer which infringes on the working clearance required to be maintained to access the distribution panel. The distribution panel shall be relocated to a proper location to maintain the required 3' of clearance.

NEC 110-3(B) Listed or labeled equipment shall be installed and used in accordance with any instructions, included in the listing or labeling.

Outlet boxes at the tub enclosures shall be securely fastened in place.

82.40(5)(d)5.e and f. Provide floor drains in the enclosed water heater spaces.

Inspection revealed water heater closets with no floor drains to remove water in case the pressure relief valves release.

711.4.2 Penetrations of rated floor systems shall be protected. Fire caulk shall be installed as per the listing of the fire caulk material where pipe penetrations occur at the rated floor ceiling assemblies.

RE:

1003.3.3.3.4 There shall be a landing at the top and bottom of each stairway. The width of the landing shall not less than the width of the stairways they serve. Every landing shall have a minimum dimension measured in the direction of travel equal to the width of the stairway.

A stair has been provided to the basement in building # 17. There is no landing at the top of the stair.

716.3.1 Draftstopping materials shall be not less than ½" gypsum board; 0.375 inch wood structural panel, 0.375 inch particleboard or other materials adequately supported. The integrity of the draftstops shall be maintained.

Draftstopping in attic spaces shall be maintained at penetrations. Ductwork, piping and wiring shall be tight fitted where penetrations occur.

64.0403 (2) (b) Outdoor air shall be free from contamination of any kind in proportion detrimental to the health and comfort of the general population exposed to it.

Fresh air intakes installed in the heating system shall terminate outside of the attic spaces.

406.1 Uninhabited spaces, such as attics, shall be provided with natural ventilation openings as required by the International building code.

Ice damming was present on numerous building creating damage to the interior of the buildings. Ice damming occurred at the shed roofs over the garage and at the narrow roof locations at the upper level. There are no ventilation openings at either location.

61.30(3) Submit for approval, FIRE ALARM plans, calculations, a signed plans approval application form SBD-118 and fees.

Review of department records revealed the department has no record of fire alarm review or approval for any of the above referenced buildings. NOTE: Inspection revealed the fire alarm systems installed in buildings 17, 18, 19, and 20 are not acceptable for R-1 use. The fire alarm systems shall be upgraded to meet those requirements.

61.30(3) Submit for approval, FLOOR TRUSS plans, calculations, a signed plans approval application form SBD-118, and fees.

Review of department records revealed the department has no record of FLOOR TRUSS plans for buildings 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 14, 16, 17, 18, 19, 20, 32, 33, and 34.

61.30 (3) Submit for approval, ROOF TRUSS plans, calculations, a signed plans approval application for SBD-118 and fees.

Review of department records revealed the department has no record of ROOF TRUSS plans for buildings 12, 32, 33, and 34.

IBC 1406.3 Balconies and similar projectons shall be constructed per one of the following:

1. Meet the fire resistance ratings of Table 601 for floors,
2. be of fire-retardent treated wood,
3. be of heavy timber type IV per Section 602.4, or
4. Be of type V construction if sprinklers are extended to the balconies.

Please note: This item was noted on the plan review for the resubmitted plans for buildings 7, 25, 27 and 28. The buildings were resubmitted as the plan approval had expired and the buildings had not been completed. It was necessary to upgrade the class of construction to VA from VB. IBC 1406.3 is a required condition for this upgrade as the installation of a Type 13-R sprinkler systems does not allow for the increase in area limitations specified in Table 503. The condition is present in the above referenced buildings and must meet the requirements specified in IBC 1406.3 or successfully petition for variance.

Comm 61.40 (4) Prior to initial occupancy of a new building or addition and prior to final occupancy of an alteration of an existing building, the supervising architect, engineer or designer shall file a written statement with the authority that issued plan approval certifying that to the best of his or her knowledge and belief, construction of the portion to be occupied has been performed in substantial compliance with the approved plans and specifications.
Review of department records indicates no compliance statements have been filed with the department for the above referenced buildings.

You are hereby ordered to have the installation corrected to conform to the indicated provisions of the Wisconsin Administrative Code and/or Wisconsin Statutes. This installation shall be corrected by the compliance date noted, and upon correction of violations I must be notified. If you fail to comply, this order is enforceable in circuit court pursuant to s. 101.02(13), Stats., with forfeitures ranging from \$10 to \$100 per day for each violation. In addition, the Department may attach a notice of violation to the deed for the property on which the violations occur.

If you have any questions regarding this matter, please feel free to contact me at the number listed below.

ACTUAL TIME:	*FEE REQUIRED: \$	INVESTIGATION DATE: 07-16-09
CONTACT ON-SITE: Tom Holtz	INVESTIGATION SOURCE:	Compliance DATE: 30 days
INSPECTOR NAME: Leonard H Alexander		LEFT COPY ON SITE:
INSPECTOR PHONE/OFFICE HOURS: (608) 235-0582 Cell		PTO EXPIRES:
		<input type="checkbox"/> OK TO ISSUE PTO/COO

CC: Tom Holtz, Holtz Builders Inc
CJ Murray

SEARCHED
SERIALIZED
INDEXED
FILED

Tracy Sipla

From: Tracy Sipla
Sent: Thursday, September 10, 2009 2:34 PM
To: Barb Petkovsek; John R. Albert
Subject: Notice of Claim

Importance: High

Attachments: 20090910133130091.pdf



2009091013313009

1.pdf (385 KB)...

Jack & Barb,

Attached please find a copy of the claim that was served to our office today. Thank you.

Tracy Sipla
Adams County Clerk's Office
PO Box 278
Friendship, WI 53934
Ph: 608/339-4200
Fax: 608/339-4514

-----Original Message-----

From: CountyClerk@co.adams.wi.us [mailto:CountyClerk@co.adams.wi.us]

Sent: Thursday, September 10, 2009 1:32 PM

To: Tracy Sipla

Subject:

This E-mail was sent from "RNPE918EE" (MP 4000/LD040).

Scan Date: 09.10.2009 13:31:29 (-0500)

Queries to: CountyClerk@co.adams.wi.us

10.115 LA LAKE AMENITY DISTRICT:

(1) **PURPOSE:** The LA District is intended to provide an area, surrounded by or near the LD District, in which non-residential uses ancillary to the uses in the LD District are permitted. The uses permitted in this District consist primarily of amenities offered by lake associations to their members and, occasionally, the public.

(2) **PERMITTED USES:**

- (a) Accessory buildings
- (b) Association office
- (c) Athletic field/court
- (d) Boat launch/marina
- (e) Community association gathering facility
- (f) Golf course/Pro-shop
- (g) Park
- (h) Pavilion
- (i) Playground
- (j) Pond/Pool
- (k) Restaurant
- (l) Shower building
- (m) Swimming beach
- (n) Tavern
- (o) Walking trail

(3) **CONDITIONAL USES:**

- (a) Band shell
- (b) Camper storage
- (c) Campground
- (d) Marine fuel station
- (e) Sanitary Dump station

(4) **HEIGHT, SETBACKS AND OTHER REQUIREMENTS:**

(a) Lot requirements:

- 1. Frontage: Min. 70 ft.
- 2. Area: Min. 1 acre
- 3. Depth/Width: Max. 4:1

(b) Roadway Setback:

- 1. State Highway (whichever is greater)
 - a. From center of roadway: Min. 110 ft.
 - b. From lot line: Min. 50 ft.
- 2. County Road (whichever is greater)
 - a. From center of roadway: Min. 83 ft.
 - b. From lot line: Min. 50 ft.

3. Town Road (whichever is greater)

- a. From center of roadway: Min. 63 ft.
- b. From lot line: Min. 30 ft.

(c) Building Setbacks (from the furthest building projection):

- 1. Side: Min. 10 ft.
- 2. Rear: Min. 10 ft.
- 3. Waterfront: Min. 75 ft.

(d) Other Requirements:

- 1. Building height: Max. 35 ft.
- 2. Building width: Min. 24 ft.
- 3. Roof pitch: Min. 4/12
- 4. Overhang: Min. 12 in.

RESOLUTION TO CREATE THE GOOSE LAKE WATERSHED DISTRICT

INTRODUCED BY: Planning and Development Committee

INTENT & SYNOPSIS: To create the Goose Lake Watershed District and appoint members of an initial board of commissioners.

FISCAL NOTE: No impact.

WHEREAS: On August 6, 2009 petitions were filed with the County Clerk, signed by persons constituting 51% of landowners of lands within the proposed district, seeking formation of an inland lake protection and rehabilitation district to be known as the Goose Lake Watershed District, and showing the proposed boundaries of such district as more fully described in Exhibit "A" attached hereto and incorporated herein; and

WHEREAS: The County Board appointed the Planning and Development Committee to conduct a hearing on the formation of the proposed district; and

WHEREAS: The Planning and Development Committee conducted a public hearing pursuant to chapter 33 of the Wisconsin Statutes on September 1, 2009, following notice according to law; and

WHEREAS: Testimony was taken at the public hearing, and written comments submitted, as reflected in the hearing transcript; and

WHEREAS: The Planning and Development Committee met on September 14, 2009, following notice according to law, and approved the formation of the Goose Lake Watershed District; and

WHEREAS: The County Board met on September 22, 2009, following notice according to law, and approved the report on the Goose Lake Watershed District, 19 yes, 1 excused, Dehmlow;

NOW THEREFORE, BE IT RESOLVED, that the Adams County Board of Supervisors hereby approves and declares organized the Goose Lake Watershed District, henceforth its corporate name, having found:

- (a) The petition was signed by the required number of landowners.
- (b) Formation of the district was necessary.
- (c) The public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district.
- (d) The property included in the district will benefit from the district's establishment.
- (e) The formation of the district will not contribute to long-range pollution, but will instead permit more efficient and complete positive stewardship of the lake, especially in terms of water quality and invasive species management.

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BE IT FURTHER RESOLVED, that the boundaries of the Goose Lake Watershed District shall be established as relating to the lands described in Exhibit "A" attached hereto and incorporated herein, and upon final publication of the Resolution, said District shall be a body corporate with powers of a municipal corporation for the purposes of carrying out the provisions of Chapter 33 of the Wisconsin Statutes.

Introduced by the Planning and Development Committee this 12th day of October, 2009.

<u>Joe Stuchler</u>	<u>George James</u>
<u>Jeanne Sumpter</u>	<u>[Signature]</u>
<u>Sylvia Breen</u>	_____
<u>[Signature]</u>	_____

Adopted/Defeated by the Adams County Board of Supervisors this _____ of _____, 2009.

Cindy Phillippi, County Clerk

Al Sebastiani, County Board Chair

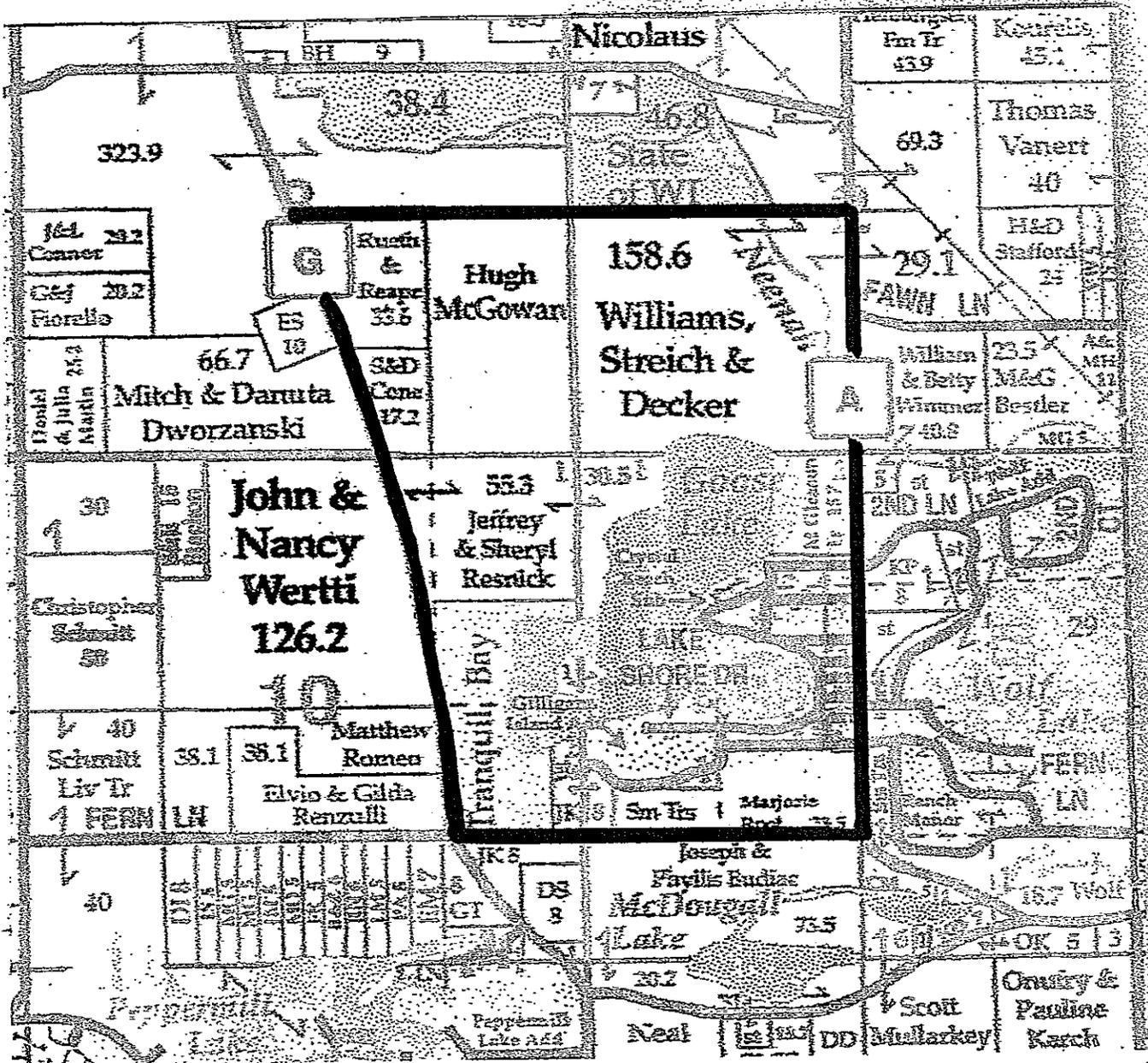
TOWN OF JACKSON

ADAMS COUNTY, WISCONSIN

GOOSE LAKE WATERSHED DISTRICT

Boundaries as per map on 01-01-2007

All lands lying within the following described boundary: NE1/4 SE1/4 S10, T.15N., R.7E., SE1/4 NE1/4 S10, T.15N., R.7E., NE1/4 NE1/4 S10, T.15N., R.7E., E part of NW1/4 NE1/4 S10, T.15N., R.7E. bounded by CTH "G" on the West, E part of SW1/4 NE1/4 S10, T.15N., R.7E. bounded by CTH "G" on the West, E Part of SE1/4 S3, T.15N., R.7E., bounded by CTH "G" on the West, SW1/4 S2, T.15N., R.7E., NW1/4 S11, T.15N., R.7E., NE1/4 SW1/4 S11, T.15N., R.7E., NW1/4 SW1/4 S11, T.15N., R.7E.,



RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$5,372.84 REVENUE TO ACCOUNT NO. 100.10.48350 - GENERAL PROPERTY SALES
\$785.16 REVENUE TO ACCOUNT NO. 100A12400 - TAX PORTION
\$11.00 REVENUE TO ACCOUNT NO 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Cynthia Fischer has submitted a bid of \$6,158.00 for the parcel of land described as follows:

10-1153 Lot Forty-six (46) of Easton Assessors Plat No. 2. All being in the Town of Easton, County of Adams, State of Wisconsin

WHEREAS: Adams County took deed of this property on August 4, 2009 per judgment of tax foreclosure; and

WHEREAS: Cynthia Fischer has submitted a 10% (or more) down payment of \$615.80, which is on deposit with the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that the above described property is hereby approved for sale to Cynthia Fischer for the bid of \$6,158.00.

BE IT FURTHER RESOLVED: That the County Clerk issue Cynthia Fischer a QUIT CLAIM DEED to the above described property, upon receipt of the balance due of \$5,542.20 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 20th day of October, 2009

Jerry Katlowski _____ *Larry Bakerski* _____
Fran Dehnlow _____ *Gary Hartley* _____
Joyce Kersenlohr _____

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____, 2009
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

Resolution No 64-2009

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$3,683.22 REVENUE TO ACCOUNT NO. 100.10.48350 - GENERAL PROPERTY SALES
\$1,871.78 REVENUE TO ACCOUNT NO. 100A12400 - TAX PORTION
\$11.00 REVENUE TO ACCOUNT NO 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Linda Becker has submitted a bid of \$5,555.00 for the parcel of land described as follows:

26-1211 The South One Hundred (100) feet of the North Two Hundred (200) feet of the West Half of the West Half of the Northwest Quarter (W 1/2 W 1/2 NW 1/4) of Section Thirty-three (33), Township Seventeen (17) North, Range Five (5) East. Also know as Tract B25 of Pineorama, an unrecorded subdivision. All being in the Town of Quincy, County of Adams, State of Wisconsin

WHEREAS: Adams County took deed of this property on August 4, 2009 per judgment of tax foreclosure; and

WHEREAS: Linda Becker has submitted a 10% (or more) down payment of \$555.50, which is on deposit with the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that the above described property is hereby approved for sale to Linda Becker for the bid of \$5,555.00.

BE IT FURTHER RESOLVED: That the County Clerk issue Linda Becker a QUIT CLAIM DEED to the above described property, upon receipt of the balance due of \$4,999.50 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 20th day of October, 2009

Jay Kottowski Larry Beckwith
Fran Behmlow Rory Hartley
Joyce Kusselohs

ADOPTED []

BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____, 2009

DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$4,921.09 REVENUE TO ACCOUNT NO. 100.10.48350 - GENERAL PROPERTY SALES
\$1,329.91 REVENUE TO ACCOUNT NO. 100A12400 - TAX PORTION
\$11.00 REVENUE TO ACCOUNT NO 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Terry J. Feest has submitted a bid of \$6,251.00 for the parcel of land described as follows:

30-4220 Lot Sixty-nine (69) in the Setting Sun Addition to Lake Arrowhead. All being in the Town of Rome, County of Adams, State of Wisconsin

WHEREAS: Adams County took deed of this property on August 4, 2009 per judgment of tax foreclosure; and

WHEREAS: Terry J. Feest has submitted a 10% (or more) down payment of \$625.10, which is on deposit with the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that the above described property is hereby approved for sale to Terry J. Feest for the bid of \$6,251.00.

BE IT FURTHER RESOLVED: That the County Clerk issue Terry J. Feest a QUIT CLAIM DEED to the above described property, upon receipt of the balance due of \$5,625.90 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 20th day of October, 2009

Judy Katschinski _____ *Garry Bulechok* _____
Graw Dehnlow _____ *Gary Hartley* _____
Joyce Kersinloks _____

ADOPTED []

BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____, 2009

DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

Resolution No 66-2009

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE PROPERTY

FISCAL NOTE: \$2,759.70 REVENUE TO ACCOUNT NO. 100.10.48350 - GENERAL PROPERTY SALES
\$1,491.30 REVENUE TO ACCOUNT NO. 100A12400 - TAX PORTION
\$11.00 REVENUE TO ACCOUNT NO 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Terry J. Feest has submitted a bid of \$4,251.00 for the parcel of land described as follows:

30-6888 Lot Thirty-seven (37) in Woodbridge Addition to Lake Camelot, also an undivided fractional interest in Out Lot One (1) in Woodbridge Addition to Lake Camelot, which interest is conveyable only when title to Lot 37 is conveyed, intending to make said fractional interest a permanent part of Lot 37 in Woodbridge Addition to Lake Camelot. All being in the Town of Rome, County of Adams, State of Wisconsin

WHEREAS: Adams County took deed of this property on August 4, 2009 per judgment of tax foreclosure; and

WHEREAS: Terry J. Feest has submitted a 10% (or more) down payment of \$425.10, which is on deposit with the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that the above described property is hereby approved for sale to Terry J. Feest for the bid of \$4,251.00.

BE IT FURTHER RESOLVED: That the County Clerk issue Terry J. Feest a QUIT CLAIM DEED to the above described property, upon receipt of the balance due of \$3,825.90 plus \$11.00 recording fee.

SUBMITTED FOR ADOPTION THIS 20th day of October, 2009

[Signature] *[Signature]*
[Signature] *[Signature]*
[Signature]

ADOPTED []
BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS _____ DAY OF _____, 2009
DEFEATED []

COUNTY CLERK

COUNTY BOARD CHAIRMAN

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RESOLUTION 2009 - 68

**RESOLUTION TO CONVEY THE INTEREST OF ADAMS COUNTY IN
OUTLOTS 1 and 2 OF WITCHES GULCH WILDERNESS ESTATES SUBDIVISION**

INTRODUCED BY: Adams County Property Committee

INTENT & SYNOPSIS: To convey by Quit Claim Deed or other methods authorized by Wisconsin Statutes, Out Lots 1 and 2 of Witches Gulch Wilderness Estates subdivision, to the Town of Dell Prairie, Adams County, Wisconsin, without consideration.

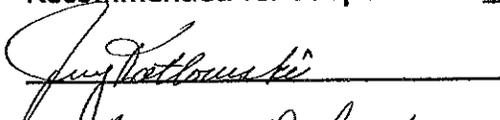
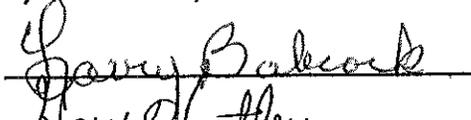
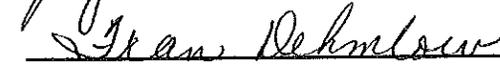
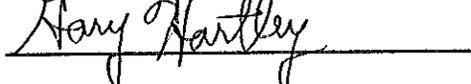
FISCAL NOTE: Transfers cost of property maintenance and repair to the Town of Dell Prairie.

WHEREAS: The Adams County is the current owner of real estate described as Out Lot One (1) consisting of 9720 square feet, and Out Lot Two (2) consisting of 5890 square feet, of Witches Gulch Wilderness Estates subdivision; and

WHEREAS: Transfer or assignment of real estate to the Town of Dell Prairie will inure to the benefit of the Town of Dell Prairie and Adams County.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Clerk shall convey by quit claim deed, without consideration, to the Town of Dell Prairie, the real estate described as Out Lots One (1) and Two (2) of Witches Gulch Wilderness Estates, Town of Dell Prairie, Adams County, Wisconsin.

Recommended for adoption this _____ day of October, 2009.

 _____	 _____
 _____	 _____
 _____	_____

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2009.

County Board Chair

County Clerk

ORDINANCE 2009 - 26
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of Easton on November 20, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 4, 2009 Wilbur & Ruth Ann Fritz Trust petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land (40 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on October 7, 2009, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

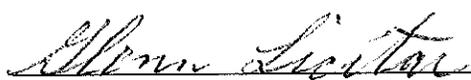
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are hereby amended to reflect that the following described parcel (40 acres) be changed from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District.

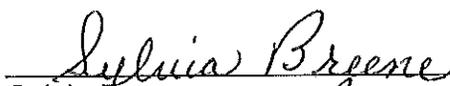
Property located in the SE ¼, SE ¼, Section 35, Township 16 North, Range 5 East, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of October, 2009.

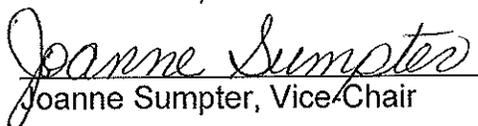
Recommended for enactment by the Adams County Planning and Development Committee on this 7th day of October, 2009.



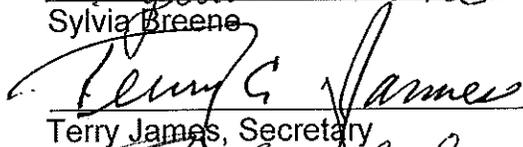
Glenn Licitar, Chair



Sylvia Breene



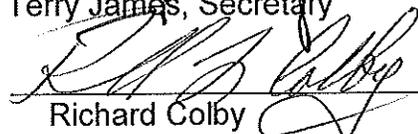
Joanne Sumpter, Vice Chair



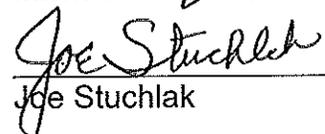
Terry James, Secretary



Michael Keckeisen



Richard Colby



Joe Stuchlak

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2009

Al Sebastiani, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
October 7, 2009 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Wilbur H. & Ruth Ann Fritz, Trust – Rezoning request from an A-1 Exclusive Agriculture District to an A-3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE ¼, Section 35, Township 16 North, Range 5 East, Town of Easton, Adams County, Wisconsin.

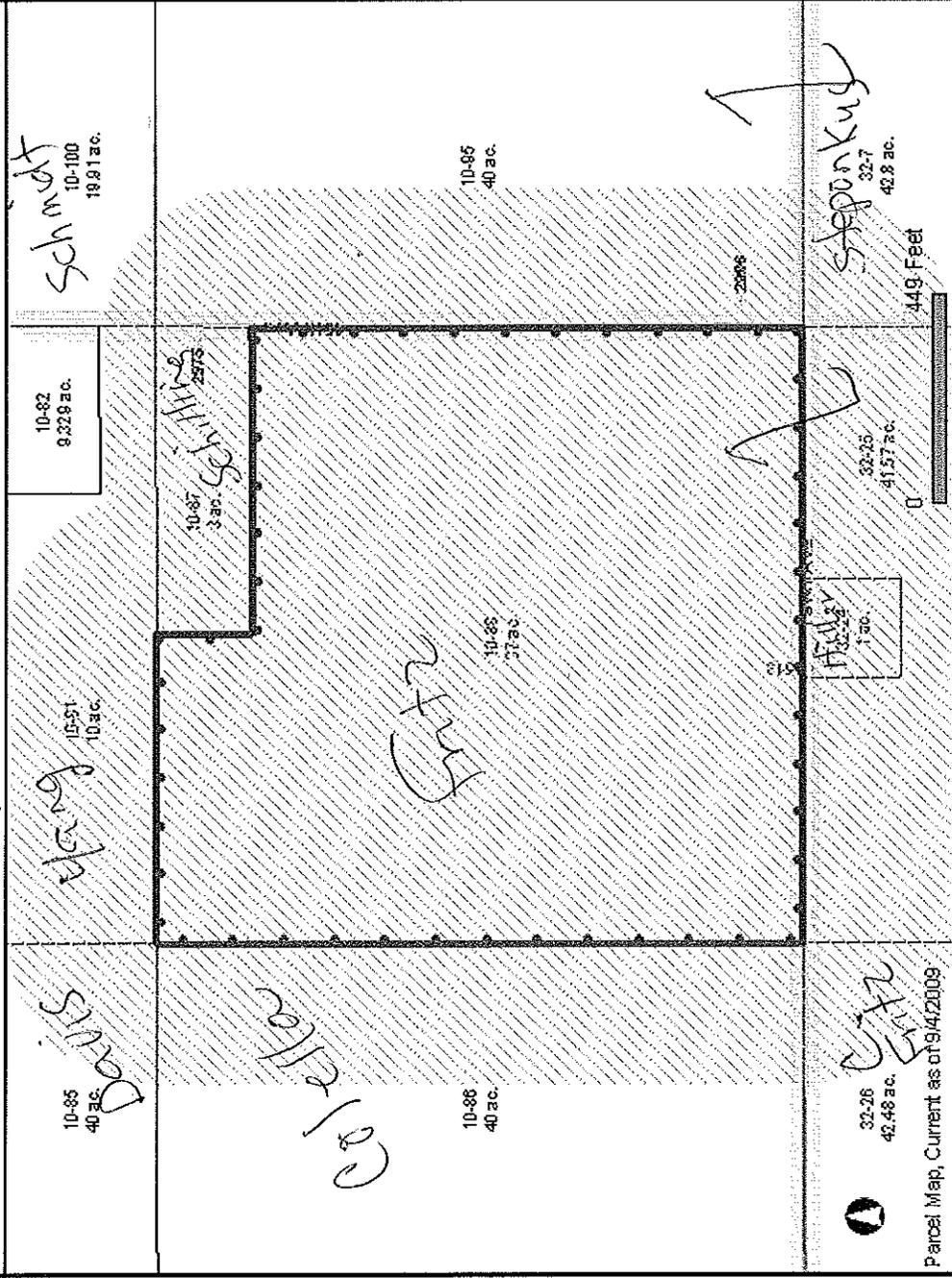
Appearing for with testimony: Ruth Ann Fritz, owner.

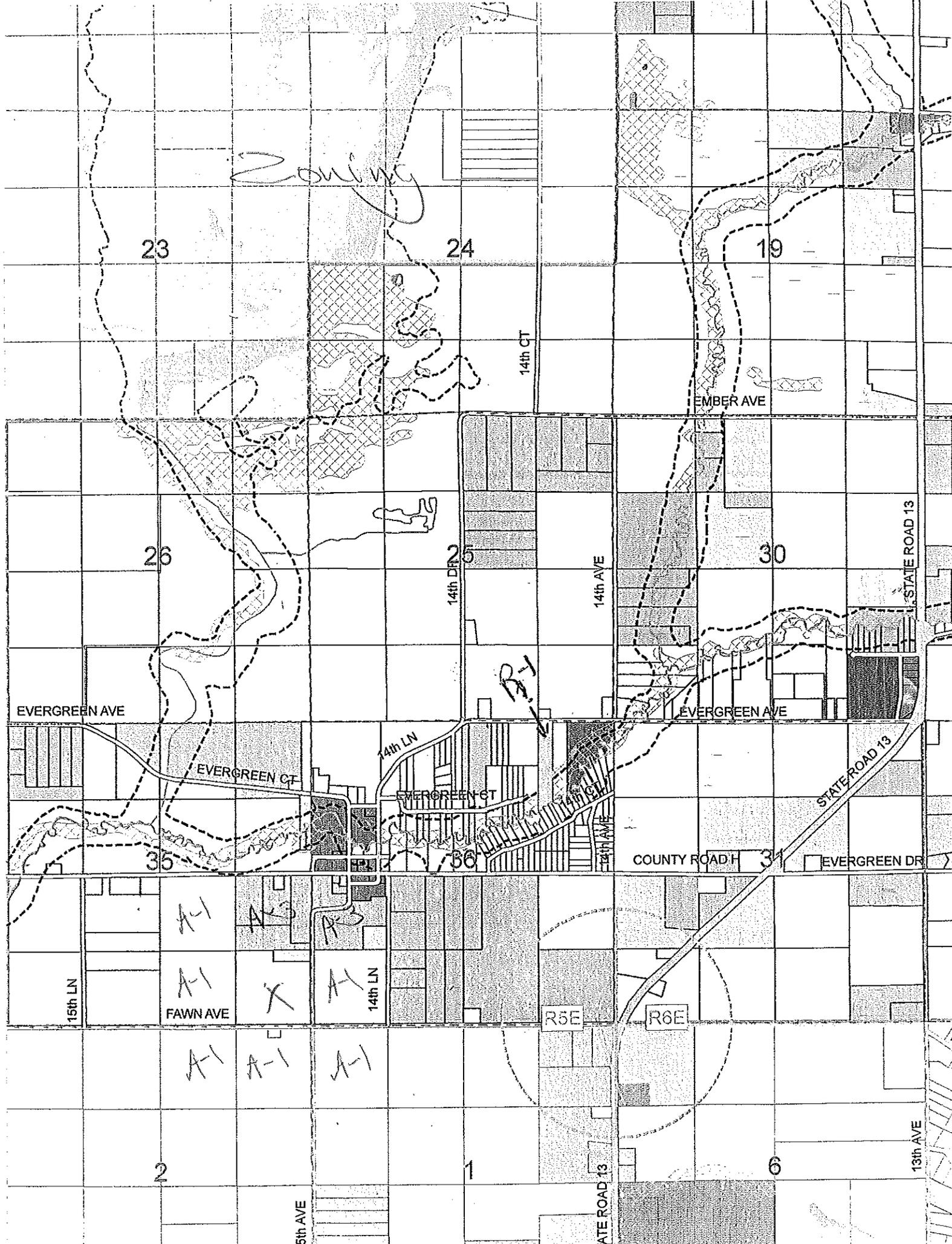
Appearing against: None.

Correspondence: Notification from the Town of Easton that they did not object.

Disposition: Richard Colby made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

FRITZ SE, SE 35-16-5 EASTON





Zoning

23

24

19

14th CT

EMBER AVE

26

14th DR

30

14th AVE

STATE ROAD 13

EVERGREEN AVE

EVERGREEN AVE

R-1

14th LN

EVERGREEN CT

EVERGREEN ST

STATE ROAD 13

35

36

COUNTY ROAD H

31

EVERGREEN DR

A-1

A-3

A-1

15th LN

FAWN AVE

X

A-1

14th LN

R5E

R6E

2

1

6

15th AVE

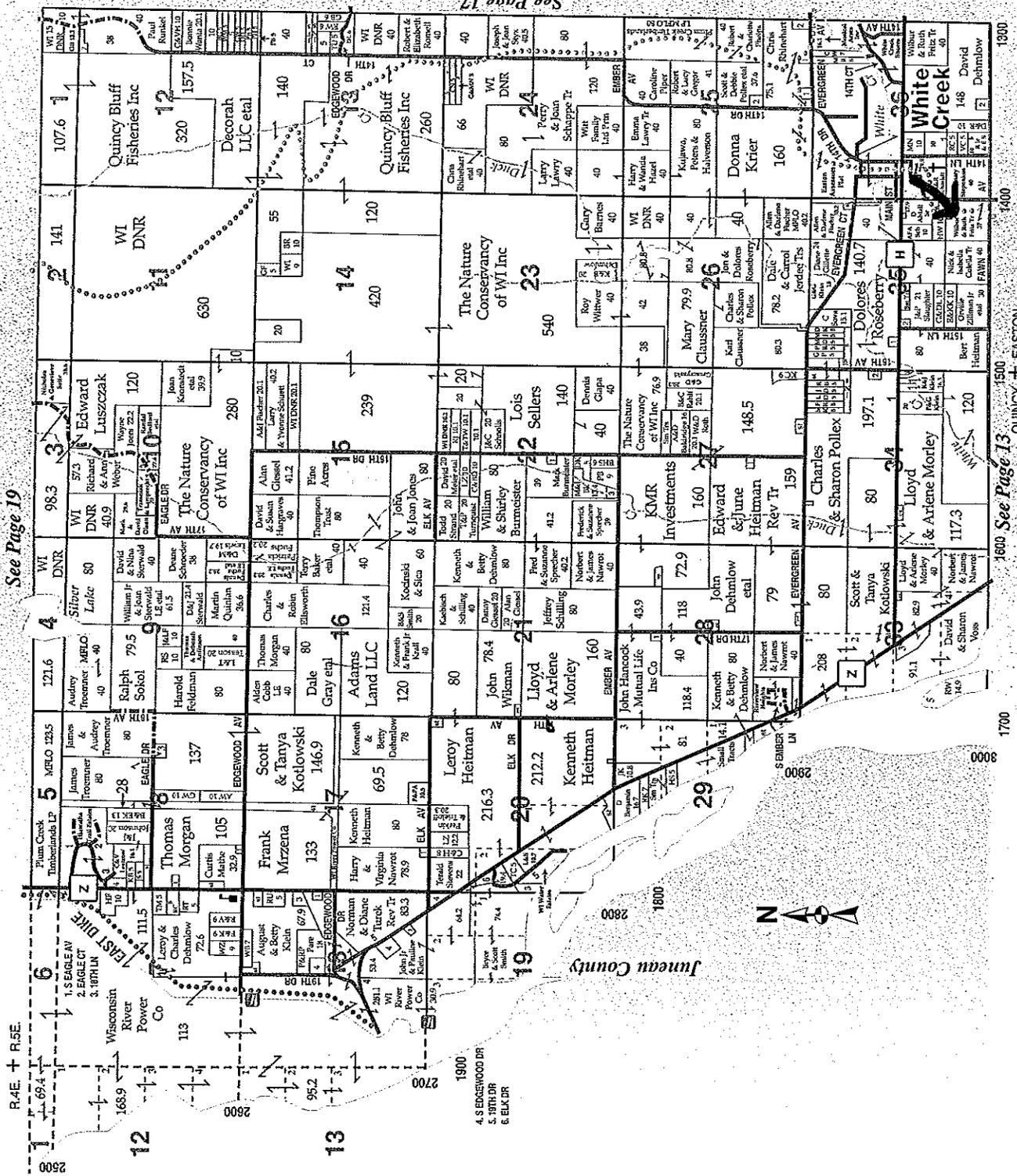
STATE ROAD 13

13th AVE

See Page 17

See Page 19

See Page 13



Adams, WI

HARBOR REALTY

(608) 339-9089 • (866) 339-9089 • fax (608) 339-4055
 Peggy H. Falk - GRI, RRS, Broker
 2328 CTY RD Z, Suite A • Friendship, WI 53934 • www.harborrealtyonline.com



Joint Administrative and Executive Meeting Minutes
September 21, 2009
10:00 a.m.

Meeting was called to order by Sebastiani at 10:10 a.m. Present, Renner, England, Loken, Sebastiani, Sumpter, Klingforth, West and Kirsenlohr. Excused, Ward. Sumpter sitting in for Ward. Also present, Petkovsek, Albert, Mindy Dale, and Phillippi.

Motioned by Sumpter/Klingforth to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Klingforth/Sumpter to convene in closed session at 10:12 a.m. Motion carried by roll call all voting yes.

Motioned by Sumpter/Loken to convene in open session at 11:25 a.m. Motion carried by roll call, all voting yes.

Motioned by West/Kirsenlohr to adjourn at 11:25 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

JOINT ADMINISTRATIVE & FINANCE/PUBLIC WORKS MEETING

Thursday, September 10, 2009

9:00 a.m., Room A260

Meeting called to order by Chairman West at 9:05 a.m. Present Kirsenlohr, West, Sebastiani, Sumpter, Babcock, Johnson, Renner, Morgan, and Keckeisen. Excused, Ward, Klingforth. Sumpter sitting in for Ward. Also present, Barb Petkovsek, Myrna Diemert, Ron Chamberlain, Sherry Kotlowski, Jack Allen and Cindy Phillippi.

Motioned by Sebastiani/Kirsenlohr to approve the agenda as present. Motion carried by unanimous voice vote.

Motioned by Kirsenlohr/Sebastiani to approve the August 13th, Administrative and Finance minutes. Motion to approve carried by voice vote. Voting yes, Kirsenlohr, Sumpter, West, and Sebastiani.

Public participation will be addressed as required.

Discussion took place regarding the Highway Department accounting structure possibly changing from an internal service fund to general fund and enterprise fund. If the committees decide to change the accounting structure, then fund 150 would most likely be set up. Transactions would be broken out between the highway fund 700 and general fund 150. End of year process was a concern. Would fund balance revert to the general fund 100 or remain in fund 150? Concerns were regarding multi year projects and how they would be handled if the accounting structure was changed. If projects were not completed within the same budget year, would dollars be available in the proceeding year? Currently funds carry from one year to the next, allowing for the flexibility to complete projects in and over multiple years. Discussion also encompassed the fact that there would be more journal entries and administrative work.

The committees were informed that there were questions at the previous Administrative and Finance Committee meeting related to the 2009 audit report and the Highway Department year end financial report not balancing out. At that meeting, as the auditor was unable to answer the questions, more discussion took place. Then it was suggested to possibly change the accounting structure.

Sherry Kotlowski, Office Manager for the Adams County Highway Department, briefly explained that the Highway Department Operating Results that were presented to County Board at the August Meeting did not include the Highway Department carry over funds; it only contained the current year's operations. The Highway Department accounts do show a difference of \$10,739, compared to the audit report. This could possibly be an adjusting journal entry that the auditors may have made. However, no one has informed the Highway Department of the adjustment.

Barb Petkovsek will follow up on the differential and respond at a later date.

Discussion regarding allocation of grant dollars, appropriate coding of receipts and misappropriation of revenues took place. Barb Petkovsek explained some basic accounting such as when a revenue account begins with a 42 or 43, the 2 and 3 identify the revenue sources as either state or federal dollars.

Motioned by Sebastiani/Kirsenlohr to continue as we have been with no change to the internal service fund accounting, noting this can be reviewed again in the future. Motion carried by

unanimous voice vote. In favor, Kirsenlohr, West, Sebastiani, Sumpter, Babcock, Johnson, Renner, Morgan, and Keckeisen.

Ron Chamberlain talked about the TIGER grant being submitted for \$33.4 million. He discussed that the WisDOT has indicated that there will be more stimulus money available due to project preparedness. Since Adams County has projects basically ready, we stand a very good chance of obtaining some of that funding. However, in order to ensure that we are ready, the land acquisitions that have been budgeted for in 2010 need to continue to be acquired now in 2009. Ron Chamberlain informed the committees of the acquisition process.

Motioned by Kirsenlohr/Sebastiani to proceed with land acquisitions for County Trunk Z by going into debt in 2009 and to budget for appropriations in 2010. Motion carried by unanimous voice vote. In favor, Kirsenlohr, West, Sebastiani, Sumpter, Babcock, Johnson, Renner, Morgan, and Keckeisen.

Motioned by Sebastiani/Kirsenlohr to recess at 10:20 a.m. Motion carried by unanimous voice vote. Reconvened at 10:26 a.m. All present.

Motioned by Sebastiani/West to deviate to item #11, discuss and/or act on resolutions related to release of DNR Funds for long term care. Motion carried by unanimous voice vote. Public Works Committee met last night and they have a draft resolution however, Barb Petkovsek and Myrna Diemert are working on the overdrafts in the Solid Waste department. The amount outstanding needs to be determined. The dollars to be released by the DNR still has not been determined.

Motioned by Sebastiani/Kirsenlohr to table the draft resolution until next month. Motion carried by unanimous voice vote. In favor, Kirsenlohr, West, Sebastiani, Sumpter, Babcock, Johnson, Renner, Morgan, and Keckeisen.

Chamberlain excused.

The Public Works Committee departed from the meeting. Excused, Babcock, Johnson, Renner, Morgan, and Keckeisen.

Regular Administrative and Finance Committee Meeting began at 10:46 a.m.

Myrna Diemert informed the committee on the process involved for the creation of new cells. There was discussion on the possibility of the Solid Waste Department being self supporting and off the tax levy. Myrna Diemert explained the 25% tippage fee increase goes back to the state, that this is a mandatory fee.

Changing the collection policy was discussed. Billing customers in advance was one option rather than delinquent charges being applied to the tax bills.

Motioned by Sebastiani/Kirsenlohr to have Myrna receive a legal opinion from Jack Albert, Corporation Counsel by October 9th.

Set next meeting date for October 15th, 9:00 a.m.

Motion carried by unanimous voice vote.

Agenda item for Oct 15th, Discuss and/or act on: Can we apply delinquent charges to tax bills?

Diemert excused.

Barb Petkovsek went over county wide revenues and expenditures with the committee. No cash reconciliation report given at this time. There will be a redistribution of taxes, the Town of Rome values have gone down and some towns were reassessed going up.

MIS—Dawn MCGhee explained that the server room air-conditioner has been failing and the temperature has been continuing to rise. The unit is undersized for the load. It runs 24 hours a day, 7 days a week. The air-conditioner covers approximately \$250,000 worth of equipment. It will cost \$8,000 to \$10,000 to replace the air-conditioner, which is a minimal investment to protect the server equipment.

Motioned by Kirslenlohr/Sebastiani that dollars are not to exceed \$10,000, to replace the air-conditioner, and they be taken from MIS Department carry over. Motion carried by unanimous voice vote.

MIS 2010 Budget includes 1000 hours of overtime for Rich Huck now that he is in the union. He may be called in which will create over time. Another support contract was added in budget. The committee asked how many blackberries were being used. There are a total of 9 blackberries in use.

County Clerk—Cindy Phillippi informed the committee there will be election trainings Oct 1, 2 and Dec 7 through the 11 in the County Board Room. An update the on Community Development Block Grant progress, process and requirements were given to the committee. The Citizen Participation Plan for Community Development Block Grant, recommended 3rd party administrator MSA. For Community Development Block Grant, Statement of Assurances, certification for contracts, grants, loans and cooperative agreements were also discussed.

A resolution was submitted to purchase a van with grant dollars.

Motioned by Kirslenlohr/Sebatiani to forward the resolution to apply for 100% grant dollars to purchase a van. Motion carried by unanimous voice vote.

Treasurer – Mary Ann Bays submitted an investment report. She will be making municipalities whole. Bids for tax foreclosures will be opened tomorrow.

Motioned by Sebastiani/Kirslenlohr to adjourn at 1:10 p.m. until October 15 at 9:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi
Recording Secretary

These minute have not been approved.

Administrative and Finance Committee Minutes
September 21, 2009
9:00 a.m.

Called to order by Sebastiani at 9:08 a.m. Present Sumpter, Kirsenlohr, Klingforth, Sebastiani.
Excused West and Ward. Sumpter sitting in for Ward.

Motioned by Sumpter/Klingforth to approve the agenda. Motion carried by unanimous voice vote.

There was no public participation.

Child Support budget was discussed with no changes.

West present at 9:12 a.m.

Treasurer's budget was discussed with change a change: 100.10.51520.730 should be \$24,000
instead of \$10,000.

Motioned by Sebastiani/Kirsenlohr to recess at 10:10 a.m. Motion carried by unanimous voice vote.
Motioned by Klingforth/Sumpter to reconvene at 11:35 a.m. Motion carried by unanimous voice vote.
All present.

MIS budget was discussed with changes: 100.20.51450.320 should be \$4,000 instead of \$7,000 and
100.20.51450.414 should be \$2,250 instead of \$3,250.

Motioned by Sumpter/Klingforth to recess at 12:00p.m. until 1:00 p.m. Motion carried by unanimous
voice vote.

Chairman West called the meeting back to order at 1:04 p.m. All present.

Supervisor Babcock present.

Solid Waste budget was discussed with changes: 600.26.53610.324 should be \$5,000 instead of
\$6,000 and 600.26.53610.433 should be \$1,245.00 instead of \$1,665.

\$525,000 does not include repayment to general fund.

Highway budget was discussed with a change: 700.25.53110.425 should be \$6,000 instead of
\$10,000.

Administrative Coordinator budget was discussed with changes: 100.22.51415.430 should be \$100
instead of \$202, 100.22.51415.432 should be \$700 instead of \$1,148 and 100.22.51415.460 should
be \$800 instead of \$1,000.

GIS budget was discussed with a change: 100.43.56420.324 should be zero instead of \$150.
Maintenance budget was discussed with a change: 100.12.51630.920 should be \$33,500 instead of
\$41,000 with the understanding that no more than \$2,500 be spent on an exterior sign for the
community center. If other funding is available via library or other resource then those additional
dollars could be utilized.

Motioned by Sebastiani/Klingforth to adjourn at 4:15 p.m. until 8:30 a.m. September 22. Motion carried by unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi", written over the printed name.

Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Administrative and Finance Committee Minutes
September 22, 2009
8:30 a.m.

Called to order by Chairman West at 8:35 a.m. Present, Sumpter, Kirslenlohr, Klingforth, Sebastiani.
Excused, Ward. Sumpter sitting in for Ward.

Register of Deeds and Land Information budgets were discussed with no changes.

There were rounding adjustments made to: 100.20.51450.335 should be \$163,236 not \$63, 235.84
and 600.26.53630.433 should be \$555.00 not \$555.40. Veteran Service Officer wages need to be
adjusted as follows: 100.34.54700.110 should be \$72,375.00 not \$77,198, 100.34.54700.210 should
be \$5,537 not \$5,906 and 100.34.54700.211 should be \$9,119 not \$9,727.

Land Conservation budget was discussed with changes:
100.44.43583 should be \$194,900 not \$194,985
100.44.43579 should be \$33,030 not \$33,047
Create new account: 100.44.46811 \$1,730

Surveyor budget was reviewed, there were no changes.

Motioned by Sebastiani and Sumpter to recess at 11:22 a.m. Motion carried by unanimous voice
vote.

West called the meeting back to order at 12:27 p.m. All present.

Planning and Zoning budget was discussed with changes:
100.45.56400.341 should be \$400 not \$800
100.45.56400.326 should be \$4,400 not \$4,800
100.45.56400.433 should be \$1,280 not \$1,500
100.45.56400.434 should be \$1,050 not \$1,000
100.45.56400.420 should be \$720 not \$620
100.45.49300 should be \$7,900 no zero

Library budget was discussed with changes: 100.40.55110.120 should be \$2,500 not \$4,500
100.40.55110.341 should be \$200 not \$1,000
100.40.55110.210 should be \$15,043 not \$15,196
100.40.55110.211 should be \$24,222 not \$24,474

DA budget was reviewed, there were no changes.

Extension budget was discussed with changes:
100.42.49300 increased by \$15,000 for clean sweep to equal \$28,150, difference is special project
funds.

100.42.55620.430 should be \$275 not \$375
100.42.55620.431 should be \$500 not \$1,000
100.42.55620.432 should be \$8,450 not \$9,000
100.42.55620.433 should be \$1,550 not \$2,000

Chairman West called for a recess, all consented at 2:30 p.m.

Chairman West called the meeting back to order at 2:35 p.m. All were present.

Parks budget was discussed with changes: 100.41.46719 should be \$536,428 not \$513,645

100.41.43576 should be \$48,710 not \$52,750

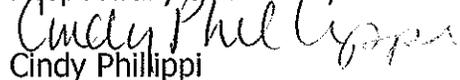
100.41.46720 should be \$404,051 not \$404,185

100.41.46722 should be \$28,000 not \$26,000

Motioned by Sebastiani/Sumpter to adjourn at 3:40 p.m. until September 23 at 8:45 a.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cindy Phillippi".

Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Administrative and Finance Committee Minutes
September 23, 2009
8:45 a.m.

Called to order by Sebastiani at 8:50 a.m. Present: Sumpter, Kirsenlohr, Klingforth, Sebastiani, Keckeisen. Excused, Ward and West. Sumpter sitting in for Ward. Keckeisen sitting in for West.

Family Court Commissioner budget was discussed; there were no changes.

Emergency Management budget was discussed; there were no changes.

Miscellaneous budget was discussed; no changes at this time.

100.73.43410 increased to \$90,000 from \$50,000.

Barb explained that a new health expense account of \$10,000 was included for the wellness committee. It was added to purchase health self guide booklets to provide to employees. This will potentially cut emergency room and urgent care visits. In addition, promotional items will be printed.

Motioned by Keckeisen/Klingforth to recess at 10:25 a.m. Motion carried by unanimous voice vote. Reconvened at 10:40 a.m. All present.

Miscellaneous portions of the budget were discussed to include Transportation program, Holiday Tree, Chamber, Rural Industrial Development, Historical Society, Animal Shelter, and Youth Commission.

Keckeisen excused at 11:55 a.m.

Circuit Court budget was discussed with changes:

100.03.51230.430 should be \$60 not \$132

100.03.51230.431 should be \$160 not \$320

600.26.48310 should be zero not \$19,026.

New account 600.26.48201 should be \$19,026.

Motioned by Klingforth/Sumpter to adjourn at 12:30 p.m., until 8:30 a.m. September 24. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi
Recording Secretary

These minutes have not been approved.

Administrative and Finance Committee Minutes
September 24, 2009
8:25 a.m.

Chairman West called the meeting to order at 8:25 a.m. Present, West, Sebastiani, Klingforth, Kirslenlohr. Excused, Sumpter.

Send a letter to the County Board regarding the Medical Examiner presentation on October 14 at 9:30 a.m. All members are welcome, however; there will be no per diem.

Sumpter present at 8:30 a.m.

Coroner budget was discussed with changes:

100.05.46171 should be \$20,000 not \$34,200
100.05.51290.481 should be \$12,000 not \$13,500
100.05.51290.413 should be \$150 not \$250
100.05.51290.419 should be \$150 not \$300
100.05.51290.424 should be \$150 not \$225
100.05.51290.351 should be \$1,200 not \$700

Highway budget was discussed with changes:

700.25.43531 should be \$1,611,821 not \$1,591,194

Parks budget was discussed with changes:

100.41.5521.412 should be \$430 not \$800
100.41.55210.433 should be \$370 not zero

Sheriff's budget was discussed with changes:

100.18.49300 should be \$4,000 for project life saver
100.18.52100.326 should be \$159,200 not \$161,200
100.18.52120.910 should be \$27,000 not zero
100.18.52120.440 should be zero not \$10,000
100.18.49300 needs \$15,000 applied funds
100.18.46241 should be \$16,500 not \$12,000
100.18.52100.339 should be \$55,000 not \$59,000
100.18.52100.316 should be \$8,000 not \$4,500
100.18.52170.332 should be \$2,000 not \$1,000

Veteran Service budget was discussed with changes:

100.34.54700.430 should be \$720 not \$984
100.34.54700.431 should be \$1,120 not \$2,620
100.34.54700.432 should be \$1,350 not \$1,570
100.34.54700.433 should be \$200 not \$260

Health and Human Service budget was discussed with a change:

240.38.54592.425 should be zero not \$1,500.

West excused at 12:25 p.m.

Motioned by Sumpter/Klingforth to recess at 1:05 p.m. Motion carried by unanimous voice vote.

Sebastiani called the meeting back to order at 2:00 p.m. All present.

Rural Industrial Development budget was discussed with a change: 100.74.56700.350 should be \$100,000, not \$102,000
\$80,000 for Rural Industrial Development and \$20,000 for the job center.

Humane Society budget was discussed with a change:
100.18.54960.830 should be \$40,000 not \$50,000.

Historical Society budget was discussed with a change:
100.73.55491.350 should be \$3,000 not \$6,500.

Clerk of Court budget was discussed with changes: New account 100.02.51210.320 should be \$100
100.02.49300 should be \$18,916 applied funds.
100.02.51220.410 should be \$8,500 not \$8,000
100.02.51220.419.121 should be \$200 not \$100

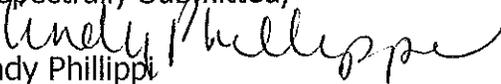
Sumpter excused at 3:45 p.m.

Chamber budget was discussed with a change: 100.73.56706.350 should be \$7,500 not \$33,150, holding the holiday tree account at \$1,000 no more. If more money is spent the Chamber will need to pick up the costs for the holiday tree. There will be no additional costs to the county for membership fees as the county contributes to the Chamber.

Central Wisconsin Community action budget will be revisited. Barb is to get information on what the \$7,500 is for and why we are giving this amount. In addition, she will find out how much of the \$8,500 of the food pantry monies is applied towards administrative costs.

Motioned by Klingforth/Kirsenlohr to adjourn at 4:25 p.m. until 9:00 a.m., October 5. Motion carried by unanimous voice vote.

Respectfully Submitted,


Cindy Phillippi
Recording Secretary

These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
September 22, 2009, 6:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 6:00 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #09-Pat Townsend; Dist. #11-Gary Hartley; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirsenlohr; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Cynthia Loken. Excused, Dist. #08-Frances Dehmlow; Dist. #10-Joanne Sumpter.

Motioned by Townsend/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Sumpter present at 6:10 p.m.

Motioned by Licitar/Stuchlak to approve the August 18, 2009 minutes. Motion carried by unanimous voice vote.

Claims were read.

Correspondence:

The following correspondence were submitted: Letter received August 13, 2009 from Walter and Marianne Dickmann regarding Shermalot Water Ski Show.

Letters received August 19, 2009 from David M. Fink, Dan Stoil, and Joan Touchette regarding Shermalot Water Ski Show.

Letter received September 10, 2009 from Thomas Fink regarding the Shermalot Water Ski Show. Correspondence were read.

Claims:

Motioned by Kotlowski/Keckeisen to deny claim received August 24, 2009 against Adams County regarding 1999 Chevrolet Silverado Truck seized by Adams County Sheriff's Department; owner of said vehicle is Mary M. LaBarge. Motion carried by roll call vote 19 yes, 1 excused. Excused, Dehmlow.

Appointments:

Motioned by Klingforth/Stuchlak to appoint Isolina Jackson to Adams County Local Emergency Planning Committee as a media representative. Motion carried by unanimous voice vote.

Motioned by Sumpter/Loken to appoint Tim Diemert to Central Wisconsin Economic Development Board of Directors. Motion carried by voice vote. Kirsenlohr voting no.

Motioned by Renner/Sumpter to appoint Marti Hillert and Daric Smith to Central Wisconsin Economic Regional Loan Committee. Motion carried by unanimous voice vote.

Reports and Presentation:

John Dirkse and Dave Bisek from AEGIS Corporation gave a presentation. Administrative Coordinator/Director of Finance gave presentation to include: Video Conferencing/DAR – Digital Audio Recording - Training was August 28, 2009. Earmark for Easton Dam – Bid by Committee September 14th should be slightly under the \$500,000. Finance Committee started working on budgets this week – tight conservative budgets presented – both revenues and expenses down. We have Broadband letters of support, Highway – TIGER and other DOT potential stimulus project dollars. Property is looking into a variance; they also viewed property NE corner of courthouse. HRA has good participation so far, but results are not yet available. Health insurance rate increase for 2010 is 14.6%. Unity contract renewal is next month. Veterans Day will be a kickoff for wellness; co-chairs are Dana Henricksen and Kathy Dye. They will be working on a community initiative. The county tour survey came in; most favor continuing on an annual basis. Draft policy to send to mutual end of September, Ad Hoc Committee will meet again, and estimate bringing policy to December Board meeting for action. WCA – August 31st Stevens Point. Long Range Planning, why the facility planning, exercise during break, supervisors rank projects.

Motioned by James/Loken to approve amendments to Rome Zoning Ordinance 10.04. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Dehmlow.

Motioned by Keckeisen/Licitar to approve proposed chapter 10 zoning map change: Parcel #30-647 changed from R4 Residential to Business. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Dehmlow.

Discussion on the evaluation process for the Administrative Coordinator/Director of Finance and the Corporation Counsel took place. Evaluation forms were handed out to each County Board Supervisor. Motioned by Keckeisen/Stuchlak to allow department heads to evaluate the Administrative Coordinator/Director of Finance and the Corporation Counsel, but to submit on any other color paper than white. Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, James. Excused, Dehmlow.

Motioned by Licitar/Keckeisen to approve the report from the Planning and Development Committee regarding proposed formation of Goose Lake District. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Dehmlow.

Recess: Motioned by West/Ward to recess at 8:00 p.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 8:20 p.m. 19 present, 1 excused. Excused, Dehmlow.

Resolutions:

Motioned by Loken/Townsend to adopt Res. #60 to approve the appointment of David Guerin to the position of Adams County Veteran Service Officer at a salary of \$43,284.80 (Grade 10, Step 3) plus benefits, per the existing non-represented wage

scale; and three weeks of vacation to start. Motion carried to adopt Res. #60 by roll call vote, 19 yes, 1 excused. Excused, Dehmlow.

Motioned by Klingforth/Kotlowski to adopt Res. #61 to approve the submission of a grant application to purchase a new van to support the county's public transportation system. Motion carried to adopt Res. #61 by roll call vote 19 yes, 1 excused. Excused, Dehmlow.

Motioned by Kotlowski/Sumpter to approve claims as submitted. Motion carried by unanimous voice vote.

Motioned by James/Hartley to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

Motioned by Johnson/Sumpter to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date for October 20, at 6:00 p.m.

Motioned by West/Ward to adjourn at 8:26 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Recording Secretary,
Cindy Phillippi

These minutes have not been approved.

EXECUTIVE COMMITTEE MINUTES

Tuesday, September 8, 2009

9:00 a.m. - Conference Room A260

Meeting called to order by Chairman Al Sebastiani at 9:10 a.m. Members present: Diane England, David Renner, Cindy Loken, Bev Ward and Al Sebastiani. Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel/Personnel Director; Joanne Sumpter, County Board Supervisor; Ron Chamberlain, Highway Commissioner and Jane Gervais, Paralegal/Personnel Assistant.

Motion by Loken/Ward to approve the agenda with the addition of the monthly report given by the Administrative Coordinator/Director of Finance. **Motion carried.**

Motion by Ward/Renner to approve the minutes of August 10 & 11, 2009. **Motion carried.**

No public participation or correspondence.

Discuss job descriptions for Mechanic/Welder/Machinist and Shop Lead Person. Discussion was held. **Motion** by Renner/England to approve the job descriptions for the Mechanic/Welder/Machinist and Shop Lead Person that were approved by the Public Works Committee in July 2007. **Motion carried.**

Discuss and/or act on resolution to Appoint David Guerin to the position of Adams County Veteran Service Officer. **Motion** by Loken/England to approve the resolution for hiring the Veteran Service Officer David Guerin. **Motion carried.** Discussion was held.

Discuss and/or act on Personnel Director budget and Corporation Counsel/Personnel revised budget. **Motion** by Ward/Renner to present these budgets (Personnel & Corporation Counsel) to the Finance Committee. **Motion carried.** Much discussion was held regarding whether the Personnel Director needed additional staffing. Chairman Sebastiani said, let's put it back on next month's County Board agenda to see if we can work something out.

Motion by Ward/England to convene in closed session per § 19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss Community Service Office/Project Coordinator; discuss employee furloughs; and discuss Health & Human Services employee certification issue. Per § 19.85(1)(e), Wis. Stats., for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss Unit Clarification. **Motion carried** unanimously by roll call voice vote.

Motion by Ward/Loken to reconvene in open session at 12:35 p.m. per § 19.85(2), Wis. Stats., to consider and vote on appropriate matters. **Motion carried.**

EXECUTIVE COMMITTEE MINUTES

SEPTEMBER 8, 2009

Page 2

Corporation Counsel/Personnel Director, Jack Albert, gave his monthly report.

Barb Petkovsek, Administrative Coordinator/Director of Finance, presented her monthly report.

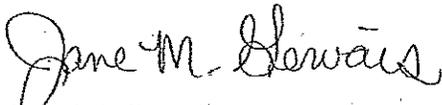
Motion by Loken/Renner to approve the purchase order voucher reports. Motion carried.

The next meeting is scheduled for Monday, October 12, 2009, at 9:00 a.m.

Action items for the next meeting: Discuss Personnel Department support staff.

Motion by Ward/Loken to adjourn at 1:25 p.m. Motion carried.

Respectfully submitted,



Jane M. Gervais
Paralegal/Personnel Assistant
Recording Secretary

EXECUTIVE COMMITTEE MINUTES

Monday, October 12, 2009

9:00 a.m. - Conference Room A231

Meeting called to order by Chairman Al Sebastiani at 9:00 a.m. Members present: Diane England, David Renner, Cindy Loken, Bev Ward and Al Sebastiani. Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel/Personnel Director; and Jane Gervais, Paralegal/Personnel Assistant.

Motion by Loken/England to approve the agenda. **Motion carried.**

Motion by Renner/Ward to approve the minutes of September 8 & 21, 2009, meetings. **Motion carried.**

No participation or correspondence.

Discuss and/or act on Personnel Department support staff. Discussion was held. No action taken.

Committee deviated from the agenda items until the Clerk of Court was available to discuss the Collections Clerk position.

Discuss and/or act on WCA County Ambassador Program. **Motion** by Loken to encourage and allow Jodi Helgeson to represent Adams County in an Ambassador Program. Chairman Sebastiani called for a second three times. **Motion died for a lack of a second.** **Motion** by England to appoint Barb Petkovsek, Administrative Coordinator, as the representative for Adams County for the WCA County Ambassador Program, and if necessary, she can appoint a designee to attend also. **Motion carried.**

Discuss and/or act on renewal with Unity. Administrative Coordinator Barb Petkovsek distributed the renewal rates effective January 1, 2010, to the Committee. **Motion** by Ward/Loken to approve the renewal with Unity. **Motion carried.**

Discuss and/or act on AFSCME Wage Classification appeals determination by Carlson Dettmann. Discussion was held. Corporation Counsel/Personnel Director Jack Albert discussed Carlson Dettmann's recommendations for the three positions. **Motion** by Renner/England to approve Carlson Dettmann's recommendations for the appeals and to make them retroactive back to January 1, 2009. **Motion carried.**

Review of Collections Clerk position per Resolution 29-2007. Dianna Helmrick, Clerk of Court, discussed the necessity of the Collections Clerk position. **Motion** by Ward/Loken that the review of the Collections Clerk shows that the need of this position should continue. **Motion carried.**

Motion by Loken/Ward to convene in closed session per § 19.85(1)(c), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss Health & Human Services Employee Retirement Agreement; and

Per § 19.85(1)(e), Wis. Stats., for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss status of union negotiations regarding the furloughs/layoffs and unit clarification. **Motion carried** unanimously by roll call voice vote.

Motion by Loken/Ward to reconvene in open session per § 19.85(2), Wis. Stats., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call voice vote.

Barb Petkovsek, Administrative Coordinator/Director of Finance, presented her monthly report.

Jack Albert, Corporation Counsel/Personnel Director gave his monthly report.

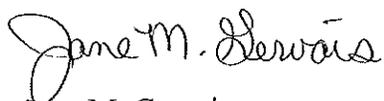
Motion by Loken/Renner to approve the purchase order voucher reports. Discussion was held. **Motion carried.**

The next meeting is scheduled for Tuesday, November 10, 2009, at 9:00 a.m.

No action items for the next meeting.

Motion by Loken/England to adjourn at 11:20 a.m. **Motion carried.**

Respectfully submitted,



Jane M. Gervais
Paralegal/Personnel Assistant
Recording Secretary

Health & Human Services Board

Meeting Minutes of September 11, 2009

Call to Order – The meeting was called to order at 9:00 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Joanne Sumpter, Jack Allen, Maureen Bruce (excused at 10:00am), Dr. Hatton, Teresa Harvey-Beversdorf and Karl Klingforth.

Staff present: Chuck Price, Wendy Pierce, Carol Johnson, Mandy Stanley, Diane Osborn, Linda McFarlin, Phil Robinson, Sandy Wormet, Ken Rock.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Karl Klingforth, 2nd by Diane England. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from August 14, 2009, HHSB meeting – Motion to approve minutes by Cindy Loken, 2nd by Diane England. Motion carried by UVV.

Approval of Minutes from August 27, 2009, HHSB meeting – Motion to approve minutes by Cindy Loken, 2nd by Diane England. Motion carried by UVV.

Public Participation - none

Correspondence – none

Veterans Service – Ken Rock distributed business cards for David Guerin, new CVSO.

HHSB

Financial Report – Review of vouchers and financial report.

Thrift Store financial report – report was provided

Conference & Workshop Requests – the committee was informed of upcoming conferences and/or workshops that had been approved in the 2009 budget.

Reports

Staff – written reports were provided and explained by each manager.

Break at 10:30am. Reconvene at 10:40am.

Security Camera for Practical Cents – Discussion on purchasing a camera for Practical Cents. Motion made by Jack Allen, 2nd Teresa Harvey-Beversdorf to purchase. Opposed: Dr. Hatton, Diane England, Joann Sumpter. Motion passed with 2/3 votes in favor.

Retired Vehicles – Will be up for purchase in a sealed bid process.

Mentoring Program for Youth Offenders – Discussion on participation in a consortium with Waushara and Marquette Counties. Motion made by Dr. Hatton, 2nd by Karl Klingforth to participate in consortium. Motion carried by UVV.

Public Health – Discussion and/or approval for:

1. Increasing hours of Lorrie Tomsyck to FT for a period of 15 weeks. Motion to approve made by Cindy Loken, 2nd by Dr. Hatton. Motion carried by UVV.
2. Contract for Kathi Mintari to assist with H1N1 clinics. Motion to approve made by Jack Allen, 2nd by Karl Klingforth. Motion carried by UVV.
3. Increase of contract employee, Jeanne Heideman's, hourly wage. Motion to approve made by Teresa Harvey-Beversdorf, 2nd by Cindy Loken. Motion carried by UVV.
4. Approval of Seal a Smile Agreement. Motion to approve made by Jack Allen, 2nd by Karl Klingforth. Motion carried by UVV.
5. Increasing hours of Kathy Challoner from 12 hours/week to 15 hours/week through the end of 2009. Motion to approve made by Karl Klingforth, 2nd by Dr. Hatton. Motion carried by UVV.

Director's Report – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

Closed Session – to consider personnel issue – employee performance. Motion by Cindy Loken, 2nd by Karl Klingforth – all yes in a roll call vote.

Motion by Jack Allen, 2nd by Karl Klingforth to reconvene in Open Session. Roll call vote – all yes.

Confirm Next Meeting Date – Friday, October 9th at 8:00 am. 8:00am-9:00am to address Department of Aging Public Hearing for 2010 Budget; HHS Public Hearing for 2010 Budget; Public Hearing on Transportation Grant.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 12:25pm.

Minutes respectfully submitted by Beth Czerwinski

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

Health & Human Services Board

Meeting Minutes of October 9, 2009

Call to Order – The meeting was called to order at 9:00 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Maureen Bruce, Joanne Sumpter, Dr. Hatton (excused at 10:52am) and Karl Klingforth. Teresa Harvey-Beversdorf was excused.

Staff present: Chuck Price, Wendy Pierce, Carol Johnson, Mandy Stanley, Diane Osborn, Phil Robinson, Sandy Wormet and Dave Guerin.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Karl Klingforth, 2nd by Diane England. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from September 11, 2009, HHSB meeting – Motion to approve minutes by Cindy Loken, 2nd by Karl Klingforth. Motion carried by UVV.

Public Participation - none

Correspondence – none

Veterans Service – Motion to approve VSO vouchers and financial report by Cindy Loken, 2nd by Karl Klingforth. Motion carried by UVV. Review of VSO's August and September calendars.

HHSB

Financial Report – Motion to approve the vouchers and financial report by Cindy Loken, 2nd by Dr. Hatton. Motion carried by UVV.

Thrift Store financial report – report was provided. Motion to approve Thrift Store financial report by Karl Klingforth, 2nd by Jack Allen. Motion carried by UVV.

Conference & Workshop Requests – the committee was informed of upcoming conferences and/or workshops that had been approved in the 2009 budget.

Reports

Staff – written reports were provided and explained by each manager.

Public Health – Discussion and/or approval for:

1. Limited term employee contract for Rushell Moyer to fulfill duties of Logistics Chief in ICS structure during time of H1N1 clinics, including prep time. Costs to be covered through additional Federal funding. Motion to approve made by Cindy Loken, 2nd by Dr. Hatton. Motion carried by UVV.

Director's Report – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

Presentation – Representatives from HHSF, Bridges for Youth, White Pine Consulting and Adams-Friendship School District presented on Coordinated Services Team.

Confirm Next Meeting Date – Friday, November 13th at 9:00am.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:20am.

Minutes respectfully submitted by Beth Czerwinski

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY HUMANE SOCIETY BOARD OF DIRECTORS
Minutes of the Board Meeting
September 8, 2009

Adams-Columbia Electric Cooperative – 4:15 pm

President Brenda Merkle called the regular meeting of the ACHS Board of Directors to order at 4:22 pm. The meeting was held at ACEC.

Those in attendance: Brenda Merkle, Lynn Moen, Linda Mohns, and Mary Anne Keul.

Guests: Christina Ackerman and Cindy Loken.

Approval of Minutes: The minutes of 8/20/09 were approved by motion from Moen, seconded by Mohns, after several corrections to be made were noted.

Treasurer's Report: The August treasurer's report was reviewed. The vet expenses were high again. There seems to be no easy solution for reducing our vet bill because of the excellent service and fair prices charged by Dr. Hines. Christina will begin to use the snap tests to save money. The new printer has been received. ACHS paid \$200 and Chris paid the remainder. The Progressive insurance for the van was paid. The ACHS money has now been moved into one account. Employment posters will be purchased covering a three year period. Linda ordered a supply of rabies brochures and 200 coloring books to have at the shelter and to hand out at various functions. To try to economize on the phone charges, Mary Anne will check with Verizon regarding bundling our various communication charges. The treasurer's report was approved as presented.

Manager's Report: The August Manager's Report was reviewed. Christina remarked that August was a rough month, primarily due to the type of dogs that had come in and that they might be hard to adopt out. The two new ACOs came to the shelter to learn the proper protocol regarding the handling of rescued animals and also how to clean their crates at the shelter. Security codes have been assigned to the new ACOs and for the Sheriff's office. A new subcommittee consisting of Brenda, Mary Anne, Patrick and Christina was formed to work on the ACO guidelines. Ground work has been started along the North side of the building and will include leveling and putting rock down. In order to control excessive rain runoff from the roof, the Huber workers will dig a pit along the wall and put rock over it for drainage. A dead pine has to be removed from the front of the dog cages. A discussion about painting the dog area with a special product was discussed and it was decided to paint one kennel first to see if the product is safe and not slippery. Mary Anne offered to pick up a gallon at our local concrete company.

OLD BUSINESS

ACHS Apparel. A discussion was held about ordering tee shirts for use by staff and volunteers at various functions. There was agreement about ordering the shirts but it was left for Linda to decide on the price to charge volunteers and others after she received the bill. At the present time our first order was for 25-L, 5-M 15-XL, 5-2X and 5-3X. Also discussed was the possibility of asking Shirley Powers to make several special ACHS aprons to use at the Spaghetti dinner

Report on Meeting with Deb Lewis from FVHS and Monica from Waupaca.
Tabled

Green County Hwy Sign for 13. Tabled because Patrick was not present.

Metal Can Cage Sign. Shirley Powers is working on getting the proper sign for the cage at the shelter.

NEW BUSINESS

Kitty Refund Request. The circumstances surrounding a young and seemingly healthy kitten which had been adopted from the shelter and subsequently had become very ill and had to be euthanized was extensively discussed. The new owner has requested that the ACHS reimburse her for all of the test that were performed, the cost of euthanizing and the cremation charges. It was decided to pay \$145 which would cover the deposit, the feline leukemia test, and the euthanization. This situation raised the point that a policy statement needs to be developed to insert on the adoption paperwork and this item will be discussed at the next meeting.

Funding Raising Issues:

Spaghetti Dinner: It was decided to send Ed Baron, who recently retired, two tickets to the dinner and a tee shirt to recognize his many years of service as ACO.

Annual Meeting: Details for our Annual Meeting on October 8 were discussed. It was agreed to schedule an Open House from 5:30-6:30pm at the Shelter. Tee shirts and spaghetti dinner tickers will be available for purchase. At 7:00pm the Annual Meeting at ACEC will take place and desserts, coffee and punch will be provided.

Fresh Ideas Committee: At the next meeting on September 24, the annual meeting will be discussed and attendance at the meeting will be encouraged. Lynn will ask for volunteers to bake desserts for the meeting.

Shelter Sharing Meeting: On Saturday, October 3 ACHS will host an open house at the Shelter followed by a meeting at the ACEC. Invited guest will include representatives from surrounding Humane Societies of Wood, Portage, Sheboygan, Waupaca, Oshkosh, Eau Claire, Langlade, Dunn and Clark Counties and e-mail invitations will be sent out soon. The menu at the meeting to include Subways, chips, soda, salads, and desserts.

A discussion concerning directing all fundraising ideas to the fundraising committee for handling prior to reporting to the board was *tabled* until October

Adjourn: Motion made to adjourn at 6:25 pm. Motion carried.

Next BOD Meeting: October 8 (open house: 5:30-6:30 pm at the Shelter; meeting 7:00 pm at ACEC).

Next Fresh Ideas Committee Meeting: September 24 at 4:15 pm at the Community Center Conference Room.

Approved by:



Lynn Moen, Secretary



Date

**Adams County Library
Board Minutes
9/28/09**

The meeting was called to order by President Nelson at 1:02 p.m. Present were Nelson, Heideman, Director Calef, Townsend, Challoner, Renner, Kreten and Albrecht.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Heideman, 2nd by Kreten, and carried unanimously.

Public input was invited. No members of the public were in attendance.

Motion to approve the minutes of the August meeting was made by Challoner, 2nd by Heideman and carried unanimously.

The monthly bills were reviewed and initialed.

Motion to approve the Financial Report as mailed was made by Heideman, 2nd by Kreten and carried unanimously.

Communications & Reports:

A Celtic harp player will perform at 2:00 on Sunday, Oct. 4th at the Community Center.

South Central Library System report:

Townsend reported that the System is beginning to move to the new administration headquarters. The System Celebration dinner was excellent.

Director's Report:

- A. Circulation for August was 7680 compared to 6791 last year. We are up 14% for the year.
- B. PLAC (Public Library Advisory Committee) met September 3rd. The new SCLS (South Central Library System) administration building is ready. They can gradually move to the new facility which is in the same business park as the previous building. The move will be completed by the end of November. There will be no delivery the day after Christmas and the day after New Year's. LINK did not meet in Sept., but work continues on the migration to the new system. Calef attended a ½ day workshop on early literacy, active play and songs. It was excellent. The WLA (Wisconsin Library Assoc.) Conference is in mid October. **Motion** for Director Calef to attend the WLA Conference in Appleton this October was made by Albrecht, 2nd by Heideman and carried unanimously.
- C. There was another SCLS governance meeting on Sept. 18th. Basically the model as presented at the August meeting was approved with many of the details spelled out. Discussion was held on the details.
- D. The color copier will be installed Sept. 30th with training for staff on Oct. 1st.

- E. New shelving has arrived and been installed. It looks good and gives a bit more room.
- F. Townsend, Heideman, and Calef attended the System Celebration on Sept. 24th. Peter and Ann Hamon will receive the first SCLS Foundation award on Nov. 12th.
- G. Beginning computer classes for seniors will start Oct. 1st at 9:00 a.m. Doug Wellumson will teach. Funding was provided by a grant from SCLS.
- H. The Wii gaming system is in place and several groups have already used it. Discussed plans to promote the system for senior citizens by having volunteer teachers conduct training.

2010 Budget

Nelson and Calef attended the County Board Finance Committee meeting. Changes to the proposed 2010 budget were discussed.

Identify possible upcoming items for future meetings:

1. Scrapbook progress report
2. 2010 budget

The meeting was adjourned at 1:27 p.m.

The next meeting will be held Monday, October 26, 2009, at 1:00 p.m. at the Adams County Library.

Respectfully submitted by Barb Albrecht, Secretary

SEPTEMBER 2009 DIRECTOR'S REPORT

<i>ITEM</i>	<i>CHECKING</i>	<i>SAVINGS</i>	<i>DONATION</i>	<i>CURR MO</i>
BALANCE FORWARD AUGUST	881.20	20875.55	1674.85	
AUGUST INCOME (deposited in Sept)				
CHECKING ACCOUNT DEPOSIT	518.35			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		2582.97		
Interest	0.12	14.80	0.21	
DONATION ACCOUNT DEPOSIT			511.44	
TOTAL	1399.67	23473.32	2186.50	
SEPTEMBER EXPENDITURES				
Steph Klopotek (Craft Day materials) (9/4)	-38.64			
Kwik Trip (May-Aug newspapers-2)(9/4)	-191.25			
Gate 8 Publishing (bks) (9/4)	-16.00			
A-F County Market (clean&kitch supp)(9/21)	-79.34			
Verizon North (DSL comp lab) (9/24)	-119.40			
Great Glacier of WI (water) (9/24)	-7.45			
Adjustment to Aug deposit (9/1)		-8.00		
TOTAL (SEPTEMBER BALANCE FWD)	947.59	23465.32	2186.50	
SEPTEMBER CASH INCOME				
FINES				260.64
BK SALE				87.35
LIBRARY CARDS				12.00
PASSTHRUS (Non-Income)				-50.00
FEES (& postage)				131.50
LOST/DAMAGED				75.00
DONATIONS & GRANTS				10.17
COPIES				498.36
TOTAL SEPTEMBER CASH INCOME				1025.02
ACTIVITIES & CIRCULATION				
Reference Questions	893			
Interlibrary Loan Requests	1070			
Interlibrary Loan Checkouts	2101			
Total Circulation	8545			
Interlibrary Photocopies	59			
Interlibrary Loans Out of System	72			
Microfilm Used in House	35			
Typewriter Users	2			
Stereo Users	3			
Library Material Copies (b&w - color)	1697			
New Borrowers	136			
Total Volunteer Hours	88			
Computer Users	1948			

SEPTEMBER 2009 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax; postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	6.45	5.75			24.00		3.00	27.15	66.35
2	3.60	2.00			18.00		0.76	23.00	47.36
3	22.15		2.00		3.00	1.00		11.25	39.40
4	14.55	3.50			12.00		0.04	12.25	42.34
5	0.00							0.00	0.00
6	0.00							0.00	0.00
7	0.00							0.00	0.00
8	4.50	3.00			10.00			15.80	33.30
9	20.05	2.00			6.00	17.00		13.25	58.30
10	12.20							16.77	28.97
11	6.80	1.50			9.00			20.02	37.32
12	7.05	2.00				25.00		4.00	38.05
13	0.00							0.00	0.00
14	2.10	2.00	2.00		5.00	12.00	2.60	24.00	49.70
15	17.90	0.50	2.00		8.50		0.01	43.50	72.41
16	8.50	8.50	2.00		3.00		0.80	22.25	45.05
17	1.80	1.25			4.00		0.50	6.50	14.05
18	3.90	4.50						26.22	34.62
19	0.70	0.50						3.00	4.20
20	0.00							0.00	0.00
21	16.50	0.50			4.00			30.50	51.50
22	25.70	1.00	2.00		8.00		0.50	44.90	82.10
23	19.70	6.00				20.00	0.55	23.50	69.75
24	10.10	1.00	2.00		11.00			11.75	35.85
25	17.45	3.50			3.00			7.50	31.45
26	0.09	4.50						7.25	11.84
27	0.00							0.00	0.00
28	11.80	32.85			3.00		0.41	17.50	65.56
29	11.35							74.75	86.10
30	15.70	1.00		-50.00			1.00	11.75	-20.55
31	0.00							0.00	0.00
TOTAL	260.64	87.35	12.00	-50.00	131.50	75.00	10.17	498.36	1025.02

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: September 14, 2009 TIME: 8:15 a.m. PLACE: Room A231

Present: At the time of roll call, all members except Keckeisen and Sumpter were present. Karl Klingforth sat in as a voting member for Sumpter.

Call to Order: Chair Licitar called the meeting to order at 8:15 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Stuchlak and seconded by Klingforth to approve the agenda. Motion passed unanimously.

Approval of Minutes: Motion by Colby and seconded by Stuchlak to approve the minutes from the August 10, 2009 & August 18, 2009 Planning and Development Committee meetings and September 1, 2009 Planning and Development Public Hearing. Motion passed unanimously.

Public Participation: Chair Licitar stated that he would take public participation as needed throughout the agenda

Wildlife Abatement and Claims Program: Barry Benson presented the committee with the budget for 2010 Venison Donation. The state included \$7,900 towards the venison donation program in the budget. Motion by James and seconded by Stuchlak to approve the venison budget. Motion passed unanimously. Benson informed the committee that the damage claims deductible was raised from \$250 to \$500 and the claim maximum was lowered from \$15,000 to \$10,000.

WDNR: No report.

NRCS: The committee heard a brief report.

Central Wisconsin Windshed Partners: Colby shared information from the 8/24 meeting.

NCLWCA: No report.

RC&D Golden Sands: No report. James and Stuchlak planned on attending 9/17 meeting.

USDA: Colby reported on the 9/8 meeting.

Agricultural Concerns: No discussion occurred

Big Spring Stream Restoration: Murphy informed the committee that the pilot channel was mostly finished.

Keckeisen arrived at 8:48 a.m.

Lake Level Monitors: No report.

Goose Lake District: Motion by Keckeisen and seconded by Colby to approve the formation of the Goose Lake District. Roll call vote: Breene – Yes, Colby – Yes, James – Yes, Keckeisen – Yes, Klingforth – Yes, Licitar – Yes, Stuchlak – Yes. Motion passed unanimously.

Hammerly's Animal Waste Storage System: Murphy expressed his recommendation of providing funding to Hammerly to fix his system. DATCP would cost share 70% leaving Adams County to provide 30% of the total cost. The total cost is unknown at this time. Sibilsky gave an update of the next steps to take to correct the issue.

Arrowhead Dam Flow Rate/Seepage: Murphy stated that this was included in the 2010 budget and would not need to be discussed until that time.

Shermalot Ski Team: Murphy had no updates to report -- in process of setting up meeting.

Wash Stations: Stuchlak stated that there would be a joint meeting setup with the Resource & Recreation committee.

Easton Update & Bid Awarding: Murphy informed the committee that the DNR had the impression that construction wasn't going to begin in fall. This issue has been resolved. Chris Goodwin from Ayres Associates said that Great Lakes Marine submitted the lowest bid at \$426,424.00. In response to the committee's questions, Goodwin stated that the contractor would submit a payment schedule, but no payments would be made before any work was done. Goodwin also informed the committee that there were 2 contingencies that needed to be completed before the grant would be awarded for the project: LWCD needs to receive the easements from the 2 homeowners & DNR needs to approve the plan. Once those 2 items have been taken care of, the grant should be awarded in about a week & work can begin. Motion by James and seconded by Stuchlak to award the bid to Great Lakes Marine for \$426,424.00 upon the completion of the 2 contingencies and awarding of the grant. Motion passed unanimously.

Rainbow Acres Boat Dock: Homeowner wants a private boat dock in exchange for his signing the easement for the reconstruction of Easton Dam on his property.

Motion by James and seconded by Stuchlak to take a short recess while Matt Bremer contacted homeowner. Motion passed unanimously at 9:56 a.m.

Chair Licitar called the meeting back to order at 10:15 a.m.

Rainbow Acres Boat Dock (cont'd): Bremer reported that the homeowner, John Katsis, wanted some kind of compensation for the easement. He would prefer a place on the water to tie up his boat or monetary compensation. Motion by Stuchlak and seconded by Colby to deny Katsis the boat dock. Motion passed unanimously. Motion by James and seconded by Stuchlak to offer both property owners \$500, paid by the Easton Lake District, as incentive to sign the easements. Motion passed unanimously.

Staff Reports: Motion by Colby and seconded by Keckeisen to approve the staff reports as presented. Motion passed unanimously.

Cost-Sharing Contracts: Sibilsky presented 2 contracts: the Kavanaugh Shoreland Protection Ordinance project with a \$10,360 cost share and the Telow Streambank Protection project with an \$11,746 cost share. Motion by Colby and seconded by Keckeisen to approve both the Kavanaugh and Telow contracts as presented. Motion passed unanimously.

Travel & Training requests: None

Communications: Murphy stated that all communications were distributed in the committee packet.

Financial Report: Motion by James and seconded by Colby to approve the financial report. Motion passed unanimously.

October Items:

- 2010 Budget project codes – request Barb & Liz to be present
- Mason Lake
- Hammerly project update
- Big Spring report

Next meeting:

Regular Meeting – Monday, October 12 at 8:15 a.m.

Motion by Keckeisen and seconded by James to adjourn at 11:04 a.m. Motion passed unanimously.



Submitted by:
Glenn Licitar
Planning & Development Committee Chair



Minutes taken by:
Mandy Brownell
Conservation Clerk

ADAMS COUNTY
PLANNING & DEVELOPMENT COMMITTEE
MEETING MINUTES: October 7, 2009
Room A260

Chairman Glenn Licitar called the Adams County Planning & Development Committee meeting to order at 9:00 A.M. with the following members present: Joanne Sumpter, Vice-Chair; Terry James, Secretary; Sylvia Breene, Joe Stuchlak Richard Colby and Mike Keckeisen. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart, Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call.

Public Hearings: Wilbur H. & Ruth Ann Fritz, Trust – Rezoning request from an A-1 Exclusive Agriculture District to an A-3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE ¼, Section 35, Township 16 North, Range 5 East, Town of Easton, Adams County, Wisconsin. Richard Colby made a motion to recommend enactment of the zoning change, on the above described property and forward that recommendation to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Lydell & Michelle Capritta and Christina E. Harper – Modification request to the length to width ratio under Section 4.63 of the Adams County Land Division Ordinance for the purpose of adding more width to Lot 2 on property located in Pt. of Gov't Lot 1, Section 34, Township 15 North, Range 7 East, Lots 1 & 2 of CSM 2156 on County Road G, Town of Jackson, Adams County, Wisconsin. Mike Keckeisen made a motion to table the request until northern property line problem is resolved. Roll Call Vote: 2 – Yes. 5 – No. (James, Sumpter, Colby, Breene, Licitar) Discussion continued. Terry James made a motion to approve the Modification with the condition that the setback of the proposed dwelling to the existing easement is 20', as offered by applicant Capritta. Richard Colby seconded the motion. Roll Call Vote: 3 – Yes. 4 – No. (Keckeisen, Stuchlak, Breene and Sumpter) Sumpter stated that there was no hardship. Motion failed by Roll Call Vote.

Chairman Licitar closed the Public Hearing portion of the meeting.

Mike Keckeisen made a motion to recess. Stuchlak seconded the motion. All in favor. Motion carried.

RECESS: 10:07 A.M.
RECONVENE 10:17 A.M.

Joanne Sumpter made a motion to approve the agenda. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the September 2, 2009 Planning & Development meeting to the Committee for review and approval. Terry James made a motion to approve the minutes as presented. Joe Stuchlak seconded the motion. All in favor. Motion carried

Chris Murphy informed the Committee that the Land & Water Department has processed approximately 25 to 30 buffer restoration projects.

Discussion was held regarding the current NR 115, proposed NR 115 and the Adams County Shoreland Protection Ordinance with regard to restrictiveness. Terry James suggested that Phil McLaughlin get more input from other counties regarding this matter.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
October 7, 2009
PAGE #2

Discussion was held regarding short term rental of properties in Shoreland areas. Joanne Sumpter made a motion directing Mr. McLaughlin to notify property owners and submit a Public Notice to the paper that renting of Shoreland properties on terms of 30 days or less would require a Special Exception Permit to comply with the Adams County Shoreland Protection Ordinance. Richard Colby seconded the motion. 6 – Yes. 1 – No. (James) Motion carried.

Department updates: Phil McLaughlin informed the Committee that WCCA fees have increased since budget review. Also, since receipt of an e-mail from Will Stites, DNR Rep. that there has been a “reduction in resources” within the Department of Natural Resources, Mr. Stites has been forwarding Shoreland complaints to the Planning & Zoning Department.

Phil McLaughlin presented the Financial Report for the month of September and the Comp Time Report to the Committee for review. Terry James made a motion to approve the Financial Report and the Comp Time Report as presented. Richard Colby seconded the motion. All in favor. Motion carried.

Correspondence: None.

Richard Colby made a motion to adjourn until November 2, 2009. Joanne Sumpter seconded the motion. All in favor. Motion carried.

ADJOURNED: 11: 51 P.M.

Glenn Licitar, Chair

Joanne Sumpter, Vice-Chair

Terry James, Secretary

Joe Stuchlak

Sylvia Breene

Mike Keckeisen

Richard Colby

Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, SEPTEMBER 10, 2009, IMMEDIATELY FOLLOWING
JOINT MEETING WITH FINANCE COMMITTEE
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Sherry
Kotlowski ~ Office Manager and Wade Neville

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:06 A.M., on Thursday, September 10, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (AUGUST 13, 2009 REGULAR MONTHLY MEETING): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for AUGUST 13, 2009 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

STIMULUS PROJECT ~ COUNTY ROAD Z (18TH LANE TO WOOD COUNTY LINE): SEE JOINT MEETING WITH FINANCE COMMITTEE MINUTES

STIMULUS PROJECT ~ COUNTY ROAD Z (STATE ROAD 21 TO COUNTY ROAD F): SEE JOINT MEETING WITH FINANCE COMMITTEE MINUTES

REVIEW, DISCUSS AND ACT ON ISSUES RELATING TO TIGER (TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY) GRANT: Discussed the progress on the TIGER (Transportation Investment Generating Economic Recovery) Grant jointly with Public Works and Finance Committee. NO ACTION TAKEN.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

September 10, 2009 ~ 9:00 A.M.

COUNTY ROAD Z (STH 82 TO CTH "F") REVIEW & ACT ON OFFERING PRICES / APPRAISALS / JURISDICTIONAL OFFERS: *Motion by Keckeisen to approve the Nominal Payment Parcel Report as presented by Timbers-Selissen Land Specialists for the County Road Z Project from State 82 to County Road F, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for the Truck Equipment:

- Monroe Truck Equipment \$69,450.00
- Red Horse \$94,808.00
- Universal Truck \$67,999.00
- Universal Truck \$68,891.00
- Madison Truck \$77,766.00
- Caspers Truck Equipment \$69,132.00
- Stainless Repair \$71,755.00

Motion by Renner to postpone acting on the Truck Equipment Bids until the October 2009 Meeting, to review budget impacts and bid options, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

DISCUSS AND ACT ON ACCOUNTING STRUCTURE POSSIBLY CHANGING FROM AN INTERNAL SERVICE FUND TO AN ENTERPRISE FUND: Discussed with Finance Committee, to have the Highway Commissioner meet with Finance Committee and explain Highway Financial Reports on a quarterly basis. SEE JOINT MEETING WITH FINANCE COMMITTEE MINUTES

2010 BUDGET: Discussed with the Public Works Committee the current version of the 2010 Budget.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Purchasing sand for salt sand from Seven Sisters Gravel Pit – Highway Department hauling material
- Paving for Waushara and Marquette Counties
- Painting for WisDOT, Juneau and Wood Counties

FINANCIAL REPORT: *Motion by Keckeisen to approve the August 2009 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the August 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- National Scenic Byways Programs
- Review & Act on Truck Equipment Bids

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
September 10, 2009 ~ 9:00 A.M.

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 8, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:00 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**TUESDAY, SEPTEMBER 22, 2009, AT 5:30 P.M.
ADAMS COUNTY COURTHOUSE / ROOM A260
FRIENDSHIP, WI 53934**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Cindy Loken & Al Bilbao

MEMBER ABSENT: David Renner ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 5:30 P.M., on Tuesday, September 22, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, JOHNSON AND KECKEISEN. MEMBER ABSENT: RENNEN ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Morgan to approve the Agenda as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

COUNTY ROAD “Z” PROJECT (18TH LANE TO WOOD COUNTY LINE) DEVILS ELBOW: Motion by Keckeisen to approve an engineering design change order in the amount of \$16,414.00 for the County Road “Z” Project from 18th Lane to the Wood County Line to design a retaining wall at Devils Elbow due to poor soil conditions, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADJOURN AND NEXT MEETING DATE: *Motion by Johnson, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 8, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 5:50 P.M.

Respectfully submitted

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, OCTOBER 8, 2009, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen ~ Arrived at 9:20 p.m.

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Shannon Riley, Donnie Bjorge, Mike Erickson, Wade Neville, Roger Nelson and Barbara Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, October 8, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER AND JOHNSON. MEMBER ABSENT: KECKEISEN ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (SEPTEMBER 10, 2009 REGULAR MONTHLY MEETING AND SEPTEMBER 22, 2009 MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for September 10, 2009 Regular Monthly Meeting and September 22, 2009 Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda item:

- Review & Act on Truck Equipment Bids
- 2010 General Engineering Contract
- Oxford Pit Property ~ Offer to Purchase

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for the Truck Equipment:

- | | |
|---------------------------|-------------|
| • Monroe Truck Equipment | \$69,450.00 |
| • Red Horse | \$94,808.00 |
| • Universal Truck | \$67,999.00 |
| • Universal Truck | \$68,891.00 |
| • Madison Truck | \$77,766.00 |
| • Caspers Truck Equipment | \$69,132.00 |
| • Stainless Repair | \$71,755.00 |

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

October 8, 2009 ~ 9:00 A.M.

Representatives from Universal Truck Equipment and Monroe Truck Equipment were present and briefly explained their bid that was submitted.

Public Works Committee Member Keckeisen arrived at 9:20 a.m.

Motion by Renner in the best interest of Adams County to accept the truck equipment bid from Universal Truck for the amount of \$68,891.00 with an additional upgrade for \$365.00, for a total amount of \$69,256.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON QUAD-AXLE TRUCK BIDS: The following bids were received for the Quad-Axle Truck bids:

- Badger Truck Center / #4900SA \$124,076.00
- Mid-State Truck / #5600i \$118,478.10
- Mid-State Truck / #7600 \$113,098.29
- Wis. Kenworth / #T800 \$127,600.00
- V & H Inc. / #4900SA \$119,045.00
- Peterbilt Wis. / #367 \$127,893.00

Motion by Keckeisen in the best interest of Adams County to accept the quad-axle truck bid from Wisconsin Kenworth for an amount of \$127,600.00, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

2010 GENERAL ENGINEERING CONTRACT: Representatives from AECOM and Ayres were present and gave a brief presentation of their company and AECOM explained their letter that was submitted. ***Motion by Johnson to contract with AECOM for the 2010 General Engineering Contract, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*** (ATTACHED TO MINUTES: LETTER DATED 9/22/09 FROM AECOM)

OXFORD PIT PROPERTY ~ OFFER TO PURCHASE: Mike Erickson has submitted an offer to purchase the Oxford Pit property to Whitmarsh Realty and explained his intentions are to operate as an active gravel pit. ***Motion by Morgan to accept the price offered for the Oxford Pit Property contingent on the offering document clarifications and to authorize Highway Commissioner Chamberlain and Public Works Committee Chairperson Babcock to execute documents, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON STATE D.O.T. RMA (ROUTINE MAINTENANCE AGREEMENTS): ***Motion by Renner to maintain the existing liability language in the State D.O.T. Routine Maintenance Agreement, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

OFFERING PRICE REPORT COUNTY ROAD "B" LIVING SNOW FENCE: ***Motion by Johnson to approve the Offering Price Report for County Road "B" Living Snow Fence as prepared by Timbers-Selissen Land Specialists, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

COUNTY ROAD Z (STH 82 TO CTH "F") REVIEW & ACT ON OFFERING PRICES / APPRAISALS / JURISDICTIONAL OFFERS: NO DISCUSSION / NO ACTION TAKEN

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

October 8, 2009 ~ 9:00 A.M.

NATIONAL SCENIC BYWAY PROGRAM: *Motion by Johnson to authorize Highway Commissioner Chamberlain to work on Legislation to allow County Road "Z" to qualify for the National Scenic Byway Program, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

INDIAN RESERVATION ROAD GRANT FUNDING: *Motion by Renner to approve pursuing the Indian Reservation Road Grant Funding, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2010 ROAD PLAN REVISION: *Motion by Keckeisen to approve the Revised 2010 Road Plan as presented to the Public Works Committee, by the Highway Commissioner, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (REVISED 2010 ROAD PLAN ATTACHED TO MINUTES)*

2010 BUDGET: Highway Commissioner Chamberlain presented the revised 2010 Highway Budget to the Committee for review. The revised 2010 Highway Budget does include reductions in the amount of \$52,000.00 and additional revenues from the State Highway Aids reduced the Highway Budget levy an additional \$20,627.08 from the previous budget that was reviewed by the Public Works Committee.

ASE CERTIFICATIONS FOR MECHANICS: *Motion by Johnson to suspend the ASE Training for the Highway Department Mechanics for 2010 due to budget constraints, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FOUR COUNTY AGREEMENT (ADAMS, MARQUETTE, WAUSHARA & GREEN LAKE): *Motion by Renner to add Green Lake County Highway Department to the Four County Agreement and the four counties are: Adams, Marquette, Waushara and Green Lake, this is an agreement to work together with projects within each county, second by Johnson, VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ We have examined the possibilities of sharing single axle trucks with Solid Waste. Shorty took one out and met with Hank, Hank says they would not work. While Shorty was out there he looked over the machine shop, and they have what would be needed to help us out in that regard, but again Hank says they do not have the time.
- ✓ I am currently working with Julie Lassa's office on the storm water utility concept.
- ✓ The WisDOT has rolled out the RMA numbers for 2010, ours is \$597,762.00 down \$56,438.00 or 8.71%.
- ✓ Painting contracts for 2009 are coming to a close.
- ✓ Town winter maintenance contracts have been sent to the Towns for review and approval.
- ✓ The Town of Jackson has contracted privately for winter maintenance.
- ✓ TRIP (Town Road Improvement Program) and MSIP (Municipal Street Improvement Program) Committees have met for the TRIP and MSIP program.

FINANCIAL REPORT: *Motion by Renner to approve the September 2009 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
October 8, 2009 ~ 9:00 A.M.**

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the October 6, 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the check summary report / vouchers as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Johnson, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, November 12, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:00 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**Resources and Recreation Committee Meeting
Courthouse Conference Room A231
September 16, 2009 9:00 a.m.**

Call to Order: Meeting was called to order at 9:17 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Committee Chairperson Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation and Rita Kolstad – Parks Admin. Clerk/Bookkeeper.

Approve Agenda: Motion by Renner/Licitar to approve the agenda as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Previous Minutes: Motion by Stuchlak/Hartley to approve the August 31, 2009, minutes as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Agenda Items:

Public Participation: None.

Correspondences /Special User Requests: None.

Bid Specifications for Dump Station Septic Upgrade for Petenwell Park: Motion by Renner/Stuchlak to include a performance bond requirement is added to the bid requirements. Motion carried by unanimous vote. Chairperson did not vote.

Motion by Licitar/Renner to include “the Committee has the right to accept or reject any or all bids” in the bid notice. Motion to include “Adams County has the right to accept the bid(s) that is deemed in the best interest of the County. Motion carried by unanimous vote. Chairperson did not vote.

Revenue Report: The revenue report was reviewed by Committee.

Expense Check Summary Report: Committee reviewed the expense check summary report. Director reported he would be meeting with a surveillance camera equipment salesperson to consider purchasing for parks security.

Future Agenda Items: Snowmobile easement form and pulping at Castle Rock Park.

Update Committee on Snowmobile Easement Form and Snowmobile Association Meeting: Motion by Stuchlak/Renner to recommend approval of the Snowmobile Land Use Agreement form the Trails Coordinator developed be approved by Corporation Counsel to include the following after the last sentence in the second paragraph: Without landowners signature on the Land Use Agreement form the Recreation Immunity Statute does not pertain. Motion carried by unanimous vote. Chairperson did not vote. Trails Coordinator to meet with Corporation Counsel to review the above.

Adjourn: Motion by Stuchlak/Licitar to adjourn at 11:48 a.m. Motion carried by unanimous vote. Committee Chairperson did not vote.

Submitted by,



Glenn Licitar
Committee Secretary

Resources and Recreation Committee Meeting
September 22, 2009 5:30 p.m.
Adams County Courthouse Conference Room A231

Call to Order: Meeting was called to order by Vice Chairperson Renner at 5:30 p.m.

The meeting was properly announced.

Roll Call: Fran Dehmlow – Chairperson, absent. Committee Members present: Joe Stuchlak, Gary Hartley, Dave Renner, and Glenn Licitar. Others present: Fred Nickel - Director Parks/Recreation, John Albert – Corporation Counsel, and Al Sebastiani – County Board Chairperson.

Approve the Agenda: Motion by Stuchlak/Hartley to approve the agenda. Motion carried.

Agenda Items:

Public Participation on Agenda Items: None.

Special User Request(s): Motion by Hartley/Licitar to approve the Oxford Lions Club request to hold a fisherie and sell concessions at Crooked Lake February 10, 2010, per Adams County Park Ordinance #6-2008, Section 1.6. Motion carried.

Department Snowmobile Easement/Land Use Agreement Form: Motion by Hartley/Stuchlak to discuss the Snowmobile Easement/Land Use Agreement form. Motion carried.

Corporation Counsel reported updating the proposed Land Use Agreement Form to protect Adams County's liability and forwarded it to the County's insurance carrier for review. He also stated he would be willing to attend a meeting with Snowmobile Club members and Landowners to answer any questions regarding the new form.

Trails Coordinator reviewed the WI DNR requirements/guidelines in the management and administration of the State funded snowmobile trails program regarding acquiring landowner easements. The State does not require written easements. Verbal easements are satisfactory and may be acquired by snowmobile club members as in the past. However, the State does require written and signed easements with development projects and Adams County meets those requirements.

Coordinator had reviewed other County procedures in acquiring landowner easements. In most cases snowmobile club members obtain the easements, either verbal or written, and the procedure is simplified thereby accommodating the landowner. Many landowners do not live in Adams County or Wisconsin.

Coordinator expressed concern over the new proposed management and written easement procedures proposed by Corporation Counsel's office. Coordinator stated that some landowners will not sign a written Land Use Agreement with Adams County, thereby causing trail closures and future decreased State funding. Coordinator will be present at County Board to ask Adams County's insurance provider representative several questions regarding the Corporation Counsel's written easement proposal.

Motion by Stuchlak/Hartley to approve the Corporation Counsel's Land Use Agreement contingent upon Adams County's insurance provider. Motion carried.

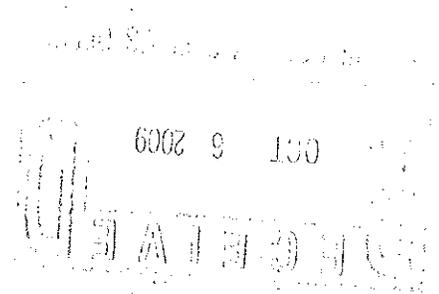
Adjourn: Motion by Stuchlak/Licitar to adjourn at 6:00 p.m. Motion carried.

Submitted by,



Glenn Licitar
Committee Secretary

MINUTES
SCLS BOARD OF TRUSTEES
September 14, 2009 12:15 p.m.
SCLS Administration



Present: C. Chapman, F. Cherney, M. Cole, L. Davis-Brown, J. Hanson, J. Harrington, J. Healy-Plotkin, T. McIlroy, N. Nelson, G. Poulson, J. Pugh, P. Townsend

Also Present: H. Moe, P. Davis, S. Morrill, Megan Schliesman

Absent: E. DeSmidt, J. Morre,

Excused: R. Barden, M. Furgal, T. Iaccarino, B. Keen, T. Kriegl, S. Martin, M. Nelson, H. O'Donnell, L. Schmidt, P. Westby

Call to Order: J. Pugh, President, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors and new board members: Megan Schliesman, CCBC, was introduced.
- b. Changes/additions to the agenda: The Personnel Committee recommendation for Board action for out-of-class pay for fleet mechanic does not need to be addressed.
- c. Requests to address the board: None

Minutes: G. Poulson moved approval of the August 10, 2009 minutes P. Townsend seconded. Motion carried.

Bills for Payment/Financial Statements: N. Nelson reviewed the bills for payment in the amount of \$104,189.61 and moved approval. J. Hanson seconded. Motion carried.

President's Report: Janet encouraged the Board to attend System Celebration September 24th. November 11th is the SCLS Foundation fundraising event at Promega honoring Peter and Ann Hamon.

What should Library Board members know about Intellectual Freedom? – Megan Schliesman, Cooperative Children's Book Center (CCBC) Megan gave a great presentation and distributed an article written by James LaRue called "Budda at the Gate, Running: Why people challenge library materials". It is important that library board members know and understand the collection policies of their libraries as well as understand and follow the rules of the ALA Code of Ethics.

Committee Reports:

Personnel:

1. Recommendation for Board action on appeal of termination of D. Sullivan. On behalf of the Personnel Committee, C. Chapman moved approval to sustain the termination of D. Sullivan's employment with the South Central Library System. J. Hanson seconded. Motion carried.

Facilities: The new space is almost completed. As of October 1st, staff will be able to begin moving things into the new space. The board is welcome to tour the new facility after our meeting today. There will need to be a Facilities Committee meeting next month to discuss and approve the sublease with WLA. The move to the new facility will be November 19th & 20th.

Advocacy: The online toolkit is being re-vamped. In January or February, an advocacy presentation will be given to the Sun Prairie Public Library board, friends, and city council. A survey will be sent to our member library board presidents asking 7 key questions regarding how they are advocating for libraries.

SCLS Foundation Report: L. Davis-Brown noted the committee set a goal of raising \$20,000 by the end of the year and encouraged everyone to attend the fundraising event November 12th which will honor Peter and Ann Hamon with the SCLS Foundation Cornerstone Award. The annual joint meeting of the SCLS Foundation Board and member libraries will be held October 27th.

Circulation and ILL Statistics: None.

System Director's Report:

Phyllis noted the Governance meeting will be Friday at Olbrich Gardens and we hope to get feedback from the libraries for the go ahead to begin the changes. If the Task Force proposal is approved, then the ILS contract will be reviewed by our legal experts. Information will be provided to the Board in the October mailing.

We received more than 120 applications for the Technology Projects Manager position. Phyllis and Stef reviewed and reduced that number to 23 and those applications are being reviewed by the hiring committee. We expect their recommendations by September 28th with six candidates to be interviewed in October.

Paul Nelson is serving as the Interim Director at the Portage Public Library. Cheryl Becker is participating in interviewing three candidates this week.

Dane County is experiencing issues with their budget, particularly in the areas of delivery funding and hiring for vacant positions.

Stef noted that in light of all of the upcoming changes, in October, SCLS staff will have an in-service presentation on coping with and managing change.

LSTA grants were submitted last week. All of the grants outlined in the July "System Director's Report" were submitted, with the exception of the "Innovative Use of Technology" grant. Because of filtering concerns, that grant proposal was not submitted.

All of the Administration staff reviews have been completed. The budget process is now starting, and the board will be approving the budget next month. There will need to be a budget/personnel meeting before the next board meeting.

SCLS staff participated in an “unconference” of technology staff from many of the public library systems in the state. It was a chance for people to get together, exchange ideas, and network. The group is planning to meet annually, and has named their meeting “Camp Tech-a-Talka.”

This is AskAway Awareness week. AskAway is the service where patrons can go online and ask a question of a librarian through chat software. Board members are encouraged to try out the service and share their experiences with staff: <http://www.askaway.info>.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report:

Agenda and Minutes for the above committees can be found on the web at:
<http://www.scls.info/committees/index.html>

Other Business:

Information Sharing:

C. Chapman noted the WLA conference will be October 19-23 in Appleton and the speaker for Trustee Day on the 22nd is Kathy Pletcher.

The Budget/Finance/Personnel committee will be meeting in October.

Meeting adjourned at 1:30 p.m.

Heidi Moe, Recorder

**System Director's Report
September, 2009**

Thanks to all Board members who attended the System Celebration on September 24th. Feedback we have informally heard seems positive about the shorter format and the venue. Pictures of the event and award winners are available on our web pages at <http://picasaweb.google.com/sclsphotos>.

We have been busy making progress on all the projects mentioned last month. The final walk through for the new space was completed this week and we now have the keys. In your mailing is a copy of the sublease for the new space for WLA. The Facilities Committee will be meeting before our regular meeting to review it in detail, but since the whole board will be acting on it, you each have a copy for your reading enjoyment.

You also have copies of the 2010 Budget, the 2010 Plan for Service, and the two Resource Services Agreements that must be acted on by the Board and filed with the Department of Public Instruction by mid-month. The Budget & Finance and Personnel Committees will meet jointly next week to review it all in detail, and I will be happy to answer any questions you might have.

There was a good turnout for what we called the Governance Conference II on September 18th. A copy of the program for that day is included in this mailing. There was general agreement from the member libraries to move ahead with the proposed governance structure, but some questions were raised and changes were suggested. The Governance Task Force will meet early next week to hammer out an agreement on those remaining items. Tomorrow, Stef and I will talk to our lawyer about questions related to the contract between SCLS and member libraries that would replace the LINK consortium contract. We are also preparing a question and answer document about the changes, and drafting a letter to member public library and county library boards to talk about the changes and their implications for their ongoing work with SCLS. We should be ready to share more with you when we meet.

I'll see you on the 12th.

Phyllis

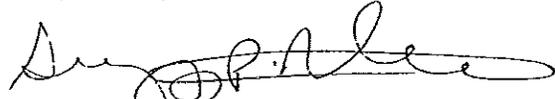
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 431
October 7, 2009
Report for the month of September, 2009

Work has resumed on Monument Maintenance Program during September.
I anticipate completion of the project in mid November

I am continuing with the duties of my office and responding to inquiries from the
public and county personnel.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

10/7/09

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2009

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00		100.00
Balance	\$3,300.00	\$21,900.00	\$ 400.00
FEBRUARY	300.00	10,785.62	
Balance	\$3,000.00	\$11,114.38	\$ 400.00
MARCH	300.00		
Balance	\$2,700.00	\$11,114.38	\$ 400.00
APRIL	300.00	6,655.46	
Balance	\$2,400.00	\$ 4,458.92	\$ 400.00
MAY	300.00		
Balance	\$2,100.00	\$ 4,458.92	\$ 400.00
JUNE	300.00		
Balance	\$1,800.00	\$ 4,458.92	\$ 400.00
JULY	300.00		
Balance	\$1,500.00	\$ 4,458.92	\$ 400.00
AUGUST	300.00		
Balance	\$1,200.00	\$ 4,458.92	\$ 400.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$ 4,458.92	\$ 400.00
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$			