

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, APRIL 10, 2014 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Florence Johnson  
James Bays

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Chris Wegger  
and Bob Buerger

**MEMBERS ABSENT:** Dean Morgan and Patrick Gatterman - Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 10, 2014.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON AND BAYS. **MEMBERS ABSENT:** MORGAN AND GATTERMAN - EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (MARCH 13, 2014):** *Motion by Johnson to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for March 13, 2014 Regular Monthly Meeting, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public participation was requested for the following Agenda items:

- County Road G Driveway Access - Wegger

**COUNTY ROAD G DRIVEWAY ACCESS - WEGGER:** Chris Wegger was present to discuss his request for a driveway access on County Road "G". Driveway access was denied by the Highway Department reference section 5.2 and 5.8 of the Driveway Ordinance. A video was viewed by all that were present. *Motion by Bays to approve the driveway access for Chris Wegger on County Road "G" as there are no safety concerns, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

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**REVIEW & ACT ON OIL QUOTES:** The following quotes were received:

<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS & HFRS	\$2.056 / GALLON	\$1.96 / GALLON
CRS-2P & HFRS-2P	\$2.456 / GALLON	\$2.36 / GALLON
CRS-2PD	\$1.9065 / GALLON	N/A

<u>APPLICATION CHG</u>	<u>HENRY MEIGS</u>	<u>PEARSON BROS</u>
CRS & HFRS	\$.1200 / GAL	\$.3000 / GAL
CRS-2P& HFRS-2P	\$.1200 / GAL	\$.3000 / GAL
CRS-2PD	\$.1200 / GAL	N/A

<u>MATERIAL &amp; APPLIED</u>	<u>HENRY MEIGS</u>	<u>FLINT / PEARSON</u>
CRS & HFRS	\$2.176 / GALLON	\$2.26 / GALLON
CRS-2P & HFRS-2P	\$2.576 / GALLON	\$2.66 / GALLON
CRS-2PD	\$2.0265/GALLON	N/A

*Motion by Bays to accept the oil quote from Henry G. Meigs LLC for the 2014 season, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON PAINT TRUCK BIDS:** The following bids were received for the paint truck:

<b>COMPANY</b>	<b>BID PRICE</b>	<b>LASER OPTION</b>
EZ-LINER	\$ 424,776.00	\$ 7,250.00
MB	\$ 495,311.00	\$ 5,531.00

*Motion by Bays to accept the bid for the paint truck from E-Z Liner, as being in the best interest of Adams County for the amount of \$424,776.00 with the laser guidance option for \$7250.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON MOWER BIDS:** The following bids were received for the mower:

<b>Model</b>	<b>Company</b>	<b>Price</b>
WB1800XQW	Baraboo Equipment	\$ 17,350.00
CX15	Hillsboro Equipment	\$ 18,657.74
CX15	Riesterer & Schnell	\$ 17,050.00
HX15	Riesterer & Schnell	\$ 15,650.00

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*Motion by Bays to accept the bid for the mower from Riesterer & Schnell, as being in the best interest of Adams County for the amount of \$17,050.00 and to add \$212.00 for power down on wings, total bid amount \$17,262.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON FUND BALANCE TRANSFERS:** The Highway Committee reviewed the Fund Balances Ending December 31, 2013 reference overruns and under runs in accounts. *Motion by Bays to make transfers in the 700 fund by moving \$15,963.36 from gravel pits to administration and in the 260 fund by moving \$100,000.00 from CTHS Maintenance to Winter Maintenance and moving \$67,920.69 from FAS to Winter Maintenance, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & APPROVE AGREEMENT TO PURCHASE SODIUM CHLORIDE ON WISDOT BID FOR 2014-2015:** Annually the Highway Department has the opportunity to bid sodium chloride (salt) on the State bid contract. This agreement is due by April 16, 2014. *Motion by Johnson to submit an agreement to purchase sodium chloride on the Wisconsin Department of Transportation bid, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**DISCUSS & ACT ON FUTURE ROAD CONSTRUCTION PROJECTS:** Lengthy discussion on the future road construction projects. Information regarding wetlands, engineering costs and timelines were discussed concerning the County Road Z projects. *Motion by Bays that because of the wetlands and time frame delays to move the road construction funds to County Road G (Badger Drive to County Road C) and the balance of the funds to be utilized for planning on County Road P (County Road G to Marquette County Line) second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**AUTHORIZATION TO ADVERTISE FOR BIDS: COUNTY ROAD G ROAD CONSTRUCTION:** *Motion by Johnson to authorize the Highway Commissioner to advertise for bids the County Road G Construction Project (Apache Lane to Badger Drive) after the State Department of Transportation has returned to the County the County Highway Improvement (C.H.I.) application approval to advertise, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON RESOLUTION TO APPROVE MINING ADDITIONAL MATERIAL FROM THE SEVEN SISTERS GRAVEL PIT:** Highway Commissioner explained why the additional 150,000 tons of material would need to be mined from the Seven Sisters Gravel Pit which is due to the reconstruction of CTH G and a development project in the Town of Rome. *Motion by Johnson to approve and forward to County Board a Resolution to Mine an Additional 150,000 ton of material from the Seven Sisters Pit during the calendar year 2014, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

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**REVIEW & ACT ON EQUIPMENT DISPOSAL:** Highway Commissioner discussed with the Highway Committee equipment that could be considered for disposal. *Motion by Johnson to dispose on the On-Line Wisconsin Surplus Auction equipment number: 29, 29A, and a plasma cutter, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Brushing / Limb Removal on County Road Z
- Snow Fence Removal
- Patching
- Commissioner call

**FINANCIAL REPORTS:** *Motion by Bays to approve the December 2013 Final After Audit Financial Report and March 2014 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the April 7, 2014, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Johnson, second by Bays, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 8, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 1:20 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**