



Extension Committee
Minutes of Meeting
July 13, 2010 @ 9:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:03 in Room 103, Adams County Community Center by Committee Vice-Chair, Karl Klingforth.
2. **Roll Call: Board Members:** Diane England, Jack Allen and Karl Klingforth. Florence Johnson was excused. Glenn Licitar arrived at 9:30 a.m.
Agents Present: Don Genrich. Jennifer Swensen was excused.
Others Present: Linda Arneson, Adams County UW-Extension Support Staff. Linda Arneson was appointed recording secretary by Vice-Chair Klingforth.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by England to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by England Second by Allen to accept minutes of the Extension Committee Meeting of June 14, 2010 as presented. Motion carried.
6. **Public Participation:** None
7. **Resource/Extension Communication:** None
8. **Items for Action or Discussion:**
 - a) **Review Financial Statements and Check Summary:** June Check Summary was reviewed. Motion by Allen Second by England to place Financial Statements for June File. Motion carried.
 - b) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Edie Felts-Podoll and Approve Out-of-County Calendars for Donald Genrich, Edie Felts-Podoll and Jennifer Swensen:** Motion by England Second by England to place Monthly Reports on file and approve monthly calendars for agents. Motion carried.
 - c) **Hiring Status of Family Living Position and Interim Family Living Agent:** Position vacancy notice has been placed in numerous publication regarding the Family Living position. If all goes well Extension should have a new Family Living Agent in November/December 2010.
Edie Felts-Podoll has agreed to work with HHS on an ad-hoc basis until December. This arrangement will be re-evaluated, if necessary, at that time. All funding for this will come from HHS funds.
After discussion the Committee did not feel it necessary to hire an interim Family Living Agent at this time.
Discussion by Committee on what areas they would like to see the new Family Living Agent focus on. It was agreed that youth nutrition and obesity should be a high priority for the new agent.

Glenn Licitar arrived at 9:30 a.m.

- d) Attendance & Presentation at National 4-H Youth Development Annual Conference: Genrich explained the proposed out-of-state travel request for Jennifer Swensen. From 2007 through 2009, Swensen was the co-chair of the “*Leadership Development Action Team*” which is part of the “*Strengthening Community Clubs State Team*”. This group was part of a new initiative to write lesson plans for a state wide training that all 4-H clubs are required to attend. This group has been selected to present the lesson plans at the 4-H National Conference to be held in Phoenix, Arizona, October 24th – 28th. This is a great honor for Swensen to represent Adams County and the State of Wisconsin. Swensen will also attend workshops at the conference to gain knowledge and resources to bring back to Adams County. Some funding for mileage, parking, meals, shuttle and conference registration will come from Extension’s budget, but a large part of the funding will come from Central District Funds and 4-H funds. Motion by Allen that the Extension Committee approve travel to Phoenix, Arizona for Jennifer Swensen. Second by England. Motion carried. Extension will prepare a Resolution for presentation to the County Board.
- e) Report from Committee Members on WACEC Conference: Klingforth and Licitar were both very positive about the conference. Among the workshops they attended were:
- Ground Water
 - Bees
 - Social Networking
 - What Topics Will Extension Be Working on in the Future.
9. Set Next Meeting Date: Next meeting date is set for 1:00 p.m., August 10, 2010 in room 103 at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Hiring Status of Family Living Educator Position/Interview Process
 - 2011 Budget
 - Resolution for Out-of-State Travel – Jennifer Swensen
 - Clean Sweep Report
11. Adjourn: Motion by Licitar and Second by England to adjourn. Motion carried. Meeting adjourned at 10:21 a.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Diane England, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.