

## Property Committee Meeting Minutes

November 5, 2012  
Room A260 8:30 a.m.

The meeting was called to order at 8:30 a.m. by Chairman Allen. The meeting was properly announced. Present: Allen, Djumadi, James, and Kotlowski. Excused: Miller and Hamman. Also present: Bays, Larson, and Phillippi.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote. Motioned by James/Djumadi to approve the October 2, 2012 minutes. Motion carried by unanimous voice vote.

Opened and acted on bids for tax foreclosure property. James opened bids. Parcel #22, David/Lisa Miller \$12,010.00, 10% included \$1201.00. Parcel #50, Dale/Elaine Miller \$1,560.00, 10% included \$156.00. Parcel #22, Thomas/Teresa Konz \$18,000, 10% included \$1,800.00. Parcel #47, Keith/Elizabeth Dittmar \$57,500.00, 10% included \$5,750.00. Parcel #22, Maria/Verastegrie \$1,200.00. Parcel #43, Edward/Emilie Yareh \$3,099.00, 10% included \$309.00.

Motioned by Kotlowski/Djumadi to approve all three of Parcel #22's and Parcels #43, #47 and #50. Motion carried by unanimous voice vote.

Discussion on property on Lilac in Rome. The people are ignoring notices and have been removing personal belongings. We have records to show notice. Haven't gotten a bid on property as of yet. Approximately 24 properties left. Status quo continue to put on agenda every month. Rediscuss the 3 properties related to November 27, 2012 court hearing. Should we rebid or wait until spring, put notice in paper on items still available and/or reevaluate the properties not sold.

Discuss and/or act on Middleton Insulation request for payment. Letter dated October 24, 2012 waiting for invoice. Mike Berg feels that the issue was taken care of. Allen's opinion is that we should not dispute the issue, it's between them and Altmann. If they need to obtain a lien or judgment they can. Larson will follow up with Middleton.

Scott currently finalizing the punch list and will send it to Ayres. Items remaining: disconnects Beck installed, remove old disconnects; 2 faulty circuit boards on furnace (warranty issues), Schneider heating follow-up.

Per last minutes, James questioned if we had a final punch list. Larson responded no, it is not finalized, it will be submitted shortly. Larson will work on Middleton/Altmann issue and follow up for deadline. Larson needs to get something sent out by email and/or put in committee mailboxes regarding Middleton/Altmann issue.

On an Ayres invoice of \$459, there is a remaining balance of \$600. Payment is for professional services thru September 22, 2012. Altmann has remaining approximately \$37,000 of which we are holding as contingency funds. Motioned by James/Kotlowski to not approve \$459 invoice for Ayres until punch list has been signed off by all interested parties. Motion carried by unanimous voice vote.

Village of Friendship and Attorney Dan Wood is working on rezoning property at fairgrounds, as it was zoned similar to a land fill, not necessarily a place where there would be festivals or gatherings. The Village doesn't have county zoning. Their Zoning Administrator cut all building off as the zoning is wrong. They are reviewing other zoning from other counties to see how it is handled. The Village will cooperate.

Fire Wize Group made the brush piles from the Rome clean-up. The grounds building superintendant, Eric Jason, will chip the piles.

We have received 3 bids for the clean-up on the property located at 636 County Road Z. The amount of \$2,750, received from Dehmlow, is for one portion to cleanup outside at 636 County Road Z. The basement and upstairs is full of garbage still. We have a bid leaving as is with no further cleanup inside, however, Mary Ann Bays will contact the health inspector, to inspect and release.

The person that moved out of the property located at 1495 County Road H told the neighbors they could have whatever they wanted. The neighbor took the toilet along with other things. James stated that we need to secure this place. Mary Ann Bays would like outside clean-up to possibly be done by Dehmlow, the committee agreed.

Djumadi took coins to Gary's Coin and Stamp Shop. Canadian coins = \$2.45, Polish Coin, etc. Miscellaneous foreign coins = \$.60. Miscellaneous token = \$4.50, and other miscellaneous coins = \$7.50, \$3.00, \$.30, \$12.00, \$2.50, for a total of \$32.85. Motioned by James/Kotlowski to sell coins to Gary's Coin and Stamp Shop for \$32.85. Motion carried by unanimous voice vote.

Djumadi will take the coins to sell and return funds for deposit. Resolution to replace inventory with Capital Expenditures was handed out. Motioned by James/Djumadi to approve resolution to amend County Board rules regarding property records clarification. Motion carried by unanimous voice vote.

Larson reported on safety plans update. She followed up with Wollin stating there were no recent meetings. Stage 1 is to look at all areas of procedural changes. Stage 2 are physical changes, Capital improvement are not specific, there are no times lines or bench marks.

Larson indicated the storage building is cleaned out. The fenced in area is as well, except for the buoys that remain there due to construction. Practical Cents items are on the trailer and are in storage. Maintenance update is as follows: steam table replaced in kitchen; old steam table could be placed on surplus auction site. Discussed deposit of funds if the steam table sold. The committee believes this money should be deposited in the Jail Assessment Account. Base cabinets were disposed of. All parking lots re-stripped.

Larson doesn't know where the generator from Emergency Management is. The black matting from Land & Water will remain in fenced in area; table in A260 was secured by Hamman.

Wellness Committee is purchasing 2 bike racks for the east side of courthouse and 1 for the Health & Human Services building; Allen states that Hamman needs to look at lighting in the back of Health & Human Services building, and indicated the water line was repaired at fairgrounds. County will get credit for the 3 bags of insulation that are remaining at the Health & Human Services building.

Hamman is collecting snow plow bids.

Next meeting date set for December 4, 2012 at 8:30 a.m. Meetings will be on 1<sup>st</sup> Tuesday of each month moving forward.

Items for next agenda:

- Open and/or act on bids for tax foreclosure property;*
- Discuss and/or act on Middleton Insulation request for payment;*
- Update on final punch list for Health & Human Services project;*
- Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;*
- Discuss and/or act on Fairgrounds zoning;*
- Update on cleanup in Rome;*
- Disposition of coins from tax deeded property;*
- Update on maintenance items, tour of storage facility*

Motioned by Djumadi/Kotlowski to adjourn at 9:26 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi  
Recording Secretary