

## Public Safety & Judiciary Committee

Wednesday, April 9, 2014

9:00 a.m. – Conference Room A260

### MINUTES

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, and Bill Miller.

Others present: Carol Collins, Kris Steffens, Janet Leja, Kathie Dye, Tania Bonnett, Janis Cada, Jane Gervais, Sam Wollin, and Terry Fahrenkrug

**Motion by Edwards to deviate from the agenda to move District Attorney (Item #13) ahead of Eyes of Hope Shelter (Item #8) and to approve the agenda as amended, seconded by Eggebrecht. All in favor, motion carried.**

**Motion by Edwards to approve the prior meeting minutes (March 12, 2014), seconded by Miller. All in favor, motion carried.**

There was no public participation. There was no correspondence.

#### District Attorney – Tania Bonnett and Janis Cada – Present

Cada provided the Committee with the monthly expense report and Community Service report for March 2014. There were no questions. Cada explained there will be a legal secretary vacancy in the office. One of the legal secretaries has resigned and is leaving the area. The resignation is effective 5/5/14. Chairman Sebastiani was provided with the Personnel Recruitment Form to sign to fill the vacancy of the existing full-time legal secretary position. **Motion by Eggebrecht to approve the Personnel Recruitment Form for filling the legal secretary position, seconded by Miller. All in favor, motion carried.** Bonnett discussed the activity in her department and stated she would like to start dialoging with the Committee regarding getting more help in her office. Bonnett is not asking for funds at this time, but would update the Committee on future needs to help fund additional hours for the Assistant District Attorney. Discussion was held regarding placing the District Attorney's Office at the front of the agenda in the future as it will work better with DA Bonnett's court schedule.

#### Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for March 2014. Steffens discussed her report. Steffens stated March was a busy month. Strays were up and they lost one dog to Parvo. Steffens stated the financials were off this month as she may have not recorded a deposit in the proper month. Steffens will check that out and make the proper adjustments.

#### Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting.

#### Child Support – Janet Leja – Present

Leja provided the Committee with the performance measures and check summary for March 2014. Leja stated the performance measures look good. Leja stated the caseloads are up from this time last year and they are handling the increase. There were no questions on the check summary. Leja stated the budgeted amount for attorney fees are more than what is being paid so she would like to reallocate those funds for a potential part-time secretary in the future. Leja informed the Committee that she will be attending the Director's Dialog in Stevens Point today and they will be discussing the Call Center. Leja updated the Committee on the interstate presentations at FCI on April 22<sup>nd</sup> and the teen pregnancy presentations at Adams Friendship Middle School on April 24<sup>th</sup>. Leja stated Reality Day and Student Government Day are on April 30<sup>th</sup>.

Clerk of Circuit Court – Kathie Dye – Present

Dye was unable to provide the Committee with her monthly expense report for March, but did state there was nothing unusual to report. Dye discussed the Courthouse Security Conference that she attended. Dye stated there is a two week trial in April and they are using the County Board Room for the jury selection. Edwards asked what the status was on the resolution that Judge Pollex spoke about last month and Dye stated it will be on the agenda at the county board meeting in April. Dye informed the Committee that Ron Ledford will also be there to speak from the State regarding the resolution.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense reports for March 2014. There were no questions. Gervais stated she applied for a Hazardous Materials Emergency Preparedness Grant in the amount of \$1,400 which will be used for training assessments for the fire departments. Gervais stated she received the second half of the 2013 EPCRA grant in the amount of \$3,143. Gervais informed the Committee that the State is requesting counties complete a report for the water main breaks to see if the threshold was met for the State to request a presidential disaster. Gervais stated only repairs and damages can be reported.

Medical Examiner – Marilyn Rogers – Not Present

Rogers was not able to attend the meeting.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that the K-9 vest that was purchased through donations was received. Wollin stated they have used the new K-9 unit already and discussed the continual training for the K-9 units. Wollin stated they are looking for sites to do trainings in Adams County. Wollin stated the prescription drug abuse presentation and dinner is April 15<sup>th</sup> at the A-F High School starting at 5 p.m. Wollin stated the drug take back event is scheduled for April 26<sup>th</sup> from 10 a.m. to 2 p.m. Wollin informed the Committee of a motorcycle grant opportunity in the amount of \$5,000 to focus on motorcycle violations. Wollin stated they are working out the bugs on the scheduled Spillman upgrade in the jail, but stated the transition should be smooth. Wollin gave an update on the jail staffing stating they are short three positions. Wollin stated they are hiring two positions and one position is on FMLA. Patrol is fully staffed at this time. Committee requested they receive a monthly report regarding the hours the Community Policing Officer worked. They would like to see the hours worked separated by community policing and courtroom security.

Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly expense report and the animal control report for March 2014. The monthly expense reports were discussed and questions were answered. Fahrenkrug updated the Committee on cell phone ordinances and provided two ordinances from Wausau and Waupaca County. Fahrenkrug stated studies have shown that hands free cell phone use is just as distracting. Fahrenkrug will continue to research. Fahrenkrug stated there was nothing unusual to report on the animal control report. There were no cat pickups and hours are in line.

**Motion by Miller to approve vouchers and monthly expense reports as presented, seconded by Edwards. All in favor, motion carried.**

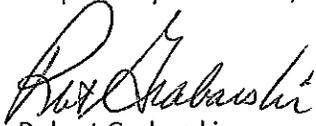
Identify upcoming agenda items: None

Set next monthly meeting date as May 14, 2014 at 9:00 a.m.

**Motion by Eggebrecht to adjourn, seconded by Miller. All in favor, motion carried. Meeting adjourned at 10:03 a.m.**

*These minutes have been approved by Public Safety & Judiciary Committee.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Grabarski". The signature is written in a cursive style with a large initial "R".

Robert Grabarski  
Secretary