

ADAMS COUNTY SOLID WASTE COMMITTEE
February 8, 2012, 6:00 PM
Room A160, Courthouse, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Patrick Gatterman
Nick Theisen, SAYL
Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan
Everett Johnson
Patrick Kotlowski, Hwy Commissioner
Marcia Kaye, Personnel Director

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN (joined the meeting at 6:15), KECKEISEN AND THEISEN. ABSENT/EXCUSED: BECKMAN. *Motion by Morgan, second by Keckeisen, to approve the Agenda as corrected. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 11, 2012: *Motion by Johnson, second by Morgan, to approve the Open Session minutes as presented for the January 11, 2012 meetings. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a resolution for signatures. The resolution was approved by the Committee at the January meeting for PPS collection service for delinquent accounts.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: Patrick Kotlowski and Marcia Kaye were present to discuss possible options for cross-training employees to assist each other during staffing shortages. Some examples of times when extra help is needed are: snow emergencies; concrete blow-ups; tornado events/road debris cleanup; traffic control/flagging; garbage routes; leachate hauling; and chainsaw operations. Discussion was held on using a pool of qualified trained on-calls & LTE's. Discussion was also held on these on-calls & LTE's being able to be moved into full time positions when they occur, at the Dept. Head's discretion. This would allow employees that are already trained to immediately fill vacancies. This may entice people to apply for

the on-call & LTE positions. Further discussion will take place on this as things such as shared benefits, overtime pay, and wage differentials need to be discussed.

It was the Committee's consensus to pursue this idea with Marcia's assistance and continue discussions with Transition/Consolidation Committees.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for January 2012 along with the Check Summary Report for January 2012. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and the Check Summary Report for December 2011. All in favor. Motion carried.* Ms. Diemert also reported on the Year End 2011 summary.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated February 8, 2012 (see attached copy). *Motion by Morgan, second by Johnson, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the contract was referred to Corporation Counsel who is reviewing it and should have it done tomorrow.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert presented a report from Federal Property showing from 7/1/1998 the Solid Waste Department has purchased \$2, 815,000.00 worth of equipment, vehicles, tires, etc. for a total cost of \$150,087.00.

Ms. Diemert presented information on Freightliner tractor trucks available through Federal Property that are in excellent condition and have low miles. These trucks can be used for roll-offs if we transfer the rails & hoists from our existing trucks which need to be replaced in the near future. They may also be able to be used as compacting trucks. Depending on the price we would like to acquire several of these.

She also reported on a used Peterbilt 40cy front load compacting truck from DC Equipment Sales in Minnesota. This garbage truck is needed with the additional customers being picked up in the southern Adams and Marquette counties due to Veolia pulling out of the area.

Motion by Morgan, second by Johnson, to authorize the Director and Foreman to acquire the needed trucks at their discretion with available budget and equipment funds. Discussion was held. All in favor. Motion carried.

EMPLOYEE UPDATE: Ms. Diemert updated the committee on the progress of the Part-Time Scale Clerk/Secretary hiring. After testing the four individual that met the job requirements the Chair and Director will conduct interviews at a later date. She also reported on the Part-Time Driver/Laborer position that is being advertised at this time.

Ms. Diemert updated the Committee on the three employees that are still out with injuries. Two are Worker's Comp injuries and the other is not. No other employee updates were presented.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, March 7, 2012 at 6:00 PM at the Courthouse. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:35 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
FEBRUARY 8, 2012**

TIPPAGE REPORT: 1,779,081 lbs of garbage were brought in which is the **second highest** amount ever brought into the landfill for this month. Year-to-date we are up **13.4%** in tonnage compared to 2011.

For January we had 22 new route customer accounts totaling **\$3,385.96**. We also had 41 customers who were put on Financial or Winter Hold and we lost 5 accounts for a total of **\$1,320.50**. Other changes to accounts total **\$29.75** for a total monthly **gain of \$2,095.21 in revenues**.

OUT-OF-COUNTY TIPPAGE: JANUARY 2011- Village of Coloma 8.03 Tons = **\$482.80**; Juneau County 89.05 tons = **\$5,343.00**; Marquette County 12.65 tons = **\$759.00**; Village of Oxford 12.65 tons = **\$759.00**; Waushara County 4.42 tons = **\$265.20**; Wood County .14 tons = **\$8.40**.

2 - 10yd container haul fees - **\$300.00**. 1 - 30yd container haul fees = **\$175.00**.

Comingled-Recyclables brought in **24.3 tons = \$729.00**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$8,715.40**.

MEETINGS/SEMINARS/TRAININGS: Was on vacation for a week.

Met with Strategic Materials regarding glass operations on January 16th.

Attended Wellness and Health Insurance Committee meetings on January 17th. Also attended County Board meeting on January 17th.

Attended the Federal Property Advisory Committee meeting on January 18th.

Attended Dept. Head meeting on January 19th. Also attended Transition Committee meeting on that same day.

Attended a Clean Sweep meeting on January 31st.

Will be on vacation from February 14th thru February 22nd.

Will attend the WIRMC Winter Conference from February 29 – March 2nd.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

The annual High Capacity Well report was completed and submitted to the DNR Water Use Section as required. Quarterly well inspection and testing was done on January 24th.

ADMINISTRATIVE PROJECTS: During the month of Jan/Feb the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW. 3-5 semi loads of glass are being shipped per week to Strategic Materials by East Troy and St. Paul.

Automated Fuel Tank system contract was reviewed by Corporation Counsel and signed by Administrative Coordinator/Director of Finance and sent.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Completed the Assessment Guide for MRFs and RUs Handling Electronic Waste, Universal Waste and Used Oil.

Completed the 2011 Waste Disposal Tonnage/Capacity Certification Report and the 2011 Out of State Waste Tonnage Report for the DNR.

Continued to work with IROW on a plan to expand the current recycling building. Added language to the contract and will be reviewed by their attorney as well as Corporation Counsel.

Town of Douglas also has voted to use us for their drop-off site although they may still be under contract with their current hauler. This contract is approximately \$7,000 per year to service their drop-off site.

Also received notice that Veolia has notified customers in the south end of Adams and Marquette Counties that they will no longer be serving residents in that area. Ads were placed in WI Dells Events and Marquette County Tribune for hauling services. We have already received multiple phone calls for new customer. They also reported that Veolia did not make them recycle, charged extra if they wanted to recycle, and the materials went into the same vehicle on pickup day.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Final documents have been submitted to the DNR. Work on the new roadway is currently being done.