

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, NOVEMBER 10, 2011 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Florence Johnson, Vice-Chairperson  
Dean Morgan  
Alexandria Beckman – SAYL Member

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Peter Hansen  
and Annette Palmer

**MEMBERS ABSENT:** Patrick Gatterman – Excused  
Michael Keckeisen – Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, November 10, 2011.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, MORGAN AND SAYL MEMBER ~ BECKMAN. MEMBERS ABSENT: GATTERMAN and KECKEISEN - EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Morgan to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (OCTOBER 13, 2011 REGULAR MONTHLY MEETING):** *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for October 13, 2011 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- TIGER Grant
- County Road "J" Driveway Access ~ Palmer

**TIGER GRANT:** Peter Hansen representing AECOM was present and updated the Highway Committee and Commissioner of the status on the application for the Tiger Grant. NO ACTION TAKEN. (Report attached to Minutes)

**COUNTY ROAD "J" DRIVEWAY ACCESS ~ PALMER:** Annette Palmer was present and explained why they need two driveway accesses on their property: her husband is a truck driver and for safety reasons it would be better to pull into driveway and not back in off County Road "J". Zoning on this property is residential and reference the Driveway Ordinance only one access is allowed for a residential property. Mr. & Mrs. Palmer are in the process of finding out what they need to do to get the zoning correct or changed to commercial. *Motion by*

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*Johnson to allow the Palmer driveway access on County Road J to remain up to a period of 90 days and place this topic back on the December Highway Agenda for update, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD “N” SNOW FENCE**

- 1) **OLSON-MARTZ:** Highway Commissioner contacted Olson-Martz reference placing snow fence on their property, at this time they do not wish to have snow fence on their property as it is planted with alfalfa.
- 2) **PATTEN:** Highway Commissioner contacted Patten and they would like snow fence placed on their property and have signed a letter of agreement.
- 3) **COOK:** Highway Commissioner contacted Cook, have not heard from them; will contact Cook again to see if they would allow snow fence on their property.

**AFSCME LOCAL 323 HIGHWAY EMPLOYEES:** Karen Bays, AFSCME Local 323 Highway Employee was present to discuss concerns with items that were in the union contract and moving forward after the first of the year, what will be expected, such as work hours and work week. Highway Committee instructed the Commissioner to contact the Transition Committee Chairperson and find out what direction this Committee is taking and if department heads need to submit information to them reference specific departmental issues.

**Alexandria Beckman – SAYL Member ~ Excused at 11:00 A.M.**

**COUNTY ROAD “E” ~ LIVING SNOW FENCE:** Two property owners on County Road “E” would be interested in living snow fence on their property. *Motion by Morgan to proceed forward with land acquisitions for the two willing property owners, (Hansen / Stalker) on County Road “E” to install living snow fence on their property, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & APPROVE COUNTY ROAD “Z” (18<sup>TH</sup> LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, CONDEMNATIONS & OFFERING PRICE REPORTS:** *Motion by Johnson to approve the Offering Price Report as prepared by Timber-Selissen Land Specialist for parcel: 91 on the County Road “Z” (18<sup>th</sup> Lane to Wood County Line) Project, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & APPROVE COUNTY ROAD “Z” (STH 82 TO CTH F) APPRAISALS, JURISDICTIONAL OFFERS, CONDEMNATIONS, RELOCATION ORDER & OFFERING PRICE REPORTS:** *Motion by Morgan to approve the Relocation Order as prepared by Timber-Selissen Land Specialist for the County Road “Z” (State Road 82 to County Road “F”) Project, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**RESOLUTION TO APPLY FOR C.H.I. (COUNTY HIGHWAY IMPROVEMENT) FUNDS:** *Motion by Johnson to approve and forward a Resolution to County Board to Authorize Adams County Highway Department to apply for a \$94,770.11 C.H.I. (County Highway Improvement) grant from the Wisconsin Department of Transportation to assist in*

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*funding the resurfacing of County Road "B" from State Road 82 to County Road "E", second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**EQUIPMENT LOCATION PLOW ROUTES:** Discussed the snow plow truck routes: insurance, truck repairs and legal concerns. *Motion by Morgan to have snow plow trucks placed at salt sheds until further review, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**WOOD COUNTY PAINTING:** Updated the Highway Committee on painting operations in Wood County.

**UPDATE ON STATE BUDGET BILL:** NO UPDATES TO REPORT

**2012 HIGHWAY BUDGET:** NO UPDATES TO REPORT

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Grubbing stumps on County Road "E"
- Started putting up snow fence on State and County
- Painting, a few days left, weather permitting
- Fuel ~ Satisfied with current provider
- Truck Route for Conditional Use Permit / Dostal~Milksource

**FINANCIAL REPORT:** *Motion by Morgan to approve the October 2011 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the November 4, 2011, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- County Road "J" Driveway Access – Palmer
- Truck Locations ~ Outlaying

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Johnson, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 8, 2011 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 1:37 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

TIGER III Grant Application for the  
Wisconsin River Scenic Multi-modal Route  
Report to the Adams County Board – 11/10/11

On October 28<sup>th</sup>, Adams County Highway Department applied for a \$9.7 million grant from the TIGER III program to fund the renewal of CTH Z from STH 82 to CTH F. This project meets the TIGER program eligibility criteria as it will:

- improve the condition and safety of an existing road,
- contribute to the economic competitiveness of the region,
- create jobs in the near-term since it is shovel-ready, and
- benefit the environment and the communities in proximity to the project.

President Obama has directed US DOT to award \$527 million to eligible projects before the end of 2011. (So we will know shortly whether our project has been selected for funding.) Of the \$527 million amount, \$140 million is set-aside for rural projects. As a rural county, Adams County is not required to provide a local match.

Over 1000 applications were received for TIGER III. While there is a great deal of competition for these funds, Adams County applied for the segment of the project that is both construction-ready and has the most competitive Benefit-Cost score. This project has a very positive Benefit Cost ratio of 1.75, calculated by AECOM economist, Dr. Toni Horst, consistent with federal requirements. (Projects with a benefit-cost ratio greater than 1 have greater benefits than costs; hence they have positive *net* benefits. The higher the ratio, the greater the benefits relative to the costs.)

AECOM would also recommend that Adams County consider using the information developed for this TIGER application to apply for other Federal and State funding programs. In 2012, two possible options are listed below.

- A grant from the Federal Transportation Enhancement program funding for any unfunded segments of the project. (The Wisconsin Dells Riverwalk was built with Transportation Enhancement funding.)

- State and Federal Scenic Byway Status for either the entire route or only the portion that is located on STH 82 and 13. While federal rules allow local roads to be part of a Scenic Byway, current State rules restrict State Scenic Byway status to State jurisdiction roads.

(This assumes Congress will appropriate Federal fiscal year 2012 funding for these long-standing programs.)