

PUBLIC SAFETY & JUDICIARY MINUTES

September 8, 2010

9:00 a.m. - Conference Room A260

1. Call the Meeting to Order. Meeting called to order at 9:02 am.
2. Was the meeting properly announced? Yes
3. Roll Call. All present. Al Sebastiani, Beverly Ward, Joanne Sumpter, Terry James, Mike Keckeisen, Darrell Renner, Sandra Green, Deb Barnes, Jane Gervais, Adams County Humane Society employees Christina Akkerman and Linda Mohns, Dianna Helmrick, David July later joined the meeting.
4. Approve the Agenda. **Motion by James/Sumpter, MC/UN**
5. Approve minutes of prior meeting. **Motion by Sumpter/James/ MC/UN**
6. Public participation (*If requested by the Committee Chair*). None
7. Correspondence. None.

8. Adams County Humane Society
Discuss and/or act on 2011 Budget. Change the meetings to Thursdays they will check into this for Supervisor Keckeisen. Linda and Christina Akkerman from the Humane Society provided some information of monies brought in over the last 12 years. They are up to 663 animals right now as of last night. She anticipates going even higher by the end of the year. They receive approximately 300 cats and 330 dogs per year. The Puppy Mill Law will be taking effect next year for everyone. They will be inspected by a State Official. They will have to do a vet health certificate on canines. Sheriff Renner says at some point the County is going to have to take some drastic measures about the animal control calls in this County. They expressed their concerns in not having enough money to cover their expenses for the year.
Approximately Revenue is \$10,000 per month. They are already over budget in Payroll and Electricity for this year. Veterinarian services are under budget so far this year because of the Kolb Case in February as the charges went to the Sheriff's Department and the Kolb's. The vet does supply a lot of items at no charge and doesn't charge for house calls to homes. He does charge a flat fee while he's there. They have done 211 spays and neuters so far this year which averages about six per week. Linda is asking for an additional \$10,000 on behalf of the Adams County Humane Society for their 2011 budget. **Motion by Ward/Sumpter to hold the Animal Shelter budget at \$40,000 for the Finance Committee to review to see where the budget is for consideration. MC/UN.**

9. Coroner & Medical Examiner - Not Present.
Review of Vouchers and Monthly Expense Report – Check Summary and Vouchers not available.

10. Family Court Commissioner – Dennis McFarlin. Not Present.
Sign "Committee Budget Approval Form". Budget approval form is signed.

11. Child Support – Deb Barnes.
Review Performance Measures for August, 2010. These were reviewed and discussion was held.
Sandra will not put the Review Performance Measures in the packets any longer. Deb will place them in the baskets as usual.
Review Check Summary – Check Summary and Vouchers not available.
Reconsider, Discuss and/or Act on Contracted CSA Legal Counsel. **Motion by Ward/Sumpter, MC/UN**
Motion by Ward/Sumpter to continue contracting legal counsel for the Child Support Office. MC/UN
Discuss Office Activities. She will attend a Regional Director's meeting in McFarland next week. Deb will also be attending a seminar on Time Management end of September as well. There is no charge for the class and will be taking the staff. The office will be open that day but will have an on-call person working. Deb was contacted by to be placed on the ballot for one of the WCSEA Board of Directors and will be voted on at the Fall Conference in October. She will inform the committee of the outcome.

12. Clerk of Circuit Court – Dee Helmrick.

Summary Report of Expense Vouchers – Check Summary and Vouchers not available.

Approve conference/training, if any.

Discuss General Operations of Department. Budget document was signed.

Community Service Coordinator's Monthly report. Not available.

b. Vacant position. Kathy will be coming back for a bit this afternoon. Dee feels it would be very beneficial to her office if her Collections Clerk is a "Deputy" and the money impact would be about \$6,000/year. Dee is requesting a reclassification of this position. This position would be going to court for contempt hearings, front counter assignments, etc. The nice thing about a Deputy position is you can easily shuffle duties and responsibilities and notarize and certify documents at the counter.

She would not be short in the 2010 budget. She is asking approval for the 2011 budget to change the Collections Clerk to a Deputy position. The committee has already signed the budget. **Motion by Ward/Keckeisen to authorize Dee to place on the next Executive Committee meeting. MC/UN.**

13. Register in Probate – Terry Reynolds Warner. Not present.

Approval of Vouchers and Monthly Expense Report – Check Summary and Vouchers not available.

Review of April's account payable and receivable;

Update on Status of Teen Court Meeting of September 2nd.

14. District Attorney – Janis Cada. Not Present

15. Emergency Management – Jane Gervais.

Vouchers/Purchase orders, review of August – Check Summary and Vouchers not available.

Discuss and/or act on Resolution to authorize utilization of excess communication system capital project bond funds. This was discussed. Resolution was introduced. **Motion by Sumpter/Ward to forward Resolution to the County Board. MC/UN.**

Discuss and/or act on Southwest Wisconsin Mutual Aid Compact (SOWMAC) Agreement for County Emergency Management Assistance. Would like to discuss at a later date when the final version is forwarded from Wisconsin Emergency Management.

Discuss and/or act on training/conferences, if any. The first day of training is scheduled for next Wednesday with Lenora. Office Activities were discussed. She is attending property committee next week to discuss the placement of the antenna for the WISCOM Mobile Radio for the EOC. Hazmat/Juneau County; Jane has had success in finding three more people. Two of those individuals picked up their applications yesterday.

Chairman Sebastiani requested that Juneau County provide a letter stating the contract is fulfilled when we have seven certified technicians.

16. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications

Animal Shelter/Animal Control Officer Report (reports in packet).

Department Operations. The Jail Inspection had no de-merits in our jail and we are in the top 15% of WI Jails.

We give a lot of credit to Captain Les Beckman and the employees of the jail for this great inspection. He will provide copies of this inspection to the Committee. Regarding a fundraiser for the K9; Sheriff Renner has had a couple of requests for this and he is unsure what to do. Supervisor Sebastiani suggested they hold the resolution and go ahead and do the fundraiser. **Motion by Ward/Sumpter to not forward this to the County Board at this time. Hold until we find out about the fundraisers. The money from the fundraiser will not go to the General Fund. MC/UN.**

The Resolution will be rewritten by Supervisor Ward and Chief July. "Whereas if the fundraising or donations for the K9 will cover the cost of the purchase and training for the new dog. The money is not to be taken from the General Fund." The other concerns will be tabled until the October meeting. **Motion by James/Ward to table the resolution until the October Special Meeting for County Board on October 12th at 5:30. MC/UN.**

Approve Conference/Training if any. None.

Motion by James/Ward to take a five minute recess at 10:36 am. MC/UN

Meeting called back to order at 10:45 am.

Chief July

Review of Vouchers and Monthly Expense Report – Check Summary and Vouchers not available.

Review, discuss and approve 2011 Sheriff's Department Budget. The changes that were requested are listed below. Sandra will complete the approval form and get it to the committee to sign. The discussion on the recreation account to be tabled for Finance Committee.

100 E 18 52000 419	6,000.00
100 E 18 52100 111	6,500.00
100 E 18 52100 320	34,000.00
100 E 18 52100 414	55,000.00
100 E 18 52100 419	5,000.00
100 E 18 52100 430	700.00

100 E 18 52100 450	1,000.00
100 E 18 52130 430	100.00
100 E 18 52130 431	500.00
100 E 18 52130 434	200.00
100 E 18 52130 910	0.00
100 E 18 52151 440	12,622.00
100 E 18 52460 316	0.00

Approval of all vouchers and monthly expense reports – Check Summary and Vouchers not available.

17. Set next meeting date. October 13, 2010 at 9:00 am in Conference Room A260.
18. Action items for next meeting. Jail Inspection; copy and get to committee ahead of time.
19. Adjournment. **Motion by Ward/James to adjourn at 12:10 pm. MC/UN**

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.

These minutes are not yet approved by Public Safety & Judiciary Committee.

Cc: Sebastiani / James / Keckeisen / Sumpter / Ward / Renner / July / Beckman / McFarlin / Cada / Scheel/ Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze