

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**FRIDAY, OCTOBER 10, 2008, AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary ~ Excused at 11:20 a.m.  
Florence Johnson  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner, Roger Nelson,  
Lavern Fisher and Ryszard Sienicki

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Friday, October 10, 2008.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN. ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (SEPTEMBER 11, 2008 REGULAR MONTHLY MEETING):** *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for SEPTEMBER 11, 2008 Regular Monthly Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- Right-of-Way Obstruction ~ County Road "Z" ~ Dellwood Pavilion
- County Road "P" ~ Rustic Road

Roger Nelson from Ayres Associates made an informal presentation on behalf of Ayres Associates.

**RIGHT-OF-WAY OBSTRUCTION ~ COUNTY ROAD "Z" ~ DELLWOOD**

**PAVILION:** Ryszard Sienicki from the Dellwood Pavilion was present to ask approval to place his advertising signs in the right-of-way on County Road "Z" by the Dellwood Pavilion. *Motion by Keckeisen to deny the request from Ryszard Sienicki to place advertising signs in the right-of-way on County Road "Z", as thereby complying with State Statutes and County Ordinance, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD "P" ~ RUSTIC ROAD:** A Public Hearing regarding a Resolution to apply for a Rustic Road designation for County Road "P" from County Road "B" to the Marquette County Line was held on Monday, September 29, 2008 at 10:00 a.m. at the Adams County Highway Department that is located at 1342 County Road "F", Adams, WI. (MINUTES OF THE PUBLIC HEARING ARE ATTACHED TO THESE MINUTES) Lavern Fisher was present and voiced his opinion opposing County Road "P" becoming a Rustic Road. *Motion by Renner to withdraw the*

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***Rustic Road Petition for County Road “P”, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***NO PARKING ORDINANCE ~ COUNTY ROAD “H” (STATE ROAD 13 TO 100 YARDS WEST OF LIONS PARK): Motion by Keckeisen to approve a NO PARKING ORDINANCE on County Road “H” from State Road 13 to 100 yards west of the Lions Park, contingent on Adams County Corporation Counsel approval and to forward this Ordinance to County Board to be acted on at the County Board Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***SPEED ZONE STUDY ~ COUNTY ROAD “A”: Motion by Renner to abide by the Recommendations of the Speed Zone Study for County Road “A” from State Road 13 to 10<sup>th</sup> Avenue, which would be to deny the request to lower the speed limit in this location, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***AMENDED BRIDGE AID PETITION ~ TOWN OF QUINCY: Motion by Johnson to approve the Amended Bridge Aid Petition that was submitted by the Town of Quincy for Edgewood Drive for an amount of \$465,000.00, County Share \$46,500.00 and to forward this Amended Petition to County Board to be acted on at the County Board Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***4.5% ADMINISTRATION FEE: Motion by Keckeisen to continue to charge 4.5% Administration Fee as required by the Highway Operations Study as adopted by County Board, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***REAL ESTATE ACQUISITION CTH “Z” (STH 21 TO CTH “F”): Motion by Renner to approve the Relocation Order for County Road “Z” from State Road 21 to County Road “F”, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Keckeisen to approve the Jurisdictional Offer for Parcel #164, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***EXCESS RIGHT-OF-WAY ~ COUNTY ROAD “E” (6<sup>TH</sup> AVENUE TO COUNTY ROAD “G”): Motion by Renner to approach adjacent property owners on them purchasing excess right-of-way, which is not needed by county that was created by construction projects on county roads, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***STORM WATER UTILITIES: Motion by Keckeisen to have the Highway Commissioner pursue the ability for a County to have a Storm Water Utility, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

***PREMIER RESORT TAX:*** Highway Commissioner updated the Public Works Committee on the premier resort tax, what the tax can be used for and how it could be implemented.

***STATE ROADS / LEVEL OF SERVICE:*** Highway Commissioner updated the Public Works Committee on the State Roads / Level of Service:

- Per State Maintenance Manual ~ Lower Level of Service
- Salt Availability and Usage

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**INTER-DEPARTMENT COOPERATION:** Highway Commissioner updated the Public Works Committee on the Inter-Department Cooperation:

- Industrial Park Pump House ~ compiling costs to see if it would be feasible for Highway Department to assume this responsibility

**11:20 A.M. PUBLIC WORKS COMMITTEE MEMBER DAVID RENNER WAS EXCUSED.**

**FLEET OPERATIONS:** *Motion by Morgan to continue to pursue a Fleet Operation for other county departments, excluding Solid Waste, bring back numbers and a Resolution to Committee for consideration, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Commissioner attended a culvert replacement permit training
- Adams County Highway Employees placed 1<sup>st</sup> over all in the Tri-County Roadeo, which was held in Wood County on October 3, 2008
- Wrapping up small projects on County & State Roads
- Currently mowing on County & State Roads

**2009 HIGHWAY BUDGET:** The GTA (General Transportation Aids) for 2009 has been increased by the State of Wisconsin, therefore reducing the County Highway Levy.

**FINANCIAL REPORT:** *Motion by Keckeisen to approve the September 2008 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the September 30, 2008 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- Fleet Management

**ADJOURN AND NEXT MEETING DATE:** *Motion by Keckeisen, second by Morgan, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, November 20, 2008 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:57 A.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

