

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, FEBRUARY 10, 2011 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Mike Rake,
Everett Johnson, Barbara Morgan, William Lawton & Chris
Blum

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, February 10, 2011.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND KECKEISEN. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Gatterman to approve the Agenda as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JANUARY 13, 2011 REGULAR MONTHLY MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for JANUARY 13, 2011 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON OIL QUOTES: Oil quotes were opened and following quote was received:

<u>MATERIALS</u>	<u>HENRY MEIGS</u>
CRS	\$1.9948 / GAL`
CRS-2P	NO QUOTE
HFRS	\$1.9948 / GAL
HFRS-2P	\$2.3448 / GAL
<u>APPLICATION CHG</u>	<u>HENRY MEIGS</u>
CRS	\$.1200 / GAL`
CRS-2P	NO QUOTE
HFRS	\$.1200 / GAL
HFRS-2P	\$.1200 / GAL

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Motion by Gatterman to accept the oil quote from Henry G. Meigs LLC, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON TRUCK BIDS: The following bids were received for the Tandem-Axle Truck:

MID-STATE TRUCK	\$126,660.70
V & H TRUCK	\$132,330.00
WISCONSIN KENWORTH	\$146,978.00

Motion by Keckeisen to accept the bid from Mid-State Truck for the amount of \$126,660.70 as being in the best interest of Adams County, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & APPROVE COUNTY ROAD “Z” (18TH LANE TO WOOD COUNTY LINE) APPRAISALS & OFFERING PRICE REPORTS: *Motion by Johnson to approve the Audit Agreement as prepared by Timber-Selissen Land Specialists for Adams-Columbia Electric Cooperative for an estimated cost of \$62,611.12 for the County Road “Z” Project from 18th Lane to the Wood County Line, second by Keckeisen. ROLL CALL VOTE: Babcock – YES, Morgan – YES, Johnson – YES, Keckeisen – YES, Gatterman – Abstained. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD “Z” (STH 82 TO CTH F) APPRAISALS & OFFERING PRICE REPORTS: NONE

CONSIDER BRIDGE PROJECTS

- 1) **CTH G ~ BIG ROCHE-A-CRI – CONSTRUCTION:** *Motion by Johnson to submit to the Ho-Chunk Nation the County Road “G” - Big Roche-A-Cri Bridge Construction Project for funding under the Indian Reservation Roads Program, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

- 2) **CTH Z ~ WHITE CREEK & DUCK CREEK – CONSTRUCTION:** *Motion by Keckeisen to submit to the Ho-Chunk Nation the County Road “Z” - White Creek & Duck Creek Bridge Construction Project for funding under the Indian Reservation Roads Program, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

- 3) **CTH J ~ LITTLE ROCHE-A-CRI BRIDGE – DESIGN:** *Motion by Gatterman to enter into a design contract with Short Elliot Hendricksen (SEH) for a price not to exceed \$32,300.00 for the County Road “J” Little Roche-A-Cri Bridge, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CONSIDER / CONCERNS DESIGN PROJECTS

- 1) **CTH Z ~ CTH F TO STH 21:** Highway Commissioner updated the Highway Committee on the current status of the County Road “Z” Design Project between CTH “F” and STH 21.

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- 2) **CTH Z ~ STH 82 TO CTH F:** *Motion by Morgan to approve the cost of \$20,000.00 to prepare for upcoming IRR (Indian Reservation Road) Funding on the County Road "Z" Design Project between STH 82 and CTH "F", second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

- 3) **CTH Z ~ 18TH LANE TO WOOD COUNTY LINE:** *Motion by Keckeisen to submit for STP-Rural Construction Funding the County Road "Z" Project between 18th Lane and Wood County Line, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

- 4) **CTH C ~ CTH Z TO STH 13:** *Motion by Gatterman to advertise for a Request for Qualifications for design on the County Road "C" Project between CTH "Z" and STH 13 and to authorize the Highway Commissioner to short list to four firms for the Highway Committee to consider, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW OF OPERATIONS STUDY RECOMMENDATIONS: Highway Committee and Commissioner reviewed the current recommendations of the Operation Study and will continue implementation of those recommendations.

CTH CONSTRUCTION / MAINTENANCE PRIORITIES: Highway Commissioner will compile a report reference construction and maintenance road priorities based on the following criteria: average daily traffic, type of traffic, safety considerations and economic impact.

REVIEW & ACT ON STATE D.O.T. TRAFFIC MAINTENANCE AGREEMENTS: *Motion by Keckeisen to approve the State D.O.T. Traffic Maintenance Agreements for 2011 in the amount of \$439,950.00, which consists of the following projects: North Central Pavement Marking \$150,000.00 / South West Pavement Marking \$283,700.00 / Traffic Signing \$6,250.00, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing
- Winter Maintenance
- Wisconsin Counties Association (WCA) Legislative Meeting
- State Road 13 Brushing Local Force Agreement (LFA)

FINANCIAL REPORT: *Motion by Gatterman to approve the December 2010 FINAL Financial Report and January 2011 Financial Report as audited and to cover the 2010 shortage out of the 260 Fund, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the February 7, 2011, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Keckeisen to approve the Monthly*

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*Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR.
MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Morgan, second by Johnson,
to adjourn until the next scheduled meeting for the Highway Department on, Thursday,
March 10, 2011 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR.
MOTION CARRIED.*

Meeting adjourned at 11:50 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

