

**AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING**

Adams County Board Room, November 12, 2010 9:30 a.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of October 12, 2010 minutes
8. Public hearing on the 2011 proposed budget

9. **Ordinance:**

**Ord. #17:** The purpose and intent of this Ordinance is to rescind Ordinance No. 10-09 and revise the Adams County Sales and Use Ordinance. This Ordinance is enacted under authority of Subchapter V, WI Stats. Ch. 77 and the County sales and use tax imposed herein shall be used for the purpose of directly reducing the County property tax levy of Adams County.

10. **Resolution:**

**Res. # 90:** *To eliminate the Administrative Coordinator/Director of Finance position and designate an elected official to serve as Administrative Coordinator.*

11. Public Participation (if requested by the County Board Chair)
12. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint (6) Supervisors to approve claims Renner, Stuckhlak, Sumpter, Townsend, Ward and West.

13. **Claims:** None

14. **Correspondence:** None

15. **Appointments:** Appoint Dawn McGhee, John West, Les Beckman, Wendy Pierce to the Technology Steering Committee. Appoint Jack Allen, Dennis McFarlin, Linda Renner, Bev Ward, Cindy Phillippi and Tyler Grosshuesch to the Census Redistricting Committee. Appoint John West, Bill Miller, Joanne Sumpter, Joe Stuchlak and Jack Allen to the Ad Hoc Personnel & General Administrative Policies Committee. All (3) committees appointmented will begin in 2011.

16. **Unfinished Business:** None

17. **Reports and Presentations:**

- Admin Coordinator/Director of Finance report
- Update RIDC - Daric Smith
- Illegal Taxes & Illegal Certificates
- Outstanding Checks

18.

Review Committee Minutes		
Admin & Fin 9/15, 9/29, 9/30, 10/1, 10/4, 10/8, 10/13, 10/19 Airport 10/11 Board of Adj 8/18, 10/20 CWCAC 8/25 County Board 9/28, 10/12	Executive 10/12 H & HS & Vet 10/8 Hwy 9/28, 10/14 Humane Soc 9/21 L & W 8/17, 9/13, 10/5, 10/11 Library 10/25	Parks 9/1 PS & J 9/8 Solid Waste 9/8, 10/13 South Central Library 10/11 UW Ext 9/7, 9/16, 10/5

**Resolutions:**

**Res. #87:** To adopt the 2011 Budget, Tax Levy and Mil Rate for Adams County Government.

**Res. #88:** To discontinue the practice of payment in full of special assessments and special charges as part of the August property tax settlement.

**Res. #89:** To contract with Aegis Corp. for 2011 workers compensation coverage.

19. **Denials:** None
20. **Petition.** None
21. Approve Claims
22. Approve Per Diem and Mileage
23. Motion for County Clerk to correct errors
24. Set next meeting date
25. Adjournment


**ADAMS COUNTY TREASURER**

PO BOX 470, FRIENDSHIP, WI 53934-0470

PHONE: 608-339-4202

FAX: 608-339-4584

**MARY ANN BAYS, COUNTY TREASURER**

Jani Zander, Deputy

**ILLEGAL TAXES and ILLEGAL TAX CERTIFICATES WITHHELD FROM PREVIOUS YEARS AND CERTIFICATES OF 2010**

To the Honorable Board of Supervisors of Adams County, Wisconsin

Ladies and Gentlemen:

I hereby report to you a list of illegal lands and illegal tax certificates from previous years and the tax certificates of 2009 which shall be charged back to their respective districts.

TOWN /DESCRIPTION	YEAR	INSTRUMENT	AMOUNT	REASON
		<u>Town of Easton</u>	<u>\$918.96</u>	
<u>Easton</u> #10-452-15 S18 T16N R6E SE ¼ SE ¼	2009	Chargeback	\$918.96	Illegal Tax Assessor Error

 Dated this 14<sup>th</sup> day of October, 2010

Respectively submitted,

Mary Ann Bays  
Adams County Treasurer

**TREASURER'S REPORT OF OUTSTANDING CHECKS**

To the Honorable Board of Supervisors of Adams County, Wisconsin

Ladies and Gentlemen:

I hereby present to you the following list of outstanding orders over two (2) years old and request that same be cancelled pursuant to Chapter 59.64(4)(e) of the Wisconsin Statutes.

**M&I Bank**

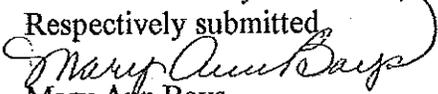
<u>DATE</u>	<u>CHECK #</u>	<u>DISBURSED TO:</u>	<u>AMOUNT</u>
1/21/08	132169	Kirkwood, Angela	\$17.28
6/26/08	136540	Blumenstine, Marc	\$10.40
7/10/08	136919	Herrigus Cemetery	\$1.00
7/10/08	136975	MSA Professionals	\$300.00
7/10/08	137009	Richfield Good Shepherd Cemetery	\$1.00
8/14/08	137942	Hagstrom, Michael	\$9.63
8/14/08	138005	Moelk, Marcia	\$3.29
8/14/08	138084	Smith, Jeff	\$4.88
		TOTAL	\$347.48

**Grand Marsh State Bank**

<u>DATE</u>	<u>CHECK #</u>	<u>DISBURSED TO:</u>	<u>AMOUNT</u>
3/21/08	104945	Goodwin, John	\$149.68
		TOTAL	\$149.68

Dated this 14<sup>h</sup> day of October, 2010

Respectively submitted,

  
 Mary Ann Bays  
 Adams County Treasurer

RESOLUTION TO APPROVE AND ADOPT  
THE 2011 ADAMS COUNTY BUDGET, TAX LEVY AND MIL RATE

**INTRODUCED BY:** Administrative & Finance Committee.

**INTENT & SYNOPSIS:** To adopt the 2011 Budget, Tax Levy and Mil Rate for Adams County Government.

**FISCAL NOTE:** The 2011 tax levy shall be \$17,154,920; the total expenditures shall be \$38,752,447; and the revenues shall be \$20,009,364 with an additional \$1,588,163 of fund balance applied; thereby establishing a mil rate of \$6.623668 per \$1,000 of evaluation.

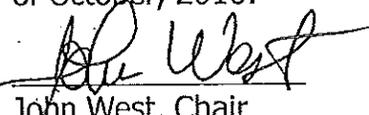
**WHEREAS:** The Administrative & Finance Committee has recommended for 2011, a budget for proposed expenditures in the amount of \$38,752,447 and proposed revenues in the amount \$20,009,364; and

**WHEREAS:** Fund Balances in the amount of \$1,588,163 have been applied to reduce the tax levy; and

**WHEREAS:** The total indebtedness, principal and interest, of Adams County as of December 31, 2010, is \$20,812,258.

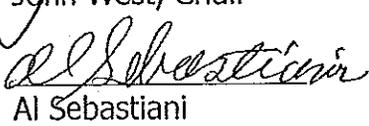
**NOW, THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors hereby approves and adopts the 2011 Adams County budget with a levy of \$17,154,920 to be apportioned by the County Clerk upon all the taxable property in the County of Adams; with a mil rate of \$6.623668 per \$1,000 of evaluation.

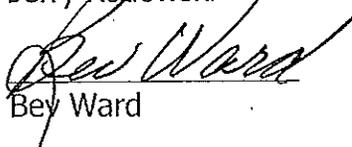
Recommended for adoption by Administrative & Finance Committee this 19<sup>th</sup> day of October, 2010.

  
\_\_\_\_\_  
John West, Chair

\_\_\_\_\_  
Jerry Kotlowski

\_\_\_\_\_  
Dave Renner

  
\_\_\_\_\_  
Al Sebastiani

  
\_\_\_\_\_  
Bey Ward

Adopted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this 12<sup>th</sup> day of  
Tabled \_\_\_\_\_ November 2010.

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RESOLUTION 2010 - 88

RESOLUTION TO RESCIND RESOLUTION NO. 63-1989 AND DISCONTINUE PAYMENT IN FULL OF SPECIAL ASSESSMENTS AND SPECIAL CHARGES AS PART OF THE AUGUST PROPERTY TAX SETTLEMENT

INTRODUCED BY: ADMINISTRATIVE & FINANCE COMMITTEE

INTENT & SYNOPSIS: TO DISCONTINUE THE PRACTICE OF PAYMENT IN FULL OF SPECIAL ASSESSMENTS AND SPECIAL CHARGES AS PART OF THE AUGUST PROPERTY TAX SETTLEMENT

FISCAL NOTE: Currently delinquent special assessments and special charges are over \$158,000.00

WHEREAS: On September 26, 1989, the Adams County Board of Supervisors adopted Amended Resolution No. 63-1989 which authorized the County Treasurer to settle all taxes, special assessments and special charges with the proper local (municipal) treasurer on or before August 15; and

WHEREAS: Since 1989, the total dollar amount of special assessments and special charges included in the Adams County tax rolls has dramatically increased; and

WHEREAS: Increasing budgetary constraints require the County to discontinue the practice of including special assessments and special charges as part of the August property tax settlement process.

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that Resolution No. 63-1989 is hereby rescinded and that effective as of the date of adoption of this Resolution, the Adams County Treasurer shall no longer pay in full special assessments and special charges to the proper local (municipal) treasurer as a part of the annual August property tax settlement.

Recommended for adoption by Administrative & Finance Committee this 13th day of October, 2010

John West
Cal Sebastianic
Amy Kalkowski

David Penner

Adopted \_\_\_\_\_ by the Adams County Board of Supervisors this
Defeated \_\_\_\_\_ 12th day of November, 2010
Tabled \_\_\_\_\_

RESOLUTION 2010-89

**RESOLUTION TO CONTRACT WITH AEGIS CORPORATION  
FOR 2011 ADAMS COUNTY WORKERS COMPENSATION COVERAGE**

**INTRODUCED BY:** Executive Committee

**INTENT & SYNOPSIS:** To contract with AEGIS CORPORATION for 2011  
Adams County Workers Compensation Coverage.

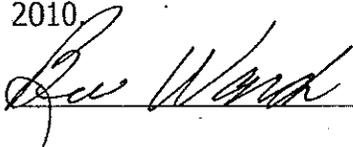
**FISCAL NOTE:** Total estimated 2011 premium of \$292,411.00

**WHEREAS:** The Executive Committee reviewed the attached 2011  
Workers Compensation Proposal, dated October 6, 2010,  
presented by AEGIS CORPORATION, General Administrator,  
Wisconsin County Mutual Insurance Company; and

**WHEREAS:** Adams County presently maintains other insurance coverage  
through AEGIS, therefore the addition of Workers  
Compensation coverage will result in a savings of premium.

**NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of  
Supervisors hereby approves contracting with AEGIS CORPORATION, General  
Administrator, Wisconsin County Mutual Insurance Company, for Adams County  
2011 Workers Compensation coverage, effective January 1, 2011.

Recommended for adoption by the Executive Committee this 12<sup>th</sup> day of October;  
2010

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Adopted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this  
Tabled \_\_\_\_\_ 12<sup>th</sup> day of November, 2010.

\_\_\_\_\_  
County Board Chair County Clerk



**ADMINISTRATIVE & FINANCE**  
September 15, 2010 9:00 a.m., Room A231

P8

Meeting called to order by Chairperson West at 9:05 a.m. Present: West, Sebastiani, Ward, Kotlowski. Excused, Renner.

Also present: Keckeisen, Babcock, Petkovsek and Phillippi.

Meeting was properly noticed.

Motioned by Sebastiani/Kotlowski to approve the agenda as presented. Motion carried by unanimous voice vote.

Handouts from Ayres were distributed.

Motioned by Ward/Sebastiani to approve the August 19, 2010 Administrative and Finance Minutes. Motion carried by unanimous voice vote.

No public participation, no correspondence.

Discuss and/or act on Funding Transit Service program.

Motioned by Ward/Kotlowski to forward resolution to County Board for application of program and further review the administration of the program and if it should be funded. Motion carried by unanimous voice vote.

Discussion on the Information Technology Audit will be postponed until Dawn is present.

Motioned by Ward/Sebastiani to table the Bond Resolutions until the last part of finance meeting. Motion carried by unanimous voice vote.

Deviate to Highway 2010 budget shortfall. Ron provided the committee with some financial documents and explained his current budget situation. The committee recommended that a financial explanation be provided to the full County Board in writing.

Motioned by Sebastiani/Ward to recess at 11:45 a.m. for 5 minutes. Motion carried by unanimous voice vote. Reconvene at 11:50 a.m., all present.

Item 8. G. Discuss and/or act on a policy incorporated within audit engagement letter to include interaction/involvement of committee in audit/exit interview will be addressed at the next regular Administrative/Finance meeting.

Motioned by Kotlowski/Ward to deviate to Item 10.C. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Ward to approve ordering Census/Redistricting Training materials. Motion carried by unanimous voice vote.

Dawn present from MIS: PC1 compliancy was added to Information Technology Audit. Motioned by Ward/Kotlowski to deviate to 8.B, Technology Audit. Motioned by Ward/Kotlowski to proceed

Motioned by Sebastiani/Ward to approve the updated job description for Computer Support Specialist. Motion carried by unanimous voice vote.

Schenck audit contract presented at the same cost as last year, however any extra work performed will be billed hourly. Motioned by Sebastiani/Kotlowski to approve Schenck audit contract as proposed. Motion carried by unanimous voice vote.

Motioned by Ward/Sebastiani to forward Communication Resolution to County Board. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Ward to approve Indirect Cost Plan. Motion carried by unanimous voice vote.

Barb explained the unemployment 18 month period costs; runs 397 a week, the total for the 1<sup>st</sup> 26 weeks \$10,322, 2<sup>nd</sup> 26 weeks \$20,644, and 3<sup>rd</sup> 26 weeks at \$30,966.

West was excused at 12:20 p.m.

Committee discussed the 7 year maintenance agreement money for communication project.

Barb informed the Committee we were successful in obtaining the EERP Grant.

Future Agenda items: August/September check registers.

Motioned by Ward/Kotlowski to approve utilization of money in records control account for miscellaneous items such as 3 ring binders. Motion carried by unanimous voice vote.

September 29<sup>th</sup> is the 1<sup>st</sup> budget meeting.

October 8<sup>th</sup> will be a meeting to include the final proposed 2011 budget.

11. D. Discuss Resolution to discontinue payments in full for special assessments and special charges.

Dee, Clerk of Court reported: 2 to 3 hours per pay period of Overtime/On call is being used.

Motioned by Ward/Kotlowski to adjourn at 12:55 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi

Recording Secretary

These minutes have not yet been approved.

**ADMINISTRATIVE & FINANCE**  
September 29, 2010, 9:00 AM Room A160

P10

Meeting called to order by Chairperson West at 9:00 a.m. Present: Kotlowski, Renner, Sebastiani, Ward, West.

Meeting was properly announced.

Motioned by Ward/Renner to approve the agenda as presented. Motion carried by unanimous voice vote.

Motioned by Kotlowski/West to approve August 19, 2010 Administrative and Finance Minutes. Motion carried by unanimous voice vote.

No Public Participation.

No Correspondence.

At 9:30 a.m. Joanne Sumpter and Fred Nickel came to the meeting. The Castle Rock & Petenwell Park budget needs to be levy free, \$9,844 will be split between Castle Rock & Petenwell Parks the revenue and expense will be adjusted by \$4,922 50@% each. Adjust 100.41.55210.433 \$370 to \$120. Sept. 30, 2010 Fred Nickel, Barb Petkovsek, Joanne Sumpter and Cindy will meet to make adjustments.

Treasurer, Mary Ann presented the Treasurer's and Real Property 2011 budget, neither had changes.

Dawn presented the 2011 MIS budget. Two Skyward items will be revisited.

Motioned by Ward/Sebastiani to recess at 11:30 a.m. Motion carried by unanimous voice vote. Reconvened at 12:35 p.m. All present.

County Board budget account 100.01.51100.431 should be \$1,500, reduced from \$2,500.

Deb Barnes presented the 2011 Child Support budget and there were no changes.

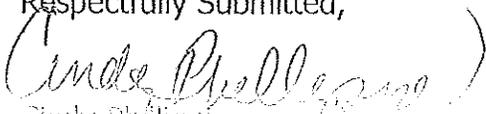
Marcia presented the Personnel 2011 budget, there were no changes.

The Committee removed Employee Access Skyward Software from Dawn's budget. Committee reduced Dawn's budget by \$4,377 for employee Access Skyward Software.

Mike Keckeisen/Ron Chamberlain presented 2011 Highway budget. The following changes were made: Account 700.25.43531, should be \$1,714,944.34 and account 700.25.53310.370 should be \$2,951,124.

Motion by Ward/Kotlowski to adjourn at 3:05 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



**ADMINISTRATIVE & FINANCE**

September 30, 2010  
8:47 a.m., Room A260

Meeting called to order by West at 8:47 a.m. Present: Kotlowski, Ward, West, Sebastiani and Renner. Also present, Barb Petkovsek, Cindy Phillippi, Jim Grabarski, Jack Allen, Jodi Helgeson, Joe Stuchlak, Terry James and Tracy Hamman.

Meeting was properly announced.

Motioned by Ward/Sebastiani to approve the agenda as presented. Motion carried by unanimous voice vote.

No Public Participation. No Correspondence.

Jim Grabarski explained fairground water issues. Committee left fair budget for 2011 as presented.

Jodi Helgeson presented the Register of Deeds 2011 budget. Register of Deeds account number 100.13.46130.800 from zero to 30,000.

Chris Murphy presented Land Conservation 2011 budget with the following changes.

100.44.43583	should be	\$186,222
100.44.56150.110	should be	\$136,781
100.44.56150.210	should be	\$10,464
100.44.56150.211	should be	\$18,055
100.44.56150.214	should be	\$37,202
100.44.56150.215	should be	\$69
100.44.56150.431	should be	\$576
100.44.56150.440	should be	\$200
100.44.56185.433	should be	\$1,520
100.44.56185.440	should be	\$412
100.44.56202.110	should be	\$21,501
100.44.56202.210	should be	\$1,645
100.44.56202.211	should be	\$2,838
100.44.56202.214	should be	\$3,946
100.44.56202.215	should be	\$32

Motioned by Ward/Sebastiani to recess at 10:30 a.m. Motion carried by unanimous voice vote. Called back at 10:40 a.m., all present.

Surveyor, budget reviewed with no changes.

Phil & Teresa presented Planning & Zoning 2011 budget, there were no changes.

Motioned by Ward/Kotlowski to recess at 11:25 am. Motion carried by unanimous voice vote. Back to order at 12:30 p.m., all present.

Mark Thibodeau presented DA 2011 budget with the following changes:

100.06.43510	should be	\$29,800
100.06.51310.120	should be	\$1,000 with all appropriate changes to wage benefits
100.06.51310.430	should be	\$600
100.06.51310.432	should be	\$1,000

Mary Nelson & Dan Calef presented the 2011 library budget. The following changes were made:

100.40.55110.316	should be	\$5,402
100.40.55110.410	should be	\$800

Debt Service account

300.70.48200	should be	\$55,003
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Motioned by Sebastiani/Kotlowski to recess at 2:10 p.m. Motion carried by unanimous voice vote. Called back to order at 2:20 p.m., all present.

Tracy Hamman present 2011 maintenance budget, there were no changes.

Mike Scott presented the 2011 Airport budget, with one change.

100.24.46341	should be	\$92,000
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Barb Petkovsek presented the Administrative/Coordinator Department of Finance and Geographic Information System 2011 budget. The following changes were made: to the Administrative/Coordinator Department of Finance budget:

100.22.51415.432	should be	\$600
100.2251415.316	should be	\$18,775

Cindy Phillippi presented the County Clerk 2011 budget, there were no changes.

Motioned by Kotlowski/Ward to adjourn at 3:45 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi  
Recording Secretary

These minutes have not yet been approved.

**ADMINISTRATIVE & FINANCE**  
October 1, 2010 9:00 a.m. Room A260

P13

Meeting called to order by Chairperson West at 8:55 a.m. Present: Kotlowski, Renner, Sebastiani, Ward, West.

Also present, Dawn McGhee, Jack Albert, Darrell Renner, David July, Sandra Green, Mike Keckeisen Dave Guerin, Chuck Price, Barb Petkovsek, Cindy Phillippi and Pat Townsend.

Meeting was properly announced.

Motioned by Kotlowski/Ward to approve the agenda as presented. Motion carried by unanimous voice vote.

No Public Participation. No Correspondence.

Jack Albert presented the 2010 Corporate Counsel budget. Account 100.07.51320.434 should be \$100.00.

Law 2011 budget presented, there were no changes.

Motioned by Ward/Kotlowski to recess at 10:10 a.m. Motion carried by unanimous voice vote. Reconvene at 10:20 a.m., all present.

Dave presented the Veterans Service office 2011 budget, there were no changes made.

Chuck Price presented the 2010 Health and Human Service budget, there were no changes made.

Renner excused at 11:30 a.m.

Motioned by Ward/Kotlowski to recess at 12:00 p.m. Motion carried by unanimous voice vote. Reconvene at 1:05 p.m. Kotlowski, Sebastiani, Ward and West. Renner excused.

Dianna Helmrick presented the Clerk of Court 2011 budget, there were no changes made.

Jane Gervais presented the 2010 Emergency Management budget, there were no changes made.

Angela Hinze presented the 2011 Coroner budget. The following changes were made:  
100.05.51290.920 should be \$15,000. Account 100.05.51290 for gas and maintenance should be split out/divide \$3,500.

Terry Warner presented the 2011 Circuit court budget, there were no changes made.

Motioned by Sebastiani/Ward to adjourn at 3:30 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

  
Cindy Phillippi

**ADMINISTRATIVE & FINANCE**

October 4, 2010 9:00 a.m., Room A260

Meeting called to order by Chairperson West at 9:05 a.m. Present: Kotlowski, Sebastiani, Ward, West. Renner Excused. Also present: Larry Babcock, Myrna Diemert, Barb Petkovsek and Cindy Phillippi.

Meeting was properly announced.

Motioned by Ward/Sebastiani to approve the agenda as presented. Motion carried by voice vote.

No Public Participation. No Correspondence.

Myrna Diemert presented Solid Waste 2011 budget, there were no changes made.

Motioned by Koltowski/Ward to recess at 9:55 a.m. Motion carried by voice vote.

Reconvened at 10:10 a.m. Renner Excused. Jeff Churas and Heide Reckley were present for the Chamber budget. Chamber budget will remain the same as last year.

100.73.56706 account will remain at \$7,500.00. Lucille Davies present to discuss Historical Society 2011 budget, 100.73.55491.350 will remain at \$3,000.00. Daric Smith presented the Rural and Industrial Development Commission 2011 budget, 100.74.56700.350 should be \$100,000.

Linda Mohns was present for the 2010 Animal Shelter budget, it will remain the same as last year. Dennis McFarlin present for Family Court Commissioner 2011 budget, there were no changes.

Dan Genrich and Karl Klingforth presented the 2011 University of Wisconsin Extension budget.

The following changes were made:

- 100.42.55620.341 should be \$300.00
- 100.42.49300. should be \$14,650.00
- 100.42.55620.316 should be approximately \$5,000.00 less
- 100.42.55622.320 should be \$300.00
- 100.42.55620.333 should be \$150.00
- 100.42.55620.424 should be \$50.00
- 100.42.55620.434 should be \$400.00
- 100.42.55620.425 should be zero
- 100.42.55620.480 should be zero
- 100.42.55620.481 should be zero

Set next meeting date October 15, 2010 at 9:00 a.m.

Finance will also be meeting at 9:00 a.m. on October 8, 2010.

Motioned by Ward/Kotlowski to adjourn at 12:45 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

  
Cindy Phillippi

Meeting called to order by Chairman West at 9:00 a.m.

The meeting was properly noticed.

Present were Supervisors West, Sebastiani, Kotlowski, Renner and Ward.

Motion by Kotlowski/Sebastiani to approve the agenda as presented.

No public participation and no correspondence.

The Administrative Coordinator/Director of Finance gave her report.

Motion by Sebastiani/Kotlowski to approve the check register for August and September. Motion carried by UVV.

Motion by Ward/Renner to extend the contracted hours for 240 hours for the MIS Department. This will cover Ms. McGhee's vacation. Motion carried by UVV.

Ms. McGhee reported there is training in Madison November 8 – 12 that she would like to attend at a cost of \$3,195. She will pay for your lodging and meals and will use the convention and schooling monies, but will still be short. This is necessary training for the core service we use.

The Committee reviewed the written report from the Treasurer. They requested Barb to have the Treasurer check out the Perpetual Care account further to find out what we should do with the money.

Motion by Sebastiani/Renner to recess for 5 minutes. Motion carried by UVV.

Meeting reconvened.

Much discussion regarding the tax levy. It was agreed to present Scenario #3 to the County Board.

Motion by Ward/Renner to adjourn. Motion carried by UVV. Meeting adjourned at 12:19 p.m.

Respectfully submitted

Bev Ward, Acting Secretary

**ADMINISTRATIVE & FINANCE**

P16

October 13, 2010

2:00 p.m. Room A160

Meeting was called to order at 2:06 p.m. Present: Kotlowski, Renner, Sebastiani, Ward, West. Also present was Mary Ann Bays.

Meeting was properly announced.

Motioned by Kotlowski/Sebastiani to approve the agenda as presented. Motion carried by unanimous voice vote.

No Public Participation. No Correspondence.

Discussion regarding Hutchinson property took place. The committee does not want to exceed \$6,000 in costs. Mary Ann Bays informed the committee the assessed value of the property is \$60,300. Dennis from Ayers was not available, the committee will revisit the Hutchinson property issue.

Motioned by Renner/Ward to forward to the County Board, a Resolution to rescind special assessments. Motion carried by unanimous voice vote.

Jane Gervais from Emergency Management explained adjustments to account # 100.19.52501 for 2011 to reflect grant money, the committee agreed to the changes.

Mary Ann Bays explained concerns regarding 1.53 million cash disbursed, interest is down and concerns about interest income for 2011.

Dennis from Ayres was on the phone at 3:24 p.m. to discuss the Hutchinson property. Phase one in April 2010 was a soil sample with a follow up in Sept. There were ten burned piles, eight have contamination. DNR is not willing to close the case because of the eight contaminated burn piles, they need to remove 6" deep of soil.

Motioned by Sebastiani/Kotlowski to remove expenses \$9,000, \$850, \$1,500 from proposal, submitted by Ayres for the Hutchinson clean-up. The committee will allow transfer of funds not to exceed \$5,000 from contingency fund. Transfer to be considered on completion of said project. Motion carried by unanimous voice vote.

Small adjustment to the 2011 budget will go towards/against contingency fund as the number fluctuates in completion and preparation of final document. The \$500,000 allocated for capital project will be placed in the Solid Waste fund.

Future agenda item:

Discuss and/or act on future carry-over process.

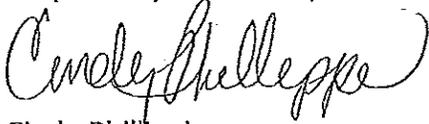
Motioned by Ward/Kotlowski to approve proposed budget with adjustments to carry-over and \$1,715,492 levy. Motion carried by unanimous voice vote.

The Sales Tax Ordinance was presented, committee made proposed recommendations: strike out the

Next meeting set for October 19, 2010 at 9:00 a.m. Only agenda items are ordinance on sales tax and P17 resolution on budget.

Motion by Ward/Renner to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi

Recording Secretary

These minutes have not been approved.

**ADMINISTRATIVE & FINANCE**

P18

October 19, 2010

9:00 a.m. Room A160

Committee Meeting was called to order at 9:00 a.m. Present: Cindy Phillippi, Barbara Petkovsek, Bev Ward, Jerry Kotlowski, Al Sebastiani, David Renner, John West.

Meeting was properly announced.

No Public Participation. No Correspondence.

Discussion regarding Sales Tax ordinance to Rescinding NO. 10-09 took place. Sales and Use tax ordinance presented.

Motioned by Ward/Renner to forward Sales Tax Ordinance to the County Board. Motion carried by unanimous voice vote.

Discussion regarding a resolution to approve and adopt the 2011 Adams County budget, tax levy and mil rate took place.

Motioned by Renner/Kotlowski to forward resolution to the County Board. Motion carried by unanimous voice vote.

Motion by Renner/Sebastiani to adjourn at 9:50 a.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi,  
Recording Secretary

These minutes have not been approved.

Adams County Airport Commission  
Minutes for the October 11, 2010 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:03PM.

Roll Call: B. Miller, J. Kotlowski, J. Johnston, S. Pollina and J. Reuterskiold. Also in attendance was M. Scott, airport manager and S. Sundsmo, grounds keeper.

Audience: None

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Pollina to approve the agenda. All voted aye, motion carried.

Approve the Minutes: Motion by Pollina, Second by Reuterskiold to approve the September 20, 2010 minutes. All voted aye, motion carried.

Airport Managers Report:

Correspondence:

The 2009 annual report for General Aviation was presented by Scott and will be maintained at the airport for anyone interested.

Scott received the invoice for the floor in the snow removal equipment building and will forward it to the county for payment. It is a capital improvement.

A maintenance agreement with QT Technologies for the credit card reader was received. According to Scott, during the past year the reader was covered under warranty which has since expired. Its cost, \$995 per year, is included in the 2011 budget but not for the last three months of this year. After paying the invoice for the floor of the snow removal equipment building from capital improvements, \$1,063 will be left and Scott will pay the cost of the contract from it. General consensus was for Scott to proceed.

Financial Review Monthly Check Summary:

Scott passed around the monthly check summary and the expense report. With 75% of the year completed only two accounts exceed that amount; health insurance is at 79%; and gas and electric is at 82%. However, there are some accounts well under 75% and should cover any shortages in the other two accounts. The accounts have been adjusted in the 2011 budget.

Scott also presented a request for his reimbursements totaling \$650 for the past year. The reimbursements are from the following budget categories: \$100 from –

Adams County Airport Commission  
Minutes of the October 11, 2010 Meeting

410; \$100 from -413; \$150 from -432; and \$300 from -53529. Because all items are budgeted Scott was directed to submit the claim to the county.

Fuel Report:

Scott reported that a total of 16197 gal. of aviation fuel has been sold through the 7<sup>th</sup> of October year to date which represents 27% more than in 2009.

Scott also informed the group that the credit card reader's display has failed and a new one has been ordered and is expected Tuesday. In the meantime, a notam reporting fuel is inoperative has been forwarded to the FAA and Scott is pumping fuel manually on a cash or check basis and has fueled five aircraft thus far. Because the reader is out of warranty the new display may be billed at full retail and a charge assessed for tech support.

Scott also presented the third quarter fuel tax return which will be forwarded for payment.

2011 Budget:

Scott met with the finance committee a couple weeks ago and presented the airport's budget. Other than adjusting the revenue from fuel sales to equal the expense of the fuel for carryover purposes no adjustment was recommended.

6-Year Improvement Plan Update:

The hangar area construction is beginning to wind down. The general contractor, R & R Wash, has pulled out leaving the fencing crew and landscapers to finish their end of the project. Both should be done Friday. Electrical work is in process south of the Runge hangar and is expected to be completed this week and R & R will have to finish the detention pond that has been affected by the electrical work. Then, the asphalt apron in front of the snow removal equipment building will be completed when Deerbom Ave. just east of the airport is done.

Ultralight Procedures:

Still in progress.

Hangar Lot Grass Cutting Policy:

Still in progress.

Motion by Johnston, Second by Kotlowski to approve the airport manager's report. All voted aye, motion carried

Adams County Airport Commission  
Minutes for the October 11, 2010 Meeting

Grounds Keeper Report:

Sundsmo reported that the plow truck is at Fenner's for a new tank heater and will be ready for winter very soon. He also has acquired floor sealer for the new concrete floor in the snow removal equipment building and will be applying it over the next week or two.

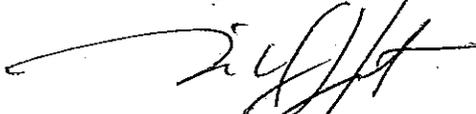
Motion by Johnston, Second by Pollina, to approve the grounds keepers report. All voted aye, motion carried.

Audience Comments: None.

Next meeting set for November 8, 2010 at 7PM at the Welcome Center.

There being no further business a motion was made by Johnston, Second by Pollina to adjourn. All aye, motion carried. Meeting was adjourned at 7:35PM.

Respectfully Submitted,



Michael L. Scott  
Airport Manager

ADAMS COUNTY BOARD OF ADJUSTMENT  
MONTHLY MINUTES:  
August 18, 2010

On Wednesday August 18, 2010 at 9:00 A.M. Vice-Chair Ron Jacobson called the Adams County Board of Adjustment meeting to order with the following members present: Secretary; Dave Grabarski, Dale Helm and Robert Donner, Alternate. Cathy Croke and Ivan Morrow were absent. Others present were: Phil McLaughlin, Zoning Administrator; Jack Albert, Corporation Counsel and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Dave Grabarski made a motion to convene in closed session per §19.85(1)(g), Wis. Stats., for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Dale Helm seconded the motion. All in favor. Motion carried. Dale Helm made a motion to reconvene in open session per §19.85(2), Wis. Stats., to consider and vote on appropriate matters. Dave Grabarski seconded the motion. All in favor. Motion carried.

Motion was made and seconded to appoint Dave Grabarski as temporary secretary for the meeting but the motion was not acted upon because Secretary Cathy Croke joined the meeting at that time.(9:32)

Public Hearings: Vice Chair Jacobson noted that for the record that Corporation Counsel and the Planning & Zoning Department had received a letter from Attorney Eric Pollex stating that the Appeal request from Robert Biancalana regarding the Capritta/Harper property was rescinded, thereby leaving the first hearing to be Diane L. Carter Culver – Variance request under Section 3-1.03(B) of the Adams County Shoreland Protection Ordinance and Section 3-4.02(A) (3) of the Adams County Comprehensive Zoning Ordinance to allow a storage shed at 22' setback to the centerline of the road on property located in Pt. of Gov't Lot 8, Section 11, Township 15 North, Range 7 East, Lot 12, S. Fern Drive, Town of Jackson, Adams County, Wisconsin. Dale Helm made a motion to grant the request. Dave Grabarski seconded the motion. Roll call vote: 5 – Yes. Motion carried. Paul Robert & Betty Lou Kiszkan – Variance request under Section 3-2.00 of the Adams County Shoreland Protection Ordinance to allow a replacement dwelling at 52' setback to the Ordinary High Water Mark instead of the required 75' setback on property located in the SE ¼, NW ¼, Section 36, Township 14 North, Range 7 East, Lot 10 of Assessor's Plat #2 at 158 Grouse Ct. P.v., Town of New Haven, Adams County, Wisconsin.

(Chris Murphy joined the meeting at 10:30 A.M.)

Bob Donner made a motion to deny the request as there are other alternatives such as a smaller house and/or garage or perhaps moving the house back from the water and requesting a variance to the road setbacks. Cathy Croke seconded the motion. Discussion was held regarding options other than a Variance to Ordinary High Water Mark setbacks. Roll Call Vote: 4 – Yes. 1 – No (Grabarski) Motion to deny carried.

Vice-Chair Ron Jacobson closed the public hearing portion of the meeting.

ADAMS COUNTY BOARD OF ADJUSTMENT  
COMMITTEE MEETING MINUTES  
August 18, 2010  
PAGE #2

Minutes: Phil McLaughlin presented the Board with the minutes from the July 21, 2010 Board of Adjustment meeting for their review. Dave Grabarski made a motion to approve the minutes as presented. Dale Helm seconded the motion. All in favor. Motion carried

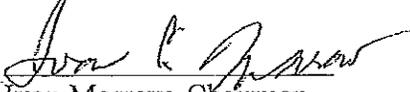
Correspondence: Phil McLaughlin informed the Board of a Zoning Board Workshop to be held in Menasha on October 25, 2010, and handed out registration forms. Chris Murphy addressed the Board with a request for specific deadlines, for contact and project completion times when petitioners are required to include the LWCD assistance in Shoreland projects. Discussion was held.

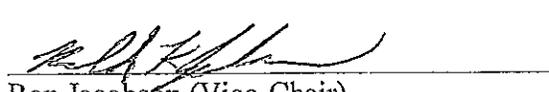
Cathy Croke informed the Board of the results of her and Ron Jacobson's research and meeting with the Planning & Development Committee regarding Park Model RV's. She stated that most web sites boldly state that if a property owner plans to place it on private property, they need to check with the local zoning agency for regulations, as many do not allow it. She also stated that it was the consensus of the Planning & Development Committee that if park model campers are allowed at all in Adams County, it should only be in a licensed campground and will be included as such in the revisions to the Adams County Comprehensive Zoning Ordinance.

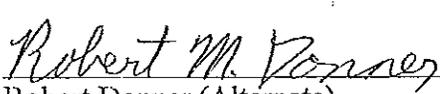
Meeting dates were set for September 15, October 20 and November 17, 2010.

Dave Grabarski made a motion to adjourn until September 15, 2010. Dale Helm seconded the motion. All in favor. Motion carried.

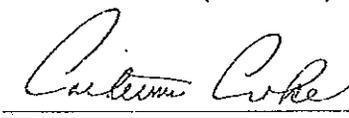
ADJOURNED: 11:15 A.M.

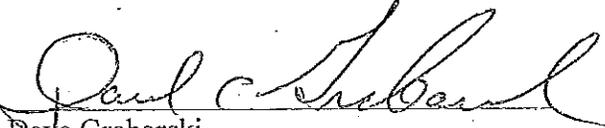
  
Ivan Morrow, Chairman

  
Ron Jacobson (Vice-Chair)

  
Robert Donner (Alternate)

  
W. Dale Helm

  
Catherine Croke, Secretary

  
Dave Grabarski

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE



ADAMS COUNTY BOARD OF ADJUSTMENT  
MONTHLY MINUTES:  
October 20, 2010

On Wednesday October 20, 2010 at 9:30 A.M. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present: Vice-Chair Ronald Jacobson; Cathy Croke, Secretary; Dave Grabarski, Dale Helm and Robert Donner, Alternate. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Paul Robert & Betty Lou Kiszkan – Variance request under Section 3-2.00 of the Adams County Shoreland Protection Ordinance to allow part of a deck at a setback of 65' to the Ordinary High Water Mark instead of the required 75' on property located in the SE ¼, NW ¼, Section 36, Township 14 North, Range 7 East, Lot 10 of Assessor's Plat #2 at 158 Grouse Ct. P.v., Town of New Haven, Adams County, Wisconsin. Robert Donner made a motion to grant the Variance request as submitted with the condition that the owner work with the Land & Water Conservation Department to restore the buffer area to at least the minimum required by the Adams County Shoreland Protection Ordinance. Dale Helm seconded the motion. Roll call vote: 6–Yes. Motion carried. Joel K. & Joanna L. Hinsey – Special Exception request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance and Section 10-5.03 of the Adams County Shoreland Protection Ordinance to allow the construction of a garage without a primary residence and a Variance request under Section 3-4.03(A) of the Adams County Comprehensive Zoning Ordinance and Section 10-4.00(A)(3) of the Adams County Shoreland Protection Ordinance to allow a lesser setback of 26' and 35' to the centerline of two town roads instead of the required 63' on property located in Pt. of Gov't Lot 3, Section 11, Township 15 North, Range 7 East, Lot 13, Block 14 of Crystal Beach Subdivision at 283 North Shore Drive, Town of Jackson, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Special Exception to construct the garage with the condition that the existing septic system and well be abandoned per code. Dale Helm seconded the motion. Roll call vote: 6–Yes. Motion carried. Ron Jacobson made a motion to grant the Variance with a setback of no less than 26' from the centerline. Dave Grabarski seconded the motion. Roll Call Vote: 6 – Yes. Motion carried. Mark S. & Patricia M. Bula – Special Exception Permit request under Section 5-4.01(C) for filling and grading of more than 2,000 sq. ft. on slopes of less than 12% to create a pond on property located in the SW ¼, SE ¼, Section 31, Township 18 North, Range 7 East, on County Road J, Town of Richfield, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Special Exception permit as requested. Cathy Croke seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Chairman Ivan Morrow closed the public hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the August 18, 2010 Board of Adjustment meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Dale Helm seconded the motion. All in favor. Motion carried

Correspondence: Letter to the Board of Adjustment from Chris Murphy that they had not heard from Mr. Bollenback or Mr. Kinko in regards to the condition placed on their Variances to build

ADAMS COUNTY BOARD OF ADJUSTMENT  
COMMITTEE MEETING MINUTES

October 20, 2010

PAGE #2

project and has complied with Land and Water requirements as stated in a letter from Matt Bremmer. Mr. Bollenbach has been informed to contact Land and Water.

Meeting dates were set for November 17, 2010 and December 15,, 2010.

Dave Grabarski made a motion to adjourn. Dale Helm seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:47 A.M.

\_\_\_\_\_  
Ivan Morrow, Chairman

\_\_\_\_\_  
Ron Jacobson (Vice-Chair)

\_\_\_\_\_  
Robert Donner (Alternate)

\_\_\_\_\_  
W. Dale Helm

\_\_\_\_\_  
Catherine Croke, Secretary

\_\_\_\_\_  
Dave Grabarski

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

  
\_\_\_\_\_  
Cathy Allen, Recording Secretary



## MEETING MINUTES

### Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: August 25, 2010  
Place: CWCAC, Inc. Headquarters  
1000 Highway 13  
Wisconsin Dells, WI 53965

#### Board Members:

*Present:* Karl Klingforth, Ross Swinehart, John Atkinson, Scott Beard,  
Jim Layman, Joe Garvin, Muriel Harper, John Wenum,  
Dave Singer, Charlie Krupa, John Earl, Don Nobs, and  
Kristine Koenecke,

*Absent:* Bill Gomoll and Teresa Sumnicht

*Unexcused Absence:* None

*Staff Present:* Fred Hebert, Donna Lynch, Kari Labansky, Greg Tatu,  
Jeff Housker, Craig Gaetzke, Susan Tucker, and Lisa Williams

*Guests:* Dick Buckminster, Mary Buckminster, Mona Buckminster,  
Jean Christensen, Dr. Ken Root, and Salli Martyniak

### Opening

1. Motion was made by Charlie Krupa to adopt the agenda. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Motion was made by John Wenum to adopt the June 23, 2010 meeting minutes. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

Fred welcomed guests Dick, Mary and Mona Buckminster and presented Mona with a framed, autographed newspaper clipping signed by former Green Bay Packer, LeRoy Butler. Mona, who is a current resident at our Pine Grove Apartments in Adams, commented that she is the Packers biggest fan.

John Earl introduced Jean Christensen of WIPFLI who presented our 2009 Financial Audit Survey results. The report on compliance of our major programs including Weatherization Assistance, Commodity Food Program, Low-Income Home Energy Assistance Program, Community Services Block Grant, and Homeless Prevention and Rapid Re-Housing Program is a great accomplishment for our

increased 7.6% and expenses increased 21.2%. The agency only spends 4% on management and general expense which is the actual cost to run the agency; this is down from 4.5% in 2008. This means that 96% of funding goes out to serve clients; which is lower in comparison to other Community Action organizations. We currently operate 19 programs with Weatherization being the largest at 37.76% of total expenses. Total revenue in 2010 was \$6,993,587 and total expenses were \$6,617,977 with a change in net assets of \$375,610. Net assets at the beginning of 2010 were \$3,897,175; net assets at the end of 2010 were \$4,272,785. We have had a 90% increase in our revenue and expenses since 2004 with the agency almost doubling in size. Unrestricted net assets reflect \$223,189. The Statement of Financial Position reflected a slight increase to \$7,585,782 from \$7,178,779 in 2008. The Statement of Cash Flows reflected total cash at year end of \$217,637 down from \$450,252 in 2008. Our 2009 expenditures were \$6.6 million. Unrestricted net assets reflected \$223,189 which was a significant improvement from 2008; WIPFLI suggests we continue to find ways to increase this amount. Audit observations included Information Technology Access Rights related to the accounting software, server room not locked, and review process over some accounting areas would be enhanced if the reviewer printed the report prior to review. The agency has received American Reinvestment & Recovery Act (ARRA) funding and all the challenges associated with it and has done an exceptional job. Kari, her staff, and the agency was well prepared for the audit.

Craig introduced Dr. Ken Root of Ken Root and Associates from Plymouth, MN who presented our Tri-Year Community Assessment Survey Results. Data was drawn from the general population with random samples from telephone books, area food pantry users, and area service providers. Service providers identified the ranked needs of area low-income residents as: 1) having a job, 2) access to dental care, 3) access to medical care, 4) transitional housing, and 5) higher pay employment. The general population and food pantry users ranked needs as: 1) employment, 2) healthcare, 3) housing, 4) transportation, and 5) education. Over 50% of the low-income respondents had not had a dental exam in more than two years, while that was the case for 25 percent of the general population. The data shows that 56% of the low-income respondents reported that finding a permanent, full-time job at a wage that will support their family was an important or very important need, compared to 22% of the general population. The agency has added many important programs over the last couple of years largely focusing on economic issues; i.e., Jobs & Business Development Program and Rapid Re-housing which are very beneficial for our clients. After Dr. Root responded to questions from board members, John Earl thanked him for his presentation.

Craig introduced Gail Martyniak, Executive Director of Forward

nonprofit agency that lends funds to other nonprofits that development affordable housing and provide community services throughout the state of Wisconsin. She expressed how rewarding it is to be able to assist others in providing needed services throughout our communities. John Earl presented her with a plaque and token of appreciation from the agency.

2. President's Comments

John Earl commented on the information provided by our guests which made him think about all the great programs and services our agency provides to those in need. He also commented on all the great work of the board and staff in providing those services. New committee structures will be presented for board member review and consideration.

3. Executive Director's Report

Fred thanked Kari and her staff for doing a great job on the audit. He commented that the next audit will begin in October. He asked for suggestions and ideas regarding improvements to the board meeting agenda and minutes. One of the most important roles of board members is to be an agency ambassador. He invited board members to come and visit the agency any time. A "Get Motivated" Seminar will be taking place in Milwaukee on September 14<sup>th</sup>; all board members are invited to attend.

There was no formal motion to accept the Executive Director's Report of August 25, 2010.

4. Budget & Finance Report

Kari Labansky presented the August 25, 2010 Budget & Finance Report. The Statement of Revenue and Expenses reflected total profit of \$30,065.03. Restricted funds reflected \$69,473 and unrestricted funds reflected -\$39,407. We expect to receive additional unrestricted food pantry dollars with fund raising efforts taking place at the end of the year. The Comparative Balance Sheet reflected total assets of \$7,589,798.72 and total liabilities of \$4,105,676.13 for a fund balance of \$3,454,057.56. The Cash Flow Statement reflected total cash sources of \$532,672.50 and operational cash uses of \$788,977.79. Actual cash at the end of the month reflected \$153,488.75. Kari presented a summary of notes payable on our properties for year ended December 31, 2009. Refinancing is always a possibility; although the rates we are getting now, especially through Forward Community Investments, are very favorable compared to what other financial institutions are able to offer.

Motion was made by Ross Swinehart to accept the August 25, 2010 Budget & Finance Report. Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

a. Building Committee

John Earl gave highlights of the Building Committee report of July 16, 2010. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the June 18, 2010 meeting. New committee members were welcomed. The Necedah Property Purchase has been delayed due to the Karner Blue Butterfly inhabiting the property. Our attorney has been involved with obtaining the deed and DOT is providing documentation regarding property access. The project name has been changed from Walnut Grove Estates to Holly Heights Estates. Our HOME Contract from the Department of Commerce is expected by the end of July. Committee members discussed the St. Michael's Church & Convent in Beaver Dam. Motion passed by unanimous vote giving Fred approval to hire a surveyor to provide information on separating the two lots and to contact the church diocese to see if they would be interested in selling just the convent. Ed Czerkas presented a report on maintenance and repairs for each of our buildings. Motion was passed by unanimous vote approving Badgerland as the lowest bidder and contractor for resurfacing of the Wisconsin Dells and Adams Building parking lots. We should be receiving just over \$3,000 for the Certainteed Claim regarding the roof on Pine Grove Apartments. Our tenant, Thrivent Financial, has moved out of our Adams Building; The Upper Chamber has moved in. The next meeting will be held on August 20, 2010.

John Earl gave highlights of the Building Committee report of August 20, 2010. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the July 16, 2010 meeting. John Earl provided suggested committee model changes to be reviewed at the August Board Meeting. Fred provided an update on Holly Heights; the HOME contract was received from the Dept. of Commerce; the attorney is working on the easement agreement; the DNR has issued permission to break ground; the Village of Necedah has given approval; and the builder's contract should be finalized by the end of August. Furnace specs were presented however a final decision will be made based on price. Committee members will meet with the engineer at the project site to discuss the current retention pond. Suggestion was made to shorten the name from Holly Heights Estates to Holly Heights. Fred is still pursuing the convent in Beaver Dam, however no other future locations have been identified for New Beginnings Homeless Shelter. Committee members discussed possibilities for our next building project focusing mainly on seniors or those with disabilities. Our next HOME Application round with the Department of Commerce is June 1, 2011. Fred reported on a resolution we will be receiving from CAP Services regarding Mauston Senior Village. Fred mentioned a "Get Motivated Seminar" taking place in Milwaukee on September 14th. Ed Czerkas presented a report on maintenance and repairs for each of our buildings including projects completed to date and a

members discussed garbage can containments for all future properties. The next meeting will be held on September 17, 2010.

Motion was made by Muriel Harper to officially change the name of the Necedah HOME Project from Holly Heights Estates to Holly Heights. Seconded by Ross Swinehart. Passed unanimously. MOTION CARRIED.

Motion was made by Karl Klingforth to accept the Building Committee Reports of July 16, 2010 and August 20, 2010. Seconded by Ross Swinehart. Passed unanimously. MOTION CARRIED.

b. Client Services Committee

No Meeting - No Report

c. EPF Committee

John Earl gave highlights of the EPF Committee report of July 16, 2010. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the June 18, 2010 meeting. New committee members were welcomed. Motion passed by unanimous vote recommending full board approval of appointment of Jim Layman as fifth member of the EPF Committee. Committee members reviewed the purpose of the EPF Committee and discrepancies in the By-Laws. Motion passed by unanimous vote of the Board President appointing an Ad Hoc Committee of no more than five members for the purpose of reviewing and making recommendations for changes in the By-Laws for full board approval. Committee members discussed committee appointments and structures. Different models of structure will be discussed further at the next EPF Committee Meeting. The Necedah Property Purchase has been delayed due to the Karner Blue Butterfly. Board Orientation & Re-Orientatation has been scheduled for September 22<sup>nd</sup> or September 29<sup>th</sup>. Kari Labansky presented changes to the Financial Procedures Manual at the recommendation of our recent ORR Audit. Paperwork was also presented changing the names of agency check signers on our bank accounts due to the recent board election. The Agency/Staff Voluntary Contribution Fund is up to approximately \$10,000. The next meeting will be held on August 6, 2010.

John Earl gave highlights of the EPF Committee report of August 6, 2010. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the July 16, 2010 meeting. Personnel issues were reviewed. One limited term employee from the Weatherization Crew has been out sick for the last two weeks with no doctor's excuse; status is pending. Committee members reviewed different options of committee

completion; Client Services Committee Meetings have been suspended; the EPF Committee will meet at 10:00 am and Building Committee will meet at 11:30 am usually on the same day each month. All board members are invited to the Building Committee Meetings. Visiting members are encouraged to participate in discussion, however voting on motions will be done by sitting committee members. Fred reported that CWCAC was not chosen as administrator of the upcoming Sauk County Community Development Block Grant Program. An appeal has been filed with the Sauk County Corporation Counsel. Discussion concerned a former board member who was on the review panel who did not endorse our proposal. The DNR has given approval for development at Holly Heights Estates. Committee members discussed dropping "Estates" from the project name. The August Board Meeting Agenda was reviewed. Kari presented the finance report for period ending June 30, 2010. The Statement of Revenue and Expenses reflected total revenues of \$3,377,521.36 and expenses of \$3,347,456.33 for a total profit of \$30,065.03. The Comparative Balance Sheet reflected total assets of \$7,589,798.72 and total liabilities of \$4,105,676.13. The Cash Flow Statement reflected actual cash at \$153,488.75. Information was also presented on notes payable as of year ending December 31, 2009. The 2009 Financial Audit went very well. The next meeting will be held on September 17, 2010.

John Earl mentioned that once the board decides upon a new committee structure an Ad Hoc Committee will be appointed to review and make recommendations for changes to the By-Laws.

Motion was made by Ross Swinehart to accept the EPF Committee Reports of July 16, 2010 and August 6, 2010. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

## 6. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction
- d. Employment & Training
- e. Business Development

Manager Reports were distributed in the Board Packets for review prior to the meeting. Craig Gaetzke presented the Weatherization Program Report. The Weatherization Contract runs for three years and the contract amount is \$5,101,014. With the \$1.8 million increase in the contract we have an additional 141 homes to weatherize. Before the funding increase we were completing 20 homes per month; now we are completing 40-50 per month. The State wanted us to spend 70% of the ARRA funding by the end of August; we anticipate spending 65% which is

the Homeless Unit Program Report. Last year the Emergency FEMA Shelter Program received a substantial influx of ARRA funding, so we had two rounds of rent assistance money that had to be spent out by December 31, 2009. The Homeless Prevention and Rapid Re-housing program are also part of the ARRA funds designed to be a two year grant of which we have expended close to 70% in the first year. The Transitional Housing Program numbers fluctuate month to month depending on who may be enrolled at that particular time. Lisa Williams presented the Hunger Reduction Program Report. In June of 2010 there was a 1% decrease in households served, a 43% increase in donated and/or purchased foods and a 21% decrease in USDA poundage. In July of 2010 there was about the same number of households served with a 12% decrease in donated and/or purchased foods. We currently have 114 Section "8" vouchers lease up and 7 under-leased. Funds for new voucher issuance have been released and we are in the process of leasing up in all four counties.

Motion was made by John Wenum to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business Development Program Reports of August 25, 2010. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

7. Old Business

Motion was made by John Wenum to have Board Training & Re-orientation on Wednesday, September 29, 2010 from 9:30 am - 12:00 pm. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

8. New Business

John Earl asked for a motion to continue operating committees as they are for the time being until a new committee structure is put in place by the full board; EPF Committee meeting once a month, Client Services Committee put on hold, and Building Committee meeting once a month with all board members invited. By majority show of hands the board elected to continue operating committees as they are currently until a decision is made on committee structure.

Motion was made by Muriel Harper to approve the motion which reads: The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, and Finance Committee recommendation of appointing Jim Layman, elected official representing Dodge County, as 5<sup>th</sup> member of the EPF Committee for the 2010 - 2011 term. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

for \$513,000 from the State of Wisconsin Department of Commerce which we will lend to the Mauston Senior Village, LLC and will be purchasing property in Mauston for the project. The resolution also needs to include authority for Fred to sign any and all documents relating to this transaction. Motion was made by John Wenum to allow Fred to act as principal in this transaction. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED. The amended resolution would now read: The following resolutions of the Board of Directors (the "Board") of Central Wisconsin Community Action Council, Inc., a Wisconsin nonstock corporation ("Corporation"), are hereby adopted at a meeting of the Board, following due notice and with a quorum of the Board present, pursuant to the Corporation's Bylaws and Wisconsin law. 1) RESOLVED, that any and all notice to take any action in adopting the following resolutions is hereby waived pursuant to the Corporation's Bylaws and Wisconsin law. 2) RESOLVED, that the following actions of the Corporation be, and they hereby are, ratified, confirmed and approved: a. Land Acquisition. Purchasing the real property and improvements commonly known as 6 acres of land at 5784 County Highway G, Town of Lemonweir, Juneau County, Wisconsin, as described more fully in that certain Offer to Purchase dated October 2, 2009 (the "Property"), from the City of Mauston for approximately One Dollar (\$1.00); b. Lease. Entering into a contract for the lease of the Property to Mauston Senior Village, LLC ("Mauston"); c. HOME Loan. Entering into a HOME grant contract in the amount of Five Hundred Thirteen Thousand Dollars (\$513,000) with the Wisconsin Department of Commerce and executing documents in connection therewith; d. HOME Loan Funds. Loaning Five Hundred Thirteen Thousand Dollars (\$513,000) in HOME Loan funds to Mauston Senior Village, LLC and executing documents in connection therewith; and e. Generally. Doing all other things, taking all other actions, and executing and delivering all other guaranties, contracts, agreements, instruments, certificates and other documents, as may be necessary or convenient, as determined by the President of the Corporation, to effect the land acquisition, land lease; HOME Loan and loan of HOME funds approved hereby under such terms and conditions as may be acceptable to the officers of the Corporation. 3) FURTHER RESOLVED, that the officers of the Corporation be, and each of them hereby is, whether acting together or alone, authorized and directed in the name and in behalf of the Corporation to execute, without attesting signature, and deliver any and all contracts, agreements, instruments, certificates or other documents, including each of those described above and each of those described in any of the documents described above, which the officers of the Corporation may determine to be necessary or convenient to implement the intent of the foregoing resolutions, or any of them, any such determination to be conclusively evidenced by the doing or performing of any such thing or act or the execution and delivery of any such paper. Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves this resolution and that

August 25, 2010. Motion was made by Ross Swinehart approving the motion as amended. Seconded by Dave Singer. Passed unanimously. MOTION CARRIED.

John Earl presented the 2010 Employee Longevity Recognition Awards. Dan Cole and Chris Utley were each presented with a certificate and watch for 25 years of service. Certificates were also presented to Diane Jepson, 15 years of service; Deb Anderson, Linda Faivre, Craig Gaetzke, Kari Labansky, and Brian Downey, 10 years of service; and Jeremy Koscal, Kim McClelland, Connie Niblo, and Greg Tatu, 5 years of service.

9. Next Meeting

Wednesday, October 27, 2010 @ 10:00 a.m.

12. Adjourn

Dave Singer made a motion to adjourn. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 6:05 p.m.

**Roll Call of Supervisors:** Dist. # 01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #08-Patrick Gatterman; Dist. #09-Pat Townsend; Dist. #10-Joanne Sumpter; Dist. #11-Jack Allen; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Bill Miller; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Deena Griffin.

Motioned by Allen/Licitar to approve the agenda and to deviate by taking Resolutions #54 & #55 after item number 14, 2<sup>nd</sup> bullet.

**Res. # 44:** Motioned by Sumpter/Griffin to pull Res. #44, to establish the wage scale for the Parks Department and refer back to Committee. Motion to approve agenda with deviation carried by unanimous voice vote.

James/Townsend motioned to approve August 17, 2010 minutes. Motion carried by unanimous voice vote.

**Claims:** Claims were read by County Clerk. Motioned by James/Allen to deny notice of claim from Frontier regarding damages at 1166 County Road Z. Motion carried by unanimous voice vote. Motioned by Klingforth/Griffin to deny notice of claim from Frontier regarding damages at 1006 County Road Z. Motion to deny carried by unanimous voice vote.

**Correspondence:** A Letter dated September 8, 2010 from Reesa Evans, Lake Specialist regarding New Zebra Mussel found in Sherwood Lake, a letter dated August 11, 2010 from LaRouche a Political Action Committee regarding the Glass-Steagall issues, and a thank you note regarding passing Resolution for Adams County Task Force on Poverty were provided to the supervisors.

**Appointments:** Motioned by Licitar/Sumpter to appoint Chris Saloun, Jeff Rogers and Ann Taff as representatives to the Red Cross. Motion carried by unanimous voice vote.

**Presentations:**

- Barb Petkovsek presented 25 years of service recognition to Roland Jensen, Todd Laudert, Mary Lu Silka and Dave Carlson
- Tom Schmitz presented 20 year recognition to Fran Dehmlow

**Res. #54:** Motioned by Licitar/Allen to recognize Edie Felts-Podoll's retirement and honor her years of service to Adams County. Motion to adopt Res. #54 carried by unanimous voice vote.

**Res. #55:** Motioned by Klingforth/Townsend to recognize Linda McFarlin retirement and honor her years of service to Adams County. Motion to adopt Res. #55 carried by unanimous voice vote.

**Recess:** Motioned by Ward/Sumpter to recess at 6:24 p.m. Motion carried by unanimous voice vote.

**Reconvene:** Called back to order by Chairman Sebastiani at 6:40 p.m., all present.

Motioned by Ward/Sumpter to deviate to Res. #50. Motion to deviate to Res. #50 carried by unanimous voice vote.

**Res. #50:** Motioned by James/Sumpter to authorize utilization of \$577,487.61 of excess communication system capital project bond funds for additional communications upgrades, equipment and repayment of principal on the initial bond issue. Motion to adopt Res. #50 carried by roll call vote, 20 yes.

**Reports and Presentations:** Daric Smith from Rural Industrial Development gave an update. Administrative Coordinator/Director of Finance, gave an update.

Motioned by Ward/Griffin to approve Joint Power Amendment relating to Public Finance Authority. Motion carried by roll call vote, 20 yes.

**Res. #45:** Motioned by Ward/Renner to approve Wi-max Broadband Services Agreement. Motion to adopt Res. #45 carried by roll call vote, 20 yes.

**Res. #46:** Motioned by Klingforth/Renner to approve application for a Federal Public Transit Grant to fund the Public Transportation system. Motion to adopt Res. #46 carried by roll call vote, 19 yes, 1 no. Voting no, Miller.

**Res. #47:** Motioned by James/Stuchlak to approve the appointment of the County Surveyor for a period of two years. Motion to adopt Res. #47 carried by roll call vote, 19 yes, 1 no. Voting no, Sumpter.

**Res. #48:** Motioned by Licitar/West to establish a continuing appropriations carryover account for the Register of Deeds to fund the Social Security Number Redaction Project. Motion to adopt Res. #48 carried by roll call vote, 20 yes.

**Res. #49:** Motioned by James/Kotlowski to adopt Res. #49 requesting elimination of potential Asian Carp spread throughout Great Lakes and surrounding Watersheds. Motion to adopt Res. #49 carried by roll call vote, 20 yes.

**Res. #51:** Motioned by Johnson/Keckeisen to adopt Res. #51 to apply for a \$20,000 grant from the Wisconsin Department of Transportation to fund a Safe Routes to School Plan. Motion to adopt Res. #51 carried by roll call vote, 20 yes.

**Res. #52:** Motioned by Keckeisen/Johnson to apply for a \$40,000 grant from the Wisconsin Department of Transportation to fund an Adams County Routes and Trails Plan. Motion to adopt Res. #52 carried by roll call vote, 20 yes.

**Res. #53:** Motioned by Gatterman/Griffin to approve the sale of excess Right-Of-Way (ROW) located on Highway 100000 at the Northeast Corner of the

to change the amount of \$2989.00 to \$2970.00 and to change the recording fee from \$11.00 to \$30.00. Motion to amend Res. #53 carried by unanimous voice vote. Motion to adopt amended Res. #53 carried by roll call vote, 20 yes.

**Res. #56:** Motioned by Allen/Klingforth to authorize USEPA Brownfield Assessment Grant Application for a region-wide assessment of Brownfield properties by the North Central Wisconsin Regional Planning Commission (NCWRPC). Motion to adopt Res. #56 carried by roll vote, 20 yes.

**Res. #57 through Res. #78:** Motioned by Keckeisen/Kotlowski to approve Res. #57 through Res. #78 the sale of County Advertised Tax Foreclosure Property. Motion to adopt Res. #57 through Res. #78 carried by roll call vote, 20 yes.

**Res. #79:** Motioned by Johnson/Licitar to approve County Mutual letter of Agreement for Endorsement to Extend the Liability Policy to the County 4-H Program. Motion to adopt Res. #79 carried by roll call vote, 20 yes.

### **Ordinances:**

**Ord. #11:** Motioned by Klingforth/Stuchlak to enact Ord. #11 to reflect that the portion of the following described 36 acre parcel that is currently zoned as R3 Mobile Home Park Residential District be rezoned to an A1-15 Exclusive Agricultural District of the Adams County Comprehensive Zoning Ordinance. Motion to enact Ord. #11 carried by roll call vote, 20 yes.

**Ord. #12:** Motioned by Allen/Stuchlak enact Ord. #12 to reflect the following changes from a Conservancy District to a Recreational/Residential District. Motion to enact Ord. #12 carried by roll call vote, 15 yes, 5 no. Voting no, Babcock, Miller, Renner, Townsend and Ward.

**Ord. #13:** Motioned by Ward/Stuchlak to enact Ord. #13, to rezone a portion of a parcel of land (34.48 acres) in the Town of New Haven to reflect changes from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District (32.55 acres) and an R1-LL Single Family Residential District (2 Acres). Motion to enact Ord. #13 carried by roll call vote, 20 yes.

**Ord. #14:** Motioned by Keckeisen/Babcock to enact Ord. #14 to establish a reasonable and safe speed limit on County Trunk Highway Z in the Towns of Monroe and Rome. Motion to enact Ord. #14 to post speed limits carried by roll call vote, 18 yes, 2 no. Voting no, Allen and Griffin.

### **Petitions**

**Pet. #01:** Motioned by Kingforth/Licitar to approve Pet. #01 for aid in the construction of a culvert in the Town of Colburn. Motion to adopt Pet. #01 carried by roll call vote, 20 yes.

Motioned by Kotlowski/Griffin to approve claims as submitted. Motion carried by unanimous voice vote.

Motioned by James/Allen to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

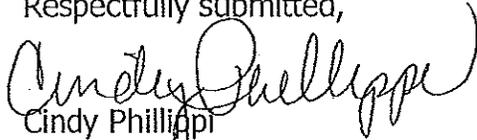
Motioned by Johnson/Sumpter to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

P38

Set next meeting date for October 12th, 2010 at 6:00 p.m.

Motioned by West/Ward to adjourn at 8:08 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi  
Recording Secretary

These minutes have not yet been approved.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 6:04 p.m.

**Roll Call of Supervisors:** Dist. # 01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #08-Patrick Gatterman; Dist. #09-Pat Townsend; Dist. #11-Jack Allen; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Bill Miller; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Deena Griffin. Excused, Dist. #10-Joanne Sumpter.

Motioned by Townsend/Allen to approve the agenda. Motion carried by unanimous voice vote.

**Claims:** None

**Correspondence:** None

**Unfinished Business:** None

**Appointments:** None

**Unfinished Business: Resolution #44:** Motioned by Ward/Griffin to establish the wage scale for Parks Department Seasonal and LTE employees effective January 1, 2011. Motioned by Ward/Stuchlak to amend Res. #44 to insert the 4<sup>th</sup> Whereas, as " ~~Motion to adopt amended Res. #44, BE IT~~ FURTHER RESOLVED, That a previous employee returning for the 2011 season shall be placed into the scale at a step that grants at least a \$0.25 per hour increase". Motion to amend carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter. Motion to adopt amended Res. #44 carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter. Sumpter present at 6:20 p.m.

**Reports and Presentations:** An update was given by the Administrative Coordinator/Director of Finance. The preliminary 2011 budget was presented. Jon Dirkse and John Hochkammer gave a presentation about Wisconsin County Mutual. Motioned by Keckesien/James to approve amended Town of Rome Ord. Chapter 10 10.16 (3) forest & outdoor recreation district conditional use. Motion carried by roll call vote, 20 yes.

**Resolutions:**

**Res: #80:** Motioned by Klingforth/Gatterman to adopt Res. #80 to authorize the issuance of not to exceed \$4,100,000 general obligation promissory notes for Highway improvements. Motion to adopt Res. #80 failed by roll call vote, 13 yes, 7 no. Voting no, Allen, James, Licitar, Miller, Sebastiani, Stuchlak, and Ward.

Tim Ehlers Associates gave a presentation on financials as they relate to bonding

**Res: #81:** Motioned by Keckeisen/Johnson to adopt Res. #81 to authorize the issuance of not to exceed \$1,025,000 general obligation promissory notes in an amount not to exceed \$1,025,000 (the "Notes") for the public purpose of financing landfill improvements, consisting of the construction of cell #4, capping cell #2 and capping cell #3. Motion to adopt Res. #81 failed by roll call vote, 9 yes, 11 no. Voting no, Allen, Gatterman, Griffin, James, Klingforth, Miller, Renner, Stuchlak, Townsend, Ward, and West.

**Res. #82:** Motioned by Klingforth/Allen to adopt Res. #82 to authorize the issuance of not to exceed \$775,000 general obligation promissory notes for County building improvements. Motion to adopt Res. #82 failed by roll call vote, 8 yes, 12 no. Voting no, Gatterman, Griffin, James, Johnson, Keckeisen, Miller, Morgan, Renner, Stuchlak, Townsend, Ward, and West.

**Res. #83:** Motioned by Sumpter/Keckeisen to adopt Res. #83 to transfer monies from the general fund for the purchase of a police canine and to authorize out of state travel for training for the canine handler. Motion by Ward/James to amend Res. #83 striking from the Intent & Synopsis the sentence "~~All monies raised from K9 Fundraiser will be used to replace the money transferred from the General Fund~~", striking the 3<sup>rd</sup> Whereas in its entirety and part of the sentence from Be It Further Resolved, "~~and all monies raised from K9 Fundraisers will be used to replace the money transferred from the General Fund.~~" Motion to amend carried by roll call vote, 19 yes, 1 no. Voting no, Licitar. Motion to adopt amended Res. #83 carried by roll call vote, 20 yes.

**Recess:** Motioned by James/Licitar to recess at 8:06 p.m. Motion carried by unanimous voice vote.

**Reconvene:** Called back to order by Chairman Sebastiani at 8:20 p.m. Roll call, 19 present, 1 excused. Excused Morgan.

**Res. #84:** Motioned by James/Griffin to adopt Res. #84 to recognize Reesa Evans of the Land & Water Conservation to attend the Minnesota-Wisconsin Invasive Species in St Paul, MN. November 8-10, 2010. Motion by Ward/Stuchlak to amend Res. #84 changing Department to Committee, Conservatino to Conservation, striking is in the last sentence, adding Ms Evan's in place of Reesa where applicable, inserting, "regular hours" to the Fiscal Note, striking an out of the 1<sup>st</sup> Whereas then inserting, "recommend for adoption by Land & Water Conservation Committee instead of Submitted this \_\_\_ day of \_\_\_ 2010." Motion to amend Res. #84 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan. Motion to adopt amended Res. #84 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Res. #85:** Motioned by Allen/Townsend to adopt Res. #85 to approve the appointment of Sarah L. Grosshuesch as Adams County Health Officer. Motion to adopt Res. #85 carried by roll call vote, 17 yes, 2 no, 1 excused. Voting no, Keckeisen and Stuchlak. Excused, Morgan.

**Ordinances:**

**Ord. #15:** Motioned by Gatterman/Keckeisen to enact Ord. #15, to develop and implement a comprehensive policy and program for the Adams County Landfill regarding management and delivery of solid waste generated within the county and to promote reduction, recycling, reusing, composting and resource recovery through administration of an effective recycling program, as provided in ss 287 & 289 Wis. Stat., and NR 544, Wis. Adm. Code. Motion to enact Ord. #15 carried roll call vote, 18 yes, 1 no, 1 excused. Voting no, Griffin. Excused, Morgan.

**Ord. #16:** Motioned by Stuchlak/Johnson to enact Ord. #16, to rezone a portion of a parcel (37.56 acres) in the Town of Easton, owned by Todd D. & Lynn D. Dolata, property located in the NW ¼, NW ¼, Section 17, Township 16 North, Range 6 East, at 2602 Hwy 13, be changed from an A-1 Exclusive Agriculture District to an R3 Mobile Home Park/Residential District (5 acres) and a portion to an A-3 Secondary Agriculture District (30 acres). (Note: the remaining 2.56 acres will remain B1 Rural Business). Motion to enact Ord. #16 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

**Denials:** None

**Petitions:** None

Motioned by West/Johnson to approve claims as submitted. Motion carried by unanimous voice vote.

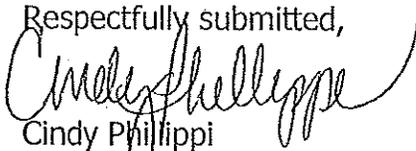
Motioned by Ward/Kotlowski to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

Motioned by Johnson/Sumpter to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date for Friday November 12th, 2010 at 9:30 a.m.

Motioned by West/Ward to adjourn at 9:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi  
Recording Secretary

These minutes have not been approved.

**Minutes of Executive Committee Meeting  
Tuesday, October 12, 2010 – 2:00 p.m.  
Room A-260**

Meeting called to order by Al Sebastiani, Chair, at 2:00 p.m. The meeting was properly announced.

Members present: Al Sebastiani, Beverly Ward, Joe Stuchlak, David Renner and Larry Babcock.

Members excused: None.

Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; John Albert, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant, Recording Secretary; and Ron Chamberlain, Highway Commissioner.

Motion by Stuchlak, seconded by Babcock, to approve the Agenda. **Motion carried by unanimous vote.**

Motion by Stuchlak, seconded by Ward, to approve the Minutes of Executive Meeting of September 10, 2010. **Motion carried by unanimous vote.**

No new correspondence.

No public participation.

Motion by Ward, seconded by Babcock to withdraw the Resolution to Establish a Selective Early Retirement Incentive for Adams County Highway Department Employees. **Motion carried by unanimous vote.**

Motion by Ward, seconded by Stuchlak, to approve the Resolution to Establish Parks Department Seasonal/LTE Wages, for presentation at the November County Board Meeting for adoption. **Motion carried by unanimous vote.**

The meeting convened in closed session at 2:14 p.m., per §19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Committee reconvened in open session per §19.85(2), Wis. Stats., at 2:29 p.m., to consider and vote on appropriate matters. Motion by Ward, seconded by Stuchlak to approve the Unit Clarification settlement filed by AFSCME 1168 on the Conservation Engineering Technician Position. **Motion carried by unanimous vote.**

Barb Petkovsek gave the Administrative Coordinator/Director of Finance Department monthly report.

Jack Albert gave the Corporation Counsel Department monthly report.

Marcia Kaye gave the Personnel Department monthly report.

Motion by Renner, seconded by Babcock, to contract with AEGIS Corporation for 2011 Workers Compensation coverage. Corporation Counsel is to draft a Resolution for presentation to the County Board on November 12, 2010. **Motion carried by unanimous vote.**

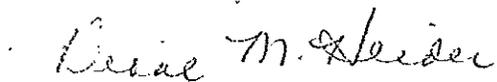
Motion by Stuchlak, seconded by Ward, to approve August 2010 and September 2010 vouchers. **Motion carried by unanimous vote.**

The next regular Executive Committee meeting date is set for November 9, 2010 at 9:00 a.m.

Action item for next meeting: Closed session meeting to present an update to the Committee regarding union negotiations.

Motion by Babcock, seconded by Renner, to adjourn the meeting at 2:37 p.m. **Motion carried by unanimous vote.**

Respectfully submitted,



Diane M. Heider, Legal Assistant  
Recording Secretary

ADAMS COUNTY HEALTH & HUMAN SERVICES AND VETERANS SERVICE BOARD MONTHLY  
MEETING MINUTES

P44

RCH Room, October 8, 2010, 9:00 a.m.

Public Hearing called to order by Chairperson Pat Townsend at 8:35 a.m. No public in attendance, no public comment. Public Hearing adjourned at 9:00 a.m. by Chairperson Townsend.

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Townsend at 9:00 a.m.

**Roll Call of Board Members:** Pat Townsend, Diane England, Jack Allen, Fran Dehmlow, Maureen Bruce, Karl Klingforth & Dr. Hatton. Excused: Terry Harvey-Beversdorf & Joanne Sumpter.

**Health & Human Services Staff:** Chuck Price, Wendy Pierce, Lisa Krizan, Dana Henriksen, Phil Robinson, Carol Johnson, Mandy Stanley & Diane Osborn.

**Veterans Service Staff:** Excused: Dave Guerin

Motion by Harvey-Beversdorf/Hatton to approve the agenda and compliance with Open Meetings Law. Motion carried by unanimous voice vote (UVV).

Motion by Klingforth/Allen to approve the September 10, 2010 minutes. Motion carried by UVV.

**Public comment - none**

**Correspondence – none**

**Veterans Service**

VSO's September report and October calendar were distributed in the board packets. VSO's vouchers and financial report were distributed at the beginning of the meeting. Motion by Allen/Hatton to approve VSO's September report and October calendar. Motion carried by UVV.

**Health & Human Services**

**Financial Report –** Financial Report was distributed in packets. Motion by Hatton/Klingforth to approve September Vouchers and Financial Report. Motion carried by UVV.

**Thrift Store financial report** was provided. Year to Date Gross plus sales as of September 4, 2010 was \$219,505.76.

**Conference & Workshop Attendance:** Chuck Price provided information on conferences and workshops various staff will be attending.

**Unit Reports:**

**Youth Services:** Mandy Stanley distributed report in the board packet.

**Clinical Services:** report distributed at beginning of meeting by Phil Robinson

**Aging:** Carol Johnson apologized for not having a report for the committee. Will try to have both September and October reports at the November meeting. Requested a meeting for committee to discuss and/or approve the recruitment of an LTE position.

**Long Term Support Services:** Diane Osborn distributed report in the board packet.

**Health Officer:** Use "Clean Air/State" report in the board packet.

**Building/Property** – discussed proposed plan for the roofs of the Community Center and the Health and Human Services building as well as proposed renovation plans of the Health and Human Services and Veterans Service offices and space. Director Price offered to conduct a tour of the building once the meeting is adjourned.

**Transportation** – Discussion on Health & Human Services taking on the public transportation grant/duties currently being administered and run by Ventral Wisconsin Community Action Council (CWCAC).

**Jack Allen requested that all HHS staff be excused from the meeting before discussing the Amended Item. HHS staff left the meeting at 10:30am.**

**Amended Item – Public Health** – Discuss/Approve resolution appointing new Health Officer. Motion by Allen/England to approve appointment of new Health Officer. Motion carried by UVV.

**Director's Report** – Charles Price gave the Board an update of what he has been working on in various areas of Health & Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

**Next Meeting Date** – Tuesday, October 12, 2010 at 5:30 p.m. in Room A260 at the Courthouse. This meeting will be for the discussion and/or approval of an LTE for a part time Benefit Specialist in the Aging Department for a period not to exceed 90 consecutive calendar days.

**Next Regular Meeting Date** – November 19, 2010 9:00 a.m.

**Adjournment:** Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:10 a.m.

Minutes respectfully submitted by Beth Czerwinski  
THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE  
TUESDAY, SEPTEMBER 28, 2010, AT 5:30 P.M.  
ADAMS COUNTY COURTHOUSE / ROOM A260  
FRIENDSHIP, WI 53934

P46

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Florence Johnson, Vice-Chairperson  
Patrick Gatterman, Secretary  
Dean Morgan  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner; Ken Winegarden and  
Patrick Pare

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 5:38 P.M., on Tuesday, September 28, 2010.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, JOHNSON, GATTERMAN AND KECKEISEN. ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Keckeisen to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- **EQUIPMENT DISPOSAL**

**EQUIPMENT DISPOSAL:** Two Highway Employees were present: Ken Winegarden and Patrick Pare and voiced their opinion not to dispose of highway equipment, as the Highway Department needs this equipment to operate. *Motion by Keckeisen to sell equipment #299 & #159 and to keep equipment #397 & #146, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADJOURN AND NEXT MEETING DATE:** *Motion by Gatterman, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department Committee on, Thursday, October 14, 2010 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 6:05 P.M.

Respectfully submitted

Ronald Chamberlain, Recording Secretary

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, OCTOBER 14, 2010 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Florence Johnson, Vice-Chairperson  
Dean Morgan  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner, Marcia Kaye  
~ Adams County Personnel Director and Kenneth Winegarden

**MEMBER ABSENT:** Patrick Gatterman ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson -- Larry Babcock at 9:00 A.M., on Thursday, October 14, 2010.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, MORGAN AND KECKEISEN. MEMBER ABSENT: GATTERMAN ~ EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Keckeisen to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (SEPTEMBER 9, 2010 REGULAR MONTHLY MEETING & SEPTEMBER 28, 2010 MEETING):** *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for September 9, 2010 Regular Monthly Meeting & September 28, 2010 Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- **EQUIPMENT DISPOSAL & RENTAL**

**MOTION BY KECKEISEN TO DEVIATE FROM THE AGENDA TO ADDRESS ITEM #13 & 14, SECOND BY JOHNSON. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

**THE COMMITTEE WILL CONVENE IN CLOSED SESSION PER WIS. STATS. §19.85(1)(C) FOR PURPOSES OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. THIS IS AND/OR ACT ON**

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
OCTOBER 14, 2010 ~ 9:00 A.M.

*governmental body has jurisdiction or exercises responsibility, second by Babcock. ROLL CALL VOTE: MORGAN – YES, KECKEISEN – YES, BABCOCK – YES, JOHNSON – YES AND GATTERMAN – ABSENT EXCUSED. MOTION CARRIED.*

THE COMMITTEE WILL RECONVENE IN OPEN SESSION PER WIS. STATS. §19.85(2), TO CONSIDER AND VOTE ON APPROPRIATE MATTERS: *Motion by Johnson to reconvene in Open Session per Wis. Stats. 19.85 (2), second by Keckeisen. ROLL CALL VOTE: MORGAN – YES, KECKEISEN – YES, BABCOCK – YES, JOHNSON – YES AND GATTERMAN – ABSENT EXCUSED. MOTION CARRIED.*

*MOTION BY MORGAN TO DEVIATE FROM THE AGENDA TO ADDRESS ITEM #9 (EQUIPMENT DISPOSAL & RENTAL), SECOND BY JOHNSON. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

EQUIPMENT DISPOSAL & RENTAL: Highway Employee Kenneth Winegarden was present and expressed his concerns reference equipment disposal and rentals. *Motion by Keckeisen to sell truck #148, due to engine problems, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Keckeisen to trade equipment #299 for a 2008 Case 465 and to sell equipment #302 online, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

*MOTION BY KECKEISEN TO RETURN TO THE ORIGINAL AGENDA, SECOND BY JOHNSON. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

UNIFORM / SUPPLIES CONTRACT: A quote was received from Unifirst, with no increase for the shop employee uniforms and supplies. Unifirst is the current supplier for shop employee uniforms and supplies. The Highway Committee reviewed the quote as presented. *Motion by Keckeisen to approve a one-year contract with Unifirst for shop employee uniforms and supplies, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

TOWN ROAD WORK: Discussed town revenue streams. *Motion by Keckeisen to invite the Town of New Haven to the November Highway Committee Meeting to discuss summer work, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

BUILDINGS REPAIRS: *Motion by Keckeisen to approve the repair quote from Altmann Construction for \$12,205.00 for the heated storage building, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD "Z" (CTH "F" TO STH 21) RETAINING WALLS: *Motion by Johnson to approve the engineering task order #14 for the amount of \$11,500.00 from AECOM for the County Road "Z" (CTH "F" to STH 21) retaining walls, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE D.O.T. DISCRETIONARY MAINTENANCE AGREEMENTS: 0001 05 01 & 0001 05 34: *Motion by Keckeisen to approve the State*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
OCTOBER 14, 2010 ~ 9:00 A.M.**

**2010 BUDGET:** The Highway Committee reviewed the Trial Balance / Fund Balance Report updated to the 10/10/10 Payroll and 10/14/10 Vouchers.. (REPORT ATTACHED TO MINUTES)

**2011 BUDGET:** The Highway Commissioner updated the Highway Committee on the 2011 Proposed Budget as reviewed by Finance Committee.

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Mowing on County Roads almost complete
- Shouldering on State Road 82
- Will be starting to put up snow fence on county and state roads
- Starting to equip trucks and graders for winter maintenance
- Painting is almost done for this year, weather permitting, just a couple of little jobs left to do.

**FINANCIAL REPORT:** *Motion by Johnson to approve the September 2010 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the October 7, 2010, Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE**

**ADJOURN AND NEXT MEETING DATE:** *Motion by Keckeisen, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Friday, October 29, 2010 at 8:30 A.M. to attend the North Central Region Commissioner / Committee Members Fall Meeting. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

P50

**ADAMS COUNTY HUMANE SOCIETY BOARD OF DIRECTORS**  
**Minutes of the Board Meeting**  
**September 21, 2010**

Adams-Columbia Electric Cooperative -- 6:00 pm

Brenda Merkle called the regular meeting of the ACHS Board of Directors to order at 6:00 pm. The meeting was held at ACEC.

**Those in attendance:** Brenda Merkle, Mary Anne Keul, Linda Mohns, Lynn Moen, Carol Berry, Tammy Ramsey and Al Schmidt.

**Guests:** Marty Hillert

**Approval of Minutes:** The minutes of 08/17/10 were approved by motion from Mary Anne, seconded by Lynn. Motion carried.

**Treasurer's Report:**

- Linda reported that electricity was up for the month. Christina had purchased a dehumidifier from Ace without prior authorization. Al reported that it was used in the dog room and probably saved on air conditioning costs in the long run. Mary Anne said that with prior notice she could get discounts for us from Ace.
- Linda proposed getting a locking thermostat so that costs would remain consistent. Lynn suggested that Christina set the temperatures because she is most knowledgeable as to what the animals need. Linda stated in an email that the shelter already has the locking/programmable thermostat, so perhaps someone could set it to save money, with Christina's input.
- Linda reported that the T-shirts have been ordered and was asked to get a price on sweatshirts as an option.

**Manager's Report:**

- Christina was asked not to attend this meeting and a hand out was provided.

**OLD BUSINESS**

**Strategic Planning**

- Marty Hillert presented ways to start a strategic plan in less than an hour. Way to go Marty! The group started by listing strengths, weaknesses, opportunities and threats to our organization. Future plans consist of Succession plans, review mission statement and words for vision.

**Contract Status**

- Our Attorney contacted Jack Albert but was informed that he was out of town.

**NEW BUSINESS**

**By law review**

- Tabled due to time constraints.

Cell Phone for Christina

Christina was asked to provide a cell phone for the shelter. She reported that she had a cell phone but it was not a good one. She was asked to provide a cell phone for the shelter. She reported that she had a cell phone but it was not a good one.

**Board position changes**

- **Treasurer** – Tammy Ramsey volunteered to be nominated for the position. Linda stated that Kari Banovec (accounting person at ACEC) would still be willing to do payroll.
- **Vice President** – Brenda said that although she didn't want to be president any longer she would be happy to serve as vice president.
- **President** – Carol said that she would be willing to serve as president as long as she had voting rights.
- **Secretary** – Lynn nominated Misty stating that she thought that Misty would do a great job and Lynn would be contacting her before the meeting to confirm.
- **All nominees will be confirmed at the October 11, 2010 meeting before the annual meeting.**

**Upcoming events:**

Oct. 14, 2010	Annual ACHS Meeting @ Adams Columbia Electric @ 5:30 pm
Oct. 16, 2010	Spaghetti Dinner & Silent Auction @ St. Joseph's Center 4:30-7 pm
Oct. 30, 2010	Rabies Clinic @ Town of Adams Hall, 2-3pm
Nov. 4, 2010	Women's Night Out @ A/F High School, 4:30-8:00 pm
Nov. 6, 2010	Harvest Fest @ AF High School, 9:30am-2:30pm
Nov. 13, 2010	Microchip Clinic @ Town of Adams Hall, 2-3pm

**Adjourn: Motion made by Lynn to adjourn at 8:58pm seconded by Al. Motion carried.**

Next BOD Meeting: Monday, October 11, 2010 at 6:00 pm at ACEC. With the hopes that our meetings will now be on the Second Monday of the month from now on.

Minutes respectfully submitted by:

\_\_\_\_\_  
Carol Berry, Secretary

\_\_\_\_\_  
Date

**LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES**

DATE: August 17, 2010      TIME: 5:00 p.m.      PLACE: Room A231

**Present:** Glenn Licitar, Barb Morgan, Joe Stuchlak, Diane England, Karl Klingforth, Terry James. **Absent:** Kevin Bork

**Call to Order:** Meeting was called to order by Chair Stuchlak at 5:00 p.m.

**Was the meeting properly announced?** Yes

**Approve Agenda:** Motion by James, seconded by Morgan to approve the agenda. Motion carried unanimously.

**Public Participation:** None

**Hammerly Cost Share Contract:** Motion by Klingforth, seconded by England to revisit the Hammerly cost share contract at the September 13, 2010 committee meeting. Motion passed unanimously.

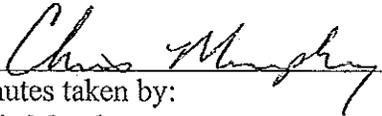
**Conservation Engineer Technician Job Description:** Motion by James, seconded by Klingforth to approve the revised Conservation Engineer Technician job description. Roll call vote: Stuchlak, yes; Morgan, yes; James, yes; Licitar, yes; Klingforth, yes; England, yes. Motion passed.

**2011 LWCD Budget:** Motion by James, seconded by Licitar to approve the 2011 Land & Water Conservation Department's budget. Roll call vote: England, yes; Licitar, yes; Morgan, yes; Stuchlak, yes; James, yes; Klingforth, yes. Motion passed.

Motion by Morgan, seconded by Licitar to adjourn at 5:50 p.m. Motion passed unanimously.

**Next scheduled meeting:**

Monday, September 13, 2010 at 9 a.m., Room A260

  
Minutes taken by:

Chris Murphy

County Conservationist

**LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES**

DATE: September 13, 2010 TIME: 9:00 a.m. PLACE: Room A206

**Present:** Kevin Bork, Glenn Licitar, Barb Morgan, Joe Stuchlak, Diane England, Karl Klingforth, Terry James

**Call to Order:** Meeting was called to order by Chair Stuchlak at 9:00 a.m.

**Was the meeting properly announced?** Yes

**Approve Agenda:** Motion by James, seconded by Morgan to approve the agenda. Motion carried unanimously.

**Approval of Minutes:** Motion by Klingforth, seconded by England to approve the minutes from the August 9, 2010 Land and Water Conservation Committee meeting. Motion passed unanimously.

**Public Participation:** Chair Stuchlak stated he would take public participation as needed.

**North Central Wisconsin Brownsfield Resolution:** This resolution was moved to the Property Committee by Al Sebastiani.

**Elimination of Asian Carp Resolution:** Motion by James, seconded by Licitar to approve the resolution in support of eliminating Asian Carp and passing it on to the County Board for approval. Motion passed unanimously.

**Easton Lake Dam:** Bremer gave an update on the Easton Dam and the lake level. The final inspection was September 9, 2010 and, although we are waiting for the written confirmation, he has been told there are no major issues. In response to Chair Stuchlak's question about lake levels, Bremer said the lake level is currently at the designed elevation.

**Wildlife Abatement and Claims Program:** Barry Benson presented the committee with a request to the DNR to increase the Adams County Wildlife Damage Abatement and Claims program budget by \$7,900 for expenses associated with administrative costs and venison processing for food pantries. This increase will bring the total budget to \$38,434.14. Motion by Bork, seconded by Klingforth to accept the amendment to the Wildlife Damage Abatement Claims program. Motion passed unanimously.

**WDNR:** Nina Stensberg gave a report on DNR activities. Tree plantings are the lowest they have been in 30 years.

**NRCS:** No report

**LWCD Monthly Report:** Report was presented to the committee in their packets and there

**Central Wisconsin Windshed Partners:** Licitar and Sibilsky reported 9 9/10 miles of windbreaks have been planted.

**North Central Land and Water Conservation Association:** No report

**Golden Sands Resource, Conservation and Development Report:** No report; meeting is next week.

**USDA Farm Services Agency:** Bork reported that crops are about two weeks ahead of schedule.

Motion by James, seconded by Licitar to deviate from the agenda and go to Item M next. Motion passed unanimously.

**Cost-Sharing Contracts:** Sibilsky provided a brief history of the Hammerly manure containment project. He requested the Committee approve using \$22,148.80 from the SWRMP grant to satisfy the cost of the final stage of the project. Motion by Bork, seconded by Licitar to approve the request to fund the Hammerly project. Roll call vote: England – yes; Bork – yes; James – no; Morgan – yes; Licitar – yes; Klingforth – yes; Stuchlak – no. Motion passed 5 to 2. Motion by James, seconded by Bork to approve the shoreline protection cost share contract for Dale Cross. Motion passed unanimously.

**Water Quality Monitoring:** Evans gave a PowerPoint presentation on water quality monitoring on Petenwell and Castle Rock lakes and the work the volunteers perform.

Motion by James, seconded by Licitar at 10:42 to take a short break.

Meeting called by order by Chair Stuchlak at 10:47

**Travel and Training Requests:** Evans presented a Training/Conference Approval Request form along with a Resolution requesting permission to attend the Minnesota-Wisconsin Invasive Species conference in St. Paul, MN. She did not ask for reimbursement for any expenses. Motion by James, seconded by Klingforth to approve resolution for Reesa Evans to attend the out of state conference and receive three days' wages and also reimburse her for the \$170 registration fee. There was no vote. Discussion ensued about reimbursement for the registration fee which was not budgeted. Motion by James, seconded by Klingforth to approve resolution for Reesa Evans to attend the out of state conference and receive three days' wages. Motion passed 6 to 1 with England opposing.

#### **Communications:**

- Evans has been nominated to be on the Executive Board for the North American Lake Management Society.
- Murphy shared information on WLWCA's Annual Conference December 9-10 at Chula Vista Resort, Wisconsin Dells, a letter to DATCP concerning funding, and an email voicing concern about kids skiing in 14 Mile Creek.

*Financial Report: Motion by James, seconded by Licitar to approve the August 2000*

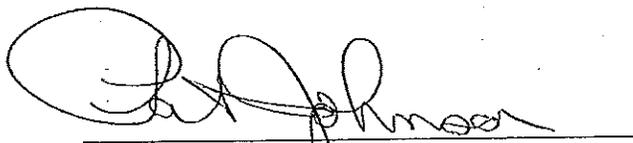
**Items for the October L&WC Committee Meeting:**

- Tri-Lakes lake levels

Motion by James, seconded by Bork to adjourn at 11:22 p.m. Motion passed unanimously.

**Next scheduled meeting:**

Monday, October 11, 2010 at 9 a.m., Room A260

A handwritten signature in black ink, appearing to read "Pat Johnson", written over a horizontal line.

Minutes taken by:  
Pat Johnson  
Conservation Clerk

**Not Approved**

**LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES**

DATE: October 5, 2010      TIME: 11:30 a.m.      PLACE: Room A260

**Present:** Glenn Licitar, Barb Morgan, Joe Stuchlak, Diane England, Karl Klingforth, Terry James. **Excused:** Kevin Bork

**Call to Order:** Meeting was called to order by Chair Stuchlak at 11:30 a.m.

**Was the meeting properly announced?** Yes

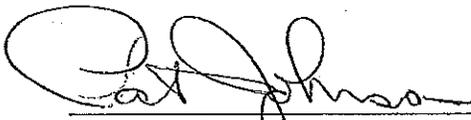
**Approve Agenda:** Motion by James, seconded by Licitar to approve the agenda. Motion carried unanimously.

**2011 LWCD Budget:** Motion by James, seconded by England to approve the revised budget for the Land & Water Conservation Department as presented. Roll call vote: James – yes; England – yes; Klingforth – yes; Licitar – yes; Morgan – yes; Stuchlak – yes. Motion passed unanimously.

Motion by Klingforth, seconded by Morgan to adjourn at 11:42 a.m. Motion passed unanimously.

**Next scheduled meeting:**

Monday, October 11, 2010 at 9 a.m., Room A260



Minutes taken by  
Pat Johnson  
Conservation Clerk

**LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES**

DATE: October 11, 2010      TIME: 9:00 a.m.      PLACE: Room A206

**Present:** Glenn Licitar, Barb Morgan, Joe Stuchlak, Diane England, Terry James

**Absent:** Kevin Bork, Karl Klingforth

**Call to Order:** Meeting was called to order by Chair Stuchlak at 9:00 a.m.

**Was the meeting properly announced?** Yes

**Approve Agenda:** Motion by James, seconded by England to approve the agenda. Motion carried unanimously.

**Approval of Minutes:** Motion by Morgan, seconded by Licitar to approve the minutes from the August 17, 2010 and September 13, 2010 Land and Water Conservation Committee meetings. Motion passed unanimously.

**Public Participation:** Chair Stuchlak stated he would take public participation as needed.

**Wildlife Abatement and Claims Program:** Barry Benson presented the committee with the 2011 Adams County WDACP Preliminary Budget. Motion by James, seconded by Licitar to approve the preliminary WDACP 2011 budget. Motion carried unanimously.

**LWCD Monthly Report:** Murphy introduced Tom Pierce, LWCD Dam Operator to the committee and commended him on doing an excellent job.

**Central Wisconsin Windshed Partners:** Licitar reported that the budget has been completed. The next meeting is December 20 at 9:30 a.m.

**North Central Land and Water Conservation Association:** Murphy, England and Johnson will attend the North Central Land & Water Conservation Association Regional Speaking & Poster Contest in Wausau on October 28. They will bring the Adams County area winning posters to the competition.

**Golden Sands Resource, Conservation and Development Report:** James reported on the Water committee activities. He also stated that the PACRS (Petenwell and Castle Rock Stewards) were represented at the meeting and suggested that they attend on a more regular basis. Stuchlak reported on the Wildlife committee activities and stated the prairie chicken population is increasing.

**USDA Farm Services Agency:** No report

**WLWCA Voting Proxy Form:** Motion by James, seconded by Morgan to give Diane England authority to vote on behalf of Adams County Land & Water Conservation at the WLWCA Convention. Motion passed unanimously.

**LWCD Lake Specialist Out-of-State Training:** Motion by Morgan, seconded by Licitar to approve the revised resolution to authorize the LWCD Lake Specialist to travel out-of-state for training. Motion passed unanimously.

**Tri-Lakes Lake Levels:** Discussion ensued regarding the operating range for the Tri-Lake lakes. Murphy explained that the dams are maintained at mid-range or lower, and that if they go out of operating range due to a major rain event, etc., immediate action is taken. Pierce visits the dams regularly and does a physical inspection every Monday, Wednesday, and Friday.

**Hammerly Project Update:** The manure storage and roof will be completed by year's end. The closure of the old waste store will be completed in 2011.

**New Chester Dairy Permit:** The New Chester Dairy permit for animal waste has been received by Adams County. DATCP is assisting with review of structures and nutrient management plan.

**Cost-Sharing Contracts:** Motion by Licitar, seconded by James to approve the heavy use protection area cost share project for Gammons. Roll call vote: Morgan – yes; Stuchlak – abstain; James – yes; Licitar – yes; England – yes. Motion passed 4 to 1 (abstain).  
Motion by Morgan, seconded by England to approve the shoreline protection cost share project for Ed Webb. Motion passed unanimously.

**Travel and Training Requests:** None

**Communications:** Communication provided in the packet was reviewed.

**Financial Report:** The September financial information was distributed.

**Items for the November L&WC Committee Meeting:**

- Hammerly project update
- LWCD boat pictures

Motion by Morgan, seconded by Licitar to adjourn at 10:27 p.m. Motion passed unanimously.

**Next scheduled meeting:**

Monday, November 8, 2010 at 9 a.m., Room A260

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Minutes taken by:  
Pat Johnson  
Conservation Clerk

**Adams County Library  
Board Minutes  
10/25/10**

The meeting was called to order by Vice President Heideman at 1:00 p.m. Present were Heideman, Director Calef, Townsend, Kreten, Challoner, Renner and Albrecht. Nelson arrived at 1:02 p.m.

Vice President Heideman verified that the meeting was properly announced.

**Motion** to approve the agenda as disseminated was made by Albrecht, 2<sup>nd</sup> by Kreten and carried unanimously.

Public input was invited. There was no input.

**Motion** to approve the minutes of the September meeting was made by Challoner, 2<sup>nd</sup> by Renner and carried unanimously.

The monthly bills were disseminated.

**Motion** to approve the Financial Report for September as mailed was made by Heideman, 2<sup>nd</sup> by Kreten and carried unanimously.

**Communications & Reports:**

None

**South Central Library System report:**

Townsend reported that the new director is doing well. Townsend disseminated Fast Facts About Wisconsin Public Library Services 2009 and information on Wisconsin Public Library Service Trends 1990-2009 showing increased circulation. The next meeting will be at the main library in Madison.

**Director's Report:**

- A. Circulation for September was 9601 compared to 8545 last year.
- B. The Administrative Council September 30<sup>th</sup> meeting minutes were disseminated.
- C. The 2011 County Budget will go to the full board Nov. 12<sup>th</sup>. At the Finance Committee that President Nelson and Director Calef attended, money was put back in for the Oxford Library and postage was increased from \$400 to \$800. No money was restored to the book budget.
- D. Hands on KOHA training has begun. This is the new computerized cataloging system. Judy Taft attended the circulation workshop Oct. 14<sup>th</sup> and Calef attended cataloging on Oct. 19<sup>th</sup>. Judy and Stephanie will attend another circulation session on Oct. 28<sup>th</sup>. Retraining the public on using this new system will take time! Discussed training library volunteers to help train the public.
- E. Reid Miller will present a Halloween show – Bump in the Night – on Oct. 28<sup>th</sup> at

- F. The library will be closed Nov. 11<sup>th</sup> for the county in service day.
- G. As discussed at our last meeting, we will not be holding a Scholastic Book Fair this fall. There may be one next spring or summer.

**Identify possible upcoming items for future meetings:**

- A. Nominating committee for officers
- B. Appointing the audit committee
- C. Scrapbook report
- D. Canceling the December meeting

The meeting was adjourned at 1:20 p.m.

The next meeting will be held Monday, November 22, 2010, at 1:00 p.m. at the Adams County Library.

Respectfully submitted by Barb Albrecht, Secretary

**Parks Committee Meeting  
Courthouse Conference Room A231  
September 1, 9:00 a.m.**

**Call to Order:** Meeting was called to order at 9:02 a.m. by Chairperson Sumpter.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Joanne Sumpter, Dave Renner, Deena Griffin, Bill Miller, and Jerry Kotlowski. Others present: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

**Approve Agenda:** Motion by Kotlowski/Miller to approve the agenda as presented. Motion carried by unanimous vote.

**Previous Minutes:** Motion by Renner/Griffin to approve the August 3 & 18, 2010, minutes as printed. Motion carried by unanimous vote.

**Agenda Items:**

**Correspondences /Special User Requests:** None.

**Public Participation on Agenda Items:** None.

**Monroe Town Road Concerns/Maintenance of Bighorn & 20<sup>th</sup> Drive Going Through County Park Property:** Director read a letter from the Highway Department regarding the traffic study that was performed. Discussion followed, no action was taken. Item to be kept on the upcoming agenda(s).

**Possible User Discount for Veterans:** Motion by Griffin/Renner to approve a 10 % discount for active military provided they present valid/current identification beginning January 1, 2011. Voice vote, Miller – no, all others, yes. Motion carried by unanimous vote.

**Trails Management Report:** Trails close for the season November 1 annually. The Department has not received any complaint calls on the ATV trails this season. The ATV State aid agreements have been received other than for the ATV maps. \$.10 per rod reimbursement was awarded for the Jefferson easement trail segment.

**Employee Status Reports:** The busy season is winding down and most LTE's will be finished working for the season soon.

**Parks Master Plan:** Director met with Clem Sefronek from MSA, Master Plan revisions will cost approximately \$800.00 and are necessary to apply for cost share dollars. Director also discussed a possible feasibility study for Castle Rock Park boat harbor.

**Park Managers Reports:** Castle Rock Park Manager reported all is going well. The DNR will be removing

**Castle Rock Park Pulping Project Report:** The project went well and is finished other than waiting on final load tickets and payment.

Motion by Kotlowski/Miller to take a five minute recess. Motion carried by unanimous vote.

**Recreation Report by Committee Members:** None.

**Revenue Report:** Will be provided to Committee once completed.

**Expense Check Summary Report and Fund Balances for Castle Rock and Petenwell Parks 2011 Budget Proposals:** Will be provided to Committee once received.

**2011 Budget Proposals:** Motion by Griffin/Kotlowski and carried by unanimous vote to forward the budget proposals with the following changes to Finance Committee:

Castle Rock Park Capital expenses to \$51,000, Total Expenditures \$424,305.00.

Castle Rock Park Revenue to \$403,649.00.

Petenwell Park Revenue to \$560,184.00.

Total Revenues to \$1,146,864.00.

Total Expenditures \$1,343,784.99.

Tax Levy \$196,920.00.

Administrative vehicle replacement contingent upon funds becoming available from the Administrative health insurance fund.

Total of \$72,120.00 verses \$16,895.00 on grant aid worksheet.

Delete the 1998 and 1999 Chevy trucks and add the 2005 Dodge truck to vehicle worksheet.

Add student intern to employee list.

Be sure the carryover worksheet reflects the current balances in black.

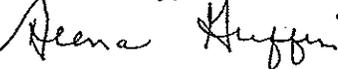
**Equipment Purchases:** No action.

**Future Agenda Items:** Town of Monroe road concerns.

**Set Next Meeting Date:** October 6, 2010, 9:00 a.m., Courthouse Conference Room A231.

**Adjourn:** Motion by Griffin/Renner to adjourn at 11:20 a.m. Motion carried by unanimous vote.

Submitted by,



Deena Griffin  
Secretary

PUBLIC SAFETY & JUDICIARY MINUTES

September 8, 2010

P63

9:00 a.m. - Conference Room A260

1. Call the Meeting to Order. Meeting called to order at 9:02 am.
2. Was the meeting properly announced? Yes
3. Roll Call. All present. Al Sebastiani, Beverly Ward, Joanne Sumpter, Terry James, Mike Keckeisen, Darrell Renner, Sandra Green, Deb Barnes, Jane Gervais, Adams County Humane Society employees Christina Akkerman and Linda Mohns, Dianna Helmrick, David July later joined the meeting.
4. Approve the Agenda. Motion by James/Sumpter, MC/UN
5. Approve minutes of prior meeting. Motion by Sumpter/James/ MC/UN
6. Public participation (If requested by the Committee Chair). None
7. Correspondence. None.
  
8. Adams County Humane Society  
Discuss and/or act on 2011 Budget. Change the meetings to Thursdays they will check into this for Supervisor Keckeisen. Linda and Christina Akkerman from the Humane Society provided some information of monies brought in over the last 12 years. They are up to 663 animals right now as of last night. She anticipates going even higher by the end of the year. They receive approximately 300 cats and 330 dogs per year. The Puppy Mill Law will be taking effect next year for everyone. They will be inspected by a State Official. They will have to do a vet health certificate on canines. Sheriff Renner says at some point the County is going to have to take some drastic measures about the animal control calls in this County. They expressed their concerns in not having enough money to cover their expenses for the year.  
Approximately Revenue is \$10,000 per month. They are already over budget in Payroll and Electricity for this year. Veterinarian services are under budget so far this year because of the Kolb Case in February as the charges went to the Sheriff's Department and the Kolb's. The vet does supply a lot of items at no charge and doesn't charge for house calls to homes. He does charge a flat fee while he's there. They have done 211 spays and neuters so far this year which averages about six per week. Linda is asking for an additional \$10,000 on behalf of the Adams County Humane Society for their 2011 budget. Motion by Ward/Sumpter to hold the Animal Shelter budget at \$40,000 for the Finance Committee to review to see where the budget is for consideration. MC/UN.
  
9. Coroner & Medical Examiner - Not Present.  
Review of Vouchers and Monthly Expense Report - Check Summary and Vouchers not available.
  
10. Family Court Commissioner - Dennis McFarlin. Not Present.  
Sign "Committee Budget Approval Form". Budget approval form is signed.
  
11. Child Support - Deb Barnes.  
Review Performance Measures for August, 2010. These were reviewed and discussion was held. Sandra will not put the Review Performance Measures in the packets any longer. Deb will place them in the baskets as usual.  
Review Check Summary - Check Summary and Vouchers not available.  
Reconsider, Discuss and/or Act on Contracted CSA Legal Counsel. Motion by Ward/Sumpter, MC/UN  
Motion by Ward/Sumpter to continue contracting legal counsel for the Child Support Office. MC/UN  
Discuss Office Activities. She will attend a Regional Director's meeting in McFarland next week. Deb will also be attending a seminar on Time Management end of September as well. There is no charge for the class and will be taking the staff. The office will be open that day but will have an on-call person working. Deb was contacted by to be placed on the ballot for one of the WCFEA Board of Directors and will be voted on at the Fall Conference in

12. Clerk of Circuit Court – Dee Helmrick.

Summary Report of Expense Vouchers – Check Summary and Vouchers not available.

Approve conference/training, if any.

Discuss General Operations of Department. Budget document was signed.

Community Service Coordinator's Monthly report. Not available.

b. Vacant position. Kathy will be coming back for a bit this afternoon. Dee feels it would be very beneficial to her office if her Collections Clerk is a "Deputy" and the money impact would be about \$6,000/year. Dee is requesting a reclassification of this position. This position would be going to court for contempt hearings, front counter assignments, etc. The nice thing about a Deputy position is you can easily shuffle duties and responsibilities and notarize and certify documents at the counter.

She would not be short in the 2010 budget. She is asking approval for the 2011 budget to change the Collections Clerk to a Deputy position. The committee has already signed the budget. **Motion by Ward/Keckeisen to authorize Dee to place on the next Executive Committee meeting. MC/UN.**

13. Register in Probate – Terry Reynolds Warner. Not present.

Approval of Vouchers and Monthly Expense Report – Check Summary and Vouchers not available.

Review of April's account payable and receivable;

Update on Status of Teen Court Meeting of September 2nd.

14. District Attorney – Janis Cada. Not Present15. Emergency Management – Jane Gervais.

Vouchers/Purchase orders, review of August – Check Summary and Vouchers not available.

Discuss and/or act on Resolution to authorize utilization of excess communication system capital project bond funds. This was discussed. Resolution was introduced. **Motion by Sumpter/Ward to forward Resolution to the County Board. MC/UN.**

Discuss and/or act on Southwest Wisconsin Mutual Aid Compact (SOWMAC) Agreement for County Emergency Management Assistance. Would like to discuss at a later date when the final version is forwarded from Wisconsin Emergency Management.

Discuss and/or act on training/conferences, if any. The first day of training is scheduled for next Wednesday with Lenora. Office Activities were discussed. She is attending property committee next week to discuss the placement of the antenna for the WISCOM Mobile Radio for the EOC. Hazmat/Juneau County; Jane has had success in finding three more people. Two of those individuals picked up their applications yesterday.

Chairman Sebastiani requested that Juneau County provide a letter stating the contract is fulfilled when we have seven certified technicians.

16. Sheriff's Department – Sheriff Renner and Chief JulySheriff Renner – Communications

Animal Shelter/Animal Control Officer Report (reports in packet).

Department Operations. The Jail Inspection had no de-merits in our jail and we are in the top 15% of WI Jails. We give a lot of credit to Captain Les Beckman and the employees of the jail for this great inspection. He will provide copies of this inspection to the Committee. Regarding a fundraiser for the K9; Sheriff Renner has had a couple of requests for this and he is unsure what to do. Supervisor Sebastiani suggested they hold the resolution and go ahead and do the fundraiser. **Motion by Ward/Sumpter to not forward this to the County Board at this time. Hold until we find out about the fundraisers. The money from the fundraiser will not go to the General Fund. MC/UN.** The Resolution will be rewritten by Supervisor Ward and Chief July. "Whereas

the Sheriff's Department has been authorized to purchase and train for the new dog. The

Motion by James/Ward to take a five minute recess at 10:36 am. MC/UN  
 Meeting called back to order at 10:45 am.

Chief July

Review of Vouchers and Monthly Expense Report -- Check Summary and Vouchers not available.

Review, discuss and approve 2011 Sheriff's Department Budget. The changes that were requested are listed below. Sandra will complete the approval form and get it to the committee to sign. The discussion on the recreation account to be tabled for Finance Committee.

100 E 18 52000 419	6,000.00
100 E 18 52100 111	6,500.00
100 E 18 52100 320	34,000.00
100 E 18 52100 414	55,000.00
100 E 18 52100 419	5,000.00
100 E 18 52100 430	700.00

100 E 18 52100 450	1,000.00
100 E 18 52130 430	100.00
100 E 18 52130 431	500.00
100 E 18 52130 434	200.00
100 E 18 52130 910	0.00
100 E 18 52151 440	12,622.00
100 E 18 52460 316	0.00

Approval of all vouchers and monthly expense reports – Check Summary and Vouchers not available.

17. Set next meeting date. October 13, 2010 at 9:00 am in Conference Room A260.
18. Action items for next meeting. Jail Inspection; copy and get to committee ahead of time.
19. Adjournment. Motion by Ward/James to adjourn at 12:10 pm. MC/UN

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.

*These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Keckeisen / Sumpter / Ward / Renner / July / Beckman / McFarlin / Cada / Scheel/ Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**SEPTEMBER 8, 2010, 6:00 PM**  
**LANDFILL OFFICE, 1420 HWY 21, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
 Dean Morgan, Vice-Chair  
 Florence Johnson, Secretary  
 Mike Keckeisen  
 Patrick Gatterman

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
 Steve Bishoff, Ayres  
 Barbara Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:08 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Gatterman, second by Keckeisen, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 11, 2010:** *Motion by Keckeisen, second by Johnson, to approve the Open Session minutes as printed for the August 11, 2010 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** Steve Bishoff, Ayres Project Engineer reported that he inspected the landfill site and everything appears to look good, as usual. There was no other public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no correspondence or other business to present.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report for August 2010 and discussion was held. *Motion by Morgan, second by Johnson, to approve the Financial Report for August 2010. All in favor. Motion carried.*

Ms. Diemert next presented the Monthly Check Summary for August 2010 and discussion was held. *Motion by Johnson, second by Babcock, to approve the Financial Report for August 2010. All in favor. Motion carried.*

Ms. Diemert next reminded the Committee that the 2011 SW Budget will be discussed at Finance Committee at 9:00 AM on Monday, October 4<sup>th</sup>. She invited Committee members to attend.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated September 8, 2010 from site check 1, 2, 3, and 4. Discussion was held. *Motion by Morgan, second by Johnson, to*

**APPROVE BOND RESOLUTION FOR CELL #4 CONSTRUCTION:** Ms. Diemert updated the Committee on the Finance Committee discussion that was held on August 19<sup>th</sup>. She reminded the Committee that they had approved this resolution at the last Solid Waste meeting and now needed to sign the resolution so that it could be included in the September 28<sup>th</sup> County Board Agenda. Committee members signed the resolution.

**UPDATE/ACT ON LANDFILL OPERATIONAL ORDINANCE #16-1989:** Ms. Diemert stated that she and Corporation Counsel have worked very hard this month to get the Ordinance finalized. Discussion was held. It was the consensus of the SW Committee to have the Section 8-B Fines & Forfeiture Fee schedule on a separate Appendix so that if we wished to change the fees at any time we wouldn't have to do an entire Ordinance amendment. Discussion was also held on the amounts for the fines and felt that we need to make them significant. **Motion by Keckeisen, second by Johnson to approve the Ordinance as is with the exception of removing Section 8B and making it a separate Appendix for the Fines & Forfeiture Fee Structure. Motion to amend by Keckeisen, second by Babcock, to change the forfeitures to \$250-first offense, \$500-second offense, \$1000-third offense, \$1500-fourth and each subsequent offense. All in favor. Motion carried to amend the Ordinance. Motion by Keckeisen, second by Johnson, to approve the amended Ordinance. All in favor. Motion carried.**

**EMPLOYEE UPDATE:** Ms. Diemert reported that the hiring for the Truck Driver/Equipment Operator was done following testing and interviews by the hiring committee which was made up of the Director, the Foreman, and the SW Chair. Robin Fell was hired for the position. An eligibility hiring list was also created for any positions available over the next year.

Ms. Diemert also reported that one employee is off following knee surgery which was not a Worker's Comp injury. Another employee is off with a broken hand which is a Worker's Comp injury.

**DISCUSS "RE-USE" POLICY AT THE LANDFILL:** Ms. Diemert presented the revised Re-Use/Reduce/Recycle Policy for the landfill as requested by the Committee at the last meeting. She also included a copy of the State Statute that recommends this hierarchy of alternatives to waste disposal. **Motion by Keckeisen, second by Gatterman, to approve the Landfill Reduce, Reuse, and Recycling Policy. All in favor. Motion carried.**

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert presented information again on the NEWCMG Conference in Waupaca and Committee members will let her know if they plan to attend. There were no other trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Updates on items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, October 13, 2010 at 6:15 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:40 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**OCTOBER 13, 2010, 6:15 PM**  
**LANDFILL OFFICE, 1420 HWY 21, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
 Dean Morgan, Vice-Chair  
 Florence Johnson, Secretary  
 Mike Keckeisen  
 Patrick Gatterman

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
 Barbara Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:15 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Johnson, second by Keckeisen, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 8, 2010:** *Motion by Morgan, second by Gatterman, to approve the Open Session minutes as printed for the September 8, 2010 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no correspondence or other business to present.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report and Check Summary for September 2010, as well as the 2011 budget update and discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Financial Report and Check Summary for September 2010, as well as the 2011 Budget Update. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated October 13, 2010 (see attached copy) and discussion was held. *Motion by Gatterman, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE ON BOND RESOLUTION FOR CELL #4 CONSTRUCTION:** Ms. Diemert reported that the Bond Resolution failed and that the \$500,000 for next year's construction will be written into the budget. Much discussion was held on whether this funding should come from sales tax revenues.

**UPDATE ON LANDFILL OPERATIONAL ORDINANCE #16-1989:** Ms. Diemert reported that the Landfill Operational Ordinance passed at County Board as Ordinance #15-2010 with one "no" vote. The Ordinance will become effective 30 days after publication however we will need to notify our

will be notified of the new permit requirement and has ordered the truck stickers, as well as the sign for the road informing all customers that a permit is required.

**MIKE KECKEISEN LEFT THE MEETING AT 6:50 PM.**

**DISCUSS AND SET SATURDAY HOURS FOR 2011:** Ms. Diemert reported that many of our Saturday customers complain about our not being open until 10:00AM on Saturdays and would like earlier hours so they can have a good portion of the weekend left. She is recommending that the hours be changed to 8:00 AM – Noon on Saturdays from the first weekend in May through Labor Day weekend for 2011. Discussion was held. *Motion by Johnson, second by Babcock, to approve the new Saturday hours from 8:00 AM – Noon for 2011. All in favor, 1 absent. Motion carried.*

**DISCUSS AND APPROVE OUT-OF-COUNTY HAULING:** Ms Diemert reported that she has four potential curbside collection contracts in Marquette and Waushara County and wanted Committee approval to seek and obtain out-of-county hauling contracts as this is tippage that would not come in to our landfill unless we provided the hauling service. *Motion by Johnson, second by Gatterman, that the Solid Waste Director continue to market, advertise, and seek out-of-county hauling contracts within one hour of the landfill. All in favor. Motion carried.* Ms. Diemert was instructed that if there were potential customers greater than one hour she could come back to the Committee for approval on a case-by-case basis. It was also understood that additional drivers and trucks may be necessary to bring in additional tippage, however, the additional revenues would cover these costs.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Personnel Recruitment Form for retiring employee, Permit fees waiver for landfill and municipal haulers, IROW contracted employees for recycling building.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, November 10, 2010 at 6:00 PM at the Courthouse. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:22 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

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**MINUTES**  
**SCLS BOARD OF TRUSTEES**  
**October 11, 2010 12:15 p.m.**  
**SCLS Headquarters**

**Present:** J. Ashford, R. Barden, C. Chapman, F. Cherney, P. Cox, L. Davis-Brown, M. Furgal, J. Harrington, N. Holman, T. Iaccarino, B. Keen, S. Martin, H. O'Donnell, G. Poulson, J. Pugh, N. Stevenson, P. Townsend, D. Wiganowsky

**Also Present:** H. Moe, S. Morrill, P. Nelson, M. Van Pelt

**Absent:**

**Excused:** J. Healy-Plotkin, T. McIlroy, M. Nelson, P. Westby

**Call to Order:** J. Pugh, President, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors and new board members: None
- b. Changes/additions to the agenda: none
- c. Requests to address the board: none

**Minutes:** P. Townsend moved approval of the September 13, 2010 minutes. R. Barden seconded. Motion carried.

**Bills for Payment/Financial Statements:** J. Ashford reviewed the bills for payment in the amount of \$247,468.68 and moved approval. G. Poulson seconded. Motion carried.

**President's Report:** J. Pugh encouraged the board to attend the Cornerstone event November 10, which will honor Phyllis Davis and Bob Keen. She also noted the sign-up sheet for those interested in donating food and/or drinks for the Cornerstone event.

**Committee Reports:**

**Budget & Finance/Personnel:** S. Morrill discussed the major changes from the 2010 to 2011 budget, annual system plan, and cataloging contract.

**2011 budget:** B. Keen moved approval of the 2011 SCLS Budget. S. Martin seconded. Motion carried.

**2011 Annual Plan:** G. Poulson moved approval of the 2011 Annual System Plan. N. Holman seconded. Motion carried.

**Cataloging Contract:** N. Holman moved approval of the Cataloging contract. J. Ashford seconded. Motion carried.

**SCLS Foundation Report:** L. Davis-Brown noted the Annual Membership meeting was not well attended, but the M&I Wealth Management fund managers discussed the funds and an annual report is available.

**Circulation and ILL Statistics:** No report.

**System Director's Report:** M. Van Pelt inquired whether anyone had any questions regarding her system director's report. She noted an article in the *Library Journal* which ranked public libraries nationally. Wisconsin had four "starred libraries" listed, all from the South Central Library System!! The libraries are the Kilbourn Public Library, Middleton Public Library,

S. Morrill noted the UW-Madison offsite storage facility has been tabled due to lack of funding.

The Marshall Public Library asked for reimbursement of services provided to Waterloo residents. The Waterloo Library has decided not to reimburse Marshall for services; therefore, Marshall will be cutting off services to Waterloo residents. SCLS will need to be involved in annual meetings to discuss this service border closing.

G. Poulson inquired what Marty's observations have been during her visits with member libraries. The consensus is that the libraries appreciate the staff visit and services SCLS provides.

M. Van Pelt attended the Oregon Library's 100 year anniversary. There was a great turnout and she noted the new circulation desk was built with donated wood from Oregon residents. Phil Cox stated Paul Morrison, of the company Wood Cycle, was responsible for crafting the trees donated by the Oregon residents, into the finished product for the circulation desk in Oregon.

**Administrative Council (AC) Report:** The minutes may be viewed here:

<http://www.scls.info/committees/ac/minutes/2010-02-18.pdf>.

Stef noted the budget and system plan were approved by the committee.

**Multitype Advisory Committee (MALC) Report:** MALC approved the proposal to disband the committee. The Administrative Council will review the proposal in November and if approved, the SCLS By-laws committee will need to meet to discuss the needed changes to the SCLS by-laws.

**Other Business:**

N. Holman noted the handout included in the board packet, "Fast Facts about WI Public Library Service 2009" and was impressed that six out of ten state residents are registered library users.

**Information sharing:**

J. Ashford noted that Sauk County funding is at 100% - so far.

P. Cox noted the change to the System Director's report. The board is expected to read the report prior to the board meeting. He appreciated that Marty treated the board as literate by not reiterating her report. He views this as a positive change, as well as a challenge.

S. Martin noted that Katherine and J. Robert Curtis will receive the Columbia County Library Board Advocates of the Year award.

The November Board meeting will be held at the South Madison Branch. A map will be included in the board packet. A tour of the delivery facility will follow the board meeting.

Meeting adjourned at 12:54 p.m.

Heidi Moe, Recorder

Your county  
extension office



**UW**  
**EXTENSION**  
Cooperative Extension  
Adams County

**Extension Committee**  
**Minutes of Meeting**  
September 7, 2010 @ 9:00 AM  
Adams County Community Center  
569 N. Cedar Street, Room 103  
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:01 a.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Jack Allen, Karl Klingforth and Florence Johnson. Diane England and Glenn Licitar were excused.  
**Extension Staff Present:** Don Genrich, Jennifer Swensen, and Linda Arneson  
**Others Present:** Carolyn Wood, Al Sebastiani, Chair Adams County Board of Supervisors; John Albert, Adams County Corporation Counsel; Tom Schmitz, UW-Extension Central District Director and Susan Pleskac, UW-Extension 4-H Volunteer Leadership Specialist
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Klingforth to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Klingforth Second by Allen to accept minutes of the Extension Committee Meeting of August 10, 2010 as presented. Motion carried.
6. **Public Participation:** None
7. **Resource/Extension Communication:** None
8. **Items for Action or Discussion:**
  - a) Motion by Klingforth for the Committee to convene in closed session per §19.85(1)(g), Wis. Stats., for purposed of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Second by Allen Motion carried.

Motion by Klingforth, Second by Allen to reconvene in open session per §19.85(2), Wis. Stat., to consider and vote on appropriate matters. Motion carried. Committee reconvened in open session at 10:50 a.m.

Motion by Klingforth that the Committee upon review of the actions taken by Adams County 4-H staff and UW-Extension in terminating the 4-H volunteer leader relationship with Carolyn Wood hereby finds that those actions were appropriate; based both by the facts and by her participation in a volunteer program being a privilege and not a guaranteed right. Second by Allen. Motion carried.

Chair, Johnson, asked Ms. Wood if she had any comments. Ms. Wood made a few

comments. Adams County Extension Committee Meeting, 9/7/10

Motion by Allen to recess for 5 minutes. Second by Klingforth. Motion carried.  
Meeting recessed at 11:03 a.m.

Meeting reconvened with call to order by Florence Johnson, Chair at 11:10 a.m.

- b) Review Check Summary and Financial Statement, if available: Check Summary and Financial Statement were not available, will be reviewed at next regular meeting.
- c) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Theresa Wimann and Approve Out-of County Calendars for Donald Genrich and Jennifer Swensen: Motion by Allen Second by Klingforth to place Monthly Reports on file and approve monthly calendars for agents. Motion carried.
- d) 2011 Budget: Genrich explained to the Committee that a possible Retention Award for the 4-H/Youth Development Agent and a possible Rank Change for the Ag Agent were figured into the salary contract for these agents.

133-Contracts for the Agriculture Agent, 4-H/Youth Development Agent and Family Living Agent were reviewed by the Committee. Motion by Allen Second by Klingforth to approve the 133-Contract for the July 1, 2010 to June 30, 2011 term. Motion carried. The contracts will be forwarded to John Albert and Barb Petkovsek.

The 2011 Adams County UW-Extension proposed budget packet was reviewed and discussed by the Committee. Motion by Allen to approve the proposed budget packet and forward to the Finance Committee. Second by Klingforth. Motion carried.

In the event that Johnson is unable to accompany Genrich to the meeting with the Finance Committee it was decided that Klingforth would attend this meeting with Genrich.

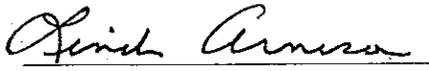
- e) Hiring Status of Family Living Position – Interview Dates and Committee Participation: Genrich advised Committee that the initial interviews had taken place on September 2, 2010 in Stevens Point. Three candidates were selected to be interviewed in Adams County on September 16, 2010. Genrich will mail the resumes for the three candidates to the Committee members to review prior to the interview on the 16<sup>th</sup>.
- f) 4-H Letter of Agreement volunteer Liability Insurance - Resolution: Swensen discussed the Letter of Agreement with the Committee members. This letter of agreement would be between Adams County and County Mutual Insurance Corporation accepting endorsement for liability coverage to the Adams County 4-H program at no cost to the County.

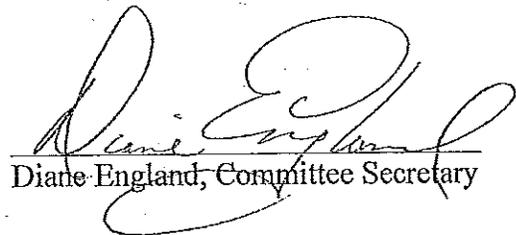
Motion by Klingforth that a Resolution be drafted to go forward to the County Board for approval. Second by Allen. Motion carried.

- g) SAYL Program – Mentor for Youth: Discussion held on this program where High School youth would be mentored by County Board members. Motion by Allen that

Diane England be the mentor from the Extension Committee. Second by Klingforth.  
Motion carried.

- h) Jobs/Education Program: Passed to next regular Committee Meeting.
- i) Clean Sweep Report: Genrich gave a report to the Committee on the 2010 Clean Sweep program. All Committee members agreed that the Clean Sweep is a very worth while program.
9. Set Next Meeting Date: Next meeting date is set for 1:00 p.m., October 5, 2010 in room 103 at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Family Living Educator Position - Update
  - 2011 Budget - Update
  - SAYL Program/Mentor for Youth - Update
  - Jobs/Education Program
11. Adjourn: Motion by Allen and Second by Klingforth to adjourn. Motion carried. Meeting adjourned at 12:24 p.m.

  
 Minutes taken by  
 Linda Arneson  
 Clerk/Bookkeeper  
 UW-Extension, Adams County

  
 Diane England, Committee Secretary

**These minutes have not been approved by the Resource & Recreation Committee.**



**Extension Committee  
Minutes of Meeting  
September 16, 2010 @ 8:30 AM  
Adams County Community Center  
569 N. Cedar Street, Room 103  
Adams, WI 53910**

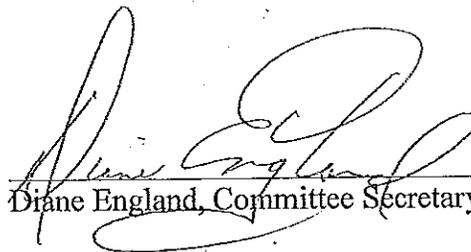
1. **Call to Order:** Meeting was called to order at 8:37 a.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Jack Allen, Karl Klingforth, Florence Johnson, Diane England and Glenn Licitar.  
**Extension Staff Present:** Don Genrich and Linda Arneson  
**Others Present:** Tom Schmitz, UW-Extension Central District Director
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Klingforth to approve agenda. Motion carried.
5. **Closed Session:** Motion by Licitar for the Committee to convene in closed session per §19.85(1)(c), Wis. Stats., for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by England. Roll Call: Klingforth – Yes, Allen – Yes, Licitar – Yes, England – Yes and Johnson – Yes. Motion carried.
6. **Reconvene in Open Session:** Motion by Klingforth Second by Allen to reconvene in open session per §19.85(2), Wis. Stats., to consider and vote on appropriate matters.

Motion by England to move forward with decisions reached in closed session and to authorize Tom Schmitz to proceed with implementing action agreed upon in closed session. Second by Allen. Roll Call: Klingforth – Yes, Licitar – Yes, England – Yes, Allen – Yes, Johnson – Yes. Motion carried.

7. **Adjourn:** Motion by England and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 1:10 p.m.



Minutes taken by  
Linda Arneson  
Clerk/Bookkeeper  
UW-Extension, Adams County



Diane England, Committee Secretary

Your county  
extension office



**UW**  
**Extension**  
Cooperative Extension  
Adams County

**Extension Committee**  
**Minutes of Meeting**  
October 5, 2010 @ 1:00 PM  
Adams County Community Center  
569 N. Cedar Street, Room 103  
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:00 a.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Jack Allen, Karl Klingforth, Florence Johnson, Diane England and Glenn Licitar, all present.  
**Extension Staff Present:** Don Genrich, Jennifer Swensen, and Linda Arneson
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Licitar and Second by Klingforth to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Klingforth Second by Allen to accept minutes of the Extension Committee Meeting of September 7 and 16, 2010 as presented. Motion carried.
6. **Public Participation:** None
7. **Resource/Extension Communication:** None
8. **Items for Action or Discussion:**
  - a) **Review Check Summary and Financial Statement for August 2010:** August Check Summary and Financial Statements were reviewed. Motion by England Second by Licitar to place Financial Statements for July on file. Motion carried.
  - b) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Theresa Wimann and Approve Out-of County Calendars for Donald Genrich and Jennifer Swensen:** Committee discussed the monthly reports and calendars. Motion by Licitar Second by Allen to place Monthly Reports on file and approve monthly calendars for agents. Motion carried.
  - c) **2011 Budget:** Genrich and Klingforth updated the Committee on the October 4<sup>th</sup> meeting with the Finance Committee. Genrich advised that the salary had been set for the new Family Living Agent and this resulted in a \$4,965.00 decrease to Line Item 316. In addition several changes were made by the Finance Committee. Motion by Klingforth to approve the change to Line Item 316 and the changes by Finance Committee Second by England Motion carried.
  - d) **Family Living Position:** Genrich advised the Committee that Mary Ann Olson has accepted the position with a start date of November 1, 2010.

- e) SAYL Program:  
Jennifer gave an update on the program. There is enthusiasm with the A-F High School students resulting in a request for more students to be involved.
- f) Jobs/Education Program: Discussion held on possible programming in the future.
9. Set Next Meeting Date: Next meeting date is set for 1:00 p.m., November 9, 2010 in room 103 at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- 2011 Budget - Update
  - SAYL Program/Mentor for Youth - Update
11. Adjourn: Motion by Allen and Second by England to adjourn. Motion carried. Meeting adjourned at 2:10 p.m.



Minutes taken by  
Linda Arneson  
Clerk/Bookkeeper  
UW-Extension, Adams County

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Diane England, Committee Secretary

**These minutes have not been approved by the Resource & Recreation Committee.**

