

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
 Adams County Board Room, October 15, 2013 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of September 17, 2013 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Roekle, Roseberry, Sebastiani, Stuchlak, Allen and Babcock.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint to Long Term Support Committee; Kelly Malecki-Parent/Children's Waiver and Norma Davis-Elderly Representative, to replace Carol Atkins and Keisha Walters.
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Administrative Coordinator/Director of Finance report
 - Daric Smith, RIDC
 - Presentation by Bluestone Safety Products Incorporate;
 - What Occurs at Health & Human Services presented by the Management Team and HHS oversight Committee
 - Town of Rome Ordinance No. 13-06, an ordinance to revise and consolidate, amend, supplement and codify the general ordinances and by laws of the Town of Rome.

15. Review Committee Minutes			
Admin & Fin 8/6, 9/9, 9/10, 9/11, 9/16 BOA 9/25 County Board 9/17 Executive 9/6	H&HS 9/18 Highway 9/12 Land & Water 8/12 Library 9/23	Parks 8/13, 8/21, 9/10 P&Z 10/2 Property 8/13, 8/23, 9/19, 9/30	PS&J 9/18 Safety 9/11, 9/26 Solid Waste 9/11 Surveyor 9/2013 UW Ext 9/10

16. **Resolutions:**
 - Res. #76:** To recognize Debra Barnes' resignation effective September 13, 2013, and honor her 14 years of service to Adams County.
 - Res. #77:** Resolution to oppose Assembly Bill 288.
 - Res. #78:** To reclassify Lead Maintenance Technician Tracy Hamman to Building and Grounds Director, Department Head of Maintenance effective January 1, 2014.
 - Res. #79:** To amend Resolution 13-2013 to (1) establish a new wage structure for the Medical Examiner positions in fiscal year 2013; and (2) approve 2013 retroactive pay for the Medical Examiner.
 - Res. #80:** To participate in the Wisconsin Family Foundations Home Visiting Program Grant. We have been asked by the state to participate in this grant based on the Wisconsin Department of Children and Families Wisconsin Home Visiting Needs Assessment findings. We would request that we hire a 1.0 FTE Public Health Nurse Supervisor, a 1.0 FTE Public Health Nurse to implement this grant and a 1.0 FTE billing support staff. The 1.0 FTE billing support staff will be funded through this grant at 50%, the 1.0

FTE Public Health Nurse Supervisor will be funded through this grant at 50%, and the 1.0 FTE Public Health Nurse will be funded through this grant at 100%. A contract for additional home visiting services will be provided by Renewal Unlimited, Inc.

Res. #81: To approve the contract (attached) between Adams County Health & Human Services and Central Wisconsin Community Action Counsel, Inc. for the purpose of the operation of the Wisconsin Home Energy Assistance Program (WHEAP).

Res. #82: To approve the Big Roche-A-Cri Lake Hydroelectric Plant Lease Agreement between Adams County and Cottonville, Inc.

17. **Ordinances:**

Ord. #14: County Trunk Highway "E" (County Trunk Highway "B" To 6th Avenue) Speed Reductions

Ord. #15: Rezone property owned by Scott and Deborah Parr, from an A1 and A1-15 Exclusive Agriculture District and R2 Rural Residential District to an A-3 Secondary Agriculture District; Properties (11.877 and 11.76 acres) located in the NE¹/₄, SW ¹/₄ & NW ¹/₄, SE ¹/₄, Section 31, Township 16 North, Range 6 East, on Hwy 13, Town of Easton, Adams County, Wisconsin.

Ord. #16: Rezone property owned by Scott and Deborah Parr, from an R2 Rural Residential District to an A1 Exclusive Agriculture District; Properties (39.22 acres) located in the NW ¹/₄, NE ¹/₄, Section 21, Township 16 North, Range 6 East, Lot 1 of CSM 5614 on 10th Drive, Town of Easton, Adams County, Wisconsin.

Ord. #17: Rezone property owned by Edward and Laurie Golden, from an A1 Exclusive Agriculture District to an R1 LL Single Family Residential District. Property (2.5 acres) located in the NE ¹/₄, NE ¹/₄, Section 33, Township 18 North, Range 6 East at 1013 Czech Avenue, Town of Preston, Adams County, Wisconsin.

Ord. #18: Rezone property owned by Roland and Sandra Jensen, from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agricultural District (32 acres) and to an A3 Secondary Agricultural District (8 acres); Properties located in the SW ¹/₄ SW ¹/₄, Section 22, Township 14 North, Range 7 East at 398 Golden Avenue, Town of New Haven, Adams County, Wisconsin.

18. **Denials:** None

19. **Petition:** None

20. Approve Claims

21. Approve Per Diem and Mileage

22. Motion for County Clerk to correct errors

23. Set next meeting date

24. Adjournment

HEALTH & HUMAN SERVICES DEPARTMENT

108 East North Street
Friendship, Wisconsin 53934-9443
Toll Free: 1-888-830-3454
Telephone: 608-339-4505
Facsimile: 608-339-4585
e-mail: adamshhsd@co.adams.wi.us
web site: <http://www.co.adams.wi.gov>



October 2, 2013

John West
Adams County Board Chair

Dear John:

I am writing to request some changes to the Long Term Support Planning Committee. There are some members on the committee that either no longer lives in the area or do not attend meetings, or have passed away. I have found replacements for them and would appreciate their appointment to the Long Term Support Planning Committee.

Please remove:

Carol Atkins

Keisha Walters

Please add:

Kelly Malecki – Parent/Children's Waiver
1395 11th Court
Friendship, WI 53934

Norma Davis – Elderly Representative
171 S. Pierce Street
Adams, WI 53910

Sincerely;

Diane Osborn, Long Term Support Manager

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health 608-339-4513
Youth Services 608-339-4511
Economic Support 608-339-4505

Aging & Senior Center 608-339-4251
Long Term Support 608-339-4262
Outpatient Clinics 608-339-4511



Trena Larson

Administrative Coordinator/Director of Finance

400 N. Main Street · P.O. Box 102 · Friendship, WI 53934-0102

Phone: 608-339-4579 · Cell: 608-403-1618 · Fax: 608-339-4509

Trena.Larson@co.adams.wi.us

County Board

10/15/13

Office Activities

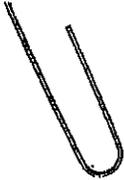
1. Prepare for 2014 Budget
 - a. Assist and answer departments questions related to the budget process
 - b. Meet with departments regarding budget updates
 - c. Forecast 2014 Levy
2. Oversee the Land & Water Department
 - a. Coordinate with staff
 - b. Correspondences related to daily operations
3. Wage Study Consortium (WIPFLI)
 - a. Work with consortium and consultant on Final report
4. Work with Corporation Counsel and Child Support staff on fiscal operations

Upcoming Activities

1. Budget
 - a. Finalize and create Budget Book for Board Members and Departments
 - b. Prepare Budget publication for newspaper
 - c. Prepare Resolution for recommendation of 2014 Budget
2. Year End processes
 - a. Schedule and prepare 2013 training
3. Cross Training of Staff
 - a. Payroll (1st priority)
 - b. General Ledger/Account Reconciliations
 - c. Accounts Payable
4. Review Employee Handbook and General and Administrative Polices for conflicts in language
 - a. Prepare a Training
5. Complete Incident Command System (ICS) 400 – Emergency Management

Important Dates

1. October 30th Budget Books ready for pick-up
2. November 4th- 5th Administrative Coordinator/Director of Finance meet with Board members to answer budget questions and help draft proposed budget revisions
3. November 6th - Board Members meet with Admin/Finance to go over proposed budget revisions
4. November 19th - Public Hearing and adoption of 2014 County Budget by County Board



ORDINANCE NO. 13-06

AN ORDINANCE TO REVISE AND CONSOLIDATE, AMEND, SUPPLEMENT AND CODIFY THE GENERAL ORDINANCES AND BY LAWS OF THE TOWN OF ROME.

The Town Board of the Town of Rome, Wisconsin, do ordain as follows:

Section 1. The amendment to the code of ordinances in book form entitled, "Municipal Code of Ordinances of the Town of Rome", having been placed on file and open to public inspection in the office of the town clerk for a period of two weeks, commencing September 19, 2013, in accordance with the procedure provided under Sec. 66.0103 of Wis. Stats. is hereby adopted as an amendment to the general code of ordinances in and for the Town of Rome, Adams County, Wisconsin.

Section 2. The amendment to the code of general ordinances are hereby adopted in:

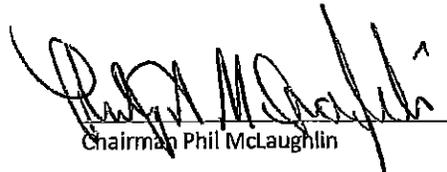
- CHAPTER 10 ZONING
- 10.03 REGULATIONS
- 10.12 GENERAL AG DISTRICT
- 10.125 SECONDARY AG DISTRICT
- 10.09 R-4 DISTRICT
- 10.10 R-5 DISTRICT
- ZONING MAP

CHAPTER 16 DEFINITIONS

Section 3. This ordinance shall take effect upon passage and posting as required by law.

Adopted: September 19, 2013

Posted: September 20, 2013



Chairman Phil McLaughlin

Approved, Attested by:



Clerk Deena Griffin

Deena Griffin certified that a copy of Ordinance 13-06 was posted on September 20, 2013

- Municipal Building
- Pritzl's Trading Post
- US Bank
- Nekoosa State Bank

**PLAN COMMISSION
FINDING OF FACTS
For
Zoning Code Text Amendment**

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 10.03(2)(i)

Proposed amendment: Prohibit roosters in in districts other than agricultural or conservancy.

Findings of Fact: To control noise nuisance in the residential districts.

Commission Chairman _____ **Dated:** _____

Plan Commission Recording Secretary _____ **Dated:** _____

i) Domestic animals, other than common household pets, are prohibited outside of Agricultural and Conservancy Districts except as follows:

1. R-1 District outside of subdivisions and with a minimum area of two (2) acres: limit = one (1) animal unit
2. R-2, R-4 and R-5 and B-1 Districts:
 - a. Minimum two (2) acres: limit = one (1) animal unit
 - b. Minimum three (3) acres: limit = one (1) animal unit or two (2) horses
 - c. Minimum five (5) acres: limit = two (2) animal units or three (3) horses
 - d. Minimum nine (9) acres: limit = two (2) animal units or five (5) horses

Note: A conditional use permit (CUP) is required for keeping domestic animals in the B-1 District.

3. Roosters are prohibited.

**PLAN COMMISSION
FINDING OF FACTS
For
Zoning Code Text Amendment**

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 10.12(A-1) and 10.125(A-2)

Proposed amendment: limit the number of animals allowed in the districts.

Findings of Fact: Clarify and simplify regulations regarding number of animal units allowed in the A-1 and A-2 districts.

Commission Chairman _____ **Dated:** _____

Plan Commission Recording Secretary _____ **Dated:** _____

(2) PERMITTED USES:

- (a) Any permitted use in the R-2 District
- (b) Apiculture
- (c) Floriculture
- (d) Forestry
- (e) General crop farming.
- (f) Greenhouse
- (g) Horticulture
- (h) Dairying and livestock raising not to exceed four (4) animal units per acre and less than five hundred (500) animal units total

(2)

(i) Nursery

(j) Orchard

(k) Pond

(l) Roadside stand (In season) for the sale of products produced on the premises

(m) Truck farming

(n) Viticulture

**PLAN COMMISSION
FINDING OF FACTS
For
Zoning Code Text Amendment**

Applicant: Town of Rome
1166 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 10.09(R-4) & 10.10(R-5)

Proposed amendment: To allow hobby farming in the districts.

Findings of Fact:

To strike a balance between maximizing use of property, especially in light of increasing interest in locally grown foods, and protecting the residential character of these districts.

Commission Chairman _____ **Dated:** _____

Plan Commission Recording Secretary _____ **Dated:** _____

10.09 R-4 RURAL RESIDENCE DISTRICT:

(1) PURPOSE: The R-4 District is designed to provide a District in which density can be reduced and at the same time allow the broader use of hobby, and recreational activities that normally would not be compatible in a more densely populated area.

(2) PERMITTED USES:

(a) Any use permitted in the R-1 District.

(3) CONDITIONAL USES:

(a) Any conditional use enumerated in the R-1 District.

(b) Hobby farming, subject to the following limitations:

1. The parcel must be at least ten (10) acres in size.
2. No more than 65% of the total parcel area may be used for the farming/agricultural purpose.
3. The total animal units maintained on the parcel shall not exceed four (4) per acre.
4. No manure may be stored or allowed to accumulate within ten (10) feet of the parcels boundaries.
5. No manure generated off of the parcel may be spread or stored on the parcel.
6. A single family dwelling must exist on the parcel.

(2)

10.10 R-5 RURAL ESTATE RESIDENCE DISTRICT:

(1) PURPOSE: The R-5 District is designed to provide a district that allows for larger homes, and accessory structures and provide an environment for hobby, and recreational activities which require larger tracts of land so as not to interfere with home owners in the more densely populated areas of the town.

(2) PERMITTED USES: Any use permitted in the R-1 District

(3) CONDITIONAL USES: Any conditional use enumerated in the R-4 District

**PLAN COMMISSION
FINDING OF FACTS
For
*Zoning Map Amendment***

Applicant: Robert Brammer
3639 S 19th St
Milwaukee, WI 53212

Zoning amendment request:

Consideration of the proposed zoning amendment from R-4(Rural Residence District) to R-2(One & two family & Manufactured dwelling residence district) relating to the property owned by Robert C. Brammer described as follows:

Parcel # 030-00208-0010 described as PT SW ¼, SW ¼, Sec. 14, T20N, R5E, Lot 2 CSM 4256 with an address of 1594 Apache Ave., Nekoosa, WI 54457.

The Plan Commission approved the zoning amendment request at the August 6, 2013 meeting and forwarded the request to the Town Board with the recommendation to approve.

Finding of Fact: Change to make parcel conforming with its zoning district. The rezoned parcel will continue to conform with the Town Comprehensive Plan.

Plan Commission Chairman _____ Dated: _____

Plan Commission Recording Secretary _____ Dated: _____

**PLAN COMMISSION
FINDING OF FACTS
For
*Zoning Map Amendment***

**Applicant: Karl Branske
N2021 State Road 49
Berlin, WI 54923**

Zoning amendment request:

Consideration of the proposed zoning amendment from R-4(Rural Residence District) to R-2(One & two family & Manufactured dwelling residence district) relating to the property owned by Karl A. Branske described as follows:

Parcel # 030-00206-0000 described as PT SW ¼, SW ¼, Sec. 14, T20N, R5E, Lot 1 CSM 4256 with an address of 1596 Apache Ave., Nekoosa, WI 54457.

The Plan Commission approved the zoning amendment request at the August 6, 2013 meeting and forwarded the request to the Town Board with the recommendation to approve.

Finding of Fact: Change to make parcel conforming with its zoning district. The rezoned parcel will continue to conform with the Town Comprehensive Plan.

Plan Commission Chairman _____ Dated: _____

Plan Commission Recording Secretary _____ Dated: _____

**PLAN COMMISSION
FINDING OF FACTS
For
*Zoning Code Text Amendment***

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: Chapter 16 Definitions

Proposed amendment: Add poultry to the definition of "livestock"

Findings of Fact: Not necessary.

Commission Chairman _____ **Dated:** _____

Plan Commission Recording Secretary _____ **Dated:** _____

LIVESTOCK: Domestic farm animals, such as cattle, horses, sheep, poultry and pigs.

RESOLUTION 76 - 2013

RESOLUTION TO RECOGNIZE DEBRA BARNES
FOR HER YEARS OF SERVICE TO ADAMS COUNTY

INTRODUCED BY: Public Safety & Judiciary Committee

INTENT & SYNOPSIS: To recognize Debra Barnes' resignation effective September 13, 2013, and honor her 14 years of service to Adams County.

FISCAL NOTE: NONE.

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Debra Barnes for her 14 years of service and dedication to Adams County; and

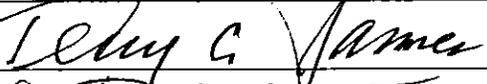
WHEREAS: Acknowledgement is given to Debra Barnes for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Debra Barnes for her 14 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Debra Barnes for a long and successful continued career.

Recommended for adoption by the Public Safety & Judiciary Committee this 18th day of September, 2013.






Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of
Tabled _____ October, 2013.

County Board Chair

County Clerk

Reviewed by Corporation Counsel

Reviewed by AC/DOF

RESOLUTION 77 -2013

RESOLUTION OPPOSING 2013 ASSEMBLY BILL 288

INTRODUCED BY: Library Board of Trustees

INTENT & SYNOPSIS: Resolution to oppose Assembly Bill 288.

FISCAL NOTE: No cost.

WHEREAS: Assembly Bill 288 ("AB288") seeks to change the existing statute regarding reimbursement to counties with consolidated library systems for providing library services to residents in adjacent counties; and

WHEREAS: all Adams County residents along with the other consolidated county libraries already pay through a county levy to maintain public libraries; and

WHEREAS: in counties without consolidated libraries, not all residents pay to maintain libraries; and

WHEREAS: AB288 would force property taxpayers in some counties to functionally pay twice--to support their own library system and subsidize adjacent county residents; and

WHEREAS: preventing double taxation and some property taxpayers from subsidizing other counties' residents are the dual public policy purposes of the current law; and

WHEREAS: this bill would discourage county library consolidations for the purpose of creating efficiencies and lowering overhead costs; and

WHEREAS: AB288 could reduce annual funding for Adams County Library; and

WHEREAS: AB288 likely will pit libraries against libraries, counties against counties, and discourage consolidated libraries and their inherent efficiencies, across Wisconsin, as well as create more property tax inequity and subsidies which is not in the public interest;

NOW THEREFORE, BE IT RESOLVED: that the Adams County Library Board opposes AB288 and strongly urges the legislature to table AB288 and work with the statewide library community to ensure reimbursement policies that do not penalize selected property taxpayers and counties while subsidizing others, as well as work in the public's best interest to ensure open access to public library resources and services.

Recommended for adoption by the Library Board of Trustees this 4th day of October.

Patricia J. Jensen *Kathleen Chalover*
Gracie S. Heideman _____
Mary L. Nelson _____

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of October 2013
Tabled _____

County Board Chair County Clerk

P16

54

55

Reviewed by Corporation Counsel

56

Reviewed by Administrative Coordinator/Director of Finance

57

58

JOB DESCRIPTION
Adams County, Wisconsin

JOB TITLE: BUILDING & GROUNDS DIRECTOR
STATUS: Full Time, Exempt
DEPARTMENT: Maintenance
SUPERVISOR: Property Committee

GENERAL DESCRIPTION:

This position is responsible for planning, organizing, directing and performing the activities related to maintenance, repairs, and improvements of County buildings, grounds, equipment and furniture, in compliance with local, state and federal standards. The position requires participation in short-term and long-range planning for the Department and supervision of assigned employees to make the most effective and efficient use of skills, facilities, and equipment available.

JOB DUTIES:

The following duties are illustrative, and the person holding this position may be required to perform other duties of a similar nature or otherwise related to the position. It is not intended as a complete list of job duties, responsibilities, and/or essential functions.

1. Schedules, directs, supervises, and assigns activities and projects involving the maintenance, cleaning, construction and repair of County facilities. Oversees the maintenance of surrounding grounds and ensures a safe environment.
2. Conducts detailed inspections of assigned County facilities and if necessary, performs, assigns, or contracts repairs and replacement of plumbing, heating, ventilation, air conditioning and electrical systems in order to eliminate mechanical problems that occur and assure facilities remain functional.
3. Determines what repairs or maintenance can be performed in-house and what requires outside contractors; creates necessary request for bids for equipment, supplies and/or services. Monitors the work of outside contractors to insure compliance with contract and specifications and approve changes.
4. Develops and administers departmental policies and procedures. Provides for training of staff in proper work methods and general health and safety measures to ensure compliance with Departmental, County, state and federal laws. Ensures appropriate use of all applicable Personal Protective Equipment (PPE) and safe work practices.
5. Coordinates and meets with fire, elevator, and building inspectors. Evaluates outcomes and takes corrective measures as required. Maintains records relating to inspections, maintenance and repairs to County facilities.
6. Forecasts materials, equipment, supplies and staffing needs. Prepares and submits annual budget for Committee approval. Administers budget and approves expenditures and invoices; prepares and submits vouchers for payment.

7. Develops work schedule of maintenance department staff; reviews and approves time cards, authorizes time off. Administers disciplinary action of staff and recommends hiring and firing of employees, as required.
8. Attends monthly Property Committee meetings to provide status report and provide information regarding upcoming and ongoing projects. Carries out committee instructions and requests, and acts as liaison between other departments, agencies, and the Committee regarding maintenance or repair activities.
9. Responds to after-hours emergency situations as required.
10. Responds to public inquiries, requests, and complaints related to Departmental activities.
11. The Director may perform some or all of the general functions of the Department.
12. Performs other duties as requested by the Property Committee.

REQUIRED QUALIFICATIONS:

Graduation from high school or vocational school; supplemented with practical building maintenance experience; five years previous experience involved in working with standards, practices, methods, and processes of custodial, building maintenance and repairs, or maintenance crafts including HVAC system maintenance, plumbing, and electrical, of which one year has been in supervisory experience in maintenance and janitorial areas; or any equivalent combination of education and experience.

Valid Wisconsin Driver's License.

Must be available to report at the work site within 30 minutes notice in emergency situations.

ADDITIONAL QUALIFICATIONS:

Ability to make rough sketches and to read and interpret blueprints and building or machine schematics.

Limited computer knowledge and the ability to write and maintain reports, inventory records, complete routine records, respond to and submit e-mails and correspondence.

A pre-employment physical examination may be required.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

Must possess the ability to use functional reasoning in performing influence functions such as supervising, managing, leading, teaching, directing and controlling. Must be able to maintain strict confidentiality.

Must be able to read and interpret documents such as safety rules, operating and maintenance instructions, MSDS sheets, and procedure manuals.

Must possess the ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

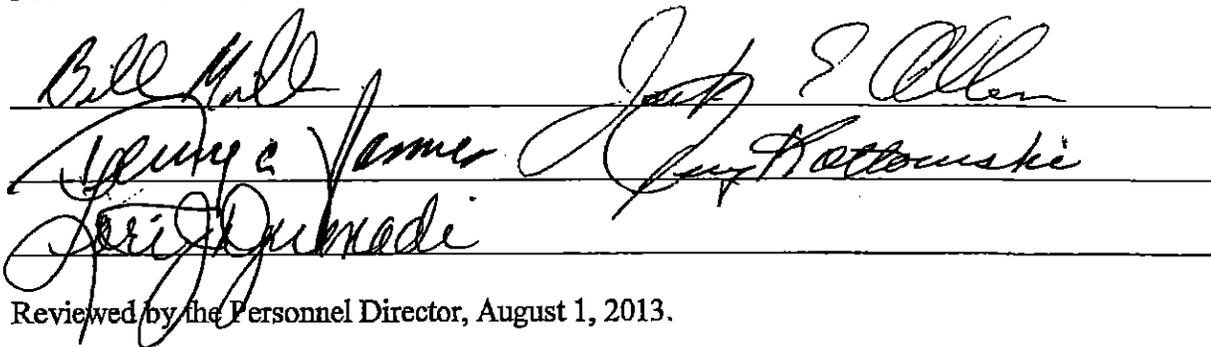
Must possess the ability to use a variety of power tools, lawn tractors, mowers, trimmers, maintenance equipment and meters. Must also be able to use office equipment including computer, adding machine, copier, and fax machine.

Must possess the ability to perform manual tasks requiring average physical strength, including the ability to lift 50 pounds. Ability to exert moderate but not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing and pulling.

Ability to occasionally work under conditions which require exposure to environmental factors such as temperature variations and extremes, odors, toxic agents, irate individuals, noise, machinery, electrical currents and/or dust. This exposure may cause some discomfort and present a minimal risk of injury.

Exposure to Blood borne Pathogens is considered (high/medium/low) for this position.

Approved by the Property Committee this 13th day of August, 2013


Bill Hall
James J. Allen
James J. Kattowski
Teri J. Madei

Reviewed by the Personnel Director, August 1, 2013.

RESOLUTION 79 -2013
RESOLUTION TO AMEND RESOLUTION 13-2013

INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: To amend Resolution 13-2013 to (1) establish a new wage structure for the Medical Examiner positions in fiscal year 2013; and (2) approve 2013 retroactive pay for the Medical Examiner.

FISCAL NOTE: There are sufficient funds in the 2013 Medical Examiner Budget for payment of the following back pay to the medical examiner:

\$5,830.00	Wages account no.	100 E 05 51290 110 000
\$ 446.00	FICA account no.	100 E 05 51290 210 000

WHEREAS: Resolution 13-2013 was adopted by the County board on February 19, 2013 establishing a wage structure for the Medical Examiner positions; and

WHEREAS: Since adoption of said Resolution, the Medical Examiner has exceeded the anticipated number of work hours, requiring Adams County to re-evaluate and re-establish wages; and

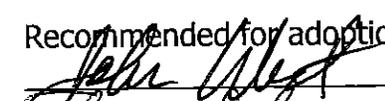
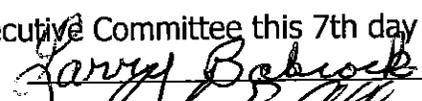
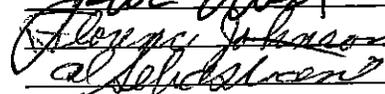
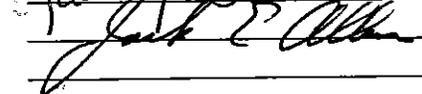
WHEREAS: That the Administrative & Finance Committee has determined that the 2013 budget contains sufficient funding to increase the annual Medical Examiner's salary to \$23,660, specifically excluding all costs associated with per-call duties for said Medical Examiner position;

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that Resolution 13-2013 is hereby amended to increase the annual Medical Examiner's salary to \$23,660 and specifically exclude all costs associated with per-call duties for said Medical Examiner position; and

BE IT FURTHER RESOLVED: That the Medical Examiner receive retroactive pay from April 2013 through the date of adoption of this Resolution as stated in the above Fiscal Note; and

BE IT FURTHER RESOLVED: That this Resolution shall be effective through Midnight, January 1, 2014.

Recommended for adoption by the Executive Committee this 7th day of October, 2013.

 _____	 _____
 _____	 _____

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of October, 2013.

_____ County Board Chair	_____ County Clerk
<input checked="" type="checkbox"/> Reviewed by Corporation Counsel	<input checked="" type="checkbox"/> Reviewed by AC/DOF

RESOLUTION 80 2013

RESOLUTION

RESOLUTION TO ACCEPT the Wisconsin Family Foundations Home Visiting Program Grant.

INTRODUCED BY: Health & Human Services Board

INTENT & SYNOPSIS: To participate in the Wisconsin Family Foundations Home Visiting Program Grant. We have been asked by the state to participate in this grant based on the Wisconsin Department of Children and Families Wisconsin Home Visiting Needs Assessment findings. We would request that we hire a 1.0 FTE Public Health Nurse Supervisor, a 1.0 FTE Public Health Nurse to implement this grant and a 1.0 FTE billing support staff. The 1.0 FTE billing support staff will be funded through this grant at 50%, the 1.0 FTE Public Health Nurse Supervisor will be funded through this grant at 50%, and the 1.0 FTE Public Health Nurse will be funded through this grant at 100%. A contract for additional home visiting services will be provided by Renewal Unlimited, Inc.

FISCAL NOTE: A Transfer of Funds from the HHS fund balance in the amount of \$13,563.13 will be required in 2013. In addition this grant will create fiscal obligations for the years 2014-2016. See Exhibit A for estimated amounts.

WHEREAS: Adams County has a high number of child abuse and neglect referrals and all children deserve to be safe; and

WHEREAS: Adams County has poorer than state average infant and maternal health outcomes including a maternal smoking rate of 42.25% in 2012; and

WHEREAS: Adams County has been identified as one of 18 counties statewide eligible to apply for grant funds through the Wisconsin Family Foundations Home Visiting Program; and

WHEREAS: Home visiting has been used as an evidence-based service delivery method to improve pregnancy outcomes; improve family functioning; promote child health, safety, and development; and prevent child abuse and neglect; and

WHEREAS: Funding, via grant, will cover the cost of implementation of an intensive, evidence-based home visiting program for families with children age 0-3; and

WHEREAS: Additional revenue will be generated as part of the Adams County Nurse Family Partnership Program funded by the Wisconsin Family Foundations Home Visiting Grant Program and will be applied to offset any future levy obligations; and

WHEREAS: Adams County anticipates receiving a Wisconsin Family Foundations Home Visiting Program Grant for contract year 2013-2016 in the amount of \$931,629 which will be drawn against through October 31, 2016 to partially fund the new and previously unbudgeted 1.0 FTE Public Health Nurse Supervisor position and, fully fund the new and previously unbudgeted 1.0 FTE Public Health Nurse position and, partially fund the new and

49 previously unbudgeted 1.0 FTE Billing Support position in the Health and Human Services
50 Department; and

51
52 **WHEREAS:** Said positions have not been budgeted for fiscal years 2013 through 2016,
53 and;

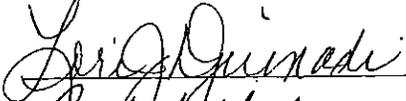
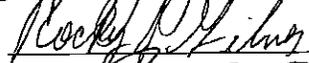
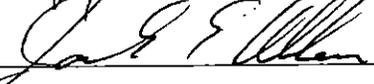
54
55 **WHEREAS:** A new non-lapsing account must be established for receipt and
56 administration of said funds through October 31, 2016;

57
58 **NOW THEREFORE, BE IT RESOLVED** by the Adams County Board of Supervisors to
59 approve receipt and administration of the Wisconsin Family Foundations Home Visiting
60 Program Grant in the amount of \$931,629; and

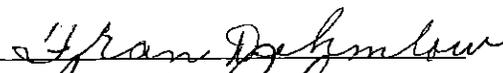
61
62 **BE IT FURTHER RESOLVED,** to create the positions of a 1.0 FTE Public Health Nurse
63 Supervisor, 1.0 FTE Public Health Nurse, and 1.0 FTE support staff in the Health and Human
64 Services Department to implement the Adams County Nurse Family Partnership Program in
65 coordination with Wisconsin Department of Children and Families and shall cease should
66 additional funding not be secured, and;

67
68 **BE IT FURTHER RESOLVED:** That the Adams County Health and Human Services
69 Department will comply with State and Federal rules for the program and will meet the
70 financial obligations under the grant as stated in the fiscal impact of the resolution.

71
72 Dated this 14th day of August 2013. Amended September 18, 2013 by the Adams County
73 Health and Human Services Board.

74
75 
76 _____
77 
78 _____
79 
80 _____
81 _____







82 Adopted _____
83 Defeated _____ by the Adams County Board of Supervisors this
84 Tabled _____ day of _____, 2013.

85
86
87
88 _____ County Board Chair _____ County Clerk
89 Reviewed by Corporation Counsel August 8, 2013
90 Reviewed by Administrative Coordinator/Director of Finance

Exhibit A

		Total Cost			Grant			County Portion		
		Annually	Per Month	2 months	Annually	Per Month	2 months	Annually	Per Month	2 months
2019 - 2 months										
Public Health Supervisor	50% Funded by Grant	101,443.62	8,453.64	16,907.27	50,721.81	4,226.82	8,453.64	50,721.81	4,226.82	8,453.64
Nurse	100% Funded by Grant	77,243.44	6,436.95	12,873.91	77,243.44	6,436.95	12,873.91	-	-	-
Billing support	50% Fund by Grant	52,563.88	4,380.32	8,760.65	26,281.94	2,190.16	4,380.32	26,281.94	2,190.16	4,380.32
Cash Match		4,375.00	364.58	729.17				4,375.00	364.58	729.17
Total		235,625.94	19,635.50	39,270.99	154,247.19	12,853.93	25,707.87	81,378.75	6,781.56	13,563.13
2019 - 12 months										
Public Health Supervisor	50% Funded by Grant	101,443.62	-	101,443.62	50,721.81		50,721.81	50,721.81		50,721.81
Nurse	100% Funded by Grant	77,243.44	-	77,243.44	77,243.44		77,243.44	-		-
Billing support	50% Fund by Grant	52,563.88	-	52,563.88	26,281.94		26,281.94	26,281.94		26,281.94
Cash Match		4,375.00	364.58	4,375.00				4,375.00	364.58	4,375.00
Total		235,625.94	364.58	235,625.94	154,247.19	-	154,247.19	81,378.75	364.58	81,378.75
2019 - 12 months										
Public Health Supervisor	50% Funded by Grant	101,443.62	-	101,443.62	50,721.81		50,721.81	50,721.81		50,721.81
Nurse	100% Funded by Grant	77,243.44	-	77,243.44	77,243.44		77,243.44	-		-
Billing support	50% Fund by Grant	52,563.88	-	52,563.88	26,281.94		26,281.94	26,281.94		26,281.94
Cash Match		4,375.00	364.58	4,375.00				4,375.00	364.58	4,375.00
Total		235,625.94	364.58	235,625.94	154,247.19	-	154,247.19	81,378.75	364.58	81,378.75
2019 - 10 months										
Public Health Supervisor	50% Funded by Grant	101,443.62	8,453.64	84,536.35	50,721.81	4,226.82	42,268.18	50,721.81	4,226.82	42,268.18
Nurse	100% Funded by Grant	77,243.44	6,436.95	64,369.53	77,243.44	6,436.95	64,369.53	-	-	-
Billing support	50% Fund by Grant	52,563.88	4,380.32	43,803.23	26,281.94	2,190.16	21,901.62	26,281.94	2,190.16	21,901.62
Cash Match		4,375.00	364.58	3,645.83				4,375.00	364.58	3,645.83
Total		235,625.94	19,635.50	196,354.95	154,247.19	12,853.93	128,539.33	81,378.75	6,781.56	67,815.63
Grand Total				706,877.82			462,741.57			244,136.25

RESOLUTION 81 -2013

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54

RESOLUTION TO APPROVE THE CENTRAL WISCONSIN COMMUNITY ACTION COUNSEL ENERGY ASSISTANCE PROGRAM SUB-CONTRACT

INTRODUCED BY: Lori J. Djumadi, Health and Human Services Board Chair, District #17.

INTENT & SYNOPSIS: To approve the contract (attached) between Adams County Health & Human Services and Central Wisconsin Community Action Counsel, Inc. for the purpose of the operation of the Wisconsin Home Energy Assistance Program (WHEAP).

FISCAL NOTE: Funds are appropriated for in the 2013 Health & Human Services budget, and appropriated for in the proposed 2014 budget.

WHEREAS: The current contract between Health & Human Services and Central Wisconsin Community Action Counsel, Inc. for the purpose of operating the Wisconsin Home Energy Assistance Program (WHEAP) expired September 30, 2013; and

WHEREAS: The State of Wisconsin Department of Health Services will not release funding until they receive a signed sub-contract; and

WHEREAS: Central Wisconsin Community Action Counsel, Inc. needs a contract in place prior to providing the operational services of the Energy Assistance Program; and

WHEREAS: The Central Wisconsin Community Action Counsel, Inc. has operated this program as a sub-contractor of the Adams County Health & Human Services for more than 15 years; and

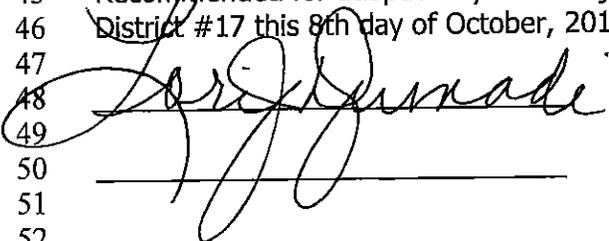
WHEREAS: The Adams County Health & Human Services receives annually an appropriation from the State of Wisconsin Department of Health Services to administer the Wisconsin Home Energy Assistance Program (WHEAP); and

WHEREAS: The new term of the Energy Assistance sub-contract is for 12 months from October 1, 2013 through September 30, 2014; and

WHEREAS: The term of this contract will last beyond the term of the current sitting Adams County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that: the attached 12-month contract between Adams County Health & Human Services and Central Wisconsin Community Action Counsel, Inc. for the purpose of operating the Wisconsin Home Energy Assistance Program (WHEAP) is approved.

Recommended for adoption by Lori J. Djumadi, Health and Human Services Board Chair, District #17 this 8th day of October, 2013.



Adopted _____
Defeated _____ by the Adams County Board of Supervisors this

55 Tabled _____ 15th day of October, 2013.

56

57

58 _____
County Board Chair

County Clerk

59 Reviewed by Corporation Counsel 10/8/13

60 | Reviewed by Administrative Coordinator/Director of Finance 10/8/13



HEALTH & HUMAN SERVICES DEPARTMENT
Adams County, Wisconsin
108 East North Street
Friendship, Wisconsin 53934-9443

P27

Telephone: 608-339-4505

Facsimile 608-339-4585

Purchase of Service Contract – Federal Fiscal Year 2013-2014

I. Parties and Contract Period

This Contract is made and entered into this 1st day of October, 2013, by and between the Adams County Health & Human Services Department, hereinafter referred to as the Purchaser, and Central Wisconsin Community Action Council, hereinafter referred to as the Provider. This Contract is to be effective as of 1 October 2012 (starting date), and will terminate as of 30 September 2014 (ending date).

The Purchaser's employee responsible for administration of this Contract will be **Cindi Flynn**, whose principal business address is 108 East North Street, Friendship, Wisconsin 53934-9443 and whose business telephone is 608-339-4364. In the event that the administrator is unable to administer this contract, the Purchaser will contact the Provider and designate a new administrator.

The Provider's employee responsible for administration of this Contract will be **Fred Hebert**, whose principal business address is 100 Highway 13, Post Office Box 430, Wisconsin Dells, Wisconsin 53965, and whose business telephone is 608-254-8353. In the event that the administrator is unable to administer this contract, the Provider will contact the Purchaser and designate a new administrator.

II. Services to be Provided

Subject to the terms and conditions set forth in the State/County Contract Covering the Administration of Income Maintenance Programs, Social and Mental Hygiene Services Programs, Community Youth and Family Aids Programs, Child and Spousal Support, Establishment of Paternity Program, and Medical Support Liability, the Purchaser agrees to purchase for and the Provider agrees to provide staff as listed below.

III. Provider Responsibilities

Provider shall comply with State and Federal employment regulations including but not limited to filing applicable tax forms, complying with employment deductions for tax purposes and maintaining Unemployment Compensation Insurance. Provider will provide Purchaser with documentation of wages incurred along with mileage sheets for reimbursement. Provider will accept all liability in regards to employee contracted to Purchaser.

IV. Payment for Services

The Purchaser and the Provider agree:

A. The total amount to be paid to the Provider by the Purchaser for standard programs provided in accordance with this Contract shall not exceed the contracted dollar amount of \$61,384 (sixty-one thousand three hundred eighty-four dollars). The Provider agrees that the total cost for each service provided and the rate (per hour, day, month, year) for staff employed will be:

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health 608-339-4513
Youth Services 608-339-4505
Economic Support 608-339-4505

Aging & Senior Center 608-339-4251
Long Term Support 608-339-4505
Outpatient Clinics 608-339-4505

Purchase of Service Contract – Federal Fiscal Year 2013-2014
 Adams County Health & Human Services Department and Central Wisconsin Community Action Council

<u>Service</u>	<u>Unit of Service</u>	<u>Unit Rate</u>	<u># of Units</u>	<u>**Total Cost of Staff with Fringe</u>
LIHEAP Crisis Client Services	Hour	variable	variable	\$14,470
LIHEAP General Operations	Hour	variable	variable	\$ 17,159
LIHEAP Public Benefits Operations	Hour	variable	variable	\$ 8,165
LIHEAP Public Benefits Outreach	Hour	variable	variable	\$ 8,890
LIHEAP Wx Operations	Hour	variable	variable	\$12,700

Mileage will be reimbursed at the Federal rate of \$0.555 per mile not to exceed \$500.00 (incl. Gen Ops)

** Total Cost of Staff is for 1.33 FTE positions

- B. The Provider shall return to the Purchaser funds paid in excess of the allowable cost of the services provided. If the Provider fails to return funds paid in excess of the allowable cost of the standard programs provided, the Purchaser shall recover from the Provider any money paid in excess of the allowable costs from subsequent payments made to the Provider. The allowable cost of standard programs shall be determined pursuant to the Accounting Principles and Allowable Costs Policies Manual, Division of Management Services, Department of Health and Social Services.
 - C. A Surety Bond is not required for retroactive or current payments under this Contract. If the Provider requests an advance payment in excess of \$10,000, the Provider agrees to supply a Surety Bond per s. 46.036(3)(f), Wisconsin Statutes. The Surety Bond must be for an amount equal to the amount of the advance payment applied for. The advance payment may be up to one twelfth of an annual contract. If the contract period is for less than twelve months, the contract amount may be adjusted in amounts no greater than the amount determined by dividing the contract amount by the number of months in the contract period.
- V. Billing and Collection Procedures
- A. The Provider shall charge a uniform schedule of fees as defined in s.46.03(18), Wis. Stats., unless waived by the Purchaser with written approval of the Department of Health and Social Services.
 - B. Fees collected on behalf of a client from any source will be treated as an adjustment to the costs and will be deducted from the amount paid under this Contract.
 - C. The billing and collection effort of the Provider may be limited at the discretion of the Provider to the submission of not more than two statements to the client's responsible party or the processing of their third party payment claim forms. Although the Provider may, at its discretion, use more extensive billing and collection procedures, the Provider shall not be obligated to institute suit to collect sums due nor to undertake any other collection procedure with respect to third party payment sources or the client. The procedures used by the Provider shall comply with the provisions of Wisconsin Administrative Code HSS 1.01-1.06.
- VI. Eligibility Standards for Recipients of Standard Programs
- The Provider and the Purchaser understand and agree that the eligibility of individuals to receive the standard programs to be purchased from the Provider under this Contract will be determined by the Purchaser. An individual is entitled to the right of an administrative hearing concerning eligibility, and the Provider shall inform individuals of this right.

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

VII. Indemnity and Insurance

- A. The Provider agrees that it will, at all times during the existence of this Contract, indemnify the Purchaser against any and all loss, damages, and costs or expenses which the Purchaser may sustain, incur, or be required to pay by reason of any eligible client's suffering personal injury, death, or property loss resulting from the Provider's acts or omissions while any eligible client is participating in or receiving the care and services to be furnished by the Provider under this Contract; however, the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by the Purchaser.
- B. The Provider agrees that, in order to protect itself as well as the Purchaser under the indemnity provision set forth in the above paragraph (XI-A), the Provider will at all times during the term of this Contract keep in force a liability insurance policy issued by a company authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department. Upon the execution of this Contract, the Provider will furnish the Purchaser with written verification of the existence of such insurance.

In the event of any action, suit, or proceedings against the Purchaser for any matter herein indemnified against, the Purchaser shall, within five working days, cause notice in writing thereof to be given to the Provider by certified mail, addressed to its post office address.

VIII. Affirmative Action/Civil Rights Compliance

- A. The Provider agrees to submit to the Purchaser a current copy of the Subrecipient Civil Rights Compliance Action plan for Meeting Equal Opportunity Requirements under Titles VI and VII of the Civil Rights Act of 1964, Sections 503 and 504 of the Rehabilitation Act of 1973, Title VI and XVI of the Public Health Act, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act of 1967, the Omnibus Budget Reconciliation Act of 1981, the Americans with Disabilities Act (ADA) of 1990 and the Wisconsin Fair Employment Act. The Provider shall attach its individual CRC Action Plan as part of this contract. If an approved plan has been received during the previous calendar year, a plan update is acceptable. The plan may cover a two-year period.
- B. The Provider agrees to the following provisions:
 - 1. Except as otherwise permitted under state or federal law, no otherwise qualified person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination in any manner on the basis of race, color, national origin, religion, sex, disability or age. This policy covers eligibility for and access to service delivery, and treatment in all programs and activities.
 - 2. No otherwise qualified person shall be excluded from employment, be denied the benefits of employment or otherwise be subject to discrimination in employment in any manner or term of employment on the basis of age, race, religion, color, sex, national origin, or ancestry, disability as defined in Section 504 and the Americans with Disabilities Act (ADA), physical condition, developmental disability [as defined in s. 51.05(5)] , arrest or conviction record [consistent with s. 111.32, s. HSS 83.12(3), and s. HSS 83.13(6)], sexual orientation, political affiliation, marital status, or military participation. All employees are expected to support goals and programmatic activities relating to non-discrimination in employment.
 - 3. The Provider shall post the Equal Opportunity Policy, the name of the Equal Opportunity Coordinator and the discrimination complaint process in conspicuous places available to applicants and clients of services, and applicants for employment and employees. The complaint process will be according to Pur-

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

chaser’s policies and procedures and made available in languages and formats understandable to applicants, clients and employees.

4. The Provider agrees to comply with the Purchaser’s civil rights compliance policies and procedures.
5. The Provider agrees that through its normal selection of staff, it will employ staff with special translation or sign language skills or find persons who are available within a reasonable time and who can communicate with non-English speaking or hearing impaired clients; train staff in human relations techniques, sensitivity to persons with disabilities and sensitivity to cultural characteristics; and make programs and facilities accessible, as appropriate, through outstations, authorized representatives, adjusted work hours, ramps, doorways, elevators, or ground floor rooms, and braille, large print or taped information for the visually impaired. Informational materials will be posted and/or available in languages and formats appropriate to the needs of the client population.

C. The Purchaser will take constructive steps to ensure compliance of the Provider with the provisions of this subsection. The Provider agrees to comply with Civil Rights monitoring reviews performed by the Purchaser, including the examination of records and relevant files maintained by the Provider. The Provider further agrees to cooperate with the Purchaser in developing, implementing, and monitoring corrective actions plans that result from any reviews.

VIX. Renegotiation

This Contract or any part thereof must be renegotiated in case of: increased or decreased volume of services; or changes required by Federal or State law or regulations or court action; or monies available affecting the substance of this Contract.

X. Contract Revisions and/or Terminations

- A. Failure to comply with any part of this Contract may be considered cause for revision, suspension, or termination.
- B. Revision of this Contract must be agreed to by the Purchaser and the Provider by addendum signed by the authorized representatives of both parties.
- C. The Provider shall notify the Purchaser whenever it is unable to provide the required quality or quantity of services. Upon such notification, the Purchaser and the Provider shall determine whether such inability will require a revision or cancellation of this Contract.
- D. If the Purchaser finds it necessary to terminate this Contract prior to the Contract expiration date for reasons other than non-performance by the Provider, actual costs incurred by the Provider may be reimbursed for an amount determined by mutual agreement of both parties.
- E. This Contract can be terminated by a 30-day written notice by either party. Community Based Residential Facilities (CBRFs) please note: if Contract cancellation results in closure, s. 50.03(14), Wisconsin Statutes applies.

XI. Resolution of Disputes

The Provider may appeal decisions of the Purchaser in accordance with the terms and conditions of this Contract and Chapter 68, Wisconsin Statutes.

XII. Records

- A. The Provider shall maintain such records and financial statements as required by State and Federal laws,

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

rules, and regulations.

- B. The Provider will allow inspection of records and programs, insofar as it is permitted by State and Federal law, by representatives of the Purchaser, the Department and its authorized agents, and Federal agencies, in order to confirm the Provider’s compliance with the specifications of this Contract.
- C. The use or disclosure by any party of any information concerning eligible clients who receive services from the Provider for any purpose not connected with the administration of the Provider’s or the Purchaser’s responsibilities under this Contract is prohibited except with the informed, written consent of the eligible client (or legal guardian, where applicable).

XIII. Reporting

The Provider shall comply with the reporting requirement of the Purchaser.

XIV. Provider Responsibilities

The Provider agrees to meet State and Federal service standards and applicable state licensure and certification requirements as expressed by State and Federal rules and regulations applicable to the services covered by this Contract. In addition, the Provider shall:

- A. Cooperate with the Purchaser in establishing costs for reimbursement purposes.
- B. Maintain a uniform double entry accounting system and a management information system compatible with cost accounting and control systems. (See the DHFS *Allowable Costs Policies Manual*.)
- C. Transfer a client from one category of care or service to another only with the approval of the Purchaser.
- D. If the Provider obtains services for any part of this Contract from another vendor, agree that the Provider is responsible for fulfillment of the terms of the Contract and shall give prior written notification of such to the Purchaser for approval.

XV. Conditions of the Parties Obligations

- A. This Contract is contingent upon authorization of Wisconsin and United States laws, and any material amendment or repeal of the same affecting relevant funding or authority of the Department shall serve to terminate this Contract, except as further agreed to by the parties hereto.
- B. Nothing contained in this Contract shall be construed to supersede the lawful powers or duties of either party.
- C. The Purchaser shall assure that the Provider meets applicable state certification and licensure requirements.
- D. It is understood and agreed that the entire Contract between the parties is contained herein, except for those matters incorporated herein by reference, and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter thereof.
- E. The Purchaser shall be notified in writing of all complaints filed in writing against the Provider. The Purchaser shall inform the Provider in writing with their understanding of the resolution of the complaint.
- F. The Purchaser shall receive from the Provider a copy of the most recent licensing or certification report concerning the Provider.

XVI. Access to Agency Records

The Provider shall permit appropriate representatives of the Purchaser to have timely access to the agency’s records and financial statements necessary to review Provider’s compliance with contract requirements for the

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

use of the funding.

XVII. Audit Requirements

- A. The Provider shall submit an annual program or agency-wide audit to the Purchaser if the total amount of annual funding provided by the Purchaser through this and other contracts is \$25,000 or more.
- B. The audit shall be in accordance with the requirements of OMB Circular A-133 if the Provider meets the criteria of that Circular for needing an audit in accordance with that Circular. The audit shall also be in accordance with:
 - 1. The State Single Audit Guidelines, if the Provider is a local government that meets the criteria of OMB Circular A-133 for needing an audit in accordance with that Circular, or
 - 2. The Provider Agency Audit Guide, 1999 revision, for all other providers.
- C. Source of funding: State of Wisconsin, Department of Administration/Division of Energy (WHEAP)
- D. Reporting Package: The Provider shall submit to the Purchaser a reporting package that includes:
 - 1. All audit schedules and reports required for the type of audit applicable to the agency;
 - 2. A summary schedule of prior year findings and the status of addressing these findings;
 - 3. A Management Letter (or similar document conveying auditor’s comments issued as a result of the audit); and
 - 4. Management responses/corrective action plan for each audit issue identified in the audit.
- E. Additional supplemental schedule: In addition to the supplemental schedules listed above, the reporting package shall include a supplemental schedule showing revenue and expenses for this contract.
- F. Submitting the reporting package: The Provider shall submit the required reporting package to the Purchaser within 180 days of the end of the Provider’s fiscal year.
- G. Access to auditor’s work papers: When contracting with an audit firm, the Provider shall authorize its auditor to provide access to work papers, reports and other materials generated during the audit to appropriate representatives of the Provider. Such access shall include the right to obtain copies of the work papers and computer disks, or other electronic media, upon which records/working papers are stored.
- H. Failure to comply with the requirements of this section: In the event that the Provider fails to have an appropriate audit performed or fails to provide a complete audit report to the Purchaser within the specified time frames, the Purchaser may:
 - 1. Conduct an audit or arrange for an independent audit of the Provider and charge the cost of completing the audit to the Provider;
 - 2. Charge the Provider for all loss of Federal or State aid or for penalties assessed to the Purchase because the Provider did not submit a complete audit report within the required time frame;
 - 3. Disallow the cost of audits that do not meet these standards; and/or
 - 4. Withhold payment, cancel the contract, or take other actions deemed by the Purchaser to be necessary to protect the Purchaser’s interests.

XVIII. Health Insurance Portability and Accountability Act of 1996 “HIPAA” Applicability

The Provider agrees to comply with the federal regulations implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent those regulations apply to the services the Provider provides or purchases with funds provided under this contract.

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

In addition, certain functions included in this agreement may be covered within HIPAA rules. As such the Purchaser must comply with all provisions of the law and may have determined that Provider is a "Business Associate" within the context of the law. If applicable, the Purchaser will include a copy of the Business Associate Agreement, and requires Provider to sign and return it with this contract, so that it may be made part of this agreement.

XIX. Severability

In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

XX. Signatures

- A. This Contract is agreed upon and approved by the authorized representatives of the Adams County Health & Human Services Department and Central Wisconsin Community Action Council, Inc., as indicated below.
- B. This contract becomes null and void if the time between the purchaser's authorized representative signature and the Provider's authorized representative signature on this contract exceeds 60 days.

Fred Hebert
Title: Executive Director, Central Wisconsin Community Action Council, Inc.

Date

Diane Cable
Title: Director, Adams County Health & Human Services Department

Date

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health	608-339-4513	Aging & Senior Center	608-339-4251
Youth Services	608-339-4505	Long Term Support	608-339-4505
Economic Support	608-339-4505	Outpatient Clinics	608-339-4505

RESOLUTION 82 -2013

RESOLUTION TO APPROVE
BIG ROCHE-A-CRI LAKE HYDROELECTRIC PLANT LEASE AGREEMENT

INTRODUCED BY: Supervisor Al Sebastiani

INTENT & SYNOPSIS: To approve the Big Roche-A-Cri Lake Hydroelectric Plant Lease Agreement between Adams County and Cottonville, Inc.

FISCAL NOTE: Rent income is anticipated when Lessee begins to generate power in annual rental equal to 6% of the gross generating revenue for the first ten years of the lease; and 8% of the gross generating revenue for the remainder of the lease term, subject to the remainder of the conditions contained in paragraph 3 of the Big Roche-A-Cri Lake Hydroelectric Plant Lease Agreement.

WHEREAS: Charles D. Pheiffer, current lessee of the the Big Roche-A-Cri Lake Hydroelectric Plant submitted his intent to terminate his interest therein (Exhibit "A") upon approval by the Adams County Board; and

WHEREAS: Cottonville, Inc., a Wisconsin corporation, submitted a proposed hydroelectric plant lease agreement (Exhibit "B") detailing all lease terms and conditions.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that termination of the interest of Charles D. Pheiffer is approved; and

BE IT FURTHER RESOLVED, that the Big Roche-A-Cri Lake Hydroelectric Plant Lease Agreement, attached hereto and incorporated herein as if stated in full, is hereby approved.

Recommended for adoption by Land and Water Committee this ____ day of October, 2013.

Al Sebastiani _____

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of October, 2013.

County Board Chair County Clerk
 Reviewed by Corporation Counsel
 Reviewed by Administrative Coordinator/Director of Finance

Mr. Charles D. Pheiffer
Street Address
City, State

October 7, 2013

Adams County
Adams County Corporation Counsel
500 North Main Street
Friendship, WI 53934

Dear Sir:

RE: Big Roche-A-Cri Lake Hydro-Electric Plant

I hereby renounce, waive and give up any and all rights that I may have under any lease agreement previously made or currently in existence between myself and Adams County regarding the Big Roche-A-Cri Lake Hydro-Electric Plant.

It is my understanding, and I agree and consent to the assumption of the operation of the Big-Roche-A-Cri Lake Hydro-Electric Plant by Cottonville, Inc., upon the approval of a new lease agreement between Adams County and Cottonville, Inc., by the Adams County Board.

At this time, I will sell the generator and turbines that I own to Cottonville, Inc., so that this project can go forward. I have been contacted by perspective buyers from Massachusetts for the equipment in the powerhouse if this arrangement is not approved.

Dated this 2 day of October, 2013

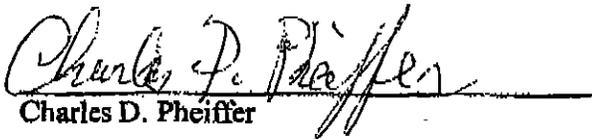

Charles D. Pheiffer

Exhibit A

P36

BIG ROCHE-A-CRI LAKE HYDROELECTRIC
PLANT LEASE AGREEMENT

This agreement made and entered into by and between Adams County, hereinafter referred to "lessor," and Cottonville, Inc., hereinafter referred to as "lessee."

WITNESSETH:

WHEREAS, lessor is the owner and titleholder to a dam and hydroelectric power plant located on the Big Roche-A-Cri Creek, west of Big Roche-A-Cri Lake, in Section Six (6), Township Eighteen (18) North, Range Six (6) East of the Fourth Principal Meridian in Adams County, Wisconsin, said dam and plant hereafter referred to as the "premises," "dam," or "powerhouse;" and

WHEREAS, lessee is experienced and presently engaged in the business of generating electricity by hydraulic means; and

WHEREAS, lessor and lessee deem it to be in the public interest to utilize all available energy sources; and

WHEREAS, lessor and lessee believe it is in the public interest to create additional energy sources while creating no additional burden to the taxpayers; and

WHEREAS, for and in consideration of the rent hereinafter specified to be paid by lessee to lessor and the covenants, conditions and agreements hereinafter contained, by lessee to be kept and performed, lessor does hereby demise, lease and let to lessee those certain premises in the County of Adams above referred, together with the dam and all other improvements thereon and all easements, permits, licenses and appurtenances thereto, to have and to hold to said lessee on the terms and conditions set forth herein.

1. Use of Premises. The premises shall be used for the generation of electric power and the sale and consumption thereof; and for no other purpose.
2. Term of Lease. The initial term of this lease shall be for a period of twenty (20) years to begin when lessee begins to generate power (must begin within two years of the date of signing). Both parties agree that the lessee shall perform all duties and shall begin power generation within two years of the date of this agreement, or such failure will constitute a material breach of the terms and grounds for immediate termination. At the conclusion of the initial term, if lessee is not in default under the provisions of this lease, lessee shall be

Exhibit B

entitled to one- twenty (20) year extension of this lease. Lessee shall give lessor at least sixty (60) days notice prior to the end of the initial term of lessee's intention or exercising this option. The provisions of this lease shall remain the same during the extension except that no additional extensions are permitted without the agreement of the parties.

3. Rent. As and for rent of the premises described herein, lessee agrees to pay to lessor an annual rental equal to six (6%) percent of the gross generating revenue for the first ten (10) years of the lease, and eight (8%) percent of the gross generating revenue for the remainder of the lease term or any extension provided however, no rental shall be payable for the period from the date hereof until hydroelectric generation is "online" as certified by Adams County. Rental payments hereunder shall be payable within thirty (30) days following lessor's receipt of payment from power company. With each rental payment lessee shall provide lessor with documentation from purchaser of electricity for the amount purchased.
4. Equipment. Lessee agrees to install, at his expense, any necessary power-generating equipment on the premises.
5. Maintenance and Repairs to Dam.

(a) Lessee Obligations. Lessee agrees to:

- (1) Install and keep in proper maintenance, hydroelectric generating equipment to generate electricity in the existing powerhouse on the premises.
- (2) Repair and/or modify any structures necessary for this installation. During the term of this lease, and any extensions thereof; lessee shall be responsible and agrees to maintain and repair the dam, dam site, and all buildings and structures thereon and appurtenant thereto according to Exhibit "A," Lessee Maintenance Schedule, and in such a manner as to comply with the regulations and requirements of the State of Wisconsin, Adams County, and other governmental authorities and in such manner as to permit the proper regulation of water levels and the generation of electrical energy by hydraulic means.
- (3) Cooperate with lessor during any legal emergency draw down on the waterway permitted by the State of Wisconsin.
- (4) Notwithstanding any other language to the contrary of this document, lessee understands that the concrete roof of the hydroelectric plant is structurally sound, but currently is leaking so that rainwater enters the plant. Lessee, at Lessee's expense, agrees to remove the existing tar paper roofing material and replace with new materials of Lessee's choice sufficient to prevent the entry of rainwater into the hydroelectric plant. This agreement on the part of the Lessee to make the aforementioned

P38

3

repairs to the roof is a one-time obligation and does not affect any of the obligations of either of the parties in the future as set forth in this agreement.

- (b) **Lessor Obligations.** Lessor agrees to maintain and repair the dam, dam site and all buildings and structures thereon and appurtenant thereto according to Exhibit "B," Lessor Maintenance Schedule, and in such a manner as to comply with the regulation and requirements of the State of Wisconsin and other governmental authorities and in such a manner as to permit the proper regulation of water levels and the generation of electrical energy by hydraulic means.
6. **Right of Entry for Inspection and Repair.** A representative of the State of Wisconsin or County of Adams official shall be permitted to enter the leased property at all reasonable times during usual business hours for the purpose of inspecting the leased property and recommending necessary maintenance to be completed by lessee and repairing and maintaining the premises. In making any necessary alterations, the lessor shall do so in a manner that prevents or minimizes loss of generating capacity by lessee.
7. **Debris Control: Maintenance.**
- (a) Lessee shall be responsible for the proper maintenance of upstream water levels as established by the Wisconsin Department of Natural Resources. Lessor grants to lessee the right to generate energy therefrom and ownership in the energy thus generated.
- (b) Lessee shall be responsible for the maintenance and operation of all generating equipment and for the cleaning and removing of floating debris in the vicinity of the dam, gates, and trashracks.
- (c) Lessee is further responsible for the operation of the hydraulic control structures on the dam and shall be responsible for the mowing and cosmetic maintenance of the powerhouse and earthen dike.
8. **Floodplain Levels.** It is hereby mutually understood and agreed between the parties that any development for hydroelectric generation shall in no way negatively affect the existing floodplain levels on the lake, worsen the ability for flood control, nor lessen existing recreational use of the lake.
9. **Nontransfer of Title.** It is hereby mutually agreed that this agreement shall not convey title to any real property owned by lessor.
10. **Representations by Lessee.**
- (a) All plans for installation of equipment or modification of the premises shall be approved by the appropriate state agencies for which approval may be required.

- (b) Lessee shall hold lessor harmless from any cost, loss or damage that may arise out of or in connection with the use of said premises by lessee, its agents or any invitees; and lessee shall keep in full force and effect during the term of this lease a continuing public liability and property damage insurance policy in the minimum amount of One Million (\$1,000,000.00) Dollars, indemnifying and holding lessor harmless against all liabilities, risks, and damages arising out of any injury to any person on said premises within the control of lessee. Lessee shall furnish a copy of such liability insurance to lessor throughout the term of this lease.
- (c) Lessee shall not assign or sell his interest in this lease, or in any of the electrical generating facilities covered by this lease, until lessee has obtained all proper permits for said assignment or sale and the written permission of lessor, which permission will not unreasonably be withheld and, if all proper permits have been obtained, said assignment or sale may take place without express permission following thirty (30) written days' notice to lessor, in care of the Adams County Clerk, via certified mail of such intent. The standard of reasonableness shall be applied solely to the proposed assignee or vendee, and shall include, but not exclude other factors, the proposed assignee's or vendee's character and qualifications to fulfill the provisions of this agreement. In the event that lessee does assign or sell this lease to a third party, without the written consent of lessor, lessor shall have the option to terminate this lease immediately and to take immediate possession of premises, maintaining all legal rights not inconsistent with this agreement.
- (d) In the event lessee or an assignee of lessee abandons said premises and such abandonment continues for a continuous period of ninety (90) days, lessor, upon thirty (30) days written notice by certified mail, may terminate this lease and re-enter the premises unless such abandonment shall cease prior to the conclusion of said thirty (30) day notice. If lessor exercises its rights under this paragraph, then in that event, lessee shall remove any and all equipment owned by lessee on the premises within one year. If any equipment has not been removed by lessee within one (1) year, such equipment shall become the property of lessor.

The parties acknowledge that the previous operator of the powerhouse has not generated any power for a considerable period of time, but has equipment still located within the powerhouse. Lessor acknowledges that the previous lease arrangement with the prior operator of the powerhouse is at an end. Lessor further acknowledges that the equipment located in the powerhouse is the property of the previous owner, and the lessee under this lease agreement is free acquire said equipment and use said equipment in connection with its occupation of the powerhouse and leasehold rights under this agreement.

- (e) Except as required by the generation of electricity, lessor retains the right to use the dam and dike site at all times, and agrees to use such in a manner which will not unreasonably interfere with lessee's generation of electricity.

P40

5

(f) In the event that said dam is destroyed by any means whatsoever, lessor shall be under no obligation to restore said dam so that it is useful for the purpose of lessee under this lease. If said destruction is caused by acts or omissions of lessee, lessee shall restore said dam to its original condition.

(g) (1) It is understood that lessee shall be responsible for maintaining the water level of Big Roche-A-Cri Lake at a stable level through lessee's use and control of the floodgates and other equipment located on the premises for such purposes. It is understood that lessor reserves the right for authorized employees of lessor, to monitor the hydroelectric operation and to intercede if in the opinion of lessor or its employees there is a problem with lake levels. Lessor will attempt to contact lessee before interceding in operations. Lessee shall not be responsible for major natural calamities or disasters or acts of God or upstream dam operators, which may cause drastic effects on the river level.

(2) Lessee further agrees to cooperate and accommodate any draw down necessitated by rehabilitation or repair of the premises herein leased and shall provide to lessor reasonable notice of said necessary draw down. Lessee further agrees to cooperate and accommodate any draw downs during the term of this lease as necessitated by the need to dredge the lake, as deemed necessary by lessor or requested by Big Roche-A-Cri Lake District. The level of drawdowns shall be at whatever level is necessary for dredging to occur. Lessor and/or Big Roche-A-Cri Lake District shall obtain all necessary permits for such dredging.

(3) In the event of a draw down requested by lessor, and/or Big Roche-A-Cri Lake District or required by regulatory authorities results in the reduction in generating capacity of the facility leased herein; the term of this lease will be extended for the period of time that the draw down resulted in a reduction in generating capacity.

(h) Lessee hereby represents to lessor that a power company or other qualified purchaser will purchase the electricity generated by lessee at the premises, and agrees within two years from the date of this lease, to make payments to the lessor under the provision of paragraph two.

11. Hold Harmless Agreement. Each party agrees to hold harmless the property of the other and to permit no liens or encumbrances to exist, except for liens on lessee's leasehold interest and lessee's interest in the power generating equipment and improvements installed by lessee so long as such liens do not affect lessor's fee interest in the real estate or property. However, the parties agree that lessor has no duty to undertake any action to quiet title with respect to any third party.

12. Default. In the event lessee shall be in default of any payment or any rent or in the performance of any of the terms or conditions herein agreed upon by lessee, and, such default shall continue for 30 days after written notice to lessee (or in the case of defaults

which cannot reasonably be cured within said 30 days, if lessee does not commence within such time a good faith effort to cure such default and does not pursue such cure with due diligence), then in that event, lessor may terminate and end this lease and may thereupon enter said premises and remove all persons and property therefrom and lessee shall not be entitled to any money paid hereunder or for any part thereof; and in the event lessor shall bring a legal action to enforce any of the terms hereof; or to take possession of said premises by reason of the default of lessee, lessee agrees to pay lessor all reasonable costs of such legal action, if lessor prevails therein. In the event of abandonment, section 11(d) of this lease shall control.

13. Encumbrances. Except for mortgages or assignments of lessee's leasehold interest, neither the real estate nor any portion thereof shall be mortgaged by lessee to a third party, and any attempted mortgaging of this real estate shall be of no force or effect and shall confer no rights upon any mortgagee. In the event lessee shall become bankrupt or insolvent, or should a receiver be appointed to administer his business, then neither this lease nor any interest herein shall become an asset of such trustee or receiver, and this lease shall become an asset of such trustee or receiver, and this lease shall upon election by lessor immediately terminate.
14. Removal of Equipment Upon Expiration of Lease. Upon the expiration of this lease for any reason, then in that event lessee shall be allowed within one (1) year to remove from said premises any equipment or machinery employed for the generation of electrical energy by hydraulic means which lessee owns. Any such equipment remaining in the premises after one (1) year shall be the property of lessor. Any and all structures erected on the premises shall, upon the expiration of this agreement, become the property of lessor. It is agreed that lessee shall permanently fill, repair, or close, any openings that may be left as a result of the removal of machinery, equipment or fixtures. All operational structures at the dam site shall be left in good working order. It is also agreed that lessee shall provide, in good working condition, water flow regulating equipment inside powerhouse upon expiration of this agreement.
15. Lessee Taking Premises "As Is". Lessee acknowledges that it is taking possession of the demised premises under the terms of this agreement in an "as is" condition, aware that some repairs and replacements may be required. If lessee discovers within twenty-four (24) months of the date of this lease that repairs and/or replacements would be required before the dam could be utilized for the generation of electricity, and the cost of said repairs would make it impracticable for the lessee to generate electricity on a profitable basis, then at lessee's option, lessee shall have the right to terminate this lease upon thirty (30) day written notice to lessor unless such thirty (30) day period is extended by mutual agreement of the parties. Upon receipt of written notice from lessee to lessor that such repairs or replacements may be required, lessor at its expense and then this lease shall continue in full force and effect.
16. Lease Binding. All the terms, covenants and conditions contained herein shall continue to bind all successors in interest of the lessee herein.

17. Performance. Neither party shall be liable to the other hereunder for the failure to perform its obligations under this lease if such failure is a result of any cause beyond the reasonable control of such party including, without limitation by reason of enumeration, acts of God, acts of the public enemy, labor disputes, boycotts, strikes, labor or material shortages, fires, floods and other natural disasters or calamities, and orders or acts of governmental authorities.
18. Lessee Covenants. Lessee for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as follows:
- (a) No person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
 - (b) That in the construction of any improvements and the furnishing of services, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
 - (c) Lessee hereby agrees to follow and implement all federal, state, and local laws rules and regulations concerning explicitly discrimination, wage rates, and insurance coverage as well as all other applicable provisions.
19. All lease provisions and exhibits attached to this agreement may be amended upon mutual consent of both parties.
20. Lessor and lessee shall comply with all applicable federal and state laws, rules and regulations pertaining to the operation and maintenance of the dam site.

IN WITNESS WHEREOF, lessor and lessee have hercunto set their hands and seals the day and year above written.

LESSEE:

LESSOR:

County of Adams, State of Wisconsin

As approved by the Land Conservation Committee on this ____ day of _____, 2013.

As approved by the Adams County Board on this ____ day of _____, 2013

County Clerk

Chairman of the Board

EXHIBIT "A"

Lessee Maintenance Schedule
Big Roche-A-Cri Lake Dam and Dam Site

Maintenance shall include, but not be limited to, the following items. An agent of Adams County shall inspect the premises annually to determine compliance with this maintenance schedule.

1. Earthen Dike.

- (a) Sod cover shall be maintained over the entire earthen dike.
- (b) No woody brush or trees shall be allowed on earthen dike.
- (c) Rills, animal burrows and other depressions of the embankment shall be filled with soil and grass cover shall be established on the earthen dike.
- (d) Seepage through the earthen dike and any growth of wetland type vegetation shall be reported to lessor for prompt action and repair.

2. Concrete and Mechanical Parts.

- (a) Routine Maintenance, but not replacement, of moving mechanical parts shall be the responsibility of lessee, Said routine maintenance does not include painting of tainter gates.
- (b) Provide adequate deicing equipment and prevent tainter from freezing up.
- (c) Provide and maintain adequate acsthetic ventilation of the powerhouse building.
- (d) Report any concrete or other structural deficiencies not related to the installation of the hydraulic equipment to lessor for prompt repair.

3. Other.

- (a) Water level gauge shall be maintained in an easily readable condition and location.
- (b) Mechanical parts and the entire dam site shall be kept clean of debris and obstacles.
- (c) Maintain proper security to power house.
- (d) Provide and maintain electrical equipment used for hydroelectric generation that meets current electrical codes

EXHIBIT "B"

Lessor Maintenance Schedule
Big Roche-A-Cri Lake Dam and Dam Site

Maintenance shall include, but not be limited to, the following items. An agent of the county of Adams, Shall inspect the premises annually to determine compliance with this maintenance schedule.

1. Concrete and Mechanical Parts.

- (a) All concrete making up the structure of the dam shall be maintained free of excessive spalling and cracks.
- (b) Seepage of water through concrete shall be sealed.
- (c) All steel structural and mechanical parts shall be maintained free of excessive corrosion and cracks.

2. Other.

- (a) The tailwater area shall be maintained free of scouring and undercutting.
- (b) The dam and dam site (including the earthen dike area) shall present no obvious hazards to the public safety.
- (c) Provide and maintain fencing to secure safety at the dam site, Fencing shall be as provided on Exhibit "C".
- (d) Provide adequate restraints to prevent all vehicular traffic on earthen dike except as may be required by lessor or lessee for maintenance and repair of the premises.
- (e) Erosion control on lake shore of earthen dike, including suitable riprap to prevent erosion caused by wave action.

P46

11

EXHIBIT "C"

**Fence Plan
Big Roche-A-Cri Lake Dam and Dam Site**

ORDINANCE 14 - 2013

COUNTY TRUNK HIGHWAY "E" (COUNTY TRUNK HIGHWAY "B" TO 6TH AVENUE) SPEED REDUCTIONS

The County Board of Supervisors of the County of Adams does ordain as follows:

WHEREAS: A traffic investigation having been made on County Trunk Highway "E", Town of New Chester, Adams County, upon which vehicles may be operated; and

WHEREAS: Modifications are warranted for the speed limits on County Road "E" in the Town of New Chester; and

WHEREAS: Such speed limits as hereby established are reasonable and safe pursuant to Wis. Stats. §349.11(1)(a), which is adopted as if set forth fully herein; and

WHEREAS: the Adams County Highway Commissioner and the Adams County Highway Committee concur with speed reductions as described herein.

NOW THEREFORE, the Adams County Board of Supervisors does hereby ordain as follows:

Section 1. Speed Limits on a portion of County Trunk Highway "E", Town of New Chester, Adams County, subject to erection of standard signs giving notice thereof, is hereby established as follows:

Thirty Five (35) miles per hour for all vehicles from the intersection of County Trunk Highway "B" and County Trunk Highway "E" easterly for a distance of 0.194 miles (1025').

Twenty Five (25) miles per hour for all vehicles from 0.194 miles (1025') east of the intersection of County Trunk Highway "B" and County Trunk Highway "E" to a point .959 miles (5065') east of its intersection with County trunk Highway B.

Section 2 Any person violating any provision of this ordinance may be required to forfeit an amount as determined by the State forfeiture scheduled, incorporated herein by reference.

Section 3 All sections, subsections, paragraphs, clauses, words, and provisions of this Ordinance are to be severable, and the unconstitutionality or illegality of any section or subsection shall not affect the validity of the remaining sections or subsections. This Ordinance does not supersede any applicable federal or State Statutes or regulations that are more restrictive.

48 **Section 4** Effective Date. This Ordinance shall take effect and be enforced
49 immediately after adoption by the Adams County Board of Supervisors and
50 publication in the Times Reporter.

51
52 **Section 5** Repeal of Prior Ordinances. All prior Ordinances or parts of
53 Ordinances, in conflict with this Ordinance are hereby repealed.

54
55 Recommended for enactment by the Highway Committee this 12th day of
56 September, 2013.

57 Larry Babcock Dean R Morgan
58 Florence Johnson Robert [unclear]
59 James Bayr _____
60

61 Enacted _____
62 Defeated _____ by the Adams County Board of Supervisors
63 Tabled _____ this _____ day of _____, 2013.

64
65 _____
66 Chairman County Clerk

67
68 Reviewed by Corporation Counsel July 30, 2013
69 Reviewed by Administrative Coordinator/Director of Finance

70

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 13, 2013, Scott C. & Deborah J. Parr, owners petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone two parcels of land (11.877 and 11.76 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described parcels be changed from an A1 and A1-15 Exclusive Agriculture District and R2 Rural Residential District to an A-3 Secondary Agriculture District;

Properties(11.877 and 11.76 acres) located in the NE ¼, SW ¼ & NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East, on Hwy 13, Town of Easton, Adams County, Wisconsin.

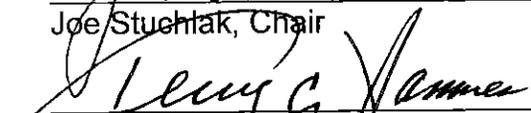
Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of October, 2013.

Recommended for enactment by the Adams County Planning & Zoning Committee on this 2nd day of October, 2013.

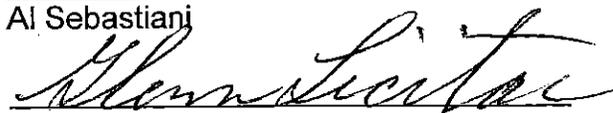


Joe Stuchlak, Chair

Al Sebastiani



Terry James, Vice-Chair



Glenn Licitar



Heidi Roekle



Barb Morgan



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2013



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE
October 2, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Scott C. & Deborah J. Parr – Rezoning request of two parcels (11.877 and 11.76 acres) currently zoned as A1 and A1-15 Exclusive Agriculture and R2 Rural Residential Districts under the Adams County Comprehensive Zoning Ordinance to A3 Secondary Agriculture District to make the properties conforming and located in the NE ¼, SW ¼ & NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East, on Hwy 13, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Scott Parr, owner.

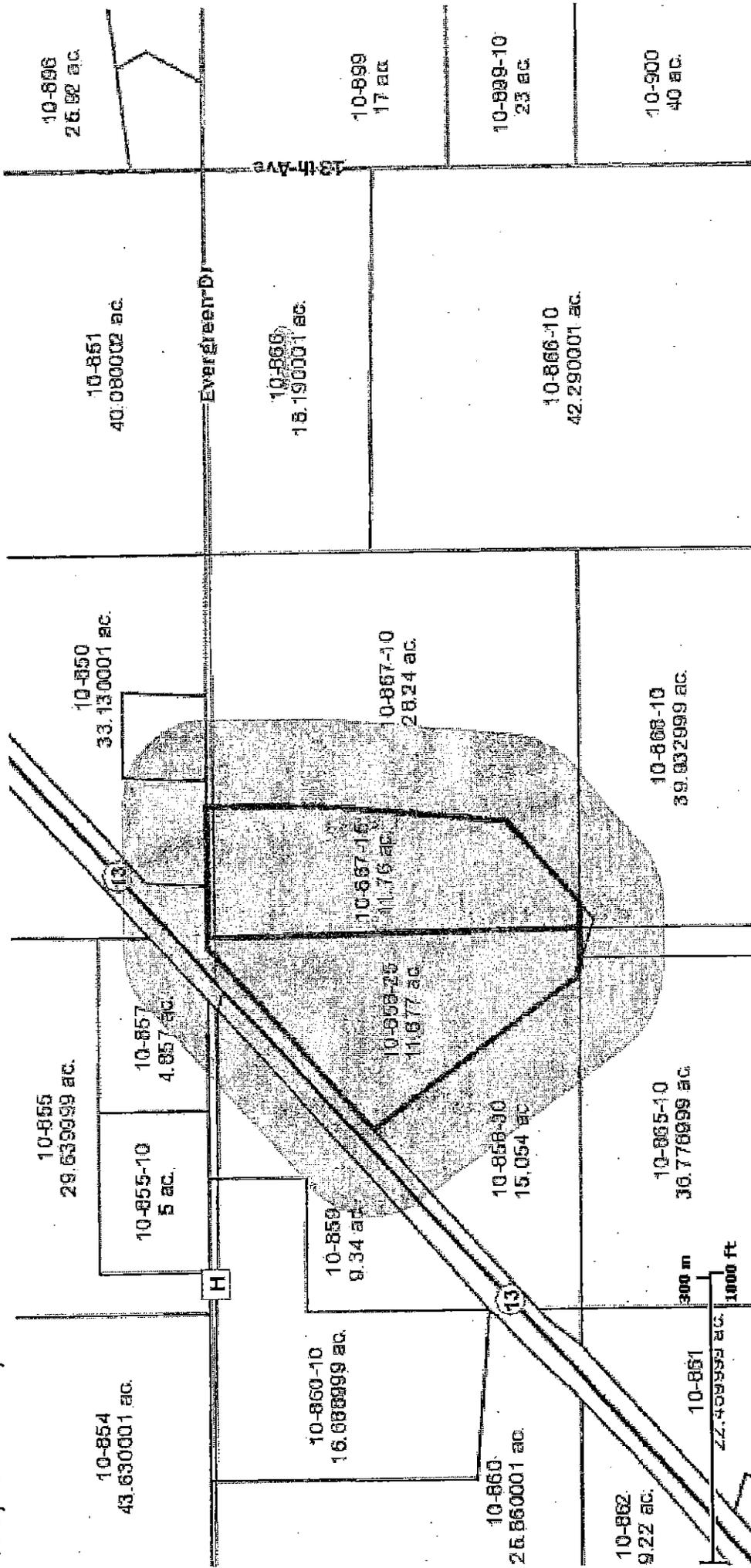
Appearing against: None.

Correspondence: Notification from the Town of Easton that they met on July 15, 2013 regarding this matter and did not object.

Disposition: Terry James made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 6 -Yes. Motion carried.

PARR

NW, SE/NE, SE/31-16-6/EASTON



Copyright 2011 Esri. All rights reserved. Tue Aug 13 2013 01:27:09 PM.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 13, 2013, Scott C. & Deborah J. Parr, owners petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land (39.22 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described parcel be changed from an R2 Rural Residential District to an A1 Exclusive Agriculture District;

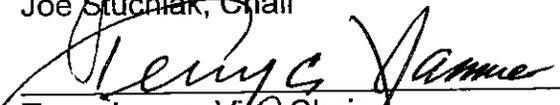
Properties(39.22 acres) located in the NW ¼, NE ¼, Section 21, Township 16 North, Range 6 East, Lot 1 of CSM 5614 on 10th Drive, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of October, 2013.

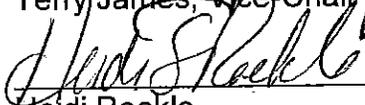
Recommended for enactment by the Adams County Planning & Zoning Committee on this 2nd day of October, 2013.



 Joe Stuchlak, Chair



 Terry James, Vice Chair

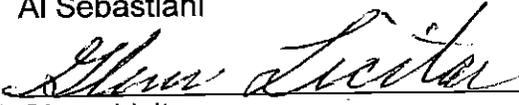


 Heidi Roekle

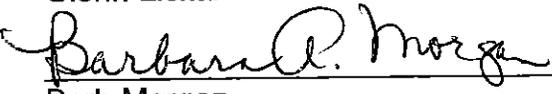


 Randy Theisen

Al Sebastiani



 Glenn Licitar



 Barb Morgan

Enacted _____
 Defeated _____
 Tabled _____
 _____ by the Adams County Board of Supervisors
 this _____ day of October, 2013

 John West, Board Chair

 Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE
October 2, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Scott C. & Deborah J. Parr – Rezoning request of a 39.22 acre parcel from an R2 Rural Residential District to an A1 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to make it a conforming use on property located in the NW ¼, NE ¼, Section 21, Township 16 North, Range 6 East, Lot 1 of CSM 5614 on 10th Drive, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Scott Parr, owner.

Appearing against: None.

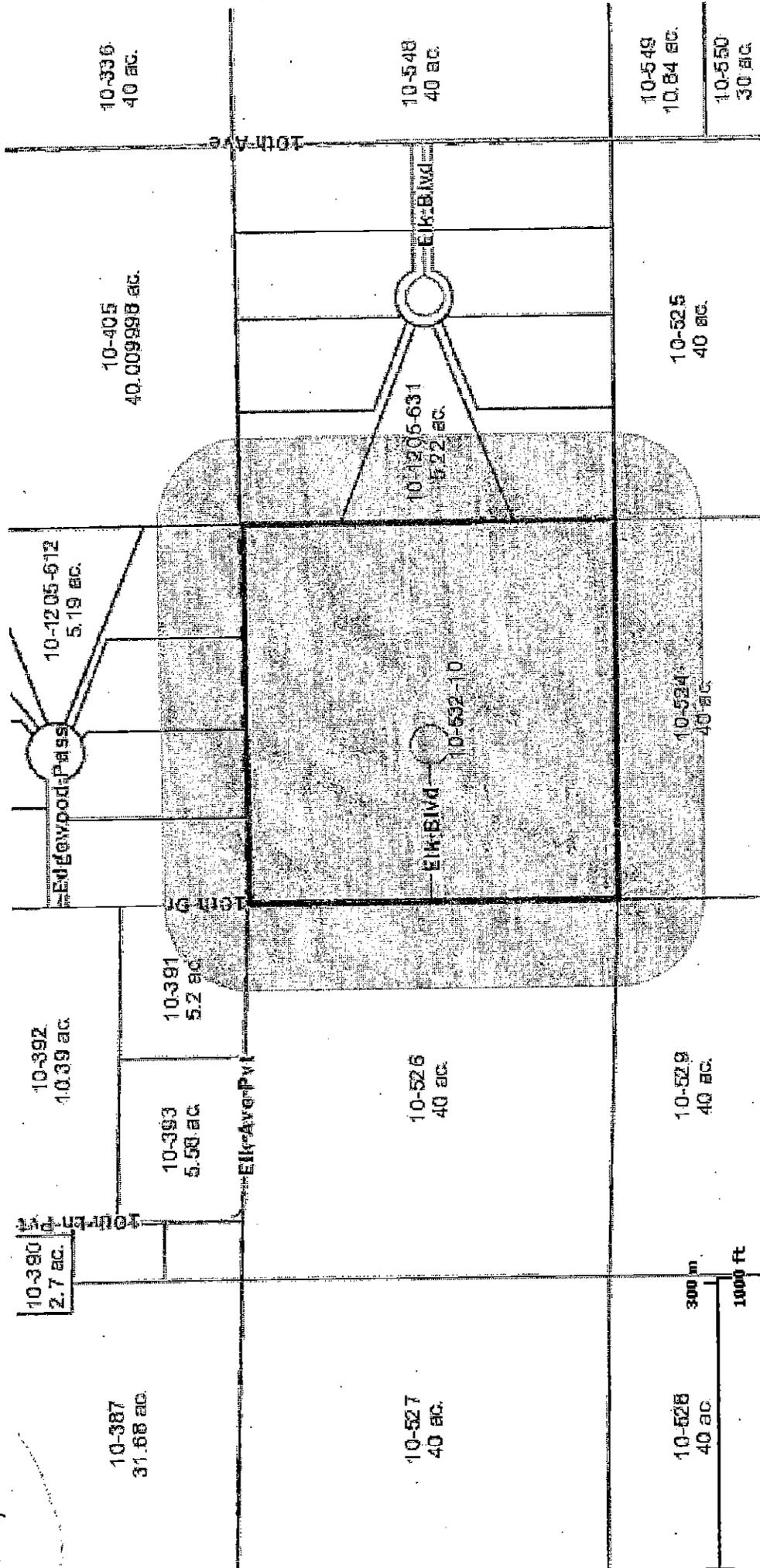
Correspondence: Notification from the Town of Easton that they met on July 15, 2013 regarding this matter and did not object. Letter from Ash Land & Properties with objections as to the range of allowable agricultural operations allowable next to a subdivision, and restrictive covenants which govern the Easton Shores subdivision.

Disposition: Heidi Roekle made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: -Yes. Motion carried.

PARR

P54

JW, NE/21-16-6/LOT 1/CSM 5614/EASTON



Copyright 2011 Esri. All rights reserved. Tue Aug 13 2013 02:13:09 PM.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Preston on December 2, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 5, 2013, Edward J. & Laurie L. Golden, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel (2.5 acres) of land in the Town of Preston, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

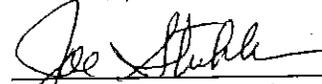
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an R1 LL Single Family Residential District.

Property (2.5 acres) located in the NE ¼, NE ¼, Section 33, Township 18 North, Range 6 East at 1013 Czech Avenue, Town of Preston, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October, 2013.

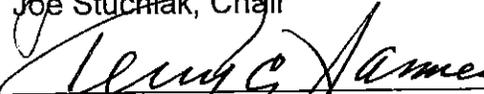
Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of October, 2013.



Joe Stuchlak, Chair

Al Sebastiani


Glenn Licitar



Terry James, Vice Chair



Barb Morgan



Heidi Roekle



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2013



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE
October 2, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Edward J. & Laurie L Golden – Rezoning request of a portion of a parcel (2.5 acres) from an A1 Exclusive Agriculture District to an R1LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the two residences to be split on property located in the NE ¼, NE ¼, Section 33, Township 18 North, Range 6 East at 1013 and 1015 Czech Avenue, Town of Preston, Adams County, Wisconsin.

Appearing for with testimony: Greg Rhinehart from MSA Professional Services was representing the Golden's.

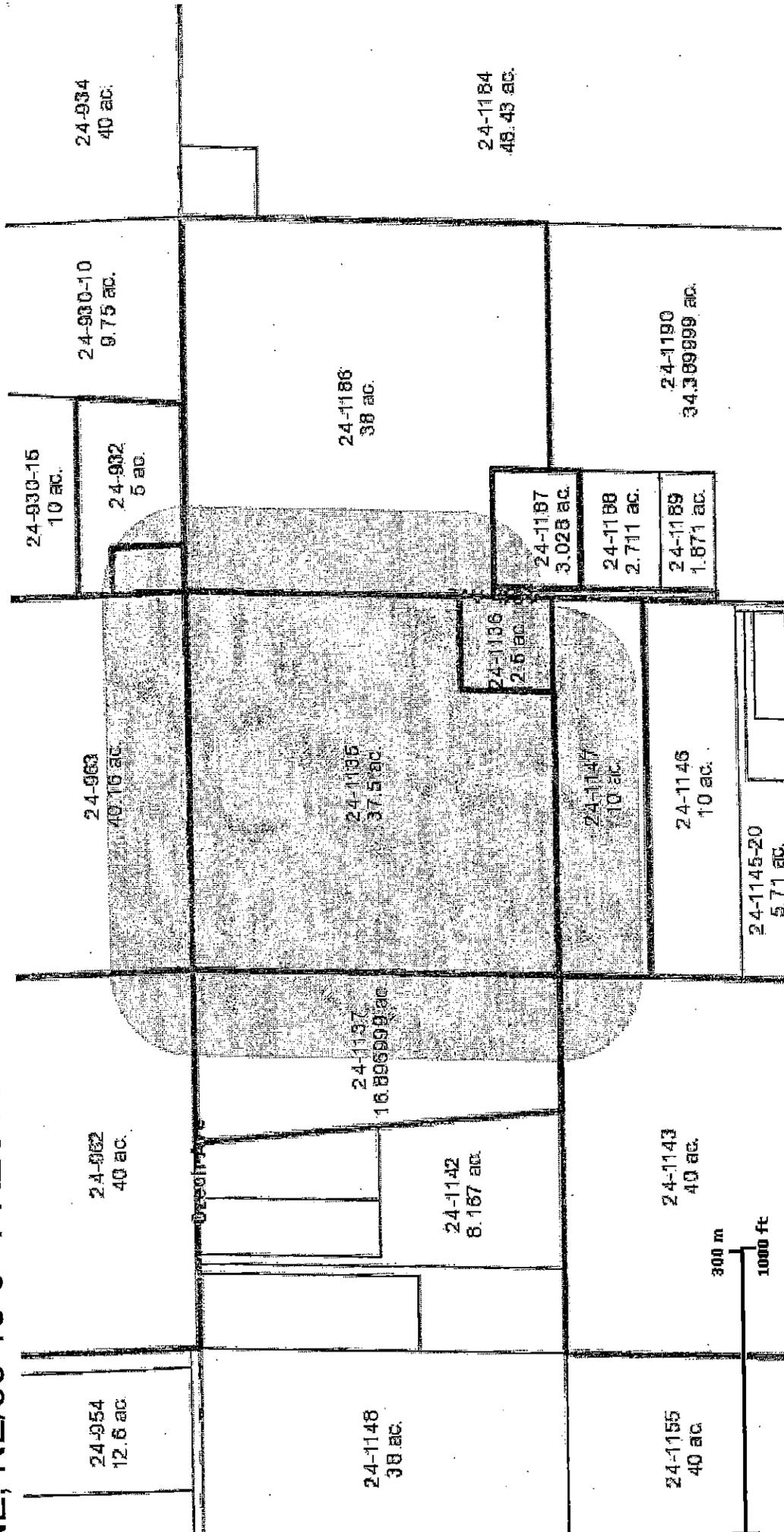
Appearing against: None.

Correspondence: Telephone call from Joanne Daily with full approval of rezoning.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change with the stipulation that the Town Board does not object(which meets on October 2, 2013 in the PM) and forward that recommendation on the above-described property, to the County Board for final action. Terry James seconded the motion. Roll Call Vote: 6 -Yes. Motion carried.

GOLDEN

JE, NE/33-18-6 PRESTON



Copyright 2011 Esri. All rights reserved. Thu Sep 5 2013 12:54:06 PM.

ORDINANCE 18 - 2013
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On September 10, 2013, Roland C. & Sandra L. Jensen, owners petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on October 2, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

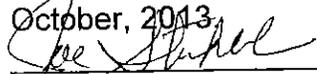
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agricultural District (32 acres) and to an A3 Secondary Agricultural District (8 acres);

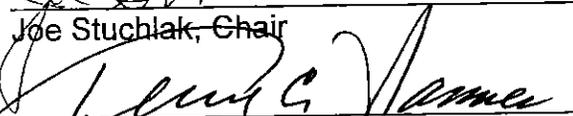
Properties located in the SW ¼ SW ¼, Section 22, Township 14 North, Range 7 East at 398 Golden Avenue, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of October, 2013.

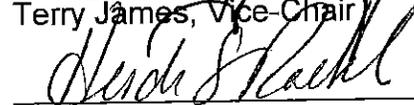
Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of October, 2013.



Joe Stuchlak, Chair



Terry James, Vice-Chair

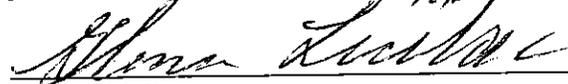


Heidi Roekle



Randy Theisen

Al Sebastiani



Glenn Licitar



Barb Morgan

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of October, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE

October 2, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Roland C. & Sandra L. Jensen – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agricultural District to an A1-15 Exclusive Agriculture District (32 acres) and an A3 Secondary Agricultural District (8 acres) of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼ SW ¼, Section 22, Township 14 North, Range 7 East at 398 Golden Avenue, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Sandra Jensen, owner.

Appearing against: None.

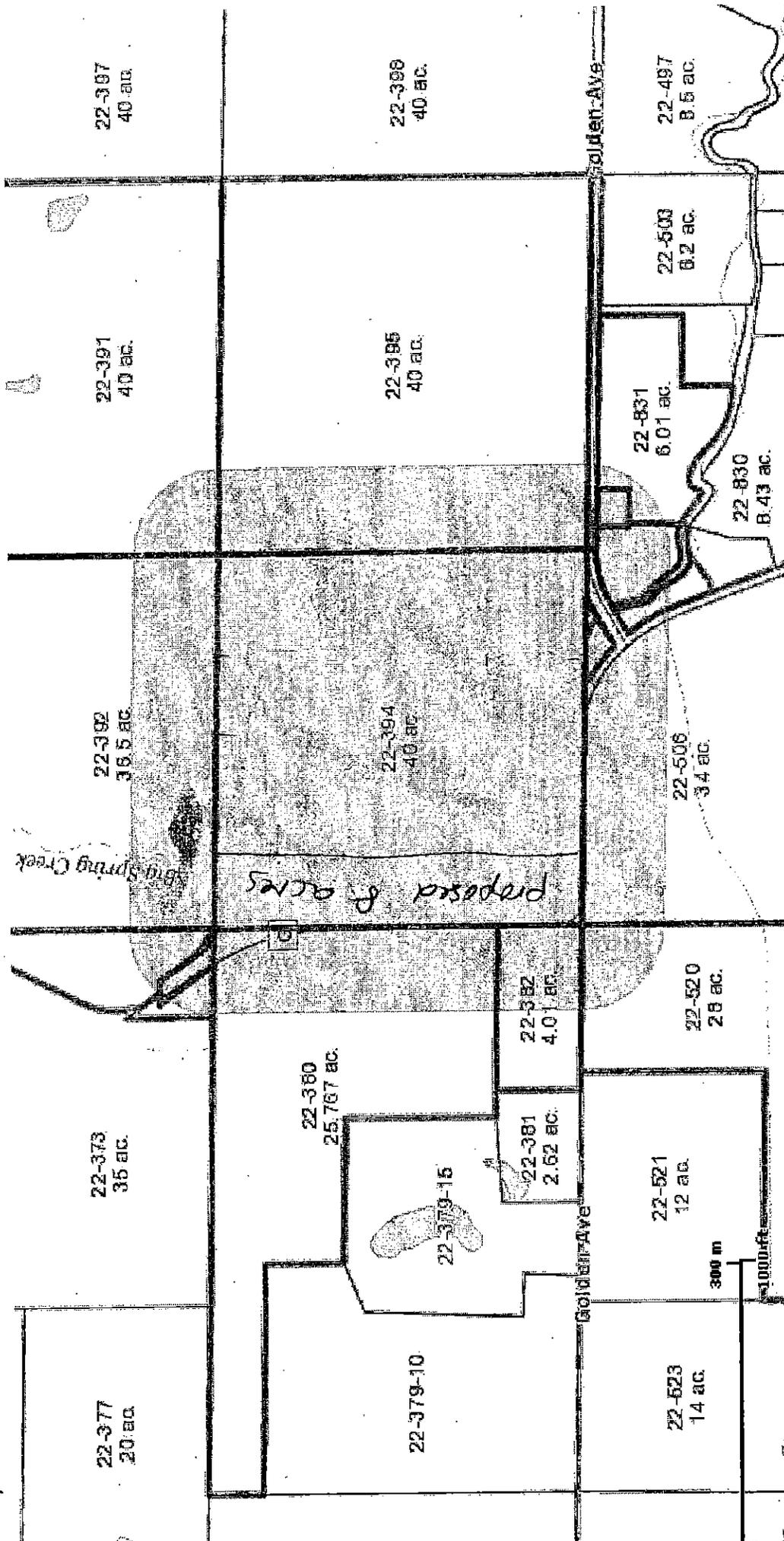
Correspondence: New Haven Town Board met September 19, 2013 and do not object. Telephone calls from Mary Lou Anderson and Tom Storandt with no objections. Letter from the trustees of Big Spring Congregational Church approving the request. E-mail from the DNR with the suggestion that any future development not be in nor disturb wetlands in the area.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 6 -Yes. Motion carried.

JENSEN

SW, SW/22-14-7 NEW HAVEN

P60



Copyright 2011 Esri. All rights reserved. Tue Sep 10 2013 01:31:18 PM.

Area: 0.00 ac

Perimeter: 60.16 ft

G

Area: 8.06 ac

Perimeter: 2,663.88 ft

33935+

01000000

ADMINISTRATIVE & FINANCE MEETING MINUTES

August 6th, 2013 8:00 AM

The meeting was called to order by Chairman West at 8:00 a.m. The meeting was properly noticed. Roll call: Babcock, Djumadi, Sebastiani and West. Excused: Kotlowski. Also present: Pat Kotlowski, Diemart, Genrich, Buchholz, Wollin, Zander and Phillippi.

Motioned by Sebastiani/Babcock to approve the agenda. Motion carried by unanimous voice vote. Motioned by Babcock/Djumadi to approve prior meeting minutes of June 10th & July 8th, 2013 with modifications as noted by Larson. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #9 Update on Highway 2013 Budget.

- Highway committee will need to decide what to do as winter maintenance budget will be over.
- All bills aren't in so we haven't billed Ho Chunk for \$500,000 yet.
- The budget is a topic of discussion every day, trying to determine what we will need for the rest of the year.
- Cost of roads: We can pay today at today's rate or pay at tomorrow's rate.
- West would like Kotlowski to keep the committee informed as he gets information on the budget overages.

Item #10 Discuss and/or act on bonding for Highway Department.

- Bonding County Rd P (east/west road) costs associated were discussed
- 2 projects or 1 between B & G – county line, different options and scenarios
- Projected project costs and time lines were discussed, variables that rise projects to the top of improvement schedule, were explained.
- Kotlowski talked about options of a dedicated fund for specific project rather than bonding.

Motioned by Sebastiani/Djumadi for the Highway Department to continue to look at bonding in coordination with Administrative Coordinator. Motion carried by unanimous voice vote.

Item #11 Update on Solid Waste 2013 Budget. Diemart stated that they are battling water both now and last fall from the spring snow/rain. Delays in construction based on weather. All materials have been purchased for project. However, unbudgeted expenses have occurred, leachate: well 4 filled with water; they were taking it to the city treatment plant which equated to a ½ hour trip; the city cannot take anymore. Now they are hauling with a 3 hour trip, to the Village of Plover, which has created additional costs. Capital improvement fund will stay intact until construction starts again. This year is a small construction year, money will roll into next year to continue working on the project. A construction report was submitted to the committee. Account 53612 will be over in 2013.

Item #8 2013 Audit report by Schenck. Audit report by Danielski/Trautman.

- A.** Extra reviews need to be added to General Ledger
- B.** Each year, Human Service has findings, reported costs are doubled, they need to be reviewed by someone other than preparer to avoid this problem.
- C.** Not actual numbers, but budget numbers by someone other than preparer, they were able to contact the state to adjust
- D.** Health & Human Services has timing issues. 1 year later, 2011 filed in 2012, to be audited in 2012, wasn't filed by April 2012. They need to create a list of when reports

are due, they can contact the state to obtain Findings 2012-01 Preparation of Annual Financial Report and Findings 2012-02 Adjustments to the County's Financial Records. Training on fixed asset software was to be done last year. Findings 2012-04 Wisconsin Medicaid Cost Reporting (WIMCR) Cost Report, Findings 2012-05 Elderly Transportation Annual Report and Findings 2012-06 Comprehensive Community Services (CCS) Cost Reports are specific compliant findings; granters make the rules; single audit report will have those specific in detail coming out within the month or so. Best practices of human component software piece won't fix the issue. Larson will talk to Diane/Wendy about procedure to fix the issue without adding staff.

Recess: Motioned by Djumadi/Sebastiani to recess at 9:50 a.m. Motioned carried by unanimous voice vote.

Reconvene: Called back to order at 9:54 a.m. Roll call: All present.

Motioned by Sebastiani/Djumadi to deviate to Items #18, #17. Motion carried by unanimous voice vote.

Item #18 Discuss and/or act on amendment to Resolution #59-2012 (DARE Car proceeds).

Item #17 Discuss and/or act on drug dog account.

The resolution is to fix DARE account. The resolution adopted in May 2012 for DARE carryover account in the amount of \$8,071 was not reestablished in carryover resolution in August, so the money was closed into the general fund in error. To reestablish the carryover and make it less confusing, the committee wants separate resolutions. The funds to be established in canine account of 50%, and community policing account of 50%. Public Safety and Judiciary wants money from sale of car and any surplus. Motioned by Sebastiani/Djumadi to create a separate resolution and to be transferred from General Fund and the resolution to split 50% community policing, 50% canine accounts. Motion carried by unanimous voice vote.

Item #13 Administrative Coordinator/Director of Finance: Office activities update – 6 month analysis was provided. Larson explained that 45-50% range where they are in the % being used in the budget. A new report of revenue/expenses was distributed. Health Care Reform: P core fee, \$195 cost due July 31st, 2013 – was paid. The department is working on responses to comments from draft audit report, agree to change in process procedure and get back to auditors tomorrow. September 9th will be discussing 4 big budgets; September 10th – 8:00am – 4:30pm: MIS, Parks, L&W and P&Z. Larson will work on a schedule. Undesignated fund balance allocation report and sale tax revenue reports were distributed. Cash reconciliation is not complete. Motioned by Djumadi/Babcock to approve the check register. Motion carried by unanimous voice vote.

2014 Budget: overview of GIS budget – short on revenues in 2013, plat book not being done this year, anticipated budget revision may be needed. Motioned by Sebastiani/Djumadi to approve GIS budget. Motion carried by unanimous voice vote.

Administrative Coordinator/Director of Finance 2014 Budget – look at \$10,000 to review furniture needs committee will review budget again. Budget was not approved.

Motioned by Djumadi/Babcock to move the resolution for VSO transfer donation funds from general funds/budget revision to County Board for approval. Motion carried by unanimous voice vote.

Final draft version of interdepartmental procedure was presented. This is not a policy for IT Steering Committee. Or should it be included in the IT section of the Administrative Handbook? Will be on future agenda.

Recess: Motioned by Djumadi/Sebastiani to recess at 1:15 pm. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 1:20 pm. Roll call: All present.

Motioned by Djumadi/Sebastiani to deviate to *Item #19 Discuss and/or act on resolution related to Leadership of Adams County*. Motion carried by unanimous voice vote. Motioned by Djumadi/Babcock to postpone Item #19. Motion carried by unanimous voice vote.

Item #14 MIS: Office activities update –Discuss and/or act on establishing wireless internet availability in all rooms/areas of the Community Center.

- UWEX:
 - Genrich – UWEX Reserves rooms. He is the voice for the departments located within the community center building.
 - Extension has a box from the UW that provides hotspots where they can connect
 - Aging uses Rooms 145 A & B
- Library:
 - Jeff Wavrunek/Donna Johnson relayed options for internet access
 - Public has access in the library
 - Two rooms share wireless access

Service is not always that great and there is concern for those who rent rooms and want to do presentations. McGhee stated options; library to put in another access point to expand. Genrich talked to Wavrunek – for a fee can relocate; fee for service also. Wavrunek had someone come in and measure for a signal; county would have to pay for something in rooms. Genrich said that you need a pass code to get access.

McGhee had concerns about not being bound by all regulations, the limited amount of our bandwidth and throttling that amount. McGhee explained that the community center is set up as an emergency operation center and that was the only reason that access was placed there and was not part of the initial plan.

Djumadi wondered if Henning Estate money could be applied towards the costs. Genrich stated the Henning donation was set up for onetime costs, not available to maintain monthly or down the road reoccurring charges. Genrich indicates that Donna said it is a federal requirement that seniors have access ADRC. Discussion will continue as more information needs to be brought forward.

McGhee provided a financial handout.

Item #16 County Clerk: Office activities update – business as usual.

Item #15 Treasurer: Office activities update – Zander reported a drop in interest rates; tax deed update, people can pay until September 23rd. There are 37 out of 206 listings that have paid as of today; they will send out delinquencies after September 1st. Zander provided copies of the Treasurer/Real Property Lister budgets. Motioned by Sebastiani/Babcock to approve Treasurer/Real Property Lister 2014 budgets. Motion carried by unanimous voice vote.

Item #21 Discuss and/or act on Resolution to amend Board Rule XXIII. Motioned by Djumadi/Babcock to approve amended resolution. Motion carried by unanimous voice vote.

Next meeting date set for September 10th, 11th and 12th, 2013 at 8:00 a.m.

Items on next agenda:

Discuss EO Johnson;
Highway: Financing future road improvements/bonding;
Discuss and/or act on Technology Steering procedure;
Discuss EO Johnson;
Draft version interdepartmental procedure;
Discuss and/or act on County Board Rules, clarifications of rules;

Motion by Sebastiani/Babcock to adjourn at 3:45 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Philippi
Recording Secretary

These minutes have not been approved.

The meeting was called to order by Chairman West at 8:02 a.m. The meeting was properly noticed. Roll Call, present: Babcock, Djumadi, Sebastiani, Kotlowski and West. Also present Newsom, Buchholz, Pat Kotlowski and Sherry Kotlowski.
 Motioned by Kotlowski/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Item #6 Discuss and/or act on 2014 budgets:

- **Health & Human Services Department**--Diane Cable/Wendy Pierce present at 8:20 a.m. Sarah Grosshuesch present at 8:26 a.m. Motioned by Djumadi/Babcock account #240 E 38.54592.215 should be \$21,600 and 240 E 38.54592.216 should be \$101,400. Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Babcock to recess at 10:21 a.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 10:30 a.m. Roll call, all present.

- **Highway Department**--Pat Kotlowski present at 10:35 a.m. and Sherry Kotlowski. Discussion on Highway—general discussion took place.

Babcock was excused at 12:00 p.m. General Budget discussion took place.

- **Sheriff's Department**—Terry Fahrenkrug, Sam Wollin and Carol Collins present at 1:03 p.m. General Budget discussion took place. Set up account 100 E 18.59210.000, \$14,334 applied fund for simplex.

Recess: Motioned by Djumadi/Kotlowski to recess at 1:48 p.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 1:55 p.m. Roll call, present: Djumadi, Sebastiani, Kotlowski and West. Excused, Babcock.

Kaye present at 2:15 p.m.

Motion by Djumadi/Sebastiani to deviate to Item #9 Discuss and/or act on the \$35 surcharge fee for any employee currently enrolled in WEA Trust Health Insurance that chooses not to participate in the Health Risk Assessment. Motion carried by unanimous voice vote. Motioned by Djumadi/Sebastiani to implement the \$35 surcharge fee for those who choose not to participate in the Health Risk Assessment. \$35 collected goes towards Wellness. Motion carried by unanimous voice vote.
 Kaye left at 2:25 p.m.

- **Solid Waste**--Diemert/Quinnell present at 2:26 p.m., no changes. Left at 3:32 p.m.

Cindy Phillippi excused at 3:40 p.m. and Cheryl Kroening present to take minutes.

Kaye present at 3:45 p.m.

Cable and Pierce present at 3:48 p.m.

Item #10—Discuss and or/act on recommendation of compensation for newly created Support Services Coordinator position. Pierce put \$20.37 an hour into budget 2014. Asking for 2 new case workers, already have 5. No action taken, to be added to Wednesday Sept. 11th Admin & Finance agenda. West indicated that security money should be in Property under Capital Improvement referencing the \$70,000 of applied funds in Health & Human Services Budget. It was stated they'd like to keep the \$40,000 for Capital Improvement and extra \$30,000 in case something came up. Cable and Pierce left at 4:10 p.m.

Motion by Djumadi/Sebastiani to adjourn at 4:12 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,


 Cindy Phillippi

Recording Secretary

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MEETING MINUTES

P67

September 10, 2013 8:00 AM

The meeting was called to order by Chairman West at 8:08 a.m. The meeting was properly noticed. Roll call, present: Babcock, Djumadi, Kotlowski, Sebastiani and West. Also present: Larson and Phillippi.

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Item #6 Discuss and/or act on 2014 Budgets.

District Attorney – Bonnett present at 8:32 a.m., no changes. Bonnett left at 8:39 a.m.

Medical Examiner – Rogers present at 8:42 a.m., no changes. Rogers left at 9:51 a.m. Motioned by Djumadi/Babcock to put \$30,000 into Miscellaneous Budget account #100.73._____.316, setting up new function for Safety Committee to be administered by Safety Committee, and to remove \$2,500 from account #100.E.22.51415.316. Motion carried by unanimous voice vote.

Administrative Coordinator –

Motioned by Djumadi/Sebastiani to correct the following:

- 100 E 22 51415 433 should be \$1,150
- 100 E 22 51415 316 should be \$0
- 100 E 22 51415 420 should be \$150

Motion carried by unanimous voice vote.

Clerk of Courts – Dye present at 9:33 a.m., no changes. Dye left at 10:05 a.m.

Wollin present at 9:40 a.m.

Recess: Motioned by Djumadi/Babcock to recess at 10:05 a.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 10:15 a.m. Roll call, all present.

Probate – Reynolds present at 10:19 a.m., no changes. Reynolds left at 10:30 a.m.

Child Support – Barnes present at 10:30 a.m., no changes. Barnes left at 11:04 a.m.

Corporation Counsel - Wagner present at 10:50 a.m.

Motioned by Kotlowski/Djumadi to correct the following:

- 100 E 07 51320 420 should be 495
- 100 E 07 51320 432 should be 300
- 100 E 07 51320 433 should be 660

Motion carried by unanimous voice vote.

Eggebrecht present at 11:00 a.m.

Recess: Motioned by Djumadi/Kotlowski to recess at 11:26 a.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 11:36 a.m. Roll call, all present.

Parks – Nickel, Tolley and Miller present at 11:24 a.m. Motioned by Djumadi/Kotlowski to take \$10,000 from Administrative wages and split between Castle Rock and Petenwell Park. Motion carried by unanimous voice vote. Nickel, Tolley and Miller left at 12:56 p.m.

Kotlowski excused at 12:56 p.m.

P68 **Emergency Management** – Gervais present at 1:20 p.m., no changes. Gervais left at 1:46 p.m.

MIS – McGhee present at 1:46 p.m., no changes. McGhee left at 2:26 p.m.

Airport – Scott present at 2:20 p.m., no changes. Scott left at 2:46 p.m.

County Board - Motioned by Sebastiani/Djumadi to correct the following:

- 100 E 01 51100 should be \$52,000
- 100 E 01 51100 419 should be \$1,050

Motion carried by unanimous voice vote.

Veterans Services – Guerin present at 2:40 p.m., no changes. Guerin left at 3:14 p.m.

County Clerk - Motioned by Sebastiani/Djumadi to correct the following:

- 100 R 09 46100 should be \$17,100, not \$12,100, as a one-time budget revenue to remove revenues for account and transfer from special bank account to the county general fund
- 100 E 09 51420 122 should be \$13,919
- 100 E 09 51420 210 \$10,344
- 100 E 09 51420 211 should be \$10,462

Motion carried by unanimous voice vote.

Library – Wavrunek and Mary Nelson present at 3:25 p.m.

- 100 E 40 55110 145 should be \$0
- 100 E 40 55110 433 should be \$640

Wavrunek and Nelson left at 3:35 p.m.

West excused at 3:35 p.m. Sebastiani took over as chair.

Kaye present at 3:55 p.m.

Item #7 Discuss and/or act on recommendation of Reclassification of the Lead Foreperson position to Building and Grounds Director. Motioned by Djumadi/Babcock to temporarily use wage as a placeholder as recommended by Kaye of \$20.37 and to have Administrative Coordinator/Director of Finance office increase budget to reflect placeholder. Motion carried by unanimous voice vote.

Item #8 Discuss and/or act on the \$35 surcharge fee for any employee currently enrolled in WEA Trust health insurance that chooses not to participate in the Health Risk Assessment. Discussed and acted on at September 9, 2013 meeting. No further discussion.

Next meeting date set for September 11, 2013 at 8:00 a.m.

Items on next agenda: None

Motion by Djumadi/Babcock to adjourn at 4:03 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 11, 2013 8:00 AM

The meeting was called to order by Acting Chairman Sebastiani at 8:00 a.m. The meeting was properly noticed. Present: Allen, Babcock, Djumadi, Kotlowski and Sebastiani. West was excused. Allen sitting in for West. Also present: Newsom, Larson, Phillippi, Rogers and Eggebrecht.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Allen/Djumadi to deviate to **Item #11-Discuss and/or act on 2013 compensation structure for the Medical Examiner Office.** Motion carried by unanimous voice vote.

McLaughlin and Stuchlak present at 8:10 a.m.

Explained issue with contracting verses employee; \$1,000 month salary, \$12,000 year medical expense. Department of Workforce Development-salaried \$23,660 less than Rogers. Current salary year encompassing 4 months had already passed current expenses related to the salary. Required back pay –retro May-\$896.92, June \$896.92, July \$896.92 and August \$1,345.38.

\$1,820 for Sept/Oct/Nov/Dec FICA tax. Assistant Medical Examiner estimated \$150 Social Security/Fica/Medicare. \$46,125.12 with remaining \$1,374.88.

Motioned by Djumadi/Babcock to rescind previous incorrect salary structure resolution and to establish a new wage structure as presented to Administrative and Finance, by Administrative Coordinator/Director Finance. Motion carried by unanimous voice vote.

Kaye present at 8:28 a.m.

Eggebrecht brought forward revenue figures for Parks operations, indicating something needs to be done. He believes there is \$600,000 in excess revenue and the department can be off the levy. Parks Department will be called back and reviewed by finance.

Eggebrecht and Rogers left at 8:30 a.m.

Motioned by Djumadi/Allen to deviate to **Item #8- Discuss and/or act proposed wage increase for building inspector/code enforcement position.** Motion carried by unanimous voice vote.

Propose a \$2.00 increase in the wage for building inspector. Wage scale follows:

Certifications:	Current Ranges:	
2	19.52	20.72
3	20.26	21.47
4	20.01	22.16
5	21.70	22.90
6	22.48	23.61

\$25.00 an hour in Wisconsin Rapids, we are low. Two applications received are requesting one @ \$20.67 with 5 certificates and one @ \$22.00 with 3 certificates. Kaye indicated we are currently under a wage freeze, new structure needs to go to full county board. Kaye explained concerns related to certification versus \$2.00 increase per the scale. There are other departments with the same concerns of who has certifications. Motioned by Allen/Djumadi to take no action today. Motion carried by unanimous voice vote.

Item #6: Discuss and/or act on 2014 Budgets.

Land & Water – Natural resources, Dams and Land & Water, no change. 2013 budget for Lake management is overspent, Larson will report back to the committee on this.

Kaye left at 9:20 a.m.

Larson informed the committee there was an increase in grant dollars so the accounts for Lake Protection need to be adjusted.

Motioned by Djumadi/Kotlowski to correct the following:

100.E44.56201.491.601 should be \$42,020

100.R44.43509.601 should be \$42,020.

Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Babcock to recess at 9:45 a.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 9:55 a.m. Present; Sebastiani, Allen, Babcock, Djumadi and Kotlowski. Excused, West.

Newsom left at 9:45 a.m.

Helgeson, Genrich and Johnson present at 9:55 a.m.

Kay present at 10:00 a.m.

Register of Deeds/Land Information – Helgeson discussed Register of Deeds and Land Information budget. 2004 resolution on-line parcel mapping, payback of \$393,000, only have one payment left for payback. There were no changes.

Stuchlak and Helgeson left at 10:10 a.m.

Extension – No changes. State 4-H foundation 8% return. Henning Estate 4-H donation money will be turned over to be specifically used for Adams County. Guaranty that it will never be less than 4% if interest rates go lower. 4-H Leaders Association have oversight of the money.

Hamman present at 10:45 a.m.

Kaye explained number of vacancies: 41 in 2010, 37 in 2011, 66 in 2012, 47 in 2013.

Mediation/arbitration require legal services. The 47 vacant positions were posted with state job, WCA, County Website, League of Municipalities, other personnel directories in the 72 counties and in the local newspaper.

Edwards present at 11:08 a.m.

Maintenance – Property budget presented with a part-time position replacing Ray McHardie with 1150 hours approved in the budget by the property committee.

Item #7: Discuss and/or act on recommendation of Reclassification of the Lead Foreperson Position to Building and Grounds Director. Motioned by Allen/Babcock to modify previous account and put in the budget \$21.98 for Lead Foreperson, as a placeholder. Motion carried by unanimous voice vote.

New report for state shared revenues was received revenue adjustment.

100.R73.43410 should be \$96,017.

Remove \$1,000 from Parks, to be discussed later. This is cost related to mowing.

Hamman, Kaye and Edwards left at 11:41 a.m.

Present at 12:55p.m.: Aaron Ellenbecker, Mark Weiler, Jeffrey Lane, Matt Palecek, Andy Lang, Terry James, McGhee, and Bill Heinz from Associated Financial and an EO Johnson representative. Excused, West.

Item #9: EO Johnson representative to provide update on printer, copier, paper-cut progress. Representatives from EO Johnson explained where they were at in the current project, costs and savings related. A handout was provided to the Committee by Larson.

McGhee leaves at 1:30 p.m.

Item #10: Associated Financial to provide update on health care reform law changes and insurance updates. Heinz gave an overview of the new change to health care, projections provided to the Health Insurance committee and an overview of the exchange. A handout was provided as well.

- o Your contribution is 9.5% of household adjusted income go to exchange program – subsidy and purchase- employer fined \$3,000.
- o Protect employee notification
- o Risk to employee – no notification-mistakenly goes to market place pay back Subsidy's - money off the top if allowable, not in tax credit. Penalties are held, practice without penalties start now.
- o Health Insurance – 9% --6.3% comparable plan

Next meeting date set for Monday, September 16, 2013 at 8:00 a.m.

Sebastiani excused at 2:10 p.m. Babcock took over as acting chairperson.

Recess: Motioned by Djumadi/Babcock to recess at 2:24 p.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 2:30 p.m. Present; Kotlowski, Allen, Djumadi and Babcock. Excused, Sebastiani and West.

Bill Heinz and James leave at 2:35 p.m.

Cable, Grosshuesch, Pierce and Kaye present at 2:40 p.m.

Item #12: Discuss and/or act on recommendation of compensation for the newly created Public Health Nurse Supervisor position. Discussion took place regarding different grades and wage ranges.

- | | | |
|----------------------------------|---------|---------|
| o Grade 12 Public Health Nurse | \$23.03 | \$27.74 |
| o Grade 14 Public Health officer | \$26.73 | \$34.60 |
| o Grade 13 Nurse Supervisor | \$24.92 | \$32.25 |

Motioned by Allen/Babcock to list Public Health Nurse Supervisor as a Grade 13. Motion carried by unanimous voice vote.

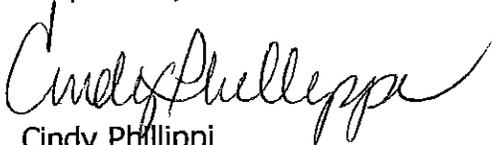
Motioned by Djumadi/James to list Support Supervisor Coordinator as a Grade 10 at \$20.37, based on recommendation of Personnel Director. Motion carried by unanimous voice vote.

Items on next agenda:

Discuss and/or act on 2014 budget.

Motion by Allen/Kotlowski at 2:58 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 16, 2013 8:00 AM

The meeting was called to order by Acting Chairman Sebastiani at 8:05 a.m. The meeting was properly noticed. Roll Call, present: Allen, Babcock, Djumadi and Kotlowski. Excused: West. Also present: Larson and Phillippi.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Item #5 Discuss and/or act on 2014 County Budget.

Motioned by Djumadi/Babcock to correct the following:

- 240 R 38 49300 \$70,471 should be \$0
- 240 E 38 54592 920 \$70,471 should be \$0

Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to correct the following:

- Move \$101,400 from 240 E 38 54592 316 to 100 E 20 51450 316, specifically for Health & Human Services

Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Allen to take a 5 minute recess at 9:55 a.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 10:00 a.m. All present.

Correct the following in the Miscellaneous Budget Account: 100 R 73 43410 should be \$94,322, not \$96,017

Nickel present at 11:20 a.m. Nickel will be back on 10/4 for further Parks Budget discussion.

Wagner present at 11:20 a.m. He gave an interpretation on Resolution 71-1984.

Motioned by Djumadi/Kotlowski to correct the following:

- 100 E 41 55460 343 \$1,000.00 should be \$0, remove fairgrounds mowing expense
- 100 R 41 46722 should be \$43,000, not \$49,000, remove \$6,000 for mowing revenue

VSO needs to be called back.

Recess: Motioned by Djumadi/Babcock to take a 3 minute recess at 12:20 p.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 12:22 p.m. Roll call, all present.

Motioned by Babcock/Kotlowski to correct the following:

- 100 E 73 55460 920 should be \$0

- 100 E 73 55460 316 should be \$12,000

Motion carried by unanimous voice vote.

Motioned by Allen/Babcock to amend the following:

- 100 E 73 55491 350 should be \$3,000, not \$5,000 in the Miscellaneous Budget

Motion carried by roll vote. Voting yes, Allen, Babcock and Sebastiani. Voting no, Djumadi and Kotlowski.

Motioned by Djumadi/Kotlowski to allocate the following:

- \$55,000 for RID, \$20,000 for Job Center in account #100 E 74 56700 350, total \$75,000

Motion failed by roll vote. Voting no, Allen, Babcock and Sebastiani. Voting yes, Djumadi and Kotlowski.

Motioned by Babcock/Djumadi to allocate the following:

- \$65,000 for RID, \$20,000 for Job Center in account #100 E 74 56700 350, total \$85,000

Motion carried by roll vote. Voting yes, Babcock, Djumadi and Kotlowski. Voting no, Allen and Sebastiani.

Call back Highway, Solid Waste and Health & Human Services departments.

Items on next agenda:

2014 Budget

Next meeting dates are set for Oct. 4th at 8:00 a.m., Oct. 7th Joint meeting with Executive at Administrative & Finance Committees, and Oct. 8th at 8:00 a.m.

Motioned by Djumadi/Babcock to adjourn at 1:36 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
September 25, 2013

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary and Bob Benkowski. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Bob Benkowski made a motion to approve the Agenda as noticed. Cathy Croke seconded the motion. All in favor. Motion carried. Public Hearings: Carol E. Cross – Variance request to Section 3-1.05 of the Adams County Shoreland Wetland and Habitat Protection Ordinance and Section 3-4.02 of the Adams County Comprehensive Zoning Ordinance (setbacks from access easements) to allow the construction of a garage at 27' setback to the center of the S. Fern Drive Private (2' from property line) on property located in Pt. of Gov't Lot 8, Lot 13, at 236 S. Fern Drive Private, Town of Jackson, Adams County, Wisconsin. It was noted that the Town of Jackson did not object. Mike Wenholtz from the Department of Natural Resources had no comment. Phone calls from adjacent owners with no objections. After the petitioner informed the Board of different slopes to the property which causes erosion control issues, the Board felt that they should view the property before making a decision. Tom Feller made a motion to schedule a site visit prior to the next regular meeting on October 16, 2013. The Board will meet on site at 8:30 A.M. Bob Benkowski seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Gordon R. & Linda M. Haferman – Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow the construction of an accessory building without a primary structure present on property located in the NW ¼, NE ¼, Section 17, Township 19 North, Range 7 East, Lot 6, CSM 4520 at 537 Bighorn Avenue, Town of Colburn, Adams County, Wisconsin. The Town of Colburn had no objections. An adjacent owner stated their objections citing covenant restrictions. Discussion was held regarding the location on the property and what the building would be used for. Bob Benkowski made a motion to grant the request for the second location on the site plan with the condition that there is no responsibility on the Board's part from a property owners association. Tom Feller seconded the motion. Roll Call Vote: 2 – Yes. 2 – No. (Beaver & Croke) Motion failed. Timothy J. Burch – After the Fact Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow an accessory structure constructed without permits and without a primary structure present to remain on property located in the NE ¼, NE ¼, Section 6, Township 19 North, Range 7 East, Lot 6 of CSM 5096 on 6th Avenue, Town of Colburn, Adams County, Wisconsin. It was noted that the Town of Colburn does not object. Discussion was held as to why the petitioner did not get a building permit and what the options are. Bob Benkowski made a motion to deny the request. Tom Feller seconded the motion. Roll Call Vote: 4 – Yes. Motion to deny carried. Mr. Burch was informed to call Phil McLaughlin to discuss a time frame to either remove the building or remove enough of the building to conform to Ordinance requirements. Mr. McLaughlin also informed Mr. Burch that he would ask the Court to extend compliance date for the Citation that was issued.

Chairman Beaver closed the Public Hearing portion of the meeting.

Board of Adjustment
Meeting Minutes
September 25, 2013
Page #2

Minutes: Phil McLaughlin presented the Board with the minutes from the August 21, 2013 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Bob Benkowski seconded the motion. All in favor. Motion carried

Correspondence: Phil McLaughlin distributed an informational letter from Jeff Reabe, President of the Wisconsin Agricultural Aviation Association.

The next Board of Adjustment Meeting will be October 16, 2013 with an onsite at 8:30 A.M. at the Carol Cross property and the Public Hearings at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:25 A.M.

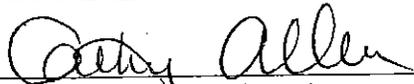
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Robert Benkowski

Bob Donner (Alternate)



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, September 17, 2013 6:00 p.m.

Meeting was called to order by Vice Chair Sebastiani at 6:00 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #19-Terry James; Dist. #20-Paul Pisellini. **Excused:** Dist. #14-Marjorie Edwards; Dist. #18-John West.

Motioned by Roekle/Bays to take a roll call vote to determine if the board wished to leave Res. #72 *to participate in the Wisconsin Family Foundations Home Visiting Program Grant*, on the agenda or take it off. Vice Chair Sebastiani clarified that a yes vote was to pull the resolution and a no vote was to leave the resolution on the agenda. Motion to pull Res. #72 carried by roll call vote, 11 yes, 7 no, 2 excused. Voting yes, Allen, Babcock, Djumadi, Eggebrecht, James, Kotlowski, Licitar, Miller, Morgan, Roseberry and Sebastiani. Voting no, Bays, Gatterman, Gilner, Johnson, Pisellini, Roekle and Stuchlak. Excused, Edwards and West.

Motioned by Kotlowski/Eggebrecht to approve amended agenda. Motion carried by unanimous voice vote.
Motioned by Licitar/Djumadi to approve August 20, 2013 minutes. Motion carried by unanimous voice vote.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Johnson, Kotlowski, Licitar, Miller, Morgan and Pisellini.

Claims: None

Correspondence: Letter from A-F School District regarding AFHS Achievement Partner. Adams County Nurse-Family Partnership program.

Appointments: None

Unfinished Business: None

Reports and Presentations: Administrative Coordinator/Director of Finance report was submitted in the board packet. RIDC report given by Daric Smith. Presentation given by Sarah Grosshuesch on Wisconsin Family Foundations Home Visiting Program Grant. Motioned by Djumadi/Eggebrecht to approve Town of Rome Ordinance No. 13-05, an ordinance to revise and consolidate, amend, supplement and codify the general ordinances and by laws of the Town of Rome. Motion carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West.

Resolutions:

Res. #71: Motioned by Bays/Djumadi to adopt Res. #71 to adopt the Harassment, Discrimination and Retaliation Appendix A for the Employee Handbook. Motion to adopt Res. #71 carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West.

Res. #72: Resolution to participate in the Wisconsin Family Foundations Home Visiting Program Grant
Pulled

Res. #73: Motioned by Allen/James to adopt Res. #73 to sell county advertised foreclosure property tax parcel #30-4772. Motion to adopt Res. #73 carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West.

Res. #74: Motioned by Gatterman/Gilner to adopt Res. #74 to approve out-of-state travel for Jeff Wavrunek, director of the Adams County Library. Motioned by Johnson/Roekle to amend Res. #74 by striking Extension Committee and inserting *Library Board Trustees* in Line 29. Motion to amend Res. #74 carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West. Motion to adopt amended Res. #74 carried by roll call vote, 17 yes, 1 no, 2 excused. Voting no, Roseberry. Excused, Edwards and West.

Recess: Motioned by Licitar/Djumadi to recess at 7:02 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting called back to order by Vice Chair Sebastiani at 7:12 p.m. Roll call: 18 present, 2 excused. Excused, Edwards and West.

Res. #75: Motioned by Johnson/Licitar to adopt Res. #75 to approve amendment to the contract between the Board of Regents of the University of Wisconsin System, on behalf of UW-Extension, and Adams County. Motion to adopt Res. #75 carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West.

Ordinances:

Ord. #13: Motioned by Stuchlak/Roekle to enact Ord. #13 to rezone a portion of property, owned by Nancy Metcalf Living Trust, (5,625 sq. ft.) located in the NW ¼, NW ¼, Section 24, Township 15 North, Range 7 East, Pt of CSM 187 at 3312 2nd Avenue, Town of Jackson, Adams County, Wisconsin to be changed from a Conservancy District to a Recreational/Residential District. Motion to enact Ord. #13 carried by roll call vote, 18 yes, 2 excused. Excused, Edwards and West.

Denials: None

Petition: None

Motioned by Kotlowski/Roekle to approve claims. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Roekle to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next regular meeting date: October 15th, 2013 at 6:00 p.m.

Motioned by Djumadi/Johnson to adjourn the meeting at 7:20 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi
Adams County Clerk

These minutes have not been approved.

EXECUTIVE COMMITTEE MINUTES
SEPTEMBER 6, 2013 – 1:00 P.M.
ADAMS COUNTY COURTHOUSE – CONFERENCE ROOM A-260

P79

John West, Chair, called the meeting to order at 1:04 p.m. The meeting was properly announced.

Committee members present: John West, Jack Allen, Larry Babcock and Florence Johnson. Al Sebastiani was excused.

Other present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant (recording secretary); Supervisor Pisillini; Supervisor Djumadi; HHS Director Diane Cable; Highway Commissioner Patrick Kotlowski; Public Health Officer Sarah Grosshuesch; Sheriff Sam Wollin; Chief Deputy Terry Fahrenkrug; Brenda Quinnell; Karen Bays; Wendy Pierce.

There was no new correspondence.

Motion by Allen, seconded by Babcock, to approve the Agenda. Motion carried by unanimous vote.

Motion by Johnson, seconded by Allen to approve the Minutes of August 7, 2013 and August 20, 2013. Motion carried by unanimous vote.

Discussion was held regarding imposing a monthly fee upon any employee enrolled in the WEA Trust Health Insurance who chooses not to participate in the annual Health Risk Assessment.

Discussion was held regarding an H&HS Board Resolution to Accept the Wisconsin Family Foundations Home Visiting Program Grant, which also includes the development of the positions of Public Health Nurse Supervisor, Public Health Nurse, and Accounts Receivable/Billing Specialist, not currently budgeted for 2013. Motion by Allen, seconded by Babcock, to approve the Resolution with the following changes:

- (1) Change Line 14 to read "FTE billing support staff will be funded through this grant at 50%,";
- (2) Change Line 20 to read, "\$13,563.13 will be required in 2012. However"
- (3) Line 48 will change at County Board.

Motion carried by unanimous vote.

Discussion was held regarding approving the new position of Sheriff's Department Community Policing Deputy for fiscal year 2014. Motion by Babcock, seconded by Allen, to approve the new position of Patrol Deputy with the special assignment of Community Policing. Motion carried by unanimous vote.

Discussion was held regarding the Reclassification of the Lead Maintenance Technician to a Building and Grounds Director position for fiscal year 2014. Motion by Babcock, seconded by Allen, to approve the Building and Grounds Director job description and position reclassification. Per Adams County policy, it will be taken to full County Board as a Resolution

P80 because it is a Department Head position. The wage will be established and approved as part of the WIPFLI wage study.

Discussion was held regarding clarification on the duties, responsibilities, expectation and authority of the Safety Committee and to whom they report. Supervisor West will have Administrative & Finance Committee consider the funding in the budget process.

Discussion was held regarding the County philosophy on Compensation and Benefits and how to proceed in completing the WIPFLI study. Handouts were discussed. Recommendation was given by Executive to calculate the wages at the step closest to the current wage without a decrease in pay and a second alternative as the step closest to the current wage plus one additional step. Administrative & Finance Committee will notice a joint meeting with the Executive Committee to discuss the wages once they are placed within the scale as recommended above

Administrative Coordinator/Director of Finance monthly report.

- The department priority is the budget. Budget books are ready for distribution for Administrative & Finance Committee meetings.
- Working toward transition for child support manager vacancy on September 13.
- A recommendation to PS&J will be that Corp Counsel will be temporary oversight for Child Support and report to the PS&J Committee.

Corporation Counsel reported the types and number of cases, legal opinions and documents reviewed.

Personnel Department monthly report. The Committee reviewed a handout of department activities and accomplishments.

August voucher reports were not available for this meeting. Motion by Allen, seconded by Babcock, to approve July 2013 vouchers. Motion carried by unanimous vote.

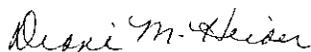
Set next meeting dates:

- Regular monthly meeting: October 7, 2013 – 9:00 a.m.
- Joint Administrative & Finance Committee and Executive Committee: October 8, 2013.

Action items for next meeting: none

Motion at 3:55 p.m. by Allen, seconded by Babcock, to adjourn. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – September 18, 2013**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 9:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Fran Dehmlow, Jack Allen, Heidi Roekle, Rocky Gilner. Absent excused: Dr. Mark Hatton, Deb Johnson-Shuh, Teresa Harvey-Beversdorf.

Health & Human Services Staff: Diane Cable, Wendy Pierce, Kelly Oleson, Cindi Flynn, Julie Edmundson, Sarah Grosshuesch. Absent excused: Sherrie Manning and Donna Richards.

Veterans Services Staff: Absent excused: Dave Guerin

Motion was made by Allen / Pisellini to approve Agenda in compliance with Open Meetings Law. Motion carried by UVV.

Motion was made by Roekle / Allen to approve the August 12, August 14, and August 20, 2013 minutes as submitted. Motion carried by UVV.

Public Comment – none

Correspondence – none

Announcements – HHS will be having a Lunch & Learn Wednesday, September 18, 2013 from 11:30-1:00 on the new Health Care that will be starting October 1, 2013. Community Wellness Day is October 12, 2013.

Veterans Service

Review and approved August Veterans Service vouchers and financial report. No discussion was held and a motion was made to approve the August Veterans Services Vouchers and Financial Report by Roekle / Pisellini. Motion was carried by UVV.

Veterans Service Officer's report. No officer's report, Dave was excused from meeting.

Health & Human Services

Review and approve August Health & Human Services vouchers and financial report. No discussion was had and a motion was made to approve the August Health & Human Services vouchers and financial report by Roekle / Gilner. Motion was carried by UVV.

Director's Report by Diane Cable. A discussion was held and questions were answered from the written report Diane had given to the committee. Updates were given on the Health Alliance, TCM, The Children & Family PAC Meeting and the newly formed Coalition for Adams County Health Care.

Administration – A brief discussion was held on the implementation goals for TCM. Diane explained the goals in three steps. (1) to have TCM set up and implemented across the Department by January 2014. (2) to set up and begin to implement an imaging system, integrated with TCM, by January 2014. (3) to bill services out of TCM by January 2015. Diane also explained to the committee the need to have a contracted service come in to help us reach these goals. The motion as made to proceed with the implementation plan and to move forward with a contracted service agreement by Roekle / Pisellini. Motion carried by UVV.

Mental Health Clinic-Personnel – A brief discussion was held on the need to fill the Mental Health / AODA Counselor position. A motion was made to fill and recruit for the vacant Mental Health / AODA Counselor position by Allen / Roekle. Motion carried by UVV.

Public Health – Grant/Resolution – A discussion was held and questions were answered by Sarah, Diane and Wendy concerning the Wisconsin Family Foundation Home Visiting Program Grant. After much discussion some non material wording revisions were made to the Resolution. A motion was made to approve the Amended Resolution for the Wisconsin Family Foundations Home Visiting Program Grant by Allen / Roekle. Motion carried by UVV.

Recess - A motion was made to take a 5 minute recess by Pisellini / Gilner. Motion was carried by UVV at 10:35 am.

Meeting was brought back to order by Chairperson Djumadi at 10:40 am.

Public Health – Personnel – A brief discussion was held on the recruitment for the positions needed for the Wisconsin Family Foundation Home Visiting Program Grant. A motion was made to approve the recruitment of the Public Health Nurse Supervisor, Public Health Nurse and a Billing Support Staff position with the condition of the approval from the County Board at their October meeting by Allen / Piselline. Motion carried by UVV.

ADRC – A motion was made to appoint Paul Pisellini to the Aging Advisory Committee by Allen / Roekle. Motion carried by UVV.

Administration – Diane gave a brief description of the kind of presentation she would like to give to the County Board in October. All managers and most committee members will be involved in the presentation.

Health & Human Services Board Meeting Minutes – September 18, 2013

General – A discussion was held on the monthly time and date for the HHS Committee meeting. It was agreed that the meeting will be held on the fourth Friday of every month at 10:00 am in the RCH room of the HHS building. The meetings for the rest of 2013 will be on the following dates: October 25, 2013, November 22, 2013, and December 27, 2013.

New Business – HHS Fund Balance

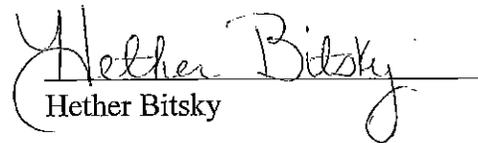
Next Regular Meeting Date – October 25, 2013 @ 10:00 a.m.

Motion to adjourn at 11:05 a.m. by Allen / Pisellini. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Hether Bitsky.

Lori Djumadi – Chairperson


Hether Bitsky

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, SEPTEMBER 12, 2013 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
Patrick Gatterman
James Bays

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Gene Kussart,
Kevin Bork and Barbara Morgan.

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, September 12, 2013.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND BAYS.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Bays to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (AUGUST 8, 2013): *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for August 8, 2013 Regular Monthly Meeting, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda items:

- County Road B ~ Bork Driveway Access

COUNTY ROAD B ~ BORK DRIVEWAY ACCESS: Highway Commissioner explained that the Bork driveway on County Road B was granted back in 2012 providing that a previous driveway be removed, as the property owner did agree to at that time. The previous driveway has not been removed and what would the Highway Committee want the Highway Department to do about this access, as per the Ordinance it should be removed and property owner billed the expense. Kevin Bork was present to request that their additional driveway remain on County Road B and that they be granted an exception, as this driveway is necessary so that the farm equipment does not enter the roadway at an angle. *Motion by Bays to allow a variance for the Lloyd & Joy Bork driveway access on County Road B, as there are no safety concerns in this area, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD G / COUNTY ROAD O DRAINAGE: Dan Rossiter from AECOM was not able to attend this meeting due to a company conflict with scheduling and a family emergency. Updated on the County Road G / County Road O drainage will be presented at the October Highway Committee Meeting.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 12, 2013 ~ 9:00 A.M.**

COUNTY ROAD B (STH 82 – CTH E) OVERLAY PROJECT: Dan Rossiter from AECOM was not able to attend this meeting due to a company conflict with scheduling and a family emergency. Updated on the County Road B (STH 82 – CTH E) Overlay Project will be presented at the October Highway Committee Meeting.

BUG TUSSEL / SEVEN SISTERS COMMUNICATION TOWER: Ray Billings representing Bug Tussel had asked to be placed on the Highway Committee Agenda to talk to the Committee about the possibility of placing their communication tower equipment on the Seven Sisters property. Mr. Billings called this morning; he was not able to attend this meeting.

REVIEW & ACT ON ORDINANCE: COUNTY TRUNK HIGHWAY “E” (COUNTY TRUNK HIGHWAY “B” TO 6TH AVENUE) SPEED REDUCTIONS: *Motion by Bays to approve an Ordinance for reducing the speed limit on County Road “E” from County Road B to 6th Avenue, and to forward this Ordinance to the County to be acted on at the next County Board Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ADAMS COUNTY TRAFFIC SAFETY COMMISSION RECOMMENDATION REFERENCE SPEED REDUCTION ON COUNTY ROAD “E” (6TH AVENUE TO 4TH AVENUE): Adams County Traffic Safety Commission recommended that the Highway Department install intersections signs with 45 MPH advisory speed limit until the construction intended from 2014 of the passing lanes are completed. *Motion by Gatterman to accept the Adams County Traffic Safety Commission recommendations, to install a 45 MPH intersection advisory sign at 5th Avenue South until the construction has been completed, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD G CONSTRUCTION CHANGE ORDER: Highway Commissioner explained the County Road G Construction Change Order: under the pulverized asphalt there is a layer of granular material suitable as backfill in the excavation and this material can be reused and will save on rock. *Motion by Bays to approve the County Road G Construction Change Order #1 ~ Salvaged Granular Material, based on quantity an estimated savings of \$8,250.00, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD “P” BONDING / FUNDING: Highway Commissioner and Administrator Coordinator/Director of Finance had a conference call with Ehlers on September 4 and discussed the County Road P road improvements and estimated construction costs. Ehlers will be conducting an analysis on the feasibility of bonding and will report back to the County.

AMENDMENT 2013 STATE ROUTINE MAINTENANCE AGREEMENT: *Motion by Gatterman to approve and sign the Amended 2013 State Routine Maintenance Agreement increasing the amount by \$114,946.00 due to the above normal winter maintenance between January and April of this year, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

STATE PAY FOR PERFORMANCE REGIONALIZATION MAINTENANCE: Highway Commissioner briefly informed the Highway Committee on the State Pay for Performance Regionalization Maintenance that the State Department of Transportation will be implementing in 2014.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 12, 2013 ~ 9:00 A.M.**

VENDING MACHINE: Per Highway Committee motion in May, the vending machine was to be reviewed at four months: Highway Commissioner explained that the vending machine is working, there have been some issues that have been resolved.

REVISED 2014 PROPOSED HIGHWAY BUDGET: The Revised 2014 Proposed Highway Budget was reviewed:

- 260 / 700 funds were separated and to include the operations line, which increases the total expenditures line ~ does not increase bottom line on budget
- Staff Development Summary Sheet, items were removed based on object numbers
- Changed Seal Coat Project from CTH M (11th Ave – 1st Ave) to CTH G (STH 21 – CTH C)

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Mowing
- Seal Coat / City of Wisconsin Rapids
- STH 82 concrete repairs
- State Bridge work (deck sealing, cracks and misc)
- Painting

FINANCIAL REPORT: *Motion by Gatterman to approve the August 2013 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the September 9, 2013, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- COUNTY ROAD G / COUNTY ROAD O DRAINAGE
- COUNTY ROAD B (STH 82 – CTH E) OVERLAY PROJECT

SET NEXT MEETING DATE AND ADJOURN: *Motion by Gatterman, second by Bays, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 10, 2013 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:20 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

Approved

August 12, 2013 at 1:00 p.m. Courthouse Conference Room: A231

Licitar called the meeting to order at 1:00p.m.

Roll call showed all present: Committee Members: Vice Chair, Glenn Licitar, Joe Stuchlak, Terry James, Heidi Roekle, Kevin Bork, Barb Morgan, and Al Sebastiani was excused with Jack Allen sitting in his place. Land and Water Employees; Chuck Sibilsky, Resource Conservationist, Reesa Evans, Lake Specialist, Recording Secretary, Michelle Harrison.

Harrison stated that the meeting was properly announced.

Motion by James/Stuchlak to approve the agenda with one amendment by moving item 4 to the first position. Motion carried.

Motion made by Stuchlak/Morgan to approve the minutes for June 18, July 8, and July 16, 2013. Motion carried.

Public participation as we go.

Discuss and/or act on placement of buoys on Big Roche a Cri Lake. Richard Matzke, the Big Roche a Cri Lake Association President spoke in regards to the waterway marker permit that was approved by the WDNR last year in September. He handed out a copy of the permit to the committee. He stated that he would like the other "Keep Out" buoys to be placed since currently there are only four slow no wake buoys installed, and there should be 3 slow no wake and 2 keep out buoys. It was explained to Matzke that this was the first that the department knew of an approved permit showing a total of five buoys, two indicating "Keep Out". Since the committee was unaware of such permit, Harrison had Warden Bill Yearman on conference call to explain what the committee's options were at this time. A handout was given outlining the 3 options that the county has. Warden Yearman explained each in detail. Discussion took place. It was brought up that the committee never knew of this permit nor did it ever come before the committee. A motion was made by James/Roekle to place the topic on next month's agenda for the committee to make a decision after they would have time to review the options. James then amended the motion to include, removing the 4th Slow no wake buoy to be compliant with the current permit showing 3 Slow no wake buoys. Motion carried.

Wildlife Abatement and Claims report and possible action. None

NRCS report and possible action. Komiskey was unable to attend the meeting. Harrison read the NRCS report.

WDNR report and possible action. None

Report on L&WC Department report. Reports were given in the committee's packets. Evans handed out a flyer on Beagle BioProducts Field Operations and gave a brief description of this process. Harrison read a letter that was written by Trena Larson in regards to a statement made to the Duck Creek Advisory Group. Sibilsky added that he will be meeting with UW Extension/NRCS and the DNR in regards to phosphorus loading of the Wisconsin River.

Central Wisconsin Windshed Partners report and possible action. Licitar and Sibilsky attended the meeting that took place the morning of August 12, 2013. Licitar stated that over 5,000 trees were replanted due to last year's drought. The topic was discussed in regards to windbreaks that are planted next to power lines. The group is trying to get the public interested in putting in windbreaks.

Golden Sands Resource Conservation and Development report and possible action. Stuchlak stated that he attended the meeting that took place in Rosholt, WI. Stuchlak stated that Scott Krug is trying to assemble a Central Wisconsin Watershed Management Group. Stuchlak stated that he would volunteer to be a part of this. Golden Sands RC&D is preparing an application for an Americorp work crew for the 2014 season. Labor is free however we would be responsible to provide camping and shower facilities. Labor could include Clean Boats, Clean Waters, and other additional projects. The consensus of the committee was to have Reesa complete the survey requested by Golden Sands RC&D.

USDA Farm Services Agency report. Bork reported on the USDA report. He gave the prices of the corn and soybeans. There was discussion in regards to the Chicago prices vs locally. Bork stated that we are usually about .40 cents less than what Chicago reports.

Report on Duck Creek Activities. Robin Skala, President of Duck Creek Advisory Group, Thanked Trena for her letter. She stated that the meeting with herself, Euclide, Harrison and Larson went well. She reported that base flow monitoring has begun on Duck Creek and they continue to stream monitor. All the data temperature loggers are installed. All of this data will help the group to move forward with the stream restoration project. Skala stated that a representative from Ron Kind's office attended their last meeting.

Financial report. Allen asked if the \$1210.32 under engineering fees, page 1 of the financial report was the bill for the rain garden design for Castle Rock. Harrison stated no, that amount was for Ayres and Associates. There was discussion about the bill that was received from Lakescape Solutions for \$1,200.00. It was stated that this item needed to be added to next month's agenda and to not pay the bill at this time. A request needs to be made for an itemized bill.

Discuss and/or act on a letter received from Kay Olson-Martz in regards to the request of appointing a new facilitator for the animal waste advisory group. Discussion occurred to remove Murphy as the facilitator due to the fact that he is no longer an employee of Adams County. This group was appointed by the LWD committee. It was mentioned that Wally Sedlar, the agronomist under contracted services, could possibly be the new facilitator. A few from the group expressed that they need to feel comfortable with the person that is selected as the facilitator. It was mentioned that it would be a possibility that if the committee and the advisory group could not come up with a solution that the group may have to dissolve. The committee asked Harrison to draft a document giving the committee's reasons and thoughts to appoint a new facilitator; the document will be reviewed by the committee and then passed along to the Advisory Group to discuss at their next meeting.

Discuss and/or act on cost share agreements for SWRMP and Lake Protection Grants. Sibilsky presented the 5 applications for cost share. Crass for \$4,500, Patterson for \$18,206.55, Angley/O'Donnell for \$17,000.20 and Brunner for \$3745.00, and Davig for \$3976.04. Discussion took place. It was requested to add to next month's agenda to review the cost share agreements and possibly add a cap to the agreements. Motion made by James/Roekle to approve all 5 cost share plans. Motion carried.

Discuss and/or act on approval of updated workplan and Priority Farms for extension on the LWRM plan. Discussion occurred about the revised workplan. A motion was made by Roekle/Morgan to approve the revised workplan and the Priority Farms for the LWRM extension. Motion carried.

Discuss Animal Waste Advisory group recommendation of the moratorium. Corporation Counsel, Ken Wagner presented information in regards to moratoriums. He explained that he has been doing some research on what other counties have been doing in regards to liquid manure through irrigation. The committee asked if it would be possible for him to have something together for their review at the September meeting. Wagner stated that he would try to have it by then.

Discuss and/or act on training another dam operator. Evans explained that she has already been trained on dam operation but would need a refresher. She explained that when she first started working in the department everyone was trained in the office so they could alternate *on call* coverage over the weekends. The committee stated that they were not aware of this and thought that would help if everyone could be trained and help Tom out so that he is not *on call* 24/7.

Discuss and/or act on the filling the County Conservationist position. Motion was made by Allen/James to fill the County Conservation position per the job description approved February 2013. Discussion occurred. Motion carried. Public participation – Mr. Paul Armson expressed his concerns regarding the previous County Conservationist and his lack of knowledge of the Wisconsin Water Law. He stated to the committee how important it is that the next person that is hired in this position has knowledge of Wisconsin law's.

Discuss vortex investigation. James reported about the investigation that occurred in regards to the vortex at the Tri-lakes. Himself, Pete Haug, and Tom Pierce took an afternoon and tried to recreate a vortex. At this time the water levels are not high enough to continue the investigation. They reported this to the DNR and requested that they try again next spring when the levels will be high enough.

Communications.

Bill Euclide wanted to thank the Committee for their support and understanding with the Animal Waste Advisory Group.

Items for next month's Land & Water Conservation Committee meeting: Discuss and/or act on placement of buoys on Big Roche a Cri Lake. Report on updates of Cottonville Dam Lease. Discuss and/or act on a bill that was received for the amount of \$1200.00 from Lakescape Solutions for a rain garden design for the Adams County Castle Rock Park. Discuss and/or act on reviewing the process of allocating the money through SWRMP.

Next meeting date: September 9, 2013 at 1:00p.m. *Motion by Roekle/James to adjourn at 3:15p.m. Motion carried.*

Respectfully submitted;

Michelle Harrison

**Adams County Library
Board Minutes
09/23/13**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Challoner, Kreten, Heideman, Nelson, Fugate, Townsend and Director Wavrunek. Gilner was an excused absence.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Townsend, 2nd by Heideman. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the amended August minutes was made by Fugate and 2nd by Heideman. **Motion carried.**

Motion to approve the financial report was made by Kreten and 2nd by Fugate. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

The Library Board signed a resolution **opposing** 2013 Assembly Bill 288 which seeks to change the existing statute regarding reimbursement to counties with consolidated library systems for providing library services to residents in adjacent counties.

South Central Library System report:

There was no SCLS report.

Director's Report:

- A. Director Wavrunek reported that library circulation year to date was up about 15% last month.
- B. Amazon book sales have been going well. Discussion of postage issues for books. Jeff will get a clarification on book rates for next meeting.
- C. Staff meeting will be held in one week. Front desk staff issue is resolved.
- D. Home school providers will be issued two separate library cards, one for personal use and one for school use.
- E. Library loss issues – Jeff will propose a resolution that patrons will be fined if items are not returned to the library and the D.A. will send a letter to facilitate the collection of overdue items. All DVD's are behind counter now to help with loss issues.
- F. A thank you letter will be sent to Larry Watson for his appearance at the library on October 28.

The Ten Year Strategic plan The Ten Year Strategic Plan was passed out to board members for their review. The plan was voted on and passed with addition of letter (W) stating that the Strategic Plan will be reviewed every two years. Letter (O) will be amended to say – **Provide more resources**, instead of provide more books, DVDs and Cds. **Motion** made to approve changes was made by Heideman and 2nd by Fugate. **Motion carried.**

Budget Report:

- A. Budget went well, all budget items passed. Library intern approved for 15 hours per week. An increase in conference fees and the referendum for out of state travel was approved.

Identify possible upcoming items for future meetings:

- A. Staff meetings
- B. Building landscaping
- C. Library loss issue

A motion was made by Townsend and 2nd by Kreten to adjourn the meeting . **Motion carried.**

Meeting was adjourned at 2:00 p.m.

The next Library Board meeting will be at the Adams County Library on October 28, 2013 at 1:00 p.m.

Respectfully submitted:



Kathleen Challoner, Secretary

**Parks Committee Meeting
Courthouse Conference Room A231
August 13, 2013 9:00 a.m.**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Paul Pisellini, Bill Miller, and Jake Roseberry. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, and New Chester Town Chairperson Attorney Tom Croke.

Approve Agenda: Motion by Kotlowski/Pisselini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Pisellini/Roseberry to approve the July 9, 2013, minutes as presented. Miller abstained due to his absence. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Motion by Kotlowski/Miller to approve the Grand Marsh Pathfinders Snowmobile Club's request to hold their annual softball tournament at Patrick Lake Park August 31 – Sept. 2 and sell concessions. Motion carried by unanimous vote.

Public Participation on Agenda Items: Will discuss Patrick Lake Park below.

Patrick Lake Park Maintenance Update: Director reported the South Central Health Consortium is requiring the Department raise the well off the concrete to meet State requirements. Repair on hold till it is determined what is to become of the park and buildings.

Attorney Croke reported the New Chester Township does not wish to take over Patrick Lake Park property. The Township is willing to take over building maintenance and mowing (mowing to be done by New Chester Dairy) if the County would continue to pay the electric, etc., and no park user fee be charged. Chairman Eggebrecht responded that the Committee has to follow what was previously voted on by the Committee, if the Township did not wish to acquire ownership of the Park, the issue would be turned over to Adams County Property Committee to determine if the property should be sold, kept, improved, etc. Discussion followed. Motion by Pisellini/Kotlowski for Property Committee to forward the Patrick Lake Park proposal back to the Parks Committee to work with the New Chester Township on their latest proposal regarding Patrick Lake Park. Discussion followed. Voice vote – Kotlowski – yes, Pisellini – yes, Miller –no, Roseberry – no, and Eggebrecht – no. Motion failed. Item will be on September's agenda.

WPRA Annual Conference: If any Committee member wishes to attend the WPRA Conference let Rita know by August 16, 2013. Director attends to setup the County booth and attend the trade show.

2014 Budgets: Director distributed carryover figures and reviewed with Committee. Committee will meet August 21, 2013, to review the proposed 2014 budgets.

Employee Update: Petenwell Park has had several employees on medical and/or family medical leave and other Park staff has been covering. Two LTE's will have their allocated hours in soon, when that occurs they will be given 5 days off and then be called back to work into the fall.

Director reported getting positive feedback on South Outlying Caretaker's work performance.

Petenwell and Castle Rock Park Grant Status Reports: Director reported Adams County grant requests scored 3rd highest; however, the State only had grant monies for the first two requests. The grant package submitted is available for Committee to review if they wish to do so. Director will apply again next year.

Parks/Rec. Operational Reports: A septic failed at Castle Rock Park and will be replaced. A self-registration box was pulled out of the ground at Fawn Lake Park and found in a driveway. The box is being re-installed at the Park and the incident is still under investigation by the Sheriff's Department.

Trails Report: Adams County is eligible for supplemental grooming and maintenance expenses. \$24,000 has been requested; whatever Adams County receives will be pro-rated and distributed equally to the snowmobile clubs.

ATV/UTV trails width has been extended to 12'.

Revenue Report: Reviewed by Committee.

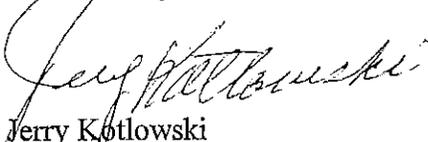
Expense Check Summary Report and Expense Report: Reviewed by Committee.

Future Agenda Items: Patrick Lake Park.

Set Next Meeting Date: August 21, 2013, 1:30 p.m., Courthouse Conference Room A231 to review and set 2014 budgets and September 10, 2013, 1:00 p.m., Courthouse Conference Room A231 for the regular monthly meeting.

Adjourn: Motion by Miller/Kotlowski to adjourn at 10:12 a.m. Motion carried by unanimous vote.

Submitted by,



Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

**Parks Committee Meeting Minutes
August 21, 2013
1:30 p.m. Courthouse Room A231**

Call to Order: Meeting was called to order at 1:30 p.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht-- Chairperson, Jerry Kotlowski, Jake Roseberry, Bill Miller, Paul Pisellini - excused. Others Present: Fred Nickel – Director Parks/ Recreation, Rita Kolstad – Parks Administrative Clerk/Bookkeeper, and Nick Segina – Interested Citizen.

Approve the agenda: Motion by Kotlowski/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

Public participation on agenda items: Mr. Segina stated he and his wife had recently stayed at Castle Rock Park and wanted to commend the Department on the excellent facility and staff.

2014 Proposed recreational budgets: Director reviewed the proposed budget with the Committee. Discussion followed.

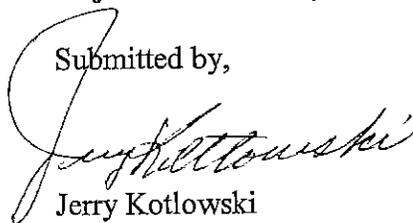
Committee will tour Patrick Lake Park at their September 10 Committee meeting. Parks Department will offer Patrick Lake Park to the Lake Association.

Director reviewed tourism shows and the monies generated by attending the shows and promoting the parks. Discussion followed.

Motion by Miller/Kotlowski to approve the proposed 2014 Parks, Recreation, and Trails budget as presented and forward to Finance Committee for approval. Motion carried by unanimous vote. The Committee signed the 2014 budget approval form.

Adjourn: Motion by Miller/Kotlowski to adjourn at 3:00 p.m. Motion carried by unanimous vote.

Submitted by,



Jerry Kotlowski
Secretary

*Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Resource and Recreation Committee.*

**Parks Committee Meeting
Courthouse Conference Room A231
September 10, 2013 1:00 p.m.**

Call to Order: Chairman called the meeting to order at 1:04 p.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Paul Pisellini, Jake Roseberry, and Bill Miller- excused. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and New Chester Town Chairperson Attorney Tom Croke.

Approve Agenda: Motion by Kotlowski/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Roseberry/Kotlowski to approve the August 13 & 21, 2013, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

Eggebrecht stated the Committee would move to #12 on the agenda.

Review Patrick Lake Park Maintenance and Building Upgrades: Director reported he is still waiting to hear back from the Patrick Lake Association. Mr. Croke stated the Association will maintain the buildings; however, the County would have to do the grounds care and bathrooms. The Association also approves the Parks Department continue collecting user fees and shelter rental fees as in the past. Committee will tour the facilities before adjourning meeting.

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: Discussed Patrick Lake Park above.

2014 Budgets: Director reported Finance took \$10,000 from Castle Rock and Petenwell Park revenues to apply to the Parks Administration budget.

Employee Update: Interviews for the Groundskeeper/Landscaper II position will be held Sept. 18 by the Petenwell Park Manager.
Director updated Committee on park staff.

Parks/Rec. Operational Reports: Camelot and Sherwood parking lots need to be re-sealcoated and Arrowhead boat landing needs repairs.

Trails Report: Coordinator recently inspected the ATV trails. September 20 a TV crew will be doing a shoot on the trails followed by a shoot at Petenwell Park the following day.
The supplemental grooming request has been approved and will be pro-rated based on the total requests submitted.

Revenue Report: Reviewed by Committee.

Expense Check Summary Report and Expense Report: Reviewed by Committee.

Future Agenda Items: Patrick Lake Park and Castle Rock Park expansion project.

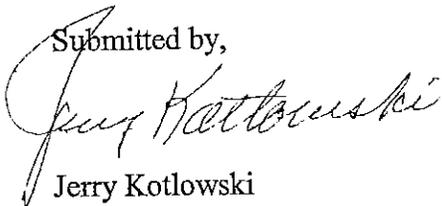
Set Next Meeting Date: October 8, 2013, 1:00 p.m., Courthouse Conference Room A231.

Committee left meeting at 1:30 p.m., to do an on-site inspection of Patrick Lake Park.

After completing inspection no action was taken. Director will meet with Lake Association on shelter and building status and report back to Committee.

Adjourn: Motion by Pisellini/Roseberry to adjourn at 2:25 p.m. Motion carried by unanimous vote.

Submitted by,



Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: October 2, 2013

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. on Wednesday October 2, 2013 with the following members present: Randy Theisen, Heidi Roekle, Terry James, Glenn Licitar and Barb Morgan. Al Sebastiani was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Heidi Roekle made a motion to approve the agenda as noticed. Terry James seconded the motion. All in favor. Motion carried.

Public Hearings: Scott C. & Deborah J. Parr – Rezoning request of two parcels (11.877 and 11.76 acres) currently zoned as A1 and A1-15 Exclusive Agriculture and R2 Rural Residential Districts under the Adams County Comprehensive Zoning Ordinance to A3 Secondary Agriculture District to make the properties conforming and located in the NE ¼, SW ¼ & NW ¼, SE ¼, Section 31, Township 16 North, Range 6 East, on Hwy 13, Town of Easton, Adams County, Wisconsin. Phil McLaughlin pointed out that this area had been previously rezoned, but the land division was not done by a Certified Survey and did not conform to the area that was rezoned. Terry James made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Heidi Roekle seconded the motion. Roll Call. 6 – Yes. Motion carried. Scott C. & Deborah J. Parr – Rezoning request of a 39.22 acre parcel from an R2 Rural Residential District to an A1 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to make it a conforming use on property located in the NW ¼, NE ¼, Section 21, Township 16 North, Range 6 East, Lot 1 of CSM 5614 on 10th Drive, Town of Easton, Adams County, Wisconsin. A letter was received from the developer Ash Land & Properties, with objections and concerns as to the range of allowable agricultural operations, some of which would be unacceptable next to a subdivision, and restrictive covenants which govern the Easton Shores subdivision and a cul de sac that they were required to install. Phil McLaughlin informed the Committee that he had contacted Corporation Counsel regarding this matter, who was of the opinion that covenants were private rights to be enforced by the other property owners, not the County and the road had been properly vacated. Heidi Roekle made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Glenn Licitar seconded the motion. Roll Call. 6 – Yes. Motion carried. John Przybyla – Conditional Use permit request under Section 5-6B.03(A) of the Adams County Comprehensive Zoning Ordinance to allow the replacement of a manufactured home with a newer 14' x 70' manufactured home in an R1 Single Family Residential District on property located in the SE ¼, SW ¼, & NE ¼, SW ¼, Section 23, Township 17 North, Range 5 East, Lot 54 of CSM 553 in Brewster Harris Subdivision at 2269 15th Drive, Town of Adams, Adams County, Wisconsin. Patti Thompson of Timberlake Homes was representing Mr. Przybyla and presented pictures of the existing home and the new home. Barb Morgan made a motion to grant the Conditional Use. Terry James seconded the motion. Roll Call Vote: 6 – Yes. Motion carried. Edward J. & Laurie L. Golden – Rezoning request of a portion of a parcel (2.5 acres) from an A1 Exclusive Agriculture District to an R1LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the two residences to be split on property located in the NE ¼, NE ¼, Section 33, Township 18 North, Range 6 East at 1013 and 1015 Czech Avenue, Town of Preston, Adams County, Wisconsin. Greg Rhinehart was representing the Golden's and stated that for estate planning purposes they would like to separate the two residences on the property. Glenn Licitar made a motion to approve the zoning change with the stipulation that the Town Board had no objections (Town Board meets October 2, 2013 in the PM) and forward that recommendation to the County Board for final action. Terry James seconded the motion. Roll Call. 6 – Yes. Motion carried. Roland C. & Sandra L. Jensen – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agricultural District to an A1-15 Exclusive Agriculture District (32 acres) and an A3 Secondary Agricultural District (8 acres) of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼ SW ¼, Section 22, Township 14 North, Range 7 East at 398 Golden Avenue, Town of New Haven, Adams County, Wisconsin. Sandra Jensen presented the Committee with a map showing the proposed land division and the two dwellings. Glenn Licitar made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call. 6 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Barb Morgan made a motion to approve the minutes from the September 4, 2013 meeting as presented. Terry James seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of September to the Committee for review. Terry James made a motion to approve the Surveyor's report. Glenn Licitar seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson was away at a Conference and had submitted a report in writing, which Chairman Stuchlak read aloud. Heidi Roekle made a motion to approve the Register of Deeds and Land Information report as submitted. Barb Morgan seconded the motion. All in favor.

Phil McLaughlin informed the Committee that the Farmland Preservation Plan for Adams County will expire in December 2014. If allowed to expire, the Town of Lincoln and possibly a few other Townships will no longer be eligible for farmland tax credits. Discussion was held regarding how much it would cost the County to update and renew the Plan. Mr. McLaughlin stated that this has not been budgeted for 2014, but that the County could request an extension of the deadline to 2015. This would allow the Town of Lincoln applicants to receive tax credits for 2014 and the County to apply for a grant to help alleviate some of the cost. Discussion was held regarding how many residents would be affected by this expenditure. Terry James made a motion to allow Mr. McLaughlin to proceed and research the cost to update the plan and return with the findings at next month's meeting. Barb Morgan seconded the motion. All in favor. Motion carried.

Planning & Zoning Updates: Phil McLaughlin informed the Committee that the new inspector, Joe Jackson will be starting on October 7, 2013. Chairman Stuchlak requested that he be introduced to the Committee at next month's meeting.

Phil McLaughlin presented the Financial Report for the month of August 2013 to the Committee for review. Terry James made a motion to approve the Financial Report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Stuchlak stated there was no need for closed session this month.

The next meeting was scheduled for November 6, 2013 at 1:00 P.M.

Heidi Roekle made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 2:20 P.M.

Joe Stuchlak, Chair

Glenn Licitar

Terry James, Vice-Chair

Barb Morgan

Randy Theisen

Heidi Roekle

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Meeting Minutes

P99

August 13, 2013, 1:00 PM Room A160

Call to order by Chairman Allen at 1:00 p.m. The meeting was properly noticed.

Present: Allen, Djumadi, James, Kotlowski and Miller. Also present: Pisellini, Croke, Zander, Richards, Wagner, Nickel, McFarlin, Wavrunek, Dye, Cable, Hamman and Phillippi.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote. Motioned by James/Djumadi to approve July 11, 2013 minutes. Motion carried by voice vote. Voting yes, Djumadi, Kotlowski and James. Abstaining, Miller, as he was excused from last meeting.

Item #6 Open and/or act on bids for tax foreclosure property. Bids were opened by James. Parcel #23 Lot 4 in Appleby Addition to Lake Camelot, 391 Aldwich Ct, .398 acres section 15, Town 20 North, Range 6 East, computer tax #30-4772, \$3,251, received 10% check for \$325.10 from Richard Foss. Motioned by James/Kotlowski to accept bid for parcel #23. Motion carried by unanimous voice vote.

Item #7 Discuss and or act on Amending Resolution 55-2013 (tax deed foreclosure sale property). Resolution #55 unfinished business, to amend by inserting line 20 after "Tax No. 12-125-10" and before "Part" to read: *All of the North One-Half of the Northeast Quarter (N 1/2 NE 1/4) of Section 6, Township Fifteen (15) North, Range Seven (7) East of the Fourth Principal Meridian, excepting that part thereof which lies within the following premises previously conveyed:* Motioned by James/Kotlowski to correct parcel #12-125-10, last month's sale. Motion carried by unanimous voice vote.

Item #8 Discuss and/or act possible sale of Patrick Lake. Nickel stated that for about 1 1/2 years there has been discussion; there is no money to maintain the facility/grounds. It has deteriorated; Parks Committee met with Property Committee in March to offer Patrick Lake to the Town of New Chester. Djumadi said the Property Committee with a majority vote, was in favor of selling; except for the public access. New Chester Township will not take over the facility, however the Lake Association is willing to work with the county to maintain and repair the area. Nickel indicated that it isn't wise to sell to the private sector, county property that is classified as public recreational. Patrick's Lake Improvement Association is willing to upgrade facilities; there was discussion of an open air shelter, repairing windows, siding, electric, and some painting. Grand Marsh Development looked into costs for an open air shelter ranging from \$15,000 - \$18,000 or \$25,000 - \$26,000 depending on what one wished to accomplish. Croke spoke of a couple hundred dollar fee analysis (parking fee); \$20.00 per year or two for \$30 annual fee. Also the estimate of approximately \$7,000 - \$8,000 to remove (demolish) 2 buildings. Milk Source would mow the grounds. The county would pay for the electric to light upper/lower area; and provide septic maintenance as outlined in their proposal. User fees were also discussed, with different options presented; however there were concerns of altering fees for one park and not having a consistent fee structure. The committee would like the parks and association to work together on a proposal that provides for a good working arrangement between everyone. Djumadi questioned the previous motion to sell. Miller said that in the March 12 minutes, it was offered to New Chester Township; if they didn't buy it then it would go up for sale. Motioned by James/Kotlowski to allow Nickel to work with the Patrick Lake Improvement Association and Parks Committee on an agreement, if no agreement, bring back for further discussion. Motion carried by roll call vote. Voting yes, Kotlowski, James and Allen. Voting no, Djumadi and Miller.

Item #9 Discuss funds related to Henning Estate.

Item #11 Discuss landscaping plans for the Community Center Property/Building.

Wavrunek said they would like to have a raised flower bed around the flag, installed and maintained by the Master Gardeners; they'd also like a sidewalk behind the Community Center with flowers along the sidewalk. There is money in the Henning Estate: \$20,000 for a flag pole – already installed, in addition, \$20,000 was provided to 4-H. The side walk would be to accommodate the seniors that live in the apartments on the west side of the building. Hamman spoke about the in-ground sprinkler system, marking sprinklers etc., as these need to be taken into consideration. Also raising concerns about who would be responsible for maintaining the beds after they were in place. It was indicated, they will be taken care of by the Master Gardeners. Motioned by James/Kotlowski to approve funds for the project headed by Master Gardeners, as presented by Jeff, working with Hamman. Motion carried by unanimous voice vote.

Item #10 Discuss fees collected for use of Community Center rooms. Djumadi is not in favor of Extension obtaining fees collected for rooms, the money should stay in the maintenance budget. They should use the policy that is on the computer. There is also a maintenance work request form on the computer for staff to use. Allen requests Phillippi to call Donna Richards, Jeff Wavrunek, and Don Genrich to attend property meeting to discuss this further.

Item #12 Discuss and/or act on security issues and potential renovation of 2nd floor courthouse annex and circuit court area. Allen informed the committee of a security request by Heider that was discussed between West and himself. Allen indicated that Heider is concerned for her safety; as there are no locking doors to protect her. There were different ideas related to installing 2 doors within the hallway, and/or between the two offices, cutting a hole in and a plan to work with the department on potential options for doors. The committee talked about the judge's Safety meeting and sooner or later budgeting for capital improvement. The Lynx program was discussed as this is also an option already available for Heider to utilize. Dye was present and provided a brief overview of thoughts for the court reporter and victims' families. Update on button in courtroom B – still a work in progress.

Item #13 Discuss and/or act on (fairgrounds) Roof repair quotes. 5 contractors were contacted.

- North ½ side of the roof is not too bad
 - \$7,425 estimate to do front ½, not including drip edge or replacement of rotted wood
 - \$4,495 to do rear side only
 - \$11,720 to do both sides

Items #18 Tour of the building at the fairgrounds (historical society). In 1895, this building was a stable. The building needs to be painted; the committee will take a look at what they have before making any decisions.

Item #14 Update on warranty items for Health & Human Services project. Hamman provided a handout with a list of warranty items. Allen will have Larson provide a report on Health & Human Services project; money remaining as of today, what's outstanding for invoices and place in all supervisors mailboxes before the next meeting. Allen talked to Casebeer about icicles on east side of the building, and the concern that they will tear the eaves off the building. The committee still believes this issue needs to be addressed.

Item #15 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. Ayres final invoice is \$668.00. Motioned by James/Miller to pay Ayres \$668.00. Motion carried by unanimous voice vote.

Item #16 Discuss and/or act on roof report of Health & Human Services Building. Item #17 Discuss and/or act on infrared imaging to identify hot spots in roofs. Both of these items are reoccurring items for the agenda.

Item #19 Tour of storage facility. Postponed.

Item #21 Update on maintenance items. Hamman reported activities related to cleaning.

- Carpeting life can be doubled by using mats
 - Major traffic ways are tough to take care of, suggesting a change in the product used on spots
 - There are food/coffee stains next to the lunch room that are difficult to remove

Cable submitted a written report to the committee on Voboril's cleaning.

Hamman reported that to his knowledge the letter to revoke the termination letter of Voboril's contract has not been received yet from Mindy Dale. Overall cleaning appeared to be satisfactory, based on the several walk throughs completed by Hamman.

Much discussion transpired related to the cleaning services. Djumadi toured the building last week and didn't find any area of concern. Djumadi toured today and found a ring in the toilet, crumbs on the floor in RCH room and had identified some areas of concern.

James questioned if Advance Janitorial could fill in on days that Gary wouldn't be available, and why Cable couldn't meet with Gary alone. Cable indicated Advance could fill in, and for historical reasons, Pierce was present. James voiced concerns of them meeting ahead of time, and then with Gary. Cable did state that they do listen to concerns of managers.

Hamman indicated that 2 boxes of manufactured siding was ordered for the community center. Conversation regarding the list from the community center took place and the committee was informed that the key to the computer room cannot be given out.

Hamman gave an overview of maintenance items:

- South garage – measured options, budget capital next year: 2 - 9x7, 1 – 10 x 7 and 2 service doors, of commercial quality; and 2 overhead openers
- Barn roof needs repair; needing a price quote
- Paving of midway previous quotes of \$170,000;
- Electric cords in runway;
- Security system with H&HS building is not completely functional at this time;
- Simplex project has some issues, however they will be back to fix them;
- Notification process for Fire protection at the Health and Human Services building is a concern;
- Working with MSA on parking lot issues at H&HS – tile it,
- Painting law center is an item to be taken into consideration Budget LTE – 90days

Future discussion related to signs for the building, Hamman and Emergency Management to work together on this.

P102

Item #22 Discuss and/or act on Lead Foreman reclassification/Building and Grounds Job Description.
Motioned by James/Djumadi to accept/approve building and grounds job description and to forward on to Executive Committee for approval. Motion carried by unanimous voice vote.

Item #23 Discuss and/or act on 2014 budget. Schedule a meeting on the 23rd of August to discuss and approve.

Motioned by James/Kotlowski to recess at 3:26 p.m. Motion carried by unanimous voice vote.
Excused: Kotlowski. Toured fairgrounds and Health & Human Services building. Reconvened at 4:27 p.m. Miller and James didn't find issues with the cleaning of the building, Djumadi and Allen concurred.

Motioned by Djumadi/Miller to postpone discussing money for building at fairgrounds until the next Property meeting. Motion carried by unanimous voice vote.

Set regular meeting date: September 19, 2013 at 8:30 a.m.

Motioned by James/Djumadi to adjourn at 4:47 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved.

Property Committee Meeting Minutes

August 23, 2013 10:30 AM Room A160

Call to order by Chairman Allen at 10:34 a.m. The meeting was properly noticed.

Present: Allen, Djumadi and James. Excused: Kotlowski and Miller. Also present: Jeff Wavrunek, Linda Arneson, Donna Richards, Larson, Hamman and Phillippi.

Motioned by James/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Item #5 Discuss relationship between community center and property committee.
Discussed facility use policy. Djumadi questioned about pictures that needed to be hung, referring to the rules regarding painters tape and no staples. This is for people who use or rent rooms in the facility. Employees need to use good judgment for hanging items, depending on the size of the item; this can be done by employees, however; larger items that require anchoring would be done by maintenance. Remember to keep in mind that all changes are to be overseen by Property Committee and Hamman. James expressed concerns regarding consecutive months of damages regarding bathrooms, etc.; what is being done to isolate the issue.

Wavrunek, Richards, Arneson, Larson and Hamman spoke regarding these issues stating they'll try to be more mobile and visible so people are seeing them, which may be helpful. Wavrunek is working on Wifi; booster and/or options to relocate access point. There is Wifi however access in Room 103, is about 85-95%, in Room 123 is about 85-95% and there is a Hot Spot provided by UW-Madison located in the Extension office. Rooms 145 A & B have no Wifi access. Djumadi feels that we need filters, before expanding access.

Discussion regarding dollars collected for room use took place. The money is deposited in maintenance budget that offsets operational costs. There is no intent to make a separate maintenance line item in UWEX budget; money collected will stay in maintenance budget.

Item #6 Discuss and/or act on 2014 budget. Ray McHardie worked 20 hours at minimum wage collecting garbage and recyclables. Hamman explained pooling together weeding, planting, painting, and additional grounds work in a newly established job description and the desire to create a part-time position replacing the previous one. Larson said that we could use an on-call position @ \$10.00 per hour and Hamman can recruit for the on-call position. Larson said that Kaye takes applications for on-call jobs and determines the needs of departments. Larson read the definition of an on-call worker from the Personnel General Administrative Manual. Djumadi and Hamman do not believe it fits the criteria. James, Djumadi and Allen were all in agreement to create a part-time position and place it into the 2014 budget.

Amendments to Capital Improvement worksheets are:

- Replace roof historical society fairgrounds, move \$12,120 to 2015
- Paint Law enforcement center ground floor, move \$10,000 to 2015
- Health & Human Services parking lot, engineer cut from \$5,000 to \$2,000
- Carpet replacement, \$6,000 move to 2015

New Capital figure \$19,000 from \$50,120 \$167,410 in Capital account changes to \$136,290.

Motioned by James/Djumadi to approve 2014 budget as amended including part-time position. Motion carried by unanimous voice vote.

Set next meeting date: September 19, 2013 at 8:30 a.m.

Items for next agenda:

Altman Construction

Project costs as of today to current for Health & Human Services/Community Center project

Letter for Gary Voboril revoking termination

Motioned by Djumadi/James to adjourn at 12:15 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved

Property Committee Meeting Minutes

September 19, 2013 8:30 A.M

Call to order by Chairman Allen at 8:00 a.m. The meeting was properly noticed.

Roll Call: Allen, Djumadi, James, Kotlowski and Miller. Also present: Hamman, Pierce, Zander, Jim Grabarski and Phillippi.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote. Motioned by Djumadi/Kotlowski to approve August 13, 2013 and August 23, 2013 minutes. Motion carried by unanimous voice vote.

Item #6 Open and/or act on bids for tax foreclosure property. No bids came in.

Item #7 Discuss and/or act on setting up tax deed property tours. Post both dates 9/30/13 and 10/2/13 at 8:00 a.m. to meet in A160 to start with and then proceed with tours on tax deeded properties. Zander will set up transportation.

Item #8 Discuss letter for Gary Voboril revoking termination. No letter has been provided by Mindy Dale. Pierce handed out a written report on Voboril's Cleaning.

Item #9 Discuss and/or act on sending a property committee member as a representative of the committee to the safety security meetings to provide a report back. Motioned by James/Djumadi to have Miller be the Property Committee representative at the Safety Security meetings and report back to the committee. Motion carried by unanimous voice vote. Discussed a proposal submitted to circuit court/probate for rearranging offices.

Item #10 Discuss and/or act on Resolution for reclassification of Lead Foreman. Motioned by James/Kotlowski to approve the Resolution for reclassification of Lead Foreman. Motion carried by unanimous voice vote.

Item #11 Discuss and/or act on Geocaching. James instructed County Clerk to call the individual that wants to set up Geocaching on county owned property, and give her the Rome contact information: 325-8013 - Donna, to forward to the Police Chief, to make sure they are aware of what she wants to do.

Item #12 Discuss 4-H Food Stand/Commercial building at fairgrounds. Jim Grabarski said that during the fair, there was a break-in through a window, at the 4-H Food Stand building; food was stolen. He also stated that there was a lot of theft at the fairgrounds. Items taken were ladders, gas cans and shop vac's. Grabarski said that he turned the water on in June, everything was fine, then turned the water off. 2 weeks before the fair, he turned it back on to find the 4-H food stand was leaking about 40 gallons an hour. Mauston Plumbing was called. They ran a hose above the ground temporarily for the fair. This is included in the budget for 2014 to fix. Mauston Plumbing submitted a bid for \$1,900 for a trench to be cut in the blacktop, plumbing, etc. The question was asked if the bid would still be good next spring. Michelle said yes it would be and they'd hold the bid until spring.

Item #13 Discuss funds related to Henning Estate. Funds left in the Henning estate total \$21,080.93. This is to be used for the Community Center.

Item #14 Discuss and/or act on (fairgrounds) Roof repair quotes. Committee decided to postpone, as they have not received any quotes for any of the buildings listed on the agenda.

Item #15 Update on warranty items for Health & Human Services project.

- Hamman reported on warranty and thermostat issues. One unit went into an extreme overheat mode on Monday – the unit was reset. Altmann spoke with Milwaukee Stove regarding this; they don't want to replace the remaining thermostats. Ellen Casebeer wrote a letter to Milwaukee Stove, insisting that they replace 16 thermostats. Hamman said that he will deal with Tony Bennett directly. The Property Committee supports the replacement of these thermostats, and are unwilling to accept the warranty.
- Blown-in insulation plugging up the furnace filters still continues to be an issue. Hamman investigated the area and was not able to find the open areas that are creating this issue. It is a difficult area to get up inside and be able to look around. The next step is to run a camera up the return lines to see if we can find the openings. There is insulation on top of the ceiling tile – 3' tall by 3-4' wide.

Item #16 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. Motioned by James/Kotlowski to pay Altmann the amount of \$1,039.80. Motion carried by unanimous voice vote. The Administrative Coordinator/Director of Finance is to inform Corporation Counsel that they are paying this bill.

Excused: Kotlowski was excused at 9:29 a.m.

Item #17 Discuss and/or on roof report of Health & Human Services Building. None.

Item #18 Discuss and/or act on infrared imaging to identify hot spots in roofs. None.

Item #19 Tour of storage facility. Postponed.

Item #20 Update on maintenance items.

- Discussion on updated part-time job description changes; the committee had no problems with the suggestion changes reported by Hamman
- Courtroom panic button installation complete and working
- EGS top caps – in 2-3 weeks it will be underway
- Advanced waxing 9/26-9/27, 10/3-10/4 at the Community Center
- Carpet extraction – Community Center
- Griffith trimmed the trees on Main St. – was completed
- Freezer at jail had a control issue – was fixed
- Allen said we need to salt the entrance on the east side up the hill as we are moving into cold weather

Walked thru the Health & Human Services building to inspect the cleaning, toilet was discussed. Overall the building was kept clean. James is not in favor of comments from Health & Human Services. Djumadi is not concerned with the Health & Human Services building cleaning. Janitor Carpet Care is being worked on with Voboril options for cleaning the carpet, as the cleaning doesn't hold up well with the volume of traffic that flows thru the building.

Set regular meeting date: October 17th, 2013 at 8:30 a.m.

Items for next agenda:

Building grounds part-time 8/23/13 action;
Discuss Voboril Cleaning, dates that action transpired;
Discuss Voboril's performance;
Discuss letter for Gary Voboril revoking termination;
Open and/or act on bids for tax foreclosure property;
Discuss and/or act on (fairgrounds) Roof repair quotes;
Discuss and/or on roof report of Health & Human Services Building;
Discuss and/or act on infrared imaging to identify hot spots in roofs;
Tour of storage facility.

Motioned by Djumadi/James to adjourn at 9:59 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

PROPERTY COMMITTEE MEETING

September 30, 2013

Meeting called to order by Chairman Allen at 8:02 a.m. The meeting was properly noticed.

Roll call: Allen, Kotlowski, Djumadi, and Miller. Excused: James Also present: Zander

Motion made by Kotlowski/ 2nd by Djumadi to approve agenda. Unanimously carried.

Motion made by Kotlowski/2nd by Miller to recess and tour tax deed properties at 8:07 a.m.
Unanimously carried.

Motion made by Kotlowski/ 2nd by Miller to reconvene at 1:00 p.m.

Discussion made to set minimum bids for the upcoming tax deed foreclosure property sales. Discussion was made about when first bid opening date will be. Motion made by Djumadi/2nd by Kotlowski to approve set bids as discussed and set the first bid opening date as November 1, 2013 at 8:30 a.m.
Motion unanimously carried. (Set bid amounts attached)

Motion made by Miller/2nd by Kotlowski to adjourn at 1:55 p.m. Motion carried.

Respectfully submitted:



Jani Zander

Acting Recording Secretary

These minutes have not yet been approved by the committee

PARCEL #	TAXES	2012	2012 ASSESSMT	BID	NOTES
2-666	\$ 2,416.49	\$ 578.17	\$ 42,200.00	\$ 3,500.00	trailer taken off/ 2 junk blgs
2-950	\$ 1,590.51	\$ 424.30	\$ 24,300.00	\$ 24,300.00	landlocked
4-316	\$ 2,885.29	\$ 873.25	\$ 47,900.00	\$ 10,000.00	
4-1214-15	\$ 136.99	\$ 251.06	\$ 12,800.00	\$ 7,500.00	landlocked
8-1249	\$ 399.05	\$ 168.71	\$ 10,500.00	\$ 3,000.00	
10-1197-201	\$ 2,290.65	\$ 575.70	\$ 12,500.00	\$ 3,000.00	dropped from 32,000 in 2012/condo
10-1323	\$ 1,540.18	\$ 385.43	\$ 25,500.00	\$ 3,000.00	airspace
10-1342	\$ 1,321.68	\$ 330.53	\$ 22,400.00	\$ 2,000.00	junk trailer
12-1215	\$ 875.97	\$ 214.01	\$ 12,900.00	\$ 3,000.00	
14-681	\$ 8,236.80	\$ 923.25	\$ 55,500.00	\$ 30,000.00	10 acres may pay?
14-847	\$ 604.11	\$ 229.83	\$ 12,000.00	\$ 15,000.00	4 acres plus road
14-848	\$ 4,941.16	\$ 1,023.77	\$ 56,500.00		junk yard
14-849-20	\$ 45.88	\$ 11.49	\$ 600.00		
16-790	\$ 2,776.51	\$ 726.33	\$ 41,200.00	\$ 30,000.00	10 acres w/ trailer
16-791	\$ 1,839.82	\$ 534.83	\$ 27,800.00		
18-970	\$ 2,487.62	\$ 369.73	\$ 25,500.00	\$ 15,000.00	junk trailer
20-976	\$ 1,482.02	\$ 276.29	\$ 26,200.00	\$ 3,500.00	
20-977	\$ 296.39	\$ 121.20	\$ 7,300.00		
20-978	\$ 229.50	\$ 121.20	\$ 7,300.00		
24-5	\$ 57.54	\$ 1.86	\$ 100.00		forgot in transfer/give adj owner
24-607	\$ 4,087.72	\$ 1,282.57	\$ 68,600.00	\$ 225,000.00	landlocked ?
24-610	\$ 16,260.26	\$ 3,647.91	\$ 203,600.00		house
24-1406	\$ 4,476.02	\$ 709.62	\$ 41,500.00	\$ 35,000.00	trailer
30-152-35	\$ 519.12	\$ 107.75	\$ 200.00		error in transfer/give to adj owners
30-1696-305	\$ 3,159.25	\$ 495.04	\$ 19,900.00	\$ 3,600.00	
30-2890	\$ 1,068.49	\$ 233.56	\$ 9,100.00	\$ 3,000.00	
30-3069	\$ 1,763.85	\$ 356.94	\$ 16,900.00	\$ 10,000.00	older trailer
30-3563	\$ 1,201.97	\$ 203.24	\$ 4,500.00	\$ 3,000.00	
30-4303	\$ 1,336.57	\$ 271.30	\$ 10,800.00	\$ 3,000.00	
30-4971	\$ 2,580.49	\$ 621.96	\$ 12,100.00	\$ 3,000.00	
30-5845	\$ 1,574.63	\$ 566.45	\$ 9,600.00	\$ 3,000.00	
30-6037	\$ 2,269.81	\$ 573.11	\$ 9,900.00	\$ 3,000.00	
30-6259	\$ 1,791.32	\$ 548.83	\$ 23,300.00	\$ 3,000.00	

10/4/13

32-563	***	\$ 2,426.01	\$ 557.75	\$ 40,500.00	\$ 3,000.00	junk trailer/good garage
32-1203-30		\$ 802.45	\$ 15,224.49	\$ 29,000.00	\$ 3,000.00	bank took house off 2013
32-1398		\$ 594.75	\$ 138.28	\$ 10,100.00	\$ 3,000.00	
32-1938		\$ 732.25	\$ 193.32	\$ 10,600.00	\$ 2,500.00	
34-1213		\$ 682.45	\$ 77.27	\$ 4,300.00	\$ 700.00	
34-1662	***	\$ 2,807.95	\$ 748.78	\$ 50,500.00	\$ 20,000.00	40 day ext/ Aframe w/ add & garage
34-2012		\$ 750.31	\$ 240.78	\$ 13,400.00	\$ 3,000.00	
34-2216	***	\$ 2,314.58	\$ 809.87	\$ 53,900.00	\$ 45,000.00	A frame
34-2806	***	\$ 2,711.26	\$ 718.98	\$ 43,700.00	\$ 40,000.00	nice (4 sale sign)
201-161-10		\$ 612.30	\$ 132.37	\$ 6,200.00	\$ 750.00	
201-657	***	\$ 6,269.74	\$ 1,598.37	\$ 82,300.00	\$ 45,000.00	
201-730	***	\$ 3,724.61	\$ 902.94	\$ 30,500.00	\$ 20,000.00	curb & gutter
Totals:		\$ 102,922.32	\$ 41,114.42	\$ 1,276,000.00		
PREVIOUS PARCELS			CURRENT MIN BID	LAST KNOWN ASSESSMENT		Motion made/ carried to cut min bids in half for older properties
2-1806		\$ 2,800.00	\$ 14,300.00	\$ 1,400.00		
24-303	***	\$ 15,000.00	(L) 27200 (I) 48400	\$ 7,500.00		
24-1265/1266		\$ 200.00	\$ 35,000.00	(L) 13500 (I) 37400	\$ 100.00	landlocked / had since 98
26-1065	***	\$ 45,000.00	(L) 35000 (I) 52900	\$ 22,500.00		
26-2298-20	***	\$ 3,000.00	\$ 7,300.00	\$ 1,500.00		
30-2608		\$ 3,000.00	\$ 16,300.00	\$ 1,500.00		
30-2700		\$ 3,000.00	\$ 7,600.00	\$ 1,500.00		
30-2841		\$ 3,000.00	\$ 9,300.00	\$ 1,500.00		
30-2848		\$ 3,000.00	\$ 4,900.00	\$ 1,500.00		
30-2950		\$ 3,000.00	\$ 9,200.00	\$ 1,500.00		
30-3234		\$ 3,000.00	\$ 9,100.00	\$ 1,500.00		
30-3475		\$ 3,000.00	\$ 13,000.00	\$ 2,000.00		
30-3557		\$ 3,000.00	\$ 13,000.00	\$ 1,500.00		
30-3678		\$ 4,000.00	\$ 12,600.00	\$ 1,500.00		
30-3993		\$ 3,000.00	\$ 10,900.00	\$ 500.00		
30-4283		\$ 3,000.00	\$ 1,000.00			
30-4766		\$ 1,000.00				
126-223						

Public Safety & Judiciary CommitteeWednesday, September 18, 201310:30 a.m. – Conference Room A260**MINUTES**

Chairman Sebastiani called the meeting to order at 10:30 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Terry James, Bill Miller, and Al Sebastiani. Marge Edwards was excused.

Others present: Carol Collins, Kris Steffens, Dennis McFarlin, Ken Wagner, Trena Larson, Marcia Kaye, Kathie Dye, Janis Cada, Jane Gervais, Marilyn Rogers, Sam Wollin, and Terry Fahrenkrug.

Motion by James to approve the agenda, seconded by Miller. All in favor, motion carried unanimously.

Motion by Miller to approve the prior meeting minutes (August 14th), seconded by Eggebrecht. All in favor, motion carried unanimously.

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for August 2013. Steffens discussed her report and stated August was a bad month with 24 strays and 5 surrenders. A stray that was brought in had Parvo and had to be euthanized. Three more dogs were also lost because of the Parvo. Steffens informed the Committee that they raised \$210.00 with a dog wash fundraiser. Veterinary expenses are up due to the Parvo.

Family Court Commissioner – Dennis McFarlin – Present

McFarlin thanked the Committee for their efforts to get the panic button installed in the small courtroom. McFarlin stated that security has increased immensely with the installation of the panic button and now having a Clerk in court with him. McFarlin is very pleased with the security measures at this time.

Child Support – Ken Wagner, Trena Larson, and Marcia Kaye – Present

Committee was provided with the performance measures and check summary for August 2013. Wagner discussed the performance measures and stated they are in the same format as previous reports. Committee signed the resolution recognizing Debra Barnes for her years of service to Adams County. Discussion was held regarding the short term and long term options for the Child Support Department. Wagner explained that he and Larson will be sharing the role as Interim Department Head with Janet Leja as the Interim Lead Specialist. Cooperative Agreements for Larson and Wagner need to be signed and forwarded to the State in order to pull federal funding in the interim. Committee expressed their concerns with too much turnover with some of the options and wanting to go with the option of recruiting and hiring a Department Head and leaving the Department as it is/was under Deb Barnes. **Motion by James to approve long term option 2 of recruiting and hiring a Department Head and leaving the Department as it is/was under Deb Barnes and approve the short term options that are currently in place and forward to the Executive Committee for approval, seconded by Miller. All in favor, motion carried unanimously.** Larson informed the Committee that the 2014 Child Support budget was modified. The national conference and items related to the committees that Barnes was on were removed.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with the monthly expense report for August 2013. There were no questions. Dye stated her office is running on target with the budget. Dye informed the Committee that she is going to Green Bay in October for her fall conference and that these expenses are budgeted for. Dye stated they are busy as ever in her office.

P112

Register in Probate – Terry Reynolds –Not Present

Reynolds was not able to be present for the meeting today, but did ask Kathie Dye to give the Committee the resolution for the video conferencing for signatures that was discussed in the meeting last month. **Motion by Miller to approve the resolution to transfer funds to purchase a three year maintenance contract instead of the two year contract, seconded by James. All in favor, motion carried unanimously.**

District Attorney – Janis Cada –Present

Cada provided the Committee with the monthly expense report and Community Service monthly report for August 2013. There were no questions. Cada informed the Committee of trainings in October that Tania Bonnett and Mark Thibodeau are now able to attend. These expenses are currently budgeted for. Cada stated they are extremely busy in their office.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense report for August 2013. There were no questions. Gervais informed the Committee of the 2014 budget revisions. \$20,359 was added for two back-up options for the communication towers and the SARA account decreased by \$300.

Gervais provided the Committee with the work agreement between Adams County and North Central Wisconsin Regional Planning Commission for updating All Hazard Mitigation Plan. Gervais informed the Committee that it is not going to cost the County anything to have them assist with the grant process. Gervais stated Corporation Counsel did not have any issues with the agreement and has approved it. **Motion by James to approve the work agreement with North Central Wisconsin Regional Planning Commission and allow Jane Gervais to sign the agreement on behalf of Adams County, seconded by Eggebrecht. All in favor, motion carried.**

Gervais informed the Committee that Jodi Stormoen needs to be replaced on the Local Emergency Planning Committee. Gervais is requesting to have Marc Sass appointed to replace her. He is the new forest ranger at the DNR in Adams. **Motion by Miller to approve the committee appointment of Marc Sass to the Local Emergency Planning Committee, seconded by Eggebrecht. All in favor, motion carried unanimously.**

Gervais was informed by the Sheriff's Office of a hydrogen peroxide leak at the rail yard. There was concern whether they needed to evacuate if on fire. Gervais stated there was a trail on the ground. It was discovered that there was a bolt loose which was tightened. There was no need to evacuate the area.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report and check summary for August 2013. There were no questions. Rogers stated that August call volume was slightly below average. Rogers informed the Committee that she provided assistance on cases from Juneau County and Marquette County and is hopeful that this will help develop positive relationships with neighboring counties. Rogers stated there is a new pay structure for her and the assistant medical examiners in 2014 since the current pay structure was not in compliance per Workforce Development. Rogers would like to go to a conference in Stevens Point in November and Becky Koehn would like to go to the WCMEA fall conference in Manitowoc in October. They were not able to attend the Spring Conference so the conference/training funds are still available. There is no amount budgeted for mileage, but they are requesting to receive mileage reimbursement with the excess conference and lodging funds. **Motion by James to approve the conferences and mileage reimbursement, seconded by Miller. All in favor, motion carried unanimously.**

Chairman Sebastiani requested a five minute recess at 11:47 a.m., seconded by James. Chairman Sebastiani called the meeting back to order at 11:55 a.m.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that Joshua Czys was selected as the second K-9 Officer and that Deputy Johnson has returned to full duty. Wollin stated the Sheriff's Office participated in a terrorist attack on facility training at FCI. There was paintball bullet training held at the Middle School and that went well. Updated CPR training was also attended by employees.

Wollin explained that the eligibility lists for patrol, jail, and dispatch have expired. They are only good for one year. Wollin stated the eligibility lists help speed up the hiring process. There is increased overtime when there is a vacancy as it can take approximately three months to get a replacement. **Motion by James to approve posting for eligibility lists for patrol, jail, and dispatch, seconded by Eggebrecht. All in favor, motion carried unanimously.** Wollin informed the Committee that there is no need for a resolution to renew the preventative maintenance agreement with SGTS.

Chief Deputy Fahrenkrug – Present

Monthly revenue and expense reports for August 2013 were provided to the Committee. Fahrenkrug stated the animal control report is comparable to last year. Fahrenkrug informed the Committee of the 22 cats that were taken to Mauston Veterinary Clinic due to a child neglect case and owner's death. Committee decided to postpone the jail tour until October.

Motion by James to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. All in favor, motion carried unanimously.

Identify upcoming agenda items: Jail tour to see the new Simplex upgrade on October 9th.

Set next monthly meeting date as October 9th at 9:00 a.m.

Motion by Miller to adjourn, seconded by James. All in favor, motion carried unanimously. Meeting adjourned at 12:25 p.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary

Adams County Safety Committee
Meeting Minutes
September 11, 2013

The meeting was called to order at 3:30 by Chairman Paul Pisellini.

The meeting was properly noticed.

Roll call was taken. Committee members Pat Kotlowski and Brenda Quinnell were in attendance.

Brenda moved to approve the agenda. Motion seconded by Pat. All were in favor; motion carried.

Brenda moved to accept the minutes of the August 19, 2013 meeting, seconded by Pat. All in favor; motion carried.

There was no public participation.

Marcia Kaye joined the meeting at 3:34.

Correspondence: Brenda offered a copy of the e-mail she received from Alpha Terra explaining that our request for two components of their proposal to be completed was rejected because those components were part of a larger package contingent on a two year commitment. They did propose that they would complete the two requested components, but at a project rate greater than what was in their proposal.

Paul offered a copy of the e-mail from the Director of Finance noting that the Admin/Finance Committee is recommending funding for the Safety Program in the amount of \$30,000.00 in the 2014 budget.

Pat noted that Deb DeWitt from Aegis contacted him and she will be in the area and available to meet with this Committee on Sept 26 at 1:00.

There were no other communications, correspondence or other business.

Paul opened the discussion to re-review the RFP's from MEUW and Alpha Terra. Brenda reported that she spoke with the Corporation Counsel Ken Wagner regarding the procedure for reconsideration of an RFP previously rejected. Attorney Wagner noted that if the item was properly noticed on the agenda and if a member that voted to reject the proposal motioned to bring it back for re-consideration, then the RFP could be re-considered.

The RFP's were reviewed and discussed. Paul requested to meet with a Representative from MEUW for a presentation or review of their services. He asked that committee members keep track of any questions they may have regarding the services. The committee will ask MEUW to provide a contract prior to the meeting to be reviewed by Corporation Counsel and the Committee. Brenda contacted MEUW and they are available on September 26 for a meeting.

The next agenda will include meeting with Aegis and MEUW Reps and review/possible action on the MEUW contract.

The next meeting will be held on September 26, 2013 at 1:00 p.m.

Pat moved to adjourn the meeting. Motion was seconded by Brenda. All in favor; motion carried. The meeting adjourned at 4:17.

Submitted by:
Brenda Quinnell
Recording Secretary
Unapproved

Adams County Safety Committee
Meeting Minutes
September 26, 2013

The meeting was called to order at 1:00 by Chairman Paul Pisellini.

The meeting was properly noticed.

Roll call was taken. Committee members Pat Kotlowski and Brenda Quinnell were in attendance. Also in attendance were Marcia Kay

Brenda moved to approve the agenda. Motion seconded by Pat. All were in favor; motion carried.

Brenda moved to accept the minutes of the August 19, 2013 meeting, seconded by Pat. All in favor; motion carried.

There was no public participation.

Marcia Kaye joined the meeting at 3:34.

Correspondence: Brenda offered a copy of the e-mail she received from Alpha Terra explaining that our request for two components of their proposal to be completed was rejected because those components were part of a larger package contingent on a two year commitment. They did propose that they would complete the two requested components, but at a project rate greater than what was in their proposal.

Paul offered a copy of the e-mail from the Director of Finance noting that the Admin/Finance Committee is recommending funding for the Safety Program in the amount of \$30,000.00 in the 2014 budget.

Pat noted that Deb DeWitt from Aegis contacted him and she will be in the area and available to meet with this Committee on Sept 26 at 1:00.

There were no other communications, correspondence or other business.

Paul opened the discussion to re-review the RFP's from MEUW and Alpha Terra. Brenda reported that she spoke with the Corporation Counsel Ken Wagner regarding the procedure for reconsideration of an RFP previously rejected. Attorney Wagner noted that if the item was properly noticed on the agenda and if a member that voted to reject the proposal motioned to bring it back for re-consideration, then the RFP could be re-considered.

The RFP's were reviewed and discussed. Paul requested to meet with a Representative from MEUW for a presentation or review of their services. He asked that committee members keep track of any questions they may have regarding the services. The committee will ask MEUW to provide a contract prior to the meeting to be reviewed by Corporation Counsel and the Committee. Brenda contacted MEUW and they are available on September 26 for a meeting.

The next agenda will include meeting with Aegis and MEUW Reps and review/possible action on the MEUW contract.

The next meeting will be held on September 26, 2013 at 1:00 p.m.

Pat moved to adjourn the meeting. Motion was seconded by Brenda. All in favor; motion carried. The meeting adjourned at 4:17.

Submitted by: 
Brenda Quinnell
Recording Secretary

Approved on September 26, 2013

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, September 11, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:05 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, AND BAYS.

APPROVAL OF AGENDA: *Motion by Bays, second by Gatterman, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 14, 2013: *Motion by Bays, second by Gatterman, to approve the Open Session minutes as presented for the August 14, 2013 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other communications, correspondence, or other business to present.

UPDATE ON 2014 BUDGET: Ms. Diemert reviewed changes to the 2014 Proposed Budget made by the Administrative Coordinator. Lengthy discussion was held.

FINANCIAL REPORT: Ms. Diemert handed out and reviewed copies of the Financial Report and Monthly Check Summary for August 2013. *Motion by Johnson, second by Morgan, to approve the Financial Reports and Check Summary as presented. All in favor; motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated September 11, 2013 (see attached copy). Discussion was held. *Motion by Johnson, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchase requests.

DISCUSS & APPROVE INCENTIVE RATE STRUCTURE: Ms. Diemert presented the Incentive Volume Tip Fee schedule to be effective 9/12/13 upon approval of the Committee. Discussion was

held regarding how offering graduated reduction in tip fees based on tonnages brought in will give an incentive for out-of-county haulers to bring in more waste to get the reduced fee. This out-of-county waste is required if this landfill will ever be able to operate at a profit and be off the tax levy completely. Therefore, it would be to our advantage to offer incentive rates to entice out-of-county waste to come here to our landfill. Without these incentive rates we will not be able to draw in more tonnage and will not be able to justify any landfill expansion. ***Motion by Bays, second by Gatterman, to approve the Incentive Rate Structure as presented to be effective 9/12/13. All in favor. Motion carried.***

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert reminded the members about the NEWCMG Recycling Conference to be held in Waupaca on October 2nd & 3rd. There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Update on 2014 Budget, Incentive Tip Fee Rates, and updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, October 9, 2013 at 6:00 PM at the Landfill.

Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:05 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 478

Report for the month of September, 2013

The 2103 Government Corner Maintenance Project has continued. All of the corners in the project area have been visited. There is one corner in Big Flats where the corner and all the ties have been destroyed. We will be resetting the corner and updating the tie sheet this month. There is still some tie sheets that need to be updated.

Records Modernization project:

Sue Theisen will be continuing scanning the survey files this month.

The Government Corner Tie Sheets are being integrated into the GIS mapping by John Galloy.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

9/30/2013

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2013

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00		
Balance	\$3,250.00	\$25,500.00	\$ 200.00
MARCH	325.00	6,977.15	
Balance	\$2,925.00	\$18,522.85	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$18,522.85	\$ 200.00
MAY	325.00	4,158.67	
Balance	\$2,275.00	\$14,364.18	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$14,364.18	\$ 200.00
JULY	325.00	4,758.64	
Balance	\$ 1625.00	\$ 9,605.54	\$ 200.00
AUGUST	325.00		
Balance	\$ 1300.00	\$ 9,605.54	\$ 200.00
SEPTEMBER	325.00		
Balance	\$ 975.00	\$ 9,605.54	\$ 200.00
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance	\$		
Grand Total	\$ 0.00	\$ 0.00	\$ 0.00



Extension Committee
Minutes of Meeting
September 10, 2013 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Glenn Licitar, Joe Stuchlak, Rocky Gilner, Jack Allen and Florence Johnson – Present
Extension Staff: Don Genrich, Theresa Wimann, Jennifer Swensen and Linda Arneson – Present. Mary Ann Schilling– Excused.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Jack Allen and Second by Glenn Licitar to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar and Second by Gilner to accept minutes of the Extension Committee Meeting of August 13, 2013 Motion carried.
6. **Public Participation:** None
7. **Communication:** Theresa Wimann shared that Fred Hebert from Central Wisconsin Community Action was nominated by for and received the 2013 Chancellor’s “Wisconsin Idea Award” for his exceptional collaborations and public service as a partner and supporter of UW-Extension.
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann:** Committee discussed the monthly reports. Motion by Stuchlak Second by Allen to place monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Review Check Summary and Financial Statements for August 2013:** Check Summary and Financial Statements for August 2013 were reviewed and discussed. Motion by Allen Second by Stuchlak to place August 2013 Check Summary and Financial Statements on File. Motion carried.
 - d) **2014 Budget Update:** Genrich and Johnson will present the proposed 2014 Extension Budget to Finance Committee on September 11th.

- e) Drainage Board Nominations: Genrich advised Committee of Greg Saeger's resignation from the Drainage Board. Motion by Stuchlak Second by Licitar that the Extension office shall place an ad in the paper and take other actions as necessary to obtain applications to fill the vacancy. Motion carried.
- f) Resolution to Approve Amendment to Adams County Extension Agents Contract: Genrich explained that the contracts for the Extension Agents run according to the University of Wisconsin System fiscal year which is July 1 – June 30. The amendment in question is to extend the contract for an addition fiscal period, July 1, 2013 – June 30, 2014 and agree to the amount Adams County will pay for salaries and fringe benefits as listed. A Resolution is required due to the 2014 election for County Board Supervisors. Motion by Licitar Second by Allen to approve the Resolution as presented and forward to the County Board. Motion carried.
- g) Report from Genrich on Improving Nitrogen Use Efficiency Conference: Genrich shared information presented by the various speakers. This conference was attended by people from across the U.S. and several foreign countries. Genrich said it was a very informative conference and thanked the Committee members for their support.
9. Set Next Meeting Date: Next regular meeting will be October 8, 2013 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- 2014 Budget
 - Drainage Board Vacancy
 - Mary Ann Schilling will give a report on Extension's 3-year Employee Review process
11. Adjourn: Motion by Allen and Second by Stuchlak to adjourn. Motion carried. Meeting adjourned at 3:00 p.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.

