

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 9, 2013 8:00 AM

The meeting was called to order by Chairman West at 8:02 a.m. The meeting was properly noticed. Roll Call, present: Babcock, Djumadi, Sebastiani, Kotlowski and West. Also present Newsom, Buchholz, Pat Kotlowski and Sherry Kotlowski.

Motioned by Kotlowski/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Item #6 Discuss and/or act on 2014 budgets:

- **Health & Human Services Department**--Diane Cable/Wendy Pierce present at 8:20 a.m. Sarah Grosshuesch present at 8:26 a.m. Motioned by Djumadi/Babcock account #240 E 38.54592.215 should be \$21,600 and 240 E 38.54592.216 should be \$101,400. Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Babcock to recess at 10:21 a.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 10:30 a.m. Roll call, all present.

- **Highway Department**--Pat Kotlowski present at 10:35 a.m. and Sherry Kotlowski. Discussion on Highway—general discussion took place.

Babcock was excused at 12:00 p.m. General Budget discussion took place.

- **Sheriff's Department**—Terry Fahrenkrug, Sam Wollin and Carol Collins present at 1:03 p.m. General Budget discussion took place. Set up account 100 E 18.59210.000, \$14,334 applied fund for simplex.

Recess: Motioned by Djumadi/Kotlowski to recess at 1:48 p.m. Motion carried by unanimous voice vote.

Reconvene: Reconvened at 1:55 p.m. Roll call, present: Djumadi, Sebastiani, Kotlowski and West. Excused, Babcock.

Kaye present at 2:15 p.m.

Motion by Djumadi/Sebastiani to deviate to Item #9 Discuss and/or act on the \$35 surcharge fee for any employee currently enrolled in WEA Trust Health Insurance that chooses not to participate in the Health Risk Assessment. Motion carried by unanimous voice vote. Motioned by Djumadi/Sebastiani to implement the \$35 surcharge fee for those who choose not to participate in the Health Risk Assessment. \$35 collected goes towards Wellness. Motion carried by unanimous voice vote.

Kaye left at 2:25 p.m.

- **Solid Waste**--Diemert/Quinnell present at 2:26 p.m., no changes. Left at 3:32 p.m.

Cindy Phillippi excused at 3:40 p.m. and Cheryl Kroening present to take minutes.

Kaye present at 3:45 p.m. Cable and Pierce present at 3:48 p.m.

Item #10—Discuss and or/act on recommendation of compensation for newly created Support Services Coordinator position. Pierce put \$20.37 an hour into budget 2014. Asking for 2 new case workers, already have 5. No action taken, to be added to Wednesday Sept. 11th Admin & Finance agenda. West indicated that security money should be in Property under Capital Improvement referencing the \$70,000 of applied funds in Health & Human Services Budget. It was stated they'd

like to keep the \$40,000 for Capital Improvement and extra \$30,000 in case something came up.
Cable and Pierce left at 4:10 p.m.

Motion by Djumadi/Sebastiani to adjourn at 4:12 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

Cindy Phillippi

Recording Secretary

These minutes have been approved.