

ADAMS COUNTY SOLID WASTE COMMITTEE
JULY 14, 2010, 6:00 PM
LANDFILL OFFICE, 1420 HWY 21, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Mike Keckeisen
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan

MEMBERS ABSENT/EXCUSED: Florence Johnson, Secretary

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:16 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, KECKEISEN, GATTERMAN. JOHNSON WAS ABSENT/EXCUSED. *Motion by Keckeisen, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JUNE 9, 2010: *Motion by Morgan, second by Gatterman, to approve the Open Session minutes as printed for the June 9, 2010 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for June 2010 and discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Financial Report for June 2010. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated July 14, 2010 (see attached copy) and discussion was held. *Motion by Morgan, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

USDA ARRA GRANT UPDATE: Ms. Diemert reported that we received notice that Adams County did not qualify for the USDA ARRA grant because we didn't score high enough. Adams County is doing too well to qualify for one of these grants. She stated that after notifying Admin & Finance Dept. we have begun work on a resolution to bond for Cell #4 construction as well as other projects in the County. A joint meeting has been scheduled on July 22nd at 4:30 PM to discuss a resolution for bonding.

UPDATE LANDFILL OPERATIONAL ORDINANCE #16-1989: Ms. Diemert stated that work

for the month focused on the permit application process, forms and permit stickers. She presented the information to the Committee and work will continue on the Operational Ordinance and Public Hearing.

APPROVE PROCEDURE FOR ANNUAL FUEL CONTRACTING: Ms. Diemert reported that it is time to contract for LP heating fuel for the winter and the contract price quoted is \$1.459/gallon. She reminded the Committee that they asked for this to be put on the agenda because of the problems with the diesel fuel contracting last month. By the time the Committee approved the contract the price had gone up fifty cents per gallon which cost the SW Department over \$22,000. *Motion by Keckeisen, second by Gatterman, to authorize the Director to sign fuel purchasing contracts (including diesel, unleaded and LP fuels) with approval of the Committee Chair.* The Director and Mr. Babcock then signed the fuel contract for LP fuel at \$1.459/gallon.

EMPLOYEE UPDATE: Ms. Diemert reported that interviews were held on July 9th and Sheri Van Veghel was hired and started on July 13th.

She next presented information on the Truck Driver/Equipment Operator/Mechanic vacancy. She stated that all the necessary approvals were received to refill this vacancy and was posted to the Union, a County-Wide posting was done, and 2 weeks to the general public. She stated that she has a meeting on July 15th with Personnel Director, Admin & Finance Director, and Highway Commissioner regarding the 2011 Budget Process. Discussion was held on the need to fill the position immediately as employees are showing signs of stress due to the summer workload and construction of Cell #4 which needs to begin in order to be completed by next summer. *Motion by Keckeisen, second by Morgan, to fill this vacancy immediately. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Fuel contracting approval.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, August 11, 2010 at 6:00 PM at the Landfill. *Motion by Gatterman, second by Morgan, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:56 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
July 14, 2010
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 2,695,840 lbs of garbage were brought in which is the 7th highest amount ever brought into the landfill for June. Year to date we are down 4.2% in tonnage compared to 2009.

There were 15 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$900.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,316 new customers over the scale.

OUT-OF-COUNTY TIPPAGE: June 2010-Clark Disposal (Acct #10031) brought in 67.63 tons of garbage, (\$4057.80 revenues), and 23.40 tons of recyclables (\$702.00 revenue).

MEETINGS/SEMINARS/TRAININGS: Remind Committee of upcoming meetings & conferences: NEWCMG Conference in Waupaca Sept. 29 & 30th; Budget Meeting with Finance October 4th 9:00 AM (Chair & Director); Landfill Advisory Meeting Monday, December 13th 7:00 PM (changed from December 20th per Director request); WIRMC Annual Conference in Green Bay February 23 – 25th, 2011.

Attended County Board on June 15th and give a presentation on the Out-of-County Waste resolution. The resolution passed. Attended Dept. Head meeting on June 24th.

Set up and coordinated the Hazardous Waste Clean Sweep, Pharmaceutical collection, and ½ price tire & appliance roundup on June 25th & 26th. Over 300 residents participated but we haven't gotten volumes collected from LaCrosse County. During the day 21.09 tons of garbage, 1,384 tires off the rim, 139 tires on the rim, 94 appliances, 1.24 tons of scrap metal, 5 LP tanks, 91 TVs/Computers, 7.51 tons of tires, .11 tons of yard waste, .10 tons of brush were brought in during the Clean Sweep Event.

Met with Finance Director and Hwy Commissioner regarding bonding for cell #4, road projects, and building repair projects throughout the County system. A joint Property Committee/SW Committee meeting has been scheduled for Thursday, July 22nd at 4:30 in the Courthouse.

Held interviews for Scale Clerk from 1:00 – 5:00 on Friday July 9th. SW Chair, Dept. Head and Office Manager interviewed and ranked the top 4 of 7 applicants. Sheri VanVeghel was selected and started on July 13th.

Plan to attend the Federal Property Advisory Committee on July 15th in Waunakee.

Plan to attend County Board on July 20th.

Plan to attend Dept. Head meeting on July 22nd. Also plan to attend joint Property Committee/SW Committee meeting at 4:30 that same day to discuss plans for bonding.

Plan to meet with IROW regarding recycling shipments on July 28th.

Plan to give a tour of the landfill operations to County Board on July 29th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Fire inspection was performed on June 22nd. Storage of materials cannot be within 2' of the ceiling, however, there is no storage room available anywhere on the property. One fire extinguisher needs to be moved because it is behind the refrigerator which was done the same day.

Arranged for 3 employees to have random drug testing.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of June/July the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped to Portage County MRF and we probably be shipping more in the future to IROW.

Continued to coordinate new curbside and residential route customer orders. We had 20 new residential/business account customers since the last report which increases our annual revenues by \$7,320.00. We also had 12 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$3,657.00. We also had 5 new roll-off container customers. We are currently billing \$599,707.00 annually for this service.

Continued to work with City of Adams for garbage and recycling collection.

Continued to work on the RouteOptix scale program. The order has been placed following all the necessary approvals.

Arranged for the Winnebago County tub grinder to chip our brush pile and yard waste pile the week of July 26th.

Re-registered as a DNR Electronics Collector and completed the annual report for last program year.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No further work has been done on Cell #4 other than remarking the grade stakes. Waiting for bonding to continue landfill construction which needs to begin this fall and be done by next fall.