

Wednesday, September 9, 2015  
9:00 a.m. – Conference Room A260

**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Chris Langer, Dennis McFarlin, Janet Leja, Kathie Dye, Judge Wood, Jonathan Barnett, Sam Wollin, and Terry Fahrenkrug

**Motion by Grabarski to deviate from the agenda as needed, seconded by Eggebrecht. Motion carried by unanimous vote.**

**Motion by Kotlowski to approve the agenda as amended, seconded by Eggebrecht. Motion carried by unanimous vote.**

**Motion by Eggebrecht to approve the August 12, 2015 and August 18, 2015 meeting minutes, seconded by Grabarski. Motion carried by unanimous vote.**

There was no public participation. There was no correspondence.

Register in Probate – Chris Langer – Present

Committee was provided with the written report and financial report for August. There were no questions. Langer stated the office is fully staffed and things are going well. Langer explained there are currently 106 open probate cases she is reviewing to determine what is required to close the estates. Langer informed the committee that the video conferencing maintenance contract will be coming due in January 2017. There is no need to make any adjustments to the 2016 proposed budget, but wanted to make them aware that additional funds would need to be budgeted for in 2017 for another 3-yr maintenance contract.

Eyes of Hope Shelter—Kris Steffens—Not Present

Steffens was not scheduled to attend the meeting. There was no monthly report to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for August. McFarlin informed the committee that it has been a smooth transition with the new judge. McFarlin explained there was an increase in his workload in July and August as Judge Pollex was on vacation in July and Judge Wood was training in August.

Child Support – Janet Leja – Present

Committee was provided with performance measures and financial report for August. Leja stated they are focusing on current support and arrears collections. Leja was happy to report they are more than 2% over the statewide percentage and their percentages at this time last year on the current support and arrears collection. Leja stated she attended the National Child Support Enforcement Association's Leadership Symposium in Milwaukee and felt it was an excellent training. It was a good opportunity to network and receive ideas from other counties. Leja informed the committee that she won an iPad mini at the conference. Committee was in agreement that Leja could keep the iPad mini in the Child Support Office so that she can use it at the office or at home as needed to perform child support duties.

**Motion by Eggebrecht to take a recess in order to call missing departments to the meeting, seconded by Grabarski. Motion carried by unanimous vote.** Committee took a recess at 9:22 a.m. Chairman Allen called the meeting back to order at 9:33 a.m.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for August. There were no questions. Dye stated they are still working through some changes with the transition to the new judge. Dye explained the new changes are good and keeping the office busy. Dye stated the office is now set up for e-filing.

Judge Wood joined the meeting to discuss the formation of the Adams County Criminal Justice Coordinating Council (CJCC). Committee was provided with the draft resolution on the CJCC formation that DA Bonnett and Judge Wood are currently working on. Discussion was held regarding starting a drug treatment court in Adams County and creating the CJCC. DA Bonnett, Sheriff Wollin, and Judge Wood have visited Columbia County, Wood County, and Waushara County to witness their drug treatment courts. It was explained to the committee that the next round of grants to help fund the drug treatment courts will not be available until next year and that Adams County will need to have the CJCC in order to receive grant funding. Committee questioned why there was no fiscal note on the resolution and it was explained that the resolution is just to create the CJCC so there would be no fiscal impact at this time. The final draft of the resolution will be presented at the meeting next month for approval.

District Attorney – Jonathan Barnett – Present

Committee was provided with the community service report for July and financial report for August. There were no questions on the reports. Barnett explained they have started doing quarterly staff evaluations and that is going well. Barnett stated the new charges recently have been keeping their office busy.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not schedule to attend the meeting. Gervais provided the committee with a monthly written report and financial report for August. There were no questions.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not schedule to attend the meeting. Committee was provided with the monthly written report and financial report for August. There were no questions.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report for August and animal control reports for July & August. There were no questions on the reports. Wollin updated the committee on the current staffing and stated there is a vacancy in the Patrol Lieutenant position and a Jail Deputy position due to recent resignations. The interviews for the vacant positions will be this week and committee was invited to sit in on the interviews. Committee was provided with a resolution to authorize Cheryl Thompson to attend the Spillman User's Conference in Salt Lake City, Utah. Wollin explained that Cheryl Thompson is the systems administrator for the records system and attends the Spillman User's Conference every two or three years. The costs associated with the conference will be reimbursed to the county through the Spillman training account. **Motion by Grabarski to approve the resolution to authorize Cheryl Thompson for out of state travel to Salt Lake City, Utah, seconded by Kotlowski. Motion carried by unanimous vote.** Committee was informed that Kris Steffens from Eyes of Hope Shelter will be moving and selling her house and business. Wollin explained that Steffens will honor the contract until the end of the year with the possibility of going month to month from then if there is a need until we find another shelter to provide the services. Wollin updated the committee on the 2016 proposed budget and stated there was a request to revise the budget to include the health insurance at the 8% increase instead of the 6% increase as previously instructed.

**Motion by Kotlowski to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. Motion carried by unanimous vote.**

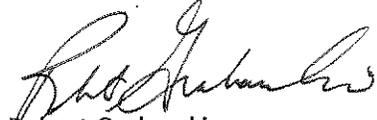
Identify upcoming agenda items: Nothing at this time.

Set next monthly meeting date as October 14, 2015 at 9:00 a.m.

**Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Meeting adjourned at 10:38 a.m.**

*These minutes have been approved by Public Safety & Judiciary Committee on October 14, 2015.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Grabarski", written in a cursive style.

Robert Grabarski  
Secretary